

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE  
- MINUTES -**

**- DRAFT - to be approved at  
May 1, 2017 Council meeting -**

**Regular Council (Committee of the Whole) Meeting  
Tuesday, April 18, 2017  
6:30 p.m., Knox United Church – Multi-Purpose Room in Dunchurch**

**Present:** Chris Armstrong, Mayor (Arrived at 8:15 p.m.)  
George Comrie, Councillor/Deputy Mayor  
Colette Deacon, Councillor  
Joe McEwen, Councillor

**Regrets:** Joe Lamb, Councillor

**Staff:** Tammy Wylie, CAO-Clerk-Treasurer  
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer  
Thomas Stoneman, Working Roads/Facilities Superintendent

**Others:** John Jackson, Planner  
Ryan Snowball, Junior Planner

**Visitors:** 1

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Deputy Mayor George Comrie called this meeting to order at 6:33 p.m.

**National Anthem**

**Disclosure of Pecuniary Interest and General Nature Thereof:** None declared.

**Adoption of the Agenda**

2017-170 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council Agenda for this meeting be amended as follows:

**ADD:**

**7.1.2.1 Consent Application B9/2017(W) – Armstrong  
Creation of Two Private Rights-of-Way**

**MOVE:**

**10. By-Laws**

**TO FOLLOW:**

**7.1.3. Committee of the Whole – Planning Department**

**Carried**

**Presentations/Delegations**

- Len Yauk, WPS Refugee Program.
- Kara McCaig, Northern Development Officer – First Impressions Community Exchange.
- Heather Murch, Manager and Gail Burrows, President – Parry Sound Area Chamber of Commerce.

**Acceptance of Tender for Liquid Calcium Chloride**

2017-171 Moved by Councillor Joe McEwen  
Seconded by Councillor Colette Deacon  
That the Council of the Municipality of Whitestone hereby receives the following tenders for supply, delivery, and application of 156,000 litres of liquid calcium chloride or alternate that meets OPSS 2501, tender governed by OPSS 2501 and OPSS 506:

<b>From</b>	<b>Tender Amount</b>	<b>Total Amount</b>
Da-Lee Dust Control	\$0.24/Litre	\$42,307.20 Tax Incl.
Pollard Highway Products Ltd.	\$0.2675/Litre	\$47,154.90 Tax Incl.
Morris Chemicals Inc.	\$0.3075/Litre	\$54,206.10 Tax Incl.

**AND FURTHER** that the Council of the Municipality of Whitestone hereby awards the contract to supply, and deliver an application of 156,000 litres of liquid calcium chloride or alternate that meets OPSS 2501, tender governed by OPSS 2501 and OPSS 506 to Da-Lee Dust Control in the amount of \$42,307.20 which includes all applicable taxes conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent, Thomas Stoneman;

**AND FURTHERMORE** that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment).

**Carried**

**Acceptance of Tender to Supply and Spread Granular A on Various Municipal Roads and to Supply Granular A to be stockpiled at the Municipal Garage**

2017-172 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

That the Council of the Municipality of Whitestone hereby receives the following tenders to Supply and Spread 2,600 tonnes, 100% Crushed Granite, Granular >A=, as per OPSS 1001 and 1001.07.05, on various Municipal Roads and to supply 2,000 tonnes, 100% Crushed Granite, Granular >A=, as per OPSS 1001 and 1001.07.05 to be stockpiled at the Municipal Garage:

**Carr Aggregates Inc.** **Total: \$72,216.04** (including tax)

Wah-Wash-Kesh Road & Amarak Trail

Cost per tonne: \$14.28 X 1,600 tonnes = \$25,818.24 (includes taxes)

Edgewood Road

Cost per tonne: \$14.68 X 1,000 tonnes = \$16,588.40 (includes taxes)

Stock Pile

Cost per tonne: \$13.19 X 2,000 tonnes = \$29,809.40 (includes taxes)

**Fowler Construction Company Ltd.** **Total: \$75,983.46** (including tax)

Wah-Wash-Kesh Road & Amarak Trail

Cost per tonne: \$15.72 X 1,600 tonnes = \$28,421.76 (includes taxes)

Edgewood Road

Cost per tonne: \$15.59 X 1,000 tonnes = \$17,616.70 (includes taxes)

Stock Pile

Cost per tonne: \$13.25 X 2,000 tonnes = \$29,945.00 (includes taxes)

**AND FURTHER** that the Council of the Municipality of Whitestone awards the contract to Supply and Spread 2,600 tonnes, 100% Crushed Granite, Granular >A=, as per OPSS 1001 and 1001.07.05, on various Municipal Roads and to supply 2,000 tonnes, 100% Crushed Granite, Granular >A=, as per OPSS 1001 and 1001.07.05 to be stockpiled at the Municipal Garage to Carr Aggregates Inc., in the amount of \$72,216.04 which includes all applicable taxes, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$2,000,000 Liability Insurance
- Current WHMIS training
- satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent, Thomas Stoneman;

**AND FURTHERMORE** that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment).

**Carried**

### **Approval of the Pavilion Renovations**

2017-173 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby awards the contract for Pavilion renovations to Greystone Project Management Inc., in the amount of \$153,724.00 plus HST. **Carried**

### **Move into Committee of the Whole**

2017-174 Moved by Councillor Joe McEwen  
Seconded by Councillor Colette Deacon  
That Council hereby moves into Committee of the Whole at 7:30 p.m. **Carried**

### **Planning Department**

- Consent Application B8/2017(W) - Chernish  
Proposed Lot Addition  
(Part of Lot 58, Concession 10, geographic Township of McKenzie now in the Municipality of Whitestone).
  - Memorandum from John Jackson, Planner.
- Proposed Site Plan Agreement on Lot 36, Concession B, geographic Township of Hagerman, Parts 1 & 2 on 42R-17127 now in the Municipality of Whitestone – Armstrong
- Consent Application B9/2017(W) – Armstrong  
Creation of two Private Rights-of-Way (Part of Lot 36, Concession B, geographic Township of Hagerman, now in the Municipality of Whitestone).
- Application to Amend the Zoning-By-Law – MJ Development
  - Memorandum from John Jackson, Planner.
- Receipt of letter dated April 12, 2017 from Douglas Christie, Russell, Christie, LLP, regarding G. Merritt Right-of-Way. **Deferred until May 15, 2017 Council Meeting**
- Receipt of letter dated April 12, 2017 from Douglas Christie, Russell, Christie, LLP, regarding Amorak Trail. **Deferred until May 15, 2017 Council Meeting**

### **Reconvene to Regular Council**

2017-175 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 8:14 p.m. **Carried**

**Mayor Chris Armstrong assumed the position of Chair.**

**Consent Application B8/2017(W) – Chernish**

2017-176 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

That the Council of the Municipality of Whitestone hereby approves the consent application for a lot addition as applied for by Dan and Bill Chernish in Application No. B8/2017(W) in Part of Lot 25, Concession 10 in the Municipality of Whitestone, subject to the following conditions:

1. That the lands conveyed from PIN No. 522490348 to PIN No. 522490347 be stamped to signify that any further transactions involving said lands shall require further consent;
2. That the owner’s solicitor confirms that the transferred lands merge in title with the benefitting lands;
3. That the owner(s) of the benefitting lot convey a small parcel of land to the retained lot for the purposes of “breaking” the previous consent and recognizing the proposed changes to the property boundaries;
4. That the owner(s) of the retained land apply to the Municipality and be approved for a minor variance to account for the shortfall in frontage created as a result of this consent; and
5. That all applicable planning fees be paid. **Carried**

**Consent Application B9/2017(W) – Armstrong**

2017-177 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

That the Council of the Municipality of Whitestone hereby approves the consent application for the creation of two private rights-of-way as applied for by John Wesley Armstrong in Application No. B9/2017(W) in Part of Lot 36, Concession B, in the geographic Township of Hagerman, Municipality of Whitestone, subject to the following conditions:

1. That all applicable planning fees be paid. **Carried**

**By-Law No. 07-2017 – Designate Lands Adjacent to Lorimer Lake, Limestone Lake, and Fairholme Lake**

2017-178 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

That By-Law No. 07-2017, being a by-law to designate lands adjacent to Lorimer Lake, Limestone Lake, and Fairholme Lake as a Site Plan Control Area, be Read a First and Second time this 18<sup>th</sup> day of April, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of April, 2017 and numbered 07-2017. **Carried**

**By-Law No. 10-2017 – Zoning By-Law Amendment**

2017-179 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That By-Law No. 10-2017, being a by-law to amend By-Law No. 10-2005 (the Zoning By-Law) for Part of Lot 37, Concession 4, in the geographic Township of Burton – Jensen – MJ Development Inc., be Read a First and Second time this 18<sup>th</sup> day of April, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of April, 2017 and numbered 10-2017. **Carried**

**By-Law No. 16-2017 – Site Plan Agreement**

2017-180 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That By-Law No. 16-2017, being a by-law to authorize a Site Plan Agreement with John Wesley Armstrong and Charlotte Roxanne Armstrong concerning Lot 36, Concession B, geographic Township of Hagerman, Parts 1 & 2 on 42R-17127 now in the Municipality of Whitestone – Armstrong, be Read a First and Second time this 18<sup>th</sup> day of April, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of April, 2017 and numbered 16-2017. **Carried**

**Move into Committee of the Whole**

2017-181 Moved by Councillor Joe McEwen  
Seconded by Councillor Colette Deacon  
That Council hereby moves into Committee of the Whole at 8:20 p.m.

**Carried**

**Administration Department**

- 2017 Draft Budget Analysis.
  
- 2017 Draft Budget.
  - Summary
  - Revenue
  - Expenditures
  
- Capital
  - Roads Department
    - Staff Report from Thomas Stoneman, Working Roads/Facilities regarding the Bunny Trail.
  
    - Staff Report from Tammy Wylie, CAO-Clerk-Treasurer regarding borrowing for the Bunny Trail.

- Staff Report from Tammy Wylie, CAO-Clerk-Treasurer in regards to the Financing Analysis for Debentures for Bunny Trail Culvert Replacement and Reconstruction of 3 km.
- Staff Report from Tammy Wylie, CAO-Clerk-Treasurer in regards to the Ontario Community Infrastructure Fund – Formula Component.
- Landfill
  - Staff Report from Thomas Stoneman, Working Roads/Facilities regarding York Street Hydro.

### **Reconvene to Regular Council**

2017-182 Moved by Councillor Colette Deacon  
 Seconded by Councillor George Comrie  
 That the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 8:57 p.m. **Carried**

### **Approval of Bunny Trail Improvements**

2017-183 Moved by Councillor Joe McEwen  
 Seconded by Councillor Colette Deacon  
 That the Council of the Municipality of Whitestone hereby approves the Working Roads/Facilities Superintendent’s recommendations for the Bunny Trail improvements as follows:

- 1) Slurry Seal the 9.5 km section in 2017.
- 2) Shawanaga Culvert Replacement to be completed in 2017 or 2018, pending approval of the Ministry of Natural Resources and Forestry work permit.
- 3) Reconstruct the 3.5 section south of Highway 520 in 2018.

**AND FURTHER** that Council directs the CAO-Clerk-Treasurer to set up financing for the Shawanaga Culvert Replacement and Reconstruction, once permit approvals have been received, while continuing to explore grant funding.

**Carried**

### **York Street Landfill – Hydro**

2017-184 Moved by Councillor George Comrie  
 Seconded by Councillor Colette Deacon  
 That the Council of the Municipality of Whitestone hereby approves the Working Roads/Facilities Superintendent’s recommendation to proceed with the installation of hydro at the York Street Landfill site, pending grant funding approval. **Carried**

### **2017 Capital/Construction**

2017-185 Moved by Councillor Joe McEwen  
 Seconded by Councillor George Comrie

That the Council of the Municipality of Whitestone hereby accepts and approves the following 2017 Capital/Construction budget as follows:

Roads Department	\$1,049,000	
Landfill	<u>\$ 70,000</u>	
	\$1,119,000	<b>Carried</b>

**Ontario Community Infrastructure Fund – Formula Component**

2017-186 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby directs staff to prepare the necessary documents for Ontario Community Infrastructure Fund – Formula Component for the following road project:

Bunny Trail Slurry Seal. **Carried**

**Adoption of Minutes for the Regular Council Meeting**

2017-187 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That the minutes of the Regular Council meeting of April 3, 2017 be adopted as printed and circulated. **Carried**

**Receipt of Minutes for the Playground Project Team Meeting**

2017-188 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the minutes for the Playground Project Team meeting of April 7, 2017 be received as presented and circulated. **Carried**

**Receipt of Minutes for the Recreation Committee Meeting**

2017-189 Moved by Councillor Joe McEwen  
Seconded by Councillor Colette Deacon  
That the minutes for the Recreation Committee meeting of April 5, 2017 be received as presented and circulated. **Carried**

**WIFI Hubs – Data Usage**

2017-190 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby approves the recommendation to continue with the WIFI Hubs until staff can do another gigabytes comparison at a later date to compare the amounts. **Carried**

**Accounts Payable**

2017-191 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That the Accounts Payable in the amount of \$153,278.00 and payroll in the amount of \$25,917.56 be approved for payment. **Carried**



**Council Supports Bell Canada Connect to Innovate Application**

2017-192 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby supports Bell Canada's Connect to Innovate application to request funding for the much needed high speed, reliable and resilient internet connectivity to the Municipality of Whitestone;

**AND FURTHER** that Council acknowledges that the residents and businesses of the Municipality of Whitestone would greatly benefit from the fiber based connectivity. **Carried**

**By-Law No. 18-2017 – Use of an Alternative Voting Method**

2017-193 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That By-Law No. 18-2017, being a by-law to Provide for the Use of an Alternative Voting Method be Read a First and Second time this 18<sup>th</sup> day of April, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of April, 2017 and numbered 18-2017. **Carried**

**By-Law No. 19-2017 – Municipal Flower Beds Agreement**

2017-194 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That By-Law No. 19-2017, being a by-law to enter into an Agreement with Rick's Property Maintenance and Landscaping for Maintenance of the Municipal Flower Beds be Read a First and Second time this 18<sup>th</sup> day of April, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of April, 2017 and numbered 19-2017. **Carried**

**In Camera**

2017-195 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That Council proceeds with the meeting in Closed Session at 9:55 p.m. to discuss the following:

- 1) Closed Session Minutes – April 3, 2017.
- 2) Personal matters about an identifiable individual, including municipal or local board employees – Administration – Freedom of Information Request.
- 3) Personal matters about an identifiable individual, including municipal or local board employees – Roads Department – Staffing. **Carried**

**Open Session**

2017-196 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That Council moves out of Closed Session at 10:05 p.m. and continues  
the Open Council meeting. **Carried**

**Curfew Past 3½ Hours for Regular Council (Committee of the Whole) Meeting**

2017-197 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That Council hereby continues its Regular Council (Committee of the Whole)  
Meeting past the allotted time of three and a half (3½) hours and continue for an  
additional one-half (1/2) hour. **Carried**

**By-Law No. 20-2017, Confirming By-Law**

2017-198 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That By-Law No. 20-2017, being a by-law to confirm the proceedings of the  
Regular Council (Committee of the Whole) meeting held on April 18, 2017, be  
Read a First and Second time this 18<sup>th</sup> day of April, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and  
Sealed this 18<sup>th</sup> day of April, 2017 and numbered 20-2017. **Carried**

**Adjournment**

2017-199 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That this Council meeting be adjourned at 10:07 p.m. to meet again on Monday,  
May 1<sup>st</sup>, 2017 at 6:30 p.m. at the Royal Canadian Legion – Branch 394.

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Chris Armstrong **Mayor**

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Tammy Wylie **CAO-Clerk-Treasurer**

**Multiple formats are available upon request/as needed only.**

Please contact the Municipality of Whitestone in writing at:  
21 Church Street, Dunchurch, ON P0A 1G0 or phone at: 705-389-2466.