

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

**Regular Council (Committee of the Whole) Meeting
Monday, November 16, 2009
6:30 p.m., at the Municipal Office in Dunchurch**

Present: Chris Armstrong, Mayor
Bill Church, Councillor
Alan Ladd, Councillor
Joe Lamb, Councillor
Morley Moore, Councillor

Staff: Liliane Nolan, CAO-Clerk

Visitors: 4

Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

Disclosure of Pecuniary Interest and General Nature Thereof: None noted as presented.

Adoption of the Agenda

2009-513 Moved by Councillor Joe Lamb
Seconded by Councillor Bill Church
That the Council Agenda for this meeting be amended as follows:

7. Reconvene into Regular Meeting – move until after 9:14 p.m.

8. All Resolutions arising from Committee of the Whole – move until after 9:14 p.m.

11. By-Laws

11.1 Amend By-Law 19-2000 being a by-law to Provide for the Management and Control of all Public Cemeteries;

11.2 Amend by-Law 03-2005 for Procedures for Notice;

And Further that the Council Agenda for this meeting be adopted as amended and circulated.

Carried

Tender for Supply and Installation of 10 x 20 Enclosed Trailer

2009-514 Moved by Councillor Bill Church
Seconded by Councillor Morley Moore
That the Council of the Municipality of Whitestone hereby receives the tenders for supply and installation of 10 x 20 enclosed trailer as follows:

From	Tender Amount
Port – A – Room	\$18,023.00 (taxes included)
M. Tucci Construction Ltd.	\$29,400.00 (taxes included)

And Further to be deferred for acceptance until the December 7, 2009 meeting upon receiving Facilities Manager's Report. **Carried**

Move into Committee of the Whole

2009-515 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That Council hereby moves into Committee of the Whole at 6:35 p.m. **Carried**

Reconvene to Regular Council Meeting

2009-516 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Committee be adjourned to Regular Council at 8:21 p.m. **Carried**

Request to Purchase Concession Road Allowance - Brierley

2009-517 Moved by Councillor Joe Lamb
Seconded by Councillor Morley Moore

WHEREAS Robert E. Brierley owns property on Concession 5, Part Lot 1, Reg Comp Plan 305 Lot 24;

AND WHEREAS these owners wish to acquire the concession road allowance at this location to facilitate a reconfiguration of lots fronting on Shawanaga Lake;

AND WHEREAS the proposed closing is not contrary to the road closing policies contained in the municipality's Official Plan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone has no objection to the closing of a portion (being the north half (1/2 length wise)) of the concession road allowance between Concessions 4 and 5 in Lot 1, geographic township of Hagerman by Robert E. Brierley provided that:

- a) complying with the procedures set out in the Municipal Road closing by-law;
- b) payment of the required fees; and
- c) confirmation that the concession road allowance merges with one or both of the adjoining lands. **Carried**

Closure of Original Road Allowance – George R. Comrie

2009-518 Moved by Councillor Bill Church

Seconded by Councillor Morley Moore

WHEREAS an application has been filed by George Comrie and Joan Evans for the closing and acquisition of the road allowance, consisting of all of Comrie Drive, Registered Plan M-518, in the geographic Township of McKenzie, now the Municipality of Whitestone designated as Parts 2 thru 7, Plan 42R-18792;

AND WHEREAS the proposed closings do not conflict with the road allowance closing requirements included in the Official Plan;

NOW THEREFORE the Council of the Corporation of the Municipality of Whitestone hereby approves the original road allowance closure in principle as applied for by George Comrie and Joan Evans consisting of all of Comrie Drive, Registered Plan M-518, in the geographic Township of McKenzie, now the Municipality of Whitestone designated as Parts 2 thru 7, Plan 42R-18792, in the geographic Township of McKenzie, Municipality of Whitestone, Territorial District of Parry Sound subject to:

- complying with the procedures set out in the Municipal Road closing by-law;
- payment of the required fees;

And Further that notice for the sale shall be as follows:

Advertise in the Parry Sound North Star once, at least one month prior to the public meeting;

Post notice in the Municipal Office;

Post notice for at least one month in four (4) of the most public accessible places in the neighbourhood of the proposed closure;

Post notice on the Municipal Website. **Carried**

Closure of Original Road Allowance – Kim

2009-519 Moved by Councillor Joe Lamb

Seconded by Councillor Alan Ladd

WHEREAS an application has been filed by Chung Soung Kim and Jung Ae Lee Kim for the closing and acquisition of the road allowance, consisting of part of Comrie Drive, Registered Plan M-518, in the geographic Township of McKenzie, now the Municipality of Whitestone designated as Part 1, Plan 42R-18792;

AND WHEREAS the proposed closings do not conflict with the road allowance closing requirements included in the Official Plan;

NOW THEREFORE the Council of the Corporation of the Municipality of Whitestone hereby approves the original road allowance closure in principle as applied for by Chung Soung Kim and Jung Ae Lee Kim consisting of part of Comrie Drive, Registered Plan M-518, in the geographic Township of McKenzie, now the Municipality of Whitestone designated as Part 1, Plan 42R-18792, in the geographic Township of McKenzie, Municipality of Whitestone, Territorial District of Parry Sound subject to:

- complying with the procedures set out in the Municipal Road closing by-law;
- payment of the required fees;

And Further that notice for the sale shall be as follows:

Advertise in the Parry Sound North Star once, at least one month prior to the public meeting;

Post notice in the Municipal Office;

Post notice for at least one month in four (4) of the most public accessible places in the neighbourhood of the proposed closure;

Post notice on the Municipal Website.

Carried

Adoption of Minutes for the Regular Council

2009-520 Moved by Councillor Morley Moore

Seconded by Councillor Alan Ladd

That the minutes of the Regular Council meeting of November 2, 2009 be adopted as presented and circulated.

Carried

Rescind Resolution 2009-436 – Landfill Site Winter Hours

2009-521 Moved by Councillor Joe Lamb

Seconded by Councillor Alan Ladd

That Council rescinds Resolution No. 2009-436 – winter hours for landfill sites.

Carried

Landfill Site Open Hours During Holidays

2009-522 Moved by Councillor Alan Ladd

Seconded by Councillor Morley Moore

That the landfill site is closed on December 26, 2009 and January 2, 2010.

And Further that staffing at the landfill site be at the discretion of the CAO-Clerk.

Carried

Acceptance of Monthly Reports

2009-523 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Council hereby accepts the following monthly reports prepared/submitted by department heads:

Building Department: Building Permit Report – October 2009. **Carried**

Approval of Accounts Payable

2009-524 Moved by Councillor Bill Church
Seconded by Councillor Alan Ladd
That the Accounts Payable in the amount of \$76,598.07 and payroll in the amount of \$30,531.68 be approved. (Full report for viewing can be seen at the municipal office) **Carried**

Selection Committee for Working Road Superintendent

2009-525 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
The following persons will be part of the Selection Committee to conduct interviews for the Working Road Superintendent:

Mayor Chris Armstrong
CAO-Clerk Liliane Nolan
Councillor Bill Church
Councillor Joe Lamb
Councillor Morley Moore

And Further that Council hereby authorizes CAO-Clerk to use outside resources deemed necessary as a resource tool to enhance the selection process. **Carried**

Tender for Upgrade Renovations to Hagerman Community Centre in Dunchurch - Amended

2009-526 Moved by Councillor Morley Moore
Seconded by Councillor Alan Ladd
That the Council of the Municipality of Whitestone hereby amends Resolution #2009-486 for tenders received on October 26, 2009 for upgrade renovations for the Hagerman Community Centre in Dunchurch as follows:

From	Tender Amount
Donald T. Cull (Caribou Home & Cottagers Bldrs)	\$89,200. <i>(plus taxes)</i>
W. S. Morgan Construction Ltd.	\$43,600. <i>(plus taxes)</i>
M. Tucci Construction Ltd.	\$48,800. <i>(plus taxes)</i>

And Furthermore, that the Council of the Municipality of Whitestone awards the tender to W. S. Morgan Construction Ltd. in the amount of \$43,600 plus applicable taxes conditional that WSIB Clearance Certificate and Certificate of \$1,000,000.00 Liability Insurance is received by the Municipality of Whitestone prior to any work being started;

And Further that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Acceptance of Minutes for Whitestone Public Library Board Meeting

2008-527 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That the minutes of the Whitestone Public Library Board meeting of September 30, 2009 be accepted as presented and circulated. **Carried**

Acceptance of Minutes for Cemetery Board Meeting

2009-528 Moved by Councillor Alan Ladd
Seconded by Councillor Joe Lamb
That the minutes of the Cemetery Board meeting of November 10, 2009 be accepted as presented and circulated. **Carried**

Temporary Post Office

2009-529 Moved by Councillor Bill Church
Seconded by Councillor Alan Ladd
That Council hereby supplies a temporary trailer and to include hydro and snowplowing expenses for a temporary post office located at the Community Centre in Dunchurch for a rental agreement in the amount of \$288.00 per month for a six (6) month term;

And Further that this rental agreement may be terminated from either party with a 60 day written notice;

And Further that after the six (6) month term, Council review the said matter and extend the rental agreement if deemed necessary. **Carried**

ROMA/ORGA Combined Conference

2009-530 Moved by Councillor Bill Church
Seconded by Councillor Joe Lamb
That Council hereby authorizes the following Members of Council and/or municipal staff to attend the ROMA/ORGA Combined Conferences from February 21 to 24, 2010 in Toronto:

Mayor Chris Armstrong
Working Road Superintendent

Amendment

Moved by Councillor Bill Church
Seconded by Councillor Morley Moore

Add Councillor Bill Church

Amendment:

Resolution:

Carried

Carried

Staff Report dated November 12, 2009 from CAO-clerk regarding Voting Methods.

Correspondence – Noted and Filed:

- Letter dated November 3, 2009 from the Town of Parry Sound, regarding donation.
- Email dated November 10, 2009 from Anna Harris regarding request for deposition.
- Letter dated October 30, 2009 from Parry Sound Animal Rescue Services regarding donation.
- Fall Update – November 2009 from the West Parry Sound YMCA Recreation Complex and Aquatic Centre “Let’s Pool Together”.

By-Law No. 65-2009, to Amend By-Law 19-2000 – Public Cemeteries

2009-531 Moved by Councillor Bill Church
Seconded by Councillor Joe Lamb
That By-Law 65-2009, being a by-law to amend By-Law 19-2000 to provide for the management and control of all public cemeteries within the Municipality of Whitestone be Read a First and Second time this 16th day of November, 2009;

And Further Read a Third time, Passed, properly Signed and Sealed this 16th day of November 2009 and numbered No. 65-2009. **Carried**

By-Law No. 66-2009 to Amend By-Law 09-2003 for Procedures for Notice

2009-532 Moved by Councillor Bill Church
Seconded by Councillor Alan Ladd
That By-Law No. 66-2009 being a by-law to amend By-Law 09-2003 to establish procedures for notice as required under the Municipal Act Revised be Read a First and Second time this 16th day of November, 2009;

And Further Read a Third time, Passed, properly Signed and Sealed this 16th day of November 2009 and numbered No. 66-2009. **Carried**

Comrie Road Allowance Application to Proceed with Notice

2009-533 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Council of the Municipality of Whitestone hereby authorizes staff to direct the solicitor in the Comrie Road Allowance Applications (Comrie/Kim) to proceed with notice between November and April as all parties that are to be notified are part of the application/process. **Carried**

UNFINISHED BUSINESS

- Bridge at Hwy. 124 – Site Inspection completed, two rocks to be removed under guidance of Fisheries & Oceans between July 16 to September 30, 2010.
- Review of Road Standards By-Law – speed limits, cautionary signs, etc.
- Draft resolution for unassumed roads - review December 7, 2009 meeting
- Zebra Mussels – boat wash stations
- Drainage Act – Canning Road
- Replacement of two speed limit signs on Whitestone Lake – signs ordered
- Fish Monitoring Equipment

In Camera

2009-534 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That Council proceeds with the meeting in Closed Session at 9:22 p.m. to discuss the following:

- 1) Personal matters about an identifiable individual, including municipal or local board employees – Administration.
- 2) Personal matters about an identifiable individual, including municipal or local board employees – Administration (Closed Session Minutes).
- 3) Personal matters about an identifiable individual, including municipal or local board employees – Administration.
- 4) Personal matters about an identifiable individual, including municipal or local board employees – Administration.
- 5) Personal matters about an identifiable individual, including municipal or local board employees – Facilities Department.
- 6) Personal matters about an identifiable individual, including municipal or local board employees – Facilities Department – Performance Appraisal Review.

- 7) Personal matters about an identifiable individual, including municipal or local board employees – Facilities Department – Performance Appraisal Review.
- 8) Personal matters about an identifiable individual, including municipal or local board employees – Facilities Department – Performance Appraisal Review.
- 9) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Performance Appraisal Review. **Carried**

Open Session

2009-535 Moved by Councillor Morley Moore
 Seconded by Councillor Alan Ladd
 That Council moves out of Closed Session at 10:35 p.m. and continue the Open Council meeting. **Carried**

Curfew Past 3½ Hours for Regular Council Meeting

2009-536 Moved by Councillor Joe Lamb
 Seconded by Councillor Bill Church
 That Council hereby continues its Regular Council Meeting past the allotted time of three and a half (3½ hours) and continue for additional one-half (1/2) hour. **Carried**

Tender for Supply and Installation of Lighting in the Dunchurch Pavilion

2009-537 Moved by Councillor Bill Church
 Seconded by Councillor Morley Moore
 That the Council of the Municipality of Whitestone hereby receives the tenders for supply and installation of lighting in the Dunchurch Pavilion as follows:

From	Tender Amount	
Bay Area Electrical C. Ltd.	\$10,283.15	(taxes included)
Blitz Electric	\$ 6,258.00	(taxes included)
M. C. Electric	\$ 7,176.75	(taxes included)
M. Tucci Construction Ltd.	\$ 6,037.50	(taxes included)
Mr. Electric	\$ 6,802.95	(taxes included)

And Furthermore, that the Council of the Municipality of Whitestone awards the tender to Blitz Electric in the amount of \$6,258.00 plus applicable taxes conditional that WSIB Clearance Certificate, Certificate of \$1,000,000.00 Liability Insurance and confirms that its company is certified by the Electrical Safety Authority be received by the

Municipality of Whitestone in writing prior to any work being started;

And Further that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Landfill Site Attendant Performance Review Appraisal

2009-538 Moved by Councillor Joe Lamb
Seconded by Councillor Alan Ladd
That Council hereby accepts the performance review appraisal report for Landfill Site Attendant Jason Bolton prepared by Facilities Manager Floyd Thomson;

And Further that all changes or no changes to the current employment agreement and/or pay rate are as per schedule "A" attached;

And Further that the next performance review appraisal be completed by November 2010 or at the discretion of the CAO-Clerk. **Deferred**

Landfill Site Attendant Performance Review Appraisal

2009-539 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That Council hereby accepts the performance review appraisal report for Landfill Site Attendant Greg Kowal prepared by Facilities Manager Floyd Thomson;

And Further that all changes or no changes to the current employment agreement and/or pay rate are as per schedule "A" attached;

And Further that the next performance review appraisal be completed by November 2010 or at the discretion of the CAO-Clerk. **Carried**

Facilities Manager/Labourer Performance Review Appraisal

2009-540 Moved by Councillor Bill Church
Seconded by Councillor Joe Lamb
That Council hereby accepts the performance review appraisal report for Facilities Manager/Labourer Floyd Thomson prepared by CAO-Clerk Liliane Nolan;

And Further that all changes or no changes to the current employment agreement and/or pay rate are as per schedule "A" attached;

And Further that the next performance review appraisal be completed by November 2010 or at the discretion of the CAO-Clerk. **Carried**

By-Law No. 70-2009, Confirming By-Law

2009-541 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That By-Law No. 70-2009, being a by-law to confirm the proceedings of
the Regular Council (Committee of the Whole) meeting held on
November 16, 2009, be Read a First and Second time this 16th day of
November, 2009;

And Further Read a Third time, Passed, properly Signed and Sealed this
16th day of November 2009 and numbered No. 70-2009. **Carried**

Adjournment

2009-542 Moved by Councillor Joe Lamb
Seconded by Councillor Alan Ladd
That this Council meeting be adjourned at 10:40 p.m. to meet again on
Monday, December 7th, 2009 at 6:30 p.m. in Dunchurch or at the call of
the Mayor. **Carried**

Chris Armstrong **Mayor**

Liliane Nolan **CAO-Clerk**