

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-MINUTES-**

**Regular Council Meeting**  
**Monday, November 6, 2017**  
**6:30 p.m., Community Centre, in Dunchurch**

**Present:** Chris Armstrong, Mayor  
George Comrie, Councillor  
Colette Deacon, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor

**Staff:** Clayton Harris, Interim CAO  
Thomas Stoneman, Working Roads/Facilities Superintendent  
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer

**Visitors:** 7

.....  
Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

**National Anthem**

**Disclosure of Pecuniary Interest and General Nature Thereof:** None noted.

**Adoption of the Agenda**

2017-439 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That the Council Agenda for this meeting be adopted as printed and circulated  
and amended as follows:

**ADD:**

**CLOSED SESSION**

14.5 Personal matters about an identifiable individual, including  
municipal or local board employees – Administration Department –  
Litigation Update. **Carried**

**Adoption of Minutes for the Regular Council Meeting**

2017-440 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Minutes of the Regular Council Meeting of Tuesday, October 17, be adopted as printed and circulated. **Carried**

**Adoption of the Minutes for the Special Council Meeting**

2017-441 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie  
That the Minutes of the Special Council Meeting of Tuesday, October 17, 2017 be adopted as printed and circulated. **Carried**

**Adoption of the Minutes for the Special Council Meeting**

2017-442 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Minutes of the Special Council Meeting of Wednesday, October 18, 2017 be adopted as printed and circulated. **Carried**

**Adoption of the Minutes for the Special Council Meeting**

2017-443 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Minutes of the Special Council Meeting of Wednesday, October 25, 2017 be adopted as printed and circulated. **Carried**

**Boundary Spur Road – Guard Rails**

2017-444 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby requests that quotes be obtained for the purchase and installation of the steel beam guardrails prior to 2018; and  
  
**THAT** this project be included in the 2018 budget, for consideration. **Carried**

**Approval of York Street Landfill Site Hydro Quotation**

2017-445 Moved by Councillor George Comrie  
Seconded by Councillor Joe Lamb  
That the Council of the Municipality of Whitestone hereby receives the following quotations for the York Street Landfill Site Hydro Line Service:

<b>From:</b>	<b>Bid Amount:</b>
Hydro One	\$40,409.31 (Taxes included)
Parker Electric & Pole Line	\$43,101.15 (Taxes included)
Shipman Electric	\$40,301.55 (Taxes included)

**AND FURTHER** that the Council of the Municipality of Whitestone hereby awards the contract to extend the York Street Landfill Site Hydro Line Service at the landfill gate to Shipman Electric Ltd., in the amount of \$34,286.46 taxes included, conditional that the Municipality of Whitestone is in receipt of the following:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training

**AND FURTHERMORE** that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment).

**AND FURTHERMORE** that the Bidder shall comply with the Ontario Occupational Health & Safety Act and Regulations (including proper equipment/motorized equipment).

**Carried**

**2017 Volunteer Appreciation Gift**

2017-446 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby chooses the following option for the 2017 Volunteer Appreciation Gift: Option 1 **Carried**

**2018 ROMA Municipal Delegation Request**

2017-447 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby directs staff to prepare a delegation package for the 2018 Rural Ontario Municipal Association (ROMA) with the Minister of Agriculture, Food and Rural Affairs in regards to the OCIF Top-Up Application submitted for the Bunny Trail Reconstruction Project; and  
  
**THAT** an alternate individual be identified to accompany the Mayor, Chris Armstrong, in the absence of Tammy Wylie, will be Barbara Cribbett. **Carried**

**Appointment to West Parry Sound Economic Development Office – Steering Committee**

2017-448 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby appoints the following to the West Parry Sound Economic Development Office Steering Committee (formerly the West Parry Sound CiiNO Steering Committee) as the Municipal Representative, until a full-time CAO has been recruited:

Councillor Joe McEwen  
Alternate: Councillor Joe Lamb.

**Deputy Chief Building Official**

2017-449 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
**WHEREAS** in 2000 the Council of the Corporation of the Municipality of Whitestone deemed it expedient to appoint an officer to act in the capacity of the Deputy-Chief Building Official;

**WHEREAS** the Chief Building Official for the Township of McKellar was appointed as the Deputy-Chief Building Official for the Municipality of Whitestone;

**WHEREAS** Council approved terms of the appointment which may be amended from time to time by a resolution of Council with the agreement of the Township of McKellar;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. That the terms of engagement be amended to include the issuance of building permits, subject to the Chief Building Official's availability; and
2. That the hourly rate of compensation for services be increased from \$25.00 per hour to \$38.00 per hour to the Township of McKellar; and
3. That the Township of McKellar be requested to make a similar amendment.

**Carried**

**Accounts Payable**

2017-450 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That the Accounts Payable in the amount of \$293,330.63 and payroll in the amount of \$23,834.72 be approved for payment, as amended. **Carried**

**Schedule of Regular Council/Committee of the Whole Meetings – Year 2018**

2017-450 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby accepts the Schedule of Regular Council/Committee of the Whole Meetings for the Year 2018 as per Schedule "A" as presented.

**Schedule "A" Municipality of Whitestone 2018 Schedule of Council Meetings**

<b>MEETING</b>	<b>DATE (subject to change)</b>	<b>TIME</b>
Regular Council	Monday, January 8	6:30 p.m.
Regular Council (Committee of Whole)	Tuesday, January 23	6:30 p.m.
Regular Council	Monday, February 5	6:30 p.m.
Regular Council (COW – Budget)	Tuesday, February 13	6:30 p.m.

Regular Council (Committee of Whole)	Tuesday, February 20	6:30 p.m.
Regular Council	Monday, March 5	6:30 p.m.
Regular Council (Committee of Whole)	Monday, March 19	6:30 p.m.
Regular Council	Tuesday, April 3	6:30 p.m.
Regular Council (Committee of Whole)	Monday, April 16	6:30 p.m.
Regular Council	Monday, May 1	6:30 p.m.
Regular Council (Committee of Whole)	Tuesday, May 22	6:30 p.m.
Regular Council	Monday, June 4	6:30 p.m.
Regular Council (Committee of Whole)	Monday, June 18	6:30 p.m.
Regular Council	Tuesday, July 3	6:30 p.m.
Regular Council (Committee of Whole)	Monday, July 16	6:30 p.m.
Regular Council	Tuesday, August 7	6:30 p.m. <b>in Ardbeg</b>
Regular Council	Tuesday, September 4	6:30 p.m.
Regular Council (Committee of Whole)	Monday, September 17	6:30 p.m.
Regular Council	Monday, October 1	6:30 p.m.
Regular Council (Committee of Whole)	Tuesday, October 16	6:30 p.m.
Regular Council	Monday, November 5	6:30 p.m.
Regular Council (Committee of Whole)	Monday, November 19	6:30 p.m.
Regular Council	Monday, December 3	6:30 p.m.
Regular Council (Committee of Whole)	Monday, December 10	6:30 p.m.

**All Council Meetings to be held at the Dunchurch Community Centre, unless otherwise advised. Special Meetings will be advised as to when pertinent issues become present.**

**Carried**

**2018 OGRA Municipal Delegation Request**

2017-452 Moved by Councillor George Comrie  
 Seconded by Councillor Joe McEwen  
 That the Council of the Municipality of Whitestone hereby directs staff to submit a delegation request for the 2018 Ontario Good Roads Association (OGRA) in regards to the \_\_\_\_\_ Project; and

**THAT** Council designates attendees to the conference.

**Deferred**

**By-Law No. 49-2017 – Interim CAO Appointment**

2017-453 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That By-Law No. 49-2017, being a By-Law to provide for the appointment of an Interim Chief Administration Officer, be Read a First and Second time this 6<sup>th</sup> day of November, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 6<sup>th</sup> day of November, 2017 and numbered 49-2017. **Carried**

**By-Law No. 50-2017 – Interim Treasurer Appointment**

2017-454 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That By-Law No. 50-2017, being a By-Law to provide for the appointment of an Interim Treasurer, be Read a First and Second time this 6<sup>th</sup> day of November, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 6<sup>th</sup> day of November, 2017 and numbered 50-2017. **Carried**

**In Camera**

2017-455 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That Council proceeds with the meeting in Closed Session at 7:43 p.m. to discuss the following:

1. Personal matters about an identifiable individual, including municipal or local board employees – Fire Department – Volunteer Applications.
2. Personal matters about an identifiable individual, including municipal or local board employees – Roads Department – Complaint.
3. Personal matters about an identifiable individual, including municipal or local board employees – By-Law Enforcement – Complaint.
4. Closed Session Minutes – October 17, 2017, October 18, 2017, and October 25, 2017.
5. Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Litigation Update.

**Carried**

**Open Session**

2017-456 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That Council moves out of Closed Session at 8:13 p.m. and continues the Open Council meeting. **Carried**

**Appoint Student Firefighter/First Responder**

2017-457 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That the Council of the Municipality of Whitestone hereby appoints Lauren Tarkington to the Whitestone Fire Rescue Department as a Student Firefighter/First Responder effective January 2018, under the Student Learner Program, as per the report prepared by Bob Whitman, Fire Chief. **Carried**

**Appoint Probationary Fire Firefighter/First Responder**

2017-458 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby appoints Shaun Brear to the Whitestone Fire Rescue Department as a Probationary Firefighter/First Responder effective January 2018, upon completion of mandatory training, as per the report prepared by Bob Whitman, Fire Chief. **Carried**

**Appoint Probationary Fire Firefighter/First Responder**

2017-459 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby appoints Michelle Stiles to the Whitestone Fire Rescue Department as a Probationary Firefighter/First Responder effective January 2018, upon completion of mandatory training, as per the report prepared by Bob Whitman, Fire Chief. **Carried**

**Appoint Probationary Fire Firefighter/First Responder**

2017-460 Moved by Councillor George Comrie  
Seconded by Councillor Colette  
That the Council of the Municipality of Whitestone hereby appoints Josh Woolner to the Whitestone Fire Rescue Department as a Probationary Firefighter/First Responder effective January 2018, upon completion of mandatory training, as per the report prepared by Bob Whitman, Fire Chief. **Carried**

**By-Law No. 51-2017, Confirming By-Law**

2017-461 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette deacon  
That By-Law No. 51-2017, being a By-Law to confirm the proceedings of the Regular Council Meeting held on November 6, 2017, be Read a First and Second time this 6<sup>th</sup> day of November, 2017;  
  
**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 6<sup>th</sup> day of November, 2017 and numbered 51-2017. **Carried**

**Adjournment**

2017-462 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That this Council meeting be adjourned at 8:15 p.m. to meet again on Monday,  
November 20<sup>th</sup>, 2017 at 6:30 p.m. at the Dunchurch Community Centre.

**Carried**

---

Chris Armstrong

**Mayor**

---

Jennifer Wadden

**Deputy-Clerk-Deputy-Treasurer**

**Multiple formats are available upon request/as needed only.**

Please contact the Municipality of Whitestone in writing at  
21 Church Street, Dunchurch, ON P0A 1G0 or phone at 705-389-2466.