



PUBLIC NOTICE

NOTICE OF INTENTION TO ADOPT A USER FEES AND CHARGES BY-LAW

TAKE NOTICE THAT the Council of The Corporation of the Municipality of Whitestone intends to adopt a proposed new Fees and Charges By-Law, for services provided by the Municipality

Date: Tuesday, August 4, 2020

Time: 6:30 p.m.

Location: The Council meeting will be held by Teleconference. The Public is welcome to access the meeting. Instructions will be placed on the Council agenda and the agenda will be posted on the Municipal website.

Any person or agency may participate in the meeting and/or make verbal or written comments regarding the proposed new Fees and Charges By-Law. Interested persons who wish to submit written information for the Agenda prior to the meeting, may do so by forwarding same to the undersigned no later than 9:00 a.m. on the regular business day preceding the scheduled meeting. A copy of the proposed User Fees and Charges By-Law is attached to this Notice.

DATED: July 10, 2020

MICHELLE HENDRY, CAO/Clerk

The Corporation of the
Municipality of Whitestone
21 Church Street
Dunchurch, Ontario
POA 1G0

SCHEDULE A

Facility Rentals

Fees are subject to HST

Facility	Description	Current	Proposed
Dunchurch Community Centre	Ratepayer	\$125.00	\$125.00
	Non-ratepayer	\$250.00	\$250.00
	½ day	\$62.50	\$62.50
	Meetings (Sat & Sun 3 hrs max)	\$62.50	\$62.50
	Meetings (Mon – Fri 3 hrs max)	\$25.00	\$25.00
	Security/Clean up deposit		\$100.00
Pavilion	Ratepayers	\$31.25	\$31.25
	Non-ratepayers	\$62.50	\$62.50
	Organized league/season	\$125.00	\$125.00
	Tournaments	\$125.00	\$125.00
Ball Park and Commons	Ratepayers	Donations	Donations
	Non-ratepayers	Donations	Donations
	Organized league/season	\$125.00	\$125.00
	Tournaments	\$125.00	\$125.00

Security Deposit

A security/clean up deposit may be required at the discretion of the Municipality (Typically for Private Rentals)

Exemptions and/or Reductions in Fees

1. Fees may be exempt for the following:

- Compassionate needs within the Municipality providing that the funds raised are given directly to the receiver and not put in a trust fund
- Youth and Seniors events sponsored by one or more non-profit organization within the Municipality for a non-fundraising event
- Municipally sponsored events
- Funerals receptions for Whitestone families as long as the Community Centre is available

2. The Seniors Diner's Club is exempt

3. The Road and Gun Club fishing Derby is exempt

4. The Annual Agricultural Fair is exempt

5. The Bingo events in support of the Nursing Station are exempt

Note: Other exemptions and/or reduction in fees may be at the discretion of the CAO/Clerk

SCHEDULE C

Planning Rates and Fees

Fees are not subject to HST

Description	Current	Proposed
Public Meetings (See Note 1)	\$350.00	\$350.00
Mailing per Envelope for notifications	\$2.00	\$2.00
Zoning By-Law Amendment	\$1,000 deposit - actual costs billed	
Non-Refundable Admin Fee		\$1,000.00
Security Deposit to Cover Actual Costs		\$1,000.00
Official Plan Amendment	\$1,500 deposit - actual costs billed	
Non-Refundable Admin Fee		\$1,000.00
Security Deposit to Cover Actual Costs		\$1,000.00
Deeming By-Law	\$750 deposit - actual costs billed	
Non-Refundable Admin Fee		\$300.00
Security Deposit to Cover Actual Costs		\$800.00
Shore Road Allowance	Purchase land - \$2.00/m2 up to 90 m2 and \$1.00/m2 over and above 90m2	Purchase land - \$2.00/m2 up to 90 m2 and \$1.00/m2 over and above 90m2
Non-Refundable Admin Fee (See Note 2)	\$1,000.00	\$1,000.00
Security Deposit to Cover Actual Costs	\$500.00	\$1,000.00
Unopened Road Allowance	Purchase land - fair market value	Purchase land - fair market value
Non-Refundable Admin Fee	\$1,000.00	\$1,000.00
Security Deposit to Cover Actual Costs	\$500.00	\$1,000.00
Parkland Dedication (See Note 3)	5% of assessed value of the whole parcel of land only	Residential - 5% of assessed value Commerical - 2% of assessed value
Minor Variance	\$500 deposit - actual costs billed	
Non-Refundable Admin Fee		\$1,000.00
Security Deposit to Cover Actual Costs		\$1,000.00
Encroachment and/or Road Agreement	\$500 deposit - actual costs billed	
Non-Refundable Admin Fee		\$500.00
Security Deposit to Cover Actual Costs		\$1,000.00
Site Plan/Development	\$1,000 deposit - actual costs billed	
Non-Refundable Admin Fee		\$300.00
Security Deposit to Cover Actual Costs		\$1,000.00
Subdivision Agreement	\$1,000 - actual costs billed	
Non-Refundable Admin Fee		\$1,000.00
Security Deposit to Cover Actual Costs		\$1,000.00
Road Naming/Renaming Application	\$800 - actual costs billed	
Non-Refundable Admin Fee		\$300.00
Security Deposit to Cover Actual Costs		\$1,000.00

Note 1 - A Public Meeting fee applies only if the Public Meeting is a Special Meeting of Council and not part of a regular Council Meeting

Note 2 - The application fee is for a single application. An additional \$25 / property for a group application (up to 10 applicants) will be charged.

Note 3 - The Planning Act limits a Commercial Parkland dedication fee to 2%

SCHEDULE D

Building Department Rates and Fees

Fees are not subject to HST

Building/ permit type	Description	Current	Proposed
The rate to be levied against each \$1000.00 of construction value shall be \$14.50 plus, a base fee of \$140.00. Fees will be rounded to the nearest dollar.			
		\$/square foot unless noted otherwise	\$/square foot unless noted otherwise
Residential/Seasonal Dwellings	Single storey finished	\$140.00	\$140.00
	Each additional storey including walkout basements		\$70.00
Accessory Buildings	Garages, storage, boathouses	\$35.00	\$35.00
	Porches, carports, sun decks, balconies	\$25.00	\$25.00
	Solariums, sunrooms, bunkies,	\$50.00	\$50.00
Commercial/Industrial	Principal building		\$95.00
	Accessory	\$40.00	\$40.00
Designated Structures	As per Div.A.1.3.1.1. OBC		Based on cost
Farm Buildings	On assessed land	\$20.00	\$25.00
Foundation-new or replacement	Full height	\$20.00	\$25.00
	Crawl space, frost wall, piers	\$18.00	\$20.00
Class of Permit	Construction/addition	See above	See above
	Alteration, repair and installation	\$100.00	Based on cost
	Chimney, fireplace, woodstove	\$100.00	\$150.00/flat fee
	Demolition	\$100.00	\$150.00/flat fee
	Change of use	\$100.00	\$100.00/flat fee
	Plumbing	\$100.00	\$100.00/flat fee
	Docks	\$50.00	\$100.00/flat fee
Other	Permit transfer, special inspection	\$100.00	\$100.00/flat fee
Conditional Permit	\$100.00 plus additional fees based on class of construction		\$100.00
Alternative Solution Design	Plus other applicable fees		\$200.00 + other applicable fees
Building without a permit	At the Chief Building Official's discretion		Fees doubled
Revised drawings			\$50.00/page
Inactive Permit	Three (3) years or more	\$200.00	\$200.00/flat fee
Refunds- application for refund must be made within six (6) months of issuance of permit(s)	Application filed not processed	75%	75%
	Application filed and processed	50%	50%
	If less than \$100	0	0
Minimum Fee for All Structures		\$140.00	\$140.00
Road Damage Deposit	Note: details and policy TBD		\$1,000.00
Re-inspection (per incident)	Inspection requested and CBO arrives at job site and the Phase to be inspected is not ready.	\$50.00	\$50.00

The cost construction guidelines are intended only as a guideline. The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of the Municipality of Whitestone By-Law No. 32-2015.

SCHEDULE E

Road Name and 9-1-1 Signs

Fees are not subject to HST

Service	Current	Proposed
9-1-1 Sign without post	\$15.00	\$20.00
9-1-1 Sign with post	\$25.00	\$35.00
Road name sign and post (applicant installs)	Actual cost	Actual cost

SCHEDULE

Cemetery Rates and Fees

All fees are subject to HST unless noted otherwise

All Interment Rights (burial, cremation or scattering) are subject to an additional Bereavement Authority of Ontario \$12.00 license fee.

Item	Description	Current	Proposed
Burial Plot	Residents (interment rights)	\$50.00	\$200.00
	Residents (perpetual care and maintenance)	\$250.00	\$350.00
	Non-residents (interment rights)	\$350.00	\$600.00
	Non-residents (perpetual care and maintenance)	\$250.00	\$550.00
Cremation Plot	Residents (interment rights)	\$50.00	\$100.00
	Residents (perpetual care and maintenance)	\$150.00	\$250.00
	Non-residents (interment rights)	\$350.00	\$385.00
	Non-residents (perpetual care and maintenance)	\$150.00	\$250.00
Scattering	Residents (interment rights)	n/a	\$50.00
	Residents (perpetual care and maintenance)	n/a	\$100.00
	Non-residents (interment rights)	n/a	\$75.00
	Non-residents (perpetual care and maintenance)	n/a	\$100.00
Transfer of Internment Rights	(See Note 1)	\$50.00	\$50.00
Flat marker under 172 sq in		N/C	N/C
Flat marker over 172 sq in		\$50.00	\$50.00
Upright monument up to 4 X 4 ft		\$100.00	\$100.00
Staking fee- Lots or Markers	(See Note 2)	\$20.00	\$50.00
Opening/Closing Burial Lot		Fee as per Funeral Home and paid directly to the Funeral Home	
Opening/Closing Cremation Lot	(See Note 2)	\$75 (fee paid however not in fees bylaw)	\$100.00

Note 1 - No HST paid on this fee

Note 2 - This fee is paid to the Cemetery Board Member or designate who performs work

SCHEDULE G

Fire Services Rates and Fees

Fees are not subject to HST

Service	Current	Proposed
Response to motor vehicle accidents on Provincial Highways	As per M.T.O. rates/hour/vehicle	As per M.T.O. rates/hour/vehicle
Railroad call outs for fire on or beside tracks	As per M.T.O. rates/hour/vehicle	As per M.T.O. rates/hour/vehicle
Railroad call outs for accidents and/or incidents including derailments	As per M.T.O. rates/hour/vehicle	As per M.T.O. rates/hour/vehicle
Gross negligence or as result of illegal act	As per M.T.O. rates/hour/vehicle	As per M.T.O. rates/hour/vehicle
Hydro and/or Bell call outs	As per M.T.O. rates/hour/vehicle	As per M.T.O. rates/hour/vehicle
Recovery of additional costs incurred	Actual costs	Actual costs
Fire occurrence report/letter	\$35.00 Each	\$35.00 Each
Smoke detectors	\$6.00 Each	Actual costs
Carbon Monoxide Detectors	\$24.00 Each	Actual costs
Combination Smoke Detector and Carbon Monoxide Detector	currently no fee stated	Actual costs
Fire permits	Free	Free
Incinerator permits	\$20.00 Each	\$20.00 Each

SCHEDULE H

Dog Licensing Rates and Fees

Fees are not subject to HST

Item	Current	Proposed
Dog tag	\$10.00	\$10.00
Replacement tag	\$10.00	\$10.00
Animal control service fee (See Note 1)	\$50.00	\$50.00
Kennel Licensing Fee (annual)	\$75.00	\$75.00

Note 1: By-Law Enforcement Officer finds and returns dog to owner.

SCHEDULE I

General Government Fees

Fees are not subject to HST

Item	Current	Proposed
Photocopies per sheet	\$0.20	\$0.20
Facsimile per sheet	\$1.00	\$1.00
Returned cheque	\$30.00	\$30.00
Copy of Official Plan	\$10.00	\$12.00
Copy of Zoning by-law	\$10.00	\$12.00
Tax certificate (per roll number)	\$25.00	\$30.00
Building and zoning compliance letter (per roll number)	\$25.00	\$100.00
Commissioner stamp/certification	\$5.00	\$7.00
Bailiff fees	Actual costs	Actual costs
Small claims	Actual costs	Actual costs
Freedom of Information Request	\$5.00	\$5.00
Freedom of Information Research (staff time and photocopying)	Actual Costs	Actual Costs

SCHEDULE J

Miscellaneous Rates and Fees

Fees are not subject to HST

Item	Current	Proposed
Trailers per month	\$20.00	\$30.00
Entrance permit application	\$50.00	\$100.00
Entrance permit deposit	\$500.00	\$750.00
Farley Road Parking Permit (annual)	\$50.00	\$55.00
Farley Road, Additional Guest Parking Permit (annual)	\$10.00	\$15.00
Sign Advertising (annual)	\$200.00	\$200.00
After School Program (per day)	\$6.00	\$6.00

Note:

The Farley Road Parking permit fees were approved by Resolution in 2007 and are not part of the current Fees and Charges By-Law

The Sign Advertising fees do not appear to have a resolution and are not a component of the current Fees and Charges By-Law

The After School program fee was approved by Council resolution in 2019 but has never been a component of the Fees and Charges By-law

The Trailer By-law is not currently in effect however when a new By-Law is approved the fees will be applied as proposed