



**The Corporation of the Municipality of Whitestone**

**Agenda of Regular Council Meeting  
Monday, November 1, 2021**

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/83681783713>

**(Phone Call Only)**

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 836 8178 3713#

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1. **Call to Order and Roll Call** **5:00 p.m.**
2. **Disclosure of Pecuniary Interest**
3. **Closed Session**

**Adjourn to Closed Session ®**

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of October 12, 2021 and October 18, 2021.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239 (2) (b)
  - Human Resources Matters
- 3.3 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
  - Appraisal of Municipal lands
- 3.4 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (k)
  - Instructions in regard to a proposed Agreement

**Reconvene to Open Session ®**

**RECESS**

**Open Session**

**4. Call to Order and Roll Call**

**6:30 p.m.**

**National Anthem**

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**5. Disclosure of Pecuniary Interest**

**6. Approval of Agenda ®**

**7. Presentations and Delegations - None**

**Move into Committee of the Whole ®**

**8. Planning Items**

8.1 Application to Close and Convey a Shore Road Allowance, CAMP MI-A-KON-DA Lot 35, Concession 7 geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound ®

8.1.1 Memorandum from John Jackson, Planner dated October 21, 2021

8.2 Part of Road Allowance adjacent to 19 Farleys Road  
Stankus request to purchase Road Allowance  
Appraisal from Sid Steiner, Re-Max Parry Sound dated September 27, 2021 ®

**Reconvene into Regular Meeting ®**

**Matters Arising from Committee of the Whole**

**9. Public Meeting - None**

**10. Consent Agenda ®**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.*

10.1 Council and Committee Meeting Minutes

10.1.1 Regular Council Minutes for the meeting of October 18, 2021.

10.1.2 Whitestone Environmental Stewardship Committee meeting minutes

of September 15, 2021

10.2 Unfinished Business (listed on page 4)

**Matters Arising from Consent Agenda**

**11. Accounts Payable**

11.1 Accounts Payable ®

**12. By-Laws**

12.1 By-law 46-2021, being a By-law to Close and Stop up that part of the original shore road allowance along the shores of Wah Wash Kesh Lake, in front of Lot 28, Concession 5, in the Geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound - (Brennan Paradigm) ®

12.2 By-law 47-2021, Being a By-law for establishing and maintaining a system for the disposal of solid wastes and recyclable materials within the Municipality of Whitestone and to repeal By-law 19-2010 ®

12.3 By-law 48-2021 being a By-law to enter into an Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the purposes of receiving the Municipal Modernization Program Intake 2 Grant ®

**13. Staff Reports**

13.1 Staff Memo  
Annual review and update of By-law 40-2020, Being a By-law to Establish Fees and Charges for services provided by the Municipality of Whitestone ®

**14. Business Matters**

**15. Correspondence ®**

**Matters Arising from Correspondence**

**16. Councillor Items**

**17. Questions from the Public**

**18. Confirming By-law ®**

**19. Adjournment ®**

## Unfinished Business

1	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>A Public Meeting on these matters was held September 30, 2021</p> <p>Municipal Planner John Jackson will review comments and correspondence received and provided a report back to Council in the near future.</p>
2	<p>Animal and Bird Control By-law</p>	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-Law currently under review by the By-Law Enforcement Officers (March 2020) and the Committee</p>
3	<p>Review of By-Law 20-2014 (being a By-Law for the licensing, regulating/governing of rental units in Whitestone)</p>	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed with the following members:</p> <ul style="list-style-type: none"> <li>• Councillor Joe McEwen</li> <li>• Councillor Joe Lamb</li> <li>• By-Law Enforcement Officer, Paul Rossiter</li> <li>• Paula Macri, Planning Assistant</li> </ul> <p>First meeting April 16, 2021; committee work ongoing.</p> <p>By-law with the intent of the Rental Unit By-law. A meeting was held on September 16, 2021 with the Ad Hoc Committee; Committee working on follow-up items.</p>
4	<p>Review of By-Law 42-2005 (being a By-law for the regulating of dogs within the Municipality of Whitestone)</p>	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed with the following members:</p> <ul style="list-style-type: none"> <li>• Councillor Joe Lamb</li> <li>• Councillor Brian Woods</li> <li>• By-Law Enforcement Officer, Paul Rossiter</li> <li>• Judith Meyntz, Deputy Clerk</li> </ul> <p>A meeting was held October 6, 2021; Committee working on follow-up items with Draft By-law expected to be presented to Council November 15, 2021.</p>

## Correspondence

(listed in the order they were received by the Clerks Department)

- A. The Labour Market Group Newsletter dated September 2021.
- B. Parry Sound Area Active Transportation letter regarding New Recreation Centre dated October 12, 2021.
- C. OPP Calls for Service for Municipality of Whitestone – July to September 2021
- D. Ministry of the Solicitor General memo regarding Emergency Management Framework for Ontario dated October 12, 2021.
- E. Solicitor General letter regarding community safety and well-being plans dated October 14, 2021.
- F. Update email from MPAC regarding 2022 Provincial Municipal Levy Announcement dated October 18, 2021.
- G. District of Parry Sound Social Services Administration Board Chief Administrative Officer's Report dated October 2021.
- H. Township of Larder Lake resolution regarding OHIP Eye Care dated October 19, 2021.
- I. Ontario Municipal Partnership Fund (OMPF) 2022 Allocation Notice dated October 2021.
- J. Ministry of Finance letter regarding 2022 funding allocations under the Ontario Municipal Partnership Fund (OMPF) dated October 21, 2021.
- K. Ministry of Municipal Affairs and Housing memo regarding COVID-19 Vaccine Certificate with QR Code App dated October 19, 2021.
- L. 2022 Rural Ontario Municipal Association (ROMA) conference – Delegation request

## PLANNING ITEMS

**APPLICATION FOR SHORE ROAD ALLOWANCE**

**Part of Lot 35, Concession 7**

**Geographic Township of McKenzie**

**Lake Wahwashkesh**

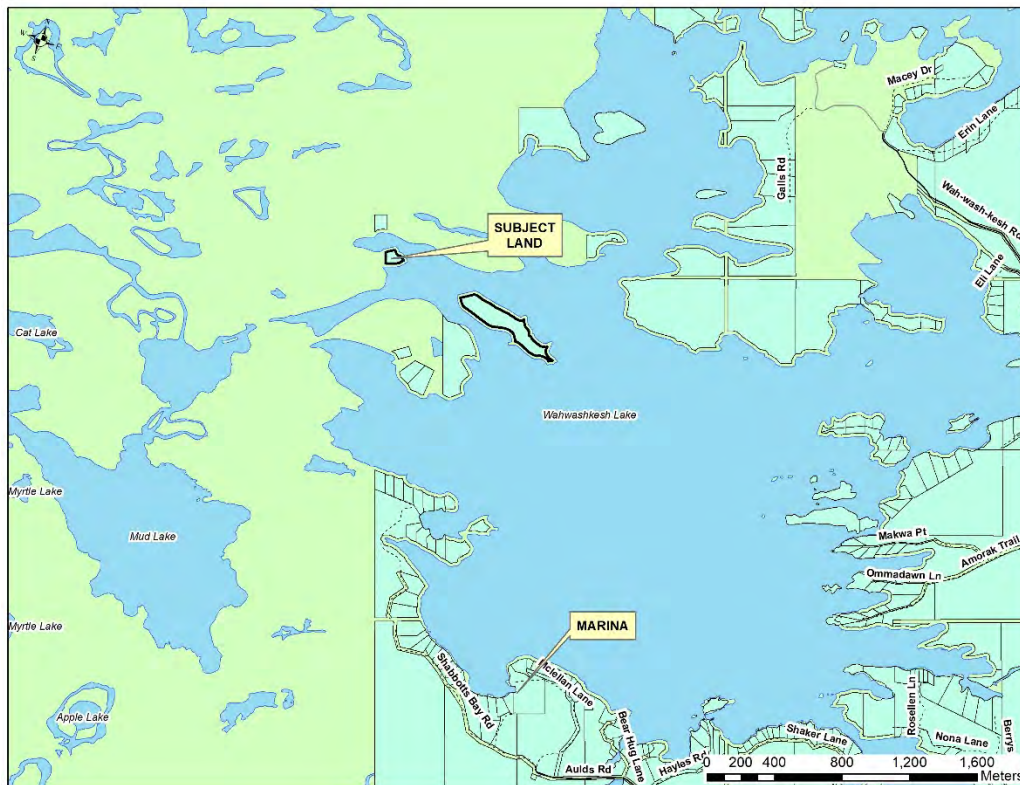
**Applicant: Camp Mi-A-Kon-Da**

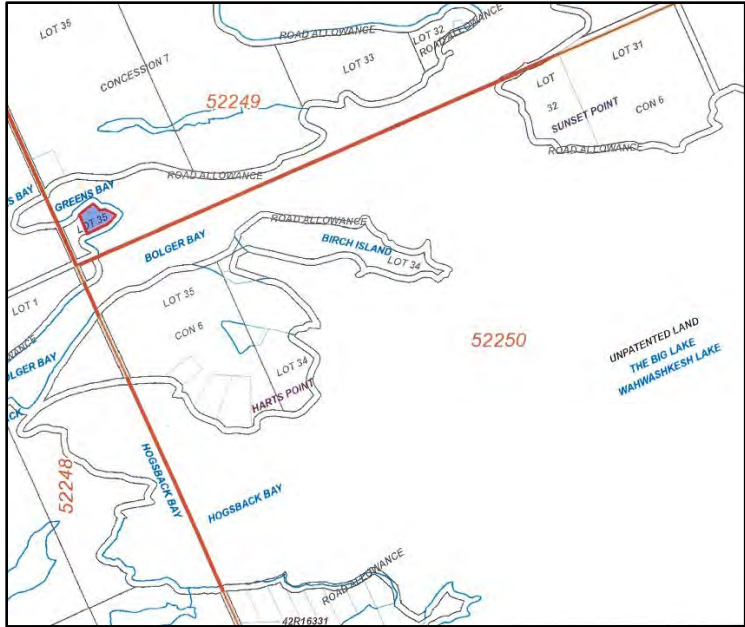
**Roll # 4939 05000 503500**

**October 21, 2021**

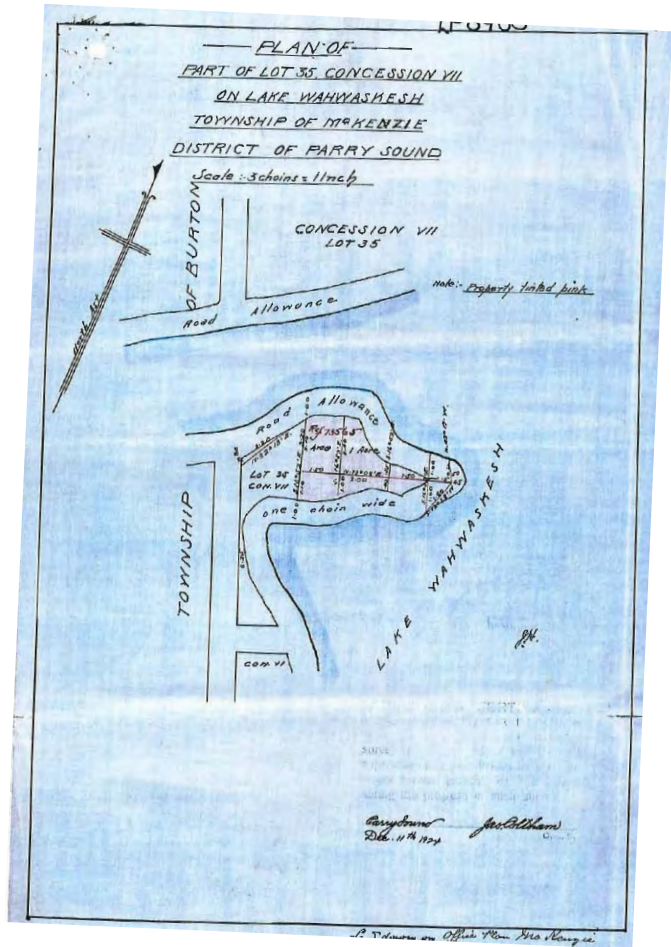
**BACKGROUND**

Camp Mi-A-Kon-Da is a long standing girls camp (1955) located on Lake Wahwashkesh. The camp owns two properties on the lake. The main camp is located on Birch Island and they own a nearby peninsula on the mainland.





The main land parcel includes an original shore allowance that the owners wish to acquire. The point property was surveyed almost 100 years ago.



The subject mainland property is water access. There are three structures on the property including a dock. These lands although owned by the camp, are not used for camp purposes.



## **OFFICIAL PLAN**

### **9.08 Shore Road Allowances**

**9.08.1 Shore road allowances are present on a number of lakes in the Municipality. The Municipality is prepared to stop and sell these shore road allowances to the riparian land owners.**

**9.08.2 That part of the shore road allowance below the controlled high water mark will be retained by the Municipality.**

**9.08.3 That part of the shore road allowance identified as having any environmental feature may be retained by the Municipality.**

**9.08.4 No shore road allowance will be stopped up and sold to the riparian land owner where it is used for access by an adjoining property owner or where the sale will have a negative impact on an adjoining property owner.**

The proposed closure of the shore road allowance has no conflicts with any of these policies.

## **ZONING By-Law**



There are no significant fish habitats along the shore of the subject lands.

The adjacent lands are owned by the Crown and they have indicated no objections to the proposed closure.

## **RECOMMENDATION**

That the Council of the Corporation of the Municipality of Whitestone has no objection to the closure of the shore road allowance fronting Lot 35, Concession 7 in the Geographic Township of McKenzie as applied for by Camp Mi-A-Kon-Da subject to the general policies and procedures in place for the transfer of such road allowances established by the Municipality of Whitestone.

Respectfully submitted,

A handwritten signature in blue ink that reads "John Jackson". The signature is written in a cursive style with a large initial "J".

John Jackson



September 27,2021

Paula Macri  
 Planning Assistant Twp of Whitestone  
 21 Church St Dunchurch On P0A 1G0

RE: 219 Farleys Rd Dunchurch  
 See survey attached the portion in red is being included in this appraisal only .

In compliance with your request for an appraisal as to the value of the above property, please be informed that a careful inspection was made, and that due consideration was given to all factors influencing value at the above location.

The purpose of this appraisal is to estimate the market value of the above property as of Sept,27.2021. Market value is defined as the highest price in terms of money which a property will bring if exposed for sale in the open market allowing a reasonable time to find a buyer who buys with knowledge of the uses to which it is adapted and for which it is capable of being used.

The above property consists of: A small sliver of land which is part of an unopened concession allowance marked in red on survey attached .The part of land includes 33 meters of shoreline on Whitestone lake and when added to part 9 of Plan 42R-6829 has a material change of the property in zoning to WF-1 from RU. Part 9 will have exclusive use for the 33 meters of shoreline . However the rest of the concession allowance by be used by owners of back lots Plan 42R-6829 . This situation is unique and many subjective adjustments were made to determine the present value along with the marketability of this part of land .The applicant already had a dock permit which was properly put in place by the Twp of Whitestone . This small piece of land would now give the applicant ownership of the land where there dock is and to the actual shoreline making it waterfront lot with 33 m on Whitestone lake . Attached are sales of water front lots in Whitestone Twp that were used in the process to calculate the value .

As a result of my investigation and findings it is my considered and professional opinion that the subject property has a present day market value as of Sept,27,2021 of:

**THIRTY EIGHTY THOUSAND DOLLARS ..... (\$38,000.00**

**RE/MAX**

Parry Sound-Muskoka Realty Ltd., Brokerage  
 47 James Street  
 Parry Sound, Ontario P2A 1T6  
 Phone: (705) 746-9336 Fax: (705) 746-5176

Page 2

This appraisal is based on the presumption that the title is good and marketable and that the individual lots have not merged in title. No responsibility is assumed in any matters which are political in nature or changed conditions brought about by the political action of any government which could have an effect on real estate values.

I am not required to give testimony in court by reason of this appraisal unless arrangements have been made previously. I certify that I have no interest present or contemplated in this property.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sid Steiner", written in a cursive style.

Sid Steiner M.V.A.  
Broker

SS:mm  
Encl.



# 219 Farleys Road, Dunchurch

[Suggest an address correction](#)



Owner Name

STANKUS, CAROLINE ANN; STANKUS, RAYMOND ALLEN



Last Sale

\$82,500  
Apr 02, 2014



Lot Size

100.00 ft      N/A  
Frontage      Depth

Measurements Available  
(See Site & Structure)



Assessed Value

\$124,000  
Based on Jan 1, 2016

Phased-In Value

\$124,000  
2021 Tax Year

## Legal Description

PCL 20721 SEC SS; PT LT 29 CON 11 HAGERMAN PT 9, 42R6829; T/W A RIGHT OF USER OVER PARTS 16 & 17 PSR1050 AS IN LT125625; S/T PT 1 PSR1096; T/W A RIGHT OF USER OVER PT 15, 42R6829 AS IN LT125806; WHITESTONE

## Property Details

Sorry, we have no imagery here.



GeoWarehouse Address

219 FARLEYS ROAD, DUNCHURCH

Ownership Type

Freehold

Registration Type

Certified (Land Titles)

Land Registry Office

Parry Sound (42)

Land Registry Status

Active

PIN

520880274

Owner Names

STANKUS, CAROLINE ANN; STANKUS, RAYMOND ALLEN

Property Type

OTHER\_RES

## Site & Structure



**Lot Size** | Area: 126,411.24 ft<sup>2</sup> (2.902 ac) | Perimeter: 1,473.10 ft  
 Measurements: 323.58 ft x 45.09 ft x 367.27 ft x 352.75 ft x 385.60 ft  
 Lot Measurement Accuracy: LOW

**Assessment 1** | ARN : 493901000601314

**Site** | Frontage: 100.00 ft | Depth: N/A

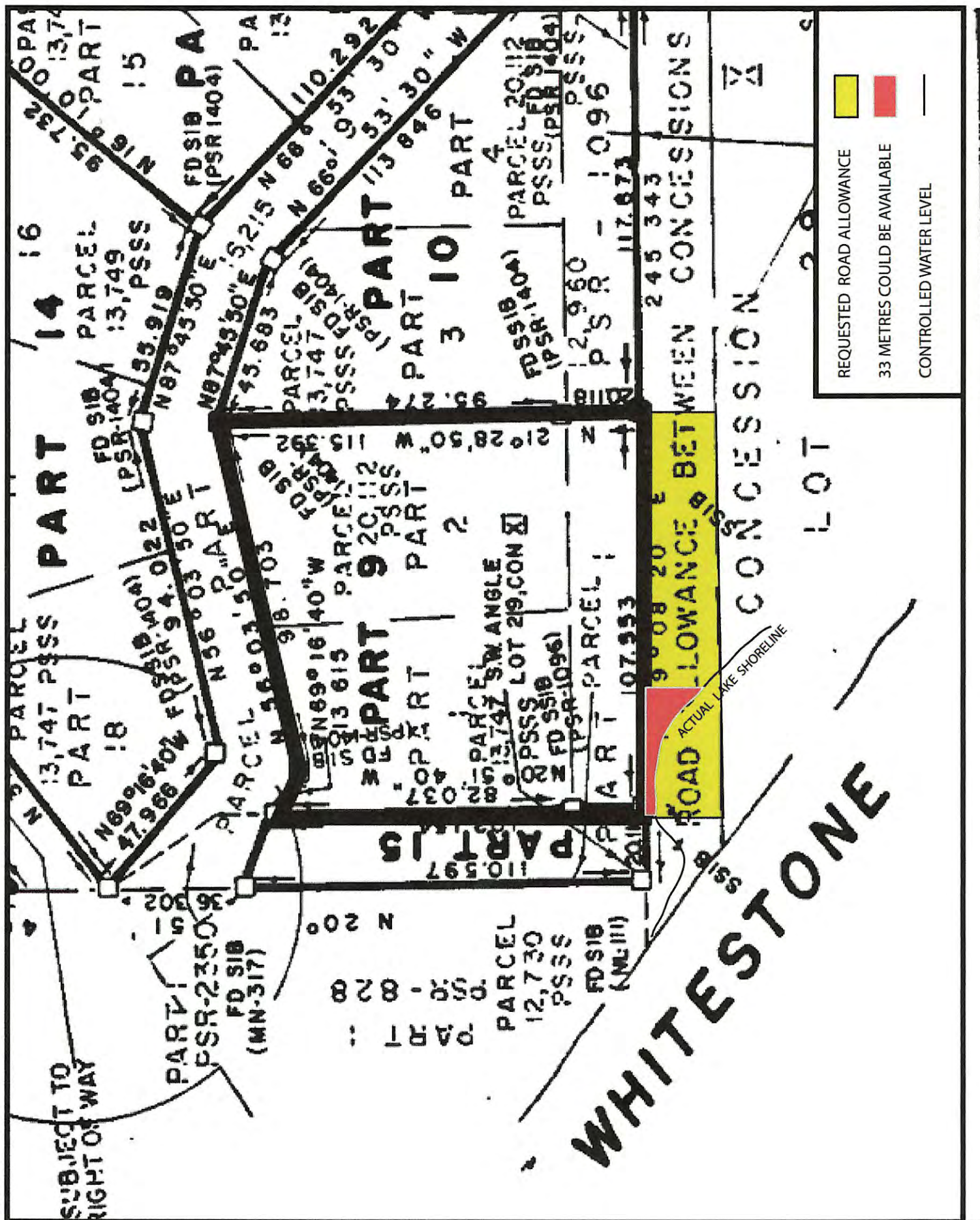
**Structure** | Property Description: Vacant residential/recreational land on water | Property Code: 110

Phased-In Value [Click to purchase the 4-year Phase-in Report](#) | Assessed Value  
 \$124,000  
 Based on Jan 1, 2016

## Valuation & Sales

### Sales History

Sale Date	Sale Amount	Type	Party To	Notes
Apr 02, 2014	\$82,500	Transfer	STANKUS, CAROLINE ANN; STANKUS, RAYMOND ALLEN;	
Jun 23, 1989	\$69,000	Transfer	THOMAIDIS, STEVE;	



 REQUESTED ROAD ALLOWANCE  
 33 METRES COULD BE AVAILABLE  
 CONTROLLED WATER LEVEL

**WHITESTONE**



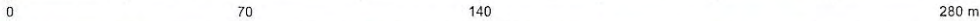
### WPSGN Web Map

Printed by: publicuser,PUBLIC

**WPSGN Map Disclaimer**  
Map is for illustrative purposes only and should not be used for navigation. The information used is compiled from numerous sources and may not be complete or accurate. The West Parry Sound Geography Network is not responsible for any errors, omissions or deficiencies with the information. Projected UTM Zone 17N, NAD83  
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Printed 2021/09/27 3:38 PM  
For more mapping and GIS information please visit [www.wpsgn.ca](http://www.wpsgn.ca)



West Parry Sound  
Geography Network





**Address** 15 HAMILTON Lane  
**MLS®#** 256753  
**Status** Closed  
**Original List Price** \$249,000  
**List Price/List Date** \$249,000 / 04/30/2020  
**Sold Date** 05/13/2020  
**Sale Price** \$245,000  
**Region (CoP)** Parry Sound  
**District/Municip** Whitestone  
**Style**  
**Sewage** None  
**Water** Lake/None  
**Heating**

**15 HUNTER'S GLEN Road**  
 40011699  
 Closed  
 \$329,000  
 \$329,000 / 08/24/2020  
 08/31/2020  
 \$322,500  
 Parry Sound  
 Whitestone  
 None  
 Lake/None

**Sub Dist/Loc Area** Whitestone  
**Year Built**  
**DOM** 14  
**Basement**

Whitestone  
 7

**Beds Total**  
**Bath Total** 0  
**Garage**  
**Acres Total** 25-49.99  
**Lot Front/Depth** 690.00 /  
**Sqft AG/Total**  
**Sqft Total**

0  
 0.50-1.99  
 100.00 /

**Waterfront Y/N** Yes  
**Waterfront Name** Whitestone

Yes  
 Whitestone Lake

**Remarks** This lakefront acreage on Whitestone Lake (Hamilton Bay) has great south west views over the lake and excellent elevation. A unique opportunity with over 36 acres and 690 feet of frontage of mixed shoreline, 5 minute drive from the village of Dunchurch or arrive by boat. Amenities include General Store, Restaurants, Nursing Station, Marina and Community Centre. Keep as one large estate or potentially sever. Hydro at the road. A laneway leads to a cleared area, ready to build. Spring fed Whitestone Lake is known for it's clean water and good fishing. A portion of the waterfront is environmentally protected. NEW PRICE!!

Pristine western exposure building lot with dotted island big lake views on sought after Whitestone Lake. This lot also has a gentle entry sandy beach. These types of prime building lots don't come up for sale often and this one has been in the owner's family since 1973. Build your dream cottage here!



<b>Address</b>	<b>RUNNING BEAR Trail</b>	<b>3 SERENITY Lane</b>
<b>MLS®#</b>	40054434	40021389
<b>Status</b>	Closed	Closed
<b>Original List Price</b>	\$199,000	\$329,000
<b>List Price/List Date</b>	\$199,000 / 01/12/2021	\$309,000 / 09/16/2020
<b>Sold Date</b>	01/14/2021	10/30/2020
<b>Sale Price</b>	\$199,000	\$299,000
<b>Region (CoP)</b>	Parry Sound	Parry Sound
<b>District/Municip</b>	Whitestone	Whitestone
<b>Style</b>		
<b>Sewage</b>	None	None
<b>Water</b>	Lake/Lake/River	Lake/None
<b>Heating</b>		

<b>Sub Dist/Loc Area</b>	Hagerman	Whitestone
<b>Year Built</b>		
<b>DOM</b>	2	44
<b>Basement</b>		

<b>Beds Total</b>		
<b>Bath Total</b>		0
<b>Garage</b>		
<b>Acres Total</b>	5-9.99	2-4.99
<b>Lot Front/Depth</b>	403.00 /	308.00 / 577.00
<b>Sqft AG/Total</b>		
<b>Sqft Total</b>		

<b>Waterfront Y/N</b>	Yes	Yes
<b>Waterfront Name</b>	<b>Shawanaga Lake</b>	<b>Shawanaga Lake</b>

<p><b>Remarks</b></p> <p>9.3 Acre +/- property on desirable Shawanaga Lake! The lake frontage is about 403' with natural partly rocky, mostly deep and some shallow water shoreline. Good level building site with elevated northerly lake view. Private seasonal road with registered Right of Way which leads to the property. The driveway is already installed. A rare property with good privacy. Shawanaga Lake is a pristine lake with lots of natural shoreline.</p>	<p>Over 300' of waterfront on beautiful Shawanaga Lake just north of Parry Sound. Very private vacant 4.4 acre waterfront property with south exposure and hydro. Hydro is via submarine cable to an onshore Hydro One transformer. 3 season road access. Build your dream cottage get away on this beautiful lake north of the Town of Parry Sound.</p>
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# CONSENT AGENDA



**Regular Council Meeting Minutes  
Monday, October 18, 2021, 5:00 p.m.  
Via Zoom Video Conferencing**

**Present:** George Comrie, Mayor  
Beth Gorham-Matthews, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk

1. **Roll Call and Call to Order**  
Mayor Comrie commenced roll call and called the meeting to order at 5:00 p.m.
2. **Disclosure of Pecuniary Interest**  
Mayor Comrie requested that any pecuniary interest be declared for the record.  
No pecuniary interest was declared.
3. **Closed Session**

**Resolution No. 2021-341**  
**Moved by:** Councillor Joe Lamb  
**Seconded by:** Councillor Joe McEwen

**Adjourn to Closed Session**

**WHEREAS** the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

**NOW THEREFORE BE IT RESOLVED THAT** this Meeting be adjourned at 5:01 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of October 4, 2021.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239 (2) (b)
  - Human Resources Matters
- 3.3 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
  - Appraisal of Municipal lands

- 3.4 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (k)
- Instructions in regard to a proposed Agreement

**Carried**

**Resolution No. 2021-342**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**Reconvene to Open Session**

**THAT** this meeting be reconvened to an open session at 6:13 p.m.

**Carried**

**RECESS**

**4. Call to Order and Roll Call**

**6:35 p.m.**

**Present:** George Comrie, Mayor  
Beth Gorham-Matthews, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk  
Bob Whitman, Fire Chief  
David Creasor, Manager of Public Works (8:00 pm)

**Invited guest:** John Jackson, Planner

**Other guests:** 7

National Anthem  
Indigenous Land Acknowledgement Statement

**5. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
No pecuniary interest was declared.

**6. Approval of the Agenda**

**Resolution No. 2021-343**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented with the addition of the following:

- 14.3 Proposed inclusion of Septic System maintenance flyer with the November newsletter

**Carried**

**Resolution No. 2021-344**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe Lamb

**Matters Arising from Closed Session**

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of October 4, 2021;

**THAT** the Council of the Municipality of Whitestone approves the Closed Session Minutes of the Regular Council meeting of October 4, 2021.

**Carried**

**7. Presentations and Delegations**

- 7.1 Dr. John Brennan, review of the details and history of OMB Decision 1303 dated May 3, 2006.

**Resolution No. 2021-345**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** the Council of the Municipality of Whitestone thanks Mr. Brennan for his presentation and receives it for information;

**AND THAT** Council refers this item to the Municipal Planner and Staff for further consideration and a report to Council at a future date.

**Carried**

- 7.2 Troy Burgess, Ardbeg Community Centre request for funding

**Resolution No. 2021-346**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe McEwen

**THAT** the Council of the Municipality of Whitestone does hereby approve the request from Troy Burgess for a one-time donation of \$3,000.00 towards the heating costs of the Ardbeg Community Centre for the 2021/2022 winter season.

**Carried**

**Move into Committee of the Whole ®**

**Resolution No. 2021-347**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** this meeting move into Committee of the Whole at 7:37 p.m.

**Carried**

**8. Planning Items**

- 8.1 Consideration of Next Steps in regard to Official Plan Amendment 2 – general discussion and direction to Municipal Planner and Staff ®

**Reconvene to Open Session ®**

**Resolution No. 2021-348**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Joe Lamb

**THAT** this meeting be reconvened to an open session at 7:54 p.m.

**Carried**

**Matters Arising from Committee of the Whole**

**Clerks Note:** Council provided general direction to Planner John Jackson in respect of the next steps:

- Criteria to be established in order to assess the comments and input provided to Council in respect of OPA2
- There will be an incremental approach to Official Plan Amendments; Council will not initiate a full Official Plan review at this time
- Report back to Council at a future meeting with an analysis of the Public input and recommendations

**9. Public Meeting - None**

**10. Consent Agenda**

**Resolution No. 2021-349**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe McEwen

**WHEREAS** the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 10.1 Council and Committee Meeting Minutes
- 10.1.1 Adoption of the Special Council Meeting minutes of Thursday, September 30, 2021.
- 10.1.2 Adoption of the Regular Council Meeting minutes of Monday, October 4, 2021

10.1.3 Adoption of the Special Council Meeting minutes of Tuesday, October 12, 2021

10.2 Unfinished Business (listed on page 4)

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone does hereby receive and/or approve the items contained in the Consent Agenda dated October 18, 2021.

**Carried**

**Matters Arising from Consent Agenda - None**

**11. Accounts Payable**

**Resolution No. 2021-350**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

11.1 Accounts Payable

**THAT** the Council of the Municipality of Whitestone approve Accounts Payable in the amount of \$506,492.10 and payroll in the amount of \$28,056.06 for payment.

<b>Recorded Vote:</b>	<b>YEAS</b>	<b>NAYS</b>	<b>ABSTAIN</b>
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**12. By-Laws - None**

**13. Staff Reports**

**Resolution No. 2021-351**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

13.1 Staff Memo  
Disposing of Ashes at the Landfill Sites ®

**THAT** the Council of the Municipality of Whitestone does hereby receive Staff Memo: Disposing of Ashes at the Landfill Sites for information purposes;

**AND THAT** Council approves the following in respect of ashes being deposited at the Landfill sites and that this direction be inserted into the Waste Management By-law:

- A receptacle to be provided at each landfill site where cold ashes can be deposited securely until we can be sure that they are out.

**Carried**

14. **Business Matters**

**Resolution No. 2021-352**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe Lamb

14.1 Memo – Holiday Office and Landfill Schedule 2021

**THAT** the Council of the Municipality of Whitestone does hereby approve Memo – Holiday Office and Landfill Schedule 2021.

**Carried**

**Resolution No. 2021-353**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

14.2 Council Meeting Schedule for 2022 (and alternate schedule for consideration)

**THAT** the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Schedule for 2022:

- Tuesdays

**Carried**

**Resolution No. 2021-354**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe McEwen

14.3 Proposed inclusion of Septic System maintenance flyer with the November newsletter

**THAT** the Council of the Municipality of Whitestone add a flyer on septic systems more from the Ontario Wastewater Association to our November newsletter mailing.

**Carried**

15. **Correspondence** ® (listed on page 5)

**Resolution No. 2021-355**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**WHEREAS** the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the October 18, 2021 Council agenda;

**NOW THEREFORE BE IT RESOLVED THAT** Council receive the correspondence items for information, with the following extracted for further discussion/action:

**None**

**Carried**

**Matters Arising from Correspondence - None**

16. **Councillor Items - None**

17. **Questions from the Public**

18. **Confirming By-law**

**Resolution No. 2021-356**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** By-law 45-2021 the Confirmatory By-law for the council meeting of Monday, October 18, 2021, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

19. **Adjournment**

**Resolution No. 2021-357**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 8:34 p.m. until the next scheduled Regular Council meeting of Monday, November 1, 2021 at 6:30 p.m. or at the call of the chair.

**Carried**

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**George Comrie**

**Mayor**

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**Michelle Hendry**

**CAO/ Clerk**



**Minutes of the Whitestone Environmental Stewardship Committee meeting  
held on Wednesday, September 15, 2021 at 7:00 p.m.  
via Zoom Video Conferencing and Phone-In**

**Present:** Lynn Brennan  
Councillor Beth Gorham-Matthews  
Councillor Joe McEwen  
Patricia Moleirinho  
Dennis Morrison  
Scott Nash  
Brad Parkes  
David West

Regrets: Ian Crawford  
Anne Wright  
Rob Morrison  
Juliette Terry

.....  
**1. CALL TO ORDER**

Councillor Beth Gorham-Matthews called the meeting to order at 7:02 p.m.

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

**3. ADOPTION OF THE AGENDA**

2021-05ESC Moved by David West  
Seconded by Patricia Moleirinho

**WHEREAS** the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented and circulated. **Carried**

**4. ADOPTION OF MINUTES**

2021-06ESC Moved by Lynn Brennan  
Seconded by David West

**WHEREAS** the Whitestone Environmental Stewardship Committee is in receipt of the August 4, 2021 meeting minutes.

**AND WHEREAS** there are no errors, omissions or amendments;

**BE IT RESOLVED** that the minutes of the meeting held August 4, 2021 be adopted as presented. **Carried**

**5. SUB-COMMITTEE REPORTS**

- 5.1 Mayor's Monarch Butterfly Pledge
- Committee met and formalized their recommendations for Council to adopt for 2022
  - recognizant of keeping low cost and work load to staff and volunteers

**RECOMMENDATION TO COUNCIL**

2021-07ESC Moved by Patricia Moleirinho  
Seconded by Brad Parkes

**THAT** the Whitestone Environmental Stewardship Committee is recommending to the Council of the Municipality of Whitestone of the potential actions items of the National Wildlife Federation Monarch Pledge as in the attached Recommendation Report dated September 15, 2021.

- 5.2 Blue Green Algae/Hazardous Algae Blooms
- No update - plan to have information for spring although harmful HAB (harmful aglal bloom) can occur in the fall of the year as well
  - Education page on the Municipality's website planned as well as E-newsletter information will be prepared.
- 5.4 Invasive Species
- grant applied for to purchase the tool kit(s)
  - following up with Municipal staff and the MTO on the status of the Japanese Knotweed growth at the bridge in Dunchurch on Highway 124
  - begun investigating where to purchase the boot cleaning stations for the walking trails
  - staff investigating installing a boat wash area for cleaning boats off at the boat launch in Dunchurch –it was brought up that the boat wash should utilize hot water and it cannot have run off into the lake

- 5.5 Septic Health
  - Committee has been unable to meet
- 5.6 Walking Trail Education
  - Plans for guided tours in 2022 to promote outdoor learning of the area
- 5.7 Lake Management Plan
  - Committee gathering data for the Municipal Planner
  - organizing information and working towards goal of working with a lake planner to create data for future decisions on lake capacity and usage

6. **CORRESPONDENCE** - None

7. **ANNOUNCEMENTS OR OTHER NEW BUSINESS**

- Google Drive is currently not working for members – Councillor Beth Gorham-Matthews will investigate
- will proceed with contributing information to the website/newsletters/social media with the idea for a weekly wildlife education piece
- would like to see a dedicated space on the website for environmental information
- would like to see content on environmental issues on social media archived onto the website for future reference
- Committee interested in having a representative from Georgian Bay Biosphere attend a future meeting and discuss some of their programs and ICECAP-partnering on more programs like the Invasive Species will be helpful
- the Committee has noticed that the Whitestone Environmental Stewardship isn't listed under Boards and Committees on the Municipality's website –would like to be added as well as our Agendas and Minutes so that the rate payers know what we are discussing

8. **NEXT MEETING** - TBA

9. **ADJOURNMENT**

This meeting be adjourned at 8:17 p.m. until the call of the Chair.

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Councillor Beth Gorham-Matthews

**Chair**

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Juliette Terry

**Secretary**

# National Wildlife Federation Mayor's Monarch Pledge Action Item Recommendation Report September 15, 2021

In response to the request from the Whitestone Environmental Stewardship Committee Ian Crawford, Anne Wright and myself (David West) respectfully submit these potential action items that Whitestone staff and Council may take to fulfill their obligations under the Mayor's Monarch Pledge. The item numbers correspond to the list of possible action items listed in the National Wildlife Federation Monarch Pledge website. I do not believe it is not necessary or even desirable to take on all of these suggested possible action items however at least 5 action items would be suggested and likely easily achievable for the municipality. The minimum number of items that most municipalities adopt seems to be approximately 3-5 with some municipalities taking on more.

I expect it would be important to chose a combination of items that are not going to be onerous from a financial or staffing/volunteer perspective, but rather adopt items that will make a positive difference to Monarch Butterflies and the natural environment while helping to raise awareness in the community about the plight of the Monarch.

We would respectfully ask that staff at Whitestone and Council consider this list and make their choices based on achieving the optimal combination.

**Potential Action items that could be adopted by Whitestone** from <https://www.nwf.org/-/media/Documents/PDFs/Mayors-Monarch-Pledge/Mayors-Monarch-Pledge-Action-Items>

1. Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.
  2. Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods. (If you have community members who speak a language other than English, we encourage you to also communicate in that language)
  3. Engage\* with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
  4. Engage\* with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.
  5. Engage\* with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters, other long-standing and influential community leaders) to support monarch butterfly conservation.
  6. Engage\* with Homeowners Associations (HOAs), Community Associations or neighborhood organizations to identify opportunities to plant monarch gardens and revise maintenance and mowing programs.
9. Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

10. Host or support a native seed or plant sale, giveaway or swap.
12. Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent or culturally significant community location.
17. Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.
18. Initiate or support community science (or citizen science) efforts that help monitor monarch migration and health.
20. Launch, expand, or continue an invasive species removal program that will support the re-establishment of native habitats for monarch butterflies and other pollinators.
21. Host or support a monarch butterfly festival that is accessible to all residents in the community and promotes monarch and pollinator conservation, as well as cultural awareness and recognition.
22. Display educational signage at monarch gardens and pollinator habitat.

Respectfully submitted

Ian, Anne and David

# ACCOUNTS PAYABLE

Report Date  
2021-10-27 9:00 AM

Municipality of Whitestone  
**List of Accounts for Ratification**  
As of 2021-10-27  
Batch: 2021-00085

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
<b>36234</b>	<b>2021-10-18</b>	<b>AJ Stone Company Ltd.</b>	<b>Repair</b>		
0000162842		16-219 - Fire - Air Bottle Hydrostat	Repair	33.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.66	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.23	36.78
<b>36235</b>	<b>2021-10-18</b>	<b>John Baird</b>	<b>Road Grant Eli Lane</b>		
Road Grant 21		16-440-4 - Roads Grant Program	Road Grant Eli Lane	958.53	958.53
<b>36236</b>	<b>2021-10-18</b>	<b>Bell Canada - Public Access</b>	<b>Pay Telephone</b>		
166987		16-787 - Recreation - Public Pay T	Pay Telephone	101.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.24	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13.00	113.00
<b>36237</b>	<b>2021-10-18</b>	<b>Bell Mobility</b>	<b>Fire Tower</b>		
Oct 1/21		16-212 - Fire - Radio Tower & Air	Fire Tower	239.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	30.60	266.00
<b>36238</b>	<b>2021-10-18</b>	<b>Brandt Sudbury</b>	<b>Supplies</b>		
037212292		16-421 - Grader - Maintenance	Supplies	1,230.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	135.89	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	157.17	1,366.14
034203250		16-421 - Grader - Maintenance	Supplies	1,931.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	213.32	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	246.73	2,144.64
				Payment Total:	3,510.78
<b>36239</b>	<b>2021-10-18</b>	<b>Cedar Signs</b>	<b>Signs</b>		
INV/2021/4047		19-315 - Roads-Capital-Lake WW	Signs	826.29	
		16-391 - Signs/Safety- Goods & S	Signs	4,092.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	543.33	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	628.42	5,462.40
<b>36240</b>	<b>2021-10-18</b>	<b>Canadian National Non Freight</b>	<b>Bunny Trail</b>		
91598411		16-414 - Bunny Trail RR Crossing	Bunny Trail	326.50	326.50
<b>36241</b>	<b>2021-10-18</b>	<b>Duncor Entreprises Inc.</b>	<b>Surface Treatment</b>		
2021606		19-341 - Roads - Capital Maple Isl	Surface Treatment	9,610.56	
		19-331 - Roads - Capital - Whitest	Surface Treatment	77,609.90	
		19-323 - Roads-Capital-CanningR	Surface Treatment	9,189.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	10,648.81	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	12,316.46	107,058.47
2021782		19-332 - Roads - Capital - Balsam	Slurry Seal	27,654.35	



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Municipality of Whitestone  
**List of Accounts for Ratification**  
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Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	104.97
<b>36249</b> 23475	<b>2021-10-18</b>	<b>Municipality Of McDougall</b>	<b>Bulk Waste</b>		
		16-459 - York Landfill - Bulk Waste	Bulk Waste	672.00	
		16-471 - Auld Landfill - Bulk Waste	Bulk Waste	494.08	1,166.08
<b>36250</b> 23013779	<b>2021-10-18</b>	<b>Moore Propane Limited</b>	<b>Propane</b>		
		16-704 - Dunchurch Hall - Heating	Propane	332.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	36.71	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	42.46	369.07
<b>36251</b> Sep 2021	<b>2021-10-18</b>	<b>North Bay Parry Sound District</b>	<b>September 2021 Levy</b>		
		16-549 - Health Unit Operating (Le	September 2021 Levy	2,457.50	2,457.50
Oct 2021		16-549 - Health Unit Operating (Le	October 2021 Levy	2,457.50	2,457.50
				Payment Total:	4,915.00
<b>36252</b> 520007786038	<b>2021-10-18</b>	<b>North American Receivable</b>	<b>Courier</b>		
		16-106 - Admin - Postage Expens	Courier	30.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.36	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.89	33.79
<b>36253</b> 86005	<b>2021-10-18</b>	<b>Near North Laboratories Inc.</b>	<b>Water Testing</b>		
		16-779 - Water Testing	Water Testing	41.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.36	46.56
<b>36254</b> 000006695	<b>2021-10-18</b>	<b>Ontario Building Officials</b>	<b>Advertising CBO</b>		
		16-108 - Admin - Advertising	Advertising CBO	439.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.53	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	56.13	487.89
<b>36255</b> 1-2847464	<b>2021-10-18</b>	<b>Parry Sound Auto Parts Co Ltd</b>	<b>Supplies</b>		
		16-426 - Backhoe - Maintenance	Supplies	479.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.93	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	61.22	532.18
1-2849274		19-338 - Roads - Capital - Sander	Supplies	313.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	34.59	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	40.01	347.78
1-2849671		16-320 - Garage - Mtc/Supplies/Tc	Supplies	52.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.69	58.12
				Payment Total:	938.08
<b>36256</b>	<b>2021-10-18</b>	<b>Quadbridge Inc.</b>	<b>New Server</b>		

Report Date  
2021-10-27 9:00 AM

Municipality of Whitestone  
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Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
211071		19-108 - Admin - Capital New Sen New Server		19,407.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	2,143.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2,479.30	21,550.85
<b>36257</b>	<b>2021-10-18</b>	<b>ReMax Parry Sound</b>	<b>Appraisal</b>		
Sep 2021		16-120 - Admin - Legal Expenses	Appraisal	446.35	446.35
<b>36258</b>	<b>2021-10-18</b>	<b>Shawanaga Lake Property Own</b>	<b>Road Grant Shawanga Lake</b>		
Road Grant 2021		16-440-4 - Roads Grant Program	Road Grant Shawanga Lake	2,187.91	2,187.91
<b>36259</b>	<b>2021-10-18</b>	<b>Simcoe Fence Company</b>	<b>Waterfront Fencing</b>		
2251		19-710 - Facilities-Capital-Concret	Waterfront Fencing	2,240.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	247.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	286.26	2,488.26
<b>36260</b>	<b>2021-10-18</b>	<b>Todd Sweeney</b>	<b>Road Grant Debois Trail</b>		
Road Grant 2021		16-440-4 - Roads Grant Program	Road Grant Debois Trail	679.31	679.31
<b>36261</b>	<b>2021-10-18</b>	<b>Carol Tylak</b>	<b>Refund Deeming By-Law</b>		
Cheq Rec 2021		16-843 - Planning & Development	Refund Deeming By-Law	385.23	385.23
EFT:					
<b>217</b>	<b>2021-10-20</b>	<b>Adams Bros Construction Ltd</b>	<b>Bulk Waste</b>		
147193		16-459 - York Landfill - Bulk Waste	Bulk Waste	284.93	
		16-471 - Auld Landfill - Bulk Waste	Bulk Waste	366.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	71.93	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	83.20	723.20
147251		16-452 - York Landfill - Maintenanc	Septic Pumping	366.34	
		16-473 - Auld Landfill - Maintenanc	Septic Pumping	366.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	80.93	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	93.60	813.60
				Payment Total:	1,536.80
<b>218</b>	<b>2021-10-20</b>	<b>Azimuth Environmental Consult</b>	<b>York LF Monitoring</b>		
37257		16-456 - York Landfill - Monitoring	York LF Monitoring	432.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	47.80	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	55.29	480.63
<b>219</b>	<b>2021-10-20</b>	<b>Bray Motors Limited</b>	<b>Repair</b>		
WO5090		16-393 - 4 X 4 Truck-Maintenance	Repair	459.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	50.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	58.69	510.18
<b>220</b>	<b>2021-10-20</b>	<b>Canadian Union of Public</b>	<b>Union Dues</b>		
Sept 21		12-338 - CUPE-Union Dues	Union Dues	1,045.69	1,045.69

Report Date  
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Municipality of Whitestone  
**List of Accounts for Ratification**  
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Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>221</b>	<b>2021-10-20</b>	<b>Duck Rock Resort</b>	<b>Supplies</b>		
2021-02		16-110 - Admin - Office Supplies	Supplies	25.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.83	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.27	28.45
2021-09		16-279 - Building Dept Truck - Fuel	Fuel	105.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.65	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13.47	117.05
2021-01		16-395 - Used Truck 2017 Colorac	Fuel	263.09	
		16-394 - 4 X 4 Truck - Fuel	Fuel	376.86	
		11-210-2 - A/R HST Receivable	HST Tax Code	70.69	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	81.76	710.64
2021-04		16-395 - Used Truck 2017 Colorac	Fuel and Supplies	143.59	
		16-769 - Facilities / Parks Mainten	Fuel and Supplies	166.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	34.26	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	39.62	344.43
2021-07		16-234 - Station 1 - Fuel & Oil	Fuel	91.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.08	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.66	101.35
2021-06		16-234 - Station 1 - Fuel & Oil	Fuel	206.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.35	229.02
2021-08		16-234 - Station 1 - Fuel & Oil	Diesel	158.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	20.24	175.94
2021-03		16-234 - Station 1 - Fuel & Oil	Fuel	304.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	33.62	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	38.89	338.01
2021-05		16-253 - Station 2 - Fuel & Oil	Diesel	62.66	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.93	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.01	69.59
2021-11		16-110 - Admin - Office Supplies	Supplies	8.10	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.89	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.03	8.99
2021-18		16-279 - Building Dept Truck - Fuel	Fuel	103.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13.26	115.29
2021-13		16-769 - Facilities / Parks Mainten	Fuel and Supplies	61.38	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.84	68.16
2021-10		16-423 - Grader - Fuel	Fuel	284.93	

Report Date  
2021-10-27 9:00 AM

Municipality of Whitestone  
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		16-395 - Used Truck 2017 Colorac Fuel		421.55	
		16-394 - 4 X 4 Truck - Fuel	Fuel	209.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	101.15	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	116.99	1,016.93
2021-19		16-394 - 4 X 4 Truck - Fuel	Fuel	80.15	
		16-395 - Used Truck 2017 Colorac Fuel		83.75	
		16-303 - Roads-Office-Supplies/M	Fuel	3.74	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.52	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	21.42	186.16
2021-12		16-234 - Station 1 - Fuel & Oil	Fuel	178.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.70	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	22.78	198.03
2021-14		16-253 - Station 2 - Fuel & Oil	Diesel	58.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.47	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.48	65.00
2021-15		16-234 - Station 1 - Fuel & Oil	Fuel	165.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.30	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	21.17	184.03
2021-16		16-234 - Station 1 - Fuel & Oil	Fuel	51.97	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.64	57.71
				Payment Total:	4,014.78
<b>222</b>	<b>2021-10-20</b>	<b>Glen Martin Limited</b>	<b>Supplies</b>		
358974		16-702 - Dunchurch Hall - Supplie	Supplies	155.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.15	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.83	172.33
358979		16-258 - Station 2 - Supplies	Supplies	128.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.16	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	16.38	142.37
360890		16-702 - Dunchurch Hall - Supplie	Supplies	25.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.82	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.26	28.34
				Payment Total:	343.04
<b>223</b>	<b>2021-10-20</b>	<b>Hicks Morley LLP</b>	<b>Legal</b>		
Sep 30/21		16-120 - Admin - Legal Expenses	Legal	1,343.57	1,343.57
<b>224</b>	<b>2021-10-20</b>	<b>Local Authority Services Ltd.</b>	<b>Armtec Inc.</b>		
MGBP000001525		19-325 - Roads-Capital-Boakview	Armtec Inc.	42,793.01	
		11-210-2 - A/R HST Receivable	HST Tax Code	4,726.65	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5,466.86	47,519.66

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
MGBP000001648		16-110 - Admin - Office Supplies	Supplies	81.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.99	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	10.40	90.38
MGBP000001651		16-303 - Roads-Office-Supplies/M	Staples	356.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	39.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	45.50	395.49
MGBP000001649		16-303 - Roads-Office-Supplies/M	Staples	162.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.99	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	20.81	180.86
				Payment Total:	48,186.39
<b>225</b>	<b>2021-10-20</b>	<b>Law N Mowers</b>	<b>By-law Enforcement</b>		
Sep 2021		16-275 - By-Law Enforcement	By-law Enforcement	1,643.79	1,643.79
<b>226</b>	<b>2021-10-20</b>	<b>Magnetawan Building Centre Lt</b>	<b>Supplies</b>		
103-82134		16-769 - Facilities / Parks Mainten	Supplies	65.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.18	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.31	72.27
103-82263		19-325 - Roads-Capital-Boakview	Supplies	280.23-	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.95-	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	35.80-	311.18-
103-82260		19-325 - Roads-Capital-Boakview	Supplies	673.65	
		11-210-2 - A/R HST Receivable	HST Tax Code	74.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	86.06	748.06
				Payment Total:	509.15
<b>227</b>	<b>2021-10-20</b>	<b>McDougall Energy</b>	<b>Diesel</b>		
5364085		16-423 - Grader - Fuel	Diesel	477.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.75	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	61.01	530.31
5364086		16-404-2 - Freightliner - Snow Plow	Diesel	590.38	
		11-210-2 - A/R HST Receivable	HST Tax Code	65.21	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	75.42	655.59
				Payment Total:	1,185.90
<b>228</b>	<b>2021-10-20</b>	<b>Muskoka Rent All</b>	<b>Supplies</b>		
397026		16-769 - Facilities / Parks Mainten	Supplies	16.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.80	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.08	18.07
<b>229</b>	<b>2021-10-20</b>	<b>Mullen Heating and Cooling Inc</b>	<b>Heater Maintenance</b>		

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
346		16-452 - York Landfill - Maintenance	Heater Maintenance	254.40	
		16-473 - Auld Landfill - Maintenance	Heater Maintenance	254.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	65.00	565.00
<b>230</b>	<b>2021-10-20</b>	<b>Munisoft</b>	<b>Training</b>		
2021/22-02739		16-104 - Admin - Training Expenses	Training	110.92	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.25	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	14.17	123.17
<b>231</b>	<b>2021-10-20</b>	<b>My-Tech Information Technology</b>	<b>IT Support</b>		
Sep 2021		16-115 - Admin - Computer Supplies	IT Support	1,124.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	124.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	143.65	1,248.65
<b>232</b>	<b>2021-10-20</b>	<b>Near North Industrial Solution</b>	<b>Supplies</b>		
76168		16-426 - Backhoe - Maintenance	Supplies	26.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.96	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.42	29.71
<b>233</b>	<b>2021-10-20</b>	<b>OMERS</b>	<b>Omers</b>		
Sep 2021		12-339 - OMERS	Omers	14,852.62	14,852.62
<b>234</b>	<b>2021-10-20</b>	<b>Parry Sound Home Hardware</b>	<b>Supplies</b>		
170209		19-325 - Roads-Capital-Boakview	Supplies	100.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.13	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	12.87	111.84
161817		16-320 - Garage - Mtc/Supplies/Tc	Supplies	49.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.51	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.37	55.34
				Payment Total:	167.18
<b>235</b>	<b>2021-10-20</b>	<b>Waste Connections of Canada</b>	<b>Recycling</b>		
7113-0000313077		16-468 - Auld Landfill - Recycling	Recycling	1,573.49	
		16-448 - York Landfill - Recycling	Recycling	1,769.97	
		11-210-2 - A/R HST Receivable	HST Tax Code	369.30	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	427.13	3,712.76
<b>236</b>	<b>2021-10-20</b>	<b>Rebecca Green</b>	<b>After School Program</b>		
Sep 7-17/21		16-798 - After School Program	After School Program	721.44	721.44
Sep 20-Oct 1		16-798 - After School Program	After School Program	801.60	801.60
				Payment Total:	1,523.04
<b>237</b>	<b>2021-10-20</b>	<b>Ricoh Canada Inc.</b>	<b>Printer/Copier</b>		
SCO93410028		16-113 - Admin - Office Equipment	Printer/Copier	494.57	

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		11-210-2 - A/R HST Receivable	HST Tax Code	54.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	63.18	549.20
<b>238</b>	<b>2021-10-20</b>	<b>Sands Canada Inc.</b>	<b>Supplies</b>		
709218BO		16-271 - Defibrillator Expense	Supplies	722.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	79.80	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	92.30	802.30
<b>239</b>	<b>2021-10-20</b>	<b>SDB Truck &amp; Equipment Repair</b>	<b>Safety Inspection</b>		
12055		16-242 - Station 1 - Rescue #1 Ins	Safety Inspection	543.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	60.03	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	69.43	603.53
<b>240</b>	<b>2021-10-20</b>	<b>Tom Mathews</b>	<b>Boot &amp; Clothing Allowances</b>		
Exp Oct 8/21		16-316 - Garage - Miscellaneous	Boot & Clothing Allowance	250.00	250.00
<b>241</b>	<b>2021-10-20</b>	<b>Town of Parry Sound</b>	<b>Q1 Dog Pound</b>		
IVC000000020643		16-273 - Animal Control	Q1 Dog Pound	125.13	125.13
<b>242</b>	<b>2021-10-20</b>	<b>Valley Blades Limited</b>	<b>Credit</b>		
SC001718		16-421 - Grader - Maintenance	Credit	163.76-	163.76-
S045948		16-404-2 - Freightliner - Snow Plow	Winter Supplies	198.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.92	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	25.35	220.35
				Payment Total:	56.59
				Total for AP:	526,670.23

Report prepared for Council October 27, 2021

# BY-LAWS

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**By-Law No. 46-2021**

**TO CLOSE AND STOP UP THAT PART OF THE ORIGINAL SHORE ROAD ALLOWANCE ALONG THE SHORES OF LAKE WAHWASHKESH IN FRONT OF LOT 28, CONCESSION 5, IN THE GEOGRAPHIC TOWNSHIP OF MCKENZIE, NOW MUNICIPALITY OF WHITESTONE, DISTRICT OF PARRY SOUND, DESIGNATED AS PARTS 3, 4, AND 5, PLAN 42R-16378**

**AND TO SELL PARTS 3, 4, AND 5, PLAN 42R-16378  
(Assessment Roll Number 49 39 050 004 08134  
Assessment Roll Number 49 39 050 004 08136 – Brennan Paradigm Inc.)**

**WHEREAS** it is deemed expedient in the interest of the Corporation of the Municipality of Whitestone, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter Parts 3, 4, and 5, Plan 42R-16378 be sold and conveyed to the adjacent owners;

**AND WHEREAS** the adjacent owners have made a request to the Corporation for the purchase of part of the said original unopened shore road allowance designated as Parts 3, 4, and 5, Plan 42R-16378;

**AND WHEREAS** public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been made in accordance the municipality's By-Laws regarding the same.

**AND WHEREAS** no persons have objected in writing to the closing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-Law.

**AND WHEREAS** no person uses the road allowance for motor vehicle access to or from the person's land.

**AND WHEREAS** the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Whitestone enacts as follows:

1. **THAT** upon and after the passing of this By-Law that part of the original unopened shore road allowance described in Schedule A hereto be, and the same is hereby closed and stopped up.
2. **THAT** upon and after passing of this By-Law that part of the road allowance described as Parts 3, 4, and 5, Plan 42R-16378, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-Law comes into effect for other lawful consideration and the sum of One Dollar (\$1.00).

3. **THAT** the road allowance described in Schedule A hereto is declared surplus.
4. **THAT** the Mayor and Chief Administrative Officer/Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-Law, and to affix to such conveyances the Corporate Seal of the Municipality.

**READ a First and Second** time this 1<sup>st</sup> day of November, 2021

\_\_\_\_\_  
GEORGE COMRIE, MAYOR

\_\_\_\_\_  
MICHELLE HENDRY, CAO/Clerk

**READ a Third** time and **Passed, Signed and Sealed** this 1<sup>st</sup> day November, 2021

\_\_\_\_\_  
GEORGE COMRIE, MAYOR

\_\_\_\_\_  
MICHELLE HENDRY, CAO/Clerk

## **SCHEDULE A**

Part of the original shore road allowance along the shores of Lake WahWashKesh, in front of Lot 28, Concession 5, in the Geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Parts 3, 4, and 5, Plan 42R-16378.



## MEMORANDUM

**To:** Mayor and Council  
**From:** Michelle Hendry, CAO/Clerk  
**Date:** November 1, 2021  
**Re:** Waste Management By-Law

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In 2020 Council introduced a significant number of changes to Waste Management protocols in Whitestone.

This necessitated an update to the current By-law (19-2010).

Through numerous meetings and iterations, the By-law on the agenda for the November 1, 2021 Council meeting addresses the new initiatives and updates wording:

- Clear bags
- No commercial construction waste accepted
- Brush and household construction waste at Aulds Road only
- Cashless transactions only
- Boats – only metal hull boats will be accepted
- Required use of Landfill Access card

to name a few.

The new By-law provides clarity with added and revised definitions, removal of reference to firearms, improved schedules identifying Non-acceptable waste and recycling material as well as updated general prohibitions and penalty provisions.

Ω

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 47-2021

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**Being a by-law for establishing and maintaining a system  
for the disposal of solid wastes and recyclable materials within the  
Municipality of Whitestone  
and to repeal By-law 19-2010**

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**WHEREAS** Section 8.1 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended hereinafter referred to as the "*Municipal Act*" provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 11 (3) 3 of the *Municipal Act* allows Council to pass a By-law regarding waste management;

**AND WHEREAS** Council deems it in the public interest to establish facilities for the transfer and disposal of waste and recyclable materials within the municipality;

**WHEREAS** pursuant to Sections 11, 127, and 128 of the *Municipal Act*, a municipality may pass by-laws respecting the health, safety and well-being of persons, and the protection of persons and property; prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land; and prohibit and regulate with respect to matters considered to be a public nuisance, including matters that, in the opinion of Council, are or could become or cause public nuisances;

**AND WHEREAS** Section 425 of the *Municipal Act*, permits a municipality to pass By-laws providing that any person who contravenes any By-law of the municipality passed under the *Municipal Act* is guilty of an offence;

**AND WHEREAS** Section 436 of the *Municipal Act*, permits a municipality to pass By-laws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not a By-law passed under the *Municipal Act* or a direction or order made under such a by-law are being complied with;

**AND WHEREAS** Section 391 of the *Municipal Act*, authorizes a municipality to impose fees and charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of the municipality, and for use of its property including property under its control;

**AND WHEREAS** Ontario Regulation 207/96 (Outdoor Fires) Section 4 (2) permits the burning of brush under controlled conditions where the property is owned by the Municipality of Whitestone;

**AND WHEREAS** the Council of the Corporation of the Municipality of Whitestone deems it expedient to establish and regulate the operation of its landfill sites and transfer disposal facilities;

**NOW THEREFORE** the Council of the Municipality of Whitestone hereby enacts as follows:

1. **SHORT TITLE**

1.1 The Short Title of this By-law is the "Waste Management By-law".

2. **SCOPE OF THE BY-LAW**

2.1 This By-law applies throughout the whole of the **Municipality**.

3. **DEFINITIONS**

3.1 In this By-law:

"**Ashes**" mean the residue, including soot, of any fuel or waste after it has been consumed by fire;

"**Bag Tag**" means a tag issued by the **Municipality** for the purpose of being affixed to a **clear plastic bag** or used to pay for the disposal of a **bulky item, construction or demolition waste** or **yard waste**;

"**Brush**" means any and all heavy or bulky household items such as furniture, appliances, televisions, bathtubs, water tanks, mattresses, carpet and bicycles;

"**Bulky Item**" means any and all heavy or bulky household items such as furniture, appliances, televisions, bathtubs, water tanks, mattresses, carpet and bicycles;

"**CAO/Clerk**" means the CAO/Clerk of the **Municipality** or their designate;

"**Clear Plastic Bag**" means a transparent and see-through plastic bag;

"**Construction or demolition waste**" means any discarded building material, resulting from the erection, demolition, repair, removal or improvement of any building, structure or property, including, but not limited to, concrete, stones, earth from excavations or grading, shingles, lumber, plaster, sawdust and shavings;

"**Costs**" means all monetary expenses incurred by the **Municipality** during and throughout the process to clean up **refuse**, including interest and may include an administrative surcharge amount as established by the **Municipality's Fees and Charges By-law**. Subject to section 398 (2) of the Municipal Act, amounts owing may be added to the tax roll;

"**Highway**" includes a common and public highway, street, road, avenue, parkway, driveway, square, place, bridge, viaduct, or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

"**Industrial/commercial/institutional waste**" means waste material from any one or more industrial or manufacturing processes, any waste produced by or at any commercial **property**, or waste from any industrial or institutional **property**;

**“Landfill access pass”** means a card issued by the **Municipality**;

**“Landfill Site and Transfer Disposal Facilities”** means an active provincially approved sanitary landfill site or transfer facility for **waste** and **recyclable materials** owned and / or operated by the **Municipality**;

**“Medical waste disposal bag tags”** means a tag issued by the **Municipality** for the purpose of being affixed to a garbage bag that is not a **clear plastic bag**;

**“Municipality”** means the Corporation of the Municipality of Whitestone and its land within the geographic limits of the Municipality as the context requires;

**“Non-acceptable waste”** means any waste generated outside the **Municipality’s** boundaries, any gaseous, liquid or solid waste that, because of its inherent nature and quality, requires special disposal techniques to avoid creating health hazards, nuisances or environmental pollution including but not limited to items or materials listed in Schedule A of this By-law, and any other materials designated by the **Municipality** from time to time;

**“Officer”** means a police officer, municipal law enforcement officer, or any other person appointed by By-Law to enforce the provisions of this By-law;

**“Organics”** means any compostable materials including food stuffs, plants, and non-recyclable paper products;

**“Owner”** means the registered owner of the **property**;

**“Person”** includes an individual, sole proprietorship, partnership, limited partnership, trust, corporation, and an individual in their capacity as a trustee, executor, administrator, or other legal representative;

**“Property”** means a parcel of land which is capable of being legally conveyed;

**“Recyclable materials”** means material of any kind which is included in the **Municipality’s** recycling program from time to time, including but not limited to, items or materials listed in Schedule B of this By-law;

**“Regulation 347”** means Regulation 347, R.R.O. 1990 under the Environmental Protection Act, R.S.O. 1990, c. E. 19, as amended or replaced;

**“Refuse”** means **waste, non-acceptable waste, recyclables** and any other discarded or abandoned commodities of any kind whatsoever;

**“Scavenging”** means to sort through, pick over, interfere with, disturb, remove or scatter any refuse, recyclables or material at any landfill site and transfer disposal facility;

**“Sharp Objects”** includes broken glass, a razor or other blade, sewing needle, clinical glass, knife, scissors, straight razor, screw, nail, axe, hatchet, lawn mower blade and the like;

**“Untreated wood”** means wood that is not painted, pressure-treated, soaked with creosote or any other toxic substance;

**“Waste”** means any residential, **industrial/commercial or institutional waste** including **bulky materials, organics, construction or demolition waste, sharp objects, untreated wood** and **yard waste** but does not include **non-acceptable waste** or **recyclable materials**,

**“Yard Waste”** means any excess organic material generated on a property including, but not limited to, tree trimmings, hedge trimmings, plants, weeds, spring rakings, sod, cones, fruits and vegetables from yard trees and gardens but does not include trees and/or branches over 8 inches (200 mm) in diameter;

#### 4. GENERAL ADMINISTRATION

4.1 The **CAO/Clerk** is responsible for the administration of this By-law.

4.2 All terms used in this By-law that have not been defined in this By-law shall be given the meanings provided for in the Environmental Protection Act, R.S.O. 1990, c. E. 19, as amended or replaced.

#### 5. LANDFILL SITE AND TRANSFER DISPOSAL FACILITIES - SITE OPERATIONS

5.1 Council shall designate the hours of operation for the **landfill site and transfer disposal facilities** and may close it on statutory holidays and other holidays recognized by the **Municipality** now or in the future:

5.2 The **Municipality** shall post the following at the entrance to the **landfill site and transfer disposal facilities**:

- (a) the hours of operation;
- (b) notice regarding the use of CCTV cameras for the purpose of security and protection of the **landfill site and transfer disposal facilities** and enforcement of this By-law.

5.3 The **Municipality** shall post the hours of operation of the **landfill site and transfer disposal facilities** on its website.

5.4 A **landfill site and transfer disposal facility** site attendant shall only permit use of the **landfill site and transfer disposal facility** upon production of the following:

- (a) a **landfill access pass**;
- (b) **waste or recyclable materials** with a **bag tag** or a **medical waste disposal bag tag**;
- (c) **clear plastic bags only for waste and recycling**;
- (d) **yard waste** in a clear bag or paper yard waste bag; and
- (e) payment of any applicable fees in accordance with the **Municipality’s Fees and Charges By-law**.

- 5.5 Cash shall not be accepted for payment of a fee at a **landfill site and transfer disposal facility**.
- 5.6 Every person entering a **landfill site and transfer disposal facility** shall:
- (a) save and hold harmless the **municipality**, its contractors, agents and employees from any damage or claims whatsoever to themselves or their property or to any other person or property whatsoever whether arising from such person's negligence or otherwise (for example by accident);
  - (b) only deposit **waste** or **recyclable materials** that is permitted in accordance with the **municipality's** certificate of approval issued by the applicable provincial ministry for the **landfill site and transfer disposal facility**;
  - (c) ensure all loads entering a **landfill site and transfer disposal facility** are covered and secured tightly;
  - (d) no person shall smoke or vape any substances on any municipal landfill site and transfer station;
  - (e) ensure no **person** under the age of twelve (12) years of age exits from the vehicle at any time;
  - (f) ensure no animal exits from a vehicle at any time;
  - (g) separate and place all **waste** and **recyclable materials** in the appropriate area or dedicated bin as directed by the **landfill site and transfer disposal facility** site attendant;
  - (h) place **untreated wood** in the designated brush pile and treated wood as designated by the Municipality of Whitestone Employee;
  - (i) place **sharp metal objects** in the metal waste bin.
- 5.7 A commercial waste hauler must possess a valid Certificate of Approval issued by the applicable provincial Ministry to haul waste from the **landfill site and transfer disposal facility**.
- 5.8 A **landfill site and transfer disposal facility** site attendant may:
- (a) inspect a load, refuse a load or redirect a load;
  - (b) conduct random spot test to determine the acceptability of **waste** and **recyclable materials**;
  - (c) require any **person** depositing or placing **waste** and **recyclable materials** to demonstrate conformity to this By-law to their satisfaction.
- 5.9 Any testing required and **costs** associated with confirming compliance with this By-law shall be the responsibility of the **person** seeking to deposit or place the **waste** and **recyclable materials**.
- 5.10 If any load of **waste** or **recyclable materials** deposited or placed at a **landfill site and transfer disposal facility** is found to contain **non-acceptable waste** or non-acceptable **recyclable materials**, the carrier shall be required to remove the **non-acceptable waste** or non-acceptable **recyclable materials** at their expense.
- 5.11 All **waste** and **recyclable materials** deposited or placed in accordance with the provisions of this By-law at a **landfill site and transfer disposal facility** shall become the property of the **Municipality** and may be salvaged, reclaimed,

recycled, disposed of, or otherwise dealt with by the **Municipality** as it deems appropriate.

5.12 The **Municipality** may refuse access to a **landfill site and transfer disposal facility** on a temporary or permanent basis where the **CAO/Clerk** is of the opinion that the **person**:

- (a) is in default of making payment to the **Municipality** pursuant to this By-law or the **Municipality's Fees and Charges By-law**;
- (b) is or has transported **non-acceptable material** for deposit or placement at the **landfill site and transfer disposal facility**;
- (c) has not used a **clear plastic bag** for the **waste or recyclable materials**;
- (d) is or has conducted themselves in a manner that may impede the safe and orderly operation of the **landfill site and transfer disposal facility**.

## 6. **LANDFILL ACCESS PASS AND COUPONS**

6.1 The **municipality** shall issue to each **property owner** of the **municipality** a:

- (a) **landfill access pass**;
- (b) **yard waste** coupon on an annual basis.

6.2 A **landfill access pass** may be used to deposit or place **waste and recyclable materials** in accordance with the provisions of this By-law and payment of the applicable fee as set out in the **Municipality's Fees and Charges By-law** as amended from time to time.

6.3 A **yard waste** coupon entitles a **property owner** of the **Municipality** to place and deposit one free load of **yard waste** at the Auld's Road **landfill site and transfer disposal facility** in a calendar year.

6.4 A **landfill access pass** and a **yard waste** coupon are non-transferable.

## 7. **BAGS / BAG TAGS / MEDICAL WASTE DISPOSAL BAG TAGS**

7.1 The **Municipality** shall make available for purchase **bag tags**.

7.2 A **bag tag** may be purchased at the Municipal Office or any other location as determined by the **Municipality** for a fee as set out in the **Municipality's Fees and Charges By-law**.

7.3 Where a **person** does not have a **landfill access pass**, a **bag tag** is required to place and dispose of **waste or recyclable materials**.

7.4 Any **person** who rents or otherwise occupies a **property** in the **Municipality** including a camper may purchase a **bag tag** to place and dispose of **waste or recyclable materials** at a **landfill site and transfer disposal facility**.

7.5 Every **person** shall use a **clear plastic bag** for **waste and recyclable materials**.

- 7.6 Every **person** shall use a paper yard waste bag or a clear plastic bag for **yard waste**.
- 7.7 Notwithstanding Section 7.5, a **person** may use one small bag that is not a **clear plastic bag** such as a kitchen catcher bag for **waste** to place inside a **clear plastic bag** to protect their privacy.
- 7.8 Where a **person** has a medical condition that causes the generation of **waste** that exceeds the volume of one small bag as referenced in 7.7, they may apply for an exemption to the **clear plastic bag** requirement.
- 7.9 A **person** applying for a medical condition exemption shall submit the following to the **Municipality**:
- (a) proof of ownership of the **property**;
  - (b) medical note confirming a medical condition and the expected timeline.
- 7.10 The **Municipality** upon being satisfied with the documentation submitted for a medical condition exemption will issue to the **person** a specified number of **medical waste disposal bag tags**.

## 8. RECYCLABLE MATERIALS

- 8.1 Every **person** shall separate **recyclable materials** from **waste** as outlined on Schedule B to this By-law.

## 9. GENERAL PROHIBITIONS

- 9.1 No **person** shall trespass on a **landfill site and transfer disposal facility**.
- 9.2 No **person** shall place or deposit **waste** or **recyclable materials** at a **landfill site and transfer disposal facility** other than in accordance with the provisions of this By-law.
- 9.3 No **person** shall place or deposit **waste** or **recyclable materials** at, near, outside of or in the vicinity of the gates or fence of a landfill site and transfer disposal facility.
- 9.4 No **person** shall place or deposit **non-acceptable waste** at a **landfill site and transfer disposal facility**.
- 9.5 No **person** shall place or deposit **waste** and **recyclable materials** at any **landfill site and transfer disposal facility** upon being refused access by the **municipality**.
- 9.6 No **person** other than Municipality of Whitestone employees (and only when approved by the Manager of Public Works) shall scavenge, interfere with, remove, exchange or scatter **waste** or **recyclables** at any **landfill site and transfer disposal facility**.

- 9.7 No **person** shall refuse to provide proof of origin of **waste** or **recyclable materials** tendered for disposal at a **landfill site and transfer disposal facility**.
- 9.8 No **person** shall disobey the direction of a **landfill site and transfer disposal facility** site attendant.
- 9.9 No **person** shall throw, place, deposit or dump or cause or permit to be thrown, placed, deposited or dumped **refuse** on **property** without the approval of the **owner** of the **property**.
- 9.10 No **person** shall throw, place, deposit or dump or cause or permit to be thrown, placed, deposited or dumped **refuse** on any **highway**.
- 9.11 Any **person** who throws, places, deposits or dumps or permits to be thrown, placed, deposited or dumped **refuse** on **property** is responsible for the removal of the **refuse** and all **costs** related to the removal of the **refuse**.

## 10. ENFORCEMENT AND PENALTY PROVISIONS

- 10.1 The enforcement of this By-law shall be conducted by an **Officer**.
- 10.2 An **Officer** may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not:
- (a) the By-law is complied with;
  - (b) a direction or order made under the *Municipal Act*, or this By-law is complied with.
- 10.3 For the purposes of an inspection under this By-law, an **Officer** may:
- (a) require the production for inspection of documents or things relevant to the inspection;
  - (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
  - (c) require information from any **person** concerning a matter related to the inspection; and
  - (d) alone or in conjunction with a **person** possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
- 10.4 Every **person** who contravenes any provision of this By-law and every director or officer of a corporation, who knowingly concurs in the contravention by a corporation is guilty of an offence and upon conviction is liable to:
- (a) on a first offence, to a fine not more than \$50,000.00; and
  - (b) on a second offence and each subsequent offence, to a fine of not more than \$100,000.00
- 10.5 Every **person** who is issued a Part 1 offence notice or summons and is convicted is guilty of an offence under this By-law shall be subject to a fine, to a

maximum as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.

- 10.6 No **person** shall hinder or obstruct, or attempt to hinder or obstruct, any **Officer** exercising a power or performing a duty under this By-law.
- 10.7 Every **person** who is alleged to have contravened any of the provisions of this By-law, shall identify themselves to an **Officer** upon request, failure to do so shall be deemed to have hindered or obstructed an **Officer** in the execution of their duties.
- 10.8 Upon conviction any penalty imposed under this By-law may be collected under the authority of the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 10.9 If a **person** is convicted of an offence under this By-law, the court in which the conviction has been entered and any court of competent jurisdiction may, in addition to any other remedy and to any penalty imposed, make an order prohibiting the continuation or repetition of the offence by the **person** convicted.
- 10.10 In a proceeding where it is alleged a violation pursuant to this by-law has occurred evidence of any personal markings, writings, or inscriptions found in any **refuse** deposited in contravention of this by-law that identifies the name and address of any **person** shall be prima facie evidence that the **refuse** was deposited unlawfully by such **person**.

## 11. COSTS

- 11.1 The **Municipality** may recover its **costs** of remedying a violation of this By-law by invoicing the **person** owing the **costs** or by initiating court proceedings and the exercise of any one remedy shall not preclude the exercise of any other available remedy.
- 11.2 All **costs** owed to the **Municipality** are due and payable within thirty (30) days of the billing date set out on the invoice and, in the event of failure to pay the entire amount due within the said thirty (30) days, interest may be applied at the rate of 1.25% per month (15% annually).

## 12. SEVERABILITY

- 12.1 If a court of competent jurisdiction declares any section or part of this By-law invalid, it is the intention of Council of the **Municipality** that the remainder of this By-law shall continue in force unless the court makes an order to the contrary.

## 13. INTERPRETATION

- 13.1 References in this By-law to any statute or statutory provision include references to that statute or statutory provision as it may from time to time be amended, extended or re-enacted.

13.2 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

13.3 The Schedules appended to this By-law are incorporated into and form part of this By-law.

**14. REPEAL**

14.1 By-law 19-2010 is hereby repealed.

**Read a First and Second** time this 1st day of November, 2021.

\_\_\_\_\_  
**Mayor**                      George Comrie

\_\_\_\_\_  
**CAO-Clerk**                Michelle Hendry

**Read a Third** time and **Passed, Signed and Sealed** this 1<sup>st</sup> day of November, 2021

\_\_\_\_\_  
**Mayor**                      George Comrie

\_\_\_\_\_  
**CAO-Clerk**                Michelle Hendry

**Schedule A**  
**(By-law 47-2021 – Waste Management)**

**Non-acceptable waste:**

- a) Hazardous waste as defined by **Regulation 347**;
- b) Hazardous waste materials which are corrosive, toxic, reactive or flammable such as car batteries, drain and oven cleaners, paints, solvents, oils, varnishes, stains, gasoline, kerosine, BBQ starters, lighter fluid, pesticides, rat poison, pool chemicals, ammonia and cleaning fluids;
- c) Biomedical or pathological waste, whether solid or liquid, as designated and regulated by **Regulation 347**, including syringes and pen needles;
- d) Non-anatomical waste infected with a communicable disease;
- e) PCB waste;
- f) Radioactive waste;
- g) Fiberglass or wooden boats and non-metal vehicle parts thereof;
- h) Live animals or birds, and carcasses or parts thereof of any animal or other creature, save for normal kitchen **organic** waste, which has been drained of all liquids;
- i) Manure, septic or holding tank pumpings, or raw sewage;
- j) Materials of any kind or nature that contain hot live coals or hot **ashes**;
- k) Explosive, highly combustible, or ignitable waste;
- l) Any gaseous, semi-liquid, or liquid waste;
- m) A designated substance as prescribed by the Occupational Health and Safety Act, R.S.O. 1990, C. O.1, as amended;
- n) Sealed metal drums or barrels;
- o) Aerosol cans;
- p) Materials or items as designated in the relevant Certificate of Approval issued to the **Municipality** for the **landfill site and disposal facility**;
- q) Any other material or item as designated by the **Municipality** from time to time.

**Schedule B**  
**(By-law 47-2021 – Waste Management)**

**Recyclable Materials**

**Recyclable materials** are to be separated as follows:

**1. FIBRES**

- Newsprint
- Magazines
- Fine Paper
- Wrapping materials and paper rolls
- Books (hard cover removed)
- Telephone directories
- Fibre Egg Cartons
- Brown Paper and Bags
- Boxboard and paperboard
- Polycoat paperboard containers, being containers made primarily of paperboard and coated with low density polyethylene or aluminum, and used for food or beverages
- Cardboard (corrugated)

**2. CONTAINERS – EMPTIED AND RINSED**

- Glass bottles and jars for food or beverages (including broken glass)
- Aluminum food or beverage cans (including cans made primarily of aluminum)
- Polyethylene terephthalate bottles for food or beverages (including bottles made primarily of polyethylene terephthalate) also known as Tetra Pak's
- Steel food or beverage cans (including cans made primarily of steel)
- Aluminum foil (including items made from aluminum foil)
- Rigid plastic containers being:
  - i) High density polyethylene bottles (recycling numbers 1 through 7) used for food, beverages, toiletries or household cleaners (including bottles made primarily of high-density polyethylene), and
  - ii) Polystyrene containers used for food or beverages (including containers made primarily of polystyrene).

**Schedule B continued**  
**(By-law 47-2021 – Waste Management)**

**Recyclable Materials**

**3. METAL**

- Metal debris whether whole or in parts
- Lawn mowers and equipment (including sharp metal blades, knives or other **Sharp Objects** that are metal only)
- Metal siding or roofing
- Car parts, tractors, riding mowers, or vehicles with all fluids drained
- Boats with oil reserves and fuel tank removed
- Large appliances (refrigerator, freezer, or cooler (a fee is charged for removal of refrigerant), stove, dishwasher, washer, and dryer)
- Aluminum siding
- Bed springs and metal beds

**4. ELECTRONIC DEVICES**

- Televisions, monitors, computers, printers
- Fans
- Small Appliances (non-metal)

## THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

## BY-LAW NO. 48-2021

---

**Being a By-Law to enter into an Agreement with  
Her Majesty the Queen in right of Ontario  
as represented by the Minister of Municipal Affairs and Housing for the purposes of  
receiving the Municipal Modernization Program Intake 2 Grant**

---

**WHEREAS** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** under Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** the Municipality of Whitestone applied for funding under Municipal Modernization Program Intake 2 to support Cyber Security upgrades, Communication upgrades and iCloud software for Building Permit management and that the Minister of Municipal Affairs and Housing has agreed to provide a non-repayable in the amount of \$45,375;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

**Short Title**

Municipality of Whitestone 2021 Municipal Modernization Program Intake 2 Grant

1. **THAT** the Mayor and CAO-Clerk of the Municipality of Whitestone are hereby authorized to execute under seal of the Corporation an agreement being Schedule 'A' of this By-Law, between the Municipality of Whitestone and Her Majesty the Queen in Right of Canada as represented by the Minister of Municipal Affairs and Housing;
2. **AND THAT** this By-Law shall come into force on November 1st, 2021.

**READ** a **FIRST** and **SECOND** time this 1st day of November, 2021

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO-Clerk** Michelle Hendry

**Read a Third** time and **Passed, Signed and Sealed** this 1st day of November, 2021.

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO-Clerk** Michelle Hendry

# STAFF REPORTS



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## MEMORANDUM

**To:** Mayor and Council  
**From:** Michelle Hendry, CAO/Clerk  
**Date:** November 1, 2021  
**Re:** Fees and Charges By-law 2021 Update

### Background

By-law 40-2020 being a By-law to Establish Fees and Charge for services provided by the Municipality of Whitestone was enacted on September 21, 2020.

A best practice is to annually review the Fees and Charges By-law at the end of each year prior to budget development to determine if any refinements are needed. Council can choose to increase or adjust fees and charges or maintain the status quo.

The following clarifications and / or additions are recommended to be added to the By-law:

### SCHEDULE A Facility Rentals

- Note 4. The Agricultural Fair is exempt add: *as well as Agricultural Society Committee Meetings*

### SCHEDULE B Landfill Rate and Fees

- remove the following description:  
'Replacement of lost card or one additional card per property'  
replace with the following  
*Replacement of lost card or additional cards per property*

### SCHEDULE C Planning Rates and Fees

- Add: *Shore Road Allowance Lease (per Resolution 2021-158)  
Administration Fee (initial application, subsequent applications and lease assignments) - \$150.00  
Annual Lease Payment - \$1.00  
Legal and Planning Related costs – actually costs*

- Shore Road Allowance Note 2  
Add:  
*and \$100.00 per property / Non-refundable administration fee (this was missed in the September 2020 update)*
- Zoning By-law Amendment Security Deposit  
Revise from \$1000 to \$1500 (due to a review of the typical Planning costs associated with Zoning By-law amendments)

**SCHEDULE D** Building Department Rate and Fees – no recommended changes

**SCHEDULE E** Road Name and 9-1-1 Signs – no recommended changes

**SCHEDULE F** Cemetery Rate and Fees

Per Ontario Regulation 30/11 under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) the following changes are required as of January 1, 2022:

Before a marker is installed in a cemetery, the person who is responsible for the installation of the marker shall pay the prescribed amount to the cemetery operator who shall deposit the amount in the care and maintenance fund.

- Flat marker over 172 sq in from \$50 change to:  
*\$100, in the case of a flat marker measuring at least 1,116.13 square centimetres (173 square inches).*
- Flat marker over 172 sq in from \$100 change to:  
*\$200, in the case of an upright marker measuring more than 1.22 metres (four feet) in either height or length, including the base.*

**SCHEDULE G** Fire Service Rates and Fees – no recommended changes

**SCHEDULE H** Dog Licensing Rates and Fees

- the Dog By-law review committee will be recommending the consideration of a 'lifetime' Dog Tag fee for \$50.00
- no other recommended changes

**SCHEDULE I** General Government Fees – no recommended changes

**SCHEDULE J** Miscellaneous Rates and Fees - no recommended changes

Q

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 40-2020

---

**Being a By-Law to Establish Fees and Charges  
for services provided by the Municipality of Whitestone**

---

**WHEREAS** Section 391(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** Section 69 of the *Planning Act*, R.S.O. 1990, c. P. 13, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** Section 7 of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, authorizes a municipal Council of a municipality to pass a By-Law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. **GENERAL:**


- 1.1. The Council of the Corporation of the Municipality of Whitestone Council hereby establishes the fees and charges as set out in the Schedules attached hereto and forming an integral part of this By-Law.
- 1.2. This By-Law shall be known and may be cited as the "Municipality of Whitestone Fees and Charges By-Law".
- 1.3. The fees set out in the attached Schedules shall be paid for the services or activities listed, and all fees are per occasion or request unless noted otherwise.
- 1.4. The fees and charges will be subject to Harmonized Sales Tax (HST) where applicable.

2. **SEVERABILITY:** If any provision or part of a provision of this By-Law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-Law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.


3. **CONFLICT WITH ANY OTHER BY-LAW:** In the event of any conflict between any provisions of this By-Law and any other By-Law heretofore passed, the provisions of this By-Law shall prevail.
4. **REVIEW:** The Council of the Corporation of the Municipality of Whitestone shall review this By-Law once per calendar year to ensure that fees are kept up to date and relevant.
5. **REPEAL OF PREVIOUS BY-LAWS:** That the following By-Laws are hereby repealed:
 

By-Law 25-2015	Being a By-Law to impose fees or charges for services provided by the Corporation of the Municipality of Whitestone
By-Law 15-2013	Being a By-Law to impose Planning Fees/Charges for services provided by the Corporation of the Municipality of Whitestone
By-Law 15-2010	Being a By-Law to regulate the use of Municipal Grounds and Facilities of the Municipality of Whitestone
6. This By-Law shall have precedence over any other By-Law or schedule of a By-Law currently in effect wherein fees or service charges are set out in that By-Law.
7. **EFFECTIVE DATE:** This By-Law shall come into force and take effect on October 15, 2020.

Read a **First** and **Second** time this 4<sup>th</sup> day of August, 2020.




\_\_\_\_\_  
**Mayor** George Comrie




\_\_\_\_\_  
**CAO / Clerk** Michelle Hendry

Read a **Third** time and **Passed, Signed** and **Sealed** this 21<sup>st</sup> day of September, 2020.



\_\_\_\_\_  
**Mayor** George Comrie



\_\_\_\_\_  
**CAO / Clerk** Michelle Hendry



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# SCHEDULE A

## Facility Rentals

Fees are subject to HST

Facility	Description	Fee
Community Centre	Ratepayer	\$125.00
	Non-ratepayer	\$250.00
	½ day	\$62.50
	Meetings (Sat & Sun 3 hrs max)	\$62.50
	Meetings (Mon – Fri 3 hrs max)	\$25.00
	Security/Clean up deposit	\$100.00
Pavilion	Ratepayers	\$31.25
	Non-ratepayers	\$62.50
	Organized league/season	\$125.00
	Tournaments	\$125.00
Ball Park and Commons	Ratepayers	Donations
	Non-ratepayers	Donations
	Organized league/season	\$125.00
	Tournaments	\$125.00

### Notes:

Security Deposit

A security/clean up deposit may be required at the discretion of the Municipality (Typically for Private Rentals)

### Exemptions and/or Reductions in Fees

Note 1. Fees may be exempt for the following:

- Compassionate needs within the Municipality providing that any funds raised are given directly to the receiver and not put in a trust fund
- Youth and Seniors events sponsored by one or more non-profit organization within the Municipality for a non-fundraising event
- Municipally sponsored events
- Funerals receptions for Whitestone families (only if the Community Centre is available and not previously booked)

Note 2. The Seniors Diner's Club is exempt

Note 3. The Rod and Gun Club fishing Derby is exempt

Note 4. The Annual Agricultural Fair is exempt

Note 5. The Bingo events in support of the Nursing Station are exempt

Other exemptions and/or reduction in fees may be at the discretion of the CAO/Clerk

# SCHEDULE B

## Landfill Rates and Fees

Fees are not subject to HST

Item	Description	Fee
Household Waste	Household waste free of hazardous waste	Free
Electronics Waste		Free
Recyclables	Plastic/Glass/Aluminum Cans etc.	Free
	Fibre (Newspaper, Cardboard etc)	Free
	Scrap Metals	Free
Appliances and Furniture	Items with Refrigerant (refrigerant removal fee)	\$15.00 each
	Items of Furniture	\$15.00 each
	Mattress small, (crib, twin)	\$10.00 each
	Mattress, large (double, queen, king)	\$20.00 each
	Vehicle Trunk Load	\$50.00
	Pickup Truck or Trailer Load (Note 2)	\$100.00
Sorted Household Construction/Demotion Waste <b>Only</b> -Auld's Road Site (Note 1)	Pickup Truck or Trailer Load (Note 2)	\$50.00
	Small Household Quantities (Note 3)	Free
Yard Waste/Leaves/Brush (Note 4)	Pickup Truck or Trailer Load (Note 3)	\$10.00
Propane Tanks		actual cost
Boats	(Note 5)	Free
Boat Wrap, Pool Liner	Single Boat Wrap or Small Pool Liner	\$10.00
	Large Pool Liner	\$30.00
Styrofoam and Other Plastic Foams	Small Household Quantities (Note 6)	Free
	Large Quantities (Note 6)	\$10.00
Landfill Access Permit Card	One per property	Free
	Replacement of lost card or one additional card per property	\$15.00
	One-time pass for visitors	\$5.00 per bag
Blue Box Recycling Container	First Blue Box (new residents only)	Free
	Additional Blue Box	Actual cost

Notes:

Note 1. No Contractor construction / demolition debris will be accepted, including shingles.

Note 2. Approximate volume of pickup truck / trailer load is 120 cubic feet or 3.3 cubic metres. Landfill site attendants may use discretion in charging for larger or smaller volume loads

Note 3. Approximate volume of 200 litres / 45 imperial gallons / 0.2 cubic metres or less.

Note 4. No Contractor yard waste, leaves, or brush will be accepted.

Note 5. Only metal hulled boats, completely stripped, maximum length 20 feet, will be accepted

Note 6. Small quantities of plastic foam packaging will be accepted at no charge. \$10.00 charge is based on a volume of 200 litres / 45 imperial gallons / 0.2 cubic metres

Note 7. Tires are not accepted at Whitestone landfill sites.

# SCHEDULE C

## Planning Rates and Fees

Fees are not subject to HST

Description	Fee
Public Meetings (Note 1)	\$350.00
Mailing per Envelope for notifications	\$2.00
<b>Zoning By-Law Amendment</b>	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Official Plan Amendment</b>	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Deeming By-Law</b>	
Non-Refundable Admin Fee	\$300.00
Security Deposit to Cover Actual Costs	\$800.00
<b>Shore Road Allowance</b>	Purchase land - \$2.00/m2 up to 90 m2 and \$1.00/m2 over and above 90m2
Non-Refundable Admin Fee (Note 2)	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Unopened Road Allowance</b>	
	Purchase land - fair market value
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Parkland Dedication (Note 3)</b>	Residential - 5% of assessed value Commercial - 2% of assessed value
<b>Minor Variance</b>	
Non-Refundable Admin Fee	\$500.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Encroachment and/or Road Agreement</b>	
Non-Refundable Admin Fee	\$500.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Site Plan/Development</b>	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Subdivision Agreement</b>	
Non-Refundable Admin Fee	\$1,000.00
Security Deposit to Cover Actual Costs	\$1,000.00
<b>Road Naming/Renaming Application</b>	
Non-Refundable Admin Fee	\$300.00
Security Deposit to Cover Actual Costs	\$1,000.00

Notes:

Note 1 - A Public Meeting fee applies only if the Public Meeting is a Special Meeting of Council and not part of a regular Council Meeting

Note 2 - The application fee is for a single application. An additional \$25 / property for a group application (up to 10 applicants) will be charged.

Note 3 - The Planning Act limits a Commercial Parkland dedication fee to 2%

# SCHEDULE D

## Building Department Rates and Fees

Fees are not subject to HST

Building/ permit type	Description	Fee	Unit
The rate to be levied against each \$1000.00 of construction value shall be \$14.50 plus, a base fee of \$140.00. Fees will be rounded to the nearest dollar.			
Residential/Seasonal Dwellings	Single storey finished	\$140.00	Per square foot
	Each additional storey including walkout basements	\$70.00	Per square foot
Accessory Buildings	Garages, storage, boathouses	\$35.00	Per square foot
	Porches, carports, sundecks, balconies	\$25.00	Per square foot
	Solariums, sunrooms, bunkies,	\$50.00	Per square foot
Commercial/Industrial/ Institutional	Principal building	\$95.00	Per square foot
	Accessory	\$40.00	Per square foot
Designated Structures	As per Div.A.1.3.1.1. OBC	Based on cost	Based on cost
Farm Buildings	On assessed land	\$25.00	Per square foot
Foundation-new or replacement	Full height	\$25.00	Per square foot
	Crawl space, frost wall, piers	\$20.00	Per square foot
Class of Permit	Construction/addition	See above	Based on type of construction
	Alteration, repair and installation	Based on cost	Based on cost
	Chimney, fireplace, woodstove	\$150.00	Flat fee
	Demolition	\$150.00	Flat fee
	Change of use	\$100.00	Flat fee
	Plumbing	\$100.00	Flat fee
	Docks	\$100.00	Flat fee
Other	Permit transfer, special inspection	\$100.00	Flat fee
Conditional Permit	\$100.00 plus additional fees based on class of construction	\$100.00	See description
Alternative Solution Design	Plus other applicable fees	\$200.00 + other applicable fees	See description
Building without a permit	At the Chief Building Official's discretion	Fees doubled	based on calculated fees
Revised drawings		\$50.00	Per revised page
Inactive Permit	Three (3) years or more	\$200.00	Flat fee
Refunds- application for refund must be made within six (6) months of issuance of permit(s)	Application filed not processed	75%	of fee paid
	Application filed and processed	50%	of fee paid
	If less than \$100	0	no refund
Minimum Fee for All Structures		\$140.00	flat fee
Road Damage Deposit	Note: details and policy TBD	\$1,000.00	Refundable at the discretion of the Municipality
Re-inspection (per incident)	Inspection requested and CBO arrives at job site and the Phase to be inspected is not ready.	\$50.00	Flat fee

The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of the Municipality of Whitestone By-Law No. 32-2015.

# SCHEDULE E

## Road Name and 9-1-1 Signs

Fees are not subject to HST

Service	Fee
9-1-1 Sign without post	\$20.00
9-1-1 Sign with post	\$35.00
Road name sign and post (applicant installs)	Actual cost

# SCHEDULE F

## Cemetery Rates and Fees

All fees are subject to HST unless noted otherwise

All Interment Rights (burial, cremation or scattering) are subject to an additional Bereavement Authority of Ontario \$12.00 license fee.

Item	Description	Fee
Burial Plot	Residents (interment rights)	\$200.00
	Residents (perpetual care and maintenance)	\$350.00
	Non-residents (interment rights)	\$600.00
	Non-residents (perpetual care and maintenance)	\$550.00
Cremation Plot	Residents (interment rights)	\$100.00
	Residents (perpetual care and maintenance)	\$250.00
	Non-residents (interment rights)	\$385.00
	Non-residents (perpetual care and maintenance)	\$250.00
Scattering	Residents (interment rights)	\$50.00
	Residents (perpetual care and maintenance)	\$100.00
	Non-residents (interment rights)	\$75.00
	Non-residents (perpetual care and maintenance)	\$100.00
Transfer of Internment Rights	(Note 1)	\$50.00
Flat marker under 172 sq in		N/C
Flat marker over 172 sq in		\$50.00
Upright monument up to 4 X 4 ft		\$100.00
Staking fee- Lots or Markers	( Note 2)	\$50.00
Opening/Closing Burial Lot		Fee as per Funeral Home and paid directly to the Funeral Home
Opening/Closing Cremation Lot	(Note 2)	\$100.00

Notes:

Note 1 - No HST paid on this fee

Note 2 - This fee is paid to the Cemetery Board Member or designate who performs work

# SCHEDULE G

## Fire Services Rates and Fees

Fees are not subject to HST

Service	Fee
Response to motor vehicle accidents on Provincial Highways	As per M.T.O. rates/hour/vehicle
Railroad call outs for fire on or beside tracks	As per M.T.O. rates/hour/vehicle
Railroad call outs for accidents and/or incidents including derailments	As per M.T.O. rates/hour/vehicle
Gross negligence or as result of illegal act	As per M.T.O. rates/hour/vehicle
Hydro and/or Bell call outs	As per M.T.O. rates/hour/vehicle
Recovery of additional costs incurred	Actual costs
Fire occurrence report/letter	\$35.00 Each
Smoke detectors	Actual costs
Carbon Monoxide Detectors	Actual costs
Combination Smoke Detector and Carbon Monoxide Detector	Actual costs
Fire permits	Free
Incinerator permits	\$20.00 Each

# SCHEDULE H

## Dog Licensing Rates and Fees

Fees are not subject to HST

Item	Fee
Dog tag	\$10.00
Replacement tag	\$10.00
Animal control service fee (See Note 1)	\$50.00
Kennel Licensing Fee (annual)	\$75.00

Notes:

Note 1: By-Law Enforcement Officer finds and returns dog to owner.

# SCHEDULE J

## Miscellaneous Rates and Fees

Fees are not subject to HST

Item	Fee
Entrance permit application	\$100.00
Entrance permit deposit	\$750.00
Farley Road Parking Permit (annual)	\$55.00
Farley Road, Additional Guest Parking Permit (annual)	\$15.00
Sign Advertising (annual)	\$200.00
After School Program (per day/per child)	\$6.00

# SCHEDULE I

## General Government Fees

Fees are not subject to HST

Item	Fee
Photocopies per sheet	\$0.20
Facsimile per sheet	\$1.00
Returned cheque	\$30.00
Copy of Official Plan	\$12.00
Copy of Zoning by-law	\$12.00
Tax certificate (per roll number)	\$30.00
Building and zoning compliance letter (per roll number)	\$100.00
Commissioner stamp/certification	\$7.00
Bailiff fees	Actual costs
Small claims	Actual costs
Freedom of Information Request	\$5.00
Freedom of Information Research (staff time and photocopying)	Actual Costs

# CORRESPONDENCE

## IN THIS EDITION

ARE SKY-HIGH JOB VACANCIES IN CANADA AROUND FOR A WHILE? AUGUST 30, 2021

TRENDS RELATING TO MANUFACTURING SECTOR IN NORTHERN ONTARIO



Designed to identify specific workforce labour gaps, train up to 300 potential employees and match them with available job opportunities within Northern Ontario's tourism sector.

**FOR MORE INFORMATION:**  
[destinationnorthernontario.ca/tsnn/](http://destinationnorthernontario.ca/tsnn/)

Questions or concerns?  
 Feel free to contact us at  
[info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)

T. 705.474.0812  
 Toll Free 1.877.223.8909  
 F. 705.474.2069

101 Worthington St. East  
 Suite 238  
 North Bay, Ontario

The Labour Market Group is funded by:



## ARE SKY-HIGH JOB VACANCIES IN CANADA AROUND FOR A WHILE?

AUGUST 30, 2021

Job vacancies in Canada **GREW 22%** in June from May to more than 800,000.



**5%**  
RECORD HIGH

Canada's vacancy rate reached a record high of 5%, largely due to unfilled positions in accommodation and food services, health care, and retail services.

The rising number of unfilled positions is hitting Quebec and British Columbia especially hard, but we expect vacancies to rise in other provinces.



Ongoing high job-vacancy rates could have a domino effect, pushing up wages but also consumer prices, and perhaps accelerating automation in the most affected sectors.



**The Road Ahead:** In the coming months, labour shortages are likely to intensify as the recovery drives firmer labour demand. We expect retirements (many held off) and quits to pick up, which may intensify pressures on businesses across a broader range of industries—though especially those offering lower wages. In the labour-starved service industry, higher pay may be necessary to attract and retain talent.

Source: [rbc.com/economics](http://rbc.com/economics)



**The Stakes:** A high job-vacancy rate can act as a significant drag on economic growth.

Canadian businesses unable to find enough workers may be forced to operate at a reduced capacity, missing out on the opportunity to fully recover from long months of lockdowns or curtailed operations. The tightness in the labour market may also put upward pressure on wages, which in turn could lead to higher output prices in some sectors, such as higher menu prices.

## TRENDS RELATING TO MANUFACTURING SECTOR IN NORTHERN ONTARIO



**RANKING FOR MANUFACTURING**

- 3<sup>rd</sup> ONTARIO
- 6<sup>th</sup> NORTHEAST ONTARIO
- 8<sup>th</sup> NORTHWEST ONTARIO



**GREY** indicates industries with a larger share of employment than Manufacturing.

**EMPLOYMENT BY INDUSTRY: AVERAGE EMPLOYMENT, JANUARY 2020 TO AUGUST 2021**

	ONTARIO	NE ONT	NW ONT
Agriculture	1%	0.9%	1.1%
Forestry, fishing, mining, quarrying, oil & gas	0.5%	7.1%	3.6%
Utilities	0.7%	1.3%	1.3%
Construction	7.3%	7.7%	7.9%
<b>Manufacturing</b>	<b>10.6%</b>	<b>6.9%</b>	<b>4.8%</b>
Wholesale & retail trade	14.5%	14.1%	12.1%
Transportation & warehousing	5.1%	4.3%	6.6%
Finance, insurance, real estate, rental/leasing	8.6%	4.1%	3.4%
Professional, scientific & technical services	9.6%	5.1%	4.2%
Business, building & other support services	4.1%	3.7%	3.2%
Educational services	7.4%	8.1%	8.9%
Health care & social assistance	12.5%	18.6%	22.5%
Information, culture & recreation	3.9%	2.5%	2.7%
Accommodation & food services	4.8%	4.9%	6.3%
Other services (except public administration)	4%	4.2%	4.3%
Public administration	5.4%	6.5%	7.1%

## NATIONAL OCCUPATIONAL CLASSIFICATION (NOC) 2021 VERSION 1.0

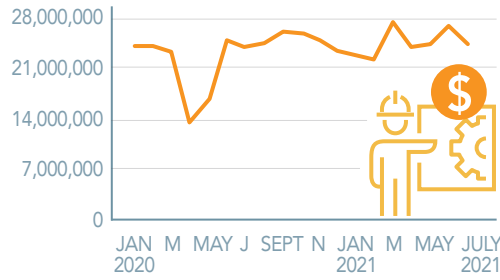
The publication of the National Occupational Classification (NOC) 2021 is the **thirtieth anniversary** of the standard occupational classification system and it introduces a major structural change.

CLICK THE LINK BELOW FOR DETAILS

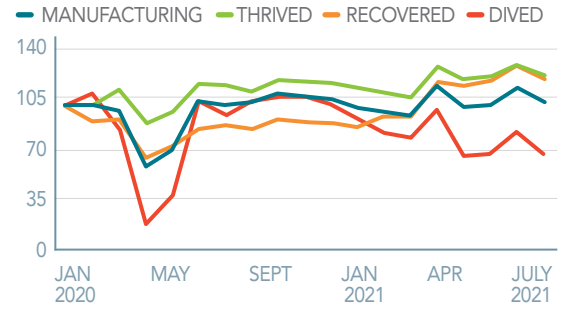
<https://www23.statcan.gc.ca/imdb/p3VD.pl?Function=getVD&TVD=1322554>



## MANUFACTURING SALES ('000S) ONTARIO, JANUARY 2020 TO JULY 2021



## MANUFACTURING SALES ('000S) SALES BY CATEGORY, JANUARY 2020 = 100



## MANUFACTURING SALES ('000S) SUBSECTORS PERFORMED DIFFERENTLY DURING COVID-19

BOLD/COLOURED MEANS OVER 1 BILLION IN MONTHLY SALES IN JANUARY 2020



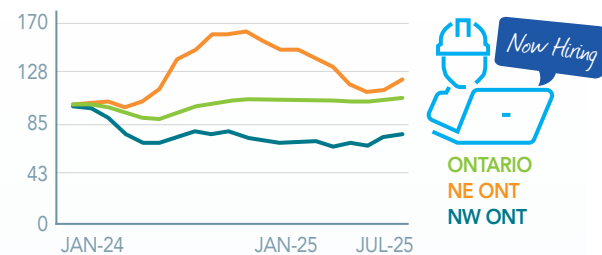
DID WELL	AFFECTED, BUT RECOVERED	HURT
<ul style="list-style-type: none"> <li>Food 3</li> <li>Plastic &amp; rubber products 1</li> <li>Fabrication metal 1</li> <li>Machinery 1</li> </ul>	<ul style="list-style-type: none"> <li>Beverage</li> <li>Paper</li> <li>Wood products</li> <li>Non-metallic mineral</li> <li>Computer &amp; electronic</li> </ul>	<ul style="list-style-type: none"> <li>Chemical 2</li> <li>Petroleum &amp; coal 1</li> <li>Primary metal 1</li> <li>Transportation equipment 7</li> <li>Printing &amp; related</li> <li>Furniture &amp; related</li> </ul>

## 2016 CENSUS

## EMPLOYMENT BY INDUSTRY BY DISTRICT AND MAJOR CITY

LOCATION	TOTAL	*MFG	%
<b>ONTARIO</b>	6,612,150	651,830	9.9%
<b>NORTHEAST ONTARIO</b>			
Nipissing	35,945	1,855	5.2%
North Bay	23,060	1,065	4.6%
Parry Sound	18,190	1,315	7.2%
Manitoulin	4,930	165	3.3%
Sudbury	9,115	1,040	11.4%
Greater Sudbury	76,755	3,400	4.4%
Timiskaming	14,065	1,000	7.1%
Cochrane	36,275	2,085	5.7%
Timmins	20,525	690	3.4%
Algoma	47,135	4,515	9.6%
Sault Ste. Marie	31,660	3,300	10.4%
<b>NORTHWEST ONTARIO</b>			
Thunder Bay	67,115	3,745	5.6%
Thunder Bay City	50,220	2,705	5.4%
Rainy River	8,815	440	5%
Kenora	26,935	1,120	4.2%

## MANUFACTURING EMPLOYMENT TRENDS DURING COVID-19, JANUARY 2020 EMPLOYMENT = 100



Questions or concerns? Feel free to contact us at [info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)

T. 705.474.0812  
Toll Free 1.877.223.8909  
F. 705.474.2069

101 Worthington St. East  
Suite 238  
North Bay, Ontario

The Labour Market Group is funded by:





B.

October 12, 2021

Donald Sanderson and Jamie McGarvey  
Wellness Committee

**Re: New Recreation Centre**

Dear Mr. Sanderson and Mr. McGarvey:

Given the June 7, 2021, announcement that the West Parry Sound Area Recreation and Culture Centre (the Wellness Centre) will receive \$23.3 million from the Government of Canada and Government of Ontario to assist in the funding of the Wellness Centre, Parry Sound Area Active Transportation (PSAAT) feels that it is very important that site selection and design of the Wellness Centre prioritize principles of energy efficiency and sustainability, for example by maximizing active transportation access for staff and users. Development of the Wellness Centre is a great opportunity to promote the current and future health and wellbeing of visitors and residents. With a long-term view, design and implementation can lead to a new municipal building that contributes to local climate change plans and reduced overall operating costs.

As such, PSAAT would like to make the following recommendations:

1. Location
  - a. Should be within easy walking and cycling distance of as many of the seven (7) municipalities' residents as possible. Ideally, it will be in close proximity to schools so it can be utilized during downtime and also for physical education and training programs as well as competition events.
2. Access
  - a. Provide for end of trip facilities (e.g. equipment storage and bicycle racks, sidewalks and shaded areas).
  - b. If the site location is out of town, i.e., in close proximity to the current YMCA, it should have excellent walking and bike access with bridges over the larger roads.
3. Walking Facilities
  - a. Offer four (4) season walking facilities.
4. Outdoor Exercise
  - a. Allow for future sheltered outdoor walking exercise facilities for year-round, all-weather use.
5. Integration with Long Range Plans
  - a. Act as an integral part of, and perhaps as the hub, of the region's walking and cycling route and trail system.
6. Environmental and Energy Leadership



- a. Lead by example in terms of energy efficiency and renewable energy generation. Employ geothermal storage and both solar photovoltaic and hot water energy harvesting capacity. If the facility is located within several hundred metres of other large buildings, it should act as a hub in a district heating system.
  - Further, there are grant opportunities, including a \$175,000 grant available for geothermal site testing from the Federation of Canadian Municipalities.
  - If natural gas is still deemed to be necessary for heating the structure, it should be regarded as a short term bridge energy source or as a backup to the inevitable all electric/renewable and geothermal system.
- b. Provide charging facilities for both EVs (fast chargers to 250+kWh) and electric cycles 120V in the plans. Revenue will be generated by the fast chargers but 120v charging should be free to promote biking and also because the cost of collecting revenue would be higher than the revenue itself.

Please feel free to contact us for more information on any of the above suggestions.

Sincerely,

*John Meyer*

John Meyer  
Chair – Parry Sound Area Active Transportation

Cc Carling Township  
Municipality of McDougall  
Municipality of Whitestone  
Town of Parry Sound  
Township of the Archipelago  
Township of McKellar  
Township of Seguin



## Calls For Service (CFS) Billing Summary Report

### Municipality of Whitestone July to September - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	0		0.0	1	3	16.0	48.0
	Assault With Weapon or Causing Bodily Harm-Level 2	1	1	16.0	16.0	0	1	16.0	16.0
	Assault-Level 1	1	2	16.0	32.0	1	3	16.0	48.0
	Criminal Harassment	1	1	16.0	16.0	0	0		0.0
	Utter Threats to Person	1	1	16.0	16.0	2	2	16.0	32.0
	<b>Total</b>	<b>4</b>	<b>5</b>	<b>16.0</b>	<b>80.0</b>	<b>4</b>	<b>9</b>	<b>16.0</b>	<b>144.0</b>
Property Crime Violations	Break & Enter	0	2	6.5	13.0	0	1	6.5	6.5
	Theft of Motor Vehicle	1	1	6.5	6.5	0	0		0.0
	Theft Under -master code	0	1	6.5	6.5	0	0		0.0
	Theft under - Bicycles	1	1	6.5	6.5	0	0		0.0
	Theft under - Persons	1	1	6.5	6.5	0	0		0.0
	Theft under - Other Theft	0	2	6.5	13.0	0	0		0.0
	Theft under - Boat Motor	1	1	6.5	6.5	0	0		0.0
	Fraud - Fraud through mails	0	0		0.0	0	1	6.5	6.5
	Fraud -Money/ property/security <= \$5,000	0	1	6.5	6.5	1	1	6.5	6.5
	Identity Fraud	0	1	6.5	6.5	0	1	6.5	6.5
	Mischief - master code	0	1	6.5	6.5	1	2	6.5	13.0
	Property Damage	0	1	6.5	6.5	0	0		0.0
	<b>Total</b>	<b>4</b>	<b>13</b>	<b>6.5</b>	<b>84.5</b>	<b>2</b>	<b>6</b>	<b>6.5</b>	<b>39.0</b>
Other Criminal Code Violations (Excluding traffic)	Obstruct Public Peace Officer	1	1	7.8	7.8	0	0		0.0
	Offensive Weapons-Careless use of firearms	1	1	7.8	7.8	1	2	7.8	15.6
	Offences relating to affidavits (fraud-corruption)	0	0		0.0	0	1	7.8	7.8
	<b>Total</b>	<b>2</b>	<b>2</b>	<b>7.8</b>	<b>15.6</b>	<b>1</b>	<b>3</b>	<b>7.8</b>	<b>23.4</b>
Drug Possession	Drug related occurrence	0	1	6.5	6.5	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>6.5</b>	<b>6.5</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Statutes & Acts	Landlord/Tenant	0	0		0.0	1	4	3.4	13.6
	Mental Health Act	1	2	3.4	6.8	1	1	3.4	3.4



## Calls For Service (CFS) Billing Summary Report

### Municipality of Whitestone July to September - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020				
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours	
Statutes & Acts	Trespass To Property Act	1	6	3.4	20.4	0	5	3.4	17.0	
	<b>Total</b>	<b>2</b>	<b>8</b>	<b>3.4</b>	<b>27.2</b>	<b>2</b>	<b>10</b>	<b>3.4</b>	<b>34.0</b>	
Operational	Animal - Other	0	1	3.6	3.6	0	0		0.0	
	Domestic Disturbance	0	3	3.6	10.8	1	5	3.6	18.0	
	Suspicious Person	0	1	3.6	3.6	0	2	3.6	7.2	
	Text- related Incident (Texting)	0	1	3.6	3.6	0	0		0.0	
	Fire - Building	0	1	3.6	3.6	0	1	3.6	3.6	
	Fire - Vehicle	0	1	3.6	3.6	0	0		0.0	
	Missing Person Located 12 & older	0	1	3.6	3.6	1	1	3.6	3.6	
	Noise Complaint - Master code	3	3	3.6	10.8	5	5	3.6	18.0	
	Noise Complaint - Residence	0	0		0.0	1	2	3.6	7.2	
	Noise Complaint - Others	0	0		0.0	1	1	3.6	3.6	
	Found Property - Master code	0	1	3.6	3.6	0	0		0.0	
	Lost License Plate	0	1	3.6	3.6	0	0		0.0	
	Lost-Sporting Goods, Hobby Equip.	1	1	3.6	3.6	0	0		0.0	
	Sudden Death - Suicide	0	1	3.6	3.6	0	0		0.0	
	Sudden Death - Natural Causes	1	1	3.6	3.6	1	1	3.6	3.6	
	Sudden Death - Others	1	1	3.6	3.6	0	0		0.0	
	Suspicious Vehicle	1	2	3.6	7.2	0	0		0.0	
	Unwanted Persons	0	1	3.6	3.6	0	0		0.0	
	Neighbour Dispute	3	6	3.6	21.6	4	7	3.6	25.2	
	Firearms (Discharge) By-Law	0	0		0.0	2	2	3.6	7.2	
	Assist Fire Department	0	0		0.0	1	1	3.6	3.6	
	Assist Public	1	2	3.6	7.2	0	1	3.6	3.6	
	Family Dispute	0	3	3.6	10.8	2	6	3.6	21.6	
	<b>Total</b>	<b>11</b>	<b>32</b>	<b>3.6</b>	<b>115.2</b>	<b>19</b>	<b>35</b>	<b>3.6</b>	<b>126.0</b>	
	Operational2	False Alarm-Malfuction	1	1	1.3	1.3	0	0		0.0
		False Alarm -Others	0	5	1.3	6.5	1	5	1.3	6.5
False Alarm - Cancelled		0	3	1.3	3.9	0	1	1.3	1.3	



## Calls For Service (CFS) Billing Summary Report

### Municipality of Whitestone July to September - 2021

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2021				2020			
		July to September	Year to Date	Time Standard	Year To Date Weighted Hours	July to September	Year to Date	Time Standard	Year To Date Weighted Hours
Operational2	Keep the Peace	0	1	1.3	1.3	0	2	1.3	2.6
	911 call / 911 hang up	1	1	1.3	1.3	2	4	1.3	5.2
	911 call - Dropped Cell	2	2	1.3	2.6	4	8	1.3	10.4
	<b>Total</b>	<b>4</b>	<b>13</b>	<b>1.3</b>	<b>16.9</b>	<b>7</b>	<b>20</b>	<b>1.3</b>	<b>26.0</b>
Traffic	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	2	3	3.4	10.2	1	2	3.4	6.8
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	5	8	3.4	27.2	0	1	3.4	3.4
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	1	2	3.4	6.8	0	0		0.0
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	1	1	3.4	3.4	0	0		0.0
	MVC - Fatal (MOTOR VEHICLE COLLISION)	0	0		0.0	1	1	3.4	3.4
	<b>Total</b>	<b>9</b>	<b>14</b>	<b>3.4</b>	<b>47.6</b>	<b>2</b>	<b>4</b>	<b>3.4</b>	<b>13.6</b>
<b>Total</b>	<b>36</b>	<b>88</b>		<b>393.5</b>	<b>37</b>	<b>87</b>		<b>406.0</b>	

#### **Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2021 billing period.

#### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Ministry of the Solicitor General

Ministère du Solliciteur général



Office of the  
Fire Marshal and  
Emergency Management

Bureau du  
commissaire des incendies et  
de la gestion des situations d'urgence

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1200

25, rue Morton Shulman  
Toronto ON M7A 1Y6  
Tél.: 647-329-1200

Date: October 12, 2021

To: Community Emergency Management Coordinators

From: Teepu Khawja, Assistant Deputy Minister and Chief, Emergency Management

Re: Emergency Management Framework for Ontario

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Dear Colleagues,

I am pleased to announce that the Emergency Management Framework for Ontario has been published and can be accessed online [here](#) as of October 12, 2021. This Framework will replace the Emergency Management Doctrine for Ontario, which has been in place since 2005.

There are several pieces of legislation (emergency management and emergency management related), mandatory requirements under the emergency management programs and assistance agreements which work together to ensure effective emergency management in Ontario. The Emergency Management Framework brings these arrangements together into one simple easy-to-use reference document. The overall purpose of the Framework is to provide a high-level overview of how Ontario approaches emergency management. The outlined concepts and principles serve to promote an understanding of the emergency management activities and initiatives undertaken in the province of Ontario.

This Framework contains several key updates:

- References to current emergency management programs and standards
- Links to source materials which makes the document accessible for quick reference
- Detailed explanations of Ontario's emergency management stakeholders and governance structures

- The five components of emergency management are explained in more detail and use real world examples to show the importance of each component

Emergency Management stakeholders will be able to refer to this Framework to inform their understanding of emergency management in Ontario. As indicated above, the Framework also makes clear the relationships, roles and responsibilities, and information flow between the various emergency management stakeholders, both internal and external to the provincial government.

I would like to thank the members of the EM Framework for Ontario Working Group for their efforts and inputs into the development of this guidance document, as well as the various contributors that provided their advice and expertise.

Please contact Drew Maddison, at [Drew.Maddison@ontario.ca](mailto:Drew.Maddison@ontario.ca) if you have questions regarding the Emergency Management Framework for Ontario.

Sincerely,



Teepu Khawja

Assistant Deputy Minister and Chief, Emergency Management

**Solicitor General**

Office of the Solicitor General

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SOLGEN.Correspondence@ontario.ca

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132-2021-4188

**By email**

October 14, 2021

Dear Head of Council/Chief Administrative Officer/Municipal Clerk:

On behalf of the Ministry of the Solicitor General, I want to thank all municipalities, together with their multi-sectoral partners, that have taken steps towards developing, adopting and implementing their local community safety and well-being (CSWB) plans.

As you know, the ministry extended the deadline for the completion and adoption of CSWB plans to July 1, 2021, to provide municipalities with an additional six months from the original deadline of January 1, 2021. Since then, we have received an overwhelming response from municipalities regarding their CSWB planning progress. This includes the submission of completed and interim plans and status updates. To date, of the 372 municipalities required to prepare and adopt a CSWB plan, 95 per cent (356 municipalities) have plans that are completed or in progress.

The development and completion of these plans demonstrates municipal leadership and commitment to proactively addressing crime and complex social issues facing your communities. Municipalities are best positioned to work with local partners to develop effective community strategies and programs and create sustainable communities that respond to local needs and conditions.

At this time, we are encouraging municipalities who have not already done so, to please submit their completed CSWB plan or provide an update on their CSWB planning status to the ministry via the following email address: [SOLGEN.Correspondence@ontario.ca](mailto:SOLGEN.Correspondence@ontario.ca). Additionally, as a reminder, municipalities are required to publish their completed plans online within 30 days of adoption.

As you may be aware, under the *Police Services Act*, the Solicitor General has the power to enforce the CSWB planning requirements by appointing a CSWB planner to any municipalities that repeatedly and intentionally fail to complete a plan, at the municipality's expense. However, our government recognizes that municipalities are currently facing unprecedented circumstances in their communities due to the on-going impact of COVID-19. We also understand that some municipalities may experience delays in their planning and engagement processes as a result of the pandemic.

.../2

Ministry staff will continue to look for ways to support our municipal partners to ensure they are able to meet their legislative requirements for CSWB planning. Where possible, municipalities are encouraged to explore alternative and innovative approaches to continue on-going planning efforts, such as through virtual engagement (e.g., webinars, teleconferences, online surveys, etc.).

Municipalities are also encouraged to continue to work with respective police services, local multi-sectoral partners, and community members on the development and implementation of local CSWB plans. Localized, community-driven collaboration remains key to the success of CSWB planning, given the focus on creating workable solutions that are grounded in and tailored to individual community needs and features.

If you have any questions about CSWB planning, please contact Shamitha Devakandan, Community Safety Analyst, Public Safety Division, at [Shamitha.Devakandan@ontario.ca](mailto:Shamitha.Devakandan@ontario.ca).

I greatly appreciate your continued efforts as we move forward on this modernized approach to CSWB together. It is by working together that we can truly build safer and stronger communities in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', with a stylized flourish at the end.

Sylvia Jones  
Solicitor General

**From:** Nicole McNeill [mailto:Nicole.Mcneill@mpac.ca]  
**Sent:** October 18, 2021 12:15 PM  
**To:** michelle.hendry@whitestone.ca  
**Subject:** MPAC: 2022 Provincial Municipal Levy Announcement

Good afternoon Michelle,

As the pandemic continues, the work of municipalities to keep our communities safe and healthy is as important as ever. We recognize that pandemic management and recovery is the foremost priority for the coming year, and at MPAC we've been working throughout 2021 to do everything we can to support our municipal partners.

During this time of uncertainty, we have continued our work to control MPAC's budget. We have also been working diligently to capture new assessment, which will bolster municipal revenues.

### **Controlling costs: 2022 provincial municipal levy**

In recognition of the ongoing challenges of the pandemic, MPAC's Board of Directors approved the 2022 operating budget with a total municipal levy increase of 0%. This is the second year in a row with no increase in the levy.

MPAC has been working hard to control expenses. Despite increases to collectively bargained labour costs, we have managed costs in other areas, and have been able to apply savings from 2021 to maintain the budget at the current level. As always, the individual levy amount for municipal billing partners is determined by a formula based on our total costs, as well as the assessment base and number of properties within each municipality.

MPAC remains committed to ensuring its services are delivered efficiently. As Ontario continues to move toward a pandemic exit it is expected that additional revenue from levies will be needed to support MPAC's operations in upcoming years. However, MPAC is committed to providing cost stability to municipalities by carefully managing the level of future increases.

Municipal billing partners can expect to receive more details about their individual 2022 levy in early December. Municipalities can contact their Account Manager with inquires in the interim.

### **Supporting pandemic recovery: capturing new assessment**

We know that funding from new construction, additions and renovations provides a critical stream of new revenue for municipalities. We also know that as Ontarians were urged to "stay home" to limit the spread of COVID-19, many saw an opportunity to improve their homes. MPAC data shows that in 2020, residential building permits for home improvements jumped by 15% compared to the year before.

The pandemic has presented challenges to MPAC's efforts to capture this new assessment. However, by working with our municipal partners on innovations such as sharing electronic building plans, we have been able to continue capturing the value of Ontarians' home improvements.

While the pandemic continues, there is much to be optimistic about—COVID-19 vaccines are an incredible tool that are putting us on the path to the post-pandemic future. As we go down that

path, MPAC will continue to adapt as the situation changes, while providing the services that you rely on.

Thank you for your work to guide our communities through a period of incredible challenges.

Alan Spacek  
Chair, MPAC Board of Directors

Nicole McNeill  
President and Chief Administrative Officer, MPAC



# Chief Administrative Officer's Report

October 2021

## **Mission Statement**

*"We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community."*

Happy Fall!

It has been a whirlwind of a summer with COVID not seemingly giving us a break. I hope that you all were able to get some time to enjoy the beautiful weather we have by our lakes.

### Strategic Plan

Our summer at the DSSAB was dominated by the development of our Strategic Plan. Many engagement sessions were held, and the feedback was incorporated into our documents.

### Children and Youth Planning Table

As CAO I continue to co-chair the Muskoka, Nipissing and Parry Sound Children & Youth Planning Table. Our purpose as a table is to improve the health and wellbeing of children and youth in the Districts of Muskoka, Nipissing and Parry Sound by using a collaborative community-based planning approach and evidence-informed actions. Over the next few months we will work towards setting our priorities and development of a workplan.

### Mental Health Roundtable

On September 21<sup>st</sup>, I was invited by Norman Miller, MPP for Parry Sound-Muskoka, to join Associate Minister of Mental Health and Addictions, Michael Tibollo, in a roundtable event to discuss mental health care in Ontario and Parry Sound - Muskoka. This was an informative session where I was able to speak directly to Mr. Tibollo on behalf of DSSAB regarding the lack of mental health and addiction supports in our district. I was joined by colleagues from our local health care sector who, though a collaborative voice, echoed my concerns.

### OPP Meetings

I continue meet regularly with our two OPP detachment commanders in our district. We discuss coordinated efforts to support our most vulnerable members of our community including the topics of our district's opiate crisis and human trafficking concerns. Both Staff Sergeants continued to express their support of our Hotel Project citing various situations that were mitigated by this pilot. This communication commitment between DSSAB and our local OPP detachments has significantly improved the working relationships between our staffing teams.

### SSRF 3 Update

The DSSAB received \$949,103 in SSRF 3 funding allocation in March 2021. The funding is to be committed and/or spent by December 31, 2021. The additional funding was to assist Service Managers with:

- Maintain, monitor and improve infection prevention and control measures while there is community transmission and risk of transmission in congregate care settings such as emergency shelters; and
- Ensure stability in the homelessness sector by continuing current services and supports that address the negative impact of the on-going COVID-19 pandemic on vulnerable households and more generally on Ontario's economic recovery (e.g., impact of sustained reductions in or loss of income on housing stability and the need for rent supplements or support with rent arrears to avoid eviction).

We utilized our funding allocation to provide additional supports to food security programs throughout the district, support enhanced cleaning measures within our DSSAB buildings, support community partners with access to virtual outreach, and support the Hotel Projects.

#### SSRF 4

In response to the ongoing COVID-19 pandemic, Ontario has introduced an additional disbursement to Service Managers under the Social Services Relief Fund (SSRF), see Appendix A. This is the fourth installment received by the DSSAB which will be used to support the vulnerable in our community. As a leadership team we have put forth, for ministry approval, our use for the funds and will report back to the Board when approved. We are being mindful of our Strategic Plan and ensuring that these funds will address challenges experienced by COVID while also supporting our strategic direction.

#### COVID-19 Update

Over the course of the last month we have been slowly bringing more staff back to our offices. All COVID-19 protocols remain in place, including masking requirements, handwashing, and physical distancing. We are also still actively screening all visitors to our sites and have someone regularly disinfecting high touch surfaces at all sites.

#### COVID-19 Immunization Policy

In September, we were required by the Ministry of Education and the Ministry of Children, Community and Social Services to create a COVID-19 Vaccination Disclosure policy. All employees in our child care programs as well as those working for Esprit were required to disclose their vaccination status, and for those who were not fully vaccinated, participate in an education session and regular rapid antigen testing. We have now expanded this into an agency wide policy. The Manager of Human Resources and CAO met with the Chief Nursing Officer and the Director of Primary Care for the West Parry Sound Health Centre to discuss the risks and benefits of implementing the policy agency wide, and we are confident that we have made an educated and responsible choice for our staff and the people we serve. We also have the full support of the union. Under the policy, all agency staff are required to fulfill one of the following:

- 1) Proof of full vaccination against COVID-19; OR
- 2) Written proof of a medical reason, provided by a physician or nurse practitioner, that sets out a documented medical reason for not being fully vaccinated against COVID-19 and the effective time-period for the medical reason, OR
- 3) Completion of a COVID-19 vaccination educational session prescribed by the PSDSSAB as well as regular rapid antigen testing.

Those with medical exemption from the vaccine, are required to participate in the testing requirement.

We are happy to report that 87% of our active staff are fully vaccinated.

#### Testing Requirements

Employees who are not fully vaccinated are required to complete COVID-19 rapid antigen testing twice weekly and provide proof of the negative test result. Employees are required to complete the testing on their own time, at their own expense. However, we were able to obtain free rapid antigen test kits from the Ministry of Health, distributed by the Chamber of Commerce, for those employees required to complete the testing.

#### Recruitment

In keeping with trends across the district, we have seen a decline in applicants to all levels of positions. We continue to post for casual positions for our shelter as well as child care programs regularly and are hopeful that recruitment efforts will improve moving forward into the end of the year.

The provincial child care sector, as a whole, is experiencing a qualified staffing crisis. The current focus of the Ministry of Education is on recruitment and retention of Registered Early Childhood Educators, and we are certainly noticing a reduction in applications. We continue to post for casual relief staff across the district and are supporting staff that want to return to school to obtain their ECE certificate.

### Service Milestones

This quarter we celebrated the following service milestones:

- 15 years of service: 2 employees
- 10 years of service: 1 employee
- 5 years of service: 1 employee



We welcome and congratulate individuals who are new employees of the DSSAB or employees who have changed positions temporarily or on a permanent basis.

### Recent Media Coverage

- September 13, 2021: Parry Sound DSSAB to carry out homelessness count  
[The North Bay Nugget](#)  
[Parry Sound North Star](#)  
[OMSSA Facebook Page](#)  
[BayToday.ca](#)
- September 7, 2021: School Board announces new child care spaces in Parry Sound District  
[The North Bay Nugget](#)  
[CTV News Northern Ontario](#)  
[Almaguin News](#)  
[Myparrysoundnow.com \(Moose FM 103.3\)](#)
- Aug 21, 2021: Seniors expected to move into new 50-unit building in Powassan in January  
[The North Bay Nugget](#)  
[Toronto Star](#)
- July 26, 2021: DSSAB proposes solutions to resolve daycare shortage issue in Magnetawan  
[The North Bay Nugget](#)  
[BayToday.ca](#)  
[Toronto Star](#)

### Social Media

District of Parry Sound Social Services Administration Board – Facebook posts this period have focused primarily on the promotion of the new school age programs (before/after school) as well as recruitment for staff to facilitate those programs. We've also been promoting our Licensed Home Child Care Program through social media with the hopes of recruiting new Providers. Posts also highlighted Homelessness Enumeration on September 15<sup>th</sup>. Active sharing of posts with member municipalities and partner agencies has been a key strategy in expanding reach.

The Meadow View – On August 17<sup>th</sup> the NOAH Facebook page was changed to The Meadow View and a message was posted advising the public of the new website [www.themeadowview.ca](http://www.themeadowview.ca) as well as a contact email [info@themeadowview.ca](mailto:info@themeadowview.ca).

We are now on Twitter & LinkedIn! The additional reach possible through the Twitter & LinkedIn's social media platforms will enable us to reach new audiences, improve social networking, support recruitment, and encourage collaboration and sharing among community partners.

Please follow the DSSAB on Twitter at <https://twitter.com/psdssab> and LinkedIn at <https://bit.ly/2YyFHIE>

<b>District of Parry Sound Social Services Administration Board</b>	<b>May 5<sup>th</sup> - June 1<sup>st</sup>, 2021</b>	<b>June 2<sup>nd</sup> - June 29<sup>th</sup>, 2021</b>	<b>Aug. 3<sup>rd</sup> - Aug. 30<sup>th</sup>, 2021</b>	<b>Sept. 7<sup>th</sup> - Oct. 4<sup>th</sup>, 2021</b>
Total Page Followers	176	185	245	259
Post Reach this period (# people who saw post)	3,666	4,211	6,212	4,935
Page Views this period	479	97	103	80
Post Engagement this period (# reactions, comments, shares)	726	358	579	451
<b>Esprit Place Family Resource Centre</b>	<b>May 5<sup>th</sup> - June 1<sup>st</sup>, 2021</b>	<b>June 2<sup>nd</sup> - June 29<sup>th</sup>, 2021</b>	<b>Aug. 3<sup>rd</sup> - Aug. 30<sup>th</sup>, 2021</b>	<b>Sept. 7<sup>th</sup> - Oct. 4<sup>th</sup>, 2021</b>
Total Page Followers	62	66	78	87
Post Reach this period (# people who saw post)	78	480	551	211
Page Views this period	18	10	23	23
Post Engagement this period (# reactions, comments, shares)	14	56	68	15
<b>The Meadow View (NOAH)</b>			<b>Aug. 3<sup>rd</sup> - Aug. 30<sup>th</sup>, 2021</b>	<b>Sept. 7<sup>th</sup> - Oct. 4<sup>th</sup>, 2021</b>
Total Page Followers			263	294
Post Reach this period (# people who saw post)			484	72
Page Views this period			585	536
Post Engagement this period (# reactions, comments, shares)			91	51

**Capital Projects - August & September 2021**

LHC & DSSAB Buildings

- Cameras continue to be installed in the various LHC buildings across the district
- Drywall completed at a Parry Sound family unit; this unit had a complete abatement prior to
- Termination of construction contract occurred prior to completion on a family unit in Parry Sound
- Fence at Dimsdale near complete, needing privacy lattice on end fence lines
- First Steps needing some finishing touches, install of counter tops
- 119A William coming along, close to being complete with a move in on November 1<sup>st</sup>

Current Challenge

Difficulty securing contractors/labourers as well as materials are often backordered. We continue to complete capital projects; however, this is taking longer than typically expected.

**The Meadow View (NOAH) Update**

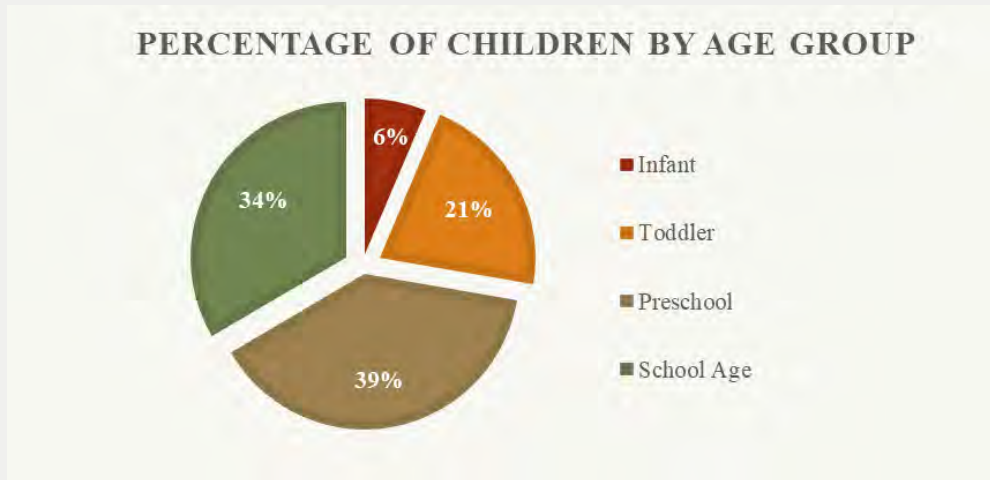
Please see Appendix B for an update on The Meadow View.

**Licensed Child Care Programs**

<b>Total Children Utilizing Directly Operated Child Care in the District August 2021</b>						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18m)	0	0	3	2	16	21
Toddler (18m-30m)	14	17	11	19	10	71
Preschool (30m-4y)	16	19	23	33	38	129
School Age (4y-12y)	0	0	0	1	47	48
<b># of Active Children</b>	<b>30</b>	<b>36</b>	<b>37</b>	<b>55</b>	<b>111</b>	<b>269</b>

School Age Programs

<b>School Age Programs August 2021</b>		
Location	Enrollment	Waitlist
Mapleridge After School	12	5
St. Gregory's After School	13	0
St. Gregory's Before School	9	0
Sundridge Centennial After School	7	0
Sundridge Centennial Before School	3	0
Magnetawan After School	8	0
Land of Lakes After School	11	0
<b># of Active Children</b>	<b>63</b>	<b>5</b>





The Ministry of Education has released a revised Re-Opening Child Care Guidance document and the Directly Operated Child Care Programs have been working to introduce the changes to their child care programs. Licensed programs are now permitted to have one adult member of each family enter the program space while following the mandatory masking, screening, and distancing protocols. For some families, this is their first time seeing the programs in action. There was a substantial increase in the number of children that started primary school this year as schools reopened for in-person learning. With the Ministry of Education mandates and protocols, licensed child care is still unable to enroll children to their licensed capacity which has led to an increase in waitlists.

The Home Child Care Program has had 4 homes close over the summer months, 2 to recent relocations out of the District of Parry Sound and 2 to pandemic fatigue. There are currently 17 active Providers, 6 located on the west side and 11 on the east. Provider recruitment efforts are underway, with a focus on the Municipality of Magnetawan through the summer months. Recruitment events were also held in Whitestone and the Town of Parry Sound. The interest and attendance for each event was very low despite advertising and offering of door prizes and other giveaways. Provider recruitment remains to be a priority and will continue throughout the district in the coming months.

We are pleased to announce a School Age Program pilot that will run until June 30, 2022. Working closely with the Near North District School Board and the Nipissing Parry Sound Catholic School Board, we have been able to provide licensed Before and After School Care at the above locations. Challenges with securing staff and bussing remain which has affected the overall enrollment at Sundridge Centennial School and Mapleridge Public School and once sorted we are hoping to be able to offer care for children attending South River Public school very soon. This pilot will include offering full day care at 2 locations on PA Days and March Break.

### Child Care Service Management

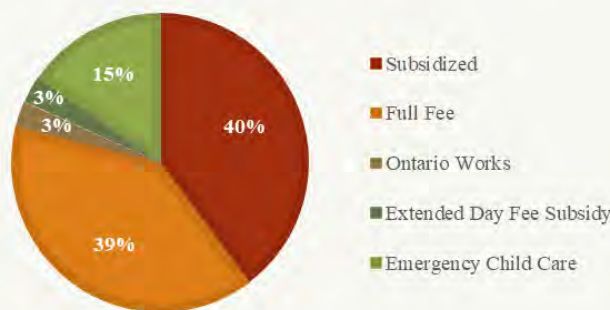
- Child Care Service Management has partnered with the Early Childhood Community Development Centre to implement a comprehensive professional learning plan for a one year period. This will include a variety of learning opportunities for early childhood professionals to access and supports our commitment to build capacity within our district.
- We offered 2 virtual ‘Medicine Wheel Teaching’ sessions for educators in the month of August. The sessions were facilitated by Lisa Ross of the Parry Sound Friendship Centre.
- We participated in an Engagement Session on Capacity Building and Quality in the Child Care sector with our Early Years Advisor.
- The NOSDA Children Services Group continues to meet bi-weekly. The OMSSA Children’s Services network continues to meet monthly.

### OLAF



### Child Care Fee Subsidy Statistics for August 2021

TOTAL CHILDREN BY FUNDING SOURCE IN DISTRICT



A total of **38** families and **413** children accessed care in August. This increase is likely due to day camps opening for the summer.

**Inclusion Support Services**

<b>August 2021</b>							
Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	1	0	1	2	0	0	0
Toddlers (18m-30m)	0	4	4	6	3	1	0
Preschool (30m-4 y)	7	27	34	53	0	4	3
School Age (4y+)	8	26	34	44	0	0	3
Monthly TOTAL	16	57	73	-	3	5	6
Year-to-Date TOTAL	29	71	-	105	28	41	25

Through the month of August, the Resource Consultant’s focus has been on supporting school age children transitioning to kindergarten and attending in-person learning. Meetings were held virtually with School Board educational staff to ensure smooth transitioning for each child. The staff have worked diligently to reduce the wait time for service and have been able to connect with families as they make referrals. The new Ministry of Education protocols allow for Resource Consultants to return to in-program support for child care staff and children, as well as move between cohorts which has been a tremendous help to the child care sector.

**EarlyON Child and Family Programs**

<b>August 2021</b>		
Activity	August	Year-to-Date
Number of Children Attending	232	434
Number of New Children Attending	26	98
Number of Families Visiting	139	239
Number of New Families Visiting	23	68
Number of Virtual Programming Events	15	23

The EarlyON program staff have been working to create a hybrid service model that includes both in-person programs and virtual programs as a means to reach out to all families across the district. Currently, we are able to have in-person outdoor programming at three of our locations, Parry Sound Community Hub, South River Hub, and Land of Lakes in Burk's Falls under strict protocols that include reduced numbers of attending children and adults.



During the month of August, a number of outdoor “pop-up” programs were offered in communities that had a playground or other grassed outdoor space. Staff took a sun shelter and held child centred activities and circles. All families attending these locations were provided with an activity bag to take home that contained story books, props, puzzles, playdough and other various craft items. The outdoor sites offered in August were held at Emsdale, Powassan, Magnetawan, Humphrey, and Trout Creek and were well attended.

Families do need to pre-register for all in-person events and are screened upon arrival. Adults are required to wear face masks and we ask that every attempt be made to remain a minimum of 6 feet apart. Staff are diligently cleaning and disinfecting all equipment and materials between programs, as well as ensuring that protocols are followed.

The EarlyON facilitators offer a virtual “Moms to Moms” group through the Microsoft Teams platform where new mothers can connect with one another and receive support, resources, and information of interest to postnatal families. As well, through this platform, referrals to other agencies can be made as needed to ensure that new parents are receiving all the necessary support, even during this difficult time.

As the weather turns colder, we will be making preparations to return to indoor programming and

### Ontario Works

Lots has been happening locally and provincially in Ontario Works, especially with Social Assistance Recovery and Renewal and Centralized Intake throughout the summer as we enter the fall:

- 2 staff engagement sessions have taken place over the last few weeks. MCCSS is gathering staff feedback on the proposed new model for Social Assistance. One session was on the ‘Client Experience’ and the other was on the ‘Catalogue of Services’.
- An engagement session is scheduled with Community Partners on October 20<sup>th</sup> and 21<sup>st</sup>. These sessions are being hosted in partnership with ODSP in Bracebridge.
- We expect more information from MCCSS around SA Recovery and Renewal as we move through the fall.
- The Ontario Works Service Plan for 2021-2022 was completed and submitted to MCCSS as part of the Service Contracting process.
- For Centralized Intake, our program continues to take a leadership role in this area. Staff are participating in Value Stream Mapping sessions. We continue to participate in Joint Project meetings on a bi-weekly basis.
- IBAU has dedicated a team of Case Workers to deal directly with the North. Staff have had introductory meetings with this group with our northern counterparts and locally to maintain the lines of communication and enhance the working relationship as Centralized Intake progresses.

- The Government is preparing for the next phase of Employment Services Transformation, 4 catchment areas (York, Halton, Stratford-Bruce Peninsula and Kingston-Pembroke) are moving ahead with an RFP for Service System Managers. The government hopes to have agreements in place by April 1, 2022. The North will be a part of the final wave through to the end of 2023.
- OW staff participated in virtual OW Directives Training from September 27<sup>th</sup> - October 4<sup>th</sup>. The training was provided by the Ontario Native Welfare Administrators Association (ONWAA).
- We are working in partnership with Almaguin Learning Centre to provide 2 programs - Food and Finance and Soft Skills.
- We have worked with our Homelessness Prevention Team to support Enumeration, which took place on September 15<sup>th</sup>.
- With the requirement for Service Managers to implement a By Names List of the homeless, we have incorporated this into our FIIT Case Management Tool to facilitate integration across both programs.
- The OW caseload continues to stay below historical averages. With the end of Federal Benefits slated for the end of October, we anticipate a surge in the caseload.
- The complexity of some of the barriers our clients face continues to increase. 62% of the caseload report issues with either their mental health or addictions. This aligns with the increase of overdoses and overdose related deaths in our district.
- We continue to meet and exceed our EVP targets of 100% assignment rate and 90% completion within the 2-month window.
- We continue to have regular meetings with the ODSP Manager at the Bracebridge office to continue to manage our working relationship with our mutual clients.
- We have started the process of implementing an Electronic Document Management (EDM) System in our offices. As part of the province's Modernization strategy, EDM eliminates the need for paper files and maintains all relevant documentation in SAMS. We have had kick off meetings with the MCCSS team and the vendor Nimble to develop the work plan. We are targeting implementation for the end of November, beginning of December.
- The EQ Success Strategies program for OW clients delivered through Agilec in Burk's Falls that we supported was a success. 5 participants completed the entire program and maintained throughout. Positive feedback was shared by both clients and the facilitator. The program focused on Emotional Intelligence strategies to be successful in the workplace.

**ALMAGUIN** 705-386-0764  
CALL TODAY TO PRE-REGISTER

Skills to help you *GET* a job and *KEEP* a job!

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This workshop will be held online, beginning the week of October 4, 2 hours per week for 10 weeks.

**Certificate and Completion Bonus issued upon successful completion.**  
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**Partners:** District of Parry Sound, City of Kawartha, Ontario, and the Government of Canada.

**ALMAGUIN** **FOOD & FINANCE**

**6 WEEK FREE VIRTUAL WORKSHOP**

Beginning in October, 2021

**Blending financial literacy with food security**

**Financial Literacy:** The Money Matters course will look at spending, banking, borrowing and saving in a series of hands-on lessons.

**Food Security:** Menu planning, shopping strategies, food handling and safety. Understanding food labeling will be investigated and information sharing will be encouraged.

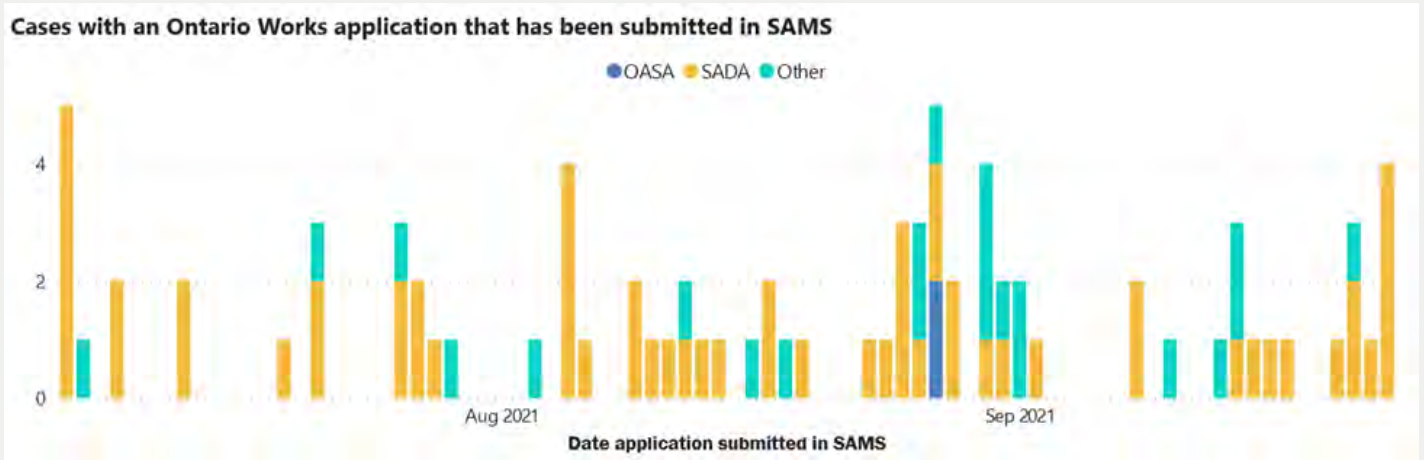
**Safe Food Handlers Course and Smart Serve Certification included.**

**Completion Bonus issued upon successful completion.**

**CONTACT US TODAY – SPACE IS LIMITED**  
705-386-0764 almaguinadullearning.org

**Partners:** City of Kawartha, Ontario, and District of Parry Sound.

Social Assistance Digital Application (SADA) & Centralized Intake - July to September 2021



\*\*Yellow bars represent applications completed by Intake and Benefits Administration Unit. Green bars represent applications completed by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report.

**Ontario Works applications**

1 ▲  
Average received per business day

22  
Received Sep 2021

**Emergency Assistance applications**

0 ▲  
Average received per business day

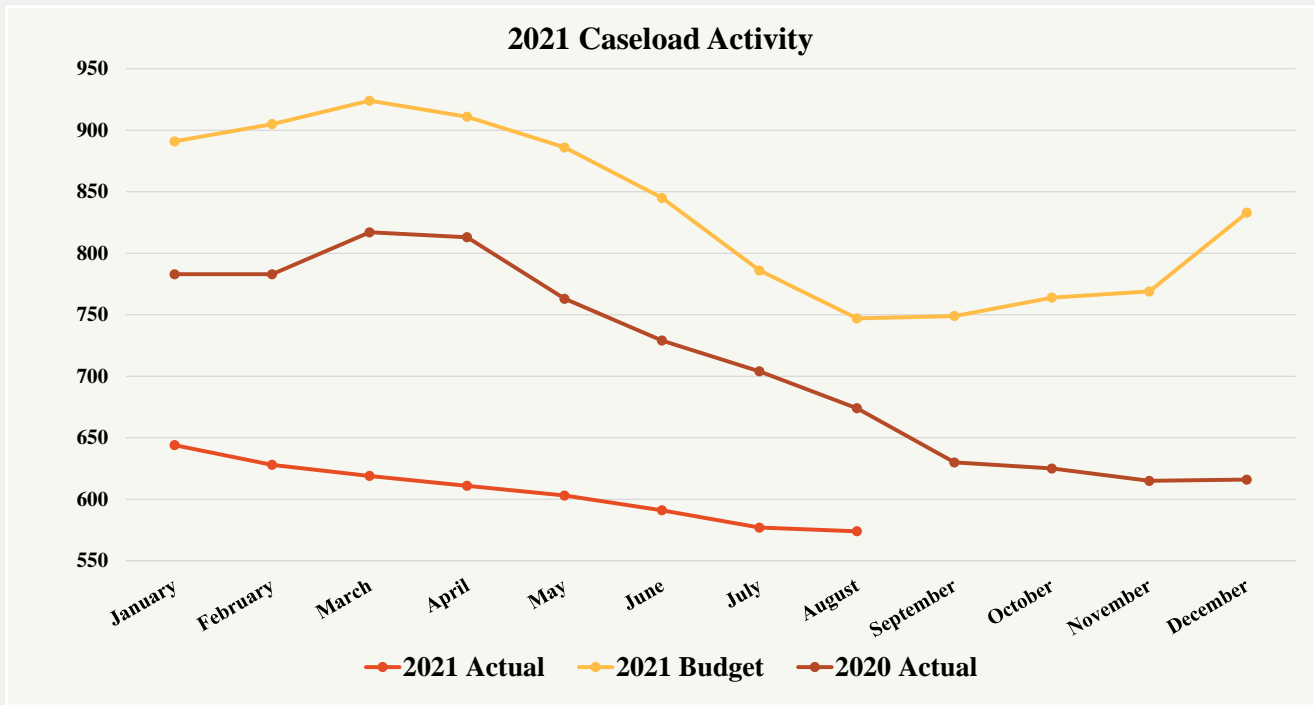
10  
Received Sep 2021

**Average number of business days from screening to grant**

3.0 ▲  
Ontario Works

0.3 -  
Emergency Assistance

Ontario Works Caseload

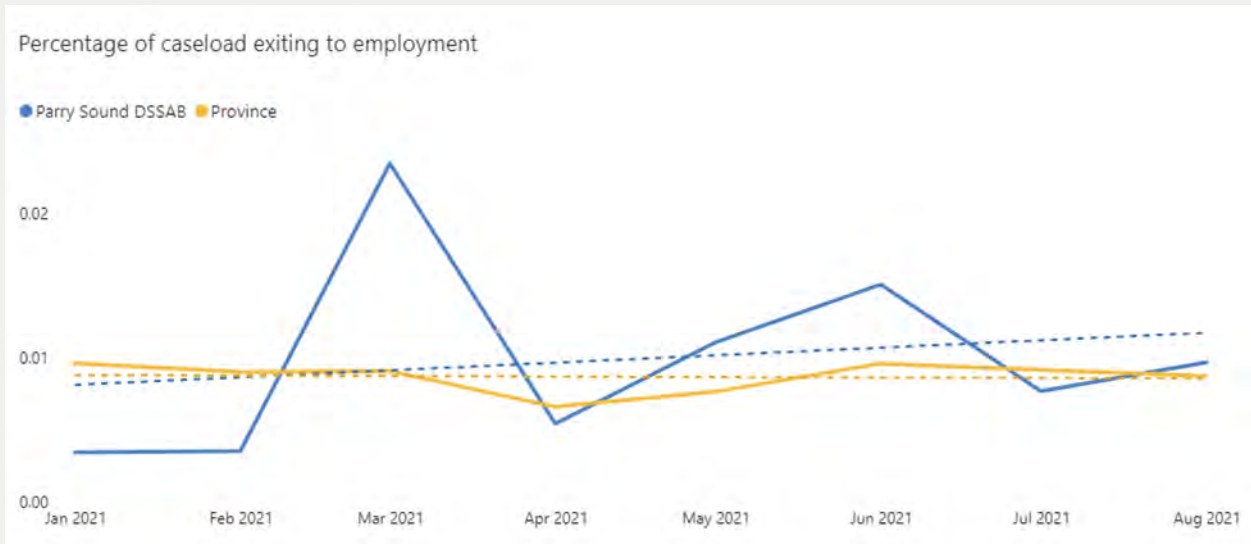


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual	644	628	619	611	603	591	577	574				
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

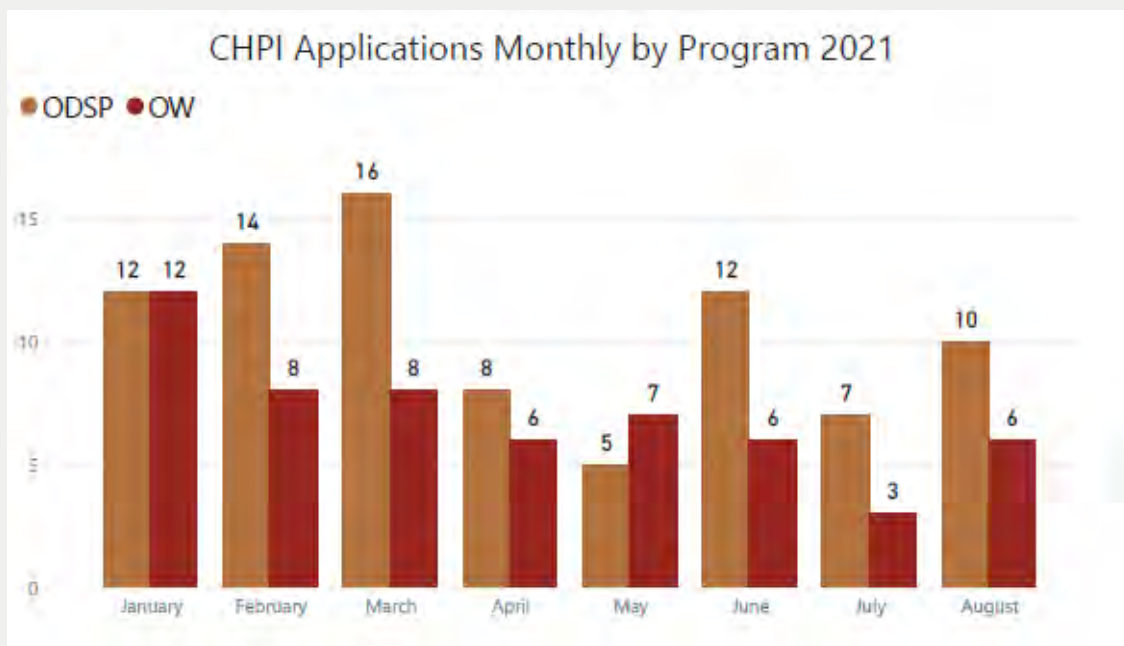
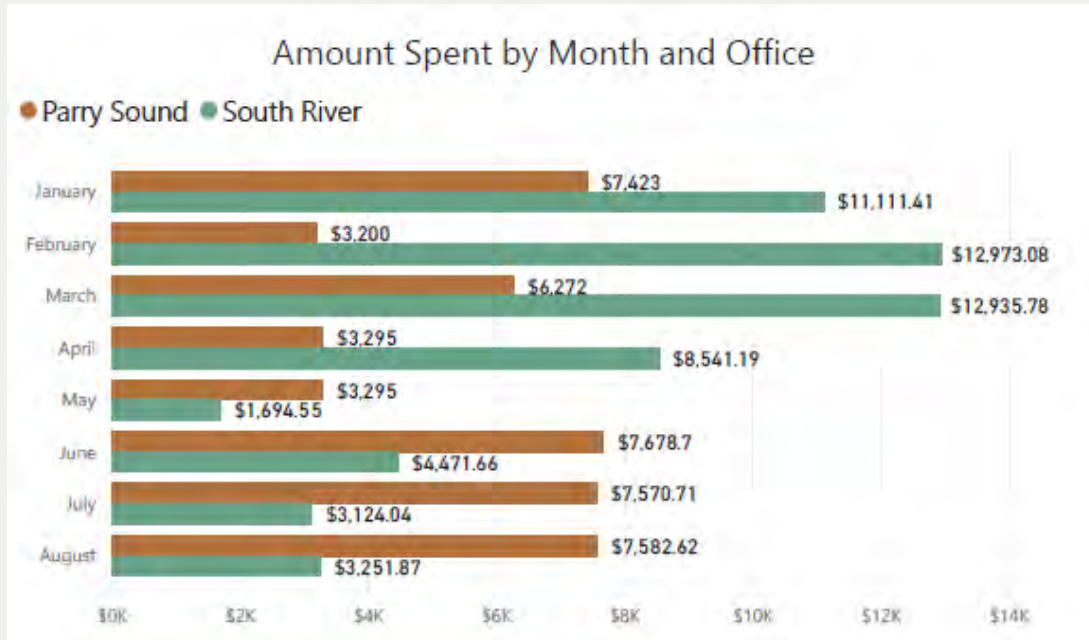
Employment



Social Assistance Interactive Performance Report - Ontario Works  
Data as of 21-09-14



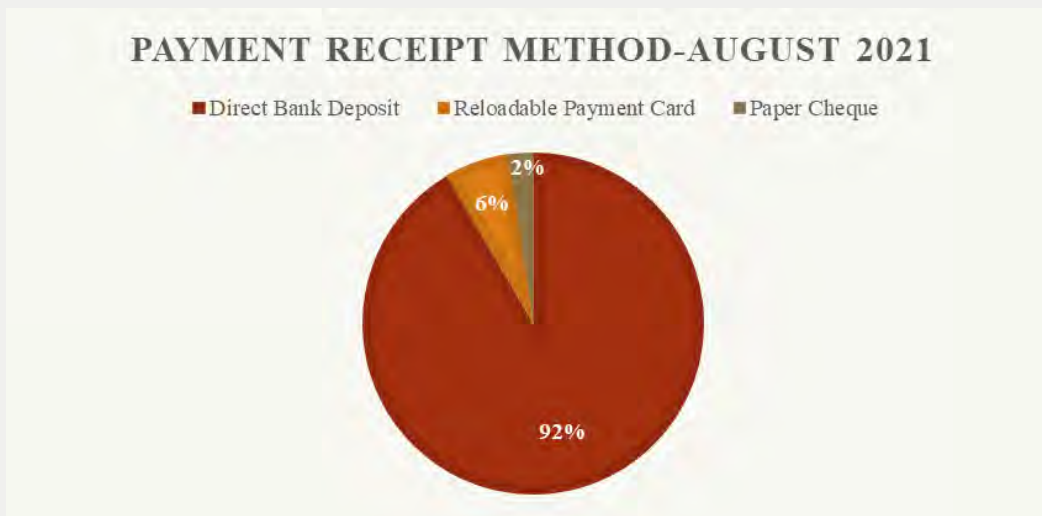
Community Homelessness Prevention Initiative (CHPI) Spending - Social Assistance



**MyBenefits**

We now have **25.88%** of the caseload registered with the MyBenefits web service.

**Direct Bank Deposit Enrollment**



**Homelessness Prevention Program - Community Relations Workers**

For the month of August 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	6	5
ODSP	8	20
Ontario Works	3	8
Low Income	8	13

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	8	4
ODSP	8	19
Ontario Works	1	8
Low Income	5	11

Contact/Referrals

August	East	West	YTD
Homeless	2	1	60
At Risk	3	2	38

Short Term Housing Allowance

Month	Active	YTD
August	8	21

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
ODSP	3	\$924.28
Low Income	1	\$50.00

Reason for Issue	Total
Rental Arrears	\$854.28
Transportation	\$20.00
Food/Household/Misc.	\$100.00

Hotel Project

August	Midtown Parry Sound	YTD	Caswells Sundridge	YTD
Adults	7	47	7	15
Children	1	12	4	6

**Homelessness Prevention Program**

During the summer, we highlighted and further developed our partnerships with food banks throughout the district. The Community Relations Workers travelled the district introducing themselves and providing information about the program. Our food bank partners provided valuable information on some of the hidden homeless individuals of our district and took our staff to visit community members. The connections made while traveling the district assisted with the preparation for Enumeration.

Enumeration took place on September 15, 2021, with registration taking place the week of September 13<sup>th</sup> – 17<sup>th</sup>. In 2018 we completed the Enumeration in a 7-day period and enumerated a percentage of the district. This year the Ministry requested we enumerate using the Point-in-Time method and provide representation for all 22 municipalities in a 24-hour period. This year with support from our IT department we were able to complete the surveys digitally and receive the results in real time.

DSSAB programs participated in completing the survey by making phone calls, meeting in-person, or providing outreach services to try to reach as many people as possible who are experiencing homelessness. We are still in the process of reviewing the data and developing a report, but we can confirm we had 44 completed surveys and 43 known *non-surveyed*\*\* individual’s experiencing homelessness for a total of 87 absolute homeless within the district.

Community Relations Workers have participated in various educational training throughout this quarter which included Harm Reduction, Ontario Works directive training and attended webinars provided by the Friendship Center.

The hotel projects continue to be at full capacity and currently have an active waitlist for both locations. Community Relations Workers continue to provide outreach for others who are experiencing homelessness and trying to be creative with housing options. The current referrals staff are working on are complex cases where staff are required to break down the file in manageable sections to bring in the services to get to the root of what the actual barrier is to being or staying housed.

*\*\*Those who did not consent to have a survey completed or were observed to be homeless, i.e. sleeping in their vehicle were counted in the non-surveyed individuals*

**Housing Programs Centralized Waitlist**

<b>Social Housing Centralized Waitlist Report - August 2021</b>			
	East Parry Sound	West Parry Sound	Total
Seniors	16	105	121
Families	120	369	489
Individuals	299	205	504
<b>Total</b>	<b>435</b>	<b>679</b>	<b>1,114</b>
<b>Total Waitlist Unduplicated</b>			<b>419</b>

**Housing Programs**

Housing Programs was busy over the last quarter! We participated in a rent-geared-to-income simplification training workshop which has helped us navigate the new rules for RGI calculations. We look forward to having an opportunity to do more of this training in the future as workshops become available.

**Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison**

**Applications and Households Housed from the CWL**

Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb	12	3	3	2	
Mar	10					Mar	8		4	1	1
Apr	3		5	4		Apr	9		6	1	
May	1		8	2		May	8	1	3	1	
June	1		3			June	8	1	4	1	1
July	5		13	2		July	7			1	
Aug	10		6	2		Aug	9		1	2	
Sept	4	2	6	3	1	Sept					
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
<b>Total</b>	<b>72</b>	<b>6</b>	<b>72</b>	<b>27</b>	<b>1</b>	<b>Total</b>	<b>65</b>	<b>5</b>	<b>26</b>	<b>14</b>	<b>3</b>

SPP = Special Priority Applicant

Rent Café’s Social Housing Application Portal has now gone live to the public. There is still a learning curve ahead of us, but staff are becoming more comfortable using the system and we have already received several online applications through the portal. We have noticed a significant increase in ‘out of district’ applications since going live, which reflects the current housing crisis in Ontario and is consistent with our Northern partners.

SHCANO (Social Housing Coordinated Access Network Ontario) formed a subcommittee to discuss Rent Café as several service areas in the province are now using the program. This committee will allow us to network, brainstorm and navigate the program, while giving us the opportunity to communicate collectively with Yardi Rent Café.

SHCANO also held their first frontline training session since the pandemic began. This took place virtually and allowed staff to network with other areas in the province for the first time in well over a year. They continue to look for new ways to engage the committee and provide training virtually until we can safely meet face-to-face.

We had our first virtual HOME Network meeting in September. It was great to get everyone together even, if it was on a screen! This provided a wonderful opportunity for us to really dig into what we'd like to see happen for the HOME Network in the future and to update and build our member list. Several great ideas were brought to the table on how we can work together as a community of partners to assist our clients as they face housing loss and instability.

### Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services August 2021

Action	Current	Year-To-Date
Move outs	2	11
Move ins	2	14
L1 Forms	0	0
N4 – Notice of eviction for non payment of rent	1	1
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - Notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	3	18
No Trespass Order	0	1

**Tenant Services**

Tenant Services has been working along side Maintenance to get some of our harder to serve tenants back on track with fire safety issues, garbage, property standards, as well as education and service coordination.

<b>Tenant Services for August 2021</b>		
Wellness Check-ins	44	In addition to the 90 regular wellness calls, calls were also made to assist our most vulnerable tenants with their COVID vaccines, appropriate transportation & supports
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	15	Tenants requiring assistance with annual review packages, wellness checks, filing income tax
Tenant Education & Engagement	0	None in August as per vacation and schedules
Mediation/Conflict Resolution/Referrals	24	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

**Maintenance**

Garbage. It seems straight forward while it’s often a barrier to a successful tenancy, difficult for staff & contractors to manage, and a strain on our budget.

In our multi-unit buildings, we are finding that tenants are leaving more & more items in the garbage rooms and around the building. It has been our practice to assist tenants with the disposal of larger items so long as they make arrangements with the office. There is a small fee to off-set the cost of municipal dumping fees. Tenants are made aware, and most are happy to pay. Meanwhile, some dispose of larger items on the off hours and weekends to try to avoid the fees.

The building custodians work tirelessly to keep the garbage rooms clean, organized and pest free. We are trying to educate the tenants on proper disposal of items and managed some success but more often than not, apathy.

Our largest building has had up to 76 bags of garbage a week plus 5-6 large recycling bins. On average, that building puts out 45-50 bags per week. Some of our other buildings range from 10-20 bags per week plus multiple recycling bins.

If the buildings have excess waste, our maintenance team then does extra dump runs to the municipal landfill sites leading to extra garbage disposal fees. These extra runs are necessary to keep our buildings clean & tidy and operating within the Fire Code and municipal by-laws.

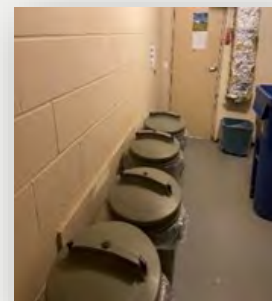
Our family units are responsible for their own waste management; however, we are finding that we have an increased number of requests for the trailer to take excess to the landfill. The tenants are charged a nominal fee for these extra trips. Our CRWs work in conjunction with outside agencies such as CAS, the Fire Department, By-Law, and Community Mental Health to help ensure that our tenants are successful in keeping their properties maintained and clear of garbage & debris.

Upon move-out, more and more people are leaving personal belongings behind resulting in us having to pay someone to remove the furniture & items. This cost can be added to the tenant's ledger but is unlikely that we would see payment.

Annually, we provide large waste bins at each of our buildings and townhouse complexes. This provides an opportunity for tenants to dispose of broken toys, furniture, etc. at no additional cost to them. This helps us maintain our property standards and declutter the yards and sheds

In 2020, we spent \$12,000 on waste removal. So far in 2021, we have spent \$11,000.

On a positive garbage note, we have one tenant who helps make the area a better place. This tenant tirelessly walks the streets of his community and picks up garbage and debris. He is so good at this task that he now has his own garbage shed at the building where he resides! He picks up and sorts his finds. He is an inspiration to us all.



<b>Maintenance for August 2021</b>		
Pest Control	8	8 buildings monitored monthly
Vacant Units	7	family (3); senior (1); single (3)
Work Orders	52	work orders created for maintenance work and related materials
After Hours Calls	4	Types of calls: leaks, smoke detector batteries, broken appliances 5 staff participate in the weekly on call rotation
Fire Inspections	1	Follow-up inspections with local Fire Prevention Officer

**Esprit Place Family Resource Centre**

Esprit Place has continued to put great effort into maintaining safe practices and implementing new mandates from MCCSS regarding Covid precautions. In August the Health Unit deemed it safe to use all 7 bedrooms to accommodate women or families (just not individual unknown women sharing a bedroom), so our capacity has increased to 7 (sometimes more if a woman has dependents with her).

When restrictions loosened up a bit in the summertime, several cottagers held parties/concerts and decided to donate to Esprit Place with the proceeds, so we were very grateful for those opportunities and the generosity of the community! We were also lucky enough to be the beneficiary of the Home Depot Foundation’s Orange Door campaign, so donations were taken at the check-outs, which resulted in a donation of over \$6,500! They plan to do it again around holiday time and Esprit will remain their focus.

We remain very busy with Violence Against Women cases where there are many contributing factors and navigating support is a real challenge. Staff have continued to demonstrate their dedication to their work, maintaining vigilance with Provincial and health unit covid guidelines while providing support with all these contributing factors involved with each individual case. It truly shows the unique togetherness of the team and the willingness and commitment to Esprit Place that we are so proud of.

Over the summer Esprit Place was given vegetable buckets from the Biosphere Reserve which were full of nice garden vegetables enjoyed until just recently.

We made one more modification to our front-line office in order to make it more friendly and functional for two separate workstations. We purchased a second security camera monitor and had installed desk return and door opening buzzer buttons so that the second workstation functions almost as smoothly as the original one. The second workstation is also used to complete intakes through the covid glass divider wall that was installed early in the pandemic.

<b>Transitional Support</b>		
	August 2021	Year-to-Date 2021
Number of Women Served this Month	7	66
Number of Women Registered in Program	3	30
Number of Public Ed/Groups Offered	0	0

<b>Child Witness Program</b>		
	August 2021	Year-to-Date 2021
Number of Children Served this Month	16	75
Number of Children Registered in Program	2	29
Number of Public Ed/Groups Offered	0	0

<b>Emergency Shelter Services</b>	August 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month	9	36  Number of women who stayed in the shelter this year who were unique to the shelter
	Those new to the shelter this year: 5	
	Those who have stayed and had prior stays in the year: 0	
	Those who have stayed and were carried over from last month: 4	
Number of Children Active in program this month	1	7
Number of New Children Admissions (unduplicated)	1	7
Direct Service Hours to Women (Shelter and counselling)	116	882
Resident Bed Nights (Women & Children)	211	1,179
Occupancy Rate	68%	48%
Days at capacity	10 (COVID capacity)	11
Days over-capacity	0	0
Phone Interactions (crisis/support)	35	415

<b>Outreach Services</b>		
	August 2021	Year-to-Date 2021
Number of Women Served this Month	16	86
Number of Women Registered in the Program	6	47
Number of Public Ed/Groups Offered	0	0



H

**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**  
69 FOURTH AVENUE, P. O. BOX 40, LARDER LAKE, ON P0K 1L0  
PH: 705-643-2158 FAX: 705-643-2311  
LARDERLAKE.CA

October 19, 2021

To: Premier Doug Ford – [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
MPP John Vanthof - [jvanthof-co@ndp.on.ca](mailto:jvanthof-co@ndp.on.ca)  
Ontario Minister of Health Christine Elliott – [christine.elliott@pc.ola.org](mailto:christine.elliott@pc.ola.org)  
Ontario Association of Optometrists – [oaoinfo@optom.on.ca](mailto:oaoinfo@optom.on.ca)

**Re: OHIP Eye Care Resolution R2021-425**

Please be advised that on September 28, 2021, the Township of Larder Lake Council passed a motion to support the Municipality of Trent Lakes regarding a request to the provincial government to recognize the value that access to quality eye care brings to all Ontarians and to act now to protect it and that the provincial government address the OHIP-insured eye care immediately and to enter into legally-binding negotiations with Ontario Optometrists to fund these services.

**Motion 4**

Moved by Councillor Paul Kelly, Seconded by Councillor Tom Armstrong.

THAT, Council hereby supports item 6.1 of letters and communications from the Municipality of Trent Lakes regarding a request to the provincial government to recognize the value that access to quality eye care brings to all Ontarians and to act now to protect it; And

FURTHER, that the provincial government address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place; And

FURTHER, that a copy of this resolution be forwarded to Premier Doug Ford, Ontario Minister of Health Christine Elliot, MPP John Vanthof, the Ontario Association of Optometrists, and to all municipalities in Ontario.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email [crystallabbe@larderlake.ca](mailto:crystallabbe@larderlake.ca)

Sincerely,

Crystal Labbe, CAO  
cc: Ontario Municipalities

**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**  
**69 Fourth Avenue, Larder Lake, ON**  
 Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong  
 Patricia Hull  
 Paul Kelly  
 Lynne Paquette

SECONDED BY:

- Thomas Armstrong  
 Patricia Hull  
 Paul Kelly  
 Lynne Paquette

Motion #: 4

Resolution #:

Date: September 28, 2021

THAT, Council hereby supports item 6.1 of letters and communications from the Municipality of Trent Lakes regarding a request to the provincial government to recognize the value that access to quality eye care brings to all Ontarians and to act now to protect it; And

FURTHER, that the provincial government address the OHIP-insured eye care immediately and enter into legally-binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place; And

FURTHER, that a copy of this resolution be forwarded to Premier Doug Ford, Ontario Minister of Health Christine Elliot, MPP John Vanthof, the Ontario Association of Optometrists, and to all municipalities in Ontario.

Recorded vote requested:

	For	Against
Tom Armstrong	✓	
Patricia Hull	—	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

<b>Disclosure of Pecuniary Interest*</b>

Chair: 

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

## 2022 Allocation Notice

## Municipality of Whitestone

4939

In 2022, the Province is providing the Municipality of Whitestone with \$988,300 in funding through the OMPF, which is the equivalent of \$513 per household.

<b>A Total 2022 OMPF</b>	<b>\$988,300</b>
--------------------------	------------------

1. Assessment Equalization Grant Component	-
2. Northern Communities Grant Component	\$460,400
3. Rural Communities Grant Component	\$252,400
4. Northern and Rural Fiscal Circumstances Grant Component	\$275,500
5. Transitional Assistance	-

**B Key OMPF Data Inputs**

1. Households	1,926
2. Total Weighted Assessment per Household	\$322,063
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	7.2
6. 2022 Guaranteed Level of Support	97.8%
7. 2021 OMPF	\$988,100

Note: See line item descriptions on the following page.

**2022 Allocation Notice****Municipality of Whitestone**

4939

**2022 OMPF Allocation Notice - Line Item Descriptions**

<b>A</b>	Sum of 2022 OMPF grant components and Transitional Assistance, which are described in the 2022 OMPF Technical Guide. This document can be accessed on the Ministry of Finance's website at: <a href="https://www.fin.gov.on.ca/en/budget/ompf/2022">https://www.fin.gov.on.ca/en/budget/ompf/2022</a>
<b>A5</b>	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
<b>B1</b>	Based on the 2021 returned roll from the Municipal Property Assessment Corporation (MPAC).
<b>B2</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B3</b>	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2022 OMPF Technical Guide, Appendix A.
<b>B4</b>	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2022 OMPF Technical Guide, Appendix B.
<b>B5</b>	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2022 OMPF Technical Guide, Appendix D.
<b>B6</b>	Represents the guaranteed level of support the municipality will receive through the 2022 OMPF. For additional information, see the 2022 OMPF Technical Guide.
<b>B7</b>	2021 OMPF Allocation Notice (Line A).

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

**2022 Transitional Assistance Calculation Insert**

Municipality of Whitestone

4939

**A 2022 OMPF Transitional Assistance (Line B2 - Line B1, if positive)****n/a**

*As the municipality's 2022 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.*

**B Supporting Details**

<b>1. Sum of 2022 OMPF Grant Components (excluding Transitional Assistance)</b>	<b>\$988,300</b>
---	------------------

<b>2. 2022 Guranteed Support (Line B2a x Line B2b)</b>	<b>\$966,400</b>
--	------------------

a. 2021 OMPF	\$988,100
--------------	-----------

b. 2022 Guranteed Level of Support (Line C)	97.8%
---	-------

**C 2022 Guaranteed Level of Support (Line C1 + Line C2)****97.8%**

1. 2022 OMPF Minimum Gurantee	90.0%
-------------------------------	-------

2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	7.8%
---	------

*Note: See line item descriptions on the following page.*

**2022 Transitional Assistance Calculation Insert**

Municipality of Whitestone

4939

**2022 Transitional Assistance Calculation Insert - Line Item Descriptions**

**A** Transitional Assistance ensures that in 2022, northern municipalities will receive a minimum of 90 per cent of the support they received through the OMPF in 2021. The Municipality of Whitestone's 2022 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.

**B1** Sum of the following 2022 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.

**B2** Guaranteed amount of funding through the 2022 OMPF.

**B2a** 2021 OMPF Allocation Notice (Line A).

**B2b** Represents the guaranteed level of support the municipality will receive through the 2022 OMPF. For additional information, see the 2022 OMPF Technical Guide.

**C1** Reflects the minimum level of support for northern municipalities through the 2022 OMPF.

**C2** Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

## 2022 Northern and Rural Municipal Fiscal Circumstances Index

## Municipality of Whitestone

4939

<b>A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)</b>	<b>7.2</b>
---	------------

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Municipality to the median for northern and rural municipalities.

<b>B Northern and Rural MFCI - Indicators</b>
---

Primary Indicators	Municipality of Whitestone	Median
1. Weighted Assessment per Household	\$322,063	\$289,000
2. Median Household Income	\$61,696	\$69,000
<b>Secondary Indicators</b>		
3. Average Annual Change in Assessment (New Construction)	1.1%	1.1%
4. Employment Rate	40.1%	56.0%
5. Ratio of Working Age to Dependent Population	145.3%	170.0%
6. Per cent of Population Above Low-Income Threshold	83.0%	86.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2022 OMPF Technical Guide, as well as in the customized 2022 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

**2022 Northern and Rural Municipal Fiscal Circumstances Index**

Municipality of Whitestone

4939

**2022 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions**

<b>A</b>	The municipality's 2022 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2022 Northern and Rural MFCI Workbook.
<b>B1</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B2</b>	Statistics Canada's measure of median income for all private households in 2015.
<b>B3</b>	Measures the five-year (2016 - 2021) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
<b>B4</b>	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
<b>B5</b>	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
<b>B6</b>	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.



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7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

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October 21, 2021

Dear Head of Council:

I am writing to provide details on 2022 funding allocations under the Ontario Municipal Partnership Fund (OMPF). We are announcing allocations today – the earliest they have ever been announced because we know that municipalities need this information as early as possible to support municipal budget planning.

Municipalities have stressed the importance of stability and predictability in these uncertain times. Our government is responding by maintaining both the structure of the OMPF and the program envelope at \$500 million for 2022.

Maintaining the current structure of the OMPF for 2022 means that the grant components and transitional assistance funding guarantees of the program will remain. The program will continue to be responsive to changing municipal circumstances through annual data updates and related adjustments.

I am also pleased to confirm that maintaining the program envelope at \$500 million will allow for further support to be targeted to rural farming municipalities. Specifically, rural municipalities with the highest levels of farmland will receive additional funding of up to \$5 per household.

As in prior years, Transitional Assistance will ensure that the 2022 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2021 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2021 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2022 OMPF. This information and other supporting materials are also available online at [fin.gov.on.ca/en/budget/ompf/2022](https://fin.gov.on.ca/en/budget/ompf/2022).

.../cont'd

As you know, the Province has provided significant support to Ontario's municipalities to address the critical public health and economic challenges brought on by the pandemic. This includes almost \$1 billion in financial relief for municipalities in 2021 as well as \$4 billion in joint funding with the federal government through the Safe Restart Agreement in 2020 to support municipal operating and transit pressures.

Our government is committed to supporting municipalities in a way that is sustainable and responsible. Working together, we can achieve remarkable things for Ontario.

Sincerely,

*Original signed by*

Peter Bethlenfalvy  
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

**Ministry of Municipal  
Affairs and Housing**

**Ministère des Affaires  
Municipales et du Logement**

Office of the Deputy Minister

Bureau du sous-ministre

777 Bay Street, 17<sup>th</sup> Floor  
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**October 19, 2021**

**MEMORANDUM TO:** Municipal Chief Administrative Officers and Clerks

**SUBJECT:** Enhanced COVID-19 Vaccine Certificate with QR Code and Verify Ontario App Available for Download Starting October 15

In advance of October 22, the government is making the enhanced vaccine certificate with official QR code and the free verification app, Verify Ontario, available for download.

Together, these tools will make it easier, more secure and convenient for individuals to provide proof of vaccination where required to do so, and for businesses and organizations to verify vaccine certificates while protecting people's privacy.

### **Enhanced Vaccine Certificate**

Starting October 18 at 6:00 a.m., the portal will be open for any individual to download their enhanced vaccine certificate, regardless of their birth month. Individuals can also call the Provincial Vaccine Contact Centre at 1-833-943-3900 to have their enhanced vaccine certificate emailed or mailed to them.

People can save the electronic version of their vaccine certificate with a QR code to their phone or print a paper copy. **Businesses must accept both electronic and paper versions.**

In addition, the current vaccine receipt without a QR code remains valid and must continue to be accepted. Ontarians will need to show a piece of identification that matches their name and date of birth to their proof of vaccination when visiting select [businesses and organizations](#).

### **Verify Ontario app**

Starting on October 15, businesses and organizations can download the free Verify Ontario app from the Apple App and Google Play stores. The made-in-Ontario app has been designed to help businesses by making it quicker and easier to confirm if a person is fully vaccinated against COVID-19, while protecting their privacy. The app can be used without an internet connection and never stores personal information.

The app will read the QR code to verify whether it is a legitimate Ontario government issued code that is free of tampering and notify the business or organization if the patron is verified to enter the premises with proof of full vaccination by displaying one of the three following results.



Verify Ontario will only scan and read official, government issued QR codes, such as Ontario’s vaccine certificate and those from other provinces including Quebec, British Columbia and Yukon Territory.

### **Updated Guidance and Posters**

Ontario has updated the [regulation](#), [Guidance for Businesses and Organizations](#) and [Questions and Answers](#) to support the implementation of the enhanced vaccine certificate with a QR code and the Verify Ontario app.

The updated regulation also provides an exemption for people who are currently participating in a COVID-19 vaccine clinical trial that is authorized by Health Canada and specified in [Guidance for Businesses and Organizations](#). This will support continued participation in vaccine clinical trials and ensure they can be completed successfully.

There are also updated posters for businesses and organizations to print and display.

### **Compliance and Enforcement**

As a reminder, for offences under the ROA, police and other provincial offences officers, including First Nation Constables, special constables, and municipal by-law officers, have discretion to either issue tickets to individuals for set fine amounts or issue a summons under Part I of the Provincial Offences Act (POA) or to proceed under Part III of the POA by laying an information.

I strongly encourage our municipal partners to continue their local compliance and enforcement efforts and to work closely with provincial enforcement officers and public health officers to coordinate compliance activities in your communities. To identify opportunities for and to plan coordinated compliance activities in your community, please email Stephen Wilson at: [Stephen.J.Wilson@ontario.ca](mailto:Stephen.J.Wilson@ontario.ca).

Thank you for your support and for joining our shared commitment to work together to protect the health and well-being of Ontarians.

Sincerely,

A handwritten signature in black ink that reads "K. Manson-Smith". The signature is written in a cursive, slightly slanted style.

Kate Manson-Smith  
Deputy Minister

# 2022 Rural Ontario Municipal Association (ROMA) conference

Submit a request to meet with ministers and parliamentary assistants at the 2022 Rural Ontario Municipal Association conference (ROMA) conference.

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## Overview

The ROMA conference is organized annually by the [Rural Ontario Municipal Association](#). Municipalities across the province have an opportunity to meet with provincial ministers and parliamentary assistants at the conference to discuss specific issues.

This year, the conference will be held from January 23 to 25, 2022.

## Request a meeting

As a municipal delegate, you can request a delegation meeting with a minister or parliamentary assistant at the ROMA conference. The deadline to submit your request is **Monday November 15, 2021**.

## Guidelines

- Do not submit the same issue to multiple ministries.
- Each form lets you request a meeting with up to three ministries. If you'd like to meet with more than three ministries, submit a new form.
- Not all ministers and parliamentary assistants will be accepting delegations. Do not contact your MPP or individual Ministers' Offices to request a meeting.

## After you submit your request

You will receive a copy of your submission by email that will serve as a confirmation that your request has been successfully submitted. The outcome of your request will be communicated by email or telephone approximately one week before the conference. If your request is successful, we will contact you with the time and date of your virtual delegation.

## Contact

If you have questions or concerns about this form, contact ministry staff by email at [delegations@ontario.ca](mailto:delegations@ontario.ca)