



**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-MINUTES-**

**Regular Council Meeting  
Monday, April 15<sup>th</sup>, 2019 at 6:30 p.m.  
Dunchurch Community Centre**

**Present:** Chris Armstrong, Mayor  
George Comrie, Councillor  
Beth Gorham-Matthews, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor

**Staff:** Michelle Hendry, CAO/Clerk  
Patricia Allen, Treasurer

**Visitors:** 6

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**1. CALL TO ORDER**

Mayor Chris Armstrong called the meeting to order at 6:30 p.m.

**2. NATIONAL ANTHEM**

**3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Mayor Chris Armstrong requested that any disclosure of pecuniary interest be declared for the record. None Declared

**4. ADOPTION OF THE AGENDA**

2019-166 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie

**WHEREAS** the members of council have been presented with the Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented, and with the following amendments:

|                  |   |
|------------------|---|
| Addition of 11.8 | Doug Hickey: Proposed Library Expansion     |
| Addition of 11.9 | Parry Sound Area Chamber of Commerce Report |

**Carried**

**5. PRESENTATIONS AND DELEGATIONS**

None

**6. MOVE INTO COMMITTEE OF THE WHOLE**

2019-167 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby convene to a Committee of the Whole at 6:35 p.m. for the purpose of reviewing and examining the 2015 Strategic Plan for the Municipality of Whitestone and for reviewing Staff Report FIN-2019-08 Proposed 2019 Operating and Capital Budget. **Carried**

**6.1 Strategic Plan Review**

Council reviewed sections 6 and 7 of the Strategic Plan and provided input and direction to staff for discussion at a future Council meeting.

**7. RECONVENE TO REGULAR MEETING**

2019-168 Moved by Councillor Joe Lamb  
Seconded by Councillor Beth Gorham-Matthews

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Whitestone does hereby convene to a regular meeting at 7:26 p.m. **Carried**

**8. ALL RESOLUTIONS ARISING FROM THE COMMITTEE OF THE WHOLE**

Addition to the 2019 Municipal Budget

2019-169 Moved by Councillor Joe McEwen  
Seconded by Councillor Beth Gorham-Matthews

**THAT** the Chief Building Official's vehicle be transferred to Roads/Facilities and that a replacement Chief Building Official's vehicle will be purchased. **Carried**

**Recorded Vote: requested by  
Mayor Armstrong**

|                                  | YEAS         | NAYS         | ABSTAIN |
|----------------------------------|--------------|--------------|---------|
| Councillor, George Comrie        | <u>  x  </u> | _____        | _____   |
| Councillor, Beth Gorham-Matthews | <u>  x  </u> | _____        | _____   |
| Councillor, Joe Lamb             | <u>  x  </u> | _____        | _____   |
| Councillor, Joe McEwen           | <u>  x  </u> | _____        | _____   |
| Mayor, Chris Armstrong           | _____        | <u>  x  </u> | _____   |

6.2R 2019 Municipal Budget

2019-170 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-08 (Proposed 2019 Operating and Capital Budget) for information;

**AND THAT** the Council of the Corporation of the Municipality of Whitestone does hereby receive the Proposed 2019 Operating and Capital Budget as presented (and as amended as per discussions at the April 2, 2019 Special Council Meeting) and further amended April 15, 2019;

**AND THAT** the Council of the Corporation of the Municipality of Whitestone does hereby approve funding the 2018 deficit of \$31,922.16 from 2019 reserves;

**AND THAT** a Public Meeting for the adoption of the 2019 Budget be scheduled for May 21, 2019 and advertised, as per Notice By-Law 04-2003. **Carried**

**Recorded Vote: requested by  
Mayor Armstrong**

|   | <b>YEAS</b>         | <b>NAYS</b> | <b>ABSTAIN</b> |
|---|---------------------|-------------|----------------|
| <b>Councillor, George Comrie</b>        | <u>  <b>x</b>  </u> | _____       | _____          |
| <b>Councillor, Beth Gorham-Matthews</b> | <u>  <b>x</b>  </u> | _____       | _____          |
| <b>Councillor, Joe Lamb</b>             | <u>  <b>x</b>  </u> | _____       | _____          |
| <b>Councillor, Joe McEwen</b>           | <u>  <b>x</b>  </u> | _____       | _____          |
| <b>Mayor, Chris Armstrong</b>           | <u>  <b>x</b>  </u> | _____       | _____          |

**9. ADOPTION OF THE MINUTES**

2019-171 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**WHEREAS** the Council is in receipt of the minutes of previous meetings;

**AND** whereas there are no errors, omissions or amendments;

**BE IT RESOLVED THAT** the minutes of the meeting held April 1<sup>st</sup>, 2019 be adopted as presented and the reading thereof dispensed with. **Carried**

**10. REPORTS/MINUTES FROM COMMITTEES/BOARDS AND MUNICIPAL OFFICERS**

10.1R Maple Island Thrift Shop Committee Meeting Minutes for Thursday, March 14, 2019.

2019-172 Moved by Councillor Joe Lamb  
Seconded by Councillor Beth Gorham-Matthews

**WHEREAS** the Maple Island Thrift Shop Committee has presented the minutes of their meeting held Thursday March 14, 2019;

**BE IT RESOLVED THAT** council accepts the minutes of the meeting and notes the actions to be taken. **Carried**

2019-173 Moved by Councillor Joe McEwen  
Seconded by Councillor Joe Lamb

**WHEREAS** the Maple Island Thrift Shop Committee has presented a revised Terms of Reference as of April 2019, for consideration and adoption by the Council of the Corporation of the Municipality of Whitestone;

**BE IT RESOLVED THAT** council adopts the terms of reference as attached. **Carried**

10.2R Municipal Complaint Handling Policy

2019-174 Moved by Councillor Joe Lamb  
Seconded by Councillor Beth Gorham-Matthews

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2019-26 (Municipal Complaint Handling Policy) for information purposes and comment. **Carried**

10.3R West Parry Sound Health Centre – Minutes of Meeting held April 8, 2019.

2019-175 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen

**WHEREAS** the West Parry Sound Health Centre Board of Directors has presented the minutes of their meeting held April 8, 2019;

**BE IT RESOLVED THAT** council receives the minutes of the meeting. **Carried**

10.4R Accounts Payable.

2019-176 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie

**THAT** the Accounts Payable in the amount of \$ 127,736.34 and payroll in the amount of \$ 19,983.34 be approved for payment. **Carried**

**11. CORRESPONDENCE**

2019-177 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**WHEREAS** Council has reviewed the Correspondence Items as listed on the Agenda;

**BE IT RESOLVED THAT** these items be noted as received.

- 11.1 Ministry of Infrastructure – update on the Gas Tax Fund
- 11.2 West Parry Sound Housing Summit - Invitation Registration
- 11.4 FONOM – Nomination for a Representative on FONOM Board of Directors
- 11.6 Animal Welfare and OSPCA
- 11.7R OMPF Review – Municipality of Grey Highlands

- 11.8 Doug Hickey: Proposed Library Expansion  
11.9 Parry Sound Chamber of Commerce **Carried**

11.3R Parry Sound High School – Louise Woods Bursary

2019-178 Moved by Councillor Beth Gorham-Matthews  
Seconded by Councillor Joe McEwen

**WHEREAS** the Corporation of the Municipality of Whitestone is a sponsor for the Louise Woods Bursary presented to a graduating student at the Parry Sound High School;

**BE IT RESOLVED THAT** the municipality makes a donation of \$500.00 towards this Bursary;

**AND THAT** Chris Armstrong, Mayor will have the honour of presenting this award at the commencement exercise on Friday June 28<sup>th</sup> at 10:00 a.m.

**Carried**

11.5R District of Parry Sound Municipal Association

2019-179 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**WHEREAS** the Corporation of the Municipality of Whitestone is a member of the District of Parry Sound Municipal Association;

**BE IT RESOLVED THAT** Councillor Beth Gorham-Matthews is authorized to attend the Spring Meeting held on Friday April 26<sup>th</sup>, 2019 in South River, on behalf of the municipality in accordance with the municipal policy regarding travel and accommodations.

**Carried**

**12. UNFINISHED BUSINESS**

No discussion on these matters

**13. NEW BUSINESS**

13.1R Road Naming Protocol

2019-180 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**WHEREAS** the Memo from CAO/Clerk Michelle Hendry regarding the Road Naming Protocol has been presented to Council;

**BE IT RESOLVED THAT** council receives this memo as information. **Carried**

13.2R Pitch in Week

2019-181 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**WHEREAS** hundreds of thousands of Canadians show their concern for the environment and their communities each year by participating in PITCH-IN CANADA projects to:  
Reduce, reuse, recycle and properly dispose of waste;  
Clean up and rejuvenate local neighbourhoods, green spaces, ravines, waterways and illegal dump sites;  
Restore habitats;  
And to establish composting and recycle projects;

**AND WHEREAS** PITCH-IN CANADA, a national, community based, organization comprised of eco-action and community volunteers, believes that maintaining a quality environment and encouraging civic pride is everyone's responsibility;

**AND WHEREAS** PITCH-IN CANADA encourages voluntary action to keep communities clean and beautiful and restore and maintain a healthy environment;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Whitestone declares the week of April 22 – 29, 2019 as 'PITCH-IN CANADA WEEK' in the Municipality of Whitestone and invites all citizens in our region to actively participate in PITCH-IN WEEK!

**AND THAT** May 11, 2019 is declared PITCH IN DAY for the Municipality of Whitestone.

**Carried**

13.3R 2019 Budget discussion related items (as requested from the April 2, 2019, Special Council (Budget) Meeting):

13.3.1R After School Program Funding Information  
2019-182 Moved by Councillor Beth Gorham-Matthews  
Seconded by Councillor Joe McEwen

**WHEREAS** the Memo from CAO/Clerk Michelle Hendry regarding After School Program Funding has been presented to Council;

**BE IT RESOLVED THAT** council receives this memo as information. **Carried**

13.3.2R Draft motion in respect of improvements for the Grange

2019-183 Moved by Councillor Beth Gorham-Matthews  
Seconded by Councillor Joe Lamb

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby support the 2019 Grange improvement project for the following items, to be funded to an upset limit of \$16,000 from the Grange reserve fund:

- removal and replacement of roof,
- removal and replacement of the man-door, and

- improvements to the building siding (either replacement or painting)

**Carried**

13.3.3R The Whitestone Library Proposed Expansion  
2019-184

Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen

**WHEREAS** the Council for the Corporation of the Municipality of Whitestone has committed to an expansion of the Whitestone Public Library, by the purchase in 2016 of the property adjacent to the existing library;

**AND WHEREAS** the previous Council has supported an expansion to the Library by resolutions in 2017 and 2018;

**AND WHEREAS** the Strategic Plan for the Municipality of Whitestone, November 2015, section 7.4 clearly states *“The Whitestone Hagerman Memorial Public Library has become an important hub for advancing personal growth, life-long learning and recreational interests of the community, and is rapidly outgrowing its existing facilities. Council will work with the Library Board and staff and the community at large to explore opportunities to expand the Library services and programs.”*

**AND WHEREAS** Whitestone Public Library is a significant component of the community, with 1,300 members and serves as a hub of the community as both a learning and gathering place and a technology Centre, which benefit all rate payers;

**AND WHEREAS** the Whitestone Public Library works closely with and in support of the Whitestone Public School and shares the strategic direction to keep the school open;

**AND WHEREAS** Whitestone Public Library has raised, to date, approximately \$70,000 through donations;

**AND WHEREAS** the current Council has recommended a \$75,000 commitment in the 2019 Reserves Budget towards a library expansion which allows the Whitestone Library staff, Board and community volunteers in conjunction with municipal staff to fundraise from various provincial grants, benevolent foundations, corporations and individuals;

**THEREFORE**, it is the intention of Council to break ground and build a library expansion in 2020 subject to:

- (1) Whitestone Public Library staff and volunteers working with the CAO/Clerk and Municipal Staff in the design of the project, since this is a municipal building. The CAO/Clerk or designate will oversee the project and;
- (2) The Whitestone Public Library and the CAO/Clerk will seek Council discussion and approval of the final design, and costs.

**Carried**

13.4R Tree Canopy and Natural Vegetation Preservation Policy

2019-185 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**WHEREAS** the Memo from CAO/Clerk Michelle Hendry regarding the Trees and Shrubs list attached to the proposed Tree Canopy and Natural Vegetation Preservation Policy has been presented to Council;

**BE IT RESOLVED THAT** council receives this memo as information. **Carried**

14. **BYLAWS**

14.1R By-Law No. 25-2019 – being a By-Law to Adopt and Maintain a Policy to Protect and Enhance the Tree Canopy and Vegetation in the Municipality

2019-186 Moved by Councillor Joe Lamb  
Seconded by Councillor Beth Gorham-Matthews

**THAT** By-Law 25-2019, being a By-Law to Adopt and Maintain a Policy to Protect and Enhance the Tree Canopy and Vegetation in the Municipality be given a first and second reading as attached.

**Carried**

2019-187 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen

**WHEREAS** By-Law 25-2019, being a By-Law to Adopt and Maintain a Policy to Protect and Enhance the Tree Canopy and Vegetation in the Municipality has been given a first and second reading with no amendments;

**BE IT RESOLVED THAT** By-Law 25-2019 be given a Third and Final reading and enacted as of this date. **Carried**

15. **ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF COUNCIL**

None

16. **QUESTION PERIOD FOR THE PUBLIC**

Mrs. Peggi Woehl thanked Council for their support of the Library project.

17. **CLOSED SESSION**

Adjourn to Closed Meeting

2019-188 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**WHEREAS** the Municipal Act Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

**BE IT RESOLVED THAT** this Meeting be adjourned at 8:50 p.m. and that a Closed Meeting be convened subject to Section 239 (2) (b) for the following matters:

17.1R Adoption of Closed Session Minutes for the meetings of April 1, 2019 and April 2, 2019.

17.2R Staff Report: ADMIN-2019-25  
Whitestone Committee of Adjustment Committee, 2018-2022 Term of Council

17.3 Non-union Staff Salary Grid Discussion,

17.4R Integrity Commissioner Services for the Municipality of Whitestone.

with the members of council and CAO/Clerk present.

**Carried**

**Reconvene to Open Meeting**

2019-189 Moved by Councillor Joe McEwen  
Seconded by Councillor Beth Gorham-Matthews

**THAT** this meeting be reconvened to an open session at 9:13 p.m.

**Carried**

**18. RESOLUTIONS AND BY-LAWS ARISING FROM CLOSED SESSION**

**18.2R Whitestone Committee of Adjustment Committee Appointment, 2018-2022 Term of Council**

2019-190 Moved by Councillor Beth Gorham-Matthews  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2019-25 (Whitestone Committee of Adjustment Committee Appointment, 2018-2022 Term of Council) for information purposes;

**AND THAT** following people be appointed to the Committee of Adjustment:

Mr. Greg Kowal  
Mr. Tom Sutcliff

**AND THAT** staff member Tyler Irwin, CBO is hereby appointed as Committee Secretary (as a non voting position)

**Carried**

**19. CONFIRMING BYLAW**

2019-191 Moved by Councillor Joe Lamb  
Seconded by Councillor Beth Gorham-Matthews

**WHEREAS** Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required;

**AND WHEREAS** Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

**BE IT RESOLVED THAT** Bylaw 27-2019 the Confirmatory By-Law, be given a First, Second, Third and final reading as attached and passed as of this date.

**Carried**

**20. ADJOURNMENT**

2019-192 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**WHEREAS** the business of this Meeting has concluded;

**BE IT RESOLVED THAT** this meeting be adjourned at 9:17 p.m. until the next scheduled meeting of Monday, May 6, 2019 at 6:30 p.m. at the Dunchurch Community Centre or call of the chair.

**Carried**

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Chris Armstrong

**Mayor**

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Michelle Hendry

**Chief Administrative Officer / Clerk**

**Multiple formats of these Minutes are available upon request**  
Please contact the Municipality of Whitestone at  
21 Church Street, Dunchurch, Ontario P0A 1G0 or  
at 705-389-2466.