



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Monday, December 13, 2021**

Join Zoom Meeting **(Video)**
<https://us02web.zoom.us/j/82525003414>

(Phone Call Only)
Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 825 2500 3414#

1. **Call to Order and Roll Call** **5:00 p.m.**
2. **Disclosure of Pecuniary Interest**
3. **Closed Session**

Adjourn to Closed Session ®

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of November 15, 2021.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - Human Resources Matters
- 3.3 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
 - Pending acquisition of Municipal Lands
- 3.4 Advise that is subject to solicitor-client privilege, including commination necessary for that purpose, pursuant to Ontario Municipal Act, Section 239 (2) (f)
 - Legal opinion

Reconvene to Open Session ®

RECESS

Open Session

4. Call to Order and Roll Call

6:30 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

5. Disclosure of Pecuniary Interest

6. Approval of Agenda ®

Matters Arising from Closed Session

7. Presentations and Delegations

7.1 Greg Mason and Rebecca Pollock, Georgian Bay Biosphere Reserve

7.2 Daryle Moffatt and Forrest Pengra, ICECAP co-chairs, "Invitation for Whitestone to join the Integrated Community Energy and Climate Action Program"

8. Planning Items - None

Move into Public Meeting ®

9. Public Meeting

9.1 Fees and Services By-Law Update

Reconvene into Regular Meeting ®

Matters Arising from Public Meeting

10. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

10.1 Council and Committee Meeting Minutes

10.1.1 Regular Council Minutes for the meeting of November 15, 2021.

10.1.2 Whitestone Environmental Stewardship Committee meeting minutes of October 27, 2021

- 10.1.3 Whitestone Environmental Stewardship Committee meeting minutes of November 10, 2021
- 10.1.4 Whitestone Environmental Stewardship Committee meeting minutes of November 17, 2021
- 10.1.5 Whitestone Public Library and Technology Centre meeting minutes of October 18, 2021
- 10.1.6 Cemetery Committee meeting minutes of November 30, 2021.
- 10.1.7 Recreation Committee meeting minutes of July 27, 2021
- 10.1.8 Recreation Committee meeting minutes of October 20, 2021
- 10.1.9 Recreation Committee meeting draft minutes of November 24, 2021

10.2 Unfinished Business (listed on page 5)

Matters Arising from Consent Agenda

11. Accounts Payable

- 11.1 Accounts Payable ®

12. By-Laws

- 12.1 By-law 53-2021 Being a By-Law to Establish Fees and Charges for services provided by the Municipality of Whitestone and to repeal By-law No. 40-2020 ®
- 12.2 By-law 54-2021 Being a By-law to appoint a Chief Building Official for the Municipality of Whitestone and to repeal By-law 31-2018 and By-law 36-2021 ®
- 12.3 Staff Memo, Waste Management By-Law Update and By-law 47-2021 Being a By-law for managing the disposal of solid wastes and recyclable materials within the Municipality of Whitestone and to repeal By-law 19-2010 ®
- 12.4 Staff Memo Regulating Dogs By-Law Update and By-law 55-2021 Being a By-law for the regulating of dogs within the Municipality of Whitestone ®
- 12.5 Staff Memo, Updated Emergency Management Plan and By-law 56-2021 Being a By-law to adopt an Updated Emergency Plan for the Municipality of Whitestone and to repeal By-law No. 74-2009 ®
- 12.6 By-law 57-2021 Being a By-law to authorize the sale of land to Black, Robert and Candace ®
- 12.7 By-law 58-2021 Being a By-law to appoint an Interim Treasurer/Tax Collector for the Municipality of Whitestone and to repeal By-law 23-2018 ®

13. Staff Reports

- 13.1 Staff Report ADMIN-2021-16
Tender 2021-10, Renovations to Whitestone Municipal Office ®
- 13.2 Staff Report FIN-2021-10
Write off of Tax Arrears ®

14. Business Matters

- 14.1 Aquatic Environment Report
WahWashKesh Lake and Whitestone Lake
Prepared by Georgian Bay Biosphere ®

15. Correspondence

Matters Arising from Correspondence

16. Councillor Items

17. Questions from the Public

18. Confirming By-law ®

19. Adjournment ®

Unfinished Business

1	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>A Public Meeting on these matters was held September 30, 2021</p> <p>Municipal Planner John Jackson will review comments and correspondence received and provided a report back to Council in the near future.</p>
2	<p>Animal and Bird Control By-law</p>	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-Law currently under review by the By-Law Enforcement Officers (March 2020) and the Committee</p>
3	<p>Review of By-Law 20-2014 (being a By-Law for the licensing, regulating/governing of rental units in Whitestone)</p>	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed with the following members:</p> <ul style="list-style-type: none"> • Councillor Joe McEwen • Councillor Joe Lamb • By-Law Enforcement Officer, Paul Rossiter • Paula Macri, Planning Assistant <p>First meeting April 16, 2021; committee work ongoing.</p> <p>By-law with the intent of the Rental Unit By-law. A meeting was held on September 16, 2021 with the Ad Hoc Committee; Committee working on follow-up items.</p>
4	<p>Review of By-Law 42-2005 (being a By-law for the regulating of dogs within the Municipality of Whitestone)</p>	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed with the following members:</p> <ul style="list-style-type: none"> • Councillor Joe Lamb • Councillor Brian Woods • By-Law Enforcement Officer, Paul Rossiter • Judith Meyntz, Deputy Clerk <p>A meeting was held November 26, 2021. Draft By-law is on December 13, 2021 Council Agenda.</p>

Correspondence

(listed in the order they were received by the Clerks Department)

- A. Town of Bracebridge resolution regarding Renovictions dated November 8, 2021.
- B. Municipality of Mattice-Val Cote resolution regarding the postponement of assessment rates for 2022 and 2023 dated November 10, 2021.
- C. Town of LaSalle resolution regarding COVID-19 testing requirements at land borders dated November 15, 2021.
- D. Labour Market Focus newsletter dated October 2021.
- E. The Labour Market Group monthly jobs report
- F. City of Kitchener resolution regarding liquor licence sales dated November 15, 2021.
- G. OMERS Bulletin dated November 15, 2021.
- H. CN New Release dated November 12, 2021
- I. OMERS response to OMAA Questions
- J. Town of Plympton-Wyoming resolution regarding postponements of property assessments dated November 18, 2021.
- K. Letter from Township of The Archipelago to Township of Seguin regarding Minister's Zoning Order dated November 19, 2021
- L. Ministry of Northern Development, Mines, Natural Resources and Forestry regarding NORDS Funding dated November 24, 2021.
- M. News Release from Ontario Building Municipal Infrastructure in the North dated November 24, 2021.
- N. Township of Wainfleet resolution regarding Federal and Provincial Funding of Rural Infrastructure Projects dated November 23, 2021.
- O. Near North Crime Stoppers letter for funding dated November 23, 2021.
- P. City of Kitchener resolution regarding fire safety measures dated December 1, 2021.
- Q. City of St. Catharines resolution regarding National Childcare Program dated December 1, 2021.
- R. Memorandum from Ministry of Infrastructure regarding the Building Broadband Faster Act dated December 1, 2021
- S. Letter from the Municipality of McDougall to Township of Seguin regarding Minister's Zoning Order dated December 2, 2021.
- T. Town of Parry Sound letter to Township of Seguin regarding the proposed ministerial zoning order application dated December 2, 2021.
- U. Email from Steve Waller regarding a request for endorsement to award the Victoria Cross dated December 1, 2021.
- V. The Federation of Northern Ontario Municipalities (FONOM) media release dated December 5, 2021.
- W. 2022 Ontario Good Roads Conference Registration Notice dated November 29, 2021.
- X. FONOM Big Data – Big Ideas 2022 Northeastern Municipal Conference.
- Y. Ministry of the Environment, Conservation and Parks letter regarding noise prediction dated December 6, 2021.

PRESENTATIONS AND DELEGATIONS



GEORGIAN BAY BIOSPHERE MNIDOO GAMII

7.1



SINCE 2004

OUR IMPACT AREAS

EDUCATION | CONSERVATION | CLIMATE | CULTURE | SUSTAINABLE DEVELOPMENT



2021 HIGHLIGHTS

SNAPSHOT

- 13,430** citizen scientist species observations
- 10,400** social media followers
- 3,800** at-risk turtle eggs incubated & released

- 1,297** webinar registrations
- 600** native species planted
- 103** Indigenous youth in workshops

- 24** staff employed seasonally
- 21** water quality monitoring sites
- 11** community garden plots built



HOW WE DO OUR WORK

PARTNERSHIPS

150 partners annually

- Area councils
- NGOs
- Public sector
- Private sector

Partnership models

- GBB-led
- MOUs & contracts
- Service delivery



ICECAP COORDINATION

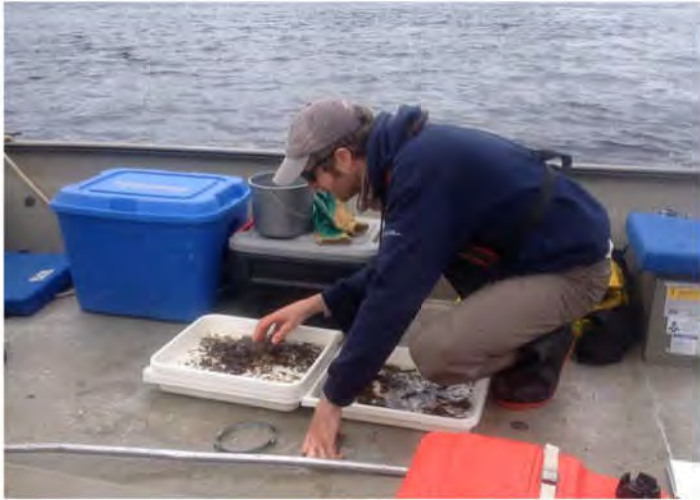
A REGIONAL PARTNERSHIP

- GBB has MOUs with six municipalities to coordinate and deliver regional Integrated Community Energy & Climate Action Plans
- Reduces GHG emissions from a corporate (internal operations) and community perspective.
- Adaptation planning underway & risk management plans



MEMORANDUM OF PARTNERSHIP

SHAWANAGA FIRST NATION



Creating a Lake Sturgeon Conservation Plan for Eastern Georgian Bay

- Led by Shawanaga First Nation
- GBB contracted by First Nation
- Framework for prioritizing rivers for field work
- Monitoring spawning success at:
 - Severn
 - Shawanaga
 - Seguin

SERVICE CONTRACTS

MUNICIPAL & COMMUNITY

1. Water Quality
 - Benthic Monitoring
 - Love Your Lake Program
2. Invasive Species training
3. Forest health education
4. Road monitoring & design
5. Species at risk mapping
6. Stewardship resource development (e.g. septic)
7. Webinars & events



HEALTHY FINANCIALS

SUPPORTING OUR LOCAL ECONOMY

- \$1.3 M into the local economy, annually
- Doubled income over five years
- Diversified income with contracts, grants, donations & fundraisers
- 16 full-time employees and 10 seasonal employees



A CONSULTING SOCIAL ENTERPRISE

EMERGING OPPORTUNITY

Social enterprises are businesses that earn revenue and achieve social, cultural, community economic, and/or environmental outcomes.

- 10 years of consulting work
- Social Enterprise Committee
 - Governance Structure
 - Business Plan
 - Operational Model
- Revenue will support GBB & other regional initiatives, starting 2022



PLANNING FOR THE FUTURE

WORKING TOGETHER

- What are your Council's needs?
- How can GBB be of service?
- What partnerships will meet your goals?
- How does your community want to be involved?





GEORGIAN BAY BIOSPHERE MNIDOO GAMII

Protect the environment.
Build a healthy economy.
Create vibrant communities.

**Thank you!
Miigwech!**





ICECAP

INTEGRATED COMMUNITY
ENERGY & CLIMATE
ACTION PLANS

Forrest Pengra
ICECAP Co-Chair

fpengra@townofparrysound.com

Daryle Moffatt
ICECAP Co-Chair

darylemoffatt@seguin.ca

What is ICECAP?

Integrated Community Energy and Climate Action Plans

Purpose: A partnership between the Municipalities and First Nations located in and around the Georgian Bay Biosphere region for the purpose of **a collaborative, more cost-effective approach** to energy management and the reduction of greenhouse gas emissions for the operations of each corporate stakeholder, for each participating community and for the broader region.

Objectives:

1. Encourage the reduction greenhouse gas emissions (GHG)
2. Improve energy efficiency
3. Reduce the use of fossil fuels
4. Adapt to a changing climate by building greater resilience

Invitation to ICECAP

Benefits:

- Voting Member
- Cost-sharing, cost-effective
- Whitestone energy baseline and projections
- Opportunities for cost-savings
- Climate impacts risk management
- Eligibility for municipal grants



ICECAP
INTEGRATED COMMUNITY
ENERGY & CLIMATE
ACTION PLANS

Partners for Climate Protection Program (Municipalities)



Corporate Milestone 1






Includes:

1. Municipal energy analysis in 5 sectors
2. Meets provincial energy reporting requirements
3. Enhanced insights into energy uses
4. Business as Usual Forecast to 2030
5. Enhanced insights into cost saving opportunities



Corporate Milestone 1

Corporate Baseline Data Requirements:

 Transportation	 Buildings	 Streetlights	 Solid Waste	 BAU Forecast
<ul style="list-style-type: none"> • Diesel (L) • Gasoline (L) • Year/Make/Model of vehicles 	<ul style="list-style-type: none"> • Electricity (kWh) • Natural gas (m³) • Fuel Oil (L) • Propane (L) • Population and building statistics 	<ul style="list-style-type: none"> • Electricity (kWh) 	<ul style="list-style-type: none"> • Waste management practices • Weight of waste produced (tonnes) • Composition of waste • Landfill waste ends up at • Landfill technology • Population statistics 	<ul style="list-style-type: none"> • Population statistics • Property type statistics

Corporate Baseline: M1

Better Understanding of Energy Use and Emissions from:

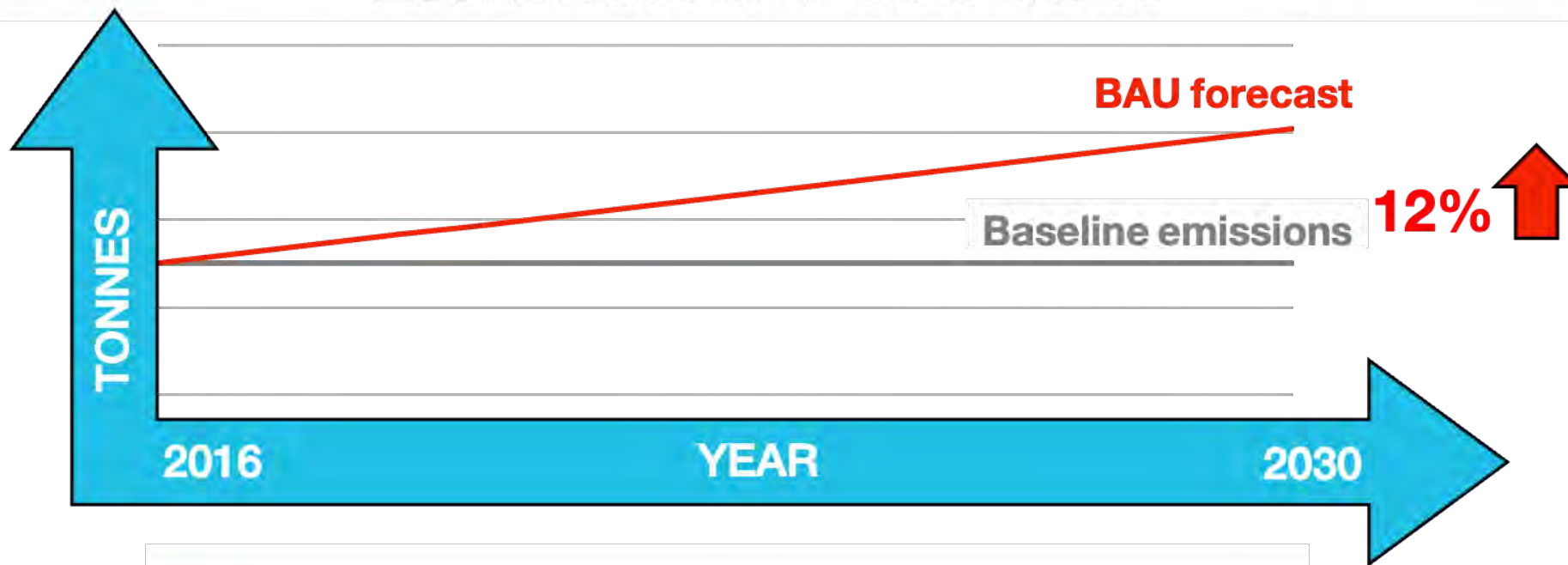
- Transportation (Fleet)
- Buildings (Electricity & Fuel)
- Solid Waste
- Streetlights

- BAU Forecast to 2030









Average Corporate 2030 Forecast

Average Corporate Business As Usual Emissions Forecast



Community Baseline: M1

Community Baseline Data Requirements:

 Transportation	 Residential	 Commercial & Institutional	 Industrial	 Solid Waste	 BAU Forecast
<ul style="list-style-type: none"> • Vehicle km travelled • Vehicle fuel efficiencies • Vehicle types and quantities • Boat traffic and statistics • Boat Fuel efficiencies • Off-road vehicle traffic and statistics • Off-road vehicle fuel efficiencies • Population statistics 	<ul style="list-style-type: none"> • Electricity (kWh) • Natural gas (m³) • Fuel Oil (L) • Propane (L) • Wood (cords or kg of pellets) • Population and building statistics 	<ul style="list-style-type: none"> • Electricity (kWh) • Natural gas (m³) • Fuel Oil (L) • Propane (L) • Population and building statistics 	<ul style="list-style-type: none"> • Electricity (kWh) • Natural gas (m³) • Fuel Oil (L) • Propane (L) • Population and building statistics 	<ul style="list-style-type: none"> • Waste management practices • Weight of waste produced (tonnes) • Composition of waste • Landfill waste ends up at • Landfill technology • Population statistics 	<ul style="list-style-type: none"> • Population statistics • Property type statistics

Community Baseline: M1

Better Understanding of Energy Use and Emissions from:

- Transportation:
 - On Road
 - Off Road
 - Waterborne
- Residential Buildings
- Commercial and Institutional
- Industrial
- Solid Waste

- BAU Forecast to 2030



- Residential
- Commercial and Institutional
- Industrial
- On Road Transport
- Off Road Transport
- Waterborne Transport
- Waste

Benefits for Ratepayers

A Cleaner Future Now

- Energy efficiency & retrofit programs
- Electric vehicle options, charging stations
- Active transportation, bike routes & trails
- Recycling and composting
- Household GHG emissions
- Community action planning



Joining ICECAP

Next Steps:

1. Join PCP with a Council Resolution
2. Join ICECAP with a Council Resolution
3. Appoint liaisons from Council and Staff
4. Next ICECAP Meeting February, 2022



Budget Considerations

1. ICECAP administration fee:
 - Estimated \$2575 for 2022
 - Includes your Corporate Milestone 1
2. Determine Whitestone's needs & cost of service:
 - Community Milestone 1 - \$8000 or less
 - Milestone 2 - target setting
 - Milestone 3 – create a local climate action plan
 - Climate Change Adaptation –



Value for Money

- Typical cost of climate action planning: **\$60k-\$80k/year**
- Savings from cost sharing by ICECAP members
- ICECAP grants offset municipal costs
- Regional initiatives identified and implemented
 - EV infrastructure
 - Fleet studies
 - Waste reduction
- Community participation
- Community preparedness, climate adaptation planning



PUBLIC MEETING



MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: December 13, 2021
Re: Fees and Charges By-law 2021 Update

Background

By-law 40-2020 being a By-law to Establish Fees and Charge for services provided by the Municipality of Whitestone was enacted on September 21, 2020.

A best practice is to annually review the Fees and Charges By-law at the end of each year prior to budget development to determine if any refinements are needed. Council can choose to increase or adjust fees and charges or maintain the status quo.

The following clarifications and / or additions are recommended to be added to the By-law:

SCHEDULE A Facility Rentals

- Note 4. The Agricultural Fair is exempt add: *as well as Agricultural Society Committee Meetings*

SCHEDULE B Landfill Rate and Fees

- remove the following description:
 'Replacement of lost card or one additional card per property'
 replace with the following
Replacement of lost card or additional cards per property

SCHEDULE C Planning Rates and Fees

- Add: *Shore Road Allowance Lease (per Resolution 2021-158)
 Administration Fee (initial application, subsequent applications and lease assignments) - \$150.00
 Annual Lease Payment - \$1.00
 Legal and Planning Related costs – actually costs*

- Shore Road Allowance Note 2
Add:
and \$100.00 per property / Non-refundable administration fee (this was missed in the September 2020 update)
- Zoning By-law Amendment Security Deposit
Revise from \$1000 to \$1500 (due to a review of the typical Planning costs associated with Zoning By-law amendments)

SCHEDULE D Building Department Rate and Fees – no recommended changes

SCHEDULE E Road Name and 9-1-1 Signs – no recommended changes

SCHEDULE F Cemetery Rate and Fees

Per Ontario Regulation 30/11 under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) the following changes are required as of January 1, 2022:

Before a marker is installed in a cemetery, the person who is responsible for the installation of the marker shall pay the prescribed amount to the cemetery operator who shall deposit the amount in the care and maintenance fund.

- Flat marker over 172 sq in from \$50 change to:
\$100, in the case of a flat marker measuring at least 1,116.13 square centimetres (173 square inches).
- Flat marker over 172 sq in from \$100 change to:
\$200, in the case of an upright marker measuring more than 1.22 metres (four feet) in either height or length, including the base.

SCHEDULE G Fire Service Rates and Fees – no recommended changes

SCHEDULE H Dog Licensing Rates and Fees

- the Dog By-law review committee will be recommending the consideration of a 'lifetime' Dog Tag fee for \$50.00
- no other recommended changes

SCHEDULE I General Government Fees – no recommended changes

SCHEDULE J Miscellaneous Rates and Fees - no recommended changes

Q

CONSENT AGENDA



**Regular Council Meeting Minutes
Monday, November 15, 2021, 5:00 p.m.
Via Zoom Video Conferencing**

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk

1. **Roll Call and Call to Order**
Mayor Comrie commenced roll call and called the meeting to order at 5:00 p.m.
2. **Disclosure of Pecuniary Interest**
Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.
3. **Closed Session**

Resolution No. 2021-376
Moved by: Councillor Joe McEwen
Seconded by: Councillor Brian Woods

Adjourn to Closed Session

WHEREAS the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

NOW THEREFORE BE IT RESOLVED THAT this Meeting be adjourned at 5:02 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of November 1, 2021.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - Human Resources Matters

Carried

Resolution No. 2021-377
Moved by: Councillor Joe Lamb
Seconded by: Councillor Brian Woods

Reconvene to Open Session

THAT this meeting be reconvened to an open session at 5:26 p.m.

Carried

RECESS

4. Call to Order and Roll Call

6:34 p.m.

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk
Bob Whitman, Fire Chief
Patricia Allen, Treasurer
Dave Creasor, Manager, Public Works (7:20 pm)
Paula Macri, Planning Assistant

Invited guest: John Jackson, Planner

Other guests: 3

National Anthem

Indigenous Land Acknowledgement Statement

5. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

6. Approval of the Agenda

Resolution No. 2021-378

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

Resolution No. 2021-379

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

Matters Arising from Closed Session

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of November 1, 2021.

THAT the Council of the Municipality of Whitestone approves the Closed Session Minutes of the Regular Council meeting of November 1, 2021.

Carried

7. Presentations and Delegations

- 7.1 Mayor Peter Hopkins, McKellar Township
Mayor Hopkins thanked Council for the ongoing collaboration between Whitestone and McKellar on numerous projects and initiatives including Broadband, the Bunny Trail culvert and shared staff support from time to time.

Resolution No. 2021-380

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

Move into Committee of the Whole

THAT this meeting move into Committee of the Whole at 6:48 p.m.

8. Planning Items

- 8.1 Consent Application B39/2021(W) – Ewin, John and Inga ®
• Memorandum from John Jackson, Planner dated October 20, 2021

Carried

Resolution No. 2021-381

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

Reconvene to Open Session

THAT this meeting be reconvened to an open session at 7:07 p.m.

Carried

Resolution No. 2021-382

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

Matters Arising from Committee of the Whole

- 8.1 Consent Application B39/2021(W) – Ewin, John and Inga ®
- Memorandum from John Jackson, Planner dated October 20, 2021

THAT the Council of the Municipality of Whitestone does approve the proposed consent to create one new waterfront lot as applied for by John and Inga Ewin in Application No. B39/2021(W) subject to the following conditions:

1. The inclusion of the required registered right-of-way to the newly created lot;
2. Payment of the required fee in lieu of a parkland dedication;
3. 911 addressing being obtained from the Municipality of Whitestone; and
4. Payment of all applicable planning fees.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

9. **Public Meeting** - None

10. **Consent Agenda**

Resolution No. 2021-383

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

10.1 Council and Committee Meeting Minutes

- 10.1.1 Adoption of the Regular Council Minutes for the meeting of November 1, 2021.

10.2 Unfinished Business (listed on page 4)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby receive and/or approve the items contained in the Consent Agenda dated November 15, 2021.

Carried

Matters Arising from Consent Agenda - None

11. **Accounts Payable**

Resolution No. 2021-384

Moved by: Councillor Brian Woods

Seconded by: Councillor Beth Gorham-Matthews

11.1 Accounts Payable

THAT the Council of the Municipality of Whitestone approve Accounts Payable in the amount of \$180,627.38 and payroll in the amount of \$37,639.50 for payment.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

12. **By-Laws**

Resolution No. 2021-385

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

- 12.1 By-law 50-2021 being a By-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (OILC).

THAT By-law 50-2021, being a By-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (OILC) for financing of certain ongoing capital work(s) of the Corporation of the Municipality of Whitestone (the Municipality), to authorize the temporary borrowing from OILC to meet expenditures in connection with such capital work(s); and to authorize long-term borrowing for such capital work(s) through the issue of debentures to OILC be Read a First and Second time this 15th day of November, 2021;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 15th day of November, 2021 and numbered By-law 50-2021.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

13. **Staff Reports**

Resolution No. 2021-386

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 13.1 Staff Report PW-2021-06

Request for use of Municipal lands adjacent to Chimo Cove Road for a parking area

THAT the Council of the Municipality of Whitestone receives Report PW-2021-06 Chimo Cove Road Proposed Parking Area on Municipal lands for information;

AND THAT the Council of the Municipality of Whitestone approves the construction of the requested parking area by the Chimo Cove Road Association subject to the Association entering into an encroachment agreement with the Municipality.

Deferred

Resolution No. 2021-387

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 13.2 Staff Report BLDG-2021-05
Building Department update – July 1 to September 30, 2021 as well as year to date data.

THAT the Council of the Municipality of Whitestone receives report BLDG-2021-05 (Building Department update – July 1 to September 30, 2021 as well as year to date data) for information.

Carried

Resolution No. 2021-388

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

- 13.3 Staff Report ADMIN-2021-15
Tender 2021-08 - Public Tender for Property on Tahinca Road and
Tender 2021-09 - Public Tender for Property on East Townline Road ®

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2021-15 (Public Tender for properties owned by the Municipality of Whitestone Tender 2021-08, Municipal Surplus Land, Tahinca Road - Assessment Roll No. 49 39 010 005 03001 and Tender 2021-09, Municipal Surplus Land, East Townline Road - Assessment Roll No. 49 39 010 005 03250);

AND THAT the Council of the Municipality of Whitestone does hereby accept the offer of \$120,000.00 plus HST for the property identified as Assessment Roll No. 49 39 010 005 03001 from Robert and Candace Black, pursuant to the terms and conditions of the offer to purchase;

AND THAT the necessary By-law be executed for the Agreement of Purchase and Sale;

AND THAT the Mayor and the CAO/Clerk be authorized to execute all necessary and related documents.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

14. Business Matters

14.1 Discussion regarding a return to in-person Council meetings

Council discussed returning to in-person Council meetings agreed to continue the status quo and discuss the matter again in the new year.

14.2 Discussion regarding Order of the Municipality of Whitestone presentation

Consideration was given to arranging for a small presentation event for the Order of the Municipality of Whitestone. Staff will organize the event and confirm the availability of the recipients.

14.3 Asset Management Plan – presentation by R.J. Burnside & Associates Limited, Tentative Special Council meeting date December 6, 2021 2:00 to 3:30 pm

Council confirmed the scheduling of a Special meeting for December 6, 2:00 to 3:30 pm for the presentation of the Asset Management Plan by R.J. Burnside & Associates Limited.

Resolution No. 2021-389

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

14.4 Seguin Township letter regarding Proposed Application for Minister’s Zoning Order dated November 4, 2021

WHEREAS The Municipality of Whitestone received correspondence from Seguin Township on November 4, 2021 advising the Township’s intention to seek a Minister’s Zoning Order (MZO) to establish the principle of residential development on lands in the northwest portion of the Township;

AND WHEREAS The Township of Seguin intends to encourage development of these lands, fulfilling a need in the West Parry Sound area for the provision of housing that is both diverse in unit type, and at a price point that is attainable;

AND WHEREAS a Minister's Zoning Order will expedite the re-zoning of lands suitable for development of attainable housing within the Township;

AND WHEREAS The Municipality of Whitestone acknowledges the current housing shortage in the West Parry Sound district and its resultant economic impacts, and believes that the timely establishment of new residential development land will assist in addressing this housing shortage and bring associated economic benefits to the West Parry Sound area;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Whitestone fully supports the Township of Seguin in establishing and encouraging residential housing development in the area.

Carried

15. Correspondence (listed on page 5)

Resolution No. 2021-390

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the November 15, 2021 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- A. NBPSDHU letter to Minister Elliott for sustainable funding in 2022
- F. CUPE request for an independent review of OMERS investment performance

Carried

Resolution No. 2021-391

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

Matters Arising from Correspondence

THAT Whitestone Council communicate Council's support for the NBPSDHU request to the Minister of Health for sustainable funding.

Carried

Clerks Note:

Council deferred a request from CUPE to have Council support an independent review of OMERS investment performance, pending further information from the CAO/Clerk.

16. **Councillor Items**

Mayor Comrie

- Advised that he and a number of staff recently participated in an Emergency Management Exercise other West Parry Sound municipalities
- Noted that there had been an incident where a group of mail boxes on Whitestone Lake Road had been knocked over.
- Updated Council on a health related incident and indicated he was grateful to the Fire and Rescue Department for their assistance.

Councillor McEwen

- Noted that the Town of Parry Sound has some portable speed signs and suggested that Whitestone should consider purchasing similar signs in 2022.

17. **Questions from the Public**

18. **Confirming By-law**

Resolution No. 2021-392
Moved by: Councillor Joe Lamb
Seconded by: Councillor Joe McEwen

THAT By-law 51-2021 the Confirmatory By-law for the council meeting of Monday, November 15, 2021, be given a First, Second, Third and final reading and is passed as of this date.

Carried

19. **Adjournment**

Resolution No. 2021-393
Moved by: Councillor Brian Woods
Seconded by: Councillor Joe McEwen

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 8:47 p.m. until the next scheduled Special Council meeting of Monday, December 6, 2021 at 2:00 p.m. or at the call of the chair.

Carried

George Comrie **Mayor**

Michelle Hendry **CAO/ Clerk**



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Dunchurch, Ontario P0A 1G0
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**Minutes of the Whitestone Environmental Stewardship Committee meeting
held on Wednesday, October 27, 2021 at 7:00 p.m.
via Zoom Video Conferencing and Phone-In**

Present: Lynn Brennan
Councillor Beth Gorham-Matthews
Ian Crawford
Councillor Joe McEwen
Dennis Morrison
Rob Morrison
Juliette Terry
David West

Regrets: Patricia Moleirinho
Scott Nash
Brad Parkes
Anne Wright

.....
1. CALL TO ORDER

Councillor Beth Gorham-Matthews called the meeting to order at 7:00 p.m.

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. ADOPTION OF THE AGENDA

2021-08ESC Moved by Dennis Morrison
Seconded by David West

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated. **Carried**

4. ADOPTION OF MINUTES

2021-09ESC Moved by David West
Seconded by Lynn Brennan

WHEREAS the Whitestone Environmental Stewardship Committee is in receipt of the September 15, 2021 meeting minutes.

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED that the minutes of the meeting held September 15, 2021 be adopted as presented. **Carried**

5. SUB-COMMITTEE REPORTS

5.1 Mayor's Monarch Butterfly Pledge

- David West reached out to Gail Hoskins to participate in the tagging of monarch butterflies program in the spring of next year. In March or April the committee will revisit the Pledge action items for 2022.
- Dennis Morrison approached the Georgian Bay Biosphere Reserve (GBBR) regarding their monarch gardens program. Dennis will connect David West with his contact

5.2 Blue Green Algae/Hazardous Algae Blooms

- We will provide educational material to the municipality and ratepayers regarding these issues
- As winter is approaching, these topics can rest until the spring
- We will continue researching over the winter months as more information becomes available and be ready to do educational pieces in spring 2022

5.3 Nuisance Canada Geese

- We will provide educational material to the municipality and ratepayers regarding these issues
- As winter is approaching, these topics can rest until the spring
- We will continue researching over the winter months as more information becomes available and be ready to do educational pieces in spring 2022

5.4 Invasive Species

- Boot brushes have been installed on the walking trails

- It is suggested that we install signs to explain their purpose and how to use them properly
- Ian has forwarded the photo from the Saugeen Times showing the sign on the Bruce Trails for their boot brushes, which we can adopt
- The Green Shovels grant has been approved to purchase equipment for ratepayers to borrow to clear invasive plant species on their property and we have until February 2022 to buy the equipment
- The application the MTO used on the Japanese knotweed on Hwy 124 at the bridge proved ineffective and was not maintained over the years since it was first reported. The Whitestone Public Works manager is working with the MTO to address the issue
- Juliette Terry suggested we ensure that Public Works is aware of the Japanese knotweed on Maple Island Road to prevent the roadside cutters from risking spread through cutting
- Some discussion on by-laws for invasive plant species was discussed. It may prove beneficial to modify the existing noxious weed by-law to include invasive plants

5.5 Septic Health

- Councillor Beth Gorham-Matthews will make arrangements to have Robin Allen attend a WESC meeting to speak with us on septic permits, policies and education and possible enforcement of voluntary or mandatory septic re-inspection programs
- The Whitestone Newsletter in November will have septic information regarding DO's and DON'TS for our ratepayers

5.6 Walking Trail Education

- No further updates beyond the addition of the Boot Brushes

5.7 Lake Management Plan

- From the August meeting, CAO Michelle Hendry is in support of making this aspect of our work a Budget Item for 2022, and hiring a Planner to help us become proactive vs reactive on items that develop, providing us with a robust plan. We are still working on finding a Lake Management Planner
- From the August meeting, Lynn Brennan and Brad Parkes will join this sub-committee
- Dennis Morrison has tested 7 lakes this past August
- Dennis is hopeful to collaborate his findings with the Index Netting completed by the MNRF on Whitestone Lake this summer
- Dennis' findings on Whitestone Lake point to higher lake water temperatures with lower dissolved oxygen levels. Within a 2 week period the temperature was higher by 10 degrees, and after a 6 week span of time the temperatures still had not dropped the 10 degree increase.
- Dennis is still waiting for the publication on phosphorus levels
- Dennis has submitted surveys and questionnaires for the sub-committee to develop a questionnaire for lake management for Whitestone

6. CORRESPONDENCE - None

7. **ANNOUNCEMENTS OR OTHER NEW BUSINESS**

- Google Drive has confirmed to be installed and information is being added regularly for the WESC to access and share. All members are Editors and should be able to add material.
- The Whitestone Environmental Stewardship Committee has been added to the municipal website so people can get to know us and what we are doing
- ICECAP has been working with many of the municipalities in our area. We discussed their objectives and agreed that the cost of participating is minimal when considering the benefits for everyone (suggested to be around \$2,500). It was agreed that Councillor Beth Gorham-Matthews will set up a presentation for this committee
- Discussion on a spring education day resulted in an acceptance to plan a series of talks or webinars on many of our focus points such as septic health, boater safety (OPP Marine Unit), MNRF addressing natural environment issues. Ian Crawford will contact FOCA to see what might be involved in organizing an event. (FOCA runs this sort of thing twice a year)
- Reminder of the webinars hosted by Georgian Bay Forever and Georgian Bay Association. Theme focuses on Extreme Water Levels: Impacts and Strategies. Beth and Juliette attended the first one on October 23 on 'What's happening? What's new?' They are free webinars focused on Georgian Bay but with applicable information for all areas. The second is on November 13 'Shorelines and Shoreline Structures' and the last is on December 4 on 'Septics, Insurance and Businesses'. Free to sign up and watch through Zoom.

8. **NEXT MEETING** - to be held pending the arrangements for guest speakers, Robin Allen, North-Bay Mattawa Conservation Authority and Integrated Community Energy and Climate Action Plans (ICECAP).

9. **ADJOURNMENT**

This meeting be adjourned at 8:30 p.m. until the call of the Chair.

Councillor Beth Gorham-Matthews

Chair

Juliette Terry

Secretary



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**Minutes of the Whitestone Environmental Stewardship Committee meeting
held on Wednesday, November 10, 2021 at 7:00 p.m.
via Zoom Video Conferencing and Phone-In**

Present: Lynn Brennan
Councillor Beth Gorham-Matthews
Councillor Joe McEwen
Dennis Morrison
Brad Parkes
Juliette Terry
David West

Regrets: Ian Crawford
Anne Wright
Rob Morrison
Patricia Moleirinho
Scott Nash

.....
1. CALL TO ORDER

Councillor Beth Gorham-Matthews called the meeting to order at 7:00 p.m.

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. ADOPTION OF THE AGENDA

2021-10ESC Moved by David West
Seconded by Lynn Brennan

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated. **Carried**

4. PRESENTATION AND DELEGATION

4.1 Dr. Becky Pollock and Isabelle Moy, Georgian Bay Biosphere Reserve (GBBR) Daryle Moffatt and Forrest Pengra, Integrated Community Energy and Climate Action Plans (ICECAP), Co-Chairs

Summary:

- ICECAP Membership for 2022 will be \$2575 (up from \$2500 two years previous)
- It will soon become mandatory to do the work of greenhouse gas emissions reduction
- Costs to do this work could run higher than \$50 thousand, but being part of ICECAP allows cost sharing of larger expenses, reducing this cost significantly, by half or more. The more members there are the less expensive it will be for all
- With Conference of the Parties (COP26) and carbon tax, and the cost of fossil fuel products continuously increasing, these measures make financial sense as the savings have the potential to pay for the action plan and even to create a cost savings
- GBBR and ICECAP are prepared to present the Municipality of Whitestone a Financial Business Case outlining estimates for our costs
- Committee met and formalized their recommendations for Council to adopt for 2022
- recognizant of keeping low cost and work load to staff and volunteers

RECOMMENDATION TO COUNCIL

2021-11ESC Moved by Dennis Morrison
Seconded by Juliette Terry

THAT the Whitestone Environmental Stewardship Committee is recommending to the Council of the Municipality of Whitestone to reconsider the membership in ICECAP, and to receive presentation made by Georgian Bay Biosphere Reserve and ICECAP on Whitestone's Financial Business Case.

5. NEXT MEETING - Wednesday, November 17, 2021 at 7:00 p.m.

6. **ADJOURNMENT**

This meeting be adjourned at 8:25 p.m. until the call of the Chair.

Councillor Beth Gorham-Matthews **Chair**

Juliette Terry **Secretary**



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**Minutes of the Whitestone Environmental Stewardship Committee meeting
held on Wednesday, November 17, 2021 at 7:00 p.m.
via Zoom Video Conferencing and Phone-In**

Present: Lynn Brennan
Ian Crawford
Councillor Beth Gorham-Matthews
Councillor Joe McEwen
Dennis Morrison
Brad Parkes
Scott Nash
David West

Regrets: Anne Wright
Rob Morrison
Patricia Moleirinho
Juliette Terry

.....
1. CALL TO ORDER

Councillor Beth Gorham-Matthews called the meeting to order at 7:00 p.m.

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. ADOPTION OF THE AGENDA

2021-12ESC Moved by David West
Seconded by Dennis Morrison

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated. **Carried**

4. PRESENTATION AND DELEGATION

4.1 Robin Allen, Manager, On-site Sewage System Program – North-Bay Mattawa Conservation Authority

Robin Allen explained what the role of the North- Bay Mattawa Conservation Authority has with the Municipality of Whitestone in regards to septic permits.

There were discussions about:

- variety of maintenance and re-inspection programs that a Municipality could adopt and what can be done under the building code
- education pieces that the Municipality could share with the rate payers as they do not understand or know how to maintain their septic system
- common issues found at re-inspections and whether they can impact/relate to lake water quality and ground water
- who could run a re-inspection program and what it would look like
- what other municipalities are doing to ensure healthy septic systems in their communities. Further research will be completed prior to the next meeting
- the Environmental Stewardship Committee will determine steps for 2022 at next meeting

5. NEXT MEETING - Wednesday, December 8, 2021 at 7:00 p.m.

6. ADJOURNMENT

This meeting be adjourned at 8:55 p.m. until the call of the Chair.

Councillor Beth Gorham-Matthews **Chair**

Councillor Beth Gorham-Matthews **Secretary**

WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Oct 18, 2021; 1:00 PM
LOCATION	Whitestone Public Library & Virtual
ATTENDEES	C. Gorrie, C. Lamb, J. Lamb, S. Wesley, P. Woehl Staff: E. Fincham
REGRETS	B. Boulter, G. Harris
CALL TO ORDER	P. Woehl called the meeting to order at 1:10 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2021-55 Moved: S. Wesley

Carried Seconded: C. Gorrie

Be it resolved that the Agenda for this meeting be approved as amended.

APPROVAL OF CONSENT AGENDA

C. Lamb pulled the CEO Report and Minutes to discuss.

2021-55 Moved: C. Gorrie

Carried Seconded: S. Wesley

Be it resolved that the Consent Agenda be approved.

BUSINESS ARISING

Vaccine Mandate – Meeting Room

E. Fincham noted that the province has clarified that library meeting rooms are included in the vaccine mandate. The library will be required to ask for proof of vaccination for meeting room renters and for in-library adult programming.

NEW BUSINESS

Library Partnerships

E. Fincham updated on the various community partnership projects. The library is working with the Whitestone Recreation Committee on StoryWalk stories throughout the community, including at the school and playground. The first one has just been completed and will be installed soon. C. Lamb suggested different methods of promotion, including contracting local media, digital signs, and flyers. The library is also working with the Recreation Committee on two Dungeons & Dragons Clubs, one for adults and one for kids.

The library is working with the Dunchurch Agricultural Society on a raised garden bed project. E. Fincham asked if any library board members would be interested in joining a joint DAS-library committee to help plan and execute this project. C. Gorrie and S. Wesley volunteered, as they are both members of the DAS, too.

The Georgian Bay Biosphere recently reached out asking for a letter of support for a grant application they are applying for. If successful, the Biosphere would host a container gardening workshop at the library, with materials provided. The Biosphere also received funding from the Healthy Communities Initiative and is co-delivering community workshops for January 2022 – June 1, 2022. E. Fincham will work with the Biosphere to plan 3-5 workshops.

The Lions Club generously donated \$200 for STEM (Science, Technology, Engineering, and Math) kits and Minecraft subscriptions for the library's Minecraft & STEM Club.

Giving Tree

The board discussed the different colours of glass leaves available for the Giving Tree. Yellow will be bronze, blue will be silver, and orange will be gold, reflecting the funding levels committed by the board for the expansion project.

2022 Budget

C. Lamb encouraged the board to think about revenue and expenditures. There have been challenges with COVID-19, the temporary closures, and with the new building. P. Woehl suggested that board members forward all questions or ideas they have to for the 2022 budget to E. Fincham or herself.

CHAIR REPORT

P. Woehl noted that two community members have applied to be on the library board. She reminded the board that council ultimately selects board members, and the names will be brought forward to council.

P. Woehl discussed Maxwell the Pelican and suggests a writing contest to tell Maxwell's story of how he came to live in the Whitestone community. She believes that this would be a fun project for the quieter winter months and would encourage people to come visit Maxwell at the library. E. Fincham will follow up with C. Bowers, who donated Maxwell.

ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

C. Lamb updated on the Board Assembly meetings. The next meeting is early November and she will report back to the board then.

UNFINISHED/ONGOING BUSINESS

- In Memory of R. Brownley: P. Woehl noted that G. Harris suggested that we have a local artist do some sort of a painting with a plaque in memory of R. Brownley.

- Sign: D. Creasor informed the board that cement work is to begin shortly.
- Renovation Update: J. Lamb noted that B. Woods went through the building and discussed cement work, flooring, etc.
- Grand Reopening
- Thank you cards: E. Fincham reminded the board of a previous discussion around custom thank you cards for donations.

QUESTION PERIOD FOR THE GENERAL PUBLIC

None

CLOSED SESSION

None

Next Meeting will be held at 1:00 PM on November 15, 2021 @ Dunchurch Community Centre

ADJOURNMENT

2021-56 Moved: C. Gorrie

Carried Seconded: S. Wesley

Be it resolved at the meeting adjourned at 2:30 PM.



-MINUTES-

**Cemetery Board Meeting
Tuesday, November 30, 2021
6:00 p.m. at the Dunchurch Community Centre**

Present: Jane Bottrell
Terry Brear
Beth Gorham-Matthews, Councillor
Muriel Stiles
Ron Whitmell

Regrets: Randy Johnson
Paula Macri, Secretary/Treasurer
Michael Musgrave

1. CALL TO ORDER

- 1.1. Ron Whitmell called this meeting to order at 5:58 p.m.
- 1.2. Motion to appoint Councillor Beth Gorham-Matthews as temporary Board Secretary for the meeting of November 30, 2021.

2021-01 Moved by: Jane Bottrell
Seconded by: Muriel Stiles

Councillor Beth Gorham-Matthews was appointed as temporary Secretary for this meeting. **Carried**

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

None

3. ADOPTION OF THE AGENDA

2021-02 Moved by Muriel Stiles
Seconded by Terry Brear

WHEREAS the members of the Cemetery Board have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated. **Carried**

4. **ADOPTION OF THE MINUTES**

2021-03 Moved by Muriel Stiles
Seconded by Jane Bottrell

WHEREAS the Cemetery Board is in receipt of the minutes of the previous meeting;

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED THAT the minutes of the meeting held June 25, 2020 be adopted as presented and the reading thereof dispensed with. **Carried**

5. **DISCUSSIONS**

- 5.1. Cemetery tour of April 14, 2021 and maintenance list. Any repair observations during summer visits?
- comment that Maple Island shed is getting full of unclaimed decorations.
 - all old decorations may be disposed of during spring clean up.
- 5.2. Results of Fall walk of Cemeteries & cleanup of unattended lot decorations.
- No new issues.

6. **UNFINISHED BUSINESS**

- 6.1. Progress of data reconciliation & entry into Stone Orchard software database:
- work had been halted due to Covid and inability to access files in the Municipal Office
 - 70% of Fairholme Cemetery completed, remaining records are complicated because of incomplete documents or location verification
 - at Whitestone work started on moving from paper to computerized data
 - at Maple Island work has not yet commenced
 - Chair to work with Secretary to draft up new templates for:
 - a) Interment Rights Certificate,
 - b) Scattering Rights Certificate, and
 - c) Interment Contract.

Templates to be compatible with Stone Orchard Software.

7. **NEW BUSINESS**

- 7.1 Ontario Regulation 30/11 under *Funeral, Burial and Cremation Services Act, 2002*, has changed the fees required for placement of monuments & markers in Cemeteries effective January 1, 2022. Changes of Schedule F of the Municipality of Whitestone Fees and Charges By-Law were presented and approved by Council of the Municipality of Whitestone on November 1, 2021.

- 7.2 Scope of Work with respect to grass cutting at Fairholme/Maple Island/Whitestone Cemeteries. Members are requested to seek viable grass cutting contractors and to send information to the Cemetery Board Chair to seek quotations.
- 7.3 Municipality has indicated that touch up painting of Cemetery signs is no longer feasible & we should consider having signs sandblasted for re-priming & painting. Members are requested to seek viable sandblasting contractors and to send information to the Cemetery Board Chair to seek quotations. Chair to prepare draft scope of work for this work.
- 7.4 Review of the BAO draft annual report. All 2021 entries are confirmed accurate.
- 7.5 Preliminary 2021 Costs and 2022 Budget:
 - 7.5.1 agreement by all members that there should be a 50% incremental increase in the budget for grass cutting for next contract.
 - 7.5.2 agreement by all members that a budget request of \$3500 should be made for 2022 for sand blasting and painting of all 3 Cemetery steel signs.

8. **CORRESPONDENCE:**

None

9. **ANNOUNCEMENTS OR OTHER NEW BUSINESS:**

None

10. **ADJOURNMENT**

2021-04 Moved by Muriel Stiles
 Seconded by Terry Brear

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned at 6:58 p.m. until the next regular meeting or call of the chair. **Carried**

 Ron Whitmell, Chair

 Beth Gorham-Matthews, Councillor



-Minutes-

**Recreation Committee Meeting
July 27, 2021 at 6:15 p.m. via Zoom**

Present: George Comrie
Rebecca Green
Deborah Comrie
Tanya Fraser

Regrets: Jan Hill

Guests: Eva Fincham

.....
Rebecca Green called the meeting to order at 6:21 p.m.

The Secretary appointed for this meeting is: **Deborah Comrie**

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:

None

ADOPTION OF AGENDA

2021-04 Moved by: Tanya Fraser
Seconded by: Deborah Comrie

That the agenda of the meeting of July 27th, 2021 be approved as circulated.

Carried

APPROVAL OF MINUTES

2021-05 Moved by: Deborah Comrie
Seconded by: Tanya Fraser

That the minutes of the meeting of June 15th, 2021 be approved as circulated.

Carried

PRESENTATIONS & DELEGATIONS;

Eva Fincham (Whitestone Library) made a presentation to the committee regarding the following collaborative efforts between the Library and the Recreation Committee

- Story Walk
- Midnight Madness
- Fancy Nancy
- Tabletop games
- Minecraft club
- Dungeons & Dragons
- STEAM programs

REPORTS / CORRESPONDENCE

A financial report of the Committee's expenditures against budget prepared by Treasurer, Pat Allen was tabled and discussed.

DISCUSSIONS

Pickle Ball

- The committee discussed whether or not the equipment had been purchased and if Pat Shacklady is still willing to run the program. George Comrie to follow up with staff regarding purchase of equipment and Rebecca to follow up with Pat Shacklady.

Movie License

- Treasurer, Pat Allen provided confirmation that the movie license had been purchased and that the license would be extended to include allowances for COVID shutdown.

Upcoming Events

- Rebecca Green presented an idea for Geocaching. Rebecca to follow up with list of locations and items. Deborah to follow up with Aqua Graphics re mapping.
- Rebecca reported that Linda Taylor has been in touch re Walkfit and would like to resume in the fall.

Terms of Reference

- Deferred. George Comrie to complete.

Fireworks

- The Committee agreed that if conditions and Health Unit recommendations allow, we could have fireworks on Labour Day weekend. Deborah agreed to run cardboard boat races if the fireworks are allowed.

NEW BUSINESS

- No new business.

RECOMMENDATIONS

2021-06 Moved by: Deborah Comrie
Seconded by: Tanya Fraser

THAT the Recreation Committee contribute \$400.00 for the purchase of Story Walk boards by the Library.

Carried

NEXT MEETING

The next Meeting will be held at the call of the Chair.

ADJOURNMENT

2021-07 Moved by: Tanya Fraser
Seconded by: Deborah Comrie

THAT the Recreation Committee Meeting be adjourned at 7:50 p.m.

Carried

Rebecca Green, Chairperson

Deborah Comrie, Secretary



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-Minutes-

**Recreation Committee Meeting
October 20, 2021 at 7:00 p.m.**

Present: George Comrie
Rebecca Green
Deborah Comrie
Tanya Fraser

Regrets: Jan Hill
Eva Fincham

Guests: None

.....
Rebecca Green called the meeting to order at 7:09 p.m.

The Secretary appointed for this meeting is: **Deborah Comrie**

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:
None

Correspondence
None

ADOPTION OF AGENDA
2021-08 Moved by: Tanya Fraser
Seconded by: George Comrie

That the agenda for the meeting of October 20th be approved as circulated.

Carried

APPROVAL OF MINUTES
Approval of Minutes of July 27th meeting deferred until next meeting.

PRESENTATIONS & DELEGATIONS:
None

DISCUSSIONS

Budget

- George provided an update on the remaining budget for the year.

Story Walk

- Rebecca provided an update on the Story Walk and where they would like to place one. George suggested talking to Dave Creasor for suggestions. Rebecca and Eva have two more planned with a cost estimate of approximately \$600.00 each.

Geocaching

- Deborah provided an update regarding the map work from the graphic designer and advised that it would not likely be ready until the spring.

Joint Projects with Library

- Deborah provided an update on the Minecraft, STEM and D&D programs being run through the library. Both Rebecca and Deborah reported that collaborative programs with the Library have been very successful.
- Deborah advised that they were starting board game nights and would like to spend some money building up the board game collection. The committee agreed to authorize Eva Fincham to purchase additional board games.

Halloween

- Rebecca reported that she will be having an outdoor event with the Fire Department on Church St and advised that she would likely be replacing some of the Halloween decorations. The committee agreed.
- Rebecca is also hosting a small Halloween playgroup at the Community Centre with COVID-19 protocols in place.

Christmas

- Breakfast with Santa will not be possible, but Rebecca would like to do photos with Santa down by the DunDome on December 11th. Deborah agreed to reach out and see if we could get a photographer to attend. The committee agreed that this could be paid for from the Committee's budget.
- Rebecca advised that she may plan another playgroup in December if the Halloween one is successful.
- The committee discussed decorations for the holiday season and George agreed to follow up with Facilities to see if they can inventory the available decorations in the basement. More Christmas decorations will likely need to be purchased.

Rebecca reported that she would like to do a drop-in Tea & Coffee for seniors at the Community Centre. Deborah agreed to assist.

- Rebecca advised that WalkFit has resumed at the Community Centre with COVID-19 protocols in place.

Committee Terms of Reference

- Deferred. George agreed to look at the Committee's Terms of Reference and bring them forward to the next meeting.

NEW BUSINESS

Pickleball

- George noted that the equipment for pickleball has been purchased and is stored in the DunDome, and that lines will be painted on the DunDome floor shortly. Rebecca agreed to contact Pat Shacklady to see if she is still willing to organize pickleball groups in the Spring.

New Years' Levee

- George asked the Committee if they thought there would be interest in the community in attending a Mayor's New Year's Levee – either in person or virtually – if one is arranged. The consensus is that residents are tired of being “cooped up” and looking to resume community activities.

Resume In Person Meetings

- The committee discussed barriers to meeting face-to-face and agreed to have the next meeting in person at the Community Centre.

Budget

- Deborah agreed to create a draft budget for 2022 and circulate to discuss at the next meeting.

Web Site

- It was noted that Committee minutes should be posted on the Municipal Website under *Recreation Committee*.

NEXT MEETING

The next Meeting will be held in person at the Community Centre on November 24th, 2021 at 7:00 p.m.

ADJOURNMENT

2021-09 Moved by: Tanya Fraser
Seconded by: George Comrie

THAT the Recreation Committee Meeting be adjourned at 8:28 p.m.

Carried

Rebecca Green, Chairperson

Deborah Comrie, Secretary



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Dunchurch, Ontario P0A 1G0
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Minutes

**Recreation Committee Meeting
November 24, 2021 at 7:00 p.m.
Whitestone Community Centre**

Present: Rebecca Green
George Comrie
Jan Hill
Deborah Comrie
Tanya Fraser

Regrets: None

Guests: Eva Fincham

.....
Rebecca Green called the meeting to order at 7:05 p.m.
The Secretary appointed for this meeting is: **Deborah Comrie**

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:
None

ADOPTION OF AGENDA

2021-10 Moved by: Jan Hill
Seconded by: Tanya Fraser

That the agenda of the meeting of November 24th, 2021 be approved as circulated.
Carried

APPROVAL OF MINUTES

2021-11 Moved by: Tanya Fraser
Seconded by: Deborah Comrie

That the minutes of the meeting of July 27th, 2021 be approved as circulated.
Carried

APPROVAL OF MINUTES

2021-12 Moved by: George Comrie
Seconded by: Deborah Comrie

That the minutes of the meeting of October 20th, 2021 be approved as circulated.

Carried

CORRESPONDENCE

Pickelball

- Rebecca advised of some correspondence she received from a group of women in the community who are interested in Pickleball. The committee discussed meeting with them to further discuss running a program through Recreation. Rebecca agreed to connect with them and get a list of dates that they would be available to meet.

DISCUSSIONS

Budget

- The committee discussed the budget and agreed to add some additional funds to the co-operative programs with the library.

Terms of Reference

- Deferred.

NEW BUSINESS

Gingerbread House competition

- Eva reported that there had been 54 submissions, and the event was generally achieving a wide engagement

Movie Nights

- Tanya requested a list of movies so that she could begin to run movie nights.
- Tanya proposed having it organized for different age groups so that we could keep the groups small.
- Rebecca advised to get in touch with Judy.

Upcoming events

- Eva and Deborah stated that board game nights are being held every other week.
- Rebecca mentioned the Seniors' Drop-In Tea at the Community Centre on December 7th. A grant from CSS for dietary snacks has been received.
- Rebecca discussed the Photos with Santa, which would require a sign-up time and would be held in front of the DunDome.
- Rebecca advised of her event on December 12th for a Secret Santa Workshop for children to choose gifts for their families. Items would be donated by the community and wrapped by volunteers.

December Decorating

- Rebecca advised she was meeting with staff to see what decorations are available.
- The committee discussed outdoor decorations and the need for storage for them.

Swimming Lessons

- Rebecca reported that the Lions would no longer be providing swimming lessons in the village. The committee agreed that this was something we would like take over but would need further information on how it was run previously.

NEXT MEETING

The next Meeting will be held on January 10, 2022 at 7:00pm in person at the Community Centre.

ADJOURNMENT

2021-13 Moved by: George Comrie
Seconded by: Jan Hill

THAT the Recreation Committee Meeting be adjourned at 7:47 p.m.

Carried

Rebecca Green, Chairperson

Deborah Comrie, Secretary

ACCOUNTS PAYABLE

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
36290	2021-11-12	AJ Stone Company Ltd.	Supplies		
0000163316		16-219 - Fire - Air Bottle Hydrostat	Supplies	779.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	86.08	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	99.56	865.40
36291	2021-11-12	Almaguin News	Almaguin News Paper		
2021		16-103 - Admin - Membership/Sub	Almaguin News Paper	56.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.21	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.18	62.40
36292	2021-11-12	Bell Mobility	Fire Tower		
Oct 2021		16-212 - Fire - Radio Tower & Air	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.30	133.00
36293	2021-11-12	Carrier Centres	Pump 1		
05S505372		16-248 - Station 1-Pumper-Inspection	Pump 1	118.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.17	131.83
36294	2021-11-12	Caitlyn Deevey	By-law Enforcement		
000000350		16-275 - By-Law Enforcement	By-law Enforcement	229.58	229.58
36295	2021-11-12	Canadian National Non Freight	Bunny Trail		
91603315		16-414 - Bunny Trail RR Crossing	Bunny Trail	326.50	326.50
36296	2021-11-12	Fisher's Regalia & Uniform	Supplies		
48870		16-222 - Fire - Bunker/Safety/Unif	Supplies	10.18	
		16-202-1 - Fire-New Recruits	Supplies	384.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	43.56	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	50.38	437.92
36297	2021-11-12	Fowler Construction Co Ltd	East Town Line Wash Out		
53105		16-345 - Roads - East Townline R	East Town Line Wash Out	12,975.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,433.21	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1,657.66	14,408.92
36298	2021-11-12	Kidd's Home Hardware	Bottle Shed Door		
2863929		16-444 - York Landfill - Misc.	Bottle Shed Door	15.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.69	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.95	16.92
2863925		16-444 - York Landfill - Misc.	Supplies	152.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.86	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.50	169.47

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2864586		16-703 - Dunchurch Hall - Bld Mtc	Supplies	10.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.30	11.29
2865076		16-742 - Pavilion - Building Mtce	Supplies	12.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.35	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.56	13.55
2865389		19-714 - Facilities - Capital - Elect	Library Digital Sign	212.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.42	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	27.09	235.51
				Payment Total:	446.74
36299	2021-11-12	Municipality Of McDougall	Bulk Waste		
23544		16-459 - York Landfill - Bulk Waste	Bulk Waste	407.04	
		16-471 - Auld Landfill - Bulk Waste	Bulk Waste	753.92	1,160.96
36300	2021-11-12	Moore Propane Limited	Propane		
23014238		16-234 - Station 1 - Fuel & Oil	Propane	578.08	
		16-150 - Office - Heating/Hydro	Propane	192.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	85.14	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	98.47	855.92
23014237		16-329 - Garage - Heating	Propane	515.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.94	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	65.86	572.44
				Payment Total:	1,428.36
36301	2021-11-12	Near North Laboratories Inc.	Water Testing		
86475		16-779 - Water Testing	Water Testing	41.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.36	46.56
36302	2021-11-12	Northern Pavement Markings	Pickle Ball Courts		
1064		16-790 - Recreation Cmtee-Progr	Pickle Ball Courts	864.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	95.54	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	110.50	960.50
36303	2021-11-12	Purolator Courier Ltd	Courier		
448933758		16-222-1 - Fire-Turnout/Repair/Cle	Courier	37.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.11	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.75	41.30
448998390		16-222-1 - Fire-Turnout/Repair/Cle	Courier	8.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.99	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.15	9.97

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	51.27
36304 2559	2021-11-12	Parry Sound Industrial Park Bd 16-458 - Parry Sound Industrial Pa	Municipal Levy-Industrial Park Municipal Levy-Industrial	14,590.34	14,590.34
36305 75830	2021-11-12	Parry Sound Ready Mix Ltd 19-714 - Facilities - Capital - Elect	Digital Signs Digital Signs	632.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	69.83	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	80.77	702.07
36306 0000258827	2021-11-12	Point To Point Communications 19-326 - Roads - Capital - Public \	Radio Communications Radio Communications	13,019.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,438.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1,663.22	14,457.22
36307 2570733	2021-11-12	Quadient Canada Ltd. 16-106 - Admin - Postage Expens	Postage Metre Contract Postage Metre Contract	231.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.57	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	29.58	257.10
36308 Exp 2021-11	2021-11-12	Paul Trudeau 16-316 - Garage - Miscellaneous	Clothing Allowance Clothing Allowance	100.00	100.00
36309 199202445-001	2021-11-12	United Rentals of Canada Inc. 16-345 - Roads - East Townline R	Rental Roller Rental Roller	3,309.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	365.51	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	422.75	3,674.71
36310 DZPL807	2021-11-12	Iron Mountain Canada 16-113 - Admin - Office Equipmen	Shredding Shredding	86.82	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.59	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.09	96.41
36311 ARM21-101	2021-11-25	Township of Armour 16-120-1 - Admin - Audit Fees	2021 Joint Audit Compliance 2021 Joint Audit Complian	153.84	153.84
36312 Exp Nov/21	2021-11-25	Bob Whitman 16-242 - Station 1 - Rescue #1 Ins	Cell Phone & Supplies Cell Phone & Supplies	31.55	
		16-269 - Cell Phone	Cell Phone & Supplies	300.10	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.48	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.03	335.13
36313	2021-11-25	Wrong Company Name			
36314 9142	2021-11-25	Canadian Tire 16-252 - Station 2 - Minor Purchas	Batteries Batteries	46.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.14	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.94	51.63

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
36315 Jun-Oct 2021	2021-11-25	Eva Fincham 16-126 - Admin - Communications	Design Design	652.89	652.89
36316 27608	2021-11-25	Inland Liferrafts & Marine 16-222 - Fire - Bunker/Safety/Unifr 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Ice Rescuer Ice Rescuer HST Tax Code HST Tax Code	1,052.45 116.25 134.45	1,168.70
36317 1173	2021-11-25	Inservus Management Systems 16-222-1 - Fire-Turnout/Repair/Cle 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Cleaning & Testing Cleaning & Testing HST Tax Code HST Tax Code	122.14 13.50 15.61	135.64
36318 1180	2021-11-25	Jenn Gerlach 16-105 - Admin - Public Relations	Newsletter Design Newsletter Design	350.00	350.00
36319 159379	2021-11-25	Kehoe Law Enforcement (LE) 16-222 - Fire - Bunker/Safety/Unifr 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies Supplies HST Tax Code HST Tax Code	1,192.42 131.70 152.33	1,324.12
36320 429618	2021-11-25	Ketchum Manufacturing Inc. 16-110 - Admin - Office Supplies 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Dog Tags Dog Tags HST Tax Code HST Tax Code	126.46 13.97 16.16	140.43
36321 Exp Nov/21	2021-11-25	Kathy Whitman 16-207 - Fire - Drivers Exams	Driver's Test-D Lic Driver's Test-D Lic	23.75	23.75
36322 449054729	2021-11-25	Purolator Courier Ltd 16-106 - Admin - Postage Expens 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Courier Courier HST Tax Code HST Tax Code	19.67 2.17 2.51	21.84
449109388		16-222 - Fire - Bunker/Safety/Unifr 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Courier HST Tax Code HST Tax Code	4.58 0.51 0.59	5.09
				Payment Total:	26.93
36323 Exp Nov/21	2021-11-25	Muriel Stiles 16-501-1 - Staking Fees	Staking Fee Staking Fee	50.00	50.00
36324 90419	2021-11-25	The Engraving Shoppe 16-092 - Council - Miscellaneous 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Order of Whitestone Order of Whitestone HST Tax Code HST Tax Code	103.79 11.46 13.26	115.25

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EFT:					
265	2021-11-16	Air Automotive Tracking	November Wireless		
WS2111		16-310 - Roads-Supplies	November Wireless	228.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.29	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	29.25	254.25
266	2021-11-16	Adams Bros Construction Ltd	Bulk Waste		
148122		16-459 - York Landfill - Bulk Waste	Bulk Waste	142.46	
		16-471 - Auld Landfill - Bulk Waste	Bulk Waste	366.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	65.00	565.00
148334		16-444 - York Landfill - Misc.	Maintenance	91.58	
		16-473 - Auld Landfill - Maintenance	Maintenance	91.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	23.40	203.40
				Payment Total:	768.40
267	2021-11-16	Canadian Union of Public	Oct 2021 Remittance		
Oct 2021		12-338 - CUPE-Union Dues	Oct 2021 Remittance	849.27	849.27
268	2021-11-16	Duck Rock Resort	Fuel		
28-2021		16-279 - Building Dept Truck - Fuel	Fuel	58.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.44	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.45	64.76
30-2021		16-395 - Used Truck 2017 Colorado	Fuel	58.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.42	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.43	64.54
23-2021		16-769 - Facilities / Parks Maintenance	Fuel	19.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.16	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.50	21.75
20-2021		16-394-2 - Dodge Ram 2018	Fuel Fuel	315.49	
		16-395 - Used Truck 2017 Colorado	Fuel	327.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	71.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	82.19	714.45
29-2021		16-394-2 - Dodge Ram 2018	Fuel Fuel	283.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	31.33	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	36.24	315.02
				Payment Total:	1,180.52
269	2021-11-16	Harold G. Elston	Legal		
999		16-120 - Admin - Legal Expenses	Legal	203.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.48	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.00	226.00

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1074		16-120 - Admin - Legal Expenses	Legal	763.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	84.30	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	97.50	847.50
1076		16-120 - Admin - Legal Expenses	Legal	483.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	53.39	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	61.75	536.75
1075		16-120 - Admin - Legal Expenses	Legal	819.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	90.48	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	104.65	909.65
				Payment Total:	2,519.90
270	2021-11-16	Glen Martin Limited	Supplies		
361801		16-703 - Dunchurch Hall - Bld Mtc	Supplies	77.52	
		16-471 - Auld Landfill - Bulk Waste	Supplies	77.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.13	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.81	172.19
271	2021-11-16	Ideal Supply Company Ltd.	Fan Repair		
3244311		16-742 - Pavilion - Building Mtce	Fan Repair	138.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	17.74	154.23
3244858		16-402 - Freightliner Tandem - Ma	Maintenance	176.45	
		16-404 - Freightliner Single Axle -	Maintenance	176.45	
		16-404-2 - Freightliner - Snow Plow	Maintenance	176.46	
		16-409 - International-Maintenanc	Maintenance	176.45	
		16-421 - Grader - Maintenance	Maintenance	176.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	97.45	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	112.71	979.71
3245045		16-320 - Garage - Mtc/Supplies/Tc	Supplies	60.93	
		16-444 - York Landfill - Misc.	Supplies	60.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.57	135.33
				Payment Total:	1,269.27
272	2021-11-16	Rejected EFT (Iron Mountain Ca			
273	2021-11-16	John Jackson Planner Inc	Anderson		
21-308		16-843 - Planning & Development	Anderson	566.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	62.54	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	72.33	628.68
21-321		16-843 - Planning & Development	Stankus	585.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	64.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	74.75	649.75

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21-293		16-843 - Planning & Development	WesTech/Anderson/OPA2/WES	2,863.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	316.26	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	365.79	3,179.53
21-423		16-843 - Planning & Development	Stankus	267.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.51	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	34.13	296.63
				Payment Total:	4,754.59
274	2021-11-16	Local Authority Services Ltd.	Office Supplies		
MGBP000001831		16-110 - Admin - Office Supplies	Office Supplies	58.13	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.42	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.43	64.55
MGBP000001832		16-110 - Admin - Office Supplies	Office Supplies	77.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.59	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.94	86.42
MGBP000001836		16-110 - Admin - Office Supplies	Office Supplies	57.99	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.41	64.40
				Payment Total:	215.37
275	2021-11-16	Law N Mowers	By-Law Enforcement		
Oct 2021		16-275 - By-Law Enforcement	By-Law Enforcement	1,221.28	1,221.28
276	2021-11-16	Magnetawan Building Centre Lt	Supplies		
102-28222		16-742 - Pavilion - Building Mtce	Supplies	18.31	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.34	20.33
277	2021-11-16	McDougall Energy	Diesel		
5431514		16-403 - Freightliner Tandem- Fue	Diesel	602.74	
		16-404-2 - Freightliner - Snow Plø	Diesel	602.73	
		16-404-1 - Freightliner Single Axle	Diesel	602.74	
		11-210-2 - A/R HST Receivable	HST Tax Code	199.72	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	231.00	2,007.93
5431505		16-427 - Backhoe - Fuel	Diesel	407.04	
		16-423 - Grader - Fuel	Diesel	665.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	118.44	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	136.99	1,190.74
				Payment Total:	3,198.67
278	2021-11-16	My-Tech Information Technolog	IT Support		
Oct 2021		16-115 - Admin - Computer Suppli	IT Support	1,124.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	124.20	

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		99-999-1 - HST (Statistical) Non-L	HST Tax Code	143.65	1,248.65
279	2021-11-16	OMERS	Omers Remittance Oct 21		
Oct 2021		12-339 - OMERS	Omers Remittance Oct 21	13,301.60	13,301.60
280	2021-11-16	Waste Connections of Canada	Recycling		
7113-0000314014		16-448 - York Landfill - Recycling	Recycling	1,627.77	
		16-468 - Auld Landfill - Recycling	Recycling	1,310.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	324.55	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	375.38	3,262.92
281	2021-11-16	Rebecca Green	ASP		
Oct 29/21		16-798 - After School Program	ASP	801.60	801.60
282	2021-11-16	Ricoh Canada Inc.	Photocopier		
SCO93446150		16-113 - Admin - Office Equipmen	Photocopier	517.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	57.18	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	66.13	574.82
283	2021-11-16	Sands Canada Inc.	Supplies		
00709177		16-202 - Fire - Training	Supplies	123.13	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.73	136.73
284	2021-11-16	Sling-Choker Safety &	Supplies		
87779		19-710 - Facilities-Capital-Concret	Supplies	353.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	39.09	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	45.21	392.98
89180		16-412 - Float - Maintenance	Supplies	93.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.38	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	12.00	104.31
				Payment Total:	497.29
285	2021-11-16	Trans Canada Safety Star Life	Supplies		
25573		16-202-1 - Fire-New Recruits	Supplies	901.63	
		11-210-2 - A/R HST Receivable	HST Tax Code	99.58	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	115.18	1,001.21
286	2021-11-16	Valley Blades Limited	Supplies		
SV051181		16-365 - Grading - Goods & Servic	Supplies	2,220.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	245.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	283.63	2,465.43
287	2021-11-30	Paul Dray Legal Services	Court Presence		
1475		16-233 - Station 1 - Minor Purchas	Court Presence	407.04	
		11-210-2 - A/R HST Receivable	HST Tax Code	44.96	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	52.00	452.00

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288	2021-11-30	Duck Rock Resort	Fuel		
2021-22		16-234 - Station 1 - Fuel & Oil	Fuel	251.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.77	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	32.12	279.22
2021-25		16-234 - Station 1 - Fuel & Oil	Fuel	129.74	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	16.58	144.08
				Payment Total:	423.30
289	2021-11-30	Michelle Hendry	Supplies		
Exp Nov/21		16-113 - Admin - Office Equipmen	Supplies	29.25	
		16-110 - Admin - Office Supplies	Supplies	23.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.82	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.73	58.48
290	2021-11-30	John Jackson Planner Inc	Staff & Council		
21-243		16-843 - Planning & Development	Staff & Council	1,649.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	182.22	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	210.76	1,832.02
21-252		16-843 - Planning & Development	Ambiance Fine Homes	1,401.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	154.83	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	179.08	1,556.58
21-258		16-843 - Planning & Development	Re-zoning <i>- Prentice</i>	199.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	25.51	221.76
21-259		16-843 - Planning & Development	Re-zoning <i>- Cowsons</i>	198.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.92	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	25.35	220.35
21-345		16-843 - Planning & Development	General-Staff & Council	3,142.63	
		11-210-2 - A/R HST Receivable	HST Tax Code	347.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	401.48	3,489.75
21-393		16-843 - Planning & Development	General OPA2	213.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	27.30	237.30
21-373		16-843 - Planning & Development	General - OPA2	1,011.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	111.70	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	129.19	1,122.94
21-414		16-843 - Planning & Development	Camp Mi-A-Kon-Da SRA	471.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.13	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	60.29	524.04

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21-416		16-843 - Planning & Development	Root CRA Application	606.85	
		11-210-2 - A/R HST Receivable	HST Tax Code	67.03	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	77.53	673.88
				Payment Total:	9,878.62
291	2021-11-30	Local Authority Services Ltd.	Supplies - Staples		
MGBP000001876		16-110 - Admin - Office Supplies	Supplies - Staples	111.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.27	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	14.19	123.34
MGBP000001885		16-110 - Admin - Office Supplies	Supplies - Staples	263.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	33.61	292.12
				Payment Total:	415.46
292	2021-11-30	Magnetawan Building Centre Lt	Supplies		
101-80325		16-703 - Dunchurch Hall - Bld Mtc	Supplies	154.65	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.08	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.76	171.73
293	2021-11-30	Magnetawan Truck and Trailer	Repair		
588		16-409 - International-Maintenance	Repair	1,603.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	177.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	204.86	1,780.74
597		16-404-2 - Freightliner - Snow Plow	Repair	44.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.95	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.72	49.72
595		16-393 - 4 X 4 Truck-Maintenance	Repair	913.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	100.92	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	116.73	1,014.65
594		16-395-1 - Used Truck 2017 Color	Maintenance	45.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.01	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.79	50.29
				Payment Total:	2,895.40
294	2021-11-30	NVision Insight Group Inc.	Indigenous Training		
21-372		16-104 - Admin - Training Expense	Indigenous Training	3,571.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	394.52	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	456.30	3,966.30
295	2021-11-30	Parry Sound Home Hardware	Credit Note		
Credit Notice		16-320 - Garage - Mtc/Supplies/Tc	Credit Note	46.76-	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.16-	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.97-	51.92-

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170967		16-252 - Station 2 - Minor Purchas	Supplies	75.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.31	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.61	83.53
				Payment Total:	31.61
296	2021-11-30	Parry Sound Fuels	Furnace Oil		
757458		16-256 - Station 2 - Heating	Furnace Oil	297.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.91	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	38.06	330.82
297	2021-11-30	Sands Canada Inc.	Supplies		
709177BO		16-202 - Fire - Training	Supplies	50.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.62	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.50	56.50
298	2021-11-30	Star Metroland Medita	Advertising		
7397082		16-108 - Admin - Advertising	Advertising	1,291.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	142.62	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	164.96	1,433.89
299	2021-11-30	Trans Canada Safety Star Life	Supplies		
25948		16-222 - Fire - Bunker/Safety/Unifr	Supplies	363.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	40.13	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	46.41	403.41
300	2021-11-30	Telizon Inc.	Long Distance		
06319120211110		16-109 - Admin - Telephone	Long Distance	9.59	
		16-237 - Station 1 - Telephone	Long Distance	6.03	
		16-803 - Library - Expenses	Long Distance	0.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.06	17.88
301	2021-11-30	Vianet	Internet		
Nov 2021		16-162 - High Speed Internet	Internet	170.91	
		16-210 - Fire - Miscellaneous	Internet	170.90	
		16-710 - Dunchurch Hall -High Sp	Internet	106.80	
		16-321 - Garage - High Speed Inte	Internet	106.80	
		16-716 - Maple Is. Hall - Supplies	Internet	106.79	
		16-457-1 - York Landfill - Internet	Internet	160.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	90.90	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	105.13	913.83
302	2021-11-30	Whitmell, Ron	Staking Fees		
Exp Nov/21		16-501-1 - Staking Fees	Staking Fees	150.00	150.00

Other:

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1-Man Nov 2021	2021-11-01	Sun Life Assurance Company of Benefits 12-334 - Health Benefits	Benefits	2,831.18	2,831.18
2-Man Oct 2021 York	2021-11-02	Hydro One 16-446-1 - York Landfill - Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Hydro - York St LF Hydro - York St LF HST Tax Code HST Tax Code	44.05 4.87 5.63	48.92
3-Man Oct 21 fire 1	2021-11-02	Bell Canada 16-237 - Station 1 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Phone Fire Phone Fire HST Tax Code HST Tax Code	69.09 7.63 8.83	76.72
4-Man Oct 21 MI	2021-11-02	Bell Canada 16-720 - Maple Is. Hall - Telephon 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Maple Island Phone Maple Island Phone HST Tax Code HST Tax Code	58.91 6.51 7.53	65.42
5-Man Oct 21 Fire 2	2021-11-02	Bell Canada 16-257 - Station 2 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Fire 2 Phone Fire 2 Phone HST Tax Code HST Tax Code	72.85 8.05 9.31	80.90
6-Man Oct 21 DCC	2021-11-02	Bell Canada 16-706 - Dunchurch Hall - Telephc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Dunchurch Comm Centre Dunchurch Comm Centre HST Tax Code HST Tax Code	48.73 5.39 6.23	54.12
7-Man Oct 21 Office	2021-11-02	Bell Canada 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Office Phone Office Phone HST Tax Code HST Tax Code	235.91 26.06 30.14	261.97
8-Man Q4 Nov 2021	2021-11-03	Whitestone Public Library and 16-803 - Library - Expenses	Q4 Transfer Payment Q4 Transfer Payment	10,150.00	10,150.00
10-Man Nov 21	2021-11-23	Bell Mobility Inc. 16-092 - Council - Miscellaneous 16-324 - Garage Telephone 16-324 - Garage Telephone 16-283-1 - Cell Phone 16-324 - Garage Telephone 16-324 - Garage Telephone 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones HST Tax Code HST Tax Code	39.94 5.09 35.55 33.58 33.58 34.71 57.83 26.54 30.70	266.82
11-Man	2021-11-23	Reliance Home Comfort	Water Heater Rental - Fire 2		

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Nov 21		16-236 - Station 1 - Heating	Water Heater Rental - Fir	42.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.69	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.42	47.09
12-Man	2021-11-23	Hydro One	Hydro		
Nov 2021		16-743 - Pavilion - Hydro	Hydro	76.18	
		16-705 - Dunchurch Hall - Hydro	Hydro	128.96	
		16-439 - Roads - Street Lights	Hydro	249.19	
		16-232 - Station 1 - Hydro	Hydro	150.88	
		16-150 - Office - Heating/Hydro	Hydro	91.34	
		16-232 - Station 1 - Hydro	Hydro	274.02	
		16-251 - Station 2 - Hydro	Hydro	50.76	
		16-719 - Maple Is. Hall - Heat/Hyd	Hydro	78.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	121.49	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	140.52	1,221.42
13-Man	2021-11-23	Hydro One	Aulds Hydro		
Nov 21 Aulds		16-251 - Station 2 - Hydro	Aulds Hydro	71.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.88	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.11	79.17
14-Man	2021-11-23	Xplornet	Aulds LF Internet		
INV39961995		16-479-1 - Aulds Landfill - Internet	Aulds LF Internet	71.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.87	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.10	79.09
15-Man	2021-11-23	Xplornet	Aulds Fire Internet		
INV39966634		16-252 - Station 2 - Minor Purchas	Aulds Fire Internet	117.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.99	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.02	130.51
16-Man	2021-11-24	TD Visa	Visa DC		
Nov 21 DC		19-714 - Facilities - Capital - Elect	Visa DC	517.04	
		16-779 - Water Testing	Visa DC	183.17	
		15-310 - Misc Office Revenue	Visa DC	74.19-	
		11-210-2 - A/R HST Receivable	HST Tax Code	77.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	89.45	703.36
17-Man	2021-11-24	TD Visa	Library Supplies		
Nov 21 Lib		11-223 - Due to Due (from) Library	Library Supplies	985.68	985.68
18-Man	2021-11-24	TD Visa	Games Night		
Nov 21 Lib2		16-790 - Recreation Cmttee-Progr	Games Night	1,093.65	
		11-210-2 - A/R HST Receivable	HST Tax Code	120.79	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	139.71	1,214.44
				Total for AP:	138,706.43

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Report prepared for Council December 8, 2021



BY-LAWS

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 53-2021

**Being a By-Law to Establish Fees and Charges
for services provided by the Municipality of Whitestone
and to repeal By-Law Nos. 49-2000, 27-2001, 35-2001 and 40-2020**

WHEREAS Section 391(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990, c. P. 13, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, authorizes a municipal Council of a municipality to pass a By-Law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

NOW THEREFORE the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. **GENERAL:**

- 1.1. The Council of the Corporation of the Municipality of Whitestone Council hereby establishes the fees and charges as set out in the Schedules attached hereto and forming an integral part of this By-Law.
- 1.2. This By-Law shall be known and may be cited as the "Municipality of Whitestone Fees and Charges By-Law".
- 1.3. The fees set out in the attached Schedules shall be paid for the services or activities listed, and all fees are per occasion or request unless noted otherwise.
- 1.4. The fees and charges will be subject to Harmonized Sales Tax (HST) where applicable.

2. **SEVERABILITY:** If any provision or part of a provision of this By-Law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-Law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. **CONFLICT WITH ANY OTHER BY-LAW:** In the event of any conflict between any provisions of this By-Law and any other By-Law heretofore passed, the provisions of this By-Law shall prevail.

4. **REVIEW:** The Council of the Corporation of the Municipality of Whitestone shall review this By-Law once per calendar year to ensure that fees are kept up to date and relevant.
5. **REPEAL OF PREVIOUS BY-LAWS:** That the following By-Laws are hereby repealed:

By-Law 49-2000	Being a By-Law to prescribe fees for various types of planning applications
By-Law 27-2001	Being a By-Law to amend Schedule "A" of Planning fees By-Law No. 49-2000
By-Law 35-2001	Being a By-Law to amend Schedule "A" of Planning fees By-Law No. 27-2001
By-Law 40-2020	Being a By-Law to Establish Fees and Charges for services provided by the Municipality of Whitestone
6. This By-Law shall have precedence over any other By-Law or schedule of a By-Law currently in effect wherein fees or service charges are set out in that By-Law.
7. **EFFECTIVE DATE:** This By-Law shall come into force and take effect on passing of this By-law.

Read a First and Second time this 13th day of December, 2021.

Mayor George Comrie

CAO / Clerk Michelle Hendry

Read a Third time and **Passed, Signed and Sealed** this 13th day of December, 2021.

Mayor George Comrie

CAO / Clerk Michelle Hendry

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SCHEDULE B

Landfill Rates and Fees

Fees are not subject to HST

Item	Description	Fee
Household Waste	Household waste free of hazardous waste	Free
Electronics Waste		Free
Recyclables	Plastic/Glass/Aluminum Cans etc.	Free
	Fibre (Newspaper, Cardboard etc)	Free
	Scrap Metals	Free
Appliances and Furniture	Items with Refrigerant (refrigerant removal fee)	\$15.00 each
	Items of Furniture	\$15.00 each
	Mattress small, (crib, twin)	\$10.00 each
	Mattress, large (double, queen, king)	\$20.00 each
	Vehicle Trunk Load	\$50.00
	Pickup Truck or Trailer Load (Note 2)	\$100.00
Sorted Household Construction/Demotion Waste Only -Auld's Road Site (Note 1)	Pickup Truck or Trailer Load (Note 2)	\$50.00
	Small Household Quantities (Note 3)	Free
Yard Waste/Leaves/Brush (Note 4)	Pickup Truck or Trailer Load (Note 3)	\$10.00
Propane Tanks		actual cost
Boats	(Note 5)	Free
Boat Wrap, Pool Liner	Single Boat Wrap or Small Pool Liner	\$10.00
	Large Pool Liner	\$30.00
Styrofoam and Other Plastic Foams	Small Household Quantities (Note 6)	Free
	Large Quantities (Note 6)	\$10.00
Landfill Access Permit Card	One per property	Free
	Replacement of lost card or additional cards per property	\$15.00
	One-time pass for visitors	\$5.00 per bag
Blue Box Recycling Container	First Blue Box (new residents only)	Free
	Additional Blue Box	Actual cost

Notes:

Note 1. No Contractor construction / demolition debris will be accepted, including shingles.

Note 2. Approximate volume of pickup truck / trailer load is 120 cubic feet or 3.3 cubic metres. Landfill site attendants may use discretion in charging for larger or smaller volume loads

Note 3. Approximate volume of 200 litres / 45 imperial gallons / 0.2 cubic metres or less.

Note 4. No Contractor yard waste, leaves, or brush will be accepted.

Note 5. Only metal hulled boats, completely stripped, maximum length 20 feet, will be accepted

Note 6. Small quantities of plastic foam packaging will be accepted at no charge. \$10.00 charge is based on a volume of 200 litres / 45 imperial gallons / 0.2 cubic metres

Note 7. Tires are not accepted at Whitestone landfill sites.

SCHEDULE C

Planning Rates and Fees

Fees are not subject to HST

Description	Fee
Public Meetings (Note 1)	\$350.00
Mailing per Envelope for notifications	\$2.00
Zoning By-Law Amendment	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,500.00
Official Plan Amendment	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
Deeming By-Law	
Non-Refundable Admin Fee	\$300.00
Security Deposit to Cover Actual Costs	\$800.00
Shore Road Allowance	Purchase land - \$2.00/m ² up to 90 m ² and \$1.00/m ² over and above 90m ²
Non-Refundable Admin Fee (Note 2)	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
Shore Road Allowance Lease	
Administration Fee (initial application, subsequent applications and lease assignments)	\$150.00
Annual Lease Payment	\$1.00
Legal and Planning Costs	actual costs
Unopened Road Allowance	Purchase land - fair market value
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
Parkland Dedication (Note 3)	Residential - 5% of assessed value Commercial - 2% of assessed value
Minor Variance	
Non-Refundable Admin Fee	\$500.00
Security Deposit to Cover Actual Costs	\$1,000.00
Encroachment and/or Road Agreement	
Non-Refundable Admin Fee	\$500.00
Security Deposit to Cover Actual Costs	\$1,000.00
Site Plan/Development	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
Subdivision Agreement	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
Road Naming/Renaming Application	
Non-Refundable Admin Fee	\$300.00
Security Deposit to Cover Actual Costs	\$1,000.00

Notes:

Note 1 - A Public Meeting fee applies only if the Public Meeting is a Special Meeting of Council and not part of a regular Council Meeting

Note 2 - The application fee is for a single application. An additional \$25 / property for a group application (up to 10 applicants) and \$100 per property / Non refundable administration fee will be charged.

Note 3 - The Planning Act limits a Commercial Parkland dedication fee to 2%

SCHEDULE D

Building Department Rates and Fees

Fees are not subject to HST

Building/ permit type	Description	Fee	Unit	
The rate to be levied against each \$1000.00 of construction value shall be \$14.50 plus, a base fee of \$140.00. Fees will be rounded to the nearest dollar.				
Residential/Seasonal Dwellings	Single storey finished	\$140.00	Per square foot	
	Each additional storey including walkout basements	\$70.00	Per square foot	
Accessory Buildings	Garages, storage, boathouses	\$35.00	Per square foot	
	Porches, carports, sundecks, balconies	\$25.00	Per square foot	
	Solariums, sunrooms, bunkies,	\$50.00	Per square foot	
Commercial/Industrial/ Institutional	Principal building	\$95.00	Per square foot	
	Accessory	\$40.00	Per square foot	
Designated Structures	As per Div.A.1.3.1.1. OBC	Based on cost	Based on cost	
Farm Buildings	On assessed land	\$25.00	Per square foot	
Foundation-new or replacement	Full height	\$25.00	Per square foot	
	Crawl space, frost wall, piers	\$20.00	Per square foot	
Class of Permit	Construction/addition	See above	Based on type of construction	
	Alteration, repair and installation	Based on cost	Based on cost	
	Chimney, fireplace, woodstove	\$150.00	Flat fee	
	Demolition	\$150.00	Flat fee	
	Change of use	\$100.00	Flat fee	
	Plumbing	\$100.00	Flat fee	
	Docks	\$100.00	Flat fee	
	Other	Permit transfer, special inspection	\$100.00	Flat fee
	Conditional Permit	\$100.00 plus additional fees based on class of construction	\$100.00	See description
	Alternative Solution Design	Plus other applicable fees	\$200.00 + other applicable fees	See description
Building without a permit	At the Chief Building Official's discretion	Fees doubled	based on calculated fees	
Revised drawings		\$50.00	Per revised page	
Inactive Permit	Three (3) years or more	\$200.00	Flat fee	
Refunds- application for refund must be made within six (6) months of issuance of permit(s)	Application filed not processed	75%	of fee paid	
	Application filed and processed	50%	of fee paid	
	If less than \$100	0	no refund	
Minimum Fee for All Structures		\$140.00	flat fee	
Road Damage Deposit	Policy as approved by Council Resolution 2021-035 (Policy available on municipal website)	\$1,000.00	Refundable at the discretion of the Municipality	
Re-inspection (per incident)		\$50.00	Flat fee	

The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of the Municipality of Whitestone By-Law No. 32-2015.

SCHEDULE E

Road Name and 9-1-1 Signs

Fees are not subject to HST

Service	Fee
9-1-1 Sign without post	\$20.00
9-1-1 Sign with post	\$35.00
Road name sign and post (applicant installs)	Actual cost

SCHEDULE F

Cemetery Rates and Fees

All fees are subject to HST unless noted otherwise

Item	Description	Fee
Burial Plot	Residents (interment rights)	\$200.00
	Residents (perpetual care and maintenance)	\$350.00
	Non-residents (interment rights)	\$600.00
	Non-residents (perpetual care and maintenance)	\$550.00
Cremation Plot	Residents (interment rights)	\$100.00
	Residents (perpetual care and maintenance)	\$250.00
	Non-residents (interment rights)	\$385.00
	Non-residents (perpetual care and maintenance)	\$250.00
Scattering	Residents (interment rights)	\$50.00
	Residents (perpetual care and maintenance)	\$100.00
	Non-residents (interment rights)	\$75.00
	Non-residents (perpetual care and maintenance)	\$100.00
Transfer of Internment Rights	(Note 1)	\$50.00
Flat marker under 172 sq in		N/C
Flat marker over 172 sq in		\$100.00
Upright monument up to 4 X 4 ft		\$200.00
Staking fee- Lots or Markers	(Note 2)	\$50.00
Opening/Closing Burial Lot		Fee as per Funeral Home and paid directly to the Funeral Home
Opening/Closing Cremation Lot	(Note 2)	\$100.00
Bereavement Authority of Ontario License fee	All interments: burial, cremation or scattering	\$12.00

Notes:

Note 1 - No HST paid on this fee

Note 2 - This fee is paid to the Cemetery Board Member or designate who performs work

SCHEDULE G

Fire Services Rates and Fees

Fees are not subject to HST

Service	Fee
Response to motor vehicle accidents on Provincial Highways	As per M.T.O. rates/hour/vehicle
Railroad call outs for fire on or beside tracks	As per M.T.O. rates/hour/vehicle
Railroad call outs for accidents and/or incidents including derailments	As per M.T.O. rates/hour/vehicle
Gross negligence or as result of illegal act	As per M.T.O. rates/hour/vehicle
Hydro and/or Bell call outs	As per M.T.O. rates/hour/vehicle
Recovery of additional costs incurred	Actual costs
Fire occurrence report/letter	\$35.00 Each
Smoke detectors	Actual costs
Carbon Monoxide Detectors	Actual costs
Combination Smoke Detector and Carbon Monoxide Detector	Actual costs
Fire permits	Free
Incinerator permits	\$20.00 Each

SCHEDULE H

Dog Licensing Rates and Fees

Fees are not subject to HST

Item	Fee
Dog tag (annual)	\$10.00
Dog tag (life time)	\$50.00
Replacement tag	\$10.00
Animal control service fee (See Note 1)	\$50.00
Kennel Licensing Fee (annual)	\$75.00

Notes:

Note 1: By-Law Enforcement Officer finds and returns dog to owner.

SCHEDULE I

General Government Fees

Fees are not subject to HST

Item	Fee
Photocopies per sheet	\$0.20
Facsimile per sheet	\$1.00
Returned cheque	\$30.00
Copy of Official Plan	\$12.00
Copy of Zoning by-law	\$12.00
Tax certificate (per roll number)	\$30.00
Building and zoning compliance letter (per roll number)	\$100.00
Commissioner stamp/certification	\$7.00
Bailiff fees	Actual costs
Small claims	Actual costs
Freedom of Information Request	\$5.00
Freedom of Information Research (staff time and photocopying)	Actual Costs

SCHEDULE J

Miscellaneous Rates and Fees

Fees are not subject to HST

Item	Fee
Entrance permit application	\$100.00
Entrance permit deposit	\$750.00
Farley Road Parking Permit (annual)	\$55.00
Farley Road, Additional Guest Parking Permit (annual)	\$15.00
Sign Advertising (annual)	\$200.00
After School Program (per day/per child)	\$6.00

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-Law No. 54-2021

Being a By-Law to appoint a Chief Building Official
for the Municipality of Whitestone and to repeal
By-law No. 31-2018 and By-law No. 36-2021

WHEREAS the *Building Code Act*, S.O. 1992, c.23, section 3(2) as amended, requires that Chief Building Officials be appointed; and

WHEREAS the Council of the Corporation of the Municipality of Whitestone deems it expedient to appoint an officer to act in the capacity of the Chief Building Official.

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE ENACTS AS FOLLOWS:

1. That Jamie Osborne shall be and is hereby appointed as Chief Building Official for the Corporation of the Municipality of Whitestone effective January 4, 2022.
2. The terms of employment established for this position shall be as agreed to between the Council of the Municipality of Whitestone and Jamie Osborne.
3. That By-law No. 31-2018 and By-law No. 36-2021 are hereby repealed effective January 4, 2022.

READ a **FIRST** and **SECOND** time this 13th day of December, 2021.

Mayor George Comrie

CAO/Clerk Michelle Hendry

READ a **THIRD** time and **PASSED, SIGNED, SEALED** and **ENACTED** this 13th day of December, 2021.

Mayor George Comrie

CAO/Clerk Michelle Hendry



MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: December 13, 2021
Re: Waste Management By-Law Update

In 2020 Council introduced a significant number of changes to Waste Management protocols in Whitestone.

This necessitated an update to the current By-law (19-2010).

Through numerous meetings and iterations, the By-law on the agenda for the December 13, 2021 Council meeting addresses the new initiatives and updates wording in respect of:

- Clear bags
- No commercial construction waste accepted
- Brush and household construction waste at Aulds Road only
- Cashless transactions only
- Boats – only metal hull boats will be accepted
- Required use of Landfill Access card

to name a few.

The new By-law provides clarity with added and revised definitions, removal of reference to firearms, improved schedules identifying non-acceptable waste and recycling material as well as updated general prohibitions and penalty provisions.

At the November 1, 2021 Council meeting, additional revisions were requested and the passing of the By-law was deferred.

Staff met with ad hoc committee members Councillor McEwen, Councillor Woods and By-law Enforcement Officer Paul Rossiter to review a number of components of the Draft By-law. The discussions focused on the medical waste exemption protocols, the definition of 'Officer', section 9.9, 9.10, 9.11 and 10.2.

The following suggested changes were collectively agreed to by the above referenced ad hoc committee members and have been incorporated in the By-law on the agenda for the December 13, 2021 Council meeting (shown in track changes):

- Removal of '**Medical waste disposal bag tags**' in definitions
- Removal of sections 7.8, 7.9 and 7.10 (these sections speak to medical waste exemption protocols)
- Refinement of the definition of Officer from:

 "**Officer**" means a police officer or, municipal law enforcement officer or any other person appointed by By-Law to enforce the provisions of this By-law;

 To:

 "**Officer**" means a police officer or municipal law enforcement;
- Removal of section 10.2 (*Officer entering on lands*). It was noted that OPP and By-law Officers have this authority through other legislation.

Sections 9.9, 9.10 and 9.11 were extensively discussed at the meeting after which the ad hoc committee unanimously agreed that no changes were recommended.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 47-2021

Being a By-law for managing the disposal of
solid wastes and recyclable materials within the
Municipality of Whitestone
and to repeal By-law No. 19-2010

WHEREAS Section 8.1 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended hereinafter referred to as the "*Municipal Act*" provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 11 (3) 3 of the *Municipal Act* allows Council to pass a By-law regarding waste management;

AND WHEREAS Council deems it in the public interest to establish facilities for the transfer and disposal of waste and recyclable materials within the municipality;

WHEREAS pursuant to Sections 11, 127, and 128 of the *Municipal Act*, a municipality may pass by-laws respecting the health, safety and well-being of persons, and the protection of persons and property; prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land; and prohibit and regulate with respect to matters considered to be a public nuisance, including matters that, in the opinion of Council, are or could become or cause public nuisances;

AND WHEREAS Section 425 of the *Municipal Act*, permits a municipality to pass By-laws providing that any person who contravenes any By-law of the municipality passed under the *Municipal Act* is guilty of an offence;

AND WHEREAS Section 436 of the *Municipal Act*, permits a municipality to pass By-laws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not a By-law passed under the *Municipal Act* or a direction or order made under such a by-law are being complied with;

AND WHEREAS Section 391 of the *Municipal Act*, authorizes a municipality to impose fees and charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of the municipality, and for use of its property including property under its control;

AND WHEREAS Ontario Regulation 207/96 (Outdoor Fires) Section 4 (2) permits the burning of brush under controlled conditions where the property is owned by the Municipality of Whitestone;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone deems it expedient to establish and regulate the operation of its landfill sites and transfer disposal facilities;

NOW THEREFORE the Council of the Municipality of Whitestone hereby enacts as follows:

1. **SHORT TITLE**

1.1 The Short Title of this By-law is the "Waste Management By-law".

2. **SCOPE OF THE BY-LAW**

2.1 This By-law applies throughout the whole of the **Municipality**.

3. **DEFINITIONS**

3.1 In this By-law:

"**Ashes**" mean the residue, including soot, of any fuel or waste after it has been consumed by fire;

"**Bag Tag**" means a tag issued by the **Municipality** for the purpose of being affixed to a **clear plastic bag** or used to pay for the disposal of a **bulky item, construction or demolition waste** or **yard waste**;

"**Brush**" means any and all heavy or bulky household items such as furniture, appliances, televisions, bathtubs, water tanks, mattresses, carpet and bicycles;

"**Bulky Item**" means any and all heavy or bulky household items such as furniture, appliances, televisions, bathtubs, water tanks, mattresses, carpet and bicycles;

"**CAO/Clerk**" means the CAO/Clerk of the **Municipality** or their designate;

"**Clear Plastic Bag**" means a transparent and see-through plastic bag;

"**Construction or demolition waste**" means any discarded building material, resulting from the erection, demolition, repair, removal or improvement of any building, structure or property, including, but not limited to, concrete, stones, earth from excavations or grading, shingles, lumber, plaster, sawdust and shavings;

"**Costs**" means all monetary expenses incurred by the **Municipality** during and throughout the process to clean up **refuse**, including interest and may include an administrative surcharge amount as established by the **Municipality's** Fees and Charges By-law. Subject to section 398 (2) of the Municipal Act, amounts owing may be added to the tax roll;

"**Highway**" includes a common and public highway, street, road, avenue, parkway, driveway, square, place, bridge, viaduct, or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

"**Industrial/commercial/institutional waste**" means waste material from any one or more industrial or manufacturing processes, any waste produced by or at any commercial **property**, or waste from any industrial or institutional **property**;

"**Landfill access pass**" means a card issued by the **Municipality**;

"**Landfill Site and Transfer Disposal Facilities**" means an active provincially approved sanitary landfill site or transfer facility for **waste** and **recyclable materials** owned and / or operated by the **Municipality**;

~~“Medical waste disposal bag tags” means a tag issued by the Municipality for the purpose of being affixed to a garbage bag that is not a clear plastic bag;~~

“**Municipality**” means the Corporation of the Municipality of Whitestone and its land within the geographic limits of the Municipality as the context requires;

“**Non-acceptable waste**” means any waste generated outside the **Municipality’s** boundaries, any gaseous, liquid or solid waste that, because of its inherent nature and quality, requires special disposal techniques to avoid creating health hazards, nuisances or environmental pollution including but not limited to items or materials listed in Schedule A of this By-law, and any other materials designated by the **Municipality** from time to time;

“**Officer**” means a police officer or municipal law enforcement officer; ~~or any other person appointed by By-Law to enforce the provisions of this By-law;~~

“**Organics**” means any compostable materials including food stuffs, plants, and non-recyclable paper products;

“**Owner**” means the registered owner of the **property**;

“**Person**” includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in their capacity as a trustee, executor, administrator, or other legal representative;

“**Property**” means a parcel of land which is capable of being legally conveyed;

“**Recyclable materials**” means material of any kind which is included in the **Municipality’s** recycling program from time to time, including but not limited to, items or materials listed in Schedule B of this By-law;

“**Regulation 347**” means Regulation 347, R.R.O. 1990 under the Environmental Protection Act, R.S.O. 1990, c. E. 19, as amended or replaced;

“**Refuse**” means **waste, non-acceptable waste, recyclables** and any other discarded or abandoned commodities of any kind whatsoever;

“**Scavenging**” means to sort through, pick over, interfere with, disturb, remove or scatter any refuse, recyclables or material at any landfill site and transfer disposal facility;

“**Sharp Objects**” includes broken glass, a razor or other blade, sewing needle, clinical glass, knife, scissors, straight razor, screw, nail, axe, hatchet, lawn mower blade and the like;

“**Untreated wood**” means wood that is not painted, pressure-treated, soaked with creosote or any other toxic substance;

“**Waste**” means any residential, **industrial/commercial or institutional waste** including **bulky materials, organics, construction or demolition waste, sharp objects, untreated wood and yard waste** but does not include **non-acceptable waste or recyclable materials**,

“Yard Waste” means any excess organic material generated on a property including, but not limited to, tree trimmings, hedge trimmings, plants, weeds, spring rakings, sod, cones, fruits and vegetables from yard trees and gardens but does not include trees and/or branches over 8 inches (200 mm) in diameter;

4. GENERAL ADMINISTRATION

- 4.1 The **CAO/Clerk** is responsible for the administration of this By-law.
- 4.2 All terms used in this By-law that have not been defined in this By-law shall be given the meanings provided for in the Environmental Protection Act, R.S.O. 1990, c. E. 19, as amended or replaced.

5. LANDFILL SITE AND TRANSFER DISPOSAL FACILITIES - SITE OPERATIONS

- 5.1 Council shall designate the hours of operation for the **landfill site and transfer disposal facilities** and may close it on statutory holidays and other holidays recognized by the **Municipality** now or in the future:
- 5.2 The **Municipality** shall post the following at the entrance to the **landfill site and transfer disposal facilities**:
- (a) the hours of operation;
 - (b) notice regarding the use of CCTV cameras for the purpose of security and protection of the **landfill site and transfer disposal facilities** and enforcement of this By-law.
- 5.3 The **Municipality** shall post the hours of operation of the **landfill site and transfer disposal facilities** on its website.
- 5.4 A **landfill site and transfer disposal facility** site attendant shall only permit use of the **landfill site and transfer disposal facility** upon production of the following:
- (a) a **landfill access pass**;
 - (b) **waste or recyclable materials** with a **bag tag** or a **medical waste disposal bag tag**;
 - (c) **clear plastic bags only for waste and recycling**;
 - (d) **yard waste** in a clear bag or paper yard waste bag; and
 - (e) payment of any applicable fees in accordance with the **Municipality’s Fees and Charges By-law**.
- 5.5 Cash shall not be accepted for payment of a fee at a **landfill site and transfer disposal facility**.
- 5.6 Every person entering a **landfill site and transfer disposal facility** shall:
- (a) save and hold harmless the **municipality**, its contractors, agents and employees from any damage or claims whatsoever to themselves or their property or to any other person or property whatsoever whether arising from such person’s negligence or otherwise (for example by accident);
 - (b) only deposit **waste or recyclable materials** that is permitted in accordance with the **municipality’s** certificate of approval issued by the

applicable provincial ministry for the **landfill site and transfer disposal facility**;

- (c) ensure all loads entering a **landfill site and transfer disposal facility** are covered and secured tightly;
 - (d) no person shall smoke or vape any substances on any municipal landfill site and transfer station;
 - (e) ensure no **person** under the age of twelve (12) years of age exits from the vehicle at any time;
 - (f) ensure no animal exits from a vehicle at any time;
 - (g) separate and place all **waste** and **recyclable materials** in the appropriate area or dedicated bin as directed by the **landfill site and transfer disposal facility** site attendant;
 - (h) place **untreated wood** in the designated brush pile and treated wood as designated by the Municipality of Whitestone Employee;
 - (i) place **sharp metal objects** in the metal waste bin.
- 5.7 A commercial waste hauler must possess a valid Certificate of Approval issued by the applicable provincial Ministry to haul waste from the **landfill site and transfer disposal facility**.
- 5.8 A **landfill site and transfer disposal facility** site attendant may:
- (a) inspect a load, refuse a load or redirect a load;
 - (b) conduct random spot test to determine the acceptability of **waste** and **recyclable materials**;
 - (c) require any **person** depositing or placing **waste** and **recyclable materials** to demonstrate conformity to this By-law to their satisfaction.
- 5.9 Any testing required and **costs** associated with confirming compliance with this By-law shall be the responsibility of the **person** seeking to deposit or place the **waste** and **recyclable materials**.
- 5.10 If any load of **waste** or **recyclable materials** deposited or placed at a **landfill site and transfer disposal facility** is found to contain **non-acceptable waste** or non-acceptable **recyclable materials**, the carrier shall be required to remove the **non-acceptable waste** or non-acceptable **recyclable materials** at their expense.
- 5.11 All **waste** and **recyclable materials** deposited or placed in accordance with the provisions of this By-law at a **landfill site and transfer disposal facility** shall become the property of the **Municipality** and may be salvaged, reclaimed, recycled, disposed of, or otherwise dealt with by the **Municipality** as it deems appropriate.
- 5.12 The **Municipality** may refuse access to a **landfill site and transfer disposal facility** on a temporary or permanent basis where the **CAO/Clerk** is of the opinion that the **person**:
- (a) is in default of making payment to the **Municipality** pursuant to this By-law or the **Municipality's Fees and Charges By-law**;
 - (b) is or has transported **non-acceptable material** for deposit or placement at the **landfill site and transfer disposal facility**;
 - (c) has not used a **clear plastic bag** for the **waste** or **recyclable materials**;

- (d) is or has conducted themselves in a manner that may impede the safe and orderly operation of the **landfill site and transfer disposal facility**.

6. LANDFILL ACCESS PASS AND COUPONS

- 6.1 The **municipality** shall issue to each **property owner** of the **municipality** a:
 - (a) **landfill access pass**;
 - (b) **yard waste** coupon on an annual basis.
- 6.2 A **landfill access pass** may be used to deposit or place **waste** and **recyclable materials** in accordance with the provisions of this By-law and payment of the applicable fee as set out in the **Municipality's Fees and Charges By-law** as amended from time to time.
- 6.3 A **yard waste** coupon entitles a **property owner** of the **Municipality** to place and deposit one free load of **yard waste** at the Auld's Road **landfill site and transfer disposal facility** in a calendar year.
- 6.4 A **landfill access pass** and a **yard waste** coupon are non-transferable.

7. BAGS / BAG TAGS / MEDICAL WASTE DISPOSAL BAG TAGS

- 7.1 The **Municipality** shall make available for purchase **bag tags**.
- 7.2 A **bag tag** may be purchased at the Municipal Office or any other location as determined by the **Municipality** for a fee as set out in the **Municipality's Fees and Charges By-law**.
- 7.3 Where a **person** does not have a **landfill access pass**, a **bag tag** is required to place and dispose of **waste** or **recyclable materials**.
- 7.4 Any **person** who rents or otherwise occupies a **property** in the **Municipality** including a camper may purchase a **bag tag** to place and dispose of **waste** or **recyclable materials** at a **landfill site and transfer disposal facility**.
- 7.5 Every **person** shall use a **clear plastic bag** for **waste** and **recyclable materials**.
- 7.6 Every **person** shall use a paper yard waste bag or a clear plastic bag for **yard waste**.
- 7.7 Notwithstanding Section 7.5, a **person** may use one small bag that is not a **clear plastic bag** such as a kitchen catcher bag for **waste** to place inside a **clear plastic bag** to protect their privacy.

~~7.8 Where a **person** has a medical condition that causes the generation of **waste** that exceeds the volume of one small bag as referenced in 7.7, they may apply for an exemption to the **clear plastic bag** requirement.~~

~~7.9 A **person** applying for a medical condition exemption shall submit the following to the **Municipality**:~~

~~(a) proof of ownership of the **property**;~~

~~(b) medical note confirming a medical condition and the expected timeline.~~

~~7.10 The Municipality upon being satisfied with the documentation submitted for a medical condition exemption will issue to the person a specified number of medical waste disposal bag tags.~~

8. RECYCLABLE MATERIALS

8.1 Every **person** shall separate **recyclable materials** from **waste** as outlined on Schedule B to this By-law.

9. GENERAL PROHIBITIONS

9.1 No **person** shall trespass on a **landfill site and transfer disposal facility**.

9.2 No **person** shall place or deposit **waste** or **recyclable materials** at a **landfill site and transfer disposal facility** other than in accordance with the provisions of this By-law.

9.3 No **person** shall place or deposit **waste** or **recyclable materials** at, near, outside of or in the vicinity of the gates or fence of a landfill site and transfer disposal facility.

9.4 No **person** shall place or deposit **non-acceptable waste** at a **landfill site and transfer disposal facility**.

9.5 No **person** shall place or deposit **waste** and **recyclable materials** at any **landfill site and transfer disposal facility** upon being refused access by the **municipality**.

9.6 No **person** other than Municipality of Whitestone employees (and only when approved by the Manager of Public Works) shall scavenge, interfere with, remove, exchange or scatter **waste** or **recyclables** at any **landfill site and transfer disposal facility**.

9.7 No **person** shall refuse to provide proof of origin of **waste** or **recyclable materials** tendered for disposal at a **landfill site and transfer disposal facility**.

9.8 No **person** shall disobey the direction of a **landfill site and transfer disposal facility** site attendant.

9.9 No **person** shall throw, place, deposit or dump or cause or permit to be thrown, placed, deposited or dumped **refuse** on **property** without the approval of the **owner** of the **property**.

9.10 No **person** shall throw, place, deposit or dump or cause or permit to be thrown, placed, deposited or dumped **refuse** on any **highway**.

9.11 Any **person** who throws, places, deposits or dumps or permits to be thrown, placed, deposited or dumped **refuse** on **property** is responsible for the removal of the **refuse** and all **costs** related to the removal of the **refuse**.

10. ENFORCEMENT AND PENALTY PROVISIONS

10.1 The enforcement of this By-law shall be conducted by an **Officer**.

~~10.2 An **Officer** may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not:~~

~~(a) the By-law is complied with~~

~~(b) a direction or order made under the *Municipal Act* or this By-law is complied with.~~

10.2 For the purposes of an inspection under this By-law, an **Officer** may:

- (a) require the production for inspection of documents or things relevant to the inspection;
- (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- (c) require information from any **person** concerning a matter related to the inspection; and
- (d) alone or in conjunction with a **person** possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

10.3 Every **person** who contravenes any provision of this By-law and every director or officer of a corporation, who knowingly concurs in the contravention by a corporation is guilty of an offence and upon conviction is liable to:

- (a) on a first offence, to a fine not more than \$50,000.00; and
- (b) on a second offence and each subsequent offence, to a fine of not more than \$100,000.00

10.4 Every **person** who is issued a Part 1 offence notice or summons and is convicted is guilty of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.

10.5 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this By-law.

10.6 Every **person** who is alleged to have contravened any of the provisions of this By-law, shall identify themselves to an **Officer** upon request, failure to do so shall be deemed to have hindered or obstructed an **Officer** in the execution of their duties.

10.7 Upon conviction any penalty imposed under this By-law may be collected under the authority of the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.

10.8 If a **person** is convicted of an offence under this By-law, the court in which the conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.

10.9 In a proceeding where it is alleged a violation pursuant to this by-law has occurred evidence of any personal markings, writings, or inscriptions found in

any **refuse** deposited in contravention of this by-law that identifies the name and address of any **person** shall be prima facie evidence that the **refuse** was deposited unlawfully by such **person**.

11. COSTS

11.1 The **Municipality** may recover its **costs** of remedying a violation of this By-law by invoicing the **person** owing the **costs** or by initiating court proceedings and the exercise of any one remedy shall not preclude the exercise of any other available remedy.

11.2 All **costs** owed to the **Municipality** are due and payable within thirty (30) days of the billing date set out on the invoice and, in the event of failure to pay the entire amount due within the said thirty (30) days, interest may be applied at the rate of 1.25% per month (15% annually).

12. SEVERABILITY

12.1 If a court of competent jurisdiction declares any section or part of this By-law invalid, it is the intention of Council of the **Municipality** that the remainder of this By-law shall continue in force unless the court makes an order to the contrary.

13. INTERPRETATION

13.1 References in this By-law to any statute or statutory provision include references to that statute or statutory provision as it may from time to time be amended, extended or re-enacted.

13.2 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

13.3 The Schedules appended to this By-law are incorporated into and form part of this By-law.

14. REPEAL

14.1 By-law No. 19-2010 is hereby repealed.

Read a First and Second time this 13th day of December, 2021.

Mayor George Comrie

CAO-Clerk Michelle Hendry

Read a **Third** time and **Passed, Signed** and **Sealed** this 13th day of December, 2021

Mayor George Comrie

CAO-Clerk Michelle Hendry

Schedule A
(By-law 47-2021 – Waste Management)

Non-acceptable waste:

- a) Hazardous waste as defined by **Regulation 347**;
- b) Hazardous waste materials which are corrosive, toxic, reactive or flammable such as car batteries, drain and oven cleaners, paints, solvents, oils, varnishes, stains, gasoline, kerosine, BBQ starters, lighter fluid, pesticides, rat poison, pool chemicals, ammonia and cleaning fluids;
- c) Biomedical or pathological waste, whether solid or liquid, as designated and regulated by **Regulation 347**, including syringes and pen needles;
- d) Non-anatomical waste infected with a communicable disease;
- e) PCB waste;
- f) Radioactive waste;
- g) Fiberglass or wooden boats and non-metal vehicle parts thereof;
- h) Live animals or birds, and carcasses or parts thereof of any animal or other creature, save for normal kitchen **organic** waste, which has been drained of all liquids;
- i) Manure, septic or holding tank pumpings, or raw sewage;
- j) Materials of any kind or nature that contain hot live coals or hot **ashes**;
- k) Explosive, highly combustible, or ignitable waste;
- l) Any gaseous, semi-liquid, or liquid waste;
- m) A designated substance as prescribed by the Occupational Health and Safety Act, R.S.O. 1990, C. O.1, as amended;
- n) Sealed metal drums or barrels;
- o) Aerosol cans;
- p) Materials or items as designated in the relevant Certificate of Approval issued to the **Municipality** for the **landfill site and disposal facility**;
- q) Any other material or item as designated by the **Municipality** from time to time.

Schedule B
(By-law 47-2021 – Waste Management)

Recyclable Materials

Recyclable materials are to be separated as follows:

1. FIBRES

- Newsprint
- Magazines
- Fine Paper
- Wrapping materials and paper rolls
- Books (hard cover removed)
- Telephone directories
- Fibre Egg Cartons
- Brown Paper and Bags
- Boxboard and paperboard
- Polycoat paperboard containers, being containers made primarily of paperboard and coated with low density polyethylene or aluminum, and used for food or beverages
- Cardboard (corrugated)

2. CONTAINERS – EMPTIED AND RINSED

- Glass bottles and jars for food or beverages (including broken glass)
- Aluminum food or beverage cans (including cans made primarily of aluminum)
- Polyethylene terephthalate bottles for food or beverages (including bottles made primarily of polyethylene terephthalate) also known as Tetra Pak's
- Steel food or beverage cans (including cans made primarily of steel)
- Aluminum foil (including items made from aluminum foil)
- Rigid plastic containers being:
 - i) High density polyethylene bottles (recycling numbers 1 through 7) used for food, beverages, toiletries or household cleaners (including bottles made primarily or high-density polyethylene), and
 - ii) Polystyrene containers used for food or beverages (including containers made primarily of polystyrene).

Schedule B continued
(By-law 47-2021 – Waste Management)

Recyclable Materials

3. METAL

- Metal debris whether whole or in parts
- Lawn mowers and equipment (including sharp metal blades, knives or other **Sharp Objects** that are metal only)
- Metal siding or roofing
- Car parts, tractors, riding mowers, or vehicles with all fluids drained
- Boats with oil reserves and fuel tank removed
- Large appliances (refrigerator, freezer, or cooler (a fee is charged for removal of refrigerant), stove, dishwasher, washer, and dryer)
- Aluminum siding
- Bed springs and metal beds

4. ELECTRONIC DEVICES

- Televisions, monitors, computers, printers
- Fans
- Small Appliances (non-metal)



MEMORANDUM

To: Mayor and Council

From: Judith Meyntz, Deputy Clerk

Date: December 13, 2021

Re: Regulating of Dogs By-Law Update

On March 15, 2021 Council directed the creation of an Ad Hoc Committee to review the 42-2005 By-law being a By-law for the regulating of dogs within the Municipality of Whitestone.

The Committee consisted of:

Councillor Joe Lamb;
 Councillor Brian Woods;
 Paul Rossiter, By-Law Enforcement Officer; and
 Judith Meyntz, Deputy Clerk.

The first Committee meeting was held on May 20, 2021 and the following items were quickly identified as needing to be addressed in the new By-law.

Definitions that have been added/updated:

- | | |
|----------------------------|-----------------------|
| • Beach | • Muzzle |
| • Bite | • Officer – redefined |
| • Dog Owners Liability Act | • Owner |
| • Dog Tag | • Park |
| • Excessive Barking | • Person |
| • Leash | • Pound |
| • Municipality | |

Fees to be moved to the Fees and Charges By-law and pulled out of the Schedules.

Include the following topics:

- Bark Excessively
- Leash when off property
- Muzzle order

The Draft By-law was presented at the Council meeting on June 21, 2021 and several comments were received from the public. Council asked the Committee to revisit the comments from the Public. The Committee then met on October 6, 2021 and reviewed the comments from the public and made revisions to the By-law as indicated in **Red** on the attached document.

The Committee met again (Councilor Lamb was absent) on November 26, 2021 to confirm the changes in relation to the comments from the public and finalize the document.

The Regulating of Dogs Committee would like to thank Karen King, RVT and Juliette Terry for their valuable assistance at reviewing the draft document and providing comments to the Committee.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 55-2021

**Being a By-Law for the regulating of dogs
within the Municipality of Whitestone and
to repeal By-law No. 42-2005**

WHEREAS Section 8.1 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended hereinafter referred to as the "*Municipal Act*" provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

WHEREAS pursuant to Sections 11, 127, and 128 of the *Municipal Act*, a municipality may pass By-Laws respecting the health, safety and well-being of persons, and the protection of persons and property; prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land and prohibit and regulate with respect to matters considered to be a public nuisance, including matters that, in the opinion of Council, are or could become or cause public nuisances;

AND WHEREAS Section 425 of the *Municipal Act*, permits a municipality to pass By-laws providing that any person who contravenes any By-law of the municipality passed under the *Municipal Act* is guilty of an offence;

WHEREAS under the *Municipal Act*, as amended Section 10 (2) 9, provides that a municipality may pass a By-Law in respect to animals; and

WHEREAS under the *Municipal Act*, Section 103, gives a municipality the authority to impound animals;

NOW THEREFORE the **Council** of the Municipality of Whitestone hereby enacts as follows:

1. **SHORT TITLE**

1.1 The Short Title of this By-law is the "Regulating Dogs By-law".

2. **SCOPE OF THE BY-LAW**

2.1 This By-law applies throughout the whole of the **Municipality except Crown Land**.

3. **DEFINITIONS**

3.1 In this By-law:

"**At Large**" shall mean a **dog** found in any place or on any property other than the premises of the owner and not restrained by any person;

“**Beach**” shall mean an expanse of sand or pebbles along the shore of a body of water;

“**Bite**” shall mean the breaking, puncturing or bruising of the skin of a person or an animal caused by the tooth or teeth of a dog

“**Capable Person**” means a person of sufficient size and stature able to control and restrain a dog to such an extent that the physical wellbeing of a person or animal is not threatened.

“**Council**” means the Council of the Corporation of the Municipality of Whitestone;

“**Dog**” shall mean any member of the species *canis familiaris* be it male or female over the age of 12 (twelve) weeks;

“**Dog Owners’ Liability Act**” (DOLA) R.S.O. 1990, c. D. 16 is an act regulating liability of dog ~~owners of certain types of breeds of dogs.~~

“**Dog Tag**” shall mean a disk or other shape of metal or plastic supplied by the Municipality as a means to identify the owner of the dog and is securely affixed to a Dog’s collar or other restraining device, which must be worn by the dog whenever the Dog is off the owner’s property;

“**Excessive Barking**” shall mean when a dog creates a noise, by barking or otherwise, which persistently occurs or continues to such a degree or extent that it unreasonably interferes with the peace, comfort or convenience of ~~more than one~~ a person;

“**Leash**” shall mean a chain, rope or other restraining device whereby the animal is restrained close enough so that it is at all times controlled ~~controlled the person is in control of the animal;~~

“**Municipality**” means the Corporation of the Municipality of Whitestone and its land within the geographic limits of the Municipality as the context requires;

“**Muzzle**” shall mean a humane fastening or covering device of adequate strength placed over a dog’s mouth to prevent it from biting;

“**Officer**” shall mean a By-Law Enforcement Officer, Animal Control Officer or Police Officer or any person who has entered into a contract with the Municipality of Whitestone to control dogs and any servants or agents of such person.

“**Owner**” of a dog, shall mean and include any person who possesses or harbours a dog, and “owns” or “owned” have a corresponding meaning.

“**Park**” means an area of land, set apart for the enjoyment of the public, having facilities for rest and recreation, owned and managed by the municipality;

“**Person**” includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in their capacity as a trustee, executor, administrator, or other legal representative;

“**Pound**” as defined in the *Animals for Research Act, R.S.O. 1990, c. A.22* means premises that are used for the detention, maintenance or disposal of dogs or cats

that have been impounded pursuant to a By-Law of a municipality or the *Dog Owners' Liability Act*, but does not include any premises, or part thereof, that are not used by any person or body of persons for the detention, maintenance or disposal of dogs or cats so impounded.

4. DOG TAGS

4.1 Every owner of a **dog** shall:

4.1.1 On or before the 1st day of January in each year, or upon becoming the owner of a **dog** after the 1st of January, register such **dog** with the Municipal Clerk and procure a **dog tag** for each **dog** owned by the persons. Price per **dog tag** is outlined in the Fees and Charges By-Law.

~~4.1.2 Upon application for a dog tag, the owner shall produce a certificate signed by a practicing veterinarian that the dog has been inoculated with an anti-rabies vaccine within a period of twenty-four months of the date of application for the tag.~~

4.2 Every **dog tag** shall bear the serial number and the year in which it was issued and record of this will be kept at the municipal office.

4.3 Every **dog tag** issued pursuant to this By-Law shall expire on the 31st of December of the year for which it was issued, and the price of a **dog tag** is payable to the Clerk and shall be in accordance with the By-Law to Establish Fees and Charges as amended.

4.4 Tags from other Municipalities will be recognized as valid by the Municipality of Whitestone, if they are a valid **dog tag** in the Municipality from which they were purchased.

4.5 In the event the **dog** licence is lost, the **dog** owner shall be entitled to receive a replacement licence upon payment as indicated in the By-Law to Establish Fees and Charges as amended.

5. RESPONSIBILITIES OF THE OWNER

5.1 No owner of a **dog** shall allow their **dogs** to run **at large** within the limits of the Municipality of Whitestone.

5.2 No owner shall permit their **dog** whether leashed or unleashed to trespass on private property.

5.3 No **dog** shall be allowed, at any time, in any area designated by Council and posted as such, including a public **beach** or **park**.

5.4 Every owner of a **dog** shall forthwith clean up and dispose of any excrement left by their **dog** on any property other than property they own.

5.5 No owner shall permit any **dog** owned by them, to bark persistently or excessively, whine or create any noise that is likely to disturb ~~more than one~~ **person** an inhabitant of the Municipality of Whitestone.

5.7 While the **dog** is off the property of the owner, or on private property with

- permission, as described above, the owner shall ensure that the dog
- ~~(a) it is secured by means of a collar and leash to keep it from chasing/biting a person or animal; and~~
 - ~~(b) it is under the control of a capable person;~~

5.8 Sections 5.2 and 5.3 shall not apply to owners of "Service Dogs" or "Assistance Dogs".

5.9 There shall be a maximum of four (4) dogs per residence permitted in a residential or waterfront zone.

5.10 No **person** shall disobey an order to **muzzle** issued under Section 6.4 of this By-Law;

6. GENERAL PROHIBITIONS

6.1 Any **person** ~~may seize and impound any~~ who voluntarily chooses to hold a **dog** found running **at large** in the Municipality of Whitestone, shall turn said **dog** over to an **Officer**. ~~If claimed within four (4) days, the dog may be redeemed for the poundage levied at the current rate per day, as levied by the pound keeper, or fall to the ownership of the Pound, if not claimed within seven (7) days.~~

6.2 Any Agency, as appointed by **Council**, is authorized to collect the poundage fees levied upon this By-Law and to maintain a **pound** as directed by the **Council**.

6.3 Where an **Officer** impounds or otherwise distrains and detains a **dog** found running **at large** contrary to the provisions of this by-law and the owner of such **dog** is known, the **Officer** may return the **dog** to the owner. Upon returning the **dog**, the **Officer** shall notify the owner of the **dog** to pay the **Municipality** an animal control service fee as set out in the By-Law to Establish Fees and Charges

6.4 Where a **dog** has been deemed to be a dangerous **dog** evidenced by biting another animal or **person**; an **Officer** must issue a notice to **muzzle** the **dog** according to the stipulations ~~as directed from the court~~ as are set out in the notice;

6.5 The **muzzle** order shall remain in effect until an action under the provisions of the **Dog Owners' Liability Act** has concluded or until it is deemed by the Issuer that the **dog** in question does not present a risk to public safety or an exemption is granted.

6.6 ~~In the case of a sick or injured animal, an Officer shall seek the care of a veterinarian.~~

6.7 ~~An animal that is being utilized for law enforcement purposes, sporting purposes (i.e., hunting), farming/herding purposes shall be allowed to be off leash provided that they are actively engaged in their dutiful activity.~~

7. ENFORCEMENT AND PENALTY PROVISIONS

- 7.1 The enforcement of this By-law shall be conducted by an **Officer**.
- 7.2 An **Officer should make reasonable effort to contact the property owner before entering land** for the purpose of investigation to determine if this By-Law is being complied with.
- 7.3 Every **person** who is issued a Part 1 offence notice or summons and is convicted is guilty of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 7.4 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this By-law.
- 7.5 Every **person** who is alleged to have contravened any of the provisions of this By-law, shall identify themselves to an **Officer** upon request, failure to do so shall be deemed to have hindered or obstructed an **Officer** in the execution of their duties.
- 7.6 Upon conviction any penalty imposed under this By-Law may be collected under the authority of the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 7.7 If a **person** is convicted of an offence under this By-law, the court in which the conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.
- 7.8 By-Law No. 42-2005 is hereby repealed.
- 7.9 By-Law shall come into force upon its adoption.

Read a First and Second time this 13th day of December, 2021.

Mayor George Comrie

CAO-Clerk Michelle Hendry

Read a Third time and **Passed, Signed and Sealed** this 13th day of December, 2021.

Mayor George Comrie

CAO-Clerk Michelle Hendry



MEMORANDUM

To: Mayor and Council
From: Kathy Whitman, Community Emergency Management Coordinator (CEMC)
Date: December 13, 2021
Re: Updated Emergency Management Plan

The Municipality of Whitestone has had numerous Emergency Plans with the most current plan being developed in 2017 with minor revisions made in 2020.

Section 1.6 **PLAN ADMINISTRATION** states:

The Plan will be administered by the Community Emergency Management Coordinator (CEMC) or designate. An annual Plan review process is a Provincial requirement and the Plan will be updated by the CEMC in concert with the Emergency Management Program Committee (EMPC) if required based on the results of the review. The CAO will coordinate administrative staff for the document edits and document control.

The annual review of the Plan will be the responsibility of the EMPC. The CEMC on behalf of the EMPC shall make recommendations to Council for its revision if necessary after each annual review.

A copy of the Plan, when updated and approved by Council, shall be forwarded to the Chief, Emergency Management Ontario in electronic format.

The EMPC (consisting of the CEMC Kathy Whitman, Mayor Comrie, Fire Chief Bob Whitman, CAO/Clerk Michelle Hendry, Public Works Manager Dave Creasor and Treasurer Pat Allen) met on November 15, 2021 and recommended a number of updates and edits. The majority of the edits are administrative and housekeeping in nature with corrections/edits to a number of sections that clarify and simplify the plan requirements and objectives.

In 2022 a more robust Emergency Plan update is planned which will review position descriptions and align the positions and duties with the Incident Management System (IMS) that the other West Parry Sound Municipalities utilize.

Ω

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 56-2021

Being a By-law to adopt an Updated Emergency Plan for the
Municipality of Whitestone and to repeal
By-Law Nos. 03-2001, 58-2004, 73-2006, 02-2008, 63-2008 and 74-2009

WHEREAS the *Emergency Management & Civil Protection Act*, R.S.O., 1990, Ch. E 9, as amended (the Act). Section 2.1 (1) states that every municipality shall develop and implement an emergency management program and the council of the municipality shall by by-law adopt the emergency management program;

AND WHEREAS Section 2.1 (2) of the Act stipulates the components of the emergency management program;

AND WHEREAS Section 3 (1) states that every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by By-law adopt the emergency plan;

AND WHEREAS Section 3 (5) of the Act states that every municipality shall conduct training programs and exercises to ensure the readiness of employees of the municipality and other persons to act under the emergency plan;

AND WHEREAS Section 3 (6) of the Act states that every municipality shall review and, if necessary, revise its emergency plan every year;

AND WHEREAS Section 4 (1) states the head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area;

AND WHEREAS Section 14(1) of the Act requires emergency management programs conform with regulatory standards, in accordance with regulations made by the Solicitor General;

NOW THEREFORE the Council of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** an Emergency Management Program be developed for the Municipality of Whitestone consistent with and in accordance with international best practices as considered by Regulatory Standards established under the Act, including the four core components of emergency management, namely: mitigation/prevention, preparedness, response and recovery;

2. **AND THAT** the Emergency Management Program for the Municipality of Whitestone shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community;
3. **AND THAT Schedule A**, Whitestone Emergency Plan, as updated December 2021 attached hereto, shall form part of this By-law;
4. **REPEAL OF PREVIOUS BY-LAWS:** That the following By-Laws are hereby repealed:

By-Law 03-2001	Being a By-Law to formulate a plan for protecting property and the health, safety and welfare of the inhabitants of an emergency area
By-Law 58-2004	Being a By-Law to implement an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster resilient community.
By-Law 73-2006	Being a By-Law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster resilient community.
By-Law 02-2008	Being a By-Law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster resilient community.
By-Law 63-2008	Being a By-Law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster resilient community.
By-Law 74-2009	Being a By-Law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster resilient community.
5. **EFFECTIVE DATE:** This By-Law shall come into force and take effect on passing of this By-law.

Read a First and Second time this 13th day of December, 2021.

Mayor George Comrie

CAO-Clerk Michelle Hendry

Read a Third time and **Passed, Signed** and **Sealed** this 13th day of December, 2021.

Mayor George Comrie

CAO-Clerk Michelle Hendry

MUNICIPALITY OF WHITESTONE

EMERGENCY PLAN

Revised December 2021

Revisions:

Original Plan, December 2017

Revised: March 2020

Revised: *December 2021*

INTRODUCTION

THE MUNICIPALITY OF WHITESTONE

In 2000, the Parry Sound District Restructuring Commission incorporated Whitestone and amalgamated the Townships of East Burpee, Burton, McKenzie, Ferris, Hagerman, and part of Croft as well as the communities of Ardbeg, Dunchurch, Maple Island, and the Village of Whitestone.

The Municipality of Whitestone has a current year round population of approximately 1100 and an estimated seasonal population of 4200.

The total land area is 91,937 hectares.

FOREWORD

With the *Emergency Management and Civil Protection Act, RSO, 1990*, all municipalities in Ontario have obligations to develop, implement and maintain an Emergency Management Program that includes plans, exercises and public awareness according to an emergency specified framework.

The Emergency Management Program must be risk based and in accordance with the Hazard Identification Risk Assessment (HIRA) developed for the community. The Emergency Management Program should reflect all aspects of the hazards identified in the community profile.

Emergency Management Programs should include five (5) core components. These are:

- Prevention – actions taken to prevent the emergency itself
- Mitigation – actions taken to reduce or eliminate the effects of an Emergency that cannot be prevented
- Preparedness - measures taken prior to the emergency or disaster to ensure an effective response to those hazards that cannot be mitigated.
- Response – measures taken to respond to an emergency
- Recovery – measures taken to recover from an emergency

The Emergency Management Program in Ontario is designed around a framework of operational concepts and response principles and will be implemented in three stages with each level building on the previous level. Ontario's program is based on National Fire Protection Association (NFPA) 1600 and compliance will be monitored at the municipal level by Emergency Management Ontario field officers.

The *Emergency Management and Civil Protection Act* is supported by *Ontario Regulation 380/04* providing more direct guidance in specific areas.

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PART 1 INTRODUCTION TO THE MUNICIPAL EMERGENCY PLAN

1.1 GENERAL

Emergencies can be defined as situations or impending situations caused by the forces of nature, accidents, health issues or an intentional act that constitutes a danger of major proportions to human life and property.

This Municipal Emergency Plan is designed to outline the response capabilities and strategies for the municipality for any type of emergency that may occur. All municipalities are potentially vulnerable to emergencies based on their physical location, their industrial base and upon their recent history.

This plan will be implemented by the community during emergencies to the level of response required based on the circumstances and conditions at the time. The level of response required may overpower some resources and outside assistance may be required. The intent of plan implementation is to reduce the impact on life, property and environment.

Emergencies can affect public safety, health, welfare and property, the environment and the economic climate of a municipality.

This Municipal Emergency Plan will henceforth be known as the "Plan".

1.2 AIM

The aim of the Plan is to adopt and implement prevention, mitigation, preparedness, response and recovery measures that will help support the return of the community to its normal operations. The planned and coordinated response strategies implemented by way of this plan will minimize those adverse effects on property, human life and the health and well-being of the community.

1.3 SCOPE

This Plan covers all emergencies that fall within the municipality's jurisdiction. Standard operating procedures and checklists have been developed to support this Plan.

This Plan does not cover the detailed plans and procedures and arrangements for local agencies. Such organizations may be called upon to respond as part of the Plan and need to develop their own plans and procedures consistent with provincial legislation.

This Plan may also be implemented to assist other municipal jurisdictions with their emergencies once a request for assistance has been made by the other municipality. Assistance may also be provided to other jurisdictions as required or received from other jurisdictions per By-law 22-2020:

Being a By-Law to enter into a Mutual Assistance Agreement with the Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound, Township of Sequin, Township of the Archipelago and the Municipality of Whitestone and to repeal By-Law 10-2011

1.4 AUTHORITY

Municipal plans must be developed and implemented with legal authority. The legal authority for this Plan is as follows:

1.4.1 Provincial Legislation

Emergency Management and Civil Protection Act, RSO, 1990, c. E.9
Ontario Regulation 380/04 (under the Emergency Management and Civil Protection Act)
Occupational Health and Safety Act R.S.O. 1990, c. O.1
Workplace Safety and Insurance Act

1.4.2 Municipal By-laws

Current Council By-Laws (adopting the Emergency Management Program and Emergency Plan)

By-law 56-2021 Being a By-law requiring an emergency management program for the protection of public safety, health, the environment, the critical infrastructure and property, and to promote economic stability and a disaster-resilient community and to repeal By-law 74-2009

The *Emergency Management and Civil Protection Act, RSO, 1990, c. E.9* outlines specific powers of municipal officials such as the ability for the Head of Council to declare that an emergency exists in the municipality or any part thereof.

1.5 PLAN STRUCTURE

This Plan is the primary emergency plan for this municipality and is formatted in a chronological order as events would unfold during emergency response and defines roles and responsibilities of the response organization.

This Plan is supported by Appendices which include local agency plans and other resources available.

1.6 PLAN ADMINISTRATION

The Plan will be administered by the Community Emergency Management Coordinator (CEMC) or designate. An annual Plan review process is a Provincial requirement and the Plan will be updated by the CEMC in concert with the Emergency Management Program Committee (EMPC) if required based on the results of the review. The CAO will coordinate administrative staff for the document edits and document control.

The annual review of the Plan will be the responsibility of the EMPC. The CEMC on behalf of the EMPC shall make recommendations to Council for its revision if necessary after each annual review.

A copy of the Plan, when updated and approved by Council, shall be forwarded to the Chief, Emergency Management Ontario in electronic format.

1.7 PUBLIC ACCESS TO THIS PLAN

This Plan will be made available for viewing or copying by members of the general public during normal business hours at the Municipal Office at the following address:

Municipality of Whitestone
21 Church Street
Dunchurch, ON P0A 1G0

Copies are also available for public viewing at:

Whitestone Library and Technology Centre
2206 Highway 124
Dunchurch, ON P0A 1G0

Municipal Website
<https://www.whitestone.ca/p/emergency-management>
Whitestone Fire Rescue
21 Church Street
Dunchurch, ON P0A 1G0

PART 2 HAZARD IDENTIFICATION RISK ASSESSMENT (HIRA)

2.1 General Requirements

Hazards can be defined as events or physical conditions that have the potential to cause fatalities, serious injuries, property damage, infrastructure damage, and damage to the environment, interruption of business or other types of harm or loss.

Provincial legislation (*Emergency Management and Civil Protection Act RSO, 1990*) requires that each municipality in Ontario develop a HIRA (Hazard Identification / Risk Assessment) based on the risks and hazards that may affect the safety and well-being of municipal residents.

All communities are unique and have their own set of natural or man-made hazards that could potentially cause a serious emergency or disaster. Rural communities are prone to different hazards than urban communities. Rural communities may be more susceptible to things like flooding / weather related and transportation hazards rather than the industrial or infrastructure hazards of an urban industrial centre.

Communities must regularly identify and assess their credible hazards to determine the communities' vulnerability and review it at least every three to five years. If major changes occur in a community, an analysis may be required more often with subsequent adjustments to the Emergency Management Program.

The normal steps in the process are as follows:

- Using historical data, news reports and other research data, identify community hazards;

- Perform a risk assessment for each identified hazard;
- Prioritize planning process, training & exercise programs and public awareness / public education programs

2.2 Municipal Hazard Identification and Risk Assessment

Specific municipal HIRA (See Appendix O, General Community Hazards)

PART 3 MUNICIPAL EMERGENCY RESPONSE ORGANIZATION

3.1 General Requirements

Provincial legislation (*Emergency Management and Civil Protection Act, RSO, 1990*) requires that each municipality in Ontario have a trained Municipal Control Group (MCG) that can be called to deal with community emergencies.

This group of trained municipal staff, along with the first response organizations and non-governmental organizations in the community, make up the Municipal Emergency Response Organization.

Generally, the most knowledgeable municipal individual in the organization is the Community Emergency Management Coordinator (CEMC) who acts as an advisor in the Emergency Operations Centre (EOC). The CEMC works with the Emergency Management Program Committee to ensure the municipal response organization meets the needs of the community.

The CEMC interacts with other Municipal and Provincial Staff and has an understanding of the larger picture of emergency management information.

Each municipality designates either an employee of the municipality or a member of Council as the Community Emergency Management Coordinator and also an alternate CEMC. Both must complete training required by Emergency Management Ontario (EMO).

The Community Emergency Management Coordinator is trained to standards set by the Ministry of Community Safety and Correctional Services (MCSCS) and is responsible for the implementation and maintenance of the Community Emergency Management Program. The CEMC may also coordinate training for the individuals in the Emergency Response Organization in each municipality, based on the hazards, needs and resources of the municipality.

Municipalities in Ontario are encouraged to designate and train at least one alternate Community Emergency Management Coordinator.

3.2 Emergency Management Program Committee (EMPC)

The Emergency Management Program Committee provides assistance to the Community Emergency Management Coordinator in developing the Emergency Management Program and organizing an Emergency Response Organization.

The Emergency Management Program Committee has a legislated obligation to advise Municipal Council on the development and the implementation of the municipality's

emergency management program and assists the Community Emergency Management Coordinator with the annual program review of the municipal emergency management program. This Committee may also, if required, make recommendations to Council for revisions to the emergency management program.

The municipal members of the Emergency Management Program Committee:

- Community Emergency Management Coordinator
- Head of Council
- Chief Administrative Officer/Clerk
- Fire Chief
- Manager of Public Works
- Emergency Information Officer

The Emergency Management Program Committee intends to meet on a regular basis (typically quarterly) at the Municipal Offices. Records, meeting minutes and agenda are retained to monitor the progress of the Committee and to maintain Program Certification. Administrative staff may be utilized to assist with minutes and records management.

3.3 Municipal Control Group (MCG) / Emergency Control Group

The Municipal Control Group (also referred to as Emergency Control Group) is notified to gather in the Emergency Operations Centre during emergencies to manage the situation by making strategic decisions and setting priorities on behalf of the municipality. The Municipal Control Group reports to the Head of Council as the Executive Authority. The Municipal Control Group may be municipal staff appointed by Council or may be Council members as well.

In this Municipality, the Municipal Control Group consists of:

- Community Emergency Management Coordinator
- Head of Council
- Chief Administrative Officer/Clerk
- Fire Chief
- Manager of Public Works
- Emergency Information Officer

Reference the following chapter in this plan for their roles and responsibilities.

3.4 EXTERNAL AGENCY RESOURCES / SUPPORT MEMBERS

The purpose of the External Agency Resource is to provide support as required by the Municipal Control Group.

This Group will be notified by the appropriate Municipal Control Group member as their resources are required or information is necessary.

Members of the External Resource group are:

- District of Parry Sound Social Services Administration Board
- North Bay Parry Sound District Health Unit

- West Parry Sound Health Centre
- Emergency Medical Service
- School Boards
- Red Cross
- Salvation Army
- Evacuation Centre Coordinator
- Liaison Officer
- Ontario Provincial Police

PART 4 PLAN IMPLEMENTATION / NOTIFICATION

4.1 GENERAL REQUIREMENTS

An emergency call will be made to the municipality that will initiate the Municipal Control Group Notification process. These details will be recorded on appropriate logs to begin the emergency master log process. See Appendices "B".

When called, the Municipal Control Group will be asked to report to the Emergency Operations Centre or alternate location in the event that the Primary location is not available.

***The primary location for the Municipal Control Group is at
21 Church Street, Dunchurch Ontario***

***The alternate location is the Municipal Garage at
2125 Balsam Rd, Dunchurch, Ontario***

When called, Municipal Control Group members will be advised of the following:

- What has happened?
- Where did it happen?
- When did it happen?
- What agencies are currently responding?
- Where and when to report to the Emergency Operations Centre?
- Other applicable information.?

Specific departments are responsible for calling their own staff that have responsibilities under this Plan or the supporting departmental plans.

4.2 INCIDENT MANAGEMENT SYSTEM (currently not utilized by Whitestone)

The Province is recommending that the Incident Management System (IMS) be used as a common emergency management process for all emergencies.

The Incident Management System is an international emergency management system that is being adopted by Emergency Management Ontario as the operational framework for emergency management for the Government of Ontario.

It provides a basic command structure and functions required to manage an emergency effectively. The IMS system has 5 components: Command, Operations, Planning, Logistics and Finance and Administration.

With the development and implementation and completion of all the Provincial requirements of the Comprehensive Level Program, each municipality in Ontario will have implemented the Incident Management System (IMS).

The Incident Management System (IMS) can be of benefit to a municipality's emergency response effort because IMS:

- Provides a planned coordinated response;
- Provides a clear understanding of roles and responsibilities for Emergency Operations Centre staff;
- Provides a more organized approach to information dissemination;

The Incident Management System can also be adapted to any emergency or incident as a simple management process that is expandable in a logical manner from an initial response to a long term recovery operation as needed.

IMS has basic common elements in:

- Organization
- Standardized Terminology
- Procedures

The implementation of Incident Management System should cause the least possible disruption to existing emergency management systems.

4.3 MUNICIPAL NOTIFICATION PROCESS

In the event of an emergency, the Municipal Control Group (MCG) may be called in an organized fashion to the Emergency Operations Centre to manage the emergency in progress on behalf of the municipality.

In the Municipality of Whitestone, the CAO or Alternate is notified and ensures that all Municipal Control Group members are notified to report for duty. The position of the CAO or Alternate is responsible for notifying the Municipal Control Group by telephone to report to the Emergency Operations Centre.

In the Municipality of Whitestone, any member of the Municipal Control Group is able to activate the group to report to the Emergency Operations Centre and implement the emergency plan to manage an emergency in progress.

4.4 REQUESTS FOR ASSISTANCE

The West Parry Sound Municipalities have entered into a mutual assistance agreement whereby assistance can be provided to municipalities under the conditions of the agreement. By-law 22-2020

All municipalities in Ontario may request assistance from the Provincial Emergency Operations Centre (PEOC), if required. All requests for assistance from the Province must be directed through the Provincial Emergency Operations Centre.

PART 5 EMERGENCY OPERATIONS CENTRE

5.1 GENERAL

Current Provincial legislation (O.Reg. 380/04) requires that all municipalities in Ontario have an Emergency Operations Centre (EOC) that is equipped with appropriate technology and communications equipment to undertake emergency response for the community.

5.2 EMERGENCY OPERATIONS CENTRE (EOC) ACTIVATION

Once the Municipal Control Group (MCG) has been called to deal with the emergency in progress, the administration process begins to take place (manage the emergency response and recovery process) at the Emergency Operations Centre (see section 4.1 for EOC location).

The Emergency Operations Centre is a central location that enables the Municipal Control Group (MCG) to:

- coordinate policy decisions,
- coordinate resource management,
- set community priorities
- respond to emergencies beyond the scope of the on-site manager (Incident Commander.)
- provide emergency information to the affected general public population.

The activation process requires the Municipal Control Group (MCG) to implement this Plan. Once the Municipal Control Group is called, municipal staff with the assistance of the CEMC ensures that the Emergency Operations Centre is set up and ready to manage the emergency.

5.3 EMERGENCY OPERATIONS CENTRE ALTERNATE LOCATION

In the event that the Emergency Operations Centre is not accessible for any reason, the Municipal Control Group will be notified by phone and asked to report to the *alternate* location (see section 4.1 for EOC alternate location).

The Municipal Control Group members will be given instructions as to the reason for a change in location. Further details will be provided to the Municipal Control Group at the initial business cycle meeting at the Emergency Operations Centre.

5.4 EMERGENCY OPERATIONS CENTRE TELECOMMUNICATIONS

The primary means of Emergency Operations Centre telecommunications is the combined use of land phone lines and cell phones.

Backup communications may be cell phones and amateur radio. Alternate communication devices may be provided by local Fire Departments, or a neighboring municipality.

5.5 Municipal Response

Once the Notification process has been initiated, the Municipality will respond according to this Plan and implement any supporting plans or departmental standard operating procedures.

The municipality will utilize existing resources and when needed, will call upon the Mutual Aid Agreements with other municipalities and Mutual Assistance Agreements when needed.

5.6 Business Cycle Meetings

Once the Municipal Operations Centre is activated, business meetings are chaired by the CAO:

- An initial briefing will be provided to the Municipal Control Group when the Emergency Operations Centre is first activated to bring all members up to date on what has transpired.
- Briefings will take place at appropriate intervals at the discretion of the CAO. Time between briefings allows for Municipal Control Group members to:
 - collect and pass on information to their Incident Commanders (IC's) or Site Managers at other locations;
 - set priorities through short and long term planning;
 - obtain resources / initiate Mutual Assistance Agreements (MAAs) for the response process;
 - hold news conferences.
- A final response briefing will be held prior to entering the recovery phase;
- A final briefing after an event has occurred to discuss the compilation of operational data to be used for a later debriefing and to build a Final Event Report for presentation to Municipal Council.

PART 6 ROLES AND RESPONSIBILITIES

6.1 MUNICIPAL CONTROL GROUP

The Municipal Control Group directs the municipal emergency operations (response) within the Emergency Operations Centre. Each position has specific assigned duties to avoid duplication of effort and to improve the efficiency of the response effort.

Within the operations centre, each position also has standardized duties. All personnel must undertake these actions to ensure the operational continuity and proper documentation of decisions made and the efforts undertaken. These duties by operational phases are as follows:

Initial Response to the Emergency Operations Centre:

- Municipal staff will open and logistically organize the Emergency Operations Centre
- Emergency Operations Centre Staff Registration / signing in
- Test workstation equipment
- Open an Operational Log Book

- Confirm operational status (communication check)
- Obtain a situational update from departmental / agency peers
- Collect initial information for initial briefing

When the Emergency Operations Centre Is Operational:

- Keeping an accurate logbook throughout the operations
- Ensuring position is covered for next operational period (as determined by the CAO) and ensure good communications during the changeover period

6.2 MUNICIPAL CONTROL GROUP RESPONSIBILITIES

The actions or decisions which the members of the **Municipal Control Group** are to be responsible for are:

- Acquiring and assessing the information to determine status of situation
- Calling out and mobilizing their emergency services, agencies and equipment
- Co-ordinating and directing their services and ensuring that any actions necessary for the mitigation of the effects of the emergency are taken, provided they are not contrary to law
- Determining if the location and composition of the Municipal Control Group are appropriate
- Advising the Head of Council as to whether the declaration of an emergency is recommended
- Advising the Head of Council on the need to designate all or part of the Municipality as an emergency area
- Ensuring that an Emergency Site Manager (ESM) or Incident Commander (IC) is appointed
- Ordering, coordinating and/or overseeing the evacuation of inhabitants considered to be in danger
- Discontinuing utilities or services provided by public or private concerns, i.e.: hydro, gas, etc.
- Arranging for services and equipment from local agencies (i.e.: private contractors, volunteer agencies, service clubs, etc.)
- Notifying, requesting assistance from and/or liaison with various levels of government and any public or private agencies not under Municipal control, as considered necessary
- Determining if additional volunteers are required and if appeals for volunteers are warranted
- Ensuring that pertinent information regarding the emergency is promptly forwarded to the Public Information Officer and, for dissemination to the media and the public
- Determining the need to establish advisory group(s) and/or subcommittees
- Authorizing expenditure of money required to deal with the emergency
- Notifying the service, agency or group under their direction, of the termination of the emergency
- Maintaining a log outlining decisions made and actions taken during the emergency response
- Participating in a debriefing following the emergency

6.3 MUNICIPAL CONTROL GROUP MEMBERS RESPONSIBILITIES

The following sections indicate specific responsibilities according to position/agency:

6.3.1 HEAD OF COUNCIL OR ALTERNATE:

- Declaring an emergency to exist within the designated area
- Declaring that the emergency has been terminated (NOTE: Municipal Council may also terminate an emergency)
- Notifying Emergency Management Ontario of the declaration and termination of an emergency
- Ensuring that members of Council are advised of the declaration and termination of an emergency, and are kept informed of the emergency situation.
- Notifying adjacent municipalities and/or Ministries as may be needed.
- Providing communication with media as required in conjunction with the CAO and Public Information Officer

6.3.2 CHIEF ADMINISTRATIVE OFFICER OR ALTERNATE:

- Activating the emergency notification system
- Chairing meetings of the Municipal Control Group
- Coordinating all operations within the emergency operations centre, including the scheduling of regular meetings
- Advising the Head of Council on policies and procedures, as appropriate
- Approving, in conjunction with the Head of Council, major announcements and media releases prepared by the Emergency Information Officer in consultation with the Municipal Control Group
- Ensuring that a communications link is established between the Municipal Control Group and the ESM and / or IC
- In concert with Department heads, the ESM or EC, ensuring additional Municipal staff are called in to provide assistance, as required
- Providing logistical support to all members of the Municipal Control Group in carrying out their roles and responsibilities in an emergency response
- Liaising with any support service, agency and system required in the emergency response
- Maintaining records of Municipal Control Group activities through administrative assistant.

6.3.3 FIRE CHIEF OR ALTERNATE:

- Recommend activation of the emergency notification system
- Providing the Municipal Control Group with information and advice on fire fighting and rescue matters
- Establishing an ongoing communications link with the senior fire official at the scene of an emergency
- Informing the Fire/Mutual Aid Coordinator of additional firefighting personnel and equipment that may be needed
- Determining if additional special equipment is needed and recommending possible sources of supply (i.e.: breathing apparatus, protective clothing, etc.)
- Providing assistance to other Municipal departments and agencies and being prepared to take charge of or contribute to non-firefighting operations if necessary (i.e.: search and rescue, first aid, casualty collection, evacuation, etc.)
- Acting as contact from the municipal control group to the Emergency Medical Services
- Providing an Emergency Site Manager, if required

6.3.4 MANAGER OF PUBLIC WORKS OPERATIONS OR ALTERNATE:

- Recommend activation of the emergency notification system
- Providing the Municipal Control Group with information and advice on engineering matters
- Liaising with senior public works officials from local and neighbouring municipalities to ensure a coordinated response
- The providing of engineering/public works assistance
- The construction, maintenance and repairing of municipal roads
- The provision of equipment and manpower as required by the Municipal Control Group
- Liaising with fire service re: emergency water supplies
- Coordinating the provision of emergency potable water, supplies and sanitation facilities to the requirements of the Medical Officer of Health for evacuation centre's
- Discontinuing any public works service or utility to any consumer, as required, and restoring these services when appropriate
- Liaising with public utilities to disconnect any service and/or to arrange for the provision of alternate services or functions
- Providing public works vehicles and the equipment as required by other agencies
- Maintaining liaison with flood control, conservation and environmental agencies and being prepared to take preventative action
- Delegating an ESM, if required

6.3.5 EMERGENCY INFORMATION OFFICER OR ALTERNATE

- Ensuring that the media releases are approved by the Chief Administrative Officer (in consultation with the Head of Council) prior to dissemination, and distributing hard copies of the media release to the Municipal Control Group and other key persons handling inquiries from the media
- Monitoring news coverage and correcting any erroneous information
- Maintaining copies of media releases and newspaper articles pertaining to the emergency and ensuring they are provided to the Municipal Deputy Clerk for records management purposes
- Arranging interviews with media and Head of Council on behalf of the Municipal Council
- Coordinating media photograph sessions at the scene when necessary and appropriate
- Coordinating on-scene interviews between the emergency services personnel and the media
- Under the Direction of the CAO or CEMC, responding to, and re-directing inquiries and reports from the public based upon information. (Such information may be related to school closings, access routes or the location of evacuee centres.)
- Under the direction of the CAO or CEMB, responding to and redirecting inquiries pertaining to the investigation of the emergency, deaths, injuries or matters of personnel involved with or affected by the emergency to the appropriate emergency service
- Responding to and redirecting inquiries pertaining to persons who may be located in evacuation and reception centres to the registration and inquiry telephone number(s)
- Establishing a communication link with any other media coordinator(s) (i.e. provincial, federal, private industry, etc.) involved in the incident, ensuring that all information released to the media and public is timely, full and accurate
- Ensuring that the Emergency Information Centre is set up and staffed, if required

- Ensuring liaison with the Municipal Control Group to obtain up-to-date information for media releases, coordinate individual interviews and organize press conferences
- Ensuring that the following are advised of the telephone number of the media centre:
 - Media
 - Municipal Control Group
 - Municipal Office
 - OPP Public Relations Officer
 - Neighbouring Communities
 - Any other appropriate persons, agencies or businesses

6.3.6 EVACUATION CENTRE COORDINATOR

A Municipal Official will act as Evacuation Centre Coordinator during an emergency and is responsible for coordinating with Red Cross, Salvation Army, Parry Sound District Social Services Administration Board, and North Bay Parry Sound District Health Unit to:

- Determining the best facility for an evacuation centre to address resident requirements
- Ensuring the well-being of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services
- Ensuring the supervision of the opening and operation of temporary and/or long term evacuee centres, and ensuring they are adequately staffed
- Acting as contact from the municipal control group to the Red Cross
- Acting as contact from the municipal control group to the Salvation Army
- Acting as contact from the municipal control group to the Parry Sound District Social Services Administration Board
- Liaising with the Medical Officer of Health on areas of mutual concern regarding operations in evacuee centres
- Ensuring that a representative of the Near North District School Board and/or Parry Sound Roman Catholic Separate School Board is/are notified when a facility(s) is/are required as evacuee reception centre(s), and that staff and volunteers utilizing the school facility(s) provide support from the Red Cross or Salvation Army representative(s) with respect to its/their maintenance, use and operation
- Ensuring kennel and other facilities for the care of personal pets

6.3.7 LIAISON OFFICER OR ALTERNATE

The Liaison Officer will provide factual information, updates, and authorized direction to the municipal control group in a timely fashion of any municipal control group member who is absent from the emergency operation centre.

The Liaison Officer will clearly identify the role, and the agencies that they represent. All communications must be clear and concise verbal and further provided by fax or email transmissions as required. It is of the utmost importance that the municipal control group receives information that keeps them informed and in a position to make decisions.

- The Liaison Officer is a municipal representative who has responsibility to provide ongoing information flow between the municipal operation centre and any municipal control member who is not in attendance at the municipal operation centre or any other ministry or agency as required
- Liaising with the Medical Officer of Health on areas of public health concern

- Acting as contact from the municipal control group to the Parry Sound Health Centre

6.3.8 ADMINISTRATIVE RESOURCE OFFICER OR ALTERNATE

- Assisting the Chief Administrative Officer as required
- Ensuring all important decisions made and actions taken by the Municipal Control Group are recorded on the event board
- Upon direction from the Chief Administrative Officer, notifying the required support and advisory staff of the emergency situation and the location of the Emergency Operations Centre
- Arranging for the printing of materials, as required
- Coordinating the provision of clerical staff to assist in the Emergency Operations Centre, as required
- Making arrangements for meals for the staff/volunteers at the Emergency Operations Centre and the Site in conjunction with the Salvation Army

6.3.9 ONTARIO PROVINCIAL POLICE OR ALTERNATE

- Providing accurate factual information to the Municipal Control Group
- Notifying necessary emergency and community services, as required
- Establishing a site command post with communications to the Emergency Operations Centre
- Depending on the nature of the emergency, assisting in assigning the Site Manager and informing the Municipal Control Group
- Establishing the inner perimeter within the emergency area
- Establishing the outer perimeter in the vicinity of the emergency to facilitate the movement of emergency vehicles and restrict access to all but essential emergency personnel
- Providing traffic control staff to facilitate the movement of emergency vehicles
- Alerting persons endangered by the emergency and coordinating evacuation procedures
- Ensuring liaison with the Emergency Evacuation Coordinator regarding the establishment and operation of evacuation and/or reception centres
- Ensuring the protection of life and property and the provision of law and order
- Providing police service in Emergency Operations Centre, evacuee centres, morgues, and other facilities, as required
- Notifying the coroner of fatalities
- Ensuring liaison with other communities, provincial and federal police agencies, as required
- Providing an Emergency Site Manager, if required

6.4 EXTERNAL AGENCY RESOURCES

6.4.1 DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD

The CAO of the Parry Sound District Social Services Administration Board is responsible for:

- Providing accurate factual information and advice to the Evacuation Centre Coordinator of the activated municipal control group

- Contacting the Provincial Community and Social Services Ministry as required
- Providing welfare (financial) assistance to any person in financial need of food, accommodation and clothing due to the emergency situation
- Arranging the opening, operation, direction and supervision of sufficient Emergency Centres as may be required to provide the immediate financial welfare services required
- Informing the Municipal Control Group of the telephone numbers and locations of the Emergency Welfare Centres. Ensuring that all persons using the Emergency Welfare Centres are registered
- Liaising with the Public Information Officer regarding locations and procedures to obtain financial support at the Emergency Welfare Centres

6.4.2 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

The North Bay Parry Sound Health Unit is responsible for:

- Providing accurate factual information and advice to the Liaison Officer in the matter of public health and the Evacuation Centre Coordinator with regards to evacuation centre issues
- Ensuring contact with the Ontario Ministry of Health and Long Term Care, Public Health Branch
- Depending on the nature of the emergency, providing lead agency direction
- Establishing an ongoing communications link with the senior health official at the scene of the emergency or at evacuation centres
- Providing advice on any matters, which may adversely affect public health
- Providing authoritative instructions on health and safety matters to the public through the Emergency Information Coordinator
- Coordinating the response to disease related emergencies or anticipated emergencies such as epidemics, according to Ministry of Health and Long Term Care policies
- Ensuring liaison with voluntary and private agencies, as required, for augmenting and coordinating public health resources
- Ensuring coordination of all efforts to prevent and control the spread of disease during an emergency
- Notifying the Public Works Representative regarding the need for potable water supplies and sanitation facilities

6.4.3 WEST PARRY SOUND HEALTH CENTRE

The West Parry Sound Health Centre is responsible for:

- Providing accurate factual information and advice to the Liaison Officer of the activated municipal control group
- Implementing the hospital's emergency plan
- Ensuring liaison with the Medical Officer of Health and local Emergency Medical Services representatives with respect to hospital and medical matters, as required
- Evaluating requests for the provision of medical site teams/medical triage teams
- Ensuring liaison with the Ministry of Health and Long Term Care, as appropriate

6.4.4 EMERGENCY MEDICAL SERVICES

The Emergency Medical Services is responsible for:

- Providing accurate factual information and advice to the Fire Chief of the activated municipal control group
- Ensuring emergency medical services at the emergency site
- Depending on the nature of the emergency, assigning the Site Manager and informing the Municipal Control Group
- Establishing an ongoing communications link with the senior EMS official at the scene of the emergency
- Obtaining EMS from other municipalities for support, if required;
- Ensuring triage at the site
- Advising the Municipal Control Group if other means of transportation is required for large scale response
- Liaising with the Ministry of Health and Long Term Care Central Ambulance Communications Centre to ensure balanced emergency coverage is available at all times throughout the community
- Ensuring liaison with the West Parry Sound Health Centre
- Ensuring liaison with the Medical Officer of Health, as required

6.4.5 NEAR NORTH DISTRICT SCHOOL BOARD and/or SEPARATE SCHOOL BOARD

The School Boards are responsible for:

- Providing accurate factual information and advice to the Liaison Officer of the activated municipal control group
- Implementing the Emergency Plans of the affected school board/facility
- Upon being contacted by the Municipal Evacuation Centre Coordinator, providing school board representatives to co-ordinate and provide direction with respect to maintenance, use and operation of the facilities being used as evacuation or reception centre's
- In the event of an emergency during normal school hours, the principal of the affected school is responsible for: (i) implementing the school's Emergency Plan or (ii) implementing the school's Evacuation Plan, as advised by the Municipal Control Group, depending on the nature and scope of the emergency

6.4.6 CANADIAN RED CROSS

The Red Cross will be directed from the municipal control group by the Evacuation Centre Coordinator to conduct the following activities as per agreement:

- Be activated and operate under the direction and authority of the Municipal Evacuation Centre Coordinator
- Activate the Red Cross emergency alert system
- In cooperation with the Salvation Army, jointly operate the evacuation centre in an effective and efficient manner
- As requested, provide a registration and inquiry service
- As requested, provide lodging requirements
- Assist in reuniting separated family members as soon as conditions permit
- Provide other human and material resources as required
- Maintain a record of all action taken

6.4.7 SALVATION ARMY

The Salvation Army will be directed from the municipal control group by the Evacuation Centre Coordinator to conduct the following activities as per agreement:

- Be activated and operate under the direction and authority of the Municipal Evacuation Centre Coordinator
- In cooperation with the Red Cross, jointly operate the evacuation centre in an effective and efficient manner
- Provide evacuation centre food, clothing, and mobile feeding units
- Provide food for emergency operations centre and site locations
- Provide and coordinate clergy assistance
- Provide other human and material resources as required
- Maintain a record of all action taken

PART 7 EMERGENCY INFORMATION (EI)

7.1 GENERAL REQUIREMENTS

During an emergency, it is imperative that the general public and those directly involved in the emergency be given correct and timely information. It is essential that it begin as soon as the Emergency Operations Centre becomes operational and ends when the emergency has been officially terminated.

Emergency Information (EI) updates must be provided as well during the Recovery phase if it is extended for any period of time. The Emergency Information Officer will ensure that Emergency Information is provided as long as necessary and as long as recovery operations are in progress.

7.2 EMERGENCY INFORMATION OFFICER

The Emergency Management and Civil Protection Act requires that each municipality designate an Emergency Information Officer (EIO) to assist with the dissemination of emergency information to the affected general public.

7.3 MEDIA CENTRE/EI CENTRE

In the event of an Emergency, it is advisable to have an area in each municipality that can be used for media purposes and away from the Municipal Emergency Operations Centre. Media should be kept at arm's length from the Municipal Emergency Operations Centre to avoid disruption.

This area should allow space/staff/equipment for:

- public interviews with TV / Radio staff
- municipal news conferences
- distribution of media packages etc.
- media monitoring
- writing media releases

The designated area in the municipality as the Emergency Information Centre / Media Centre is:

Whitestone Library and Technology Centre
2206 Highway 124
Dunchurch, ON
P0A 1G0

In this Municipality, the designated spokespersons are the Head of Council and CAO.

PART 8 COMMUNITY EMERGENCY MANAGEMENT COORDINATOR

During a Municipal Control Group activation, the Community Emergency Management Coordinator (CEMC) is responsible for:

- Assisting in activating and arranging the Emergency Operations Centre
- Ensuring that security is in place for the Emergency Operations Centre and registration of Municipal Control Group members
- Ensuring that all members of the Municipal Control Group have necessary plans, resources, supplies, maps, and equipment
- Providing advice and clarifications about the implementation details of the Emergency Response Plan
- Maintaining the records and logs for the purpose of debriefings and post-emergency reporting that will be prepared

During normal municipal operations, the responsibilities of the Community Emergency Management Coordinator (CEMC) shall include:

- Successfully completing all training as required by Emergency Management Ontario and maintaining familiarity at all times with current standards and legislated community accountabilities
- Identifying the emergency management program financial and resource requirements, and preparing or assisting in the preparation of an annual emergency program budget submission.
- Forming a Community Emergency Management Program Committee to address the following:
 - Conduct the community's Hazard Identification and Risk Assessment process.
 - Prepare and obtain Emergency Management Ontario approval of a community emergency response plan.
 - Ensure the designation and development of an appropriate community Emergency Operations Centre.
 - Conduct the critical infrastructure identification process.
 - Conduct annual training for the members of the Municipal Control Group and Municipal Operations Centre support staff.
 - Conduct an annual exercise to evaluate the community emergency response plan.
 - Identify individuals to act as emergency information staff.
 - Develop and implement a community emergency management public awareness program.
 - Conduct an annual review of the community emergency management program.
 - Maintain the response plan to ensure it is up to date and accurately reflects the community risk assessment and emergency management program priorities.

- Liaise with the sector Emergency Management Ontario Community Officer at all times to ensure that the community emergency management program maintains the legislated standards.

PART 9 GENERAL ADMINISTRATION

9.1 VOLUNTEER REGISTRATION

During any emergency, volunteers are going to come forward and want to provide assistance to the affected community. *Registered* volunteers or those under contract are considered “employees” under the Workplace Safety and Insurance Act and are eligible for injury benefits.

Emergency workers (volunteers) may be pre-registered by the municipality or registered as needed. Registration should be handled by those persons managing the Human Resources functions.

9.2 MUTUAL AID FIRE AGREEMENTS

It is beneficial for a municipality to enter into Mutual Aid Fire Agreements with neighboring municipalities in or outside its own jurisdiction in order to obtain the required fire resources when needed during emergencies to assist its community.

The Fire Chief / designate is the responsible party for initiating the Mutual Aid process for the community.

The current Mutual Aid Agreement was approved by Council

9.3 MUTUAL ASSISTANCE AGREEMENTS (MAA's)

Mutual Assistance Agreements (MAA's) are legal documents made in advance to lay the ground rules for obtaining needed non fire resources in the event of an emergency and are used for those situations that are beyond the capabilities of local resources.

The current MAA was approved by Council May 2020

By-law 22-2020:

Being a By-Law to enter into a Mutual Assistance Agreement with the Township of Carling, Municipality of McDougall, Township of McKellar, Town of Parry Sound, Township of Sequin, Township of the Archipelago and the Municipality of Whitestone and to repeal By-Law 10-2011

End of Emergency Management Plan

Record of Plan Review:

2021 EMPC review – November 15, 2021

2021 Final Revisions approved by CEMC – December 8, 2021

2021 Approval by Municipality of Whitestone Council – December 13, 2021

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-Law No. 57-2021

**Being a By-Law to authorize the sale of land to Robert Black and Candace Black
Block A, Plan 279, Tahinca Road
Assessment Roll Number 49 39 010 005 03001**

WHEREAS pursuant to Sections 8 and 9 of the *Municipal Act*, 2001, as amended, The Corporation of the Municipality of Whitestone (the "Municipality") has authority to sell land that is no longer required for municipal purposes;

AND WHEREAS the Municipality proposes to complete the sale of the lands more particularly described in Schedule "A" attached hereto pursuant to an Agreement with Robert Black and Candace Black, which Agreement was accepted by the Municipality on November 18, 2021;

AND WHEREAS the Municipality has complied with its procedures for the sale of land and for giving notice of intent to pass a by-law authorizing the sale;

AND WHEREAS no comments were received with respect to the sale;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE HEREBY ENACTS AS FOLLOWS:

1. Surplus – The lands described in Schedule "A" attached hereto are hereby declared to be surplus to the requirements of the Municipality.
2. Authorization of Sale – The Municipality is authorized to complete the sale of the lands described in Schedule "A" attached hereto substantially in accordance with the terms of the Agreement as set out above.
3. Execution of Documents – The Mayor and the Clerk are hereby authorized to take all action and execute all documents necessary to complete the sale transaction and give effect to this by-law.

READ a First and Second time this 13th day of December, 2021

Mayor George Comrie

CAO-Clerk Michelle Hendry

READ a Third time and **Passed, Signed and Sealed** this 13th day December, 2021

Mayor George Comrie

CAO-Clerk Michelle Hendry

**SCHEDULE "A" TO
BY-LAW No. 55-2021**

Block A, Plan 279 SRO; Whitestone; being all of PIN 52088-0952 (LT)

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-Law No. 58-2021

Being a By-Law to appoint an Interim Treasurer/Tax Collector for the Municipality of Whitestone and to repeal By-law 23-2018

WHEREAS Section 286 of the Municipal Act 2001, S.O. C25 provides that a Council shall appoint an Interim Treasurer; and

WHEREAS Section 286(5) of the Municipal Act 2001, S.O. C25 provides that a Council may appoint an Interim Tax Collector; and

WHEREAS the Council for the Corporation of the Municipality of Whitestone deems it necessary to appoint an Interim Treasurer/Tax Collector;

NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE ENACTS AS FOLLOWS:

1. That Barbara Cribbett shall be and is hereby appointed as an Interim Treasurer/Tax Collector for the Corporation of the Municipality of Whitestone effective January 4, 2022.
2. The terms of employment established for this position shall be as agreed to between the Council of the Municipality of Whitestone and Barbara Cribbett.
3. That By-law 23-2018 is hereby repealed effective January 4, 2022.

READ a FIRST and SECOND time this 13th day of December, 2021.

Mayor George Comrie

CAO/Clerk Michelle Hendry

READ a THIRD time and **PASSED, SIGNED, SEALED** and **ENACTED** this 13th day of December, 2021.

Mayor George Comrie

CAO/Clerk Michelle Hendry

STAFF REPORTS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: December 13, 2021

Report No: ADMIN-2021-16

Subject:

Tender 2021-10, Renovations to Whitestone Municipal Office, 21 Church Street, Dunchurch

Recommendation:

THAT the Council of the of the Municipality of Whitestone does hereby receive report ADMIN-2021-16 (Tender 2021-10, Renovations to Whitestone Municipal Office, 21 Church Street, Dunchurch);

AND THAT the Council of the Municipality of Whitestone does hereby award Tender 2021-10, to Morgan Construction, Parry Sound in the amount of \$132,000 plus HST;

AND THAT the Council of the Municipality of Whitestone does hereby provide pre-budget (2022) approval for the above referenced project.

Background:

Tender 2021-10, Renovations to Whitestone Municipal Office was posted on the Municipal website and advertised in the Parry Sound North Star. The closing date for this tender was initially October 28, 2021 and was subsequently extended to November 17, 2021.

FAD Architects also notified known contractors who would typically bid on this type of work, of the Tender opportunity, by email.

The renovations generally include the creation of a private office space for the CBO that will allow for appropriate space for plans review, a small private meeting space for confidential meetings with ratepayers or for the use of by members of Council / Cemetery Board activities / contracted communications personnel etc., improved space and distancing in the open office area, an improved front desk space with suitable barriers restricting easy access to the office and a smaller lunch room.

Analysis:

Three bids were received by Wednesday November 17, 2021 at 2:00 pm and there were no late submissions.

	BIDDER	TOTAL BID AMOUNT (excluding HST)
1	Morgan Construction	\$132,000
2	Mark Lane Construction	\$136,800
3	Preeminent Construction Inc.	\$196,435

Note: the construction estimate for this project at the time of tender was \$154,380.29.

The Tender allowed for the Bid Price will be held for 30 days from date of tender closing.

The tenders were checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. The tender from Morgan Construction is compliant and is recommended for award.

Project commencement date is March 1, 2022 and the completion date is estimated to be May 6, 2022 (the contractor indicated an earlier start was possible as well). The award of the contract will allow the successful bidder to commence ordering materials so that once the project begins, delays due to material shortage (which has been the case recently) will be minimized.

Prior to the commencement of the project there will need to be a coordination of and relocation of some staff members as well as office furniture and some of the file cabinets. The CAO and the Treasurers offices are not affected by the renovation and will remain available for use along with the photo copy room, the server room, washroom and the vault.

The CBO will be temporarily relocated to the Public Works Garage.

The Deputy Treasurer, Planning Assistant and Secretary/Receptionist will need to be relocated during construction and options include the Community Centre and/or the Library (as discussed with the Library Board Chair and CEO).

Financial Considerations:**Estimated Project Costs:**

ITEM	COST	NOTES
Engineering, Design and Contract Administration	\$ 22,500	FAD Architects (including Civil, Mechanical and Electrical Engineering services)
Construction and renovation	\$ 132,000	Bid from Morgan Construction
SUB TOTAL	\$ 154,500	
HST	\$ 20,085	
HST Rebate	(\$ 17,366)	
10% CONTINGENCY	\$ 13,000	
TOTAL	\$ 170,219	

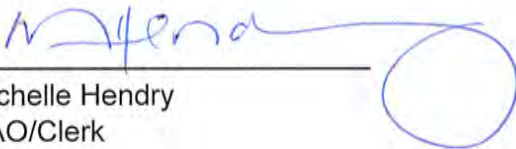
Anticipated Project Funding:

SOURCE	AMOUNT	NOTES
2021 Budget	\$ 50,000	Of which approx. \$5,700 has been spent on Engineering and Design to date
2022 Budget	\$ 120,219	
TOTAL	\$ 170,219	

Link to Strategic Plan:

5. Maintenance of our Infrastructure

Respectfully submitted by:



Michelle Hendry
CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: December 13, 2021

Report No: FIN-2021-10

Subject:

Write off of Tax Arrears.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2021-10 (Write off of Tax of Arrears);

AND THAT Council approve the write off tax arrears in the amount of \$4,961.38.

Background:

In 2015 a property was severed, creating five lots. One lot was retained by the original owner and two of the five lots were merged when purchased by the same individual. The new roll numbers were not assigned by the Municipal Property Assessment Corporation (MPAC) until mid 2017, and the properties were then subsequently sold.

The original owners at the time of the severance and up until the time of the sale of the newly created properties, were and are responsible for property taxes.

When the properties were sold, there were outstanding taxes owing that should have been calculated and paid by the original owner during the purchase and sale transaction. This is normally managed by the Lawyer of the purchasing and /or selling party by requesting a tax certificate from the Municipality however, there is no evidence that a tax certificate was requested or issued from this Municipality for any of the transactions.

The outstanding amounts were not paid by the original owners and were transferred to the new owners upon assignment of the new roll numbers.

Analysis:

There have been a significant number of complaints received in dealing with this matter and a great deal of time has been spent in an effort to resolve this issue. During 2017 and 2018 due

to staff turn over, the direction from MPAC to issue supplementary invoices that would have clearly billed the original owners with the outstanding taxes due, were not processed.

The new owners, and rightly so, did not want be held responsible for the outstanding taxes of the original owner(s).

After meeting with MPAC, staff reached out with numerous phone calls to the original owners and letters were issued in March, April and May of 2019. The original owners insisted that a meeting took place with the former CAO/Clerk towards the end of 2017, and that the former CAO/Clerk had confirmed to the original owners that everything had been processed and the severance was complete. The former CAO/Clerk after being contacted, indicated that this meeting had never taken place and there was no such guarantee.

Legal advice was sought towards the end of 2019 however due to COVID all legal proceedings in such matters were on hold for 2020. After reconnecting with the Municipality's legal counsel in the spring of 2021, the advice received was to write off the tax arrears as the cost to recover the unpaid taxes exceed the taxes owed.

There is fault with MPAC with delaying the assignment of the new roll numbers. There is fault with the Municipality for not proceeding with the direction from MPAC at the end of 2017 and most of 2018 and, it appears that staff prematurely changed the ownership before proper legal direction was received.

There have been a number of conversations with the original owners however they refuse to accept responsibility for the additional taxes although these taxes are clearly their responsibility.

The new owners were advised to seek legal counsel, pay the outstanding taxes and make a claim through title insurance. All three new owners claimed to have discussed the issue with their lawyer, contacted the original owner (there was no response) and continue to hold the position that the outstanding taxes are not their responsibility.

Financial Considerations:

The outstanding tax amount is \$4,961.38 and staff recommend this be written off as a bad debt.

Staff have looked in the option of undertaking legal proceedings against the original owners however were advised by the Municipality's Legal Counsel that costs would exceed recovery.

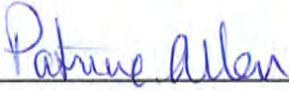
Future Considerations:

Proper procedures have been implemented to ensure change of ownership is processed in a timely and accurate manner. All supplemental billings as directed by MPAC and now available through their website Municipal Connect to ensure timely and accurate processing.

Link to Strategic Plan:

2. Fiscal Responsibility and Accountability

Respectfully submitted by:



Patricia Allen
Treasurer / Tax Collector

Reviewed by:



Michelle Hendry
CAO/Clerk



BUSINESS MATTERS



Aquatic Environment Report

Wahwashkesh Lake & Whitestone Lake



Author

Georgian Bay
Biosphere

November 2021

Prepared for the
Municipality of
Whitestone



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EXECUTIVE SUMMARY

The Georgian Bay Biosphere (GBB) has prepared this aquatic environment report for the Municipality of Whitestone in order to provide Wahwashkesh Lake and Whitestone Lake residents with summarized water quality and fish community monitoring data for these lakes. In addition, the report provides recommendations for further aquatic monitoring, as well as possible stewardship activities. The report is divided into four sections to reflect these objectives – water chemistry, benthic monitoring, fish communities, and recommendations.

Water Chemistry

Wahwashkesh Lake

The Lake Wah-Wash-Kesh Conservation Association (WWKCA) participates in the Lake Partner Program (LPP). A high-level summary of LPP results is presented in Table 1.

Table 1. Overview of Wahwashkesh Lake LPP sampling results for recently active sampling locations

Site ID	Trophic Status	Average TP	TP trend	Secchi Depth (average)	Calcium (average)
4	Oligotrophic trending toward mesotrophic	N/A	Increasing	3.2 m	2.7 mg/L
5	Oligotrophic trending toward mesotrophic	N/A	Increasing	3.0 m	2.7 mg/L
9	Oligotrophic	N/A	Increasing	3.2 m	2.7 mg/L
10	Oligotrophic	8.8 µg/L	No trend	2.6 m	2.8 mg/L
12	Oligotrophic	8.0 µg/L	N/A	2.6 m	N/A
13	Oligotrophic	6.9 µg/L	N/A	2.5 m	N/A
14	Oligotrophic	7.1 µg/L	N/A	2.6 m	N/A
15	Oligotrophic	5.7 µg/L	N/A	2.8 m	N/A
16	Oligotrophic	5.5 µg/L	N/A	2.5 m	N/A
17	Oligotrophic	5.3 µg/L	N/A	2.8 m	N/A
18	Oligotrophic	7.5 µg/L	N/A	2.8 m	N/A
19	Oligotrophic	5.6 µg/L	N/A	2.8 m	N/A

The WWKCA also conducts additional monitoring as part of the Lake Wahwashkesh Water Quality Management Program. Secchi depth, dissolved oxygen, water temperature, pH,

specific conductance, and oxidation-reduction potential measurements are taken at 11 locations three times each summer. Results are summarized annually in the WWKCA fall newsletter: <https://lakewahwashkesh.ca/newsletters/>.

Whitestone Lake

As of 2020, volunteers on Whitestone Lake have signed up for the LPP. Due to the ongoing Covid-19 pandemic, monitoring could not be completed in 2020. Monitoring began at two locations in 2021 and results will be available in 2022.

The Whitestone Conservation Association (WCA) conducts yearly water quality monitoring on Whitestone Lake at seven locations. This monitoring takes place at the end of summer or beginning of fall and includes recording secchi depth, nitrates, orthophosphates, and profiles of temperature, dissolved oxygen, conductivity, and pH.

Benthic Monitoring

Benthic monitoring, following the Ontario Benthos Biomonitoring Network protocol, was initiated in 2020 on Whitestone Lake and 2021 on Wahwashkesh Lake. Results are presented in this report for information only. Analysis of results requires three or more years of data. Once sampling has been conducted for three years, results will be analysed comparing the lakes with others in the region. Over the long term, the benthic community in the lakes will be monitored for any significant changes.

Fish Communities

Wahwashkesh Lake

The major fish species in Wahwashkesh Lake include lake trout, northern pike (introduced), largemouth bass, smallmouth bass (introduced), lake whitefish, walleye (introduced), black crappie (introduced), and sauger. Other species in the lake include, but are not limited to, spottail shiner, common shiner, burbot, yellow perch, white sucker, rainbow smelt (introduced), brown bullhead, cisco, pumpkinseed, and rock bass.

No stocking has occurred in the lake since the stocking of rainbow trout (1957-1975) and lake trout (1949-1975) ceased. Other historical stocking included walleye from 1927-1950 and smallmouth bass from 1935-1955.

The most recent survey conducted on Wahwashkesh Lake was a Spring Littoral Index Netting (SLIN) survey undertaken in 2004 to monitor the relative abundance of lake trout. Findings from the survey suggest that lake trout relative abundance in Wahwashkesh Lake is considered to be 'average' relative to other similarly sized lake trout lakes in Ontario. Considering most lake trout lakes in Ontario are stressed and degraded, being assessed as 'average' suggests that the Wahwashkesh Lake population is also stressed and degraded. The authors of the SLIN survey report explain that if reproduction and recruitment are further suppressed and/or if mortality increases even a small amount, the sustainability of the lake trout population in Wahwashkesh Lake could be in jeopardy.

Other popular sport fish species in Wahwashkesh Lake were last assessed in 2002. Based on this assessment, the walleye population appears to be exhibiting symptoms of stress including high recruitment, high adult mortality, and decreasing mean age. Between assessment periods in 1987 and 2002, smallmouth bass abundance decreased somewhat while northern pike abundance increased significantly. In addition, the introduction of black crappie to the lake was confirmed in 2002 which may negatively impact nearshore fish populations including walleye.

Whitestone Lake

The major fish species in Whitestone Lake include largemouth bass, smallmouth bass (introduced 1946), walleye (introduced 1946), black crappie (introduced 1986), and northern pike (introduced 1982). Other species in the lake include, but are not limited to, rock bass, cisco, common shiner, white sucker, bluntnose minnow, pumpkinseed, brown bullhead, and yellow perch.

No stocking has occurred in the lake since the stocking of rainbow trout ceased in 2011. Previous stocking attempts included walleye from 1938-1997, lake trout in 1970, and smallmouth bass from 1939-1954.

The most recent publicly available survey report for Whitestone Lake is for a Nearshore Community Index Netting (NSCIN) survey undertaken in 2004. Findings from the survey suggest that productivity (as measured by catch per unit effort by weight) for all species combined was average when compared to the Parry Sound area reference dataset. The fish community in Whitestone Lake appears to be dominated by game fish species, making up 81% of the total catch weight. Largemouth bass, smallmouth bass, northern pike, black

crappie, and walleye abundance indices exceeded those observed in a similar survey conducted in 1982. Abundance indices for non-game fish were considered average. Broad-scale monitoring was conducted on Whitestone Lake in 2021. Results from this program will be available in a future report.

Recommendations

Based on results from water quality sampling, benthic monitoring, and the most recent fish community surveys, several recommendations are made in this report:

Water Chemistry

Wahwashkesh Lake

1. Continue LPP sampling annually. Prioritize locations that have a long, continuous history of sampling or areas with notable water quality concerns.
2. Continue running the Lake Wahwashkesh Water Quality Management Program and summarizing results for WWKCA members each fall.

Whitestone Lake

1. Continue LPP sampling annually.
2. Continue working towards defining objectives of WCA yearly water quality monitoring and establishing a plan for reporting results out to the community.

Benthic Monitoring

1. Repeat benthic monitoring in the summer of 2022 to accurately characterize the benthic community in the lake.
2. After benthic monitoring data have been collected for at least three years, compare results with other lakes in the region.
3. Benthic communities should continue to be monitored into the future to note any sudden or gradual changes in the benthic community that could signify changes in water quality and prompt further investigation. Work with GBB to determine how often sampling should be repeated on a lake after the initial three-year characterization of the benthic community.

Fish Communities

1. Anglers should familiarize themselves with the [new regulations](#) for the sale and possession of live bait in Ontario.
2. The app [MyCatch](#) by Angler's Atlas can be used by people fishing on the lake to log fishing trips and share fishing data confidentially with biologists.

Stewardship Activities

1. Encourage waterfront property owners to maintain and/or restore natural shorelines. For information about choosing native plants for your shoreline, see the [Best for the Biosphere](#) plant list.
2. Property owners interested in minimizing their ecological footprint can utilize the Georgian Bay Biosphere's [Life on the Bay](#) stewardship guide.
3. Get involved in one of the many [citizen science programs](#) available for cottagers and residents (e.g., invasive species reporting, IceWatch, FrogWatch, Canadian Lakes Loon Survey).

Click below for the link to the full Aquatic Environment Report

<https://www.whitestone.ca/p/environmental-monitoring>

CORRESPONDENCE



November 8, 2021

Re: Item for Discussion – Request for Action Related to “Renovictions” (Councillor, C. Wilson)

At its meeting of October 20, 2021, the Council of the Corporation of the Town of Bracebridge ratified motion 21-GC-251, regarding Request for Action Related to “Renovictions”, as follows:

“WHEREAS “Renovictions” happen when a landlord evicts a tenant by claiming they will complete major renovations (or demolish the unit or convert it to commercial use);

AND WHEREAS Citizens and communities are hurt by these unscrupulous practices which can and does directly impact the affordable housing crisis, as well as inflict damage (both financially and mentally) particularly on our most vulnerable citizens;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Bracebridge request that the Government of Ontario take additional and meaningful steps to address the ever-increasing problem of “Renovictions” in The Province of Ontario;

AND FURTHER THAT this resolution be sent to other Municipalities in Ontario for their consideration and endorsement.”

In accordance with Council’s direction, I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

Lori McDonald
Director of Corporate Services/Clerk

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209



Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431

RESOLUTION NO. 21-247

Moved by: Marc Dupuis
Seconded by: Steve Brousseau

WHEREAS the government of Ontario recently announced the continued postponement of the province-wide assessment update for the 2022 and 2023 taxation years, and;

WHEREAS this means that property values will continue to be based on the January 1, 2016 valuation date until at least 2024, and;

WHEREAS the Municipality of Mattice – Val Côté is aware of the important increase in property values throughout the province and within its own jurisdiction and;

WHEREAS the continued postponement of property valuation translates into a significant loss of taxation revenue for Municipalities;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives, Carol Hughes and Guy Bourgoïn.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-247, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 8th day of November 2021.

DATED at Mattice, Ontario
This 10th day of November 2021

Guylaine Coulombe



November 15, 2021

The Right Honourable Justin Trudeau
 Prime Minister of Canada
 House of Commons
 Ottawa, Ontario K1A 0A6
justin.trudeau@parl.gc.ca

Dear Prime Minister Trudeau,

Re: COVID-19 Testing Requirement at Land Border

At the November 9, 2021 Regular Meeting of Council, Town of LaSalle Council gave consideration to correspondence received from a resident, dated November 2, 2021, regarding the COVID-19 testing requirement for travelers crossing the land border into Canada.

The following points were considered:

- The vast majority of the population of Essex County, including the Town of LaSalle, is fully vaccinated against COVID-19;
- Essex County, including the Town of LaSalle, has strong economic and social ties to Metropolitan Detroit and southeast Michigan;
- The United States has opened their land border to fully vaccinated Canadians without COVID-19 testing requirements; and
- The City of Windsor has asked the federal government to remove COVID-19 testing as a requirement for fully vaccinated travelers crossing the land border into Canada.

At the Meeting, the following Resolution was passed:

698/21

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That the Corporation of the Town of LaSalle requests that the Federal Government remove the requirement for Canadian Travelers to be tested for COVID-19 when using a land border crossing into the United States and then returning to Canada after the November 8, 2021 re-opening.



Your favourable consideration of this request is respectfully requested.

Yours Truly,



Jennifer Astrologo
Director of Council Services/Clerk
Town of LaSalle
jastrologo@lasalle.ca

cc. The Honourable Doug Ford
Chris Lewis, MP, Essex
Taras Natyshak, MPP, Essex
Gary McNamara, Warden, County of Essex
All Members of Parliament
All Members of Provincial Parliament
All Ontario Municipalities





IN THIS EDITION

THESE CANADIAN INDUSTRIES ARE CURRENTLY FACING THE BIGGEST LABOUR SHORTAGES:

- HEALTH CARE
- MANUFACTURING AND CONSTRUCTION
- RETAIL TRADE
- TRUCKING

VIRTUAL!

**NORTH BAY
VIRTUAL JOB
FAIR DATE:
NOVEMBER 24TH**

FOR MORE INFORMATION:
tikvah@thelabourmarketgroup.ca

THESE CANADIAN INDUSTRIES ARE CURRENTLY FACING THE BIGGEST LABOUR SHORTAGES



LABOUR SHORTAGES PERSIST as a result of the pandemic with hard to fill vacancies found across a number of industries. The lack of qualified staff means some businesses are struggling to keep up with consumer demands, are forced to reconsider operating hours, find themselves closed when they may normally be open and forced to increase starting pay and offer other incentives to entice potential staff.

HIGHER WAGES, INCREASED BENEFITS, SIGNING BONUSES and other inducements have a direct impact on the bottom line at a time when COVID-19 related subsidies are being reduced or removed altogether.



64% of Canadian businesses say labour shortages are limiting their growth - BDC

Only **40%** of small businesses are making normal sales at the moment - Canadian Federation of Independent Business

30.3% of Canadian businesses report labour shortages - Deloitte

731,900
JOB VACANCIES



Number of job vacancies in the second quarter of 2021. **LARGEST NUMBER** of vacancies seen in Quebec, Ontario and British Columbia - Stats Canada

16% of Canada's population is over 65 and many Canadians are set to retire in the next five years - Pierre Cleroux BDC



Designed to identify specific workforce labour gaps, train up to 300 potential employees and match them with available job opportunities within Northern Ontario's tourism sector.

FOR MORE INFORMATION:
destinationnorthernontario.ca/tsnn/

GROWTH OPPORTUNITIES

Growth in employment opportunities, throughout the pandemic, were seen in industries like **finance, insurance, real estate and other fields** where the transfer of work from office to home could be achieved seamlessly.



STRUGGLING INDUSTRIES

Industries such as **hospitality and food services, retail trade, transportation, and recreation and tourism** experienced employment contraction and continue to struggle finding workers as the economy emerges from the economic strains of COVID-19.



INDUSTRY HEALTH CARE:

40,800
JOB VACANCIES

Health care job vacancies increased by 40,800 from the Q2, 2019 to Q2, 2021. This accounts for **1 in 7** job vacancies in Canada.



Registered nurses and registered psychiatric nurses saw the **LARGEST JOB VACANCY INCREASES** with nearly 50% of the vacancies open for 90 days or longer.



Anecdotal evidence suggests COVID-19 burn out rates and stress related retirements may be **KEY CONTRIBUTORS** to vacancy numbers and the existence of hard to fill positions.

The Labour Market Group is funded by:



NATIONAL OCCUPATIONAL CLASSIFICATION (NOC) 2021 VERSION 1.0

The publication of the National Occupational Classification (NOC) 2021 is the **thirtieth anniversary of the standard occupational classification system** and it introduces a major structural change.

CLICK THE LINK BELOW FOR DETAILS

<https://www23.statcan.gc.ca/imdb/p3VD.pl?Function=getVD&TVD=1322554>



INDUSTRY MANUFACTURING AND CONSTRUCTION:



65,900

JOB VACANCIES

Statistics Canada reported the above number of manufacturing job vacancies in Q2, 2021 representing the highest such numbers since 2015.



Vacancies in the construction industry increased to 62,600 in Q2, 2021 representing the single largest increase in the field since 2015.



The **BIGGEST** subset increases were seen in:

- Masonry
- Painting
- Carpentry
- Labourers
- Electrical work
- Construction trade helpers



Increases in vacancies were stretched across a number of subsectors with the **LARGEST INCREASES** felt in food manufacturing/meatpacking facilities and wood product manufacturing.



Canadian Meat Council reports there are currently 4,000 empty butcher stations at meat processing facilities across Canada which translates into a 10% vacancy rate.

INDUSTRY RETAIL TRADE:



84,300

JOB VACANCIES

In Q2, 2021 retail trade saw job vacancies increase to the above number.



COVID-19 HAS HAD A NEGATIVE IMPACT on the number of **new foreign workers entering the economy.**

Foreign workers are an **important part of the employment mix when it comes to filling vacancies** due to retirement, stress related leaves and those leaving industries for other employment.

By Occupation:

- retail salespersons;
- shelf stockers;
- retail clerks;
- and those filing orders



were among the top 10 areas realizing the **BIGGEST VACANCY GAINS** from Q2, 2019 to Q2, 2021.

HELP WANTED signs can be seen in retail locations across Canada with little indication they will be coming down any time soon.



INDUSTRY TRUCKING:



18,000

AVERAGE JOB VACANCIES

Trucking HR Canada, a non-profit organization addressing industry issues reported an average of 18,000 driver vacancies in Q2, 2021.

Recent reports show trucking industry vacancy rates at the end of 2020 were:



A contributing factor is the retirement of older truck drivers with few qualified drivers entering the field.



The **LONGER TERM IMPACT** to the economy due to vacancies in the trucking industry are sure to be felt across all sectors where delivery by truck is a requirement from retail to food services to fuel delivery.

Questions or concerns? Feel free to contact us at info@thelabourmarketgroup.ca

T. 705.474.0812
Toll Free 1.877.223.8909
F. 705.474.2069

101 Worthington St. East
Suite 238
North Bay, Ontario

The Labour Market Group is funded by:



MONTHLY JOBS REPORT

AUGUST 2021

The Labour Market Group
Guiding partners to workforce solutions.

DISCLAIMER: The Labour Market Group is pleased to present the August jobs report utilizing a new, more robust data collection system. As of August 2021, this new system applies different methodologies and targeted variables to the jobs data than in previous reports. Enhancements will continue throughout 2021 which may result in changes in LMG's reporting; especially when exploring year-over-year comparisons. Over 12 additional data sources are being utilized to collect job numbers, hence the significantly larger job counts. Comparisons to the previous month will not be reported in this edition due to the utilization of these new collection method techniques.

NIPISSING DISTRICT

There were 691 job postings recorded for Nipissing district in the month of August. 367 Unique employers posted jobs in August; more than double than what was recorded by LMG's previous tool the month prior.



691

TOTAL NUMBER
OF JOB POSTINGS



OF THE 691
JOB POSTINGS

100%
Were collected from
online sources.



17.7% (122)
Were requiring a
bilingual individual.

PARRY SOUND DISTRICT

There were 210 job postings recorded for the Parry Sound district in the month of August. 125 Unique employers posted jobs in August; significantly more than what was recorded by LMG's previous tool the month prior.



210

TOTAL NUMBER
OF JOB POSTINGS








OF THE 210
JOB POSTINGS

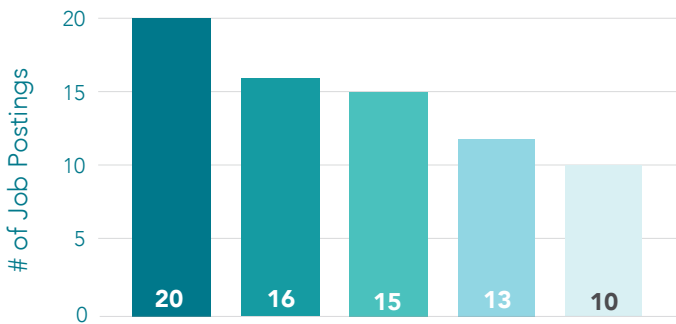
100%
Were collected from
online sources.



8.6% (18)
Were requiring a
bilingual individual.

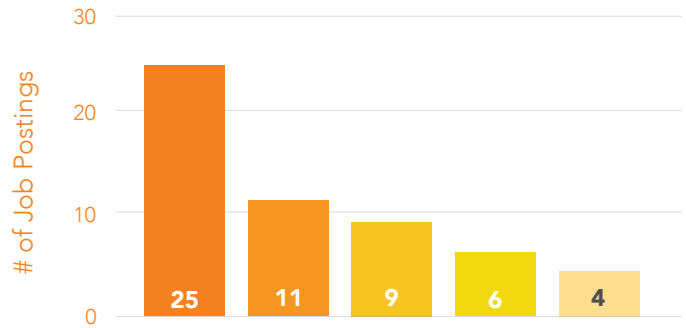
TOP 5 EMPLOYERS POSTING JOBS

-  North Bay Regional Health Centre
-  Near North District School Board
-  Nipissing University
-  Canadore College
-  Ontario Northland



TOP 5 EMPLOYERS POSTING JOBS

-  West Parry Sound Health Centre
-  The Home Depot - Parry Sound
-  Walmart - Parry Sound
-  Near North District School Board
-  Adams Bros. Construction



TOP 5 INDUSTRIES HIRING (NAICS)

1 **19.1%**
of all job postings

Retail Trade (NAIC 44-45)



Top 5 Positions

- 40** Retail Sales Associate / Customer Service
- 8** Cashier
- 8** Pharmacy Assistant
- 7** Grocery Clerk
- 3** Pharmacist


- 2** 17.5% : Health Care & Social Assistance (NAIC 62)
- 3** 6.5% : Accommodation & Food Services (NAICS 72)
- 4** 8.4% : Manufacturing (NAICS 31-33)
- 5** 6.7% : Professional, Scientific & Technical Services (NAICS 54)

The Retail Trade (NAICS-44-45) industry saw the greatest number of job postings in August with 19.1% (132) of the overall share amongst all major industry classifications. This industry also saw the largest month-over-month increase; +8.1%. The largest month-over-month decrease amongst all major industry classifications of -7.3% was seen in the Accommodation and Food Services (NAICS-72) industry which made up 10.1% of the job postings in August.

TOP 5 INDUSTRIES HIRING (NAICS)

1 **28.6%**
of all job postings

Health Care & Social Assistance (NAIC 62)



Top 5 Positions

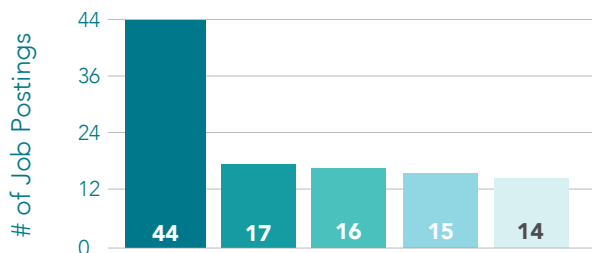
- 6** Registered Nurse
- 2** Registered Practical Nurse
- 2** Physiotherapist
- 2** Housekeeper
- 2** Cook / Kitchen Worker

- 2** 18.1% : Retail Trade (NAICS 44-45)
- 3** 9% : Accommodation & Food Services (NAICS 72)
- 4** 8.1% : Manufacturing (NAICS 31-33)
- 5** 6.7% : Construction (NAICS 23)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in August with 28.6% (60) of the overall share amongst all major industry classifications. This industry also saw the largest month-over-month increase of +8.2% change in job posting share from the previous month. The largest month-over-month decrease occurred for the Accommodation and Food Services (NAICS-72) industry with a job posting share drop of -23.2% from the previous month to make up 9% of the postings in August.


TOP 3 OCCUPATIONAL CATEGORIES (NOC)

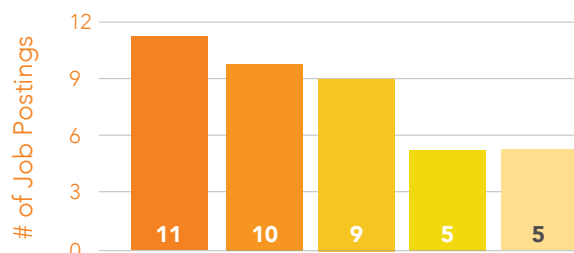
1 **33.1%** Sales & Service (NOC 6) 




- Retail Sales Associate
- Food Service Worker
- Cleaner / Housekeeper
- Cook / Kitchen Worker
- Cashier

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

1 **32.9%** Sales & Service (NOC 6) 




- Retail Sales Associate
- Cook / Kitchen Worker
- Cleaner / Housekeeper
- Cashier
- Food Service Worker / Barista

2 **15.9%** Trades, Transportation & Equipment Operators (NOC 7) 

- Driver - AZ/DZ/Truck (17)
- Driver - Delivery/Courier/Bus (11)
- Lube and Tire Technician (7)
- Automotive Service Technician (6)
- CNC Machinist / Programmer (6)

2 **14.8%** Health Care & Social Assistance (NAIC 62) 

- Registered Nurse (7)
- Pharmacist / Pharmacy Assistant (6)
- Laboratory Assistant (2)
- Registered Practical Nurse (2)
- Health Screener - COVID (2)

3 **14.2%** Education, Law & Social, Community & Government Services (NOC 4) 

- Early Childhood Educator (8)
- Education Assistant (8)
- Personal Support Worker (7)
- Professor (College) (5)
- Teacher (University) (4)

3 **14.3%** Education, Law & Social, Community & Government Services (NOC 4) 

- Personal Support Worker (6)
- Educational Assistant (3)
- Early Childhood Educator / Child Care Worker (3)
- Teacher - Secondary School (3)
- Addictions Counsellor (2)

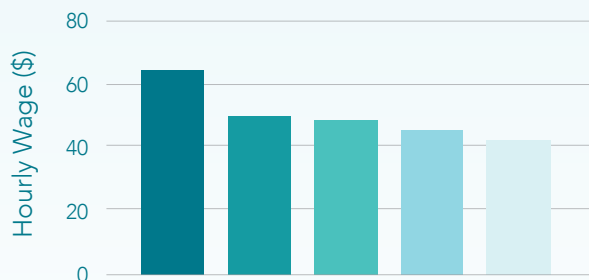
Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 33.1% (229) of all postings in August when compared to the major occupational classifications. Health (NOC-3) based occupations saw the largest month-over-month increase of +2.9% amongst all major occupational classifications; making up 6.8% of the job postings in August. Inversely Manufacturing and Utilities (NOC-9) based occupations saw the largest month-over-month decrease of -5.9% to make up 3% of the postings in this month.

Sales and Service (NOC-6) based occupations represented the largest number of job postings with 32.9% (69) of all postings when compared to the major occupational classifications. This occupational classification also saw the largest month-over-month decrease in job posting share of +17.1%. The largest month-over-month increase in job posting share representation of +14.8% was for Health (NOC-3) based positions; making up 14.8% of the posting in August.

TOP 5 HOURLY WAGE VACANCIES



\$65.00 Pharmacist
@ Marshall Park Pharmasave



\$50.00 Nurse Practitioner
@ Sykes Assistance Services Corporation

\$49.94 Nurse Practitioner - Primary Health Care
@ Mattawa Hospital

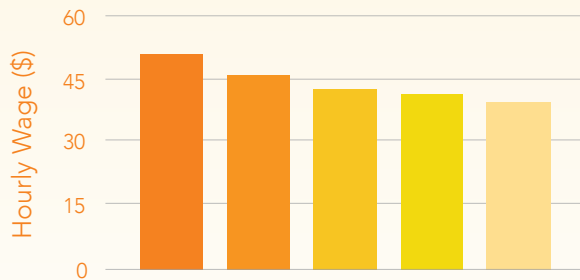
\$44.00 Manager - Child And Youth Mental Health Services
@ Hands TheFamilyHelpNetwork.ca

\$41.27 Laboratory Coordinator
@ Mattawa Hospital

TOP 5 HOURLY WAGE VACANCIES



\$48.56 Area Program Manager
@ Canadian Mental Health Association - Muskoka Parry Sound Branch



\$45.82 Speech Language Pathologist
@ One Kids Place Children's Medical Treatment Center of North East Ontario

\$43.87 Physiotherapist
@ One Kids Place Children's Medical Treatment Center of North East Ontario

\$42.47 Registered Nurse
@ Eastholme Home for the Aged

\$40.00 Landscape Technician
@ Lawson Landscapes

TOP 3 ANNUAL SALARY VACANCIES

\$289,415

Associate Dentist
@ Gateway Dental

\$150,000

Associate Veterinarian
@ Bay City Animal Hospital

\$120,000

Project Manager Real Estate & Facilities
@ BrokerLink - North Bay



Lowest Annual Salary \$28,000

Early Childhood Educator
@ The Lindsay Weld Centre for Children

TOP 3 ANNUAL SALARY VACANCIES

\$110,000

Operations Manager
@ Weeks Construction Inc.

\$99,046

Information Management & Information Technology Advisor
@ Ministry of Northern Development, Mines, Natural Resources and Forestry

\$91,000

B2B Tech Public Relations Specialist (Remote)
@ HCI Marketing and Communications Inc.



Lowest Annual Salary \$35,000

Housekeeping Room Attendant
@ Comfort Inn Parry Sound

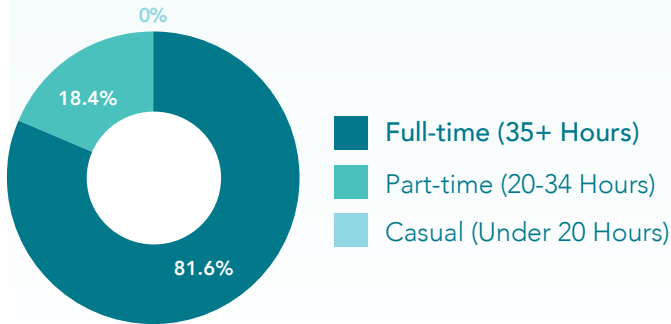
The average hourly wage in August for those postings which listed an hourly wage was \$21.49/hour. This is a notable increase; +14.8% (+\$2.77/hour), to the current 12-month average of \$18.72/hour. This increase is largely attributed to the new collection methodology which uses the higher value when a wage range is provided as opposed to the lower end which was previously utilized for our study. Of the 299 postings which listed an hourly wage 12.4% (37) were listed at the provincial minimum wage of \$14.25/hour. For postings that listed an annual salary the average was \$57,451.13/year. This figure is slightly above; +8.4% (+\$4,470.35/year), the current 12-month average of \$52,980.78/year.

The average hourly wage in August for those postings which listed an hourly wage was \$17.61/hour. This figure is significantly below; -9.3% (-\$1.81/hour), the current 12-month average of \$19.42/hour. Of the 82 postings which listed an hourly wage 9.8% (8) were listed at the provincial minimum wage of \$14.25/hour. For postings that listed an annual salary the average was \$39,718.25/year. The current 12-month average is \$43,772.15/year.

FULL-TIME / PART-TIME BREAKDOWN

81.6% of listings in August

81.6% of the listings in August indicated that the employment offered would be classified as full-time.

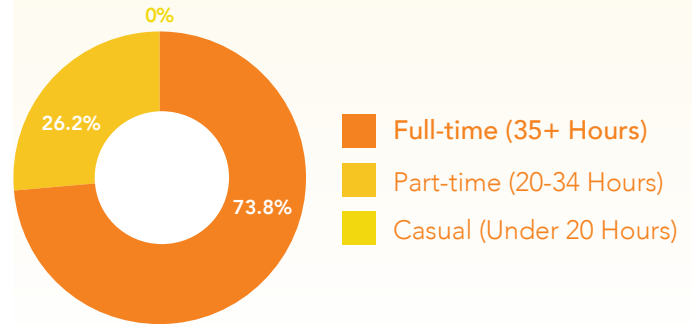


691 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

73.8% of listings in August

73.8% of the listings in August indicated that the employment offered would be classified as full-time.

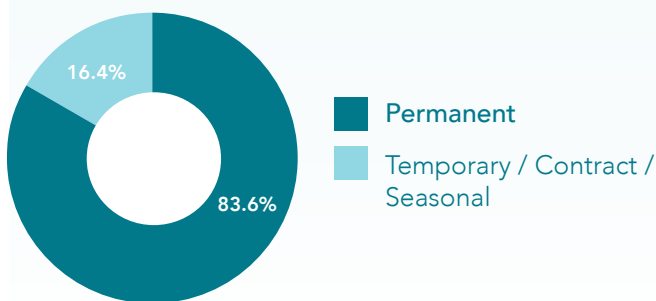


210 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

83.6% of listings in August

83.6% of the listings in August stated that the opportunity in question would be permanent.

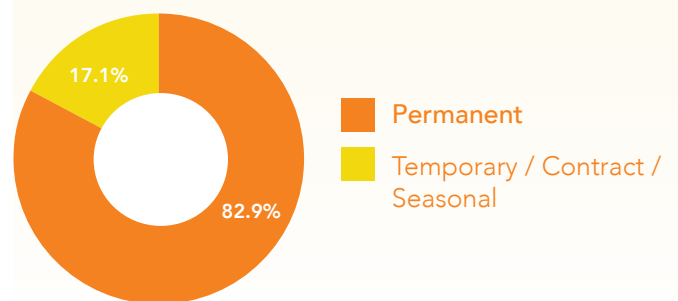


691 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

82.9% of listings in August

82.9% of the listings in August stated that the opportunity in question would be permanent.



210 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

10369918 Canada Corporation Contractor for FedEx Ground
1Courier Inc.
A&S Towing
A&W (McKeown)
A&W (Northgate Shopping Centre)
A.G. Electric LTD
Accounting Measures, CPA,
Professional Corporation
AECOM
AIDS Committee of North Bay and Area
AIM Kenny U-Pull
Airport Animal Hospital
Alex McKillop Tax Ltd.
Algonquin Nursing Home of Mattawa
Allison the Bookman
Alzheimer Society Sudbury-Manitoulin North Bay and Districts
Anishnabeg Outreach Training and Employment Inc
Apollo Transport
Ardene
Avison Electrical
Badger Daylighting
Banque Royale du Canada
Barry Hard Chrome Plating
Bartlett's Towing Inc.
Bath & Body Works
Bay City Animal Hospital
Bay Truck Stop
Bayland Property Management
Bee-Clean Building Maintenance
Bell
Benson Auto Parts
Berry Global / Fabrene Inc.
Best Buy Canada
Best Western North Bay Hotel & Conference Centre
Beyond Wireless Inc.
Binx Professional Cleaning
Blacktop
Blanchfield Roofing Co. Ltd.
Blue Seal Farm
Boart Longyear - North Bay
Boart Longyear - Sturgeon Falls
Body Back in Motion
Boutique Le Grenier
Boutique Marie Claire Inc
Brainworks
BrokerLink - North Bay
Bulk Barn Foods Limited
Burger King
Burger World
Caisse Alliance
Calvin Presbyterian Church - North Bay
Canada Clean Fuels
Canada Meat Group Inc
Canada Post - Postes Canada
Canadian Forces Morale and Welfare Services
Canadian Institute of Mining, Metallurgy and Petroleum
Canadian Mental Health Association - North Bay and Area
Canadore College-Aviation campus
Canadore College-Commerce Court
Canadore College-Main campus
Canarino Nissan
CannAmm
Canor Construction
CarePartners
CARQUEST Canada
Cash 4 You Corp.
Cash Money
CBI Health
Cementation Canada

Central Welding & Iron Works
Cervus Equipment
Champlain Dental
Charmed Aroma
Chartwell Retirement Residences
Cherry Hill Programs
Christian Horizons (CA)
Churchill's
CIBC - McKeown Ave.
CJ Limited - Charm Diamond Centres
Cogeco
Collge Boral
Columbia Forest Products Ltd
Comfort Inn Airport
Comfort Inn Lakeshore North Bay
Commonwealth Plywood Distribution
Community Living North Bay
Consolidated Homes Ltd
Contact North (North Bay)
Cosmoprof Canada
Country Style & Mr. Sub
Crisis Centre North Bay
CTS Canadian Career College
Dave's Heating and Cooling 2010 Limited
Dawson Shoes
Degagne Carpentry
Dentistry on Airport
Dentistry on Worthington
Designed Roofing Inc., Essential Exteriors & Northland Glass & Metal
District of Nipissing Social Services
Administration Board
Dollarama - North Bay
DSI Underground Canada Ltd.
Dynacare
Dynamic Dentistry
Dyno Nobel
Eastview Construction
Eclipse Stores Inc
Ed Seguin & Sons Trucking and Paving
EDO Dental
Elizabeth Fry Society of Northeastern Ontario
Emco Corporation #341
Empire Living Centre
Enbridge
Enterprise Rent-A-Car
Evergreen Landscaping
exp
Express Parcel
Fastenal
FDM4
Fire & Flower Inc
First Choice Haircutters | First Hair Group
FMI - Pizza Hut, KFC/ PFK, Taco Bell, Burger King and Panera Bread
Follett Company
Foot Locker
Foraco, Canada
Freightliner North Bay
Friends Forever Child Care Centre
G&P Welding and Ironworks
GardaWorld
Garderie Soleil
Gateway Dental
Gateway Housing Co-op
Gervais Restaurant & Tavern & Country Style
Donuts
Giant Tiger
Go Easy
Goodyear Canada Inc. (Retreading)
Gordon Food Service
Griffin Jewellery Designs
Groupe Dynamite Inc.
Guillevin International
Guy's Tire Sales Inc
Hair Designers
Hallmark

Hamelins Outdoor Power Equipment
Hands TheFamilyHelpNetwork.ca
Haskins Industrial Inc.
HeadWay Clinic Incorporated
Hearinglife Ltd.
Heartzap Safety Training & Equipment
Hemo Logistics Inc.
HGS - Canada
Highball Billiards
Holiday Inn Express & Suites North Bay
Home and Community Care
Supports Services
Home Instead
Homewood Suites by Hilton North Bay
Husqvarna Canada Corp
Hydro One Networks Inc
Idylltime Sports and Marine
Instacart
Ivan's Restaurant
J.L. Richards & Associates Limited
Jackman Flower Shop Limited
Jean M Savignac General Woodwork Ltd
Jiffy Lube
JT Sushi
Kal Tire
Kal Tire Mining Tire Group
Kendall, Sinclair, Cowper & Daigle
Kenmar Basement Systems
Kia North Bay
Kitchenomics
Kohltech Windows & Entrance Systems
KPMG LLP
L Brands
La Voyager Inc
Le centre de formation du Nipissing
Le Voyageur Inn
LHD Equipment
LifeLabs
Lifetouch
Little Wings Child Care
Lothouse Manufacturing (a Division of Brawo Brassworking Limited)
Lowell Security INC
Manitoulin Group of Companies
Marina Point Village
Mark's (Mindfield) - North Bay
Marshall Brothers
Marshall Park Pharmasave
Martel & Mitchell Physiotherapy
Maslack Supply
Mattawa Hospital
McDonald's (Lakeshore Drive / Walmart)
McDonald's (North Bay)
McDonald's (Parry Sound)
McDonald's (West Nipissing)
McDougall Insurance and Financial
McIntosh Perry
McLaren Security Inc.
MCS Delivery
Metal Fab Ltd.
Metis Nation of Ontario
MetricAid
Metro
Michael Hill
Michaels
Miller Technology Incorporated
Mincon Canada
Ministry of Energy, Northern Development and Mines
Ministry of Government and Consumer Services
Ministry of the Attorney General
Ministry of the Solicitor General
Ministry of Transportation
Mister Transmission
Molly Maid
Moore's

Motion
Motion Industries
Mountain Warehouse
Mr Transmission
Mr. Junk
Muskoka Auto Parts Limited
Native Education and Training College
Native People of Nipissing Non-Profit
Residential Development Corporation
Near North District School Board
Nedco Ontario
Neddy's North Bay Hyundai
Neptune Security Services
New North Exteriors
New North Exteriors Inc
Nijjaansinaanik Child and Family Services - North Bay
Nipissing Mental Health Housing and Support Services
Nipissing Propane and Appliances
Nipissing Transition House
Nipissing University
Nipissing Wellness Ontario Health Team
Nipissing-Parry Sound Catholic District School Board
No Frills - Mike and Lori's
NOLL ClimateCare
North Bay & District Multicultural Centre
North Bay & District Society for the Prevention of Cruelty to Animals
North Bay City
North Bay Cycle and Sports
North Bay Food Bank
North Bay Golf & Country Club
North Bay Guardian Pharmacy
North Bay Humane Society
North Bay Jack Garland Airport
North Bay Mat Rental Ltd
North Bay Museum
North Bay Regional Health Centre
North Bay Toyota
North Ontario Food Sales
Northern Honda
Northern OK Tire
Northern Pallet Products
Northern RV
Northern Shores Pharmacy
Northern Smiles Dental
OCP Construction Supplies
One Kids Place Children's Medical Treatment Center of North East Ontario
One Plant
Ontario Northland
Ontario Public Service
Outstanding Services
P&G Auto Parts
Paragon Bay Group Ltd.
Paramed Home Health Care
Partner's Billiards and Bowling
Paterson Group Inc.
Pearle Vision
Peter Conti Custom Woodworking & Design
PHARA
Pilot Diamond Tools Ltd.
Pool Doctor Plus Inc
Postmedia Network Inc.
Praxair Distribution, Inc.
Premier Mining Products
Purrolator
Quality Inn North Bay
Rahnmet
Ramada Pinewood Park Hotel and Resort
RapidScreen Inc
Raven and Republic
Recipe Unlimited Corporation - Harvey's
Recipe Unlimited Corporation - Montana's
Recipe Unlimited Corporation - Swiss Chalet

ALL EMPLOYERS WITH POSTINGS IN MONTH continued

Redpath Mining Contractors and Engineers
Reed Forestry
Reitmans Lte/Itd
REvolve Cycle
Rexall
Rock Landscaping
Roofmart
Royal Bank of Canada
SafeSight Exploration Inc.
Sally Beauty Canada
Sangster Law
Savage Ford Sales Limited
Savers Thrifts Stores
Scotiabank - North Bay
Service 1 Mufflers & More
Service Berry Cleaning
Shoppers Drug Mart - Cassells St.
Shoppers Drug Mart - Josephine St.
Shoppers Drug Mart - Lakeshore Dr.
Shoppers Drug Mart - Worthington St.
Shutterfly
Sienna Living - North Bay
Sleep Country
Sobeys
Speedy Auto Service
Spirit Halloween
Stantec
Staples Canada
Stock Transportation
Super 8 Hotel
Sword Management
Sykes Assistance Services Corporation
Syl's Neighbourhood Kitchen
T&T Sprayfoam
Taco Bell
Taylormaid
Tbooth Wireless
TD
TD Bank - Main St. (North Bay)
The Body Shop
The Brick North Bay
The Children's Aid Society of the District
of Nipissing and Parry Sound
The Erb Group of Companies
The Home Depot - North Bay
The Lindsay Weld Centre for Children
The North Bay Daycare and Learning Centre
The Sisters of St. Joseph of Sault Ste. Marie
The Skyline Group of Companies
The Source Electronics Inc. - North Bay
The Submarine Place
Tim Hortons - North Bay
Tip Top Tailors
Titan Building Services
Titanium Transportation Group Inc.
Total Cabinet Modules
Touch Animal Rehabilitation
True North Chevrolet Cadillac Ltd.
True North Motor Sports
Twiggs (Cartier)
Valois Motel & Restaurant
Value Village
Van's Delivery, Moving and Storage
Vaughan Paper Products Inc
Victim Services of Nipissing District
Victoria Order Of Nurses
Vista Radio Ltd
VON Canada (Ontario)
VON Canada (Ontario) - North Bay
Voyageur Aviation Corp
VS Accounting
Wacky Wings
Waggy Tails Resort
Walmart - North Bay
Wendy's Restaurants - Lakeshore Drive
Wendy's Restaurants - McKeown Ave
West Nipissing General Hospital
Westwind Forest Stewardship Inc.

Wine Rack
Winners
Wolseley
YMCA of Northeastern Ontario
Zedd Customer Solutions



PARRY SOUND DISTRICT

1886 Lake House Bistro
AA Cleaning Services
Adams Bros. Construction
Almaguin Highlands Community Living
Almex Group
Bell
Bobcat of Parry Sound Ltd.
Campbell Painting
Canada Post - Postes Canada
Canadian Addiction Treatment Centres
Canadian Mental Health Association -
Muskoka Parry Sound Branch
Canadian Shield Health Care Services Inc.
Canadian Tire - Parry Sound
CarePartners
Cedarland Homes Ltd.
Claridge Maintenance In.c
Comfort Inn Parry Sound
Community Living Parry Sound
Conseil scolaire public du Nord-Est de
l'Ontario
Contact North (Parry Sound)
Copperhead Distillery and Spirits
Corporation of the Township of Seguin
Country Haven Acres
Crofters Food Ltd
Dairy Queen - Parry Sound
Dales Lawn Care Plus
Di Salvo's Bella Cucina and Family Style Meals
Dollarama - Parry Sound
Dominos Pizza
Dynacare
East Parry Sound Community Support
Services
Eastholme Home for the Aged
Enterprise Holdings
Enterprise Rent-A-Car
Gardens of Parry Sound Retirement
Residence
GGB Exhaust Technologies
Gilroy's Tire Sales & Service
Gord's Excavation
Haliburton Forest & Wild Life Reserve
Hart Store (Parry Sound)
HCI Marketing and Communications Inc.
Heritage Windows and Doors Inc
Home Instead
Homewood Health
Iron Design Welding
Jolly Roger Inn & Resort
Kidron Janitorial Corp
KPMG LLP
Lakeside Cottage Care
Lawson Landscapes
LCBO - Port Loring
Lifemark Health Group
Lothouse Manufacturing (a Division of
Brawo Brassworking Limited)
Lulu's Bar
Made 2 Kleen
Mark's (Mindfield) - Parry Sound
Marshall Well Drilling
McDonald's (Parry Sound)
Ministry of Northern Development,
Mines, Natural Resources and Forestry

Ministry of the Solicitor General
Near North District School Board
Nijjaansinaanik Child and Family
Services - Parry Sound Area
No Frills - Harry's
Northern Living Kitchen & Bath
One Kids Place Children's Medical
Treatment Center of North East Ontario
Ontario Public Service
Osprey Links Ltd.
Parry Air Heating & Cooling
Parry Sound Auto Parts Inc.
Parry Sound Golf & Country Club
Parry Sound Ready Mix
Parry Sound Taxi
PatternStone Inc.
Phoenix Building Components Inc
Pine River Institute
Plan A Long Term Care Staffing
and Recruitment
Pollard Ida Pharmacy
Port Carmen Marina
Powassan Public Library
Red Canoe Restaurant
Riverview Dental Centre
Rose Point Marina
Royal Bank of Canada
Royal Canadian Legion - Branch 445
Scotiabank - Parry Sound
Scotiabank - Powassan
Serenity Senior Residence
Shoppers Drug Mart - Parry Sound
Smart Movers
Starbucks - Parry Sound
Superior Propane
Synterra Security Solutions LP
Tangerine
TD
Terrace Suites
The Fork Chip Stand
The Friends
The Home Depot - Parry Sound
The Sarjeant Company
The Source Electronics Inc. - Parry Sound
Tim Hortons - Burks Falls
Town of Parry Sound
Township of The Archipelago
TreeWiseGuys
Trestle Brewing Company Limited
TULLOCH Engineering
Vianet
Voyageur Quest
W.S. Morgan Construction Limited
Walmart - Parry Sound
Wasauksing First Nation-Health Department
Weeks Construction Inc.
West Nipissing General Hospital
West Parry Sound Health Centre
WS Morgan Construction Ltd
YMCA of Simcoe/Muskoka
Youthdale Treatment Centres



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by The Labour Market Group. Each month we compile a list of jobs that were posted or advertised through a variety of sources in our community. This report provides current, key information about job postings in the Nipissing & Parry Sound districts. Job postings were gathered online from www.jobbank.gc.ca, www.indeed.ca, and www.wowjobs.ca, and the North Bay & District Jobs Facebook page. They were also gathered from our local newspapers including: Almaguin News, Parry Sound North Star, North Bay Nugget, Mattawa Recorder, and West Nipissing Tribune. The job postings in this study are by no means an exhaustive list of every available job during the collection period. It is simply a tally of jobs posted from the sources listed above. For more clarification on the collection process of this Jobs report, please contact info@thelabourmarketgroup.ca. We would be more than happy to review our process with you!

² Includes placement agencies, employment service providers and temporary agencies postings which could otherwise fall under other industries but actual employers are unknown at this time.

³ HGS and Zedd both post very frequently and state they are looking for large numbers of employees. As a result only 1 posting for each was considered

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
Toll Free: 1-877-223-8909
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.



F.

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Corporate Services Department
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Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

November 15, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on October 18, 2021, passed the following resolution regarding liquor licence sales and patio extensions:

"WHEREAS the Covid-19 pandemic has been both a health crisis and an economic crisis; and,

WHEREAS the Alcohol and Gaming Commission of Ontario (AGCO), an agency of the Province of Ontario, regulates licensed establishments; and,

WHEREAS the requirements for temporary extension of a liquor licence sales and temporary patio extensions have been relaxed throughout the pandemic, including downloading of certain approvals to the municipality, and proved beneficial to business operators; and,

WHEREAS the Downtown Kitchener BIA has invested \$600,000 into new downtown restaurant patios and the Belmont Village BIA invested in creating a new pedestrian-only patio experience; and,

WHEREAS the City of Kitchener has provided \$100,000 in business recovery grants to support Kitchener restaurants in adapting their patios to respond to the pandemic; and,

WHEREAS the City of Kitchener has developed a seamless system for approving patio expansion during the pandemic, supporting more than 60 restaurant owners across the city; and,

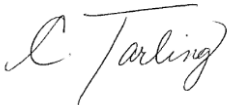
WHEREAS the City of Kitchener would like to provide further opportunities for helping strengthen our economy, continue to support local businesses, and have successfully managed the new licensed-area extension approvals delegated to the municipality;

THEREFORE BE IT RESOLVED that the City of Kitchener strongly encourages the Province of Ontario to continue the relaxed regulations in perpetuity, including, but not limited to, the following: i) permitting extensions of licensed areas without requiring AGCO approval, subject to municipal authorization; and, ii) flexibility on the requirements for demarcation of the limits of a patio, such as not requiring a prescribed physical barrier;

THEREFORE BE IT RESOLVED that should the AGCO propose to complete a comprehensive review of the temporary extension of a liquor licence sales and temporary patio extension regulations, The City of Kitchener wishes to volunteer to participate in any pilot programs that would allow the current regulations that are in effect until 3:00 a.m. on January 1, 2022 to be maintained, as the City would like to continue to show support to our local businesses;

THEREFORE BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Premier of Ontario, Tom Mungham, Chief Executive Officer, AGCO, the Association of Municipalities of Ontario, Federation of Canadian Municipalities and all other municipalities in Ontario."

Yours truly,



C. Tarling
Director of Legislated Services
& City Clerk

c: Tom Mungham, Chief Executive Officer, AGCO
Monika Turner, Association of Municipalities of Ontario
Joanne Vanderheyden, President, Federation of Canadian
Municipalities
Ontario Municipalities

OMERS Bulletin

November 15, 2021

This bulletin includes important information in response to letters that have been sent to municipal Councils by CUPE Ontario regarding OMERS investment performance

There is nothing more important to OMERS than our commitment to members and employers. We recognize the significance that having a lifelong, secure and reliable stream of pension income has on members when they retire. Canada's jointly sponsored public sector pension plans, including OMERS, are leaders in governance, plan design and investment expertise. We have positive and far-reaching impacts on society, beyond the members we serve.

OMERS Economic Impact

OMERS helps generate significant economic activity in Ontario – through OMERS retirees' spending and through our operations and the investments we make in local communities across Ontario. This includes approximately \$5 billion in pension payments made annually to over 180,000 retirees. Throughout OMERS almost 60-year history, we have consistently paid pensions on time, and as promised.

OMERS activities support one of every 64 jobs across Ontario, including 118,000 jobs across all rural regions, and lead to \$12 billion in gross domestic product.

We have partnered with the Canadian Centre for Economic Analysis (CANCEA) to measure OMERS economic impact, and we will be sharing some additional findings from a new report through our Q4 newsletters to members, employers and stakeholders.

We know that OMERS activities support one of every **64 jobs** across Ontario, including **118,000 jobs** across all rural regions, and lead to **\$12 billion** in gross domestic product.

OMERS is proud to be amongst the Canadian public sector pension plans that are held in high esteem around the world, far beyond this country's borders. As a 2017 World Bank Group study notes, "Canada is home to some of the world's most admired and successful public pension organizations...Over the past three decades, a 'Canadian model' of public pension has emerged that combines independent governance, professional in-house investment management, scale, and extensive geographic and asset-class diversification."

OMERS Credit Ratings

Our credit ratings were affirmed by four rating agencies earlier this year, with Fitch Canada including in their credit report that OMERS AAA rating reflects our "solid long-term investment track record... [and] strong corporate governance", among other qualities.

AAA	AAA	Aa1	AA+
DBRS	Fitch	Moody's	S&P

Comparison of OMERS Results Against Other Pension Plans

OMERS investment strategy is designed to earn stable long-term returns, to meet our specific pension liabilities, while operating within a professional risk appetite that will meet the needs of our pension plan. Other pension plans have their own plan demographics, design features, risk appetite, liabilities and funded status – and some of these differ significantly from OMERS. As a result, comparing OMERS results against those of other pension plans is not the right focus because it necessitates taking information out of context and does not present a complete and fair comparison.

In the municipal context, an analogy would be comparing property taxes across municipalities: they all have a different set of circumstances. While it's important to be aware of other property tax rates across Ontario, municipalities will set their property taxes based on their own set of circumstances – their own needs to finance the delivery of public services to their residents.

We believe that our performance should be assessed against our own benchmarks, which are set annually by the Administration Corporation (AC) Board, and consider our specific pension liabilities, risk appetite, and the trade-offs between risks and returns. We align these benchmarks with OMERS objective of providing sustainable, affordable and meaningful pensions over the long term.

These benchmarks form the basis of our disclosures in our publicly available [Annual Report](#).

Investment Results

Over the 10-year period leading up to 2020, OMERS investment portfolio averaged an annual return of 8.2%, and 8.5% for the five- and three-year period. In 2019, OMERS delivered an 11.9% return.

We have previously shared that we were not pleased with our 2020 investment results. The effects of the global COVID-19 pandemic negatively impacted our portfolio in 2020, contributing to an investment return net of expenses of -2.7%. The factors contributing to these results are outlined in our [Annual Report](#) and include the following:

- widespread lockdowns which severely affected the business- and consumer-facing investments;
- the loss in value of OMERS portfolio of high-quality public equities in early 2020, which did not fully recover during the market rally in the latter part of 2020; and
- the actions we took proactively to enhance and protect the Plan's liquidity from further possible adverse market events achieved their objectives but resulted in currency losses.

In addition to these three factors, long-term bond yields fell steeply in March and April, leading to strong returns for those assets. OMERS prioritizes short-dated, higher-yielding credit investments, with only a small allocation to long-term bonds, whose fair values can be volatile and whose low (or even negative) cash yield is not enough to meet our long-term investing hurdle rate. Accordingly, our 2020 returns did not materially benefit from these types of gains.

As published in our mid-year financial results, this situation has reversed and we earned \$9.2 billion of net investment income in the first six months of 2021.

Mid-Year Financial Results as of June 30, 2021

In August 2021, we released our mid-year investment update for the first time, which is available at [omers.com](https://www.omers.com). For the first six months of the year, we earned a net return of 8.8%, and net assets grew by \$9 billion to \$114 billion. Further, over the **12 months** ended June 30, 2021, the Plan earned a net investment return of **18.2%**.

We expect the positive results to date in 2021 will continue for the remainder of the year, provided equity markets remain stable. The AC Board and the OMERS leadership team strongly believe we have the investment expertise and strategy in place to continue to achieve long-term returns consistent with our objectives.

For the first six months of the year, we earned a net return of 8.8%, and net assets grew by \$9 billion to \$114 billion. Further, over the **12 months** ended June 30, 2021, the Plan earned a net investment return of **18.2%**.

OMERS Governance Model

It is important for you to know that in 2012, pursuant to the *Ontario Municipal Employees Retirement System Review Act, 2006*, an independent reviewer (“Reviewer”) was appointed by the Minister of Municipal Affairs and Housing to conduct a review of the operation of OMERS governance structure. The Reviewer confirmed the importance of having an independent, professional OMERS AC Board to oversee the investment performance of the Plan, among other matters.

Role of the Independent, Professional OMERS AC Board of Directors

OMERS investment strategy and execution is governed by the independent AC Board of Directors, whose professional members are nominated by OMERS sponsors, including two representatives nominated by CUPE. It is the AC Board’s responsibility to govern OMERS investment program, and it takes this duty very seriously.

AC Board of Directors Review of the 2020 Financial Results and Consideration of the Third-Party Review

Following the 2020 results, the AC Board undertook a thorough and extensive review of OMERS investment strategy and past decisions. George Cooke, the independent AC Board Chair, made the following comments on the matter earlier this year:

“OMERS investment program is governed by an independent expert board, whose members have been nominated by our sponsors. The board continually and thoroughly reviews investment performance, independent of management, utilizing external experts where appropriate. Following the 2020 results specifically, we undertook a thoughtful look at our investment strategy and past decisions with an open mind. We are confident in our strong new leadership team and have concluded that our current investment strategy is appropriate. An additional third-party independent review is not warranted.”

The Association of Municipalities of Ontario and Consideration of the Third-Party Review

OMERS leadership and OMERS AC and Sponsors Corporation (SC) Board appointees work closely with the Municipal Employer Pension Centre of Ontario (MEPCO) Board and AMO staff to ensure their issues and concerns are fully considered by the AC and SC Boards, and by OMERS leadership. We particularly focused on this positive working relationship during 2021 and had frank and constructive discussions about OMERS investment performance.

As a Plan Sponsor representing municipalities across Ontario, AMO has two qualified, professional representatives on the OMERS AC Board, overseeing the investment performance of the Plan. The City of Toronto, as OMERS largest employer, has a separate seat on the AC Board, also filled by a qualified professional.

More information is available in [MEPCO's August newsletter](#) and [MEPCO's November newsletter](#) in which AMO and MEPCO expressed confidence in OMERS Plan governance and administration.

In addition to AMO, other sponsors, including the Police Association of Ontario (PAO), Ontario Professional Fire Fighters' Association (OPFFA), Ontario Secondary School Teachers' Federation (OSSTF) and OPSEU, have also written to the OMERS AC Board Chair confirming their support for the independent AC Board of Directors to oversee OMERS investment performance. Following are excerpts from a letter sent by these sponsors to OMERS:

"...in our view, the ultimate responsibility for the performance of OMERS' investments lies with the Administration Corporation Board of Directors [the "AC Board"]. The AC Board is responsible for placing individuals in leadership roles at OMERS, evaluating their performance, assessing risk, and making key decisions with regard to the investment fund and its administration."

"We therefore would not support any position that would substitute the view of a single sponsor organization or a group of sponsor organizations for the view of the AC Board. This would undermine the independent nature of the AC Board and reduce their ability to properly hold OMERS staff to account."

OMERS has also provided information to the Ontario Municipal Administrators Association (OMAA), in response to questions they posed, which will be made available on their website.

Continuing Oversight and Governance of OMERS

To ensure the effective oversight and governance, and the proper functioning of the AC Board, it is critical that sponsor organizations continue to nominate directors with the expertise to independently evaluate and approve strategic investment choices and assess investment manager skill. AC directors are nominated by OMERS sponsors and appointed by the SC Board.

OMERS management and the AC Board will continue to review, refine and improve our disclosures as we gather feedback from stakeholders and as the reporting environment continues to evolve.

Conclusion

The role of governance and oversight of OMERS investment strategy resides in the hands of the independent AC Board. The AC Board has considered the request by CUPE Ontario for a third-party review of OMERS investment results and has determined that it is not warranted.

OMERS 2021 annual results will be released during the first quarter of 2022, and we welcome the opportunity to discuss our performance with employers, sponsors and stakeholders following this release.

At the same time, the Sponsors Corporation is undertaking the important work of reviewing the Plan against a shifting membership demographic to ensure that we are set up to deliver sustainable, affordable and meaningful pensions for generations to come.

We look forward to 2022 with humble confidence, as we celebrate OMERS 60th year of proudly serving members across Ontario.

If you would like to further discuss our investment results, our governance structure or require any additional information, please contact our Stakeholder Relations team at StakeholderRelations@omers.com.

We look forward to 2022 with humble confidence, as we celebrate OMERS 60th year of proudly serving members across Ontario.



North America's Railroad

NEWS RELEASE

CN SIGNS THE "BUSINESS AMBITION FOR 1.5°C" AND JOINS THE "RACE TO ZERO" CAMPAIGN

The Company commits to setting a 2050 net-zero target for its carbon emissions

CN's commitment is in line with the criteria and recommendations of the Science Based Targets initiative

Montreal, November 12, 2021 – CN (TSX: CNR) (NYSE: CNI) is proud to announce its commitment to setting a target in line with a 1.5°C scenario and to achieving net-zero carbon emissions by 2050. By doing so, CN is the first North American railroad to formally commit to having a net-zero target by joining the Business Ambition for 1.5°C and the United Nations' Race To Zero campaign.

After announcing important partnerships related to renewable fuels testing and the purchase of a battery-electric locomotive for a joint pilot last week, the Company continues to take meaningful steps towards reducing overall emissions and minimizing the impact of its operations.

"As a world-class transportation leader and trade-enabler, CN handles over C\$250 billion worth of goods and carries more than 300 million tons of cargo annually, and is proud to be moving all these products in a sustainable way. CN's pledge to net-zero carbon emissions by 2050 further builds upon our commitment to short-, medium- and long-term targets, robust and transparent climate change disclosures, and our goal to continue to lead our sector in the transition to a low-carbon economy. CN has a strong track record of fuel and carbon efficiency and, in 2020, achieved its best locomotive fuel efficiency ever – over 4% better than the previous record set in 2019 – which avoided approximately 275,000 tonnes of emissions. We will continue to decarbonize our operations and, in turn, will enable our customers to reduce their transportation supply chain emissions and support their and our growth in sustainable products and markets."

- Jean-Jacques Ruest, President and Chief Executive Officer

CN has been recognized as a leader in sustainability in the North American rail industry and has been a pioneer in the transition to a low-carbon economy, offering carbon-efficient transportation solutions to its customers. Since 1993, the Company has reduced its rail locomotive greenhouse gas (GHG) emissions intensity by 43%, thereby avoiding over 48 million tonnes of emissions. To this day, CN continues to lead the North American rail industry, consuming approximately 15% less locomotive fuel per gross ton-mile than the industry average.

“Sustainability is at the heart of how we conduct our business every day and defines our contribution to building a more sustainable future. CN recognizes the importance of collaborating with suppliers, governments, supply chain partners, academics, and cleantech providers in achieving an effective transition to net-zero emissions by 2050.”

- Janet Drysdale, Vice-President, Sustainability

In 2017, CN was amongst the first hundred companies globally to set an approved science-based target, and in 2021 it restated that target to reflect an increased level of ambition. CN recognizes the importance of mitigating and adapting its business to changing climate conditions. The Company’s Climate Action Plan and pledge to net zero both support the Paris Agreement.

In April 2021, the Science Based Targets initiative (SBTi) approved CN’s commitment to reduce scope 1 and 2 GHG emissions by 43% per million gross ton miles by 2030 from a 2019 base year, and to reduce scope 3 GHG emissions from fuel- and energy-related activities by 40% per million gross ton miles by 2030 from a 2019 base year. CN’s Climate Action Plan and 2030 target are focused on five key initiatives: investing in locomotive fleet renewals, increasing the use of fuel-efficient technologies, leveraging big data analytics, enhancing our operating practices, and expanding the use of cleaner fuels.

The Company has publicly reported its GHG emissions, climate change strategy, and year-over-year progress annually since 2009 through its CDP reports. CN’s Climate Action Plan and annual sustainability disclosures are aligned with rigorous international standards, such as the Global Reporting Initiative (GRI), the Sustainability Accounting Standards Board (SASB), the Greenhouse Gas Protocol, and the Task Force on Climate-related Financial Disclosures (TCFD). Further, CN releases its Delivering Responsibly sustainability report biennially. In 2020, the Company’s actions to reduce emissions, mitigate climate risks and to develop the low-carbon economy resulted in CN being one of only three Canadian companies listed on CDP’s prestigious Climate Change A List.

To learn more about how CN is working to build an environmentally sustainable future, please visit <https://www.cn.ca/en/delivering-responsibly/environment/>

To learn more about how CN has been recognizing and collaborating with customers and supply chain partners through the EcoConnexions Partnership Program since 2014, visit <https://www.cn.ca/en/delivering-responsibly/environment/ecoconnexions-programs/>

About CN

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada’s Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

To align with the most ambitious aim of the Paris Agreement and to what science dictates is necessary to reduce the destructive impact of climate change on human society and nature – to reach net-zero global emissions by 2050 at the latest in order to limit global warming to 1.5°C – CN is committing to set a long-term science-based target to reach net-zero value chain GHG emissions by no later than 2050 in line with the SBTi Net-Zero Standard, submit it for SBTi validation and publish it, all within a maximum of 24 months.

About the SBTi

SBTi is a collaboration between CDP, the United Nations Global Compact, World Resources Institute and the World Wide Fund for Nature that defines and promotes best practice in science-based target setting and independently assesses companies' targets. For more information, please refer to their website: <https://sciencebasedtargets.org/>.

-30-

Contacts:

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Investor Relations

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OMERS Response to OMAA Questions

1. Can you provide a description as to the general investment philosophy that OMERS follows when making investment decisions?

We have published a *Statement of Investment Beliefs*, available on our [website](#). Our investment strategies, governance framework and policies are guided by the values reflected in these investment beliefs and are designed to manage our funding risk and achieve returns and cash flows that meet our long-term financial obligations. Those beliefs articulate that OMERS specific pension liabilities are the key driver of our specific investment strategies. We also believe that a long-term investment horizon is an advantage, and therefore we can tolerate short-term volatility in asset values and returns. We believe that direct-drive, active management enhances investment results, and that our investment goals require us to assume risk and accept that periodic losses can arise.

We have also published our *Statement of Investment Policies & Procedures*, also available on our [website](#), which sets out long-term return expectations of 7%, as well as our strategic, long-term target asset mix and that we evaluate our investment performance relative to an absolute return, and in certain instances relative, benchmark.

Our [2020 annual report](#) outlines our specific investment approach for each asset class beginning on page 55.

2. With respect to the 2020 results, can you identify the primary investments that contributed to that loss and why? Can you also identify for those same primary investments, the forecasted performance for 2021?

The factors contributing to these results are outlined in our [Annual Report](#) and include the following:

- widespread lockdowns which severely affected the business- and consumer-facing investments;
- the loss in value of OMERS portfolio of high-quality public equities in early 2020, which did not fully recover during the market rally in the latter part of 2020; and
- the actions we took proactively to enhance and protect the Plan's liquidity from further possible adverse market events achieved their objectives but resulted in currency losses.

In addition to these three factors, long-term bond yields fell steeply in March and April, leading to strong returns for those assets. OMERS prioritizes short-dated, higher-yielding credit investments, with only a small allocation to long-term bonds, whose fair values can be volatile and whose low (or even negative) cash yield is not enough to meet our long-term investing hurdle rate. Accordingly, our 2020 returns did not materially benefit from these types of gains.

As published in our mid-year financial results, this situation has reversed and we earned \$9.2 billion of net investment income in the first six months of 2021.

For the first time, OMERS published in August a mid-year investment update. We reported a net investment return of 8.8% for the first six months of the year, which equates to net investment income of \$9.2 billion. At the time, we highlighted the following:

- **Public equities** earned more than \$4 billion, reflecting strong gains across the high-quality value stocks that are core to our portfolio;
- Our **private equity** investments delivered a double-digit return, due to the continued recovery of the businesses in our buyout portfolio, the ongoing success of our ventures and growth equity strategies, and the gain we generated through our agreement to sell Environmental Resources Management, a global provider of sustainability consulting services which we originally bought in 2015;
- Our **infrastructure investments** delivered consistent, strong performance, with stable operating income and higher valuations across our portfolio of large-scale businesses;
- Our **real estate** asset class recorded significantly improved performance, driven by strength in Oxford's industrial logistics and residential assets, gains in select office sectors, and progress on development programs;
- Foreign currency movements had a negative impact on our results, and reduced our return by \$0.9 billion, as the Canadian dollar strengthened relative to most of the other currencies in which OMERS invests. Our credit asset class return reflects most of this unrealized foreign currency loss for the period.

Our mid-year investment update is available on our [website](#).

3. What is the reason that OMERS does not report comparisons on its annualized long-term returns to its own benchmarks as it appears to be common practice with other pension plans?

It has not been OMERS practice to include comparisons of its long-term returns relative to its benchmarks in the annual report. This matter is being considered by the OMERS Administration Corporation (AC) Board as we continue to evolve our reporting.

4. At the July 14, 2021 meeting of the City of Toronto's General Government & Licensing Committee, the attached Resolution was passed. If OMERS has provided a response to the City of Toronto regarding the Resolution, could you please provide us with a copy? If no response has been provided as of yet, could you please update OMAA on when OMERS will be in a position to do so?

Representatives from the OMERS Administration Corporation Board of Directors and Sponsors Corporation Board of Directors, supported by OMERS leadership, will be attending the City of Toronto's Government & Licensing Committee meeting on November 30, 2021. OMERS will provide additional information following that meeting.

5. Given transparency is a core principle for municipal government, can you provide us with your reason for not agreeing to a third-party independent review of the OMERS investment program?

OMERS investment strategy and execution is governed by the independent AC Board of Directors, whose professional members are nominated by OMERS sponsors, including two representatives nominated by CUPE. The AC Board frequently and thoroughly reviews investment performance, independently from management, utilizing external experts when appropriate.

The AC Board of Directors is the independent body responsible for overseeing OMERS investment performance.

Following the 2020 results, the AC Board of Directors undertook a thorough and extensive review of the OMERS investment strategy and past decisions. The following are comments made by the independent AC Board Chair, George Cooke, on the matter:

“OMERS investment program is governed by an independent expert board, whose members have been nominated by our sponsors. The board continually and thoroughly reviews investment performance, independent of management, utilizing external experts where appropriate. Following the 2020 results specifically, we undertook a thoughtful look at our investment strategy and past decisions with an open mind. We are confident in our strong new leadership team and have concluded that our current investment strategy is appropriate. An additional third-party independent review is not warranted.”



J.

Premier Doug Ford
MPAC
AMO
(Sent via email)

November 18th 2021

Re: Concerns with the Continued Postponement of Property Assessments

Please be advised that on November 17th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Municipality of Mattice-Val Coté's resolution (attached) regarding the government of Ontario's decision to postpone the province-wide assessment update for the 2022 and 2023 taxation years.

Motion 17

Moved by Netty McEwen

Seconded by Muriel Wright

That Council supports item x of correspondence from the Municipality of Mattice – Val Coté regarding concerns with the continued postponement of the property assessment update, and directs staff to prepare a letter of support.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

A handwritten signature in black ink that reads "Erin Kwarciak".

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)

Bob Bailey, MPP Sarnia – Lambton

All Ontario Municipalities

The Corporation of the Town of Plympton-Wyoming

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939

www.plympton-wyoming.com

Page 202 of 229



RESOLUTION NO. 21-247

Moved by: Marc Dupuis
Seconded by: Steve Brousseau

WHEREAS the government of Ontario recently announced the continued postponement of the province-wide assessment update for the 2022 and 2023 taxation years, and;

WHEREAS this means that property values will continue to be based on the January 1, 2016 valuation date until at least 2024, and;

WHEREAS the Municipality of Mattice – Val Côté is aware of the important increase in property values throughout the province and within its own jurisdiction and;

WHEREAS the continued postponement of property valuation translates into a significant loss of taxation revenue for Municipalities;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté urges the government of Ontario to reconsider its decision and to direct MPAC to proceed with a province-wide assessment update in order for Ontario Municipalities to be able to collect property taxes based upon actual property values, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, to MPAC, to AMO, to all Ontario municipalities and to our federal and provincial government representatives, Carol Hughes and Guy Bourgouin.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-247, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 8th day of November 2021.

DATED at Mattice, Ontario
This 10th day of November 2021

Guylaine Coulombe



K.

November 19, 2021

Mayor Ann MacDiarmid
Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8

Dear Mayor MacDiarmid:

Re: Township of Seguin
Proposed Application for Minister's Zoning Order

Thank you for your letter and request for comments on the proposed development in the north-west corner of your municipality. I am writing on behalf of our Council, who reviewed your correspondence of November 4th, 2021 at our Committee of the Whole meeting held on November 18th, 2021.

A strategic priority for our Township is to strengthen and maintain relationships with all neighbouring municipalities. A further Township priority is to provide strong leadership through good governance, responsible decision making and open communication to encourage collaboration and develop solutions that are mindful of the interests of the region as a whole.

The Township of The Archipelago recognizes the need for additional housing to accommodate a range and mix of options within the West Parry Sound area. However, we have concerns with the use of Section 47 of the Planning Act, seeking a Minister's Zoning Order for the subject lands, as it does not allow for public engagement and open communication and collaboration on this important regional issue. It is our opinion that each individual Municipality is in the best position to approve development in their community rather than leaving it to the province.

Respectfully, prior to commenting on the proposal, the Township of The Archipelago recommends that there be more engagement and collaboration with all regional partners and the public. In addition, the Township requests any and all additional information on the proposal, including all background information and studies once available (i.e., planning justification, environmental, servicing options, endangered species, traffic impact, impacts to the Town of Parry Sound including various cross boundary issues).

We look forward to receiving additional information for review.

Sincerely,

Reeve Bert Liverance
Township of the Archipelago

cc. Mr. Scott Aitchison, MP
Mr. Norm Miller, MPP

Jason Inwood, Seguin CAO
West Parry Sound Municipalities

**Ministry of Northern
Development, Mines,
Natural Resources and
Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère du
Développement du Nord,
des Mines, des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



774-2021-241

November 24, 2021

His Worship George Comrie
Mayor
Municipality of Whitestone
21 Church Street
Dunchurch, ON P0A 1G0
mayor.comrie@whitestone.ca

Dear Mayor Comrie:

I am pleased to write to you regarding the Northern Ontario Resource Development Support (NORDS) Fund.

As I announced today, our government, through the new NORDS Fund, is investing \$15 million annually over the next five years in municipalities across Northern Ontario to help offset some of the impacts that resource development can have on local municipal and community infrastructure.

All 144 municipalities in Northern Ontario are eligible to receive funding under the new NORDS Fund to support investments in municipal and community infrastructure projects. Based on community size, an annual allocation has been identified for each municipality in Northern Ontario.

This new funding will complement existing funding streams available to municipalities for infrastructure projects. To help address and respond to municipal priorities, the NORDS Fund is flexible and will allow municipalities to stack with other programs, carry-over unused allocations year over year, and pursue partnerships with other northern municipalities to support regional projects.

I am pleased to confirm that Municipality of Whitestone's annual allocation is \$119,391.40. This annual allocation can fund projects that began on or after April 1, 2021.

You can begin submitting project information on December 7, 2021, through the Transfer Payment Ontario website available at www.ontario.ca/page/get-funding-ontario-government.

.../2

Dustin Turner, a Northern Development Advisor from my ministry's Regional Economic Development Branch, will reach out to you shortly to provide support, or to answer any questions you may have. Mr. Turner can also be contacted by telephone at 705-773-4217, or by email at dustin.turner@ontario.ca.

Our government remains committed to working with and supporting municipalities across Northern Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Rickford". The signature is fluid and cursive, with a large initial "G" and "R".

The Honourable Greg Rickford
Minister of Northern Development, Mines, Natural Resources and Forestry

NEWS RELEASE

Ontario Building Municipal Infrastructure in the North

Province sharing benefits of resource development

November 24, 2021

[Ministry of Northern Development, Mines, Natural Resources and Forestry](#)

THUNDER BAY — The Ontario government is providing \$15 million annually to northern municipalities to help support infrastructure projects over the next five years. The new Northern Ontario Resource Development Support (NORDS) Fund will share the benefits of mining and forestry with municipalities and complement existing funding streams for building infrastructure.

"Our government is delivering on our commitment to share the benefits of resource development with northern municipalities," said Greg Rickford, Minister of Northern Development, Mines, Natural Resources and Forestry. "Northern communities face unique realities, as do the industries and sectors that drive our northern economy. Programs such as NORDS are central to our vision for building strong northern communities, supporting economic development, and creating optimum conditions for businesses to thrive, grow, and create good jobs."

NORDS is part of the government's Building Ontario plan, a comprehensive plan to build transit, health, education, technology and municipal and community infrastructure across the province.

"Our government stands shoulder-to-shoulder with our northern municipalities, and today's announcement demonstrates how we will continue to ensure they have the resources they need to build strong communities," said Steve Clark, Minister of Municipal Affairs and Housing. "Our government's new NORDS Fund will help northern municipalities address unique local challenges and support sustainable long-term growth for residents and businesses."

"We understand the importance of supporting communities to help address their unique infrastructure needs and challenges," said Kinga Surma, Minister of Infrastructure. "Through the Ontario Community Infrastructure Fund (OCIF), our government is providing an additional \$1 billion over the next five years to support critical infrastructure in small, rural and northern communities. Thanks to important programs like OCIF and the new NORDS Fund, we are building the foundation for Ontario's economic recovery and prosperity across the province for today and for future generations."

Quick Facts

- All 144 Northern Ontario municipalities, as defined under the *Places to Grow Act, 2005*, will be eligible to receive NORDS funding.
- Funding allocations have been determined using household counts in each municipality.
- Funding for year one of the program will be distributed to eligible municipalities by March 31, 2022.
- Municipalities are encouraged to submit their projects for funding when the program opens on December 7, 2021.
- Ontario is investing an additional \$1 billion through OCIF to provide certainty and predictability to 424 small, rural and northern communities so that they can build and repair roads, bridges, water and wastewater infrastructure.

Quotes

"The Northwestern Ontario Municipal Association is overjoyed by Minister Rickford's announcement today of the Northern Ontario Resource Development Support Fund (NORDS). This investment will have a significant positive impact on communities in Northern Ontario. This will support sustainable growth and development and help our region recover post-pandemic. I am so pleased that the Ontario government has taken action to help municipalities fund infrastructure projects across Northern Ontario. We thank you for your continuous efforts and making this funding available to municipalities to better their communities."

- Wendy Landry

President, Northwestern Ontario Municipal Association

"The NORDS funding is very welcome. It will help communities address their impacted road networks. We were pleased to work with ministry staff and provide input in the development of this new funding stream. We are thankful that the Ford Government has listened to our members and provided much-needed financial assistance to them."

- Danny Whalen

President, the Federation of Northern Ontario Municipalities

Additional Resources

- [2021-22 Northern Ontario Resource Development Support Fund](#)

Media Contacts

Curtis Lindsay

Minister's Office

Curtis.Lindsay@ontario.ca

437-240-7317

Media Desk, Communications Branch

mediadesk.ndm@ontario.ca

437-778-3701

We have recently updated Ontario Newsroom Subscription. You may receive additional emails. If you would like to update your subscription preferences or unsubscribe, click the 'manage your subscriptions' or 'unsubscribe' links down below.



N.

Township of Wainfleet

“Wainfleet – find your country side”

November 23, 2021

SENT ELECTRONICALLY

RE: Correspondence – Resolution requesting Support for Federal and Provincial Funding of Rural Infrastructure Projects

Please be advised that at its meeting of November 16, the Council of the Corporation of the Township of Wainfleet approved the following resolution:

“THAT Correspondence item No. C-340-2021 from the Lake of Bays respecting a resolution requesting support for Federal and Provincial funding of rural infrastructure projects be received and supported.”

CARRIED

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact the undersigned.

A copy of the original correspondence is attached for reference.

Regards,

Meredith Ciuffetelli
Deputy Clerk
mciuffetelli@wainfleet.ca
905-899-3463 ext. 275



T 705-635-2272 TOWNSHIP OF LAKE OF BAYS
TF 1-877-566-0005 1012 Dwight Beach Rd
F 705-635-2132 Dwight, ON P0A 1H0

November 9, 2021

Via email: mbarnier@adelaidemetcalfe.on.ca

Township of Adelaide Metcalfe
Attention: Mike Barnier, Manager of Legislative Services/Clerk
2340 Egremont Drive
Strathroy, ON N7G 3H6

Dear Mr. Barnier:

RE: Correspondence – Resolution requesting Support for Federal and Provincial Funding of Rural Infrastructure Projects

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled meeting on November 9, 2021, and the following resolution was passed:

“Resolution #7(b)/11/09/21

BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby receives the correspondence from Mike Barnier, Manager of Legislative Services/Clerk for the Township of Adelaide Metcalfe and supports their request for the Federal and Provincial Government to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements, dated September 13, 2021.

AND FURTHER THAT this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO, and all Ontario municipalities.

Carried.”

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk.

CS/cw

Copy to: Hon. Doug Ford, Premier of Ontario
Hon. Peter Bethlenfalvy, Provincial Minister of Finance
Hon. Chrystia Freeland, Deputy Prime Minister and Minister of Finance
Association of Municipalities of Ontario
All Ontario Municipalities



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

October 8, 2021

Township of Scugog
181 Perry Street
PO Box 780
Port Perry, ON
L9L 1A7

ATTENTION: BECKY JAMIESON, DIRECTOR OF CORPORATE SERVICES/MUNICIPAL CLERK

**RE: SUPPORT OF RESOLUTION – FEDERAL AND PROVINCIAL FUNDING OF RURAL
INFRASTRUCTURE PROJECTS**

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of October 4, 2021, supported and passed The Township of Scugog resolution as follows.

THAT the Province of Ontario and the Government of Canada be encouraged to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

CARRIED.

Kind regards,

Mike Barnier
Manager of Legislative Services/Clerk



P.O. Box 382
North Bay, ON P1B 8H5
Tel: 705-497-5555 #507
Tipline: 1-800-222-8477(TIPS)
nearnorthcrimestoppers.com

O.

November 22, 2021

kim@nearnorthcrimestoppers.com

Municipality of Whitestone

Dear Mayor Comrie and Councillors,

Near North Crime Stoppers (NNCS), which serves the Districts of Nipissing and Parry Sound is a non-profit program designed to enhance community safety. Despite all the modern technology available to law enforcement agencies, one of the most cost effective and successful methods to prevent or solve crime is when someone anonymously reports a TIP to Crime Stoppers through the TIPLINE or website. We do not subscribe to any call tracing technology, so tips remain confidential and are passed on to the appropriate law enforcement agency.

The success of Crime Stoppers rests heavily with community engagement through awareness and support of many partners, with municipalities being a key stakeholder. Recently, municipalities across Ontario have gone through the process of establishing **Community Safety and Well Being Plans**. Recognizing and supporting Crime Stoppers helps municipalities to support their local plans.

To date, NNCS has received over 20,762 calls from tipsters, contributing to the arrest of 1,738 individuals. Over \$4.2 million in property has been recovered, and over \$52 million in drugs destined for our communities have been seized because of Crime Stoppers valuable information.

We rely on volunteer fundraising activities as well as charitable donations from a wide range of stakeholders. These funds support our reward payments, education, and promotion of our program. NNCS does not receive any government funding. Several municipalities already contribute to Crime Stoppers, and for those that do, we are most appreciative. If your municipality does not yet support Crime Stoppers, we are hoping you will consider doing so with an annual donation.

In order to enhance the relationship with your municipality, we would be pleased to have one of our Board Members attend a council meeting to deliver a brief presentation on Crime Stoppers, and to answer any questions you may have.

January is Crime Stoppers Month. We are asking your council to pass a resolution recognizing Crime Stoppers Month 2022, and post messaging on your social media sites and electronic boards in your community.

Please contact NNCS by email or phone if your council agrees to proclaim January as Crime Stoppers month, if you would like a presentation, and/or you're able to provide financial support. A representative will contact you directly. Thank you.

Sincerely,

Chad Evans
Chairperson

"Fingerprinting, DNA and Crime Stoppers are the top three innovations in modern-day policing."

Thomas B. O'Grady, Retired Canadian Association of Chiefs of Police



P.

CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

December 1, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on November 22, 2021, passed the following resolution regarding fire safety measures:

"WHEREAS the Government of Ontario, in December 1975, enacted the Ontario Building Code for the purpose of regulating the construction of new, safe buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1981 enacted the Ontario Fire Code for the purpose of maintaining the life safety systems of all buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1983 began the process of amending the Ontario Fire Code to include Retrofit provisions, for the purpose of providing a minimum level of life safety for those existing buildings which had not been built under the provisions of any version of the Ontario Building Code; and,

WHEREAS the government of Ontario, in October 1992 amended the Ontario Fire Code Retrofit provisions, for the purpose of providing a minimum level of life safety to buildings classed as low rise residential (9.5); and,

WHEREAS October 2021 marks twenty-nine (29) years since the requirements outlined by Retrofit 9.5 have been substantially updated; and,

WHEREAS this lack of currently appropriate standards for self-closing devices on suite doors and positive latching on exit stairwell doors has led to significant serious injuries, deaths, long term dislodgement of residents, and significant unnecessary insurance loss due to allowed building deficiencies;

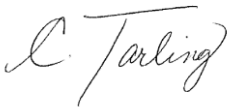
THEREFORE IT BE RESOLVED that the City of Kitchener urges the government of Ontario to direct the Ontario Fire Marshal's Office – Technical Services, to undertake an immediate review of that portion of the Ontario Fire Code known as Retrofit Section 9.5;

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.2.8.(1) to require self closing devices on all suite closures (doors) within low rise residential buildings: and,

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.3.3.(3) to require that closures (doors) entering exit stairwells be equipped with both self-closing devices and positive latching; and,

THEREFORE IT FINALLY BE RESOLVED that a copy of this resolution be forwarded to the Honourable Premier of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario; and, all other Ontario municipalities."

Yours truly,



C. Tarling
Director of Legislated Services
& City Clerk

c: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Monika Turner, Association of Municipalities of Ontario
Ontario Municipalities

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

“WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women’s full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.”

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
.mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca

Ministry of Infrastructure

Broadband Strategy Division

777 Bay Street, 4th Floor, Suite 425
Toronto, Ontario M5G 2E5**Ministère de l'Infrastructure**Division des stratégies pour l'accès à large
bande777, rue Bay, 4 étage, Suite 425
Toronto (Ontario) M5G 2E5

MEMORANDUM TO: Municipal CAOs

FROM: Jill Vienneau
Assistant Deputy Minister
Broadband Strategy Division

DATE: December 1, 2021

RE: Building Broadband Faster Act Guideline and Regulations

As you may be aware, the Ontario government has committed to ensuring that communities across Ontario have access to high-speed internet by 2025 and has committed nearly \$4 billion funding-based opportunities for unserved and underserved communities.

On September 9, 2021, the Government also launched a new innovative and competitive process which will enable qualified ISPs to bid for opportunities to provide high-speed internet access to remaining underserved and unserved communities across the province by the end of 2025. This process is now well underway and is being led by Infrastructure Ontario.

In April 2021, the Government of Ontario enacted the *Building Broadband Faster Act, 2021* (BBFA) along with amendments to the *Ontario Energy Board Act* through the passage of the *Supporting Broadband and Infrastructure Expansion Act, 2021* (SBIEA). The BBFA will help to remove barriers and support a more streamlined approach to the timely deployment of reliable, high-speed broadband infrastructure in unserved and underserved areas throughout Ontario.

On November 30, 2021, the Ministry of Infrastructure and Infrastructure Ontario issued the **Building Broadband Faster Act Guideline (Guideline)**, and two BBFA **regulations (“Prescribed Loss or Expense” and “Designated Broadband Projects”)**, effective as of that date.

The Guideline and regulations support a new, more coordinated process and set out the collaboration expected of all partners, including municipalities, to reduce barriers and expedite deployment of broadband infrastructure. We will also put in place a Technical Assistance Team to provide implementation support to municipalities and other partners involved in high-speed internet projects.

The government has also proposed future legislative and regulatory amendments, as explained in the **Statement of Intent** (included in the Guideline). The Ministry is actively consulting on the proposed legislative measures, including with the Association of Municipalities of Ontario (AMO), before bringing forward amendments. If passed, these additional measures would provide greater certainty, and ensure the successful implementation of broadband projects.

The Ministry will be hosting a webinar in early 2022 on the Statement of Intent and Guideline. Further information will be provided in the coming weeks, including an invitation to you and/or your representative to participate.

Thank you for your support and should you have any questions, please do not hesitate to contact the Ministry.

Yours sincerely,

Original signed by

Jill Vienneau

Attachment: Building Broadband Faster in Ontario Guideline

December 2, 2021

Mayor Ann MacDiarmid
Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8

Dear Mayor MacDiarmid:

Re: Township of Seguin Proposed Application for Minister's Zoning Order

Thank you for your letter and request for comments on the proposed development within your municipality. I am writing on behalf of our Council, who reviewed your correspondence of November 4th, 2021 at our Committee/Council meeting held on December 1st, 2021.

The Municipality of McDougall recognizes the need for additional housing to accommodate a range and mix of options within the West Parry Sound area. However, we have concerns with the use of Section 47 of the Planning Act, seeking a Minister's Zoning Order for the subject lands, as it does not allow for public engagement and open communication and collaboration on this important regional issue.

Respectfully, prior to commenting on the proposal, the Municipality of McDougall feels that further engagement and collaboration with all regional partners and the public is needed. It is requested that the Township of Seguin provide a full assessment of the impact that the Ministers Zoning Order would have within the Municipality of McDougall and area municipalities.

In addition, the Municipality requests any and all additional information on the proposal, including all background information and studies once available (i.e., planning justification, environmental, servicing options, endangered species, traffic impact, impacts to the Town of Parry Sound including various cross boundary issues).

We look forward to receiving additional information for review.

Sincerely,



Dale Robinson, Mayor
Municipality of McDougall

cc. Mr. Scott Aitchison, MP
Jason Inwood, Seguin CAO
Mr. Norm Miller, MPP
West Parry Sound Municipalities

52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.parrysound.ca

December 2, 2021

Township of Seguin
5 Humphrey Drive
Seguin ON P2A 2W8

ATTN: Mayor Ann MacDiarmid,
Via e-mail: annmacdiarmid@sequin.ca

Dear Mayor MacDiarmid,

RE: Township of Seguin – Proposed Ministerial Zoning Order Application

I am writing in reply to a letter from the Township of Seguin received November 4 and related to a proposed Ministerial Zoning Order (MZO) for nearly 700 acres of land neighbouring the Town. Council reviewed your request for support at a special meeting held on November 30 and passed the attached resolution.

The Town continues to be committed to working with municipalities across West Parry Sound to create more affordable and attainable housing options that will support sustainable economic growth. As per our [Strategic Plan titled *Partnering for the Future*](#), we believe our area is stronger when we work together with our municipal neighbours. Growth needs to be coordinated, well-planned, properly serviced and managed regionally, in collaboration with all the municipalities in the region.

We agree there is opportunity for development on the lands that are the subject of the proposed MZO application. Our municipalities have been discussing portions of this land for more than a decade.

Council determined that a request for an MZO was premature given the importance of collaboration and consultation, and the need for further information, including:

- What studies have been commissioned to date and what are the outcomes?
- How will the new development be serviced and who will bear the financial risks and the substantial costs of this servicing?

- What impact would the rezoning have on residents of West Parry Sound and access to services such as social services, health care, education and emergency services?
- What are potential costs of significant new demand on local infrastructure?
- What is the intended scale of the development and what studies support this scale of housing in the area?
- What will the financial impact be on the residents of the Town?
- As per Seguin's Official Plan, when is consultation with the Town planned to take place to ensure a servicing agreement and concept plan are jointly approved?

The Town is the only urban settlement area in West Parry Sound with full municipal services. Our communities need to collaborate on planning an expansion of this scale and addressing the impact on services and infrastructure. An MZO would bypass this important public consultation and coordination.

We respectfully ask the Township to let planning decisions happen at the local level and to take the time to work with us and our other municipal neighbours to conduct a full assessment of the need for the lands to accommodate growth and to better evaluate the environmental, economic and social impacts on the existing residents of West Parry Sound.

We look forward to moving forward as partners.

Sincerely,



Jamie McGarvey
Mayor of the Town of Parry Sound

Encl.

c.c. Township of Seguin Members of Council
Clerk, Township of Seguin
The Township of the Archipelago
The Township of Carling
The Municipality of McDougall
The Township of McKellar
The Municipality of Whitestone
Wasauksing First Nation
Shawanaga First Nation
Honourable Steve Clark, Minister of Municipal Affairs and Housing
MPP Norm Miller
MP Scott Aitchison

Special Council Meeting November 30, 2021

Resolution 2021 - 150

Moved by Councillor Borneman

Seconded by Councillor Keith

Be it resolved that:

1. The Town remains committed to working with Seguin Township and other municipalities in West Parry Sound to seek solutions to the shortage of affordable and attainable housing in the area;
2. Area municipalities are strongly encouraged to amend their Official Plans and Zoning By-laws to permit basement apartments and secondary suites as the most effective way to immediately address the housing shortage;
3. Any request to the Province to enact an MZO on lands in Seguin in proximity to the Town of Parry Sound is premature until the necessary studies, including a full assessment of the need for the lands to accommodate growth and the environmental, economic and social impacts on the existing residents of West Parry Sound are completed and consultation has occurred;
4. The Town would support further discussions with Seguin and the other municipalities in West Parry Sound regarding boundary adjustments and/or re-organization in order to insure the most efficient delivery of services, allocation of resources and planning for the area; and
5. A letter outlining the Town's questions and concerns related to the MZO application be sent to Seguin Township, West Parry Sound municipalities, the First Nations of Wasauksing and Shawanaga, the Minister of Municipal Affairs and Housing, MPP Norm Miller and MP Scott Aitchison.

Carried

Certified by the Clerk

A handwritten signature in black ink, appearing to read "Rebecca Johnson".

Rebecca Johnson

From: Steve W [mailto:skw1968@gmail.com]

Sent: December 1, 2021 8:54 PM

To: michelle.hendry@whitestone.ca

Cc: judith.meyntz@whitestone.ca; councillor.gorham-matthews@whitestone.ca;

councillor.mcewen@whitestone.ca; councillor.woods@whitestone.ca; councillor.lamb@whitestone.ca

Subject: Request for Motion of Consideration - Endorsement to award the Victoria Cross

Good evening,

As a member of the Dunchurch and Whitestone Lake Community for the past 17 years and a Retired member of the Canadian Armed Forces with 25 yrs of service I am writing to formally request that the Municipal Council consider following suit with the North Bay Council to formally support the efforts being made to award Jess Larochelle with the Victoria Cross as outlined in the following article - <https://www.nugget.ca/news/council-backs-move-to-honour-local-veteran?fbclid=IwAR2eNsQ1LQoZoGlsP4Q2yaMhRvNYbgFCcNwep3MaByOCq5gV07pG5apH9uw>

The effort to award Jess Larochelle the Victoria Cross has been ongoing for several months and is gaining momentum and support. This initiative is being spearheaded by the Veteran group "*Valour in the Presence of the Enemy*" with the direct support from Gen (Ret'd) Rick Hillier and is strongly endorsed by the entire Veteran and serving Military Community including the current Chief of Defence Staff.

A basic principle of leadership is to know your personnel and promote their welfare. Although I do not know Jess Larochelle directly I feel that we have a collective duty to promote his welfare and support this initiative to award him with the Victoria Cross. Jess has been called a "son of Canada", but he is truly a "son of the North" as a resident and descendant of our immediate and greater community. Jess is not asking for this, which makes it even more deserving. He simply answered the call to serve, and then on one fateful day thousands of km from home he did what he was trained to do and stood his ground, alone, injured and overwhelmed by a determined and well-armed enemy. As a result of his actions, many lives were saved, but his life would remain changed forever.

No one knows how they will react when pushed to extremes, but on this day Jess answered the call and lived by the motto - *Service Before Self* and is deserving of our support

As stated above, I am formally requesting that this email be **put under correspondence in the Council Agenda and formally endorsed**, and I also request that you engage with all neighboring Councils so that we have unanimous endorsement of all Community Councils in the surrounding North Bay area. This is a chance to be part of history to help award a very deserving recipient the first Victoria Cross since WWII.

Your time and consideration on this matter is greatly appreciated.

S.K. (Steve) Waller, BA(Hons), MSc, CD1, CPO, CSMP M.ISMI
Captain (Retired)
Barrie/Dunchurch, ON

December 5, 2021

MEDIA RELEASE

FONOM is concerned with the Physician, Nurse and Health Care Professionals shortage in Northern Communities

The Federation of Northern Ontario Municipalities (FONOM) Board started its last meeting of 2021, pausing for a Moment of Silence in honour of the late Austin Hunt. Aussie, a long-time Board Member and Past President of FONOM passed away on November 10th at the age of 95.

During the meeting, the Board received presentations from Corina Moore and Al Spacek of Ontario Northland Transportation Commission, Mary Dawson-Cole and Al Spacek of the Municipal Property Assessment Corporation, and Dr. Robert Haché of Laurentian University. The Board appreciates receiving an update on the recent activities of these organizations. "We were happy to hear the account of ONTC's Test Train" and "MPAC's exciting venture in Northern Ireland," stated President Danny Whalen. He further commented, "it was welcome news to hear that the scholarships and bursaries for the University and the Northern Ontario School of Medicine are secure." Dr. Haché reassured the Board that the CCAA process is not impacting the student life of those enrolled in Laurentian's programs.

The shortage of Health Care Professionals was discussed at length by the Board. Many of the communities in the North either have a Doctor and Nurse shortage. Some communities have no physicians at all. "FONOM and many of its member municipalities had lobbied for the creation of the NOSM," commented Danny Whalen, "and now we will ask the Province to increase the enrollment to address the shortages in our communities." Also, the Board will discuss with the Ministry of Health the funding of small Hospitals receives to attract and retain nurses.

The communes being created in unorganized townships were also discussed, similar to the Boreal Forest Medieval Project. The creation of such projects will harm the environment! There are health and safety concerns, and the impact they will have on neighbouring Municipal and Emergency Services is a concern to FONOM.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.



President Danny Whalen
705-622-2479

Michelle Hendry

From: Ontario Good Roads Association <info@ogra.org> on behalf of Ontario Good Roads Association
Sent: November 29, 2021 10:18 AM
To: michelle.hendry@whitestone.ca
Subject: 2022 Good Roads Conference Registration Now Open

Problems Viewing this Email? [Click Here](#)

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since 1894.



Good Roads

2022 Good Roads Conference - Early Bird Registration is Now Open

Good Roads helps municipalities win at their jobs – one of those ways is through connecting people. We look forward to welcoming you back to face-to-face networking at the Fairmont Royal York Hotel in Toronto from February 27 – March 2, 2022.

The 2022 Good Roads Conference offers solutions and ideas through sessions, study tours, and our exhibitor hall.

Early bird registration for the 2022 Conference is now open. Take advantage of the discounted rates by purchasing early and getting ahead of the rush. Visit www.ograconference.ca for program details and how to register.

FONOM

BIG DATA - BIG IDEAS

NORTHEASTERN MUNICIPAL CONFERENCE
HOSTED BY THE CITY OF NORTH BAY

2022

MAY 9 - 11

- Information and insight on topical municipal issues
- Update on provincial legislation
- Ministers Forum
- Banquet
- Annual Awards Presentation
- Annual FONOM Business Meeting

TRADE SHOW & OPENING RECEPTION

Monday, May 9, 2022
11:00 AM - 7:00 PM

Tuesday, May 10, 2022
8:00 AM - 9:00 PM

Wednesday, May 11, 2022
8:00 AM - 1:00 PM

VENUE AND ACCOMMODATION INFORMATION

www.northbay.ca/FONOM

INQUIRIES

Arts, Culture, Recreation &
Leisure Services

T: 705-474-0626 ext. 2329

E: fonom@northbay.ca

Best Western North Bay Hotel & Conference Centre
700 Lakeshore Drive, North Bay, ON

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la
Protection de la nature et des Parcs

Client Services and
Permissions Branch

Direction des services à la clientèle et
des permissions

1st Floor
135 St. Clair Avenue W
Toronto ON M4V 1P5
Tel.: 416 314-8001
Fax.: 416 314-8452

Rez-de-chaussée
135, avenue St. Clair Ouest
Toronto ON M4V 1P5
Tél. : 416 314-8001
Télec. : 416 314-8452

December 6, 2021

Dear noise practitioners and stakeholders:

This letter is to inform you that the Ministry of the Environment, Conservation and Parks is updating the noise prediction methods used for assessing road and rail traffic to protect Ontarians from excessive noise levels and ensure that our noise pollution control methods are effective and based in current science.

The new guideline will ensure that proponents use up to date noise prediction methods when determining sound levels caused by road and rail traffic. This will result in more accurate noise predictions compared to the 1995 methods that are currently in place. Also, proponents who have been asking for permission from the ministry to use newer noise prediction methods will no longer have to seek this approval.

Without changing established noise limits, the new guideline will allow proponents to make realistic predictions of noise impact with updated technology in a way that is consistent with current methodologies. The updates will allow us to protect our environment better from the adverse effects of noise.

For further details on NPC-306, please access the link to the policy proposal on the Environmental Registry of Ontario: <https://ero.ontario.ca/notice/019-3239>

If you have any further questions, please contact Mary Ianni, Program Support Coordinator at Client Services and Permissions Branch, Environmental Assessment and Permissions Division by email mary.ianni@ontario.ca or by phone 437-788-6772.

Sincerely,



Heather Malcolmson
Director, Client Services and Permissions Branch