

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

Cemetery Board Meeting
Tuesday, July 6, 2010
5:30 p.m., Municipal Office

Present: Jane Bottrell, Chair
Chris Armstrong, Mayor
Bruce Brear, Board Member
Velma Brear, Board Member
Wayne Heels, Board Member
Muriel Stiles, Board Member

Staff: Tammy Wylie, Secretary/Treasurer (Recorder)

Regrets: John Moffat, Board Member

Chair J. Bottrell called this meeting to order at 5:35 p.m.

Disclosure of Interest: None Declared.

Resolution No. 2010-05

Moved by: Bruce Brear
Seconded by: Wayne Heels

-That the agenda of July 6, 2010 be adopted as printed and circulated.
Carried.

Resolution No. 2010-06

Moved by: Chris Armstrong
Seconded by: Velma Brear

-That the minutes of April 27, 2010 be adopted as printed and circulated.
Carried.

Resolution No. 2010-07

Moved by: Chris Armstrong

Seconded by: Wayne Heels

-That the Whitestone Cemetery Board hereby receives the following Request for Proposals for Whitestone Cemetery Plot Survey:

From	Tender Amount
Paul F. Forth	\$1,800 plus approx. \$285.00 disbursements, plus taxes
L.U. Maughan Company Limited	\$4,440.00 including disbursements, plus taxes

And Furthermore, that the Whitestone Cemetery Board awards the tender to Paul F. Forth in the amount of \$1,800 plus taxes and approximately \$285.00 in disbursements.

The Secretary/Treasurer is directed to set up a site meeting with Paul F. Forth and Board Members to discuss finalizing the plot survey.

Carried

Board Reports/Discussions

-Draft Cemetery By-Law and Schedules was reviewed. Changes to be made and brought back to the next Board meeting.

-Email from Muriel Stiles was discussed. Topsoil is to be placed on the ferny area at Whitestone Cemetery. Mrs. Keck is to provide names of graves that require filling.

Resolution No. 2010-08

Moved by: Chris Armstrong

Seconded by: Bruce Brear

-That the Whitestone Cemetery Board authorizes the Gilewicz Family to install a monument in the Whitestone Cemetery that is similar to the existing family monuments. Monument fee of \$50.00 to be paid.

Carried

Resolution No. 2010-09

Moved by: Muriel Stiles

Seconded by: Velma Brear

-That the Whitestone Cemetery Board authorizes the Secretary/Treasurer to contact in writing families who have wooden monuments that is in need of repairs. Cemetery Caretakers will provide a list.

Carried.

Information

- HST Update from OACFP.

New Business

-A request to install a foundation to an existing marker in Fairholme Cemetery was received. The Board is requesting a copy of the plan for the next meeting.

-A request was received to paint the Fairholme Cemetery Sign. Work Order to given to Facilities Manager.

-Secretary/Treasurer directed to contact grasscutting contractor for Maple Island Cemetery to request that grass be cut between back driveway and the last row of graves.

Unfinished Business

- Plot Survey for Whitestone Cemetery Request for Proposal to Plot Survey Whitestone Cemetery – to be completed by October 15, 2010.
- Cemetery By-Law – to incorporate all amendments.

Resolution No. 2010-10

Moved by: Bruce Brear

Seconded by: Wayne Heels

-That this meeting be adjourned at 7:10 p.m. to meet again at the call of the Chair.

Carried.

Chair, Jane Bottrell

Secretary/Treasurer, Tammy Wylie