

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

Regular Council Meeting

Monday, June 7, 2010

6:30 p.m., at the Community Centre in Dunchurch

Present: Chris Armstrong, Mayor
Bill Church, Councillor
Alan Ladd, Councillor
Joe Lamb, Councillor
Morley Moore, Councillor

Staff: Liliane Nolan, CAO-Clerk
Tammy Wylie, Treasurer/Deputy Clerk
Dougald Pawlech, Roads Superintendent
Floyd Thomson, Facilities Manager

Visitors: 6

Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

Disclosure of Pecuniary Interest and General Nature Thereof:

- Mayor Chris Armstrong declared a Pecuniary Interest on: **11. By-Laws** for item #11.10 to appoint Deputy Fire Chief, as he is the Deputy Fire Chief.

Adoption of the Agenda

2010-271 Moved by Councillor Morley Moore
Seconded by Councillor Joe Lamb
That the Council Agenda for this meeting be adopted as printed and
circulated. **Carried**

Adjourn to Public Meeting

2010-272 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That Council hereby adjourns the Regular Council Meeting into Public
Meeting for Budget at 6:31 p.m. **Carried**

Reconvene to Regular Council Meeting

2010-273 Moved by Councillor Joe Lamb
Seconded by Councillor Alan Ladd
That Council reconvenes to Regular Council Meeting at 6:35 p.m. **Carried**

Presentation/Delegations

- Parry Sound Area Regional Economic Development Advisory Committee (REDAC) Deputation Rescheduled – Kirsten LeDrew presented the 2008/2009 report card on REDAC.

Adoption of Minutes for the Regular Council (Committee of the Whole) Meeting

2010-274 Moved by Councillor Joe Lamb
Seconded by Councillor Morley Moore
That the minutes of the Regular (Committee of the Whole) Council meeting of May 17, 2010 be adopted as presented and circulated.

Carried

Adoption of Minutes for the Special Council Meeting

2010-275 Moved by Councillor Bill Church
Seconded by Councillor Alan Ladd
That the minutes of the Special Council meeting of May 20, 2010 be adopted as presented and circulated.

Carried

Adoption of Minutes for the Special Council Meeting

2010-276 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That the minutes of the Special Council meeting of May 26, 2010 be adopted as presented and circulated.

Carried

Proposal for Sign/Message Board

2010-277 Moved by Councillor Joe Lamb
Seconded by Councillor Morley Moore
That the Council of the Municipality of Whitestone hereby receives the following proposals to supply and install a double sided digital changeable message sign incorporated with an illuminated location sign/message board including delivery:

From	Tender Amount
Signcraft	\$48,053.95 (taxes included)

And Further that Council not accepts the proposal as it exceeds the budget.

Carried

Amend 2010 Budget

2010-278 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That Council hereby approves the following budget amendments:

Reduction of \$7,000 from the Auld Landfill Recycling Account
(From \$17,000 to \$10,000)

Reduction of \$7,000 from Parkland Reserve Account
(From \$70,000 to \$63,000)

Increase of \$82,002 to Dunchurch Hall Capital Addition Account
(From \$78,118 to \$160,120)

Add \$120,000 for Auld Landfill Compaction Bins. **Carried**

Approval of Accounts Payable

2010-279 Moved by Councillor Joe Lamb
Seconded by Councillor Morley Moore
That the Accounts Payable in the amount of \$99,784.13 and payroll in the amount of \$19,161.20 be approved. (Full report for viewing can be seen at the municipal office) **Carried**

Report of Tender Opening Minutes for May 26, 2010 (Information Only).

Tender – Portable Traffic Signals

2010-280 Moved by Councillor Joe Lamb
Seconded by Councillor Bill Church
That the Council of the Municipality of Whitestone hereby receives the following tenders for supply and delivery of a pair of portable traffic signals and including training on use of said equipment:

From	Tender Amount
North America Traffic Inc.	\$35,538.50 (includes taxes)

And Furthermore, that the Council of the Municipality of Whitestone awards the tender to North America Traffic Inc. in the amount of \$35,538.50 taxes included conditional that WSIB Clearance Certificate, Certificate of \$1,000,000.00 Liability Insurance and signed letter indicating that all Third Party Contractors have received WHMIS training within the last year is received by the Municipality of Whitestone prior to any work being started;

And Further that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment).

Carried

Tender - Rental of a Wheeled 12-14 Ton Excavator with 60” or larger Hydraulic

Tilt

2010-281 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That Council of the Municipality of Whitestone hereby receives the following tenders for rental of a wheeled 12 –14 ton excavator with 60” or larger hydraulic tilt bucket for 160 hours plus or minus with or without operator:

From	Tender Amount
Schalger Inc.	\$120 per hour with operator

And Further the Council not accept the tender as it exceeds the budget.

Carried

Tender–Supply and Install 12’x40’ Concrete Pad at York St., Auld’s Rd. Landfill

Sites

2010-282 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That the Council of the Municipality of Whitestone hereby receives the following tenders for supply and install 12” x 40” concrete pad at York Street and Auld’s Road Landfill Sites:

From	Tender Amount
Near North Concrete	\$18,462.60 (taxes included)
Reinders/South Park & Associates Ltd.	\$23,270.00 (taxes included)

And Furthermore, that the Council of the Municipality of Whitestone awards the tender to Near North Concrete in the amount of \$18,462.60 taxes included conditional that WSIB Clearance Certificate, Certificate of \$1,000,000.00 Liability Insurance and signed letter indicating that all Third Party Contractors have received WHMIS training within the last year is received by the Municipality of Whitestone prior to any work being started;

And Further that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment).

Carried

Tender – Supply 2 – 3000W Honda Generators or Equivalent

2010-283 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That the Council of the Municipality of Whitestone hereby receives the following tenders for supply of two 3000W Honda generators or equivalent:

From	Tender Amount
Boden Electrical Service	\$1,954.90 per generator (taxes included)
Georgian Small Engines	\$2,597.87 per generator (taxes included)

And Furthermore, that the Council of the Municipality of Whitestone awards the tender to Georgian Small Engines in the amount of \$2,597.87 taxes included. **Defeated**

Note: Boden Electrical Service tender did not meet equivalent standards.

Tender - Landfill Groundwater Monitoring (Hydrogeological Evaluations)

2010-284 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That the Council of the Municipality of Whitestone hereby receives the following tenders for Landfill Groundwater Monitoring (Hydrogeological Evaluations):

From	Tender Amount
Azimuth Environmental Consulting Inc.	\$8,432.06 (taxes included)

And Furthermore, that the Council of the Municipality of Whitestone awards the tender to Azimuth Environmental Consulting Inc. in the amount of \$8,432.06 taxes included conditional that WSIB Clearance Certificate, Certificate of \$1,000,000.00 Liability Insurance and signed letter indicating that all Third Party Contractors have received WHMIS training within the last year is received by the Municipality of Whitestone prior to any work being started;

And Further that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Recycling Procedure for Electronics

2010-285 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Council hereby authorizes Facilities Manager Floyd Thomson to set up a recycling procedure for electronics;

And Further that skids and plastic wrap will be supplied by Ontario Electronic Stewardship. **Carried**

Policy for Respect in the Workplace (Harassment and Violence)

2010-286 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Council of the Municipality of Whitestone hereby approves the Policy for Respect in the Workplace (Harassment and Violence) as per Schedule "A";

And Further that CAO-Clerk Liliane Nolan creates the Policy for Respect in the Workplace (Harassment and Violence) in a Booklet form;

And Further that all Department Heads shall read the Policy for Respect in the Workplace (Harassment and Violence) booklet and sign off that they read and understand the Policy for Respect in the Workplace (Harassment and Violence) booklet;

And Further that all Department Heads shall complete a workplace violence assessment within their respective Department and provide a copy to the CAO-Clerk by June 15, 2010;

And Further that all Department Heads shall ensure that all persons within their respective Department read the Policy for Respect in the Workplace (Harassment and Violence) booklet and sign off that they read and understand the Policy for Respect in the Workplace (Harassment and Violence) booklet within a reasonable time frame. **Deferred**

Surplus Lawnmower

2010-287 Moved by Councillor Morley Moore
Seconded by Councillor Joe Lamb
That Council hereby declares the Craftsman Intek twin 22 HP, 42" cut lawnmower as surplus. **Carried**

Adoption of Minutes for the Recreation Committee Meeting

2010-288 Moved by Councillor Morley Moore
Seconded by Councillor Alan Ladd
That the minutes of the Recreation Committee meeting of May 20, 2010 be adopted as presented and circulated. **Carried**

Amendment

Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore

That Council hereby amends the Recreation Committee Terms of Reference as follows:

1. Appointments: Two (2) Councillor/Board Member, and two (2) Members at Large.
2. Meetings: to be held at the call of the Chair
3. Treasurer: sporting events reports will be handed in within two (2) weeks of the end of the season.
4. Police Checks: are to be done once during the Term of Council.

Amendment: **Carried**
Resolution: **Carried**

Recreation Committee Donation

2010-289 Moved by Councillor Joe Lamb
 Seconded by Councillor Bill Church
 That Council approves the Recreation Committee recommendation donating \$100.00 to the Whitestone Hagerman Memorial Public Library for the Dove Self Esteem Workshop for Girls held at the Library June 3, 2010. **Carried**

Proposed Dock Agreement – McGarry

2010-290 Moved by Councillor Morley Moore
 Seconded by Councillor Alan Ladd
 That Council of the Municipality of Whitestone hereby approves of the dock agreement for McGarry.

As amended

Moved by Councillor Morley Moore
 Seconded by Councillor Alan Ladd

- 4) Termination of Agreement – The Municipality of Whitestone may at any time withdraw this Agreement if the OWNER is in breach of any of the terms of this Agreement or if the MUNICIPALITY, in its sole discretion, deems that it is in the best interests of the Public to do so.

Amendment: **Carried**
Resolution: **Carried**

2010 Senior Achievement Award

2010-291 Moved by Councillor Morley Moore
 Seconded by Councillor Alan Ladd
Whereas each year the Government of Ontario celebrates the accomplishments and contributions seniors make to their communities across Ontario;

Let It Be Resolved that the Council of the Municipality of Whitestone hereby nominates Orma Quinn for the 2010 Senior Achievement Award to recognize the significant voluntary and professional achievements made by individuals after they have reached the age of 65. **Carried**

Continuous Improvement Fund Waste Recycling Plan Development

2010-292 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That Council of the Municipality of Whitestone hereby authorizes staff to develop a blue box recycling plan to maximize funding from Waste Diversion Ontario (WDO);

And Further that staff submit an application to Continuous Improvement Fund (CIF) for potential project funding. **Carried**

By-Law No. 34-2010 to Set Tax Ratios for Municipal Purposes

2010-293 Moved by Councillor Joe Lamb
Seconded by Councillor Bill Church
That By-Law No. 34-2010 being a by-law to set tax ratios for municipal purposes, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 34-2010.

Recorded Vote:

Councillor Bill Church	Yea
Councillor Alan Ladd	Yea
Councillor Joe Lamb	Yea
Councillor Morley Moore	Yea
Mayor Chris Armstrong	Yea

Carried

By-Law No. 37-2010 to Appoint Temporary Equipment Operator

2010-294 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That By-Law No. 37-2010, being a By-Law to appoint Temporary Equipment Operator John Green and to enter into an employment agreement, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 37-2010. **Carried**

**By-Law No. 38-2010 to Adopt the Estimates of All Sums Required
During the Year and to Adopt the Rates of Taxation for Year 2010**

2010-295 Moved by Councillor Bill Church
Seconded by Councillor Joe Lamb
That By-Law No. 38-2010, being a By-Law to adopt the estimates of all sums required during the year and to adopt the rates of taxation for year 2010, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 38-2010.

Recorded Vote:

Councillor Bill Church	Yea
Councillor Alan Ladd	Yea
Councillor Joe Lamb	Yea
Councillor Morley Moore	Yea
Mayor Chris Armstrong	Yea

Carried

**By-Law No. 40-2010 to Authorize an Agreement to Use an Unopened
Road Allowance**

2010-296 Moved by Councillor Morley Moore
Seconded by Councillor Alan Ladd
That By-Law No. 40-2010, being a By-Law to authorize an Agreement with James Masin to Use an Unopened Road Allowance, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 40-2010.

Carried

**By-Law No. 41-2010 to Enter into a Project Agreement for Continuous
Improvement Fund Project #281 with Waste Diversion Ontario (WDO)**

2010-297 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That By-Law No. 41-2010, being a By-Law to enter into a Project Agreement for Continuous Improvement Fund Project #281 with Waste Diversion Ontario (WDO), be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 41-2010.

Carried

**By-Law No. 42-2010 to Enter into a Collection Site Operator Agreement
With Ontario Electronic Stewardship**

2010-298 Moved by Councillor Bill Church
Seconded by Councillor Joe Lamb
That By-Law No. 42-2010, being a By-Law to enter into a Collection Site Operator Agreement with Ontario Electronic Stewardship, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 42-2010. **Carried**

**By-Law No. 43-2010 to Establish the Rate of Remuneration for the
Members of Council and to Repeal By-Law No. 64-2006**

2010-299 Moved by Councillor Morley Moore
Seconded by Councillor Alan Ladd
That By-Law No. 43-2010, being a By-law to establish the rate of remuneration for the members of Council and to repeal By-law No. 64-2006, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 43-2010. **Carried**

**By-Law No. 44-2010 to Adopt a Protocol for the Authorizing of Annual
Grants for the Purposes of Assisting Road Maintenance Costs to Property
Owners on Private and Unassumed Roads**

2010-300 Moved by Councillor Joe Lamb
Seconded by Councillor Morley Moore
That By-Law No. 44-2010, being a by-law to adopt a protocol for the authorizing of annual grants for the purposes of assisting road maintenance costs to property owners on private and unassumed roads, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 44-2010. **Carried**

By-Law No. 45-2010 to Enter into a Dock Agreement

2010-301 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That By-Law No. 45-2010 being a by-law to enter into an agreement with Michael and Carol McGarry, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 45-2010. **Carried**

By-Law No. 46-2010 to Provide for the Appointment of a Fire Chief

2010-302 Moved by Councillor Alan Ladd
Seconded by Councillor Joe Lamb
That By-Law No. 46-2010, being a by-law to provide for the appointment of a Fire Chief, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 46-2010. **Carried**

Mayor Armstrong vacated his seat and left the building; Deputy Mayor Church resumes Chair

By-Law No. 47-2010 to Provide for the Appointment of Deputy-Fire Chief

2010-303 Moved by Councillor Morley Moore
Seconded by Councillor Alan Ladd
That By-Law No. 47-2010, being a by-law to provide for the appointment of a Deputy-Fire Chief, be Read a First and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this 7th day of June, 2010 and numbered No. 47-2010. **Carried**

Mayor Armstrong resumed Chair at this point of the meeting.

In Camera

2010-304 Moved by Councillor Morley Moore
Seconded by Councillor Alan Ladd
That Council proceeds with the meeting in Closed Session at 8:55 p.m. to discuss the following:

- 1) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department.
- 2) Personal matters about an identifiable individual, including municipal or local board employees – Administration (Closed Session Minutes – May 17, 2010).
- 3) Personal matters about an identifiable individual, including municipal or local board employees – Roads Department (Performance Appraisal Review).
- 4) Personal matters about an identifiable individual, including municipal or local board employees – Roads Department (Performance Appraisal Review). **Carried**

Open Session

2010-305 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Council moves out of Closed Session at 9:03 p.m. and continue the
Open Council meeting. **Carried**

Equipment Operator Performance Review Appraisal

2010-306 Moved by Councillor Morley Moore
Seconded by Councillor Bill Church
That Council hereby accepts the performance review appraisal report for
Equipment Operator Bruce Brear prepared by Road Superintendent
Dougald Pawlech;

And Further that all changes or no changes to the current employment
agreement and/or pay rate are as per schedule "A" attached;

And Further that the next performance review appraisal be completed by
April 2011 or at the discretion of Council. **Carried**

Equipment Operator Performance Review Appraisal

2010-307 Moved by Councillor Alan Ladd
Seconded by Councillor Bill Church
That Council hereby accepts the performance review appraisal report for
Equipment Operator Dale McDonald prepared by Road Superintendent
Dougald Pawlech;

And Further that all changes or no changes to the current employment
agreement and/or pay rate are as per schedule "A" attached;

And Further that the next performance review appraisal be completed by
April 2011 or at the discretion of Council. **Carried**

By-Law No. 48-2010, Confirming By-Law

2010-308 Moved by Councillor Alan Ladd
Seconded by Councillor Morley Moore
That By-Law No. 48-2010, being a by-law to confirm the proceedings of
the Regular Council meeting held on June 7, 2010, be Read a First
and Second time this 7th day of June, 2010;

And Further Read a Third time, Passed, properly Signed and Sealed this
7th day of June, 2010 and numbered No. 48-2010. **Carried**

Adjournment

2010-309

Moved by Councillor Joe Lamb

Seconded by Councillor Morley Moore

That this Council meeting be adjourned at 9:05 p.m. to meet again on

Monday, June 21, 2010 at 6:30 p.m. at the Community Centre in

Dunchurch or at the call of the Mayor.

Carried

Chris Armstrong

Mayor

Liliane Nolan

CAO-Clerk

“Multiple formats are available upon request/as needed only”; Please contact the Municipality of Whitestone in writing at 21 Church Street, Dunchurch, ON P0A 1G0 or phone at 705-389-2466.