



21 Church Street  
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## CORPORATION OF THE MUNICIPALITY OF WHITESTONE -AGENDA-

**Playground Project Team Meeting  
To be held at the Municipal Office  
Friday, June 9, 2017 at 1:00 p.m.**

**Please turn cell phones off, or place them on noiseless vibrate.**

- 1) **CALL TO ORDER**
- 2) **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
- 3) **ADOPTION OF THE AGENDA**
- 4) **ADOPTION OF THE MINUTES**
  - Playground Project Minutes for the Meeting of May 26, 2017.
- 5) **PRESENTATIONS**
- 6) **DISCUSSIONS**
  - Financials – **Attached.**
  - Donations – **Tracking template attached.**
  - Q&A Sheet – **Attached.**
  - Update on report to Council from the June 5<sup>th</sup> Council Meeting.
  - Community presentations and events - Which ones? Who will volunteer their time to attend these presentations and events, in order to sit with the display? And, what materials and items are needed for the display? – **Lists needed.**
  - Information handout for donations – **Template being created.**
  - Update on timelines - Equipment (ordered and installed), site preparation, Grand Opening Ceremony, and etc.
  - Draft thank you letter – **Template being created.**
  - Draft donation/awareness letter – **Attached.**

7) **REPORTS/CORRESPONDENCE**

8) **UNFINISHED BUSINESS**

- Identify Groups to target for funding – **List being created.**
- Recognition Board – **Cost estimates needed.**
- Playground Sign (Concept/Information Board) - **Details needed.**
- Geese control – **Update.**
- Free bike racks – **Status.**
- Vending machine – **Status.**

9) **NEW BUSINESS**

10) **QUESTIONS & COMMENTS FROM THE PUBLIC**

11) **NEXT MEETING DATE**

12) **ADJOURNMENT**

**~ Multiple formats are available upon request, or as needed only ~**  
Please contact the Municipality of Whitestone in writing at  
21 Church Street, Dunchurch, Ontario P0A 1G0 or by telephone at 705-389-2466.