

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-MINUTES-**

**Regular Council (Committee of the Whole) Meeting  
Monday, October 20, 2008  
6:30 p.m., at the Community Centre in Dunchurch**

**Present:** Chris Armstrong, Mayor  
Bill Church, Councillor  
Alan Ladd, Councillor  
Joe Lamb, Councillor  
Morley Moore, Councillor

**Staff:** Liliane Nolan, COA-Clerk

**Visitors:** 3 (11 during Presentation/Delegation)

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Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

**Disclosure of Pecuniary Interest and General Nature Thereof:** None noted as presented.

**Adoption of the Agenda**

2008-480 Moved by Councillor Bill Church  
Seconded by Councillor Alan Ladd  
That the Council Agenda for this meeting be amended as follows:

**Reports/Minutes from Committee/Boards and Municipal Officers**

8.10R Donation to Local Family.

**Closed Session**

14.7 Replace "Roads department – Letter" with "Administration – In Camera Minutes".

**And Further** that the Council Agenda for this meeting be adopted as amended and circulated. **Carried**

**Adoption of Minutes for the Regular Council Meeting**

2008-481 Moved by Councillor Alan Ladd  
Seconded by Councillor Morley Moore  
That the minutes of the Regular Council meeting of October 7, 2008 be adopted as presented and circulated. **Carried**

**Move into Committee of the Whole**

2008-482 Moved by Councillor Morley Moore  
Seconded by Councillor Bill Church  
That Council hereby moves into Committee of the Whole. **Carried**

**Presentations/Delegation** – Update from Don Carter, Larry Samis and Terry Stanley regarding Composting Initiative.

**Reconvene to Regular Council Meeting**

2008-483 Moved by Councillor Joe Lamb  
Seconded by Councillor Bill Church  
That Council reconvenes to the Regular Council. **Carried**

**Composting Initiative**

2008-484 Moved by Councillor Joe Lamb  
Seconded by Councillor Morley Moore  
That the Council of the Municipality of Whitestone hereby enters into a pilot project with the Hagerman Ratepayers Association in regards to supplying composters to the residents of the Municipality of Whitestone of which the cost breakdown of 1/3 Hagerman Ratepayers Association, 1/3 Municipality of Whitestone and 1/3 Resident for the initial purchase of 50 units,

**And Further** this to be expensed to the compaction budget. **Carried**

**Consent Application No. B30/2008(W) – Deer River Developments**

2008-485 Moved by Councillor Joe Lamb  
Seconded by Councillor Bill Church  
That Council of the Municipality of Whitestone amend condition #3 in the Consent Application B30/2008(W) – Deer River Developments as follows:

That the standard of the right-of-way be constructed in order to allow the passage of emergency service vehicles and that this standard be confirmed in a written report by the Municipal's Road Superintendent and to the satisfaction of the municipality. **Carried**

**Building Canada Fund – Communities Component**

2008-486 Moved by Councillor Alan Ladd  
Seconded by Councillor Bill Church  
That the Council of the Municipality of Whitestone hereby authorizes the CAO-Clerk and Treasurer to apply to the Building Canada Fund – Communities Component for the following project:

- Local Road Infrastructure for qualified projects; or
- Municipal Landfill for qualified projects.

**Carried**

**Amendment to Budget**

2008-487 Moved by Councillor Bill Church  
Seconded by Councillor Morley Moore  
That Council of the Municipality of Whitestone hereby accepts the staff Report with the agenda date of October 7, 2008 from CAO-Clerk regarding Public Notice for Amendment to Budget – Replacement Bridge on Farleys Road. **Carried**

**OSPCSA – amendment to OSPCA Report included in October 7, 2008 Regular Council Meeting Agenda – noted.**

**Portable Change Room for Pavilion**

2008-488 Moved by Councillor Morley Moore  
Seconded by Councillor Bill Church  
That Council hereby approves of the rental of a 10’ x 24’ ft. heated trailer to be used as a change room during the 2008/2009 winter activities at the pavilion in the amount as per Schedule “A”

**Schedule “A”**

- rental of a 10’ x 24’ ft. heated trailer in the amount of \$500.00 per month
- delivery and set up costs in the amount of \$400.00
- pick up costs in the amount of \$400.00

**And Further** a use policy shall be established including a key issuance policy.

**Carried**

**Adoption of the Emergency Management Program Committee Minutes**

2008-489 Moved by Councillor Morley Moore  
Seconded by Councillor Bill Church  
That the minutes of the Emergency Management Program Committee meeting of October 6, 2008 be adopted as presented and circulated.

**And Further** that the recommendations be accepted by Council.

**Carried**

**Adoption of the Community Development Committee Minutes**

2008-490 Moved by Councillor Morley Moore  
Seconded by Councillor Bill Church  
That the minutes of the Community Development Committee meeting of September 30, 2008 be amended as follows:

**Regrets:**

- remove “Peter McEwen”
- add “Bill Church”

**And Further** that the minutes be adopted as amended and circulated.

**Carried**

**Acceptance of the Whitestone-Hagerman Memorial Public Library Board Minutes**

2008-491 Moved by Councillor Joe Lamb  
Seconded by Councillor Bill Church  
That the minutes of the Whitestone-Hagerman Memorial Public Library Board meeting of June 17, 2008 be accepted as printed and circulated. **Carried**

**Approval of Accounts Payable**

2008-492 Moved by Councillor Alan Ladd  
Seconded by Councillor Morley Moore  
That the Accounts Payable in the amount of \$113,263.84 and payroll in the amount of \$19,774.17 be approved. (Full report for viewing can be seen at the municipal office). **Carried**

**District of Parry Sound Emergency Medical Services**

2008-493 Moved by Councillor Joe Lamb  
Seconded by Councillor Bill Church  
**Whereas** the Municipality of Whitestone is dedicated to ensuring it's ratepayers that we will be looking at the financial operation of all levies;

**And Whereas** the system in place for the EMS Committee does not allow each municipality to have one representative per municipality;

**And Whereas** the Town of Parry Sound has the final word in the decision process;

**Now Therefore Let It Be Resolved** that the Council of the Municipality of Whitestone is requesting that the Town of Parry Sound seek supporting resolutions from its municipal members for:

- 1) the creation of additional manpower positions;
- 2) the allowance of reserve funds to cover operating deficit cost;

**And Furthermore** all yearly budgetary surplus to be used to offset the municipal levies instead of being placed in reserves. **Carried**

**Amend Snow Plough Tender #2**

2008-494 Moved by Councillor Alan Ladd  
Seconded by Councillor Morley Moore  
That Council hereby amends resolution 2008-430 (Snow Plough Tender #2 as follows:  
That the following tenders to snow plough be received:

1 <sup>st</sup> Choice Landscaping & Construction	Nursing Station	\$70.12 (taxes included)
1 <sup>st</sup> Choice Landscaping & Construction	Dunchurch Community Centre	\$85.58 (taxes included)
1 <sup>st</sup> Choice Landscaping & Construction	Whitestone-Hagerman Library	<u>\$68.25 (taxes included)</u>
<b>Total Amount per incident</b>		<b>\$223.95 (taxes included)</b>

**Carried**

**Acceptance of Snow Plough Tender #2**

2008-495 Moved by Councillor Bill Church  
Seconded by Councillor Morley Moore  
That Council hereby accepts effective September 24, 2008, the tender from 1<sup>st</sup> Choice Landscaping & Construction in the amount of \$223.95 per incident be accepted conditional that WSIB Clearance Certificate and Certificate of \$1,000,000.00 Liability Insurance is received by the Municipality of Whitestone prior to any work being started. **Carried**

**Correspondence – Noted and Filed**

- Letter from Belvedere Heights regarding Semi-annual Information Meeting to be held on December 11, 2008.
- Resolution from Township of Seguin regarding its support to the West Parry Sound Health Centre.
- Email dated October 14, 2008 from Wally Walker regarding Hwy. 520.

**Thrift Shop Donation**

2008-496 Moved by Councillor Morley Moore  
Seconded by Councillor Alan Ladd  
That Council hereby authorizes a donation in the amount of \$1,000.00 to the local family due to a tragic accident.  
  
**And Further** that the monies come from the Thrift Shop account. **Carried**

**Supporting Resolutions**

2008-497 Moved by Councillor Bill Church  
Seconded by Councillor Alan Ladd  
That Council hereby supports the resolutions as per Schedule “A”. **Carried**

**Schedule “A”**

- a) Resolutions from the Ontario Association of Chiefs of Police as follows:
  - 1) 2008-03 - that the Government of Ontario provide a full exemption of provincial sales tax on goods and services for Ontario police services similar to the GST exemption;
  - 2) June 28, 2006 – that the Government of Ontario to legislate a Retail Sales Tax exemption for municipal vehicles purchased for police use and related accessories;
  - 3) June 28, 2006 – that the Government of Ontario to provide the same exemption for annual licence fees for municipal police vehicles;

**FURTHER THAT** this resolution be forwarded to M.P.P. Norm Miller, the Association

of Municipalities of Ontario (AMO) and the Ontario Association of Chiefs of Police.

**By-Law No. 54-2008 - Belvedere Life Lease Project**

2008-498 Moved by Councillor Bill Church  
Seconded by Councillor Morley Moore  
That By-Law No. 54-2008, being a by-law authorizing the borrowing of money by way of temporary advances to meet expenditures made in connection with a certain project, be given three (3) readings, be taken as read, properly signed and sealed and numbered No. 54-2008. **Carried**

**By-Law No. 55-2008 – Agreement with Canadian Red Cross**

2008-499 Moved by Councillor Bill Church  
Seconded by Councillor Morley Moore  
That By-Law No. 55-2008, being a by-law to enter into a Memorandum of Agreement between the Canadian Red Cross Society and West Parry Sound Municipalities, including the Corporation of the Municipality of Whitestone for the provision of disaster relief services be given three (3) readings, be taken as read, properly signed and sealed and numbered No. 55-2008. **Deferred**

**By-Law No. 56-2008 – Agreement with Salvation Army**

2008-500 Moved by Councillor Alan Ladd  
Seconded by Councillor Morley Moore  
That By-Law No. 56-2008, being a by-law to enter into a Memorandum of Agreement between the Governing Council of the Salvation Army in Canada on Behalf of the Salvation Army Rainbow Country Church, Parry Sound and West Parry Sound Municipalities, including the Corporation of the Municipality of Whitestone for the provision of disaster relief services be given three (3) readings, be taken as read, properly signed and sealed and numbered No. 56-2008. **Deferred**

**Unfinished Business**

- Bridge at Hwy. 124 – Site Inspection completed; two rocks to be removed under guidance of Fisheries & Oceans between July 16 to September 31, 2009.
- Webcam and Security Camera.
- Review of Road Standards by-Law.
- Heated Change Room - terms of usage.

**In Camera**

2008-501 Moved by Councillor Joe Lamb  
Seconded by Councillor Bill Church  
That Council proceeds with the meeting in Closed Session at 8:45 p.m. to

discuss the following:

- 1) Personal matters about an identifiable individual, including municipal or local board employees – Building Department – Inspection Report.
- 2) Personal matters about an identifiable individual, including municipal or local board employees – Administration – Invoice.
- 3) Personal matters about an identifiable individual, including municipal or local board employees – Roads Department – Tree Removal.
- 4) Personal matters about an identifiable individual, including municipal or local board employees – Benefits – RWAM.
- 5) Personal matters about an identifiable individual, including municipal or local board employees – Administration – Library.
- 6) Personal matters about an identifiable individual, including municipal or local board employees – Administration.
- 7) Personal matters about an identifiable individual, including municipal or local board employees – Administration – In Camera Minutes.
- 8) Personal matters about an identifiable individual, including municipal or local board employees – Performance Review - Roads Department.
- 9) Personal matters about an identifiable individual, including municipal or local board employees – Performance Review - Facilities Department.
- 10) Personal matters about an identifiable individual, including municipal or local board employees – Performance Review - Administration.
- 11) Personal matters about an identifiable individual, including municipal or local board employees – Performance Review – Administration. **Carried**

**Open Session**

2008-502 Moved by Councillor Morley Moore  
Seconded by Councillor Bill Church  
That Council moves out of Closed Session at 10:06 p.m. and continue the Open  
Council meeting. **Carried**

**Curfew Past 3 ½ Hours for Regular Council Meeting**

2008-503 Moved by Councillor Bill Church  
Seconded by Councillor Joe Lamb  
That Council hereby continues its Regular Council Meeting past the allotted time  
of three and a half (3 ½ hours) and continue for additional one-half (1/2) hour.

**Carried**

**Acceptance of Monthly Reports**

2008-504 Moved by Councillor Joe Lamb  
Seconded by Councillor Morley Moore  
That Council hereby accepts the following monthly report prepared/submitted by department heads:

Building Department Inspection Report –September 2008.

**Carried**

**Road Superintendent Performance Review Appraisal**

2008-505 Moved by Councillor Morley Moore  
Seconded by Councillor Alan Ladd  
That Council hereby accepts the performance review appraisal report for Road Superintendent Nick Thomson prepared by CAO-Clerk Liliane Nolan;

**And Further** that all changes or no changes to the current employment agreement and/or pay rate are as per schedule “A” attached;

**And Further** that the next performance review appraisal be completed by April 2009 or at the discretion of the CAO-Clerk.

**Carried**

**Facilities Manager/Labourer Performance Review Appraisal**

2008-506 Moved by Councillor Alan Ladd  
Seconded by Councillor Joe Lamb  
That Council hereby accepts the performance review appraisal report for Facilities Manager Floyd Thomson prepared by CAO-Clerk Liliane Nolan;

**And Further** that all changes or no changes to the current employment agreement and/or pay rate are as per schedule “A” attached;

**And Further** that the next performance review appraisal be completed by September 2009 or at the discretion of the CAO-Clerk.

**Carried**

**Treasurer/Deputy-Clerk Performance Review Appraisal**

2008-507 Moved by Councillor Bill Church  
Seconded by Councillor Alan Ladd  
That Council hereby accepts the performance review appraisal report for Treasurer/Deputy Clerk Tammy Wylie prepared by CAO-Clerk Liliane Nolan;

**And Further** that all changes or no changes to the current employment agreement and/or pay rate are as per schedule “A” attached;

**And Further** that the next performance review appraisal be completed by September 2009 or at the discretion of the CAO-Clerk.

**Carried**

**Secretary-Receptionist Performance Review Appraisal**

2008-508 Moved by Councillor Morley Moore  
Seconded by Councillor Alan Ladd  
That Council hereby accepts the performance review appraisal report for Secretary-Receptionist Missie Crossman prepared by CAO-Clerk Liliane Nolan;

**And Further** that all changes or no changes to the current employment agreement and/or pay rate are as per schedule “A” attached;

**And Further** that the next performance review appraisal be completed by September 2009 or at the discretion of the CAO-Clerk. **Carried**

**By-Law No. 57-2008, Confirming By-Law**

2008-509 Moved by Councillor Alan Ladd  
Seconded by Councillor Bill Church  
That By-Law No. 57-2008, being a by-law to confirm the proceedings of the Regular Council meeting held on October 20, 2008, be given three (3) readings, be taken as read, properly signed and sealed and numbered No. 57-2008.

**Carried**

**Adjournment**

2008-510 Moved by Councillor Joe Lamb  
Seconded by Councillor Bill Church  
That this Council meeting be adjourned at 10:10 p.m. to meet again on Monday, November 3, 2008 at 6:30 p.m. at the Community Centre in Dunchurch or at the call of the Mayor.

**Carried**

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Chris Armstrong **Mayor**

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Liliane Nolan **CAO-Clerk**