

Road Grant Protocol

2009-469 Moved by Councillor Joe Lamb
Seconded by Councillor Morley Moore

That the Council of the Corporation of the Municipality of Whitestone approves and adopts the following protocol for the authorizing of annual grants for the purposes of assisting road maintenance costs to property owners on private and unassumed roads:

1. The property owners (including undeveloped lots) fronting and/or utilizing one or more private or unassumed road(s) must form a ratepayers or similar association, duly constituted with a bank account and officers which memberships shall include/represent at least two-thirds (2/3) of those households;
2. The grant to be provided shall be determined by Council based on a calculation of x factor and y factor during the yearly budget process;

x factor represents dollars (\$) per kilometer and y factor represents dollars (\$) per household. An association representing several different roads may apply for grant for any or all affected roads unless a separate associated association has already applied for a road grant on their own.
3. Approved grants shall be given in 2 draws, spring and fall, which is intended to reflect the seasonality of maintenance needs;
4. Applications shall be accompanied by a budget of estimated annual expenditures and a statement of current uncommitted funds on hand in the Association's bank account;
5. The Association's constitution, slate of officers and books shall be supplied to the Municipality with the application for a grant annually and all applications shall be considered only when protocols have been met;
6. All applications shall be forwarded to the Municipal Treasurer who shall have the responsibility/authority of determining grant eligibility and authorizing grants based on having met the protocols;
7. The Association will be solely responsible to oversee the administration and supervision of annual work programs and related budget and furthermore the Municipality will have no responsibility, obligation, or exercise any degree of operational control with respect to maintenance of the affected roads;

8. Grants are not guaranteed and due to budgeting constraints may be curtailed at any time by resolution of Council;
9. Council may from time to time establish further conditions on the approval of grants that may be generally applied or specific to a particular situation.
10. All grants must be used on specified road in the calendar year of issuance and written summary of money spent must be submitted to the Municipality.
11. Failure to follow reporting requirements will result in that particular road association not to be included for grants in the following calendar year.

Recorded Vote:

Councillor Bill Church	Yea	
Councillor Alan Ladd		absent
Councillor Joe Lamb	Yea	
Councillor Morley Moore	Yea	
Mayor Chris Armstrong	Yea	Carried