



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

Regular Council Meeting
Monday, March 4th, 2019 at 6:30 p.m.
Dunchurch Community Centre

Present: George Comrie, Deputy-Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor

Staff: Michelle Hendry, CAO/Clerk
Karen Gerrard, Deputy-Clerk/Deputy-Treasurer

Regrets: Chris Armstrong, Mayor

Visitors: 1

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1. CALL TO ORDER

Deputy-Mayor George Comrie called the meeting to order at 6:30 p.m.

2. NATIONAL ANTHEM

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Deputy-Mayor George Comrie requested that any disclosure of pecuniary interest be declared for the record. None Declared

4. ADOPTION OF THE AGENDA

2019-81 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

WHEREAS the members of council have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented, and with the following amendment:

Move item 9.1 to New Business

Carried

6. ADOPTION OF THE MINUTES

2019-82 Moved by Councillor Joe McEwen
Seconded by Councillor Joe Lamb

WHEREAS the Council is in receipt of the minutes of previous meeting;

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED THAT the minutes of the meeting held February 19th, 2019 be adopted as presented and the reading thereof dispensed with.

Carried

7. REPORTS/MINUTES FROM COMMITTEES/BOARDS AND MUNICIPAL OFFICERS

7.1R Staff Report FIN-2019-04 2018 Tax Arrears and Tax Registration Update

2019-83 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

WHEREAS the report from Patricia Allen, Treasurer / Tax Collector and Karen Gerrard, Deputy Clerk / Deputy Treasurer regarding the 2018 Tax Arrears and Tax Registration Update has been presented to Council;

BE IT RESOLVED THAT council receives this report as information and that Staff continue to keep Council updated as events occur during the Tax Registration Process.

Carried

7.2R Whitestone Public Library Board – Minutes

2019-84 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS the Whitestone Public Library Board has provided Council with the minutes of their meetings held December 10, 2018 and January 21, 2019;

BE IT RESOLVED THAT council accepts the minutes of those meetings.

Carried

7.3R Accounts Payable

2019-85 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

THAT the Accounts Payable in the amount of \$ 69,294.31 and payroll in the amount of \$31,013.80 be approved for payment.

Carried

8. CORRESPONDENCE

2019-86 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

WHEREAS Council has reviewed the Correspondence Items as listed on the Agenda;

BE IT RESOLVED THAT these items be noted as received:

- 8.2R 2019 Ontario Small Urban Municipalities Conference
- 8.3 North Bay Parry Sound District Health Unit schedule of meeting
- 8.4 New Legislative Requirements related to Mandating Community Safety and Well-Being Planning (Ministry of Community Safety and Correctional Services)
- 8.5 Ombudsman, Open Meetings: Guide to Municipalities

Carried

8.1R Housing Supply Action Plan- Planning Act and Provincial Policy Statement

2019-87 Moved by Councillor Joe Lamb
 Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby request that Municipal Planner John Jackson provide a brief report to Council in respect of the letter received from the Ministry of Municipal Affairs regarding the Housing Supply Action Plan and how this may relate to planning decisions in the Municipality of Whitestone.

Carried

9. BY-LAWS

Item 9.1 was moved to New Business (Section 11 of the Agenda)

10. UNFINISHED BUSINESS

Council asked staff to request an update from Planner John Jackson in respect of items 5 (Private Road Development) and item 6 (land uses on vacant lots – trailers and campers) at the March 19, 2018 Council meeting where he is expected to be in attendance.

It was suggested that in respect of item 7, this issue be reviewed by the new Whitestone Agricultural Advisory Committee for advice on this matter, once members have been appointed.

11. NEW BUSINESS

11.2R District of Parry Sound Municipal Association Spring Meeting

2019-88 Moved by Councillor Joe McEwen
 Seconded by Councillor Beth Gorham-Matthews

THAT Councillor Joe Lamb and Councillor Gorham-Matthews be authorized to attend the Spring Meeting of the District of Parry Sound Municipal Association to be held on Friday April 26, 2019, and that their expenses be reimbursed in accordance with the Expense Policy.

Carried

2019-89 Moved by Councillor Beth Gorham-Matthews
 Seconded by Councillor Joe Lamb

THAT the draft Code of Conduct Policy be reviewed by council. **Carried**

2019-90 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

WHEREAS Council has reviewed the draft Code of Conduct Policy as amended by Resolution No. 2019-66 and 2019-67.

BE IT RESOLVED THAT the Code of Conduct Policy be amended as follows:
1.2 h) amend “shall” to “must”
12.1 a) ‘a request for an apology’ and/or
b) a reprimand and/or
section b) be renumbered to c)

AND BROUGHT FORTH to be adopted by By-Law as amended. **Carried**

9.1R By-Law No. 14 -2019 – being a By-Law to Establish a Code of Conduct

2019-91 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT By-Law 14-2019, being a By-Law to establish a Code of Conduct for members of the Council of the Corporation of the Municipality of Whitestone be given a first and second reading as attached. **Carried**

11.3R Council-Staff Relations Policy

2019-92 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS Council has reviewed the draft Council-Staff Relations Policy.

BE IT RESOLVED THAT the Council-Staff Relations Policy be amended as attached and brought forward for review once more at a future meeting. **Carried**

12. ANNOUNCEMENTS AND INQUIRY BY MEMBERS OF COUNCIL

Councillor Lamb expressed his concern that the reduced load restrictions on municipal roadways was put in place a little too early. Councillor Gorham-Matthews also reported there were concerns from those road users whose businesses depend on transporting goods on the municipal roadways. CAO/Clerk Hendry advised that this measure was implemented in anticipation of warmer temperatures and exceptions will be provided to those haulers of goods when requested. CAO/Clerk Hendry indicated she would discuss the matter with the Roads Superintendent.

Councillor McEwen provided an overview of the Ontario Good Roads Association Conference he had attended on behalf of the municipality.

Councillor Gorham-Matthews relayed an inquiry from the Whitestone Rod and Gun Club regarding a donation from the municipality towards the Fish Derby scheduled for March 9th. It was reported that historically the municipality provided a monetary donation towards a prize. Council generally discussed the facility rental and whether a discounted rate should be. CAO/Clerk Hendry advised that she would research this matter.

Council requested that the current donation requests received by the Treasurer, be brought forward to the Budget meeting scheduled for March 5, 2019

13. QUESTION PERIOD FOR THE PUBLIC

None

14. ADJOURN TO CLOSED MEETING AT 9:35 P.M.

2019-93

Moved by Councillor Joe Lamb

Seconded by Councillor Beth Gorham-Matthews

WHEREAS the Municipal Act Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

BE IT RESOLVED THAT this Meeting be adjourned and that a Closed Meeting be open subject to Section 239 (2) (a), (b) for the following matters:

- 14.1R Adoption of Closed Session Minutes for the meeting of Tuesday February 19, 2019
- 14.2R Confidential Accounts Payable
- 14.3R Sec 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees
Memo from Fire Chief Bob Whitman regarding appointments to Fire Fighter Roster
- 14.4R Sec 239 (2) (d) Labour relations or employee negotiations
Matters related to CUPE local 5157, Collective Agreement
Appointments to Management Negotiating Committee
- 14.5 Sec 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees
 - 2018 year-end report from By-Law Enforcement Officer, Paul Rossiter
 - January 2019 Report from By-Law Enforcement Officer, Paul Rossiter
 - General municipal matters and staffing
- 14.6R Sec 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees.
Integrity Commissioner Services for the Municipality of Whitestone
- 14.7 Sec 239 (2) (a) The security of property of the municipality or local board
Cyber Security and Protection options for the Municipal Network Systems
- 14.8R Sec 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees
Staff Report: ADMIN-2019-18
Cemetery Board Appointment, 2018-2022 Term of Council

14.9R Sec 239 (2) (b) Personal matters about an identifiable individual, including
Municipal or Local Board Employees
Staff Report: ADMIN-2019-19
Library Volunteer Appointment

with the members of council, and CAO/Clerk present.

Carried

OPEN SESSION

Open Session resumed at 11:05 p.m.

Curfew Past 3½ Hours for Regular Council Meeting

2019-94 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT Council hereby continues its Regular Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour.

Carried

15. RESOLUTIONS AND BY-LAWS ARISING FROM CLOSED SESSION

Appointments to Fire Department roster (item 14.3)

2019-95 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby appoint the following persons as Volunteer Firefighter/First Responder to the Whitestone Fire Rescue:

Angela Lonsdale
Steven Langlais

Carried

Management Negotiation Committee (item 14.4)

2019-96 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS a Notice of Bargaining has been submitted by CUPE Local 5157;

BE IT RESOLVED THAT the Management Bargaining Committee be composed of Councillor Joe Lamb, CAO/Clerk Michelle Hendry, Working Roads Superintendent Brian Sheridan and legal representative Thomas Agnew (Hicks Morley and Associates).

Carried

Cemetery Board appointment (item 14.8)

2019-97 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Municipality of Whitestone hereby appoints the following person as a Volunteer Member of the Cemetery Board, for the 2018-2022 term of Council: Terry Brear

Carried

Library Volunteer appointment (item 14.9)

2019-98 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone hereby appoints the following persons as Volunteers for the Whitestone-Hagerman Memorial Public Library:
Elizabeth Lawrence **Carried**

16. CONFIRMING BY-LAW

2019-99 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Beth Gorham-Matthews

THAT By-Law 18 -2019 the Confirmatory By-Law, be given a First, Second, Third and final reading as attached and passed as of this date. **Carried**

17. ADJOURNMENT

2019-100 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS the business of this Meeting has concluded;
BE IT RESOLVED THAT this meeting be adjourned at 11:13 p.m. until the next scheduled meeting of Tuesday, March 19, 2019 at 6:30 p.m. at the Dunchurch Community Centre or call of the chair.

Carried

George Comrie

Deputy-Mayor

Michelle Hendry

Chief Administrative Officer / Clerk

Multiple formats of these Minutes are available upon request

Please contact the Municipality of Whitestone at 21 Church Street, Dunchurch, Ontario
P0A 1G0 or at 705-389-2466.