



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday May 19, 2026**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/85934791053>

(Phone Call Only)

Dial 1- 438-809-7799 Meeting ID: 859 3479 1053#

*Every effort is made to record meetings with the exception of the Closed Session matters.
Both the audio and video are posted on the Municipal Website.
The written minutes are the official record of the meeting.*

1. Call to Order and Roll Call

10:00 a.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda

4. Presentations and Delegations

- 4.1 West Parry Sound Health Centre Foundation
 - Deborah Loosemore, CEO
- 4.2 Graham Keene
 - Flood issue on WahWashKesh Lake

Move into Committee of the Whole

5. Committee of the Whole

Planning Matters

- 5.1 Consent Application B06/2026(W) – Roettger
 - Report from Parry Sound Area Planning Board dated April 30, 2026
- 5.2 Application to Purchase Shore Road Allowance – Price
 - Report from MHBC Planners for May 19, 2026 agenda
- 5.3 Bylaw Enforcement Process
 - Report ADMIN-2026-04

Reconvene into Regular Meeting

Matters Arising from Committee of the Whole

6. Public Meeting -

- 6.1 Proposed Zoning By-law Amendment - Short Term Rental
 - Report from MHBC Planners for May 19, 2026 agenda

7. Consent Agenda

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 7.1 Council Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes – April 21 2026
- 7.2 Council Committee and Board Minutes
 - 7.2.1 Belvedere Heights Board of Management – February 25, 2026
 - 7.2.2 Belvedere Heights Board of Management – March 25, 2026
 - 7.2.3 North Bay Parry Sound District Health Unit – February 25, 2026

8. Accounts Payable

- 8.1 Accounts Payable Listing April 1 to April 30 2026

9. Staff Reports

- 9.1 Report PW-2026-01
 - Contract Award – Supply and Apply Calcium Chloride

9.2 Report PW-2026-02
Contract Award – Supply of Granular Material

9.3 Report FIRE-2026-02
Fire Services Q1

9.4 Report PLN-2026-02
Planning Services 2026, Q1

9.5 Report BLDG-2026-02
Building Services Q1

9.6 Report FIN-2026-11
Insurance Renewal Update

10. By-laws - None

11. Business Matters

11.1 Report ADMIN-2026-03
• Building Report / Green Initiatives (deferred from April 21 Regular Council Meeting)

11.2 June 2026 Senior's Month Proclamation

11.3 Mayor's Monarch Pledge – request of the Whitestone Environmental Stewardship Committee

11.4 Whitestone Environmental Stewardship Committee
• Terms of Reference update

11.5 District of Parry Sound Municipal Association Spring Meeting
May 29, 2026, Kearney Community Centre

11.6 2026 Budget Amendments
• Memorandum from Treasurer Jessica Sinkowski

11.7 Water monitoring
• Councillor Nash's Memorandum

11.8 Highway 520 Conditions
• Verbal report – Councillor Lamb

12. Correspondence

12.1 Items deferred from April 21 Regular Council Meeting

12.2 New items

13. Councillor Items

14. Questions from the Public

15. Closed Session

15.1 Minutes from the Regular Council Meeting Closed Session – April 21 2026

15.2 Senior of the Year 2026

15.3 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to the Municipal Act, Section 239(2)(c):

- Correspondence from Ben Prichard, Lawyer dated April 22, 2026

16. Confirming By-law

17. Adjournment

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Administration Staff	<p>Public meeting for Public input: March 19, 2024.</p> <p>DRAFT By-law presented at the May 21, 2024</p> <p>Council to submit comments by June 7, 2024 to Staff</p> <p>Memo to Council meeting August 20, 2024 – Policy direction provided for future iteration of By-law</p> <p>Revised Draft to Council submitted November 19, 2024</p> <p>Staff to seek legal review and provide to Council at a future Council meeting</p> <p>To Council April 15 2025 – deferred</p> <p>To Council May 20 2025</p> <p>May 20 – staff to review and provide update</p>

			<p>CAO to provide report at January 21 2026 meeting</p> <p>Jan 21 2026 –staff directed to bring back to Council at a future meeting a revised by-law taking into account items discussed at the Jan 21 meeting</p>
July 4, 2023	<p>Strategic Plan, By-law Initiatives THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry, Strategic Plan – moving forward with 2023 priorities</p>	Assigned to various staff	In progress; review presented at Jan 21 meeting
October 21, 2025	Blue Green Algae – arrange in-person meeting with agencies responsible; continue to provide information to residents	Administration Staff	<p>October 31 MECP suggests Health Unit has jurisdiction Health Unit staff scheduled to attend March 17, 2026 Council meeting to provide information Request to MECP to attend Council meeting as follow-up to Health Unit presentation</p>
May 20, 2025	Grant Writing RFP	Treasurer	<p>RPF for grant writing services to be posted</p> <p>In progress</p>
December 2, 2025	Insurance Review	Treasurer	In progress – spoken to at Feb 9 Budget review meeting
December 2, 2025	Procurement By-law Review	Administration staff	In progress
November 18, 2025	Review of fees charged per building inspection	CAO / CBO	To be spoken to at April 21 meeting

Correspondence

ITEMS CARRIED OVER FROM APRIL 21 REGULAR COUNCIL MEETING:

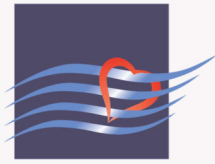
A	LEA Consulting	Highways 124 and 520 bridgework information
B	Town of Parry Sound	Highway 69 affecting Magnetawan First Nation
C	Town of Parry Sound	Maintain Local Municipally Governed Conservation Authorities
D	WahwashKesh Conservation Association	Request for donation for Hobolink
E	Ministry of Environment Conservation and Parks	Consolidation of Conservation Authorities
F	Canadore College	Parry Sound campus initiatives
G	FONOM	Development Charges changes announced by Federal and Provincial governments
H	Heather Chambers	T-ball in Whitestone
I	Ministry of Environment Conservation and Parks	Proposed legislative and regulatory amendments to enable the Species Conservation Act, 2025

NEW ITEMS

J	Stormont Dundas Glengarry	Amend land transfer tax act
K	Town of Parry Sound	Opposition to FIPPA changes
L	Pickering	Supporting Durham School Board request for province-wide school board governance consultation
M	Women's Own Resource Centre	Update on activities and donation request
N	Museum on Tower Hill	Thanking Council for donation and invitation to sit on Board of Directors
O	WahWashKesh Conservation Association	Survey Report of Lake WahWashKesh
P	Parry Sound Community Radio	Application update
Q	Parry Sound Chamber of Commerce	Thanking Council for donation
R	WahWashKesh Conservation Association	Foodcycler program response
S	Kinga Surma	Police Record Checks Reform Act update
T	Ministry of Emergency Preparedness and Response	Emergency Management and Civil Protection Act compliance

PRESENTATIONS and DELEGATIONS

- 4.1 West Parry Sound Health Centre Foundation
 - Deborah Loosemore, CEO
- 4.2 Graham Keene
 - Flood issue on WahWashKesh Lake



WEST PARRY SOUND HEALTH CENTRE FOUNDATION

PRESENTATION TO WHITESTONE TOWN COUNCIL
April 21, 2026

Deborah M. Loosemore CEO

Website



Our 'Why'

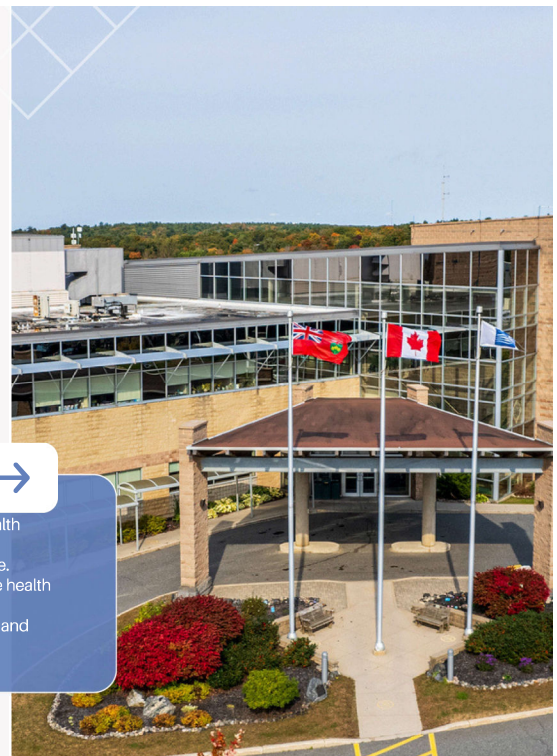
To know that whenever you need health care at the West Parry Sound Health Centre, you can trust that your health care team has the equipment and technology to provide the best possible care.

Our Mission →

To raise the vital funds required to meet the evolving health care needs of everyone who lives, works and vacations in our beautiful region.

Our Values →

We are dedicated to improving health outcomes for all.
Together, we can make a difference.
We embrace new ideas to enhance health care delivery.
We are committed to transparency and responsible stewardship of your contributions.



**Awesome
Support!**



**Apr 1 2020 - Mar 31 2025
\$17,819,315 raised**

**8,437 donors
\$16,281,347 transferred
to the hospital and to the
endowment.**

Our Strategic Direction



Meet the ongoing and special project capital needs of the WPSHC



Eliminate the backlog of deferred purchases by 2029

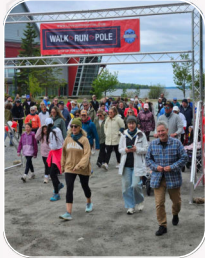


Grow the endowment fund to \$30 million by 2050



Ensure strong governance and accountability policies and practices.

Connecting With Our Communities Across the Region



Walk, Run, Pole

JUNE 7

Total raised:
last 5 years: \$426,441



**MooseFM
Radiothon**

AUGUST

Total raised
last 5 years: \$288,392



**Classic Boat Tour
& Auction**

MAY 14-28 - auction
JULY 25 - live event

Total raised
last 5 years: \$50,836



**Driving for
Diagnostics**

SEPTEMBER 19

Total raised
last 5 years: \$346,336



Lights of Love

TBD

Total raised
last 5 years: \$7,867

What's Next?



- Innovation and growth
- Future-proofing
- Relationships
- Accountability

Thank You!

WEST PARRY SOUND HEALTH CENTRE FOUNDATION



DEBORAH LOOSEMORE CEO
DLOOSEMORE@WPSHC.COM
CELL: 705-774-6571

WWW.WPSHCF.COM



COMMITTEE OF THE WHOLE

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

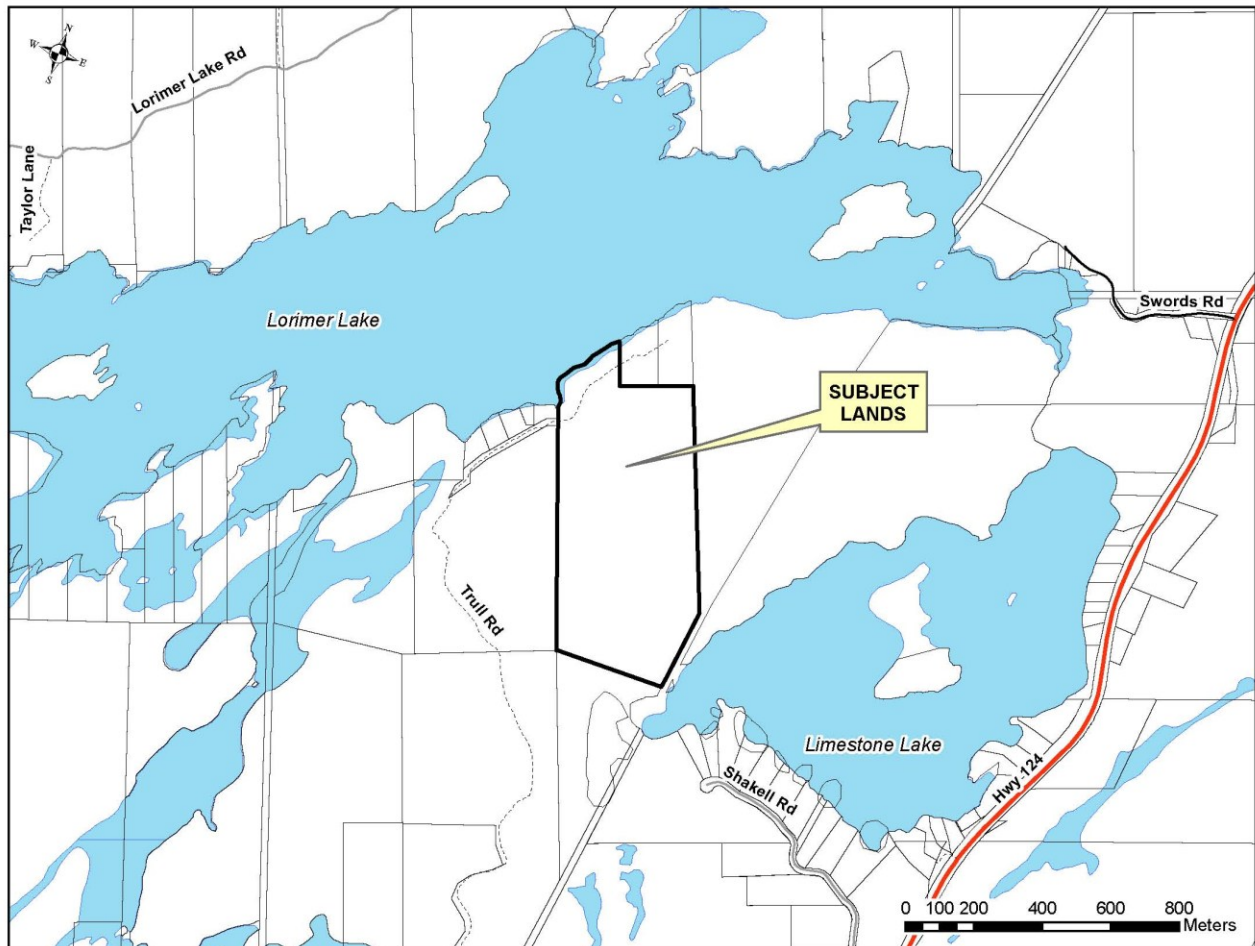
CONSENT APPLICATION NO. B06/2026(W)

PART OF LOT 8, CONCESSION 2
GEOGRAPHIC Township OF HAGERMAN
ROLL # 493901000102100
436 Trull Road
Owner: Joan Smith
Applicant: Anthony Roettger

April 30, 2026

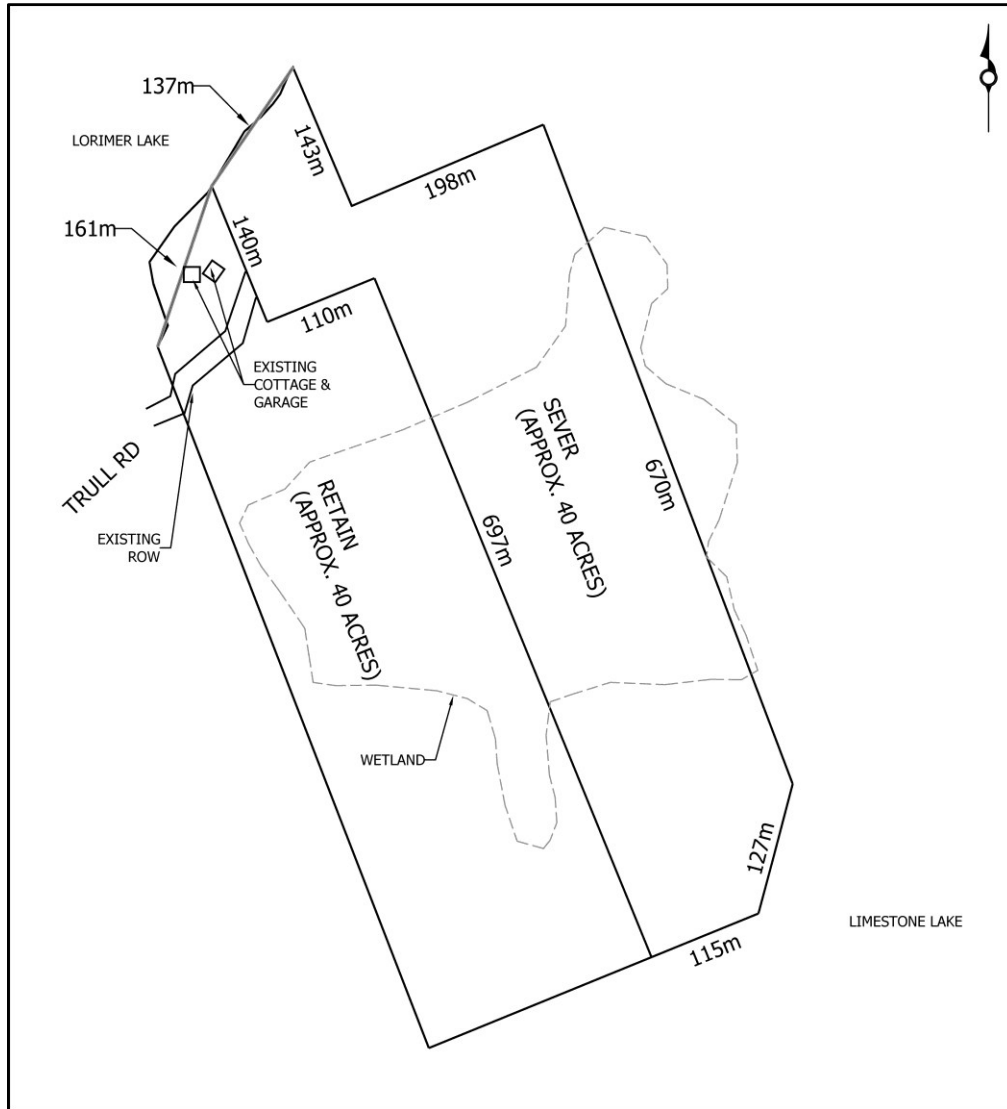
BACKGROUND / PURPOSE

Joan Smith owns a waterfront cottage property on Lorimer Lake with access from Trull Road in the Municipality of Whitestone.



PROPOSED CONSENT

The applicant has filed a consent application to create one (1) new waterfront lot on Lorimer Lake with access via an existing right-of-way (Trull Road) over these lands.



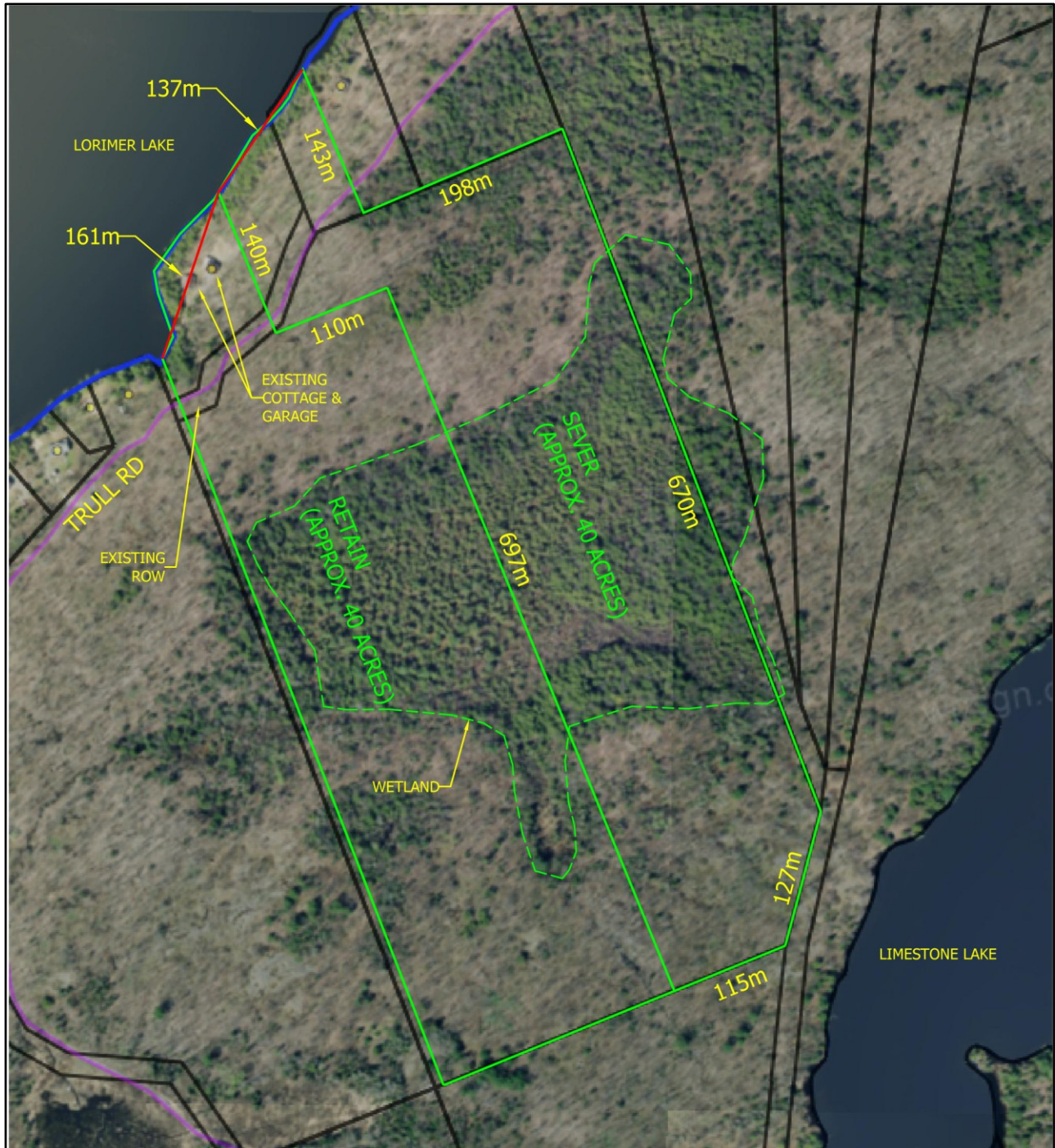
	Frontage (m)	Depth(m)	Area(ha)
Retain	161	±837	16.18
Sever 1	137	±837	16.18

EXISTING LOT CONDITIONS

The subject land is a large waterfront parcel, developed with an existing cottage and garage on the south-west shoreline.

The right-of-way, known as Trull Road, is under the ownership of Mrs. Smith where it traverses these lands before continuing to service neighbouring lots to the east.

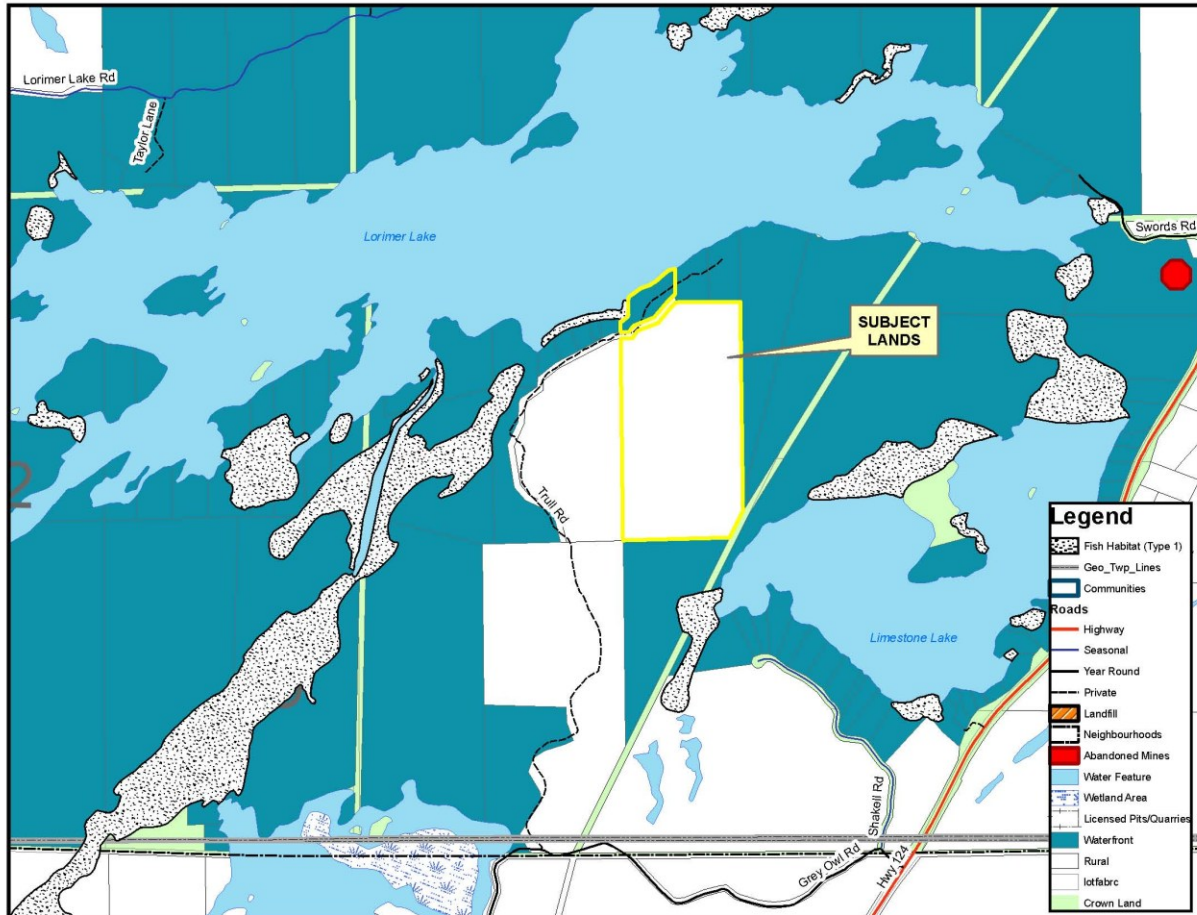
On the opposite side of the road there is a low area in the centre of the property. Given the depth of the lot (800+ metres) this wetland poses little to no constraint to any future development of the proposed severed lot.



OFFICIAL PLAN

The subject lands have a split Waterfront/Rural designation in the Municipality's Official Plan mapping.

The lot is functionally a waterfront property as it fronts on a recreational waterbody.



There are no Natural Heritage features identified on these lands.

The Official Pan contains the following lake-specific policy for Lorimer Lake:

17.06 Lorimer Lake

Lorimer Lake is managed as a lake trout lake and the lake has been identified as being at capacity. New lot creation may only be considered in accordance with the LCAH.

The owners have had a Lake Capacity/Water Quality Impact Assessment prepared in response to this policy. (Attached to this report)

Although the Lakeshore Capacity Assessment Handbook is a guideline that is not based on science, it is referenced in the assessment along with the relevant phosphorous mitigation measures:

- Septic system construction with B-horizon soils
- Actual flow path (not straight line)
- Maintenance of a shoreline vegetative buffer
- Stormwater management from roofs and driveways

Potential building envelopes and septic locations on the proposed new lot are identified in the report.

PROVINCIAL POLICY STATEMENTS (P.P.S) 2024

The subject lands are considered Rural in the P.P.S. and are subject to following policies:

2.5 Rural Areas in Municipalities

1. Healthy, integrated and viable rural areas should be supported by:
 - a) building upon rural character, and leveraging rural amenities and assets;
 - b) promoting regeneration, including the redevelopment of brownfield sites;
 - c) accommodating an appropriate range and mix of housing in rural settlement areas;
 - d) using rural infrastructure and public service facilities efficiently;
 - e) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
 - f) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
 - g) conserving biodiversity and considering the ecological benefits provided by nature; and
 - h) providing opportunities for economic activities in prime agricultural areas, in accordance with policy 4.3.
2. In rural areas, rural settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.
3. When directing development in rural settlement areas in accordance with policy 2.3, planning authorities shall give consideration to locally appropriate rural characteristics, the scale of development and the provision of appropriate service levels.

Growth and development may be directed to rural lands in accordance with policy 2.6, including where a municipality does not have a settlement area.

2.6 Rural Lands in Municipalities

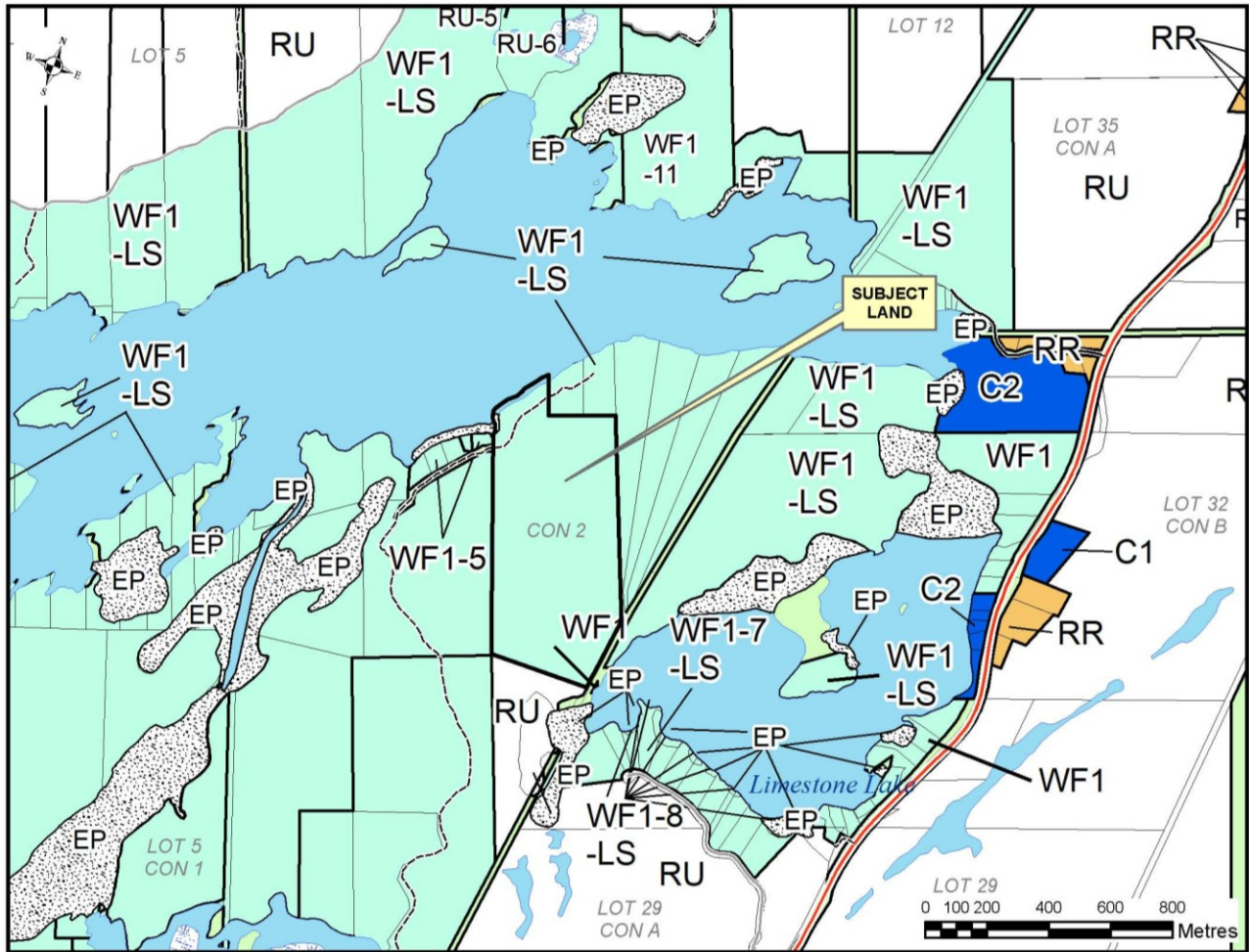
1. On rural lands located in municipalities, permitted uses are:
 - a) the management or use of resources;
 - b) resource-based recreational uses (including recreational dwellings not intended as permanent residences);
 - c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;
 - d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
 - e) home occupations and home industries;
 - f) cemeteries; and
 - g) other rural land uses.
2. Development that can be sustained by rural service levels should be promoted.
3. Development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the uneconomical expansion of this infrastructure.
4. Planning authorities should support a diversified rural economy by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.
5. New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.

There are no inconsistencies with these policies.

ZONING BY-LAW

The subject lands were rezoned to Waterfront Residential 1 – Limited Services (WF1-LS) on the zoning map below.

The proposed consent is in accord with the requirements of the Waterfront Residential 1 zone.



RECOMMENDATION

That the proposed consent to allow the creation of one (1) new waterfront lot on Lorimer Lake in Part of Lot 8, Concession 2, Geographic Township of Hagerman as applied for by Anthony Roettger in Application No. B06/2026(W) be approved subject to the following conditions:

1. Entering into a 51(26) Consent Agreement to include the septic design criteria and phosphorus mitigation measures outlined in the Lake Capacity/Water Quality Impact Assessment prepared by Michalski Nielsen Associates dated December 3, 2025;

2. Payment of a Parkland dedication fee in accordance with the Municipality's fee By-Law;
3. Receiving adequate 911 addressing for the new lots;
4. Payment of all applicable planning board fees.

Respectfully,

A handwritten signature in blue ink that reads "Patrick Christie". The signature is written in a cursive style with a large initial "P" and "C".

Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board

The 143-page report “Lake Capacity/Water Quality Impact Assessment in Relation to the Proposed Creation of a New Shoreline Lot by Consent, 436 Trull Road (Lot 8, Concession 2), Municipality of Whitestone, with Shoreline Frontage on Lorimer Lake (Anthony Roettger)” can be found at this link: [Microsoft Word - 3625 Christie 27 NOV 2025.docx](#)

A hard copy of the report will be provided upon request of municipal office staff.

MUNICIPALITY OF WHITESTONE – COUNCIL			
Report Prepared For:	The Council of the Municipality of Whitestone	Owner Name:	David and Jennifer Price
Report Prepared By:	Jamie Robinson, MCIP, RPP Patrick Townes, BA, BEd MHBC Planning Consultants	Applicant Name:	David and Jennifer Price
Location:	7 Gooseneck Crescent	Application:	Shore Road Allowance Purchase
Application Number:	4939 040 001 00614	Report Date:	May 19, 2026

A. RECOMMENDATION

That the Council of the Municipality of Whitestone agree to the closure and transfer of the shore road allowance as applied for by David and Jennifer Price subject to the following:

1. Practices, procedures and fees of the Municipality for closing of Shore Road Allowances.

B. PROPOSAL/BACKGROUND

An application to purchase the shore road allowance has been submitted by David and Jennifer Price for the subject property located at 7 Gooseneck Crescent. The Subject Property is legally described as Concession I, Part Lot 7, Block 8, Parcel 12153 N/S, Registered Plan M357, in the geographic Township of Burton, now in the Municipality of Whitestone, in the District of Parry Sound.

The Subject Property is located within the Ardbeg Neighbourhood and Waterfront designation in the Official Plan. The location of the subject property is shown in Figure 1 and the shore road allowance to be closed is outlined in red as illustrated in Figure 2.

The Subject Property has a lot area of 0.17 hectares (0.4 acres) and a lot frontage of 48 metres on Haywards Bay.

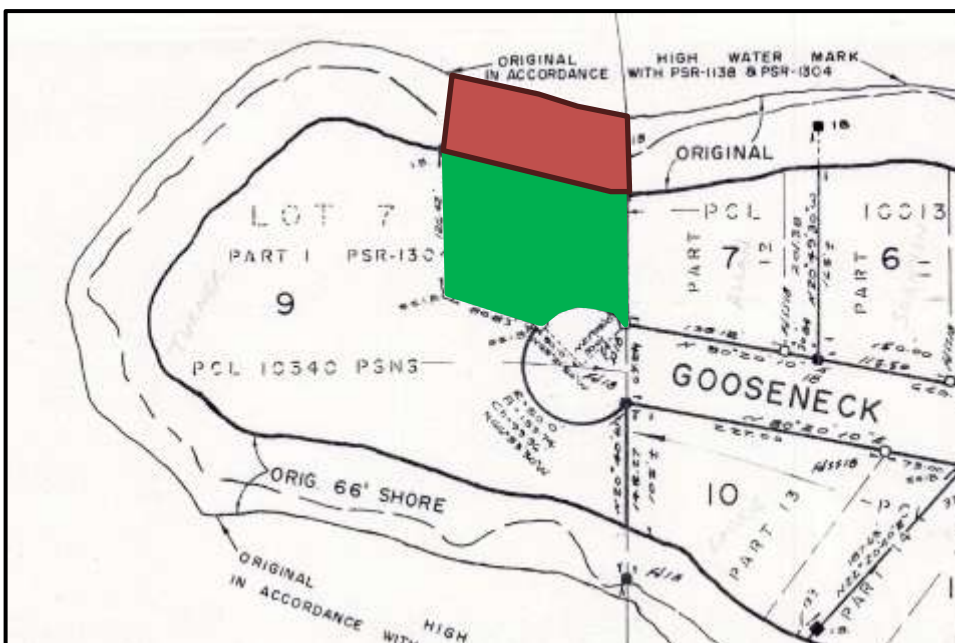
The purpose of the application is to close and purchase the shore road allowance and to add these lands to the Subject Property.

The shore road allowance is approximately 0.05 hectares (0.13 acres) in size.

Figure 1: Subject Property



Figure 2: Proposed Shore Road Allowance Closure and Purchase



C. OFFICIAL PLAN

The Subject Property is located within the Ardbeg Neighbourhood and Waterfront designation in the Official Plan. Section 9.08 of the Official Plan includes polices regarding shore road allowances and states that:

9.08.1 Shore road allowances are present on a number of lakes in the Municipality. The Municipality is prepared to stop and sell these shore road allowances to the riparian land owners.

9.08.2 That part of the shore road allowance below the controlled high water mark will be retained by the Municipality.

9.08.3 That part of the shore road allowance identified as having any environmental feature may be retained by the Municipality.

9.08.4 No shore road allowance will be stopped up and sold to the riparian land owner where it is used for access by an adjoining property owner or where the sale will have a negative impact on an adjoining property owner.

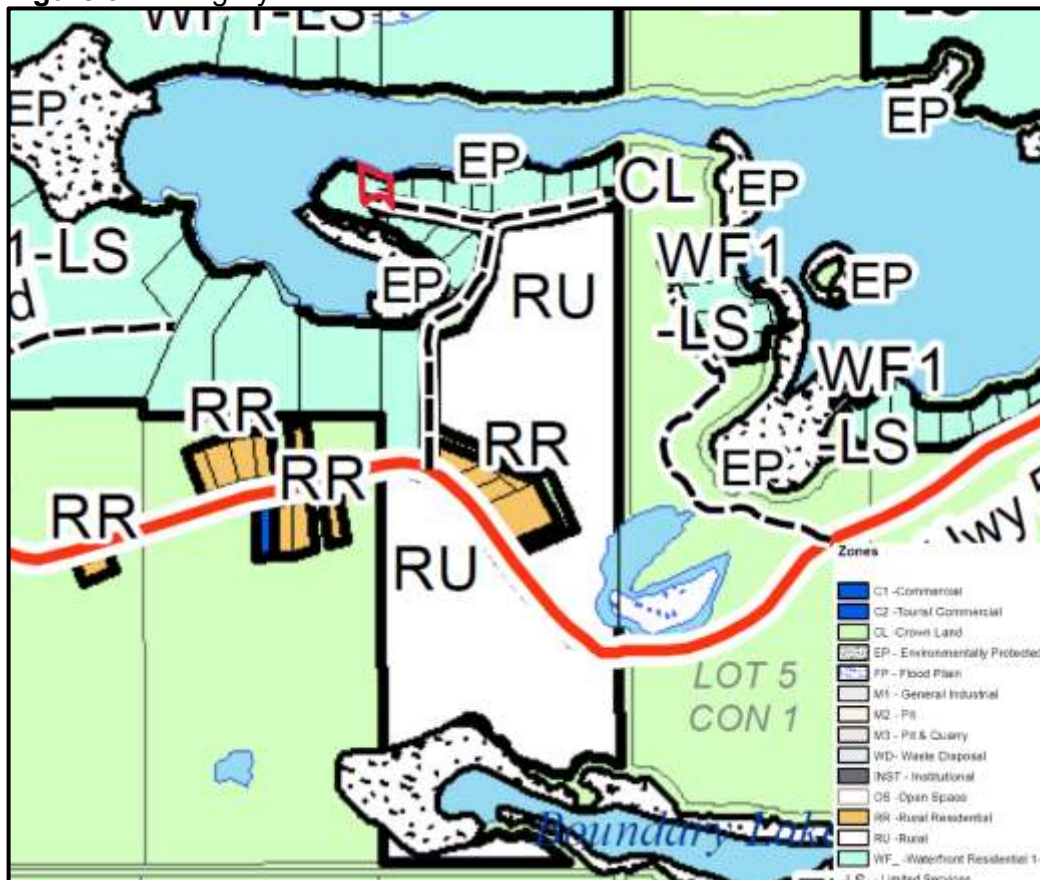
In accordance with the Official Plan, the shore road allowance adjacent to the Subject Property is proposed to be closed and purchased. There is Type 2 (General) Fish Habitat along the shoreline of the subject property. According to Schedule B – Natural Heritage there are no natural heritage features on or adjacent to the Subject Property.

The application conforms to Section 9.08 of the Official Plan.

D. ZONING BY-LAW

The Subject Property is zoned Waterfront Residential 1 – Limited Services (WF1-LS) in the Municipality of Whitestone Zoning By-law on Schedule A (Figure 3). The applicant is proposing a dwelling addition on the Subject Property, as seen in Figure 4. The proposed dwelling addition (sunroom) will be 15 metres from Haywards Bay, which is the required front yard setback in the WF1-LS zone. The closure and purchase of the shore road allowance (20 metres in depth) will facilitate the construction of the proposed sunroom.

Figure 3: Zoning By-law Schedule A





Municipality of Whitestone Report to Council

Prepared for: Council

Department: Administration

Agenda Date: May 19, 2026

Report No: ADMIN-2026-04

Subject:

Development of a more formal process regarding By-law Enforcement in Whitestone.

Recommendation:

THAT the Council the Municipality of Whitestone receives Report ADMIN-2026-04 (By-law Enforcement Process) for information; and

THAT the Council of the Municipality of Whitestone direct administration to proceed with development and presentation to Council of a By-law Enforcement Policy based on the content of this report and any additional feedback received today; to be adopted at the next Regular Meeting of Council.

Background:

Over the past year, Council members have discussed By-law Enforcement efforts on many occasions and some have suggested that the municipality review our Policy/Standard Operating Procedure on the topic with a view to improve the process from a public user point of view.

Although the municipality has had a By-law Enforcement department for many years, the actual policy guidance for the department in terms of a complaint handling process is lacking. We rely currently on language in the By-law Enforcement Officer contract and on the language in individual By-laws, requiring the public having to make contact with the Officer to determine the process.

Analysis:

Having reviewed the information currently available on our website, process is clearly lacking. We do have a formal process to lodge a complaint against the municipality (Council or staff) in terms of actions either taken or not taken, which includes a process flow and timeline for action/response etc... At this time, the Municipality does not have a policy in place for members of the public to follow when submitting complaints about suspected By-law infractions.

With improvement in this regard as our motive, the By-law Enforcement Officer has undertaken a review of some practices from other municipalities, and our own ideas and experiences, to develop a basic framework for what we think would be an improved By-law Enforcement process here in Whitestone.

Attachment A is an outline of the basic framework that we envision implementing in Whitestone. In its current form, this is the information that we would see adding to the municipal website. The process and information that is contained in the draft would require some other information to be updated in order to be operational, forms would need to be created, a numbering sequence initiated for complaints, and an actual policy document completed and adopted by Council (these are currently under development pending the decision on direction by Council based on this report).

Respectfully submitted by:

“Original signed”

Nigel Black
CAO/Clerk

Attachment A: By-law Enforcement website info - general

Whitestone Website Info [to be added] By-law Enforcement – General

By-law Enforcement is responsible for the investigation of by-law infractions and enforcement of our municipal by-laws. By-laws are put in place by Council of the Municipality of Whitestone and include a wide range of issues including but not limited to:

- Vehicle parking and traffic regulations
- Animal control and licensing
- Building and construction standards
- Noise and nuisance control
- Zoning and land use
- Business licensing and regulation

Our by-law enforcement service is complaint-based, meaning we respond to complaints, but do not actively look for by-law infractions except in certain circumstances as directed by Council. Notable exceptions to this are any health & safety issues that arise in the community, as well as any parking infractions around the municipality and around Public Boat Launches. Over 90% of complaints are resolved through cooperation and compliance of all parties, which avoids costly fines, penalties and other legal action. Our by-law enforcement officer works hard to educate and inform, as part of the investigation, before escalating to enforcement action.

Please note that our by-law officer does not have authority to intervene in any private/civil matters. Those should be handled through civil litigation. Any concerns involving trespassing on or damage to private property, vandalism, theft or other criminal matters should be reported to the OPP. Call 911 for emergency response or 888-310-1122 for non-emergency matters.

Submitting a By-law Complaint

The Municipality of Whitestone is committed to continuous improvement. As a result, all complaints are dealt with fairly in a respectful, transparent fashion. Council has adopted Policy # XXX (Link to Policy) to outline the process.

To report a by-law violation, please use one of the following methods:

Online: Submit your complaint through the (Website Form...to be added)

Email: Bylawenforcement@whitestone.ca

Phone: 705-389-2466 ext 145.

In Person: Visit Municipal Office (Monday to Friday, 8:30 a.m. to 4:30 p.m.) 21 Church Street, Dunchurch, ON

Required Information

To help us properly address your concern, please provide:

- Your Full Name
- Your Property Address
- Your Phone Number
- The Whitestone address where the issue is occurring or has taken place (for vacant lots, provide a detailed description of the location)

All complaints will be treated with confidentiality, subject to the requirements of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56*. If the matter proceeds to court, you may be required to attend as a witness.

Please note: This information will be mandatory for all complaints (including in person and telephone). Anonymous complaints will not be investigated.

All complaints submitted will be assigned a file number for tracking purposes.

Complaint Review Process

Once we receive a written complaint, we will conduct an investigation to see if the complaint is valid. If we determine that there is no by-law infraction, we will contact you and let you know our decision.

If we find that there is a legitimate by-law infraction, we will contact the third party and outline the by-law infraction and ask that they stop the activity immediately. In some cases we will ask that they make changes within a certain time period and this may include other departments such as Public Works, Building or Fire Department.

Please be advised that the By-law Enforcement Officer will respond based on the seriousness of the complaint and will prioritize their response with health and safety matters first. In times of high volume, please be patient and expect longer than normal wait times for a response.

Results

If the third party makes changes and is no longer committing a by-law infraction, we will close the investigation. If they fail to comply, we will investigate enforcement options, which may include fines and/or court action.

In some cases, the complainant will be asked to attend the court proceedings to provide evidence related to the by-law complaint.

Contact Info: Chris Kasulke, By-law Enforcement Officer
Office: 705-389-2466 Ext. 145
Email : By-lawenforcement@whitestone.ca

By-law FAQ

Municipal By-law Enforcement – Frequently Asked Questions
Click [here](#) for more details.

1. General Enforcement

What does By-law Enforcement do?

By-law Enforcement ensures compliance with municipal By-laws by all residents and visitors.

Is enforcement complaint-driven?

Yes. Most enforcement is complaint-based, though officers may act proactively where safety concerns exist or where Council has directed that proactive enforcement occur.

When should I contact the OPP?

Contact the OPP for any emergencies, crimes in progress or immediate threats to safety.

2. Filing a Complaint

How do I file a complaint?

Complaints can be submitted by web form, in writing, by phone or email. Provide:

- Exact address/location
- Description of the issue
- Dates/times (if ongoing)
- Your contact information including full name and phone number

Can I report a By-law violation to a member of the Town Council?

By-law violations should be reported directly to the By-law Enforcement Officer to ensure concerns are addressed as efficiently as possible.

Can I remain anonymous?

No - Anonymous complaints will not be investigated.

Will my neighbour know I complained?

Your identity is kept confidential where possible, but may be disclosed if required by law (e.g., court proceedings).

What happens after I file a complaint?

- Complaint is reviewed and prioritized
 - Officer investigates
 - Action is taken if a violation is confirmed
-

3. Enforcement Process

Do you issue tickets right away?

Typically no. Most cases follow progressive enforcement:

1. Education / warning
2. Compliance period
3. Ticket or fine if unresolved/applicable

The exceptions to this are any health & safety issues that arise in the community, as well as any parking infractions around the municipality.

How long does it take to resolve a complaint?

Depends on the issue. Some are addressed within days; others (especially property standards) may take weeks or longer.

Why hasn't anything happened yet?

Files are prioritized based on urgency, safety risk, and available resources.

4. Common Neighbour Concerns.

Noise complaints

- Excessive noise outside allowed hours may result in enforcement

Parking issues

- Check local parking By-laws for details

Property standards (yards, garbage, debris)

- Properties must be maintained to minimum standards

Animals

- Includes barking complaints and animals at large.
-

5. Officer Authority

Can a By-law Officer enter my property?

Officers may enter property (not dwellings) at reasonable times to investigate complaints, as permitted by legislation.

Can officers issue tickets?

Yes. Officers can issue fines for By-law violations if applicable.

6. Disputes and Appeals

How do I dispute a ticket?

Instructions are provided on the ticket. You may request a court hearing or follow the dispute process outlined.

Can I request an exemption or variance from Council?

Some By-laws allow for exceptions through formal application processes.

What if I cannot comply right away?

Contact By-law Enforcement. In some cases, reasonable extensions may be granted.

7. Expectations and Limitations

Why is my neighbour not being fined?

Each case is handled individually. Officers apply discretion based on evidence, severity, and compliance efforts.

Do you monitor all violations in town?

No. Enforcement is largely complaint-driven.

Why do these By-laws exist?

By-laws are created by Council to maintain safety, property standards, and community well-being.

8. Tips Before You Call

- Check the municipal website for the By-law in question
 - Consider discussing minor issues with your neighbour first
 - Ensure the issue is ongoing and not a one-time occurrence
 - Gather clear details (location, timing, description)
-

PUBLIC MEETING

MUNICIPALITY OF WHITESTONE – COUNCIL			
Report Prepared For:	Nigel Black, CAO/Clerk and Paula Macri, Planning Assistant	File:	Short Term Rental By-law
Report Prepared By:	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd, MHBC Planning Limited	Report Date:	May 19, 2026

A. RECOMMENDATION

THAT Council receives the Planning Report dated May 19, 2026, respecting the Short Term Rental By-law for information; and,

THAT Council direct staff to prepare a Recommendation Planning Report to review and respond to the comments that are received on the By-law at the Statutory Public Meeting, to be presented at a subsequent Council Meeting.

B. PROPOSAL/BACKGROUND

Municipal staff requested that MHBC complete a review of the Draft Short Term Rental By-law that was drafted and originally presented to Council in May of 2024. On January 21, 2026, MHBC presented an update report to Council that outlined the background on the Short Term Rental By-law (Attachment 1). At the January 21st meeting, Council provided a number of comments and directions on how to prepare an update to the STR by-law. Key comments from Council, related to the following:

- A by-law that is easy to use.
- A by-law that is generally permissive.
- A by-law that is easy to enforce.
- A by-law without a demerit point system.
- A by-law that recognizes existing STRs.

This Report was prepared for the Public Meeting and to provide Council with an updated draft Short Term Rental By-law and a draft Zoning By-law Amendment. The Public Meeting will provide an opportunity for the public to provide comments in support or in opposition of the proposed changes.

C. DRAFT SHORT TERM RENTAL BY-LAW

Following a review of the Draft Short Term Rental By-law and the comments that were provided, revisions were made to the current document. The concerns that were raised by Council and legal have been implemented into the draft Short Term Rental By-law. A summary of the main items has been included below:

- Definitions have been revised to provide clarity to various terms and are consistent with the Zoning By-law;

- Items have been removed that are zoning regulations which were identified as difficult to enforce through a Licencing By-law;
- Building Code and/or Fire Code regulations have been clarified; and,
- The demerit point system has been removed from the by-law as an enforcement option.

The updated draft Short Term Rental By-law has been included in Attachment 2 to this report.

ZONING BY-LAW

The Municipality added the definition of a Short Term Retal Unit in the Zoning By-law in June of 2022 following the passing of By-law 34-2022. Through the use of the current Short Term Rental By-law, there have been concerns expressed with the original definition of Short Term Rental Unit and an updated definition has been prepared. The definition of Short Term Rental Unit is proposed to be:

Means the secondary use of a residential dwelling unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement for twenty-eight (28) consecutive calendar days or fewer with no on-site management throughout all or part of the year. Short-term rental unit uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

In addition to the updated definition the zoning by-law amendment includes parking regulations to have 1 parking space per bedroom in the short term rental unit and that a short term rental unit is not permitted within an accessory building or structure. These regulations will be included in the Waterfront Residential, Rural Residential and Rural Zones in the Zoning By-law.

D. COMMENTS RECEIVED

The following comments have been received by the public on the short term rental by-law and zoning by-law amendment. The Municipality will consider all comments prior to providing a recommendation on the application.

	Comment	Response
	What is the full text of the new proposed definition of a Short Term Rental?	The definition of Short Term Rental Unit is “Means the secondary use of a residential dwelling unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement for twenty-eight (28) consecutive calendar days or fewer with no on-site management throughout all or part of the year. Short-term rental unit uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, tourist cabin establishment, tourist cabin establishment, or similar commercial accommodation use.”

		<p>establishment, or similar commercial accommodation use.”</p> <p>This new definition is included in the Zoning By-law Amendment.</p>
	How will the Municipality distinguish between a “secondary use” STR and a “commercial accommodation use”?	The Short Term Rental by-law is to regulate rentals that are 28 days or less in residential areas. Commercial accommodation uses are not permitted within the residential zone.
	What criteria will be used to determine when an STR crosses the threshold into commercial activity?	The definition of Short Term Rental Unit specifies rentals being less than 28 days.
	Which specific zones will permit STRs under the revised by-law?	The proposed By-law would permit Short Term Rentals in the Waterfront Residential, Rural Residential and Rural Zones.
	Will STRs be prohibited in zones intended primarily for residential enjoyment, such as Rural Residential or Shoreline Residential?	No, the proposed zoning by-law amendment will permit short term rentals within the Rural Residential and Waterfront Residential Zones.
	Will existing STRs in non-permitted zones be grandfathered, phased out, or required to cease operation?	Existing legal short term rentals that are licenced in non-permitted zones will be permitted to continue until they withdraw their license or it is revoked.
	What is the proposed minimum occupancy period that triggers the requirement for on-site management?	There is no requirement for on-site management.
	How will “on-site management” be defined and enforced?	There is no requirement for on-site management.
	What mechanisms will ensure compliance, particularly for absentee owners?	<p>The short term rental by-law outlines fines for not complying with the by-laws within the Municipality.</p> <p>Compliance is to occur on a complaint basis, similar to the implementation of other municipal by-law.</p>
	What are the proposed parking standards for STRs, and how do they differ from those for standard residential uses?	The parking requirements for a short term rental are 1 spot per bedroom. The parking requirements for a residential use are 1 parking space per dwelling unit.
	How will the Municipality address overflow parking, noise, and traffic impacts on neighbouring properties?	Any infractions to the by-law will be addressed by a by-law officer.
	With the removal of the licensing condition from the zoning by-law, how will the licensing by-law operate independently?	The short term rental by-law is similar to the noise by-law and will be enforced as outlined within the by-law.
	Will licensing remain mandatory for all STR operators?	Yes.

	<p>What enforcement tools will be available to address non-compliant or nuisance STRs?</p>	<p>Section 14 of the short term rental by-law outlines fines that are applicable.</p>
	<p>Has the Municipality conducted any analysis on the impact of STRs on residential enjoyment, property values, environmental pressures, or community character?</p>	<p>No analysis has been conducted on these items.</p>
	<p>Will Council be provided with this analysis prior to the meeting?</p>	<p>The May 19, 2026 is the Public Meeting and no recommendation is being provided. The meeting is to gather further public input and comments. A subsequent report will be brought back to Council for a decision.</p>
	<p>As a Whitestone property owner, I do not support short-term rentals operating in residential zones. My position is grounded in a simple principle: a business should not be permitted to infringe upon the quiet enjoyment, safety, and intended use of neighbouring residential properties.</p> <p>If a property is not zoned for commercial activity, then commercial rental operations—whether framed as “secondary use” or otherwise—should not be allowed. STRs function as businesses, and their impacts (noise, turnover, traffic, density, enforcement burden) are materially different from normal residential use.</p> <p>I strongly support strict regulation, clear zoning prohibitions where appropriate, and robust enforcement mechanisms to protect the rights of residents and preserve the character of Whitestone’s communities.</p> <p>---</p> <p>If possible, I would appreciate receiving the detailed draft amendment text and any supporting materials in advance of the public meeting so that I can participate in an informed and constructive manner.</p>	<p>The draft STR amendment is attached to this information report.</p>
	<p>I am writing as a property owner on a privately maintained road within the</p>	<p>The current short term rental by-law permits short-term rental uses within</p>

	<p>Municipality of Whitestone regarding the proposed amendments to the Zoning By-law as they relate to Short-Term Rentals.</p> <p>I would like to express my strong opposition to any changes that would permit or expand short-term rental use within residential zones, particularly in areas such as private roads where infrastructure and maintenance are the responsibility of individual property owners.</p> <p>Our road consists of five properties, and 4 of the 5 owners contribute financially to its upkeep, including grading, snowplowing, and general maintenance. The one property owner, who does not contribute and who does not reside on the property (no on-site management), is currently operating a short-term rental for profit. In fact the owner has 2 properties in the area in which the owner rents strictly for profit. This has resulted in increased traffic, road wear, and safety concerns, including trespassing, dogs running around at random, excessive noise, fires during fire bans, fireworks being set off and speeding. These impacts are being absorbed by the other property owners, without consent or compensation. Furthermore, this level of traffic and commercial-style use places an undue burden on our private road that was never contemplated or accounted for in the original subdivision design and approval. The road infrastructure was intended to support limited residential use by a small number of property owners—not high-turnover, business-related traffic.</p> <p>In our view, this type of use constitutes a commercial accommodation operation rather than a secondary residential use. The absence of on-site management further exacerbates the issue, as there is no immediate accountability when problems arise.</p>	<p>the Waterfront Residential, Rural Residential and Rural zones. There is no expansion proposed to other zones.</p> <p>Case law does not support the opinion that the short term rental of a dwelling unit is commercial.</p>
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	<p>Secondary use = occasional rental of your home (still primarily a residence) · Commercial accommodation = running a business (like a hotel).</p> <p>Waterfront zones in Whitestone are intended for low-density residential use. The operation of an absentee, high-turnover short-term rental introduces a commercial use that is not consistent with the intent of these zones.</p> <p>We respectfully urge the Municipality of Whitestone to adopt clear and firm regulations that:</p> <ul style="list-style-type: none"> • Prohibit short-term rentals in residential zones where they function as commercial operations; • Require that any permitted short-term rental be owner-occupied; • Restrict or prohibit short-term rentals on privately maintained roads unless all affected property owners provide consent; • Establish clear enforcement mechanisms to address non-compliance. <p>As a point of reference, the Municipality of McDougall Zoning By-law (February 1, 2017) states: “No person shall use any land or erect, alter or use any building or structure for the purpose of a short term accommodation use within any Residential (RR) Zone, or any Waterfront Residential (WF1 – WF6) Zone.”</p> <p>This approach provides clear direction and protects the integrity of residential communities by preventing the introduction of commercial-style accommodations into areas not designed to support them. We believe a similar framework should be strongly considered by the Municipality of Whitestone.</p>	
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	<p>This issue is not simply a matter of preference, but one of fairness, safety, and responsible land use planning. Private road residents should not be required to subsidize or endure the impacts of commercial operations introduced into a residential setting.</p>	
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E. SUMMARY

Overall, the proposed amendments ensure that residential areas and residential dwellings are used for residential purposes, while enabling dwelling units to be rented for short term periods of time.

Following the Statutory Public Meeting, it is recommended that staff review any comments that are received and prepare a recommendation report for the proposed Short Term Rental By-law and Zoning By-law Amendment at a subsequent meeting of Council.

Attachments:

Attachment #1 – Update Planning Report, January 21, 2026

Attachment #2 – Draft Short Term Rental Unit By-law

Attachment #3 – Draft Zoning By-law Amendment

MUNICIPALITY OF WHITESTONE – COUNCIL			
Report Prepared For:	Nigel Black, CAO/Clerk and Paula Macri, Planning Assistant	File:	Short Term Rental By-law
Report Prepared By:	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, BEd, MHBC Planning Limited	Report Date:	January 21, 2026

A. RECOMMENDATION

THAT Council receives the Planning Report dated January 21, 2026, respecting the Short Term Rental By-law for information; and,

THAT Council directs staff to prepare a subsequent Report, including recommended revisions to the Draft Short Term Rental By-law and recommended amendments to the Zoning By-law (Statutory Public Meeting under the *Planning Act*) to ensure that the two documents are legally enforceable in terms of permitting and regulating Short Term Rental Units, at a subsequent meeting of Council.

B. PROPOSAL/BACKGROUND

Municipal Staff requested that MHBC complete a review of the Draft Short Term Rental By-law that was drafted and originally presented to Council in May of 2024. In February of 2025 the Municipality received comments from legal that concluded the Draft Short Term Rental By-law was not in a form that could be enacted without significant questions concerning jurisdiction/authority and issues of enforceability. During MHBC's review of the document in late 2025, similar concerns were raised.

In our experience Short Term Rentals are most effectively regulated through the use of both Zoning By-laws (*Planning Act*) and through a Licensing By-laws (*Municipal Act*). The Municipality is currently utilizing these two "tools" to implement and enforce the use of Short Term Rentals, however updates to both the Zoning By-law and the Short Term Rental By-law are recommended to ensure consistency amongst the two documents and to the regulatory ability and enforcement ability of each document.

This Report was prepared to provide Council with an update of the anticipated steps to finalize and present an updated Short Term Rental By-law and Draft Zoning By-law Amendment.

C. REVIEW OF DRAFT SHORT TERM RENTAL BY-LAW

Following a review of the Draft Short Term Rental By-law and the comments that have been provided by legal, there are significant revisions required to the current document. A brief summary of the main items has been included below:

- Revisions required to a number of definitions that provide clarity to various terms or to be consistent with the definitions in the Zoning By-law;
- Remove items from the document that apply to zoning regulations that would be difficult to enforce through a Licensing By-law;

- Clarify rules and regulations that apply to the Building Code and/or Fire Code; and,
- Other items recommended by legal or planning to provide a document that is useable and enforceable by the Municipality.

Based on MHBC’s review and the comments from legal, there are other modifications that are required. All modifications will be captured in a subsequent report to Council.

D. ZONING BY-LAW

The Municipality added the definition of a Short Term Rental Unit in the Zoning By-law following the passing of By-law 34-2022. The overall approach in the Zoning By-law is to permit a Short Term Rental Unit in a residential or rural zone on the condition that a licence for the use is obtained. There are concerns with the current approach.

It is recommended that the Municipality initiate a Zoning By-law Amendment to refine the regulations that apply to Short Term Rentals, including the following:

- Implement an improved definition of a Short Term Rental.
- Establish a minimum time period where occupancy is provided with no on-site management on the property.
- Define the difference between a “secondary” use to a dwelling unit versus a commercial accommodation use.
- Outline the zones where a Short Term Rental Unit is permitted.
- Establish parking requirements for the use.
- Remove the condition requiring a licence recognizing that the licencing by-law will function independently.

E. SUMMARY

Overall, the Municipality has applied the approach to permit Short Term Rental Units subject to the requirement of obtaining a licence. In order to provide a Short Term Rental By-law and a Zoning By-law that are clear and enforceable, updates to both of these documents are required. It is recommended that Council provide direction to Municipal Staff to initiate updates to the Licencing By-law and a Zoning By-law Amendment in accordance with the requirements of the *Planning Act*. It is recommended that the proposed revisions to the Short Term Rental By-law be presented to Council at the same time as the Public Meeting for the Zoning By-law Amendments.

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. xx-2026**

**A By-law to Licence and Regulate Short-Term Rental Unit
within the Municipality of Whitestone and to repeal By-law No. 34-2022**

WHEREAS the Council of the Municipality of Whitestone may, pursuant to the *Municipal Act*, 2001, S.O. 2001, c.25. as amended, enact by-laws for the licensing, regulating and governing of businesses and occupations in the Municipality of Whitestone;

AND WHEREAS pursuant to *Municipal Act*, Part II, Section 8 (1), a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS pursuant to *Municipal Act*, Part II, Section 8 (3), authorizes a municipality to:

- (a) regulate or prohibit respecting the matter;
- (b) require persons to do things respecting the matter;
- (c) provide for a system of licences respecting the matter.

AND WHEREAS pursuant to *Municipal Act*, Part II, Section 9, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS pursuant to *Municipal Act*, Part II, Section 11 (2), paragraph 6 of the *Municipal Act*, authorizes a municipality to pass a By-law respecting the health, safety and well-being of Persons;

AND WHEREAS pursuant to *Municipal Act*, Part II, Section 23.1 authorizes a municipality to delegate its powers and duties;

AND WHEREAS pursuant to *Municipal Act*, Part IV, Section 151, provides that a municipality may provide for a system of Licenses with respect to a business and may:

- (a) prohibit the carrying on or engaging in the business without a License;
- (b) refuse to grant a License or to revoke or suspend a License;
- (c) impose conditions as a requirement of obtaining, continuing to hold or renewing a License;
- (d) impose special conditions on a business in a class that have not been imposed on all the businesses in that class in order to obtain, continue to hold or renew a License;
- (e) impose conditions, including special conditions, as a requirement of continuing to hold a License at any time during the term of the License; and
- (f) License, regulate or govern real and Personal Property used for the business and the Persons carrying it on or engaged in it;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone deems it desirable that such licensing, regulation and governing takes place with regard to Short-Term Rental Units as defined in this By-law;

NOW THEREFORE the Council of the Corporation of The Municipality of Whitestone hereby ENACTS AS FOLLOWS:

1. TITLE:

- 1.1 This By-law shall be known and may be cited as the "Short-Term Rental Unit Licensing By-law".

2. DEFINITIONS:

For the purpose of this By-law:

- 2.1 **“Accessory Building”** means a detached building located on the same lot as the main building, the use of which is incidental or subordinate to that of the main building.
- 2.2 **“Agent”** means a Person duly appointed by an Owner or the Municipality to act on their behalf.
- 2.3 **“Applicant”** means the Person applying for a License or renewal of a License under this by-law.
- 2.4 **“Bedroom”** means a room offered for Short-term Rental Unit intended primarily for overnight occupation, which conforms to the standards for a bedroom, as set forth by the Ontario Building Code, and/or a room with one or more murphy beds or pullout couches.
- 2.5 **“Corporation”** means a body incorporated pursuant to the laws of Ontario or Canada.
- 2.6 **“Cottage”** means a building to accommodate one or more guests.
- a) that contains at least two rooms; and,
- b) that may or may not contain facilities for guests to prepare and cook food.
- 2.7 **“Council”** means the Council of the Corporation of the Municipality of Whitestone.
- 2.8 **“Dwelling Unit or House”** means one or more rooms in which only one separate kitchen and a washroom is provided, with a private entrance from outside the building or from a common hallway or stairway inside the building.
- 2.9 **“Fee”** means a Fee set forth in the Municipality of Whitestone Fees & Charges By-law as amended from time to time, and is not prorated or refundable;
- 2.10 **“Guest”** means any person on the property who is not utilizing the property for overnight accommodation. For the purpose of this By-law, Guest does not include a child under the age of six (6) years old.
- 2.11 **“Licence”** means the Licence issued under this by-law as proof of licensing under this by-law.
- 2.12 **“Licensed”** means to have in one’s possession a valid and current licence issued under this by-law and unlicensed has the contrary meaning.
- 2.13 **“Licensee”** means a Person who holds a Licence or is required to hold a Licence under this by-law.
- 2.14 **“Licensing Officer”** means any person or persons provided the authority by the Municipality to issue a licence under this by-law.
- 2.15 **“Municipality”** means the Corporation of the Municipality of Whitestone in the District of Parry Sound.
- 2.16 **“Officer”** means a Municipal Law Enforcement Officer, Fire Inspector, Building Inspector, Police Officer or other person appointed by by-law to enforce the provisions of Municipality by-laws.
- 2.17 **“Owner”** means the Person holding title to the Property on which the Short-term Rental Unit is located, and “Ownership” has a corresponding meaning.
- 2.18 **“Owner/Licensee Code of Conduct & Acknowledgment”** means a document, as set forth in Schedule “B”, that has been prepared by the Municipality that prescribes the roles and responsibilities of the owner/licensee, including but not limited to: behavioural expectations as they relate to non-disturbance of neighbours; compliance with applicable Municipality by-laws, and adherence to the provisions of this by-law.

- 2.19 **“Parking Area”** means an area provided for the parking of motor vehicles and may include aisles, parking spaces and related ingress and egress lanes or a private garage, but does not include any part of a public road or street.
- 2.20 **“Person”** means a person as defined in The Interpretation Act for Ontario.
- 2.21 **“Premises”** means the Property upon which a Short-term Rental Unit is operated, inclusive of buildings or structures or any part thereof used for such purpose.
- 2.22 **“Property”** means a separately conveyable parcel of land.
- 2.23 **“Renter”** means a Person that intends to use the Short-Term Rental Unit for overnight lodging, but shall not include daily visitors to the Premises.
- 2.24 **“Renter’s Code of Conduct”** means a document, as set forth in Schedule “A”, that has been prepared by the Municipality that prescribes the roles and responsibilities of the Renters and Guests, including but not limited to: behavioural expectations as they relate to non-disturbance of neighbours; compliance with applicable Municipality by-laws, and adherence to the provisions of this by-law;
- 2.25 **“Responsible Person”** means the owner or agent (who must be 18 years of age or older) assigned by the owner or licensee of the Short-Term Rental Unit to ensure the Short-Term Rental Unit is operated in accordance with the provisions of this By-law, the license and applicable laws.
- 2.26 **“Seasonally Maintained Road”** means a road that is not maintained during the winter months in respect of snow plowing or snow removal, by the Municipality.
- 2.27 **“Set Fine”** refers to a financial penalty issued to Person, Owner, Agent or Licensee who has contravened or failed to comply with any provision of a municipal By-law.

“Short-term Rental Unit”

Means the secondary use of a residential dwelling unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement for twenty-eight (28) consecutive calendar days or fewer with no on-site management throughout all or part of the year. Short-term rental unit uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

- 2.28 **“Zoning By-law”** means the Municipality’s Comprehensive Zoning By-law 07-2018, as amended, or any successor comprehensive Zoning By-law, as amended.

3.0 ADMINISTRATION:

- 3.1 The Licencing Officer shall be responsible for the administration of this by-law;
- 3.2 Officers shall be responsible for the enforcement of this by-law;
- 3.3 Upon receipt of an application for a Licence, a Licensing Officer shall perform the following functions:
- a) receive and review the application in conjunction with any provision of this by-law; and
 - b) ensure the relevant Officers have carried out the necessary inspections to satisfy the Municipality that the Premises is in compliance with the provisions of this by-law.

- 3.4 Applications for a Licence and the Licence, including the legal description, civic address and associated Owner and Responsible Person's contact information will be posted on the Municipality's website.

4. PROHIBITIONS:

- 4.1 No Person shall operate a Short-Term Rental Unit unless the Person holds a current Licence issued pursuant to this by-law.
- 4.2 No Person shall use or rent an Unlicensed Short-term Rental Unit.
- 4.3 No Person shall advertise nor permit:
- a) the use of a Short-Term Rental Unit without a Licence;
 - b) the rental or use of a greater number of Bedrooms than permitted by the Licence;
 - c) a greater number of Renters or Guests than is permitted by the Licence;
 - d) the use of any accessory building for Short-term Rental Unit;
 - e) the rental of the Premises for fewer than 6 consecutive days; or
 - f) the rental of the Premises for more than 92 combined days per calendar year.
- 4.4 No Person shall violate the provisions of the Renter's Code of Conduct attached as Schedule "A" to this by-law.
- 4.5 No Person shall violate the provisions of the Owner/Licensee Code of Conduct & Acknowledgment attached as Schedule "B" to this by-law.
- 4.6 No Person shall fail to produce a copy of the signed Renter's Code of Conduct or Owner/licensee Code of Conduct upon the request of an Officer.
- 4.7 No Licensee or Renter shall permit more than 2 Renters on the Premises for each Bedroom identified and approved as such on the floor plans submitted with the application for the Short-term Rental Unit Licence, at any one time.
- 4.8 Notwithstanding 4.4 above, the maximum number of Guests at a Premises at any one time shall not exceed 1 Guest per Bedroom approved as such on the floor plans submitted with the application for the Short-term Rental Unit Licence, at any one time.
- 4.9 No Licensee shall rent any Bedroom in a Short-term Rental Unit other than a Bedroom that was identified and approved as such on the floor plans submitted with the application for the Short-term Rental Unit Licence.
- 4.10 The provisions of this section shall not apply when the Short-term Rental Unit is not rented.
- 4.11 No Person shall contravene the Site Requirements found at section 7.0 of this by-law.
- 4.12 Short-term Rental Units shall comply with all applicable Municipal By-laws and provincial legislation.

5.0 TERM OF LICENCE:

- 5.1 A License that has been issued pursuant to this by-law shall expire upon the earliest of the following events:
- a) December 31st of the year issued;
 - b) Upon the sale or transfer of the Premises to a person other than a Licensee. For clarity, a Licence cannot be assigned or transferred to another Person; or
 - c) The Licence has been revoked in accordance with the provisions of this by-law.

5.2 The Licensing Officer shall have the right to extend any active License for up to 1 calendar year, should there be a declared emergency that directly affects the Licensees.

5.3 Only one licence per Premises shall be permitted.

6.0 LICENCING REQUIREMENTS:

6.1 No Person shall market, operate, or permit a Person to operate or hold themselves out as being licenced to operate a Short Term Rental Establishment.

6.2 No Person shall be issued more than one licence per Property

6.3 Every application for a new Licence, or the renewal of an existing Licence, shall include:

- a) a completed application in the form required by the Municipality, which shall include each Owner, Applicant and/or Agent's name, address, telephone number, and email address;
- b) proof of Ownership for the Premises;
- c) proof that the Applicant is at least eighteen (18) years of age, if the Applicant is an individual;
- d) proof that the Applicant, if a Corporation, is legally entitled to conduct business in Ontario. Proof of this may require, but is not limited to:
 - i. an article of incorporation or other incorporating documents, duly certified by the proper government official or department of the Province of Ontario or the Government of Canada;
 - ii. a list containing the names of all shareholders of the Corporation;
 - iii. in the case of an Applicant being a partnership, the names and addresses of each member of the partnership as well as the name under which the partnership intends to carry on business;
 - iv. in the case of an Applicant or Agent acting on behalf of the Owner, the Owner's written authorization;
- e) a site diagram and floor plan, drawn to scale and fully dimensioned of the Premises identifying:
 - i. the location of all Buildings and structures on the Property;
 - ii. the location of wells, and all components of sewage systems;
 - iii. the use of each room;
 - iv. the location of smoke and carbon monoxide alarms, and early warning devices;
 - v. the location of fire extinguishers;
 - vi. Records of tests and maintenance of smoke and carbon monoxide alarms, early warning devices and fire extinguishers.
 - vii. the location of all gas and electric appliances;
 - viii. the location of all fireplaces and fuel-burning appliances;
 - ix. all entrances/exits to and from the Buildings;
 - x. the exterior decks and related site amenities including dimensioned parking spaces, and other Buildings or structures on the Property.
- f) certificate of insurance which includes a liability limit of no less than two million dollars (\$2,000,000.00) per occurrence for property damage and bodily injury. Such insurance policy must identify that a Short-term Rental Unit is being operated on the Property. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least 10 days' notice in writing of any cancellation or material variation to the policy.

- g) an Electrical Safety Authority (ESA) certificate dated less than 5 years old.
 - h) where there are wood burning appliances, a Wood Energy Technical Transfer (WETT) report dated less than 5 years old issued by a Certified WETT Inspector.
 - i) an annual inspection report, provided with the annual application, indicating that the chimney, flue pipes etc. have been inspected by a WETT Certified Chimney Sweep and is safe to be utilized.
 - j) an HVAC Inspection Report issued by a HVAC Technician. An updated report shall be required each year.
 - k) the name and contact information of the Owner, Agent and/or Responsible Person who can be readily contacted within thirty (30) minutes and respond to an emergency or contravention of any Municipality by-law, including attendance on site of the Premises within sixty (60) minutes of being notified of the occurrence.
 - l) at time of renewal: maintenance and record of tests for all smoke and carbon monoxide alarms along with the guest log/register.
- 6.4 An Applicant shall provide payment of the applicable Fee as noted within the Municipality's Fee By-law.
- 6.5 The Licensee shall be responsible for informing the Municipality, in writing, of any changes to the approved information contained within the Application or any deviation to the approved plans within (7) days of such change or deviation.
- 6.6 Nothing herein allows a Licensee to rent Bedrooms other than those identified and approved on the floor plans submitted with the Application unless the Municipality has approved same.
- 6.7 An Applicant shall confirm that an occupancy permit or permission to occupy has been issued for the Premises. Where this is not available, the Municipality Building Department shall be consulted and a Licence shall not be issued until the Municipality is satisfied that the necessary inspections and reports have been completed to ensure the safety of Persons.
- 6.8 A Licensee shall ensure that any listing, advertisement, or publication, of the Short Term Rental Establishment includes the corresponding Licence number issued by the Municipality.
- 6.9 The Licensee or the Responsible Person shall ensure all Renters and Guests are provided with waste diversion education, which shall include:
- a) Location of Municipal Landfill sites;
 - b) Hours of operation for Municipal Landfill sites;
 - c) Municipally supplied waste bag tags for household waste;
 - d) Education on clear bag use; and,
 - e) Education on the sorting of refuse and/or recycling for Landfill disposal.
- All refuse and recycling shall be sorted accordingly and located in either wildlife-resistant containers if stored outside or appropriate containers if stored inside (garage/shed).
- 6.10 The following shall be posted on the interior of the STR, visible to guests and made available for inspection:
- a) Copy of current STR Licence;
 - b) Premises address (and land line phone number if applicable);
 - c) Type of access to the STR premises, where one of the following must be checked:
 - i. Year-round maintained public road
 - ii. Seasonally maintained road
 - iii. Private road / Right-of-way

iv. Water access

- d) Emergency Services Statement: If the type of access to the STR Premises is NOT a year-round maintained public road, the following statement must be posted with the address:

“As this Short-Term Rental Unit Premises is not accessible by a year-round maintained public road, emergency response times may be delayed to this location.”

- e) Owner name and contact information.
 f) Name and contact information of the Reasonable Person for emergency and By-law concerns.
 g) Emergency “911” instructions with the address of the Property clearly printed and posted in a conspicuous location.

7.0 SITE REQUIREMENTS:

- 7.1 The provision of parking on the required site diagram shall include the following:

- a) a minimum of one (1) parking space per Bedroom;
 b) parking space sizes of 3 metres x 6 metres;
 c) location of the Parking Area
 d) that Renters and Guests are permitted no more cars than there are designated parking spaces; and
 e) compliance with all other parking provisions as set out in the Municipality Zoning By-law, as amended

- 7.2 A Parking Area shall consist of a hard-surfaced driveway (gravel, paved, concrete, interlock or similar hard surface). Vehicles may only park in a Parking Area.

- 7.3 The following shall be made available to Guests:

- a) A copy of the current License retained on site of the Premises and available for inspection by Municipality staff;
 b) A copy of the site diagram showing the current parking provisions for the Premises;
 c) A copy of the approved floor plans identifying the rooms and also showing exits and fire escape routes;
 d) A copy of the Renter’s Code of Conduct;
 e) A copy of the current Municipality Noise By-law;
 f) A copy of the current open-air burning by-law
 g) A copy of the current fireworks by-law
 h) The occupant load of the residence, posted in a conspicuous location
 i) Emergency “911” instructions with clearly printed address of the property, posted in a conspicuous location.
 j) A copy of the smoke and carbon monoxide maintenance and use instructions
 k) Name and contact information of the Responsible Person

- 7.4 All Short-term Rental Units must provide a class A ULC listed portable fire extinguisher with a minimum rating of 2A 5B:C in any cooking area and on each floor of the Building.

- 7.5 Portable extinguishers shall be:

- a) kept operable and fully charged;
 b) located so that they are easily seen and shall be accessible at all times.
 c) tested and maintained in conformance with NFPA 10, “Portable Fire Extinguishers”;
 d) inspected monthly.

- 7.6 The owner shall maintain a guest register which indicates the Renter’s name, address and telephone number, and confirmation that the smoke and carbon monoxide alarms have been checked and are in working condition after a Renter leaves.

8.0 INSPECTION:

- 8.1 It is the responsibility of any Applicant to contact the Municipality for an inspection, which shall ensure compliance with the following, where applicable:
- a) the provisions of this by-law;
 - b) the Ontario Building Code Act, 1992, S.O. 1992 c.23; including Sewage System;
 - c) the Ontario Fire Protection and Prevention Act, 1997, S.O. 1997, c.4;
 - d) the Zoning By-law;
 - e) any other municipal by-laws or provincial legislation that may affect the safety of Persons or eligibility of the Application or Licence.
- 8.2 During the inspection process, all relevant departments of the Municipality may be circulated and provide comments on any known matters that would assist with determination of license eligibility.

9.0 ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL:

- 9.1 The Licensing Officer shall have the authority to issue, refuse to issue or renew a License, to revoke or suspend a License, or to impose terms and conditions on a License.
- 9.2 The Licensing Officer may refuse to issue or renew a Licence where:
- a) there are reasonable grounds for belief that the operation of the Short-term Rental Unit may be averse to the public interest;
 - b) a Licence has been previously revoked, suspended, or made subject to terms and conditions;
 - c) an Applicant has presented a history of contravention with this by-law;
 - d) the proposed use of the Premises is not permitted by the Zoning By-law;
 - e) the Owner is indebted to the Municipality in respect of fines, penalties, judgements, or any other amounts owing, including awarding of legal costs, disbursements, outstanding property taxes and late payment charges, against an Owner's Property;
 - f) the Property or Premises does not conform with applicable federal and provincial law and regulations or municipal by-laws, including, but not limited to, the Zoning By-law, Property Standards By-law, the Building Code Act, the Fire Protection and Prevention Act, and the Electricity Act.
- 9.3 The Licensing Officer, if satisfied that the continuation of a Licence poses a danger to the health or safety of any Person, may suspend a License for not more than 14 days. If, after this period, the Licensing Officer is satisfied that the continuation of a Licence will continue to pose a danger to the health or safety of any Person, the Licensing Officer may suspend for further terms of not more than 14 days, or may revoke the Licence.
- 9.4 The Licence Officer may revoke a License if it was issued in error or granted based on incorrect or false information.

10.0 APPEAL:

- 10.1 Where the Licensing Officer has denied an Applicant a License, a renewal of a Licence, or has suspended or revoked a Licence, the Licensing Officer shall inform the Applicant or Licensee by way of written notice setting forth the grounds for the decision with reasonable particulars and shall advise of the right to appeal such decision to the Committee.
- 10.2 A person may appeal to the Committee in relation to the matter of notice in Section 10.1.
- 10.3 A request for an appeal must be made within 15 business days of service of the written notice. An appeal shall be made in writing to the Licensing Officer, setting forth the reasons for the appeal, with payment of the required appeal fee as set out in the Fees and Charges By-law.

- 10.4 Where no request for an appeal is received in accordance with Section 10.3, the decision of the Licensing Officer shall be final and binding.
- 10.5 Where a request for an appeal is received, a hearing of the Committee shall be convened, and the Applicant or Licensee shall be provided reasonable written notice thereof.
- 10.6 After such opportunity to be heard is afforded, the Committee shall make a decision. When making its decision the Committee may consider any matter pertaining to this by-law, or other matter that relates to the health, safety and wellbeing of the public. When making its decision, the Committee may refuse to issue or renew a Licence, revoke, suspend, or impose any condition to a License. The Committee's decision is final and binding and shall not be subject to review.
- 10.7 Where the Committee conducts a hearing, the rules set out in the Statutory Powers Procedure Act, R.S.O. 1990, c. S.22 shall apply.

11.0 ORDERS:

11.1 If an Issuer is satisfied that a contravention of this by-law has occurred, the Issuer may make an order requiring the Renter, or Person who contravened this by-law, or Person who caused or permitted the contravention, or the Licensee or Owner to take actions to correct the contravention.

11.2 The order shall set out:

- a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred;
- b) the work to be done and the date by which the work must be done, if any.

11.3 An order may be served personally upon the Person to whom it is directed to or sent by regular mail to the address shown on the last revised assessment roll or to the last known address.

11.4 An order under Section 11.1 may require action be taken even though the facts which constitute the contravention of this by-law were present before this by-law making them a contravention came into force.

11.5 No person shall fail to comply with an order issued pursuant to Section 11.1.

11.6 If an Issuer is satisfied that a contravention of this by-law has occurred, the Officer may make an order, known as a "Discontinue Activity Order", requiring the Renter, or Person who contravened this by-law, or Person who caused or permitted the contravention, or the Licensee or Owner to discontinue the contravening activity.

11.7 The Discontinue Activity Order shall set out:

- a) reasonable particulars of the contravention adequate to identify the contravention and the location of the land on which the contravention occurred;
- b) the date by which there must be compliance with the Discontinue Activity Order.

11.9 A Discontinue Activity Order may be served personally upon the Person to whom it is directed to or sent by regular mail to the address shown on the last revised assessment roll or to the last known address.

11.10 No person shall fail to comply with a Discontinue Activity Order issued pursuant to Section 11.6.

11.11 In the event the Officer is unable to serve any order under the provisions of this by-law, the order shall be posted in a conspicuous place on the Premises, and the placing of the order shall be deemed to be sufficient service of the order on the Renter, Licensee or Owner.

11.12 An order under this by-law may require work to be done even though the facts which constitute the contravention of this by-law were present before this by-law came into force.

11.13 Any violations of this by-law shall be addressed pursuant to their respective remedies.

12.0 ENTRY AND INSPECTION:

12.1 An Officer, Chief Fire Official or Building Inspector at any time, enter onto land to determine whether this By-law is being complied with.

12.2 Every Owner shall permit the Officer, Chief Fire Official or Building Inspector to inspect any part of the Premises for the purposes of determining compliance with this By-law.

- 12.3 Notwithstanding any provision of this By-law, an Officer or Building Inspector shall not enter or remain in any room or place actually being used as a Dwelling Unit, unless:
- a) the consent of the occupier is obtained after the occupier has been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the *Provincial Offences Act*, R.S.O.1990, c.P.33, as amended; or
 - b) a warrant is issued under the *Provincial Offences Act*, R.S.O.1990, c. P.33, as amended, is obtained.
- 12.4 A fire inspector may, without a warrant, enter and inspect land and premises for the purposes of assessing fire safety
- 12.5 During any inspection carried out under this By-law, an **Officer** may be accompanied by other County or local municipal employees, agents or authorities as deemed necessary.
- 12.6 Where a re-inspection requested by a **Licensee** to address violations under this By-law confirms the violation remains, the **Licensee** shall be liable to pay an administration fee.
- 12.7 Every **Person** shall permit an **Officer** or their designate(s) to inspect any land for the purpose of determining compliance with this By-law.

13.0 OBSTRUCTION:

- 13.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer, Chief Fire Official or Building Inspector exercising a power or performing a duty under this By-law.
- 13.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Officer, Chief Fire Official or Building Inspector upon request, failure to do so shall be deemed to have obstructed or hindered the Officer, Fire Official or Building Inspector in the execution of his duties.

14.0 PENALTY:

- 14.1 Every Person who contravenes any of the provision of this by-law and every Director or Officer of a Corporation, who knowingly concurs in the contravention by the Corporation, is guilty of an offence under the provisions of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended.
- 14.2 Every **Person** guilty of an offence under this By-law may be subject to one or more of the following:
- a) **Set Fines** as permitted under the *Provincial Offences Act*; and/or
 - b) **Set Fines** as permitted under the *Fire Protection and Prevention Act*, 1197, S.O.1997, c.4, as amended; and/or
 - c) **Set Fines** as permitted under O.Reg. 213/07: Fire Code; and/or
 - d) **Set Fines** as permitted under the *Building Code Act* 1992, S.O. 1992, c.23; and/or
- 14.3 For the purpose of continuous offences, every Person who contravenes any provision of this by-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a by-law of the Corporation is guilty of an offence and liable on conviction to a penalty not exceeding \$10,000, exclusive of costs under the provisions of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended.
- 14.4 Every **Person** who contravenes any provision of this By-law, or fails to comply with an Order issued pursuant to this By-law, is guilty of an offence and liable to a fine of

- a) on a first offence, no more than \$50,000.00; and
- b) on a second offence and each subsequent offence, not more than \$100,000.00,

and such other penalties, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended, and the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended.

14.5 Where a corporation contravenes any provision of this By-law or fails to comply with an Order issued pursuant to this By-law, every director or officer of the corporation who commits, concurs, assents to, or acquiesces to such contravention is guilty of an offence, and on conviction, is liable to a fine of

- a) on a first offence, no more than \$50,000.00; and
- b) on a second offence and each subsequent offence, not more than \$100,000.00,

and such other penalties, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended, and the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended.

14.6 For the purpose of multiple offences, every Person who contravenes any provision of this by-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a by-law of the Corporation is guilty of an offence and liable on conviction to a penalty not exceeding \$10,000, exclusive of costs under the provisions of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended.

14.7 In addition to any penalty otherwise provided for in this By-law, ever person convicted of an offence under this By-law is liable to a fine of not more than \$10,000.00 for each day during which the offence continues.

15.0

16.0 SEVERABILITY:

16.1 If any court of competent jurisdiction declares any section or part of this by-law to be invalid, such section or part of a section thereof shall be deemed to be severable and all other sections or parts of this by-law shall be deemed to be separate and independent there from and to be enacted as such and the remainder of the by-law shall be valid and shall remain in force.

17.0 EFFECTIVE DATE:

17.1 That this By-law shall come into force and effect on the date of passing.

BY-LAW READ A FIRST, A SECOND AND THIRD TIME AND FINALLY PASSED THIS DAY OF , 2026.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

MAYOR, George Comrie

CAO/CLERK, Nigel Black

Schedule "A"**SHORT-TERM RENTAL UNIT
Renter's Code of Conduct****Licensed Premises****Municipal Address:** _____**Owner(s) Name(s):** _____**Responsible Person's Name:** _____**Responsible Person's phone number:** _____**1. Purpose of the Code**

The purpose of the Renter's Code of Conduct is to acknowledge that Short-term Rental Unit premises are permitted in residential neighbourhoods and that other residents of these neighbourhoods have the right to enjoy their properties without nuisance. It also outlines specific requirements for Short-term Rental Unit and imposes responsibilities for both Owners and Renters of such properties and that Owners bear the primary responsibility of conveying this information to Renters of the Premises.

2. Objectives of this Code

The Objective of this Code is to establish acceptable standards of behaviour for Owners and Renters to minimize any adverse impacts on their neighbours and the neighbourhood while protecting the health, safety and well-being of People.

3. Residential Area

The Renters acknowledge for themselves and on behalf of Guests that they will be occupying a Short-term Rental Unit that is located in a residential area.

4. Guiding Principles

The guiding principles for Short-Term Rental Unit Renters are:

- The Premises that you are occupying is a home;
- Treat the Premises as your own;
- Respect your neighbours; and
- Leave it as you find it.

5. Maximum Number of Renters and Guests:

The maximum number of Renters including Guests permitted at a Short-term Rental Unit premises shall be limited as per the Short-term Rental Licensing By-law.

6. Noise and Residential Amenity:

No Person shall make noise to cause a disturbance or conduct themselves in a way that is likely to disturb others. Examples of noise that is likely to disturb residents at any time include:

- a) Loud music;
- b) Outdoor or backyard gatherings or activities involving excessive noise or disruptive behaviour;
- c) Late evening/early morning disturbances; and,
- d) Yelling, shouting, singing or conversing loudly.

Renters and Guests are not allowed to disturb neighbours or interfere with their enjoyment of their properties, or the public realm, at any time of the day or night. Failure to comply with the conditions of the Municipality Noise By-law may result in charges or legal action being taken.

7. Access and Parking:

Please familiarize yourself and your Guests with the on-site parking available on the Premises to ensure ease of access with minimum disturbance to neighbours. All Short-term Rental Unit Premises have vehicle parking requirements as part of the licensing process.

8. Garbage and Recycling:

Please familiarize yourself and your Guests with the provisions that have been made for waste management and the day of the week in which waste collection is scheduled. It should be noted that the “putting out” of waste on a non-scheduled day is regulated by the County of Simcoe Waste Management By-law Waste collection information and pick up times are available on the County of Simcoe’s website.

9. Dwelling Units on Lots on Private Sewage Disposal Systems:

Note: Maximum occupancy of a Short-Term Rental Unit is based on a maximum of two persons per Bedroom. Exceeding the maximum occupancy may result in the malfunctioning of the septic system and pollution of the ground water system.

10. Fire and Safety Precautions:

All Short-term Rental Unit must have operating smoke alarms in accordance with the provisions of the Ontario Fire Code. In Short-term Rental Unit which have a fuel-fired appliance or solid fuel-fired appliance installed or an attached storage garage, the Owner must ensure that the building is equipped with carbon monoxide alarms installed outside of the sleeping areas in accordance with the provisions of the Ontario Fire Code. Further, the Owner must regularly test the alarms to ensure that they are operational. If a Renter discovers that any of the alarms are not operational the Renter shall immediately notify the Owner of the deficiency.

I, _____ having read the above, acknowledge that I am renting this Premises from a valid Licensee in the Municipality of Whitestone and undertake to conduct myself and those that are occupying this Premises at the same time in accordance with this Code and all other applicable by-laws. I understand that my action, if found in contravention of a by-law, may subject the Premises Owner(s) to enforcement measures against myself, Guests or the Owner(s).

Signature of Renter(s)

Date

Signature of Renter(s)

Date

Signature of Renter(s)

Date

Signature of Renter(s)

Date

Signature of Renter(s)

Date

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. xx-2026**

**A By-law to Licence and Regulate Short-Term Rental Units
within the Municipality of Whitestone and to repeal By-law No. 34-2022**

Being a By-law to amend By-law 07-2018 as amended, being the Zoning By-law for The Corporation of the Municipality of Whitestone with respect to the introduction of regulations for Short Term Rental Accommodations

WHEREAS the Council of The Corporation of the Municipality of Whitestone is empowered to enact By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended;

AND WHEREAS the Council of The Corporation of the Municipality of Whitestone deems it appropriate to amend By-law 34-2022, as amended, as it relates to introducing regulations for Short Term Rental Units;

AND WHEREAS thin accordance with Section 34(17) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, no further notice is required;

AND WHEREAS the provisions of the By-law conform to the general policies of the Official Plan, as amended, for the Municipality of Whitestone;

NOW BE IT ENACTED as a by-law pertaining to By-law 07-2018, as amended, of this Corporation, as follows:

1. That Section 2.0 Definitions be amended by adding the following definition in alphabetical order:

SHORT-TERM RENTAL UNIT

Means the secondary use of a residential dwelling unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement for twenty-eight (28) consecutive calendar days or fewer with no on-site management throughout all or part of the year. Short-term rental unit uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

For the purposes of this definition a secondary use shall mean secondary in terms of time the dwelling unit is used as a short term accommodation.

2. Notwithstanding Section 3.51 of Zoning By-law No. 07-2018 the minimum parking requirement for a Short Term Rental Unit shall be 1 parking space per bedroom.
3. Notwithstanding any provision within the Municipality of Whitestone's Zoning By-law No. 07-2018 a Short Term Rental Unit shall be permitted within Section 4.01, 6.01 and 7.01

This By-law shall come into effect upon the date of passage hereof, where no objections are received or, where objections are received, upon approval of the Ontario Land Tribunal.

BY-LAW READ A FIRST, A SECOND AND THIRD TIME AND FINALLY PASSED THIS _____, DAY OF _____, 2026.

**THE CORPORATION OF THE MUNICIPALITY OF
WHITESTONE**

MAYOR, George Cormie

CAO/CLERK, Nigel Black

CONSENT AGENDA



DRAFT - Regular Council Meeting Minutes
Tuesday April 21, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing

Present: Mayor George Comrie
Councillor Janice Bray – left meeting at 3:20 p.m.
Councillor Joe Lamb
Councillor Scott Nash
Councillor Brian Woods

Staff: Nigel Black, CAO/Clerk
Mike Huggins, Manager of Public Works
Paula Macri, Planning Assistant
Wendy Schroeder, Deputy Clerk
Jessica Sinkowski, Treasurer / Tax Collector
Bob Whitman, Fire Chief

Invited Guests: Alexa Wylde - psd citywide
Benjamin John, Georgian Bay Biosphere
Jamie Robinson, MHBC

Other Guests: 0 in person; 6 by Zoom

1. Roll Call and Call to Order 10:03 a.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared, for the record.

Councillor Lamb declared a pecuniary interest with Item 10.1secondary motion, Refund Inactive Permit fees charged in 2025.

Councillor Bray declared a pecuniary interest with Item 10.1secondary motion, Refund Inactive Permit fees charged in 2025.

Suspension of Procedural By-law

Resolution No. 2026-104

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone suspend Section 6.1.2 of Procedural By-law 80-2023, pursuant to Section 3.2, in order to permit the reordering of agenda items for this meeting, to accommodate sequence of discussion and scheduling.

Carried

3. Approval of the Agenda

Resolution No. 2026-105

Moved by: Councillor Lamb

Seconded by: Councillor Woods

WHEREAS the Members of Council have been presented with an agenda for the April 21, 2026 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Amendment proposed by Councillor Lamb

Resolution No. 2026-106

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone amend the Agenda to add item 12.5: Flood Damage.

Carried

Resolution No. 2026-105

Moved by: Councillor Lamb

Seconded by: Councillor Woods

WHEREAS the Members of Council have been presented with an agenda for the April 21, 2026 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as amended.

Carried

4. Presentations and Delegations

4.1 2025 Asset Management Plan

4.1.1 Report FIN-2026-08, Approval of Final 2025 Asset Management Plan

4.1.2 psd citywide report - Asset Management Plan 2025

4.2 ICECAP – Milestone 5 Report

- Benjamin John, Climate and Energy Programs Manager, Georgian Bay Biosphere

4.2.1 2022-2024 Corporate Energy and Emissions Municipality of Whitestone

4.2.2 2022-2024 Corporate Energy and Emissions Buildings Annex Report

Matters Arising from Presentations and Delegations

4.1 2025 Asset Management Plan

Resolution No. 2026-107

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone receives Report FIN-2026-08 Approval of Final 2025 Asset Management Plan; and

THAT Council endorse the findings from the update of the Municipality's Asset Management Plan, for all core and non-core assets, including proposed levels of service, prepared in accordance with Ontario Regulation 588/17; and

THAT Council direct staff to submit the 2025 Asset Management Plan to the Ministry of Infrastructure and make the document publicly available on the Municipality's website.

Carried

4.2 ICECAP – Milestone 5 Report

Resolution No. 2026-108

Moved by: Councillor Bray

Seconded by: Councillor Nash

THAT Council for the Municipality of Whitestone receives with thanks the ICECAP Milestone 5 Report from Benjamin John Climate and Energy Programs Manager, Georgian Bay Biosphere.

Carried

Move into Public Meeting

Resolution No. 2026-109

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone moves into the Public Meeting at 12:10 p.m. for the following matters:

5. Public Meeting

- 2850490 Ontario Inc. (Shaun Brear) - Proposed Zoning By-law amendment to re-zone Part of Lot 39 in Concession A of the geographic Township of Hagerman, and municipally known as 29 Shawanaga Lake Road, from the Rural (RU) and Industrial Pit (M2) Zone to the Rural Residential (RR) Zone
 - Memorandum from Paula Macri, Planning Assistant

- Adoption of the 2026 Operating and Capital Budget
 - Report FIN-2026-09

- Adoption of Fees and Charges By-law
 - Report FIN-2026-10

Carried

Public Meeting agenda:

5.1 **Call to Order**

- Introductions were made by the Chairperson - Council and staff

5.2 **Disclosure of Pecuniary Interest and General Nature Thereof** – none declared

5.3 **Meeting Protocol**

- The Chairperson noted that the recording of the Zoom meeting will record those in attendance. Those in attendance showing a phone number only were asked to please advise of their name for the record.
- The Chairperson asked that all comments be addressed through the Chairperson and that the person making comments should state their name before speaking.

5.4 **Notice**

The Chairperson asked the Clerk how the Notices were delivered and if any letters or related correspondence have been received **in regards to**:

- 2850490 Ontario Inc. (Shaun Brear) - Proposed Zoning By-law amendment
- Adoption of the 2026 Operating and Capital Budget
- Adoption of Fees and Charges By-law

5.5 **Discussion:**

5.5.1 2850490 Ontario Inc. (Shaun Brear) - Proposed Zoning By-law amendment to re-zone Part of Lot 39 in Concession A of the geographic Township of Hagerman, and municipally known as 29 Shawanaga Lake Road, from the Rural (RU) and Industrial Pit (M2) Zone to the Rural Residential (RR) Zone

- Memorandum from Planning Assistant Paula Macri
- Questions or comments from Council and the public

5.5.2 Adoption of the 2026 Operating and Capital Budget

- Treasurer Jessica Sinkowski presented the 2026 Budget for adoption
- Questions or comments from Council and the public

5.5.3 Adoption of the Fees and Charges By-law

- Treasurer Jessica Sinkowski presented a new Fees and Charges By-law
- Questions or comments from Council and the public

5.6 **Adjournment**

Reconvene into Regular Meeting

Resolution No. 2026-110

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone reconvenes into the Regular Meeting at 1:29 p.m.

Carried

RECESS FROM 1:30 p.m. to 1:55 p.m.

Matters Arising from the Public Meeting

5.1 2850490 Ontario Inc. (Shaun Brear) - Proposed Zoning By-law amendment

Resolution No. 2026-111

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone receive for information the Memorandum from Paula Macri, Planning Assistant dated March 31, 2026.

Carried

5.2 Adoption of the 2026 Operating and Capital Budget

Resolution No. 2026-112

Moved by: Councillor Nash

Seconded by: Councillor Lamb

THAT The Council of the Municipality of Whitestone hereby receives report FIN-2026-09 Adoption of Proposed 2026 Operating and Capital Budget for information; and

THAT the Council of the Municipality of Whitestone hereby adopts the Proposed 2026 Operating and Capital Budget as presented; and

THAT the Council of the Municipality of Whitestone does hereby request that the CAO/Clerk present a By-Law to adopt the estimates of all sums required during the year and to adopt the rates of taxation for the 2026 year.

Recorded vote requested by Councillor Lamb

		YEAS	NAYS	ABSTAIN
<u>3</u>	Councillor Bray	X		
<u>4</u>	Councillor Lamb	X		
<u>1</u>	Councillor Nash		X	
<u>2</u>	Councillor Woods	X		
<u>5</u>	Mayor Comrie	X		

Carried

5.3 Adoption of Fees and Charges By-law

Resolution No. 2026-113

Moved by: Councillor Bray

Seconded by: Councillor Nash

THAT Council of the Municipality of Whitestone receives the Memorandum of Treasurer Jessica Sinkowski; and

THAT Council adopt the Fees and Charges for services provided by the Municipality as presented; and

THAT the Council of the Municipality of Whitestone requests that the CAO/Clerk present a By-law to adopt the Fees and Charges for services provided by the Municipality.

Carried

6. Consent Agenda

Resolution No. 2026-114

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda as presented in the April 21, 2026 agenda package,

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby approves the following Council Meeting Minutes:

Council Meeting Minutes

- 6.1.1 Regular Council Budget Meeting Minutes – March 4
- 6.1.2 Regular Council Meeting Minutes – March 17 2026
- 6.1.3 Special Council Meeting Minutes – March 26, 2026

AND THAT the Council of the Municipality of Whitestone receives for information:

Council Committee and Board Minutes

- 6.2.1 Belvedere Heights Board of Management – January 28, 2026
- 6.2.2 North Bay Parry Sound District Health Unit – January 28, 2026
- 6.2.3 Parry Sound Area Planning Board – February 23, 2026
- 6.2.4 District of Parry Sound Social Services Administration Board – February 12, 2026

Carried

7. Accounts Payable

Resolution No. 2026-115

Moved by: Councillor Bray

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone receives for information the Accounts Payable listing in the amount of \$592,323.67 for the period ending March 31, 2026.

Carried

Move into Committee of the Whole

Resolution No. 2026-116

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone moves into Committee of the Whole at 2:22 p.m.

Carried

8. Committee of the Whole

8.1 Official Plan Review

Memorandum from CAO/Clerk Black – Draft Official Plan – continuation of review (OP Draft pages 67-90 not reached at prior meetings)

Clerk's note: Councillor Bray left the meeting at 3:20 p.m.

Reconvene into Regular Meeting

Resolution No. 2026-117

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone reconvenes into the Regular Meeting at 3:57 p.m.

Carried

Matters Arising from Committee of the Whole

8.1 Official Plan Review

Resolution No. 2026-118

Moved by: Councillor Woods

Seconded by: Councillor Nash

THAT the Council for the Municipality of Whitestone, having completed the review of the Official Plan, directs staff to bring a complete revised document to a future meeting.

Carried

Move into Closed Session

Resolution No. 2026-119

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone moves from the Open Session into the Closed Session at 4:01 p.m., and reconvene into Open Session at 4:30 p.m. for the following matters:

9. Closed Session

- 9.1 Closed session minutes Regular Council Closed Session March 17 2026
- 9.2 Closed session minutes Special Council Closed Session March 26 2026
- 9.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239(2)(b)
 - Report CLOSED-2026-03 OPP Board Volunteer Appointments
- 9.4 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, subject to the *Municipal Act*, Section 239(2)(e):
 - Report CLOSED-2026-04 - Ontario Land Tribunal Appeal update
- 9.5 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b)
 - Report CLOSED-2026-05 – Building Permit Inactive Fees – Closed Session

Carried

Recording paused

RECESS 4:01 p.m. to 4:06 p.m.

Reconvene into Regular Meeting

Resolution No. 2026-120

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone reconvenes into the Regular Meeting at 5:35 p.m.

Carried

Recording resumed

CURFEW

Resolution No. 2026-121

Moved by: Councillor Lamb

Seconded by: Councillor Woods

WHEREAS Section 6.5.2 (Daytime meetings commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish

protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the April 21, 2026 Regular Council Meeting past the allotted time of seven (7.0) hours and continues for an additional 1.5 hours.

Carried

Matters Arising from Closed Session

9.1 Closed session minutes Regular Council Closed Session March 17 2026

Resolution No. 2026-122

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT Council for the Municipality of Whitestone receives the Regular Council Closed Session minutes from March 17, 2026.

Carried

9.2 Closed Session Minutes Special Council Closed Session March 26, 2026

Resolution No. 2026-123

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT Council for the Municipality of Whitestone receives the Regular Council Closed Session minutes from March 26, 2026

Carried

9.3 Report CLOSED-2026-03 OPP Board Volunteer Appointments

Resolution No. 2026-124

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council for the Municipality of Whitestone does hereby support the appointment of Dan Sooley as a second citizen representative to the West Parry Sound OPP Detachment Board.

Carried

9.4 Report CLOSED-2026-04 - Ontario Land Tribunal Appeal update
This matter was addressed in Closed Session

9.6 Report CLOSED-2026-05 – Building Permit Inactive Fees – Closed Session
This matter was addressed in Closed Session

10. Staff Reports

10.1 Report ADMIN-2026-02 Revised

- Building Department Inactive Permits [deferred from March 17 agenda]

Resolution No. 2026-125

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2026-02 (Revised) Building Department Inactive Permits; and

THAT Council directs the Fees and Charges By-law to be modified to include the following language:

Inactive Permit Fee

Commercial Permit	\$250
Dwellings & Additions	\$200
Accessory Structures	\$150
Decks and Docks	\$100

Mandatory fee upon occurrence

Definition – A permit is inactive if no inspections have occurred or been requested for a 1 year period

Maintenance/Extension Fee

Commercial Permit	\$500
Dwellings & Additions	\$400
Accessory Structures	\$300
Decks and Docks	\$200

Mandatory fee upon occurrence

Definition - A permit that requires longer than five (5) years to complete is subject to a yearly fee

THAT Council of the Municipality of Whitestone endorses the requirement for the Building Department to notify all permit holders that are more than 3 years old with written notice annually:

These letters will be based on the status of permits as of Dec 31st of each year and will be mailed out prior to the end of the first quarter of the year (March 31st).

THAT Council of Municipality of Whitestone requires ongoing reporting of Open Building Permit statistics each quarter, and the fees charged with respect to Inactive Permits and Maintenance/Extension Fees be reported yearly on the 4th Quarter Reports moving forward.

Amendment proposed by Councillor Nash

Resolution No. 2026-126

Moved by: Councillor Nash

Seconded by: Councillor Lamb

THAT the proposed new Inactive Permit Fee Section be removed, and the existing \$200.00 section be retained; and

THAT the proposed Annual Maintenance / Extension Fees be changed to:

- Commercial Permit \$750.00
- Dwellings and Additions \$750.00

And the notation "Mandatory fee upon occurrence" be removed.

Carried

Resolution No. 2026-125

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2026-02 (Revised) Building Department Inactive Permits; and

THAT Council directs the Fees and Charges By-law to be modified to include the following language:

Maintenance/Extension Fee

Commercial Permit	\$750
Dwellings & Additions	\$750
Accessory Structures	\$300
Decks and Docks	\$200

Definition - A permit that requires longer than five (5) years to complete is subject to a yearly fee

THAT Council of the Municipality of Whitestone endorses the requirement for the Building Department to notify all permit holders that are more than 3 years old with written notice annually:

These letters will be based on the status of permits as of Dec 31st of each year and will be mailed out prior to the end of the first quarter of the year (March 31st), or as soon as practical in 2026.

AND THAT Council of Municipality of Whitestone requires ongoing quarterly reporting of Open Building Permit statistics, and the fees collected for Inactive Permits and Maintenance/Extension Fees be included in the annual Fourth Quarter Reports; and

THAT Council of the Municipality of Whitestone endorses the implementation of this new procedure.

Carried

Clerk's note: Councillors Bray and Lamb declared pecuniary interests in the following matter. Councillor Bray had left the meeting already; Councillor Lamb did not participate in the discussion.

10.1 secondary motion:

Resolution No. 2026-127

Moved by: Councillor Nash

Seconded by: Councillor Woods

THAT Council of the Municipality of Whitestone agrees to refund the Inactive Permits fees that were charged in 2025.

Carried

10.2 Report FIN-2026-05 Revised

- Council Remuneration and Expenses 2025

Resolution No. 2026-128

Moved by: Councillor Woods

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone receives for information Report FIN-2026-05, 2025 Council Remuneration and Expenses.

Carried

10.3 Report ADMIN-2026-03

- Building Report / Green Initiatives

Clerk's note: This item was deferred to the May 19, 2026 Regular Council Meeting.

11. By-laws

11.1 2850490 Ontario Inc. (Shaun Brear),

Resolution No. 2026-129

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT By-law No 16-2026, being a Zoning By-law amendment to rezone Part of Lot 39 in Concession A of the geographic Township of Hagerman, and municipally known as 29

Shawanaga Lake Road, from the Rural (RU) and Industrial Pit (M2) Zone to the Rural Residential (RR) Zone – 2850490 Ontario Inc. (Shaun Brear), is passed this 21st day of April, 2026.

Recorded vote as per Procedural By-law 80-2023 s.3.20

	YEAS	NAYS	ABSTAIN
Councillor Bray	Absent		
<u>2</u> Councillor Lamb	X		
<u>3</u> Councillor Nash	X		
<u>1</u> Councillor Woods	X		
<u>4</u> Mayor Comrie	X		

Carried

11.2 9087 Bolger Lake (Rootham-Roberts, William)

Resolution No. 2026-130

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT By-law No. 17-2026, being a Zoning By-law amendment to rezone Part of Lot 24, Concession 7, geographic Township of Burton, and municipally known as 9087 Bolger Lake, from the Waterfront Residential 1–Limited Services (WF1-LS) Zone to the Tourist Commercial Exception No. 4 (C2-4) Zone – Rootham-Roberts, William, is passed this 21st day of April, 2026.

Recorded vote as per Procedural By-law 80-2023 s.3.20

	YEAS	NAYS	ABSTAIN
Councillor Bray	Absent		
<u>1</u> Councillor Lamb	X		
<u>2</u> Councillor Nash	X		
<u>3</u> Councillor Woods	X		
<u>4</u> Mayor Comrie	X		

Carried

11.3 Setting tax ratios for 2026

Resolution No. 2026-131

Moved by: Councillor Nash

Seconded by: Councillor Woods

THAT By-law No. 18-2026, being a By-law to set tax ratios for Municipal purposes for the year 2026 is passed this 21st day of April, 2026.

Recorded vote requested by Councillor Lamb

	YEAS	NAYS	ABSTAIN
Councillor Bray	Absent		
<u>3</u> Councillor Lamb	X		

<u>1</u>	Councillor Nash		X
<u>2</u>	Councillor Woods	X	
<u>4</u>	Mayor Comrie	X	

Carried

11.4 Adopting 2026 estimates of all sums and rates of taxation

Resolution No. 2026-132

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT By-law No. 19-2026, being a By-law to adopt the estimates of all sums required during the year and to adopt the rates of taxation for year 2026 is passed this 21st day of April, 2026.

Recorded vote requested by Councillor Lamb

		YEAS	NAYS	ABSTAIN
<u> </u>	Councillor Bray	Absent		
<u>2</u>	Councillor Lamb	X		
<u>3</u>	Councillor Nash		X	
<u>1</u>	Councillor Woods	X		
<u>4</u>	Mayor Comrie	X		

Carried

11.5 Establishing Fees and Charges By-law

Resolution No. 2026-133

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT By-law No. 20-2026, being a By-law to establish Fees and Charges for services provided by the Municipality of Whitestone and to repeal By-law Nos. 08-2024 and 25-2025, is passed this 21st day of April, 2026

Carried

12. Business Matters

12.1 Resolution of Support - James Bay East OPP Detachment Board – Establishment of provincial Bail Notification Program (Item B from March 17 Correspondence items)

Resolution No. 2026-134

Moved by: Councillor Nash

Seconded by: Councillor Lamb

WHEREAS the James Bay East OPP Detachment Board sent a letter to Solicitor General Michael Kerzner, Associate Solicitor General for Auto Theft and Bail Reform Zee Hamid, and MPP John Vanthof indicating their support for increased investment in Victim Crisis Assistance programs, the establishment of a standardized province-wide bail notification

system, and continued collaboration between police services and Victim Crisis Assistance programs;

BE IT RESOLVED THAT the Council of the Municipality of Whitestone supports the request made by the James Bay East OPP Detachment Board.

Carried

12.2 Resolution of Support – McKellar – Preservation of Jones Island Rear Lighthouse (item D from March 17 Correspondence items)

Resolution No. 2026-135

Moved by: Councillor Lamb

Seconded by: Councillor Woods

WHEREAS the Township of McKellar, at its March 3 Council meeting, passed a resolution supporting a citizen request to preserve the Georgian Bay Jones Island Rear Lighthouse; and

WHEREAS the Jones Island Rear Lighthouse is a Recognized Federal Heritage Building and an important landmark in Georgian Bay; and

WHEREAS the Federal Government has announced plans to demolish the structure and replace it with a modular 80-foot metal tower;

BE IT RESOLVED THAT the Council of the Municipality of Whitestone supports the preservation of the Jones Island Rear Lighthouse.

Carried

12.3 Resolution of Support – Papineau-Cameron - Ontario Veterinary College enrollment (Item C from March 17 Correspondence items)

Resolution No. 2026-136

Moved by: Councillor Lamb

Seconded by: Councillor Woods

WHEREAS the Township of Papineau-Cameron, at its February 24, 2026 Council meeting, passed a resolution requesting that the Ontario Veterinary College, the Ontario Ministry of Agriculture, Food and Agribusiness, and the Canadian Veterinary Medical Association consider expanding enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians; and

WHEREAS the cost of large animal veterinary services in Northern Ontario is significantly higher due to limited access to local large animal veterinarians and the long distances required to obtain such services; and

WHEREAS the Municipality of Whitestone contains a significant number of farms with large animals that are affected by the lack of large animal veterinary services;

BE IT RESOLVED THAT the Council of the Municipality of Whitestone supports the request of the Township of Papineau-Cameron to expand enrollment capacity at the Ontario Veterinary College to allow more qualified applicants to pursue certification as large animal veterinarians.

Carried

12.4 2025 Integrity Commissioner Report – Municipality of Whitestone

Resolution No. 2026-137

Moved by: Councillor Woods

Seconded by: Councillor Nash

THAT the Council for the Municipality of Whitestone receives the 2025 Integrity Commissioner Report from Cunningham Swan, dated March 19, 2026.

Carried

Item added as per Resolution 2026-106

12.5 Flood Damage

Resolution No. 2026-138

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone waive landfill fees for residents of Whitestone for materials damaged by recent flooding, up until September 30th, 2026, at either landfill site.

Carried

13. Correspondence

Due to time constraints Correspondence items were deferred to the May 19, 2026 Regular Council Meeting.

14. Councillor Items

Councillor Lamb

- Whitestone Woods has made a \$5000 donation to the Library
- Asked if staff had any further communication from the Township of McDougall regarding maintenance of the Bunny Trail

Mayor Comrie

- Canada Day celebrations will take place on Wednesday July 1 2026, and the rain date will be Saturday July 4.

Councillor Nash

- Has information provided by the WahWashKesh Lake Association about water levels
- The Whitestone Stewardship Committee is planning to work on the following action items in 2026:
 - Installing more Invasive Species signs at boat launches

- Garbage cans are going to be installed before the May 24 weekend at the Dunchurch Beach and Gooseneck Lake boat launch; they will be monitored to see what kind of usage they get and if well-received hoping to install more
- Would like to work on the Nesbitt hiking trail, to clean up and install directional signage.

15. Questions from the Public – none

16. Confirming By-law

Resolution No. 2026-139

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT By-law No. 16-2026 being the Confirmatory By-law for the Regular Council Meeting of the Municipality of Whitestone on April 21, 2026 is hereby enacted this 21st day of April, 2026.

Carried

17. Adjournment

Resolution No. 2026-140

Moved by: Councillor Woods

Seconded by: Councillor Nash

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 7:43 p.m. until the Regular Council Meeting of Tuesday May 19, 2026 at 10:00 a.m. or at the call of the chair.

Carried

George Comrie

Mayor

Nigel Black

CAO / Clerk

**District of Parry Sound West
Board of Management
(Belvedere Heights)
Wednesday, February 25, 2026 – 9:00 a.m.
Virtual Meeting – link provided in email**

MINUTES

Board of Management (voting): Joe Beleskey (representing the Town of Parry Sound)
Paul Borneman, Vice Chair (representing the Town of Parry Sound)
Don Carmichael, Secretary/Treasurer (Order in Council Appointment)
Pamela Wing, Chair (representing McDougall, The Archipelago, Carling
Townships)
Debbie Zulak (representing Whitestone, McKellar, McMurrich/Montieth Townships)

Board of Management (regrets) Gail Finnon (representing Seguin Township)
Cheryl Ward (Order in Council Appointment)

Quorum – for a meeting of the Board shall be a simple majority of the Directors. By-law 8.9

Staff Attending (non-voting): Deborah Randall-Wood, Administrator
John Vanderhorst, Assistant Administrator
Linda Taylor, Program Director, CSS

Staff Regrets (non-voting):

As a result of the COVID 19 pandemic and Provincial requirements for physical distancing, this Committee/Board meeting will be held electronically in accordance with section 238 of the Municipal Act 2001.

- 1.0 Call to Order: The Board Chair called the meeting to order at 09:10
- 2.0 Confirmation of Quorum: Quorum achieved
- 3.0 Declaration of Conflicts of Interest: no declared conflicts of interest
- 4.0 Land Acknowledgement –

We will begin this Board Meeting by acknowledging that we are meeting on aboriginal land of the Ojibiwa/Chippewa peoples. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and other Indigenous peoples have made to the stewardship of these lands.

- 5.0 Approval of Agenda:

MOTION:

BH#07/26: That the Board of Management accepts the agenda, Moved by D. Zulak and seconded by P. Borneman. Carried.

6.0 Approval of Minutes:

Time when board entered closed session was missing.

MOTION:

BH#08/26: That the minutes of the Belvedere Heights Board of Management meetings held Wednesday, January 28, 2026, be received as amended. Moved by J. Belesky and seconded by D. Zulak
Carried.

7.0 Financial Report:

7.1 2026 Budget Report (verbal report by D Carmichael). The revised budget is balanced.

7.2 CSS Reports – L.Taylor (attached)

- **Financials:** CSS is wrapping up year-end statistically on target and has applied for additional one-time funding (\$25,000 Horizon grant) through the ministry.
- **Funding Advocacy - Ministry:** Linda will advocate for a base budget refresh, citing inadequate prior year increase (0.06%, or just over \$2,000) and the need for consistent, annual funding versus one-time year-end grants.
- **Funding Advocacy - Transportation Audit & Town of Parry Sound:**
 - **Problem:** CSS absorbs significant costs for providing transportation services that benefit the Town of Parry Sound (e.g., 4 hours/day of CSS staff time for dispatching town calls, not covered by Ministry of Transportation funding).
 - **Action:** A transportation audit is underway to quantify these absorbed costs.
 - **Goal:** Secure equitable funding from the Town of Parry Sound for these services.
 - **Expansion:** If successful with Parry Sound, CSS aims to partner with other municipalities like Seguin to expand the program, leveraging gas tax funding for specialized transportation.
- **Lease Agreement:** Question arose regarding front door repairs. Linda explained the lease includes a clause for shared costs for overall building maintenance, which necessitated proactively asking for funding to cover these repairs, despite the landlord generally being responsible. The lease was reviewed by a local lawyer.
- **Next Steps:** Linda will follow up with the library regarding a previous request.

MOTION:

BH#09/26: That the Board of Directors moved by D, Carmichael and seconded by P. Borneman receives the Financial Reports as submitted.
Carried.

BH#10/26: That the Board of Directors moved by D. Carmichael and seconded by J. Beleskey approves the 2026 Operating Budget as discussed.
Carried.

7.3 Life Lease Report - J. Vanderhorst (*verbal*)

- Unit 113 has been emptied and now ready for demolition
- 2nd card reader to be added to back garden area door for added security

- Elevator floor will be replaced by Quinan
- Carpets will be cleaned in spring

8.0 Standing Items:

8.1 Build Update – J. Vanderhorst (*verbal*)

- 3 pages of deficiencies sent to BSA and Quinan to be addressed prior to the move downstairs. Including new front entrance door, integrating PA system and Willow door accessibility.
- Waiting for Bell to port phone numbers to new system
- Quinan issued a notice of delay, which is under review by the consultants.

8.2 OHT Update – D. Carmichael, and D. Randall-Wood (*verbal*)

To be discussed in closed session.

9.0 New Business:

9.1 Flooring – Carpet replacement update - J. Vanderhorst (*verbal*)

- The carpets in all clinical areas have now been replaced. There are office areas and elevator entrance areas that are still to be done, not included in the original quote.

BH#11/26: That the Board of Directors moved by D. Carmichael and seconded by J. Beleskey approves a revised maximum budget of \$425,000 to replace the remaining carpets with new wood flooring funded by operating reserves. Carried.

10.0 Other Reports:

10.01 Board Chair Report – P. Wind (*verbal*)

- Oht update to be discussed in closed
- Budget has been discussed and refresh will occur in may/June timeframe\

10.02 Administrator's Report – D.Randall-Wood (*verbal*)

- **New Initiatives:**

- **Amplify Project (Launched today):** Connects Belvedere's electronic health record (Point Click Care) with hospitals for secure, electronic transfer of resident information, improving accuracy and timeliness of data exchange.
- **OnSpark Platform (Next month):** A free ministry initiative, run by McMaster University, to integrate Belvedere's data (from CAHI, Ministry of Health, staffing) for benchmarking against like organizations. This will provide data analysis without needing an on-site analyst.

- **Ministry Compliance:**

- **MOLTC Orders (2):** Both orders have been met ahead of the March 18th due date.

1. **Bathing Documentation:** Streamlined staff documentation processes for resident bathing.
2. **Food Supply:** The required 72-hour food supply was immediately acquired, and new Aramark protocols implemented to prevent future lapses.
 - o **MOL Order (1):** An order related to staff communication regarding a complaint was met within the ministry timeline.
 - o **Impact of Inspections:** Deborah noted that ministry inspections often distract staff and consume administrative time, which OnSpark might help quantify for future advocacy.
- **Website Update:** The current website is outdated (information from 2004). Deborah is contacting the manager of the website to update services or explore a new provider.
- **Staff Recognition:** A staff recognition event will be held to celebrate long-serving employees, including those missed in 2025. Details will be circulated via email.

11.0 Correspondence:

11.1 None

12.0 In-Camera:

MOTION:

BH#12/26: That the Board of Directors go into closed session at 10.23. Moved by P. Borneman and seconded by D. Zulak. Carried.

Closed session items included:

- OHT status (motion in open session)
- HR dietary management
- Whitestone 2026 budget request

BH#13/26: That the Board of Directors move out of closed session at 10.56 . Moved by D. Zulak and seconded by J. Beleskey. Carried.

Direction from closed session: Ask Whitestone to include all or part of the \$42,850 to support the new build that was returned to them in 2021

MOTION:

BH#14/26: The Board of Management to send a letter to OHT advising that Belvedere Heights will no longer be a voting member and will move to affiliate status. Moved by J. Beleskey, seconded by D. Zulak. Carried.

13.0 Adjournment:

MOTION:

BH#13/27:
That there being no further business to conduct, the meeting terminated at 11:02.
Motion to adjourn: moved by J. Beleskey , seconded by D, Carmichael. Carried.

**District of Parry Sound West
Board of Management
(Belvedere Heights)
Wednesday, March 25, 2026 – 9:00 a.m.
Virtual Meeting – link provided in email**

MINUTES

Board of Management (voting): Joe Beleskey (representing the Town of Parry Sound)
Paul Borneman, Vice Chair (representing the Town of Parry Sound)
Gail Finnson (representing Seguin Township)
Pamela Wing, Chair (representing McDougall, The Archipelago, Carling T
Cheryl Ward (Order in Council Appointment)

Board of Management (regrets) Don Carmichael, Secretary/Treasurer (Order in Council Appointment)
Debbie Zulak (representing Whitestone, McKellar, McMurrich/Montieth Townships)

Quorum – for a meeting of the Board shall be a simple majority of the Directors. By-law 8.9

Staff Attending (non-voting): Deborah Randall-Wood, Administrator
John Vanderhorst, Assistant Administrator

Staff Regrets (non-voting): Linda Taylor, Program Director, CSS

As a result of the COVID 19 pandemic and Provincial requirements for physical distancing, this Committee/Board meeting will be held electronically in accordance with section 238 of the Municipal Act 2001.

- 1.0 Call to Order: The Board Chair called the meeting to order at 09:02
- 2.0 Confirmation of Quorum: Quorum achieved
- 3.0 Declaration of Conflicts of Interest: no declared conflicts of interest
- 4.0 Land Acknowledgement –

We will begin this Board Meeting by acknowledging that we are meeting on aboriginal land of the Ojibiwa/Chippewa peoples. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and other Indigenous peoples have made to the stewardship of these lands.

- 5.0 Approval of Agenda:

MOTION:

BH#16/26: That the Board of Management accepts the agenda, Moved by G. Finnson and seconded by J. Beleskey
Carried.

6.0 Approval of Minutes:

Time when board entered closed session was missing.

MOTION:

BH#17/26: That the minutes of the Belvedere Heights Board of Management meetings held Wednesday, February 25, 2026, be received. Moved by C. Ward and seconded by P. Borneman

Carried.

7.0 Financial Report:

7.1 2026 February statement: \$106,641 operating surplus (partially due to short month)

7.2 CSS Reports – Deborah discussed this report (attached)

Paul noted that there is an ongoing discussion with the town of Parry Sound on transportation funding, purchase of new vehicles and opportunities to expand of Ontario gas tax revenue by including other municipalities such as Seguina and Carling. Considering options of partnering with local taxi company to expand use of wheel chair accessible van.

MOTION:

BH#18/26: That the Board of Directors moved by C. Ward and seconded by P. Borneman receives the Financial Reports as submitted. Carried.

7.3 Life Lease Report - J. Vanderhorst (*verbal*)

- Hoarding in lobby preparing for demolition of unit 113
- 2nd card reader to be added to back garden area door for added security
- Elevator floor will be replaced by Quinan
- Life lease elevator will no longer be needed for the remaining phases of the construction.
- Budget will be presented at April board meeting. Life lease and renters asking for financial concession because of the disruption caused by the construction.

8.0 Standing Items:

8.1 Build Update – J. Vanderhorst (*verbal*)

- Demolition on main floor has uncovered a sealed room with refrigeration equipment. Asbestos panels have been found.
- Soon will be opening the roof and west wall to tie into the new construction
- As noted, move from admin area downstairs went relatively smooth. New phone system through the building and PA system is fully integrated

8.2 OHT Update – D. Randall-Wood (*verbal*)

- Received a kind email from Ellen acknowledging our change to affiliate status and thanking us for our support.
- Deborah attended last meeting representing Hospice. There was some discussion of the need to change in the CDMA in light of the Belvedere decision.
- Paul noted there is concern by a hospital board member about potential negative PR because of Belvedere change in status
- Pam is not aware of any issues in the community in this regard

9.0 New Business:

9.1 Flooring – Carpet replacement update - J. Vanderhorst (*verbal*)

- All remaining carpets in the non-clinical areas have been replaced.

10.0 Other Reports:

10.01 Board Chair Report – P. Wind (*verbal*)

- Need for fund raising for FF&E. Kami had initiated the discussion with the resident and family council.
- Deborah noted there is an FF&E meeting with architect this week. Need to quantify the FF&E prior to determining fund raising goals
- Gail volunteered to help

10.02 Administrator’s Report – D.Randall-Wood

- Admin staff setting into new home area on level 1. Longest walk to home areas, so requires efficient use of time
- New entrance with ramp is causing some issues for visitors with mobility issues. John is looking into this
- Responding to a random audit pertaining to Accessibility for Ontarians with Disability Act. Questions include accessible parking spots, reception area desk height for wheelchair visitors.
- Follow-up call with Ministry – they requested a short, medium and long term plan to address compliance issues and critical incidents. They identified 3 issues: staff awareness of programs offered by the home, team meetings to share information, staff support to ensure that standards are being met.

11.0 Correspondence:

11.1 None

12.0 In-Camera:

MOTION:

BH#19/26: That the Board of Directors go to into closed session at 09:48. Moved by G. Finnson and seconded by C. Ward. Carried.

Closed session items included:

- Hunan Resource update
- Ministry of Long Term Care visits to Belvedere

BH#20/26: That the Board of Directors move out of closed session at 11:01 .
Moved by C. Ward and seconded by G. Finnson. Carried.

13.0 Adjournment:

MOTION:

BH#21/26:

That there being no further business to conduct, the meeting terminated at 11:05.
Motion to adjourn: moved by C. Ward , seconded by J. Beleskey. Carried.

7.2.3

A meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, February 25, 2026. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Karen Cook

Central Appointee

Dave Wolfe

Eastern Appointee

Rick Champagne (*Chairperson*)

Western Appointee – Nipissing District

Jamie Restoule

Parry Sound District:

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey

Public Appointees:

Tim Sheppard

REGRETS:

Central Appointee

Sara Inch (*Vice-Chairperson*)

Central Appointee

Jamie Lowery

Central Appointee

Alex Scott

ALSO IN ATTENDANCE:

Acting Manager, Environmental Health

Brent Allen

Executive Director, Community Services

Louise Gagné

Executive Director, Clinical Services/Chief Nursing Officer

Shannon Mantha

Executive Director, Corporate Services/Privacy Officer

Paul Massicotte

Executive Assistant, Directors Offices'

Christine Neily

Manager, Information Technology & Facilities Operations

Rick Taus

Sr. Network Administrator, Information Technology

Jeremy Uttaro

Recorder

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the Board of Health meeting to order at 5:21 p.m.

2.0 APPROVAL OF AGENDA

The agenda for the February 25, 2026, Board of Health meeting was reviewed, and the following motions were read:

Board of Health Resolution #BOH/2026/02/01* Sheppard/Cook

Be It Resolved, that the Board of Health Agenda, dated February 25, 2026, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Alex Scott	R		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	R			Marianne Stickland	X		
Jamie Lowery	A			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Board of Health Minutes – January 28, 2026

The minutes from the Board of Health meeting held on January 28, 2026, were reviewed and the following motion was read.

Board of Health Resolution #BOH/2026/02/02 *Cook/McGarvey

Be It Resolved, that the minutes from the Board of Health meeting held on January 28, 2026, be approved as presented

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Alex Scott	R		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	R			Marianne Stickland	X		
Jamie Lowery	A			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

5.0 DATE OF NEXT MEETING

Date: April 22, 2026

Time: to be determined

Place: Nipissing Room, North Bay Office

6.0 BUSINESS ARISING

There was nothing noted to bring forward under Business Arising.

7.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health dated February 25, 2026, was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

8.0 BOARD COMMITTEE REPORTS

9.0 CORRESPONDENCE

Board of Health correspondence listed for the February 25, 2026, meeting is made available for review by Board members in the Board of Health online portal.

10.0 NEW BUSINESS

10.1 Association of Local Public Health Agencies (alPHA) 2026 Winter Symposium Summary Report

The alPHA 2026 Winter Symposium Summary Report was provided to the Board of Health for information purposes by Dr. Zimbalatti.

10.2 Strengthening Coordination of Provincial and Federal Dental Programs

Shannon Mantha joined the Board of Health meeting at 5:26 p.m.

Shannon Mantha summarized the Strengthening Coordination of Provincial and Federal briefing note.

The following motion was read.

Board of Health Resolution #BOH/2026/02/03 *Restoule/Stickland

Whereas, oral health is a vital component of overall health, and access to dental care remains a significant barrier for many low-income, marginalized, and vulnerable populations; and

Whereas, the Government of Canada has introduced the Canadian Dental Care Plan to improve access to dental care for eligible uninsured Canadians; and

Whereas, the Province of Ontario administers dental and social assistance programs, including Healthy Smiles Ontario, Ontario Seniors Dental Care Plan, Ontario Works, and the Ontario Disability Support Program, which provide dental benefits to priority populations; and

Whereas, public health units play a critical role in supporting access to oral health services for vulnerable populations; and

Whereas, current coordination requirements designating the Canadian Dental Care Plan as the primary payer have resulted in unintended barriers to timely dental care for individuals who are eligible for provincial programs but are not yet enrolled in the Canadian Dental Care Plan due to administrative or systemic barriers; and

Whereas, the Windsor-Essex County Health Unit has brought forward a resolution calling for improved coordination between federal and provincial dental programs to ensure equitable and timely access to care;

Now therefore be it resolved that, the Board of Health for the North Bay Parry Sound District Health Unit endorse and support the resolution presented by the Windsor-Essex County Health Unit regarding strengthening the coordination between the Canadian Dental Care Plan and Ontario's dental and social assistance programs; and

Further be it resolved that, the Board of Health for the North Bay Parry Sound District Health Unit urge the Government of Canada and the Province of Ontario to strengthen coordination, clarify guidance, and streamline administrative processes to reduce delays and confusion for clients and providers; and

Further be it resolved that, the Board of Health for the North Bay Parry Sound District Health Unit requests that Public Health Ontario or the Ministry of Health facilitate or contribute to, the completion of a dental workforce analysis to inform policy decisions and guide resource allocation of publicly funded dental benefits; and

Further be it resolved that, this resolution be forwarded to the Ontario Ministry of Health, the Ministry of Children, Public Health Ontario, Community and Social Services, the federal Minister of Health, the Association of Local Public Health Agencies (ALPHA), and Ontario Boards of Health for information and consideration.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Alex Scott	R		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	R			Marianne Stickland	X		
Jamie Lowery	A			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

Shannon Mantha left the Board of Health meeting at 5:33 p.m.

10.3 PRESENTATION: Environmental Health Summer Beach Program

Brent Allen and Louise Gagné joined the Board of Health meeting at 5:34 p.m.

Questions and comments were received and addressed.

Brent Allen and Louise Gagné left the Board of Health meeting at 6:23 p.m.

10.3.1 Briefing Note – Discontinuation of Beach Sampling (For Information)

The briefing note was provided to the Board of Health for information purposes.

10.4 Formation of an Ad Hoc Committee to Support the Board of Health Self-Evaluation Process.

The briefing note was reviewed, and the following motion was read.

Board of Health Resolution #BOH/2026/02/04 *Flowers/Cook

Whereas, the Ontario Public Health Organizational Standards (OPHS-OS) require boards of health to implement a governance self-evaluation process at least every two years; and

Whereas, the Board of Health last completed a self-evaluation in April 2024 and is required to complete the next self-evaluation by April 2026; and

Whereas, establishing an ad hoc committee will provide focused oversight and support for the timely and effective completion of the Board of Health Self-Evaluation process;

Now Therefore Be It Resolved That, the Board of Health establish an ad hoc committee to oversee and support the Board of Health Self-Evaluation process, in accordance with the Ontario Public Health Organizational Standards; and

Be It Further Resolved That, the ad hoc committee shall comprise the Board of Health Chairperson, Rick Champagne, one additional Board of Health member, and the Medical Officer of Health/Executive Officer, Dr. Zimbalatti, who shall serve as an ex-officio member; and

Be It Further Resolved That, the ad hoc committee report back to the Board of Health at the June 24, 2026, Board of Health meeting with the results of the self-evaluation and any recommended actions, and that the committee be dissolved upon completion of its mandate; and

Be it Further Resolved That, remuneration for the ad hoc committee be paid in accordance with Board of Health Bylaws, Section VI, #79.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Alex Scott	R		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	R			Marianne Stickland	X		
Jamie Lowery	A			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

11.0 IN CAMERA

Rick Taus and Jeremy Uttaro joined the Board of Health meeting at 6.29 p.m.

11.1 The security of the Property of the Board.

An in-camera session of the Board of Health meeting was held. The following motion was read:

Board of Health Resolution #BOH/2026/02/05 *Sheppard/Champagne

Be it Resolved, that the Board of Health move in camera at 6:29 p.m. to discuss agenda item 11.1 the security of the property of the Board.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Alex Scott	R		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	R			Marianne Stickland	X		
Jamie Lowery	A			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

The Board of Health entered an In-Camera meeting and stopped live streaming to the public at 6:30 p.m.

Board of Health Resolution #BOH/2026/02/06 *Stickland/Wolfe

Be it Resolved, that the Board of Health rise and report at 7:18 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Alex Scott	R		
Blair Flowers	X			Tim Sheppard	X		
Sara Inch	R			Marianne Stickland	X		
Jamie Lowery	A			Dave Wolfe	X		
Jamie McGarvey	X						

“Carried”

Rick Taus and Jeremy Uttaro left the Board of Health meeting at 7:18 p.m.

The Board of Health commenced live streaming to the public at 7:18 p.m.

14.0 ADJOURNMENT

Having no further business, Rick Champagne the Board of Health Chairperson adjourned the Board of Health meeting at 7:20 p.m.

Original Signed by Rick Champagne

2026/04/22

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Ashley Lecappelain

2026/04/22

Ashley Lecappelain, Recorder

Date (yyyy/mm/dd)

ACCOUNTS PAYABLE

Date Printed
05/12/2026 11:16 AM

Municipality of Whitestone
List of Accounts for Approval
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Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37877 0096584388	04/16/2026	Bell Mobility 16-212 - Fire - Radio Tower & Ai 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Fire Tower HST Tax Code HST Tax Code	144.63 15.98 18.48 NL	160.61
37878 2	04/16/2026	Jenny Paul 16-790 - Recreation Cmttee-Pro	8 Mind and Body Fitness Cl	800.00	800.00
37879 Apr 14 2026 2601	04/16/2026	Juliette Terry 16-790 - Recreation Cmttee-Pro 16-790 - Recreation Cmttee-Pro	Mar 22, 29 & Apr 5, 12 Yog; 10 Yoga Classes - Jan - Ma	200.00 500.00	200.00 500.00
			Payment Total:		700.00
37880 April 2026	04/16/2026	Melanie Sanford 16-790 - Recreation Cmttee-Pro	Recreation	1,200.00	1,200.00
37881 12143	04/22/2026	Canadian Tire Accrual 16-252 - Station 2 - Minor Purch. 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Pressure Washer HST Tax Code HST Tax Code	254.39 28.10 32.50 NL	282.49
12395	Accrual	16-446 - York Landfill - Supplies 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Supplies HST Tax Code HST Tax Code	38.66 4.27 4.94 NL	42.93
12394	Accrual	16-343 - Road Side Brushing - C 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Supplies HST Tax Code HST Tax Code	81.37 8.98 10.39 NL	90.35
			Payment Total:		415.77
37882 2054	04/22/2026	Rock n' Duck Resto 16-790 - Recreation Cmttee-Pro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Earth Day Lunch HST Tax Code HST Tax Code	421.29 46.53 53.82 NL	467.82
37883 2026 Donation	05/01/2026	Almaguin Baseball League 16-122 - Admin - Donations	Council Donation 2026	500.00	500.00
37884 2026 Donation	05/01/2026	Ardbeg Community Club 16-122 - Admin - Donations	Council Donation 2026	3,000.00	3,000.00
37885 2026 Donation	05/01/2026	Cramadog Snowriders 16-122 - Admin - Donations	Council Donation 2026	3,226.20	3,226.20
37886 1023042610030	05/01/2026	Minister of Finance-Policing 16-274 - Policing Levy 16-274 - Policing Levy	March Policing Services March Policing Services - C	38,946.00 -307.87	38,638.13
37887 Apr 28 2026	05/01/2026	Peter McEwen 16-303 - Roads-Office-Supplies/ 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Work Boots HST Tax Code HST Tax Code	162.81 17.98 20.80 NL	180.79
37888 2026 Donation	05/01/2026	Parry Sound High School 16-122 - Admin - Donations	Council Donation 2026-\$50	750.00	750.00
37889 2026 Donation	05/01/2026	Whitestone Lake Central School 16-122 - Admin - Donations	Council Donation 2026	500.00	500.00

Municipality of Whitestone
List of Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37890	05/01/2026	West Parry Sound Museum			
2026 Donation		16-122 - Admin - Donations	Council Donation 2026	2,000.00	2,000.00
			Total Computer Cheque:		<u>52,539.32</u>

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
OB-270	04/15/2026	TD Visa			
042026LIB		11-223 - Due to Due (from) Libr	April Visa Libr	334.85	334.85
042026JS		16-118 - Admin - Financial Expe	April Visa JS - Square - Terr	1.00	
		16-306 - Roads-Office-Tower/Rc	April Visa JS - Radio Auth F	875.04	
		16-213 - Fire - Radio Licenses	April Visa JS - Radio Auth F	875.04	
		16-118 - Admin - Financial Expe	April Visa JS - Square -Tern	1.00	
		16-118 - Admin - Financial Expe	April Visa JS - Square -Tern	1.00	
		16-118 - Admin - Financial Expe	April Visa JS - Square -Tern	211.92	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.40	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	27.07	NL 1,988.40
042026NB		16-110 - Admin - Office Supplies	April Visa NB-SobeysBirthd	14.94	
		16-103 - Admin - Membership/Si	April Visa NB - IIMC - Memt	263.58	
		16-103 - Admin - Membership/Si	April Visa NB - CAMA Meml	361.60	640.12
042026 WS		16-202 - Fire - Training	April Visa WS -Natl Board C	56.18	
		16-710 - Dunchurch Hall -High S	April Visa WS -Starlink - Inte	142.46	
		16-110 - Admin - Office Supplies	April Visa WS-Global Indust	728.70	
		16-110 - Admin - Office Supplies	April Visa WS-Amazon - Co	61.93	
		16-790 - Recreation Cmttee-Pro	April Visa WS-Amazon - Re	71.22	
		16-110 - Admin - Office Supplies	April Visa WS- Zoom - Subs	53.93	
		16-790 - Recreation Cmttee-Pro	April Visa WS- Costco - Rec	53.10	
		16-790 - Recreation Cmttee-Pro	April Visa WS- Costco - Rec	222.54	
		16-790 - Recreation Cmttee-Pro	April Visa WS- Costco - Rec	234.28	
		16-104 - Admin - Training Exper	April Visa WS- Hotel.Com -	1,169.43	
		16-103 - Admin - Membership/Si	April Visa WS- MMAH Quar	128.00	
		16-110 - Admin - Office Supplies	April Visa WS- Global Indus	682.61	
		16-126 - Admin - Communicatioi	April Visa WS- Mailchimp - l	37.46	
		16-110 - Admin - Office Supplies	April Visa WS- Costco -Clea	33.57	
		16-210 - Fire - Miscellaneous	April Visa WS- Amazon - Cl	68.49	
		16-104 - Admin - Training Exper	April Visa WS- Event Brite -	1,221.12	
		11-130 - Chequing Account	April Visa WS- TD Visa Top	-3,105.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	529.79	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	612.76	NL 2,389.37
042026MH		16-320 - Garage - Mtc/Supplies/	April Visa MH - Canadian Ti	84.50	
		16-732 - Ardbeg Internet	April Visa MH -Starlink -Ardl	142.47	
		16-703 - Dunchurch Hall - Bld M	April Visa MH -Home Depot	98.95	
		11-210-2 - A/R HST Receivable	HST Tax Code	36.00	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	41.64	NL <u>361.92</u>
			Payment Total:		<u>5,714.66</u>
OB-271	01/02/2026	Sun Life Assurance Company of			
January 2026		12-334 - Health Benefits	January Benefits	8,626.70	8,626.70
OB-272	02/06/2026	Sun Life Assurance Company of			
February 2026		12-334 - Health Benefits	February Benefits	8,503.37	8,503.37
OB-273	03/06/2026	Sun Life Assurance Company of			

Municipality of Whitestone
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ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
March 2026		12-334 - Health Benefits	March Benefits	8,503.37	8,503.37
OB-274	04/06/2026	Sun Life Assurance Company of			
April 2026		12-334 - Health Benefits	April Benefits	8,503.37	8,503.37
OB-275	04/10/2026	Receiver General			
PP6		12-331 - Payroll Deductions	March 16 to 31 Remittance	13,907.60	13,907.60
OB-276	04/15/2026	Bell Canada			
March Garage		16-324 - Garage Telephone	March Phone	53.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.84 NL	59.47
March Office		16-109 - Admin - Telephone	March Phone	264.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.20	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	33.77 NL	293.54
March MI		16-720 - Maple Is. Hall - Teleph	March Phone	63.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.04	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	8.14 NL	70.77
March CC		16-706 - Dunchurch Hall - Telep	March Phone	53.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.84 NL	59.47
March Stn 1		16-237 - Station 1 - Telephone	March Phone	75.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.39	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.70 NL	84.33
March Stn 2		16-257 - Station 2 - Telephone	March Phone	80.47	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.89	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.28 NL	89.36
			Payment Total:		656.94
OB-277	04/15/2026	Hydro One Networks Inc.-All			
Mar 2026		16-790-6 - Recreation - Food Pa	March Hydro - Food Pantry	113.04	
		16-790-6 - Recreation - Food Pa	March Hydro - Food Pantry	-26.10	
		16-118 - Admin - Financial Expe	March Hydro - Food Pantry	2.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.48	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	14.44 NL	102.03
OB-278	04/15/2026	Hydro One Networks Inc.-Auld			
Mar 2026		16-466-1 - Aulds Landfill - Hydr	March Hydro - Aulds LF - R	-23.40	
		16-118 - Admin - Financial Expe	March Hydro - Aulds LF	1.41	
		16-466-1 - Aulds Landfill - Hydr	March Hydro - Aulds LF	101.31	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	12.94 NL	90.51
OB-279	04/15/2026	Hydro One Networks Inc.-York (6266)			
March 2026		16-446-1 - York Landfill - Hydro	March Hydro - York LF	54.80	
		16-118 - Admin - Financial Expe	March Hydro - York LF	0.28	
		16-446-1 - York Landfill - Hydro	March Hydro - York LF-Reb	-12.65	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.05	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.00 NL	48.48
OB-280	04/15/2026	Minister Of Finance			
Mar 2026		12-332 - Employer Health Tax	March 2026 EHT Remittanc	2,070.87	2,070.87
OB-281	04/21/2026	Whitestone Public Library and			
Q1 2026		16-803 - Library - Expenses	Q1 Operating Grant	38,625.00	38,625.00
OB-282	04/22/2026	Bell Mobility Inc.			

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ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
Apr 2026		16-092 - Council - Miscellaneous	April Cell Phones	39.94	
		16-479-1 - Aulds Landfill - Intern	April Cell Phones	43.69	
		16-322 - Cell Phone	April Cell Phones	35.72	
		16-283-1 - Cell Phone	April Cell Phones	33.58	
		16-322 - Cell Phone	April Cell Phones	34.31	
		16-109 - Admin - Telephone	April Cell Phones	35.23	
		16-118 - Admin - Financial Expe	April Cell Phones	4.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	24.60	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	28.45	NL 251.10
OB-283	04/22/2026	Whitestone Public Library and			
Q2 2026		16-803 - Library - Expenses	Q2 Operating Grant	38,625.00	38,625.00
OB-284	04/27/2026	Hydro One Networks Inc.-All			
April 2026		16-743 - Dun Dome - Hydro	April Hydro -	394.81	
		16-743 - Dun Dome - Hydro	April Hydro - Rebate	-91.18	
		16-705 - Dunchurch Hall - Hydr	April Hydro - Rebate	-108.30	
		16-705 - Dunchurch Hall - Hydr	April Hydro	468.94	
		16-439 - Roads - Street Lights	April Hydro	18.72	
		16-439 - Roads - Street Lights	April Hydro - Rebate	-4.32	
		16-439 - Roads - Street Lights	April Hydro	335.30	
		16-439 - Roads - Street Lights	April Hydro - Rebate	-77.43	
		16-323 - Garage - Hydro	April Hydro - Rebate	-76.23	
		16-323 - Garage - Hydro	April Hydro	330.09	
		16-150 - Office - Heating/Hydro	April Hydro	280.93	
		16-150 - Office - Heating/Hydro	April Hydro - Rebate	-64.88	
		16-232 - Station 1 - Hydro	April Hydro - Rebate	-194.63	
		16-232 - Station 1 - Hydro	April Hydro	842.78	
		16-251 - Station 2 - Hydro	April Hydro	91.49	
		16-251 - Station 2 - Hydro	April Hydro - Rebate	-21.13	
		16-719 - Maple Is. Hall - Heat/Hy	April Hydro - Rebate	-118.18	
		16-719 - Maple Is. Hall - Heat/Hy	April Hydro	511.76	
		16-719 - Maple Is. Hall - Heat/Hy	April Hydro	39.49	
		16-719 - Maple Is. Hall - Heat/Hy	April Hydro - Rebate	-6.65	
		11-210-2 - A/R HST Receivable	HST Tax Code	366.10	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	423.42	NL 2,917.48
Apr Duplicate		16-743 - Dun Dome - Hydro	Duplicate payment	2,917.48	2,917.48
			Payment Total:		5,834.96
OB-285	04/27/2026	Receiver General			
PP7		12-331 - Payroll Deductions	April 1 to 15 Remittance - P	16,167.97	16,167.97
OB-286	04/30/2026	Workplace Safety Insurance Bd.			
Q1 2026		12-335 - WSIB	2026 Q1 WSIB Remittance	10,032.55	
		16-275 - By-Law Enforcement	2026 Q1 WSIB Remittance	142.37	
		16-798 - After School Program	2026 Q1 WSIB Remittance	55.05	
		16-204 - Fire - Workplace Safety	2026 Q1 WSIB Remittance	2,561.18	12,791.15
			Total Online Banking:		169,023.08

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3659	04/17/2026	Canadian Union of Public			
Mar 2026		12-338 - CUPE-Union Dues	March 2026 CUPE Remittai	976.81	976.81

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Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
3660	04/17/2026	PSD Citywide Inc.			
26045		19-110-1 - AMP Consultan Phas	Compliant 2025 Asset Mgm	8,853.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	977.86	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1,131.00 NL	9,831.00
3661	04/20/2026	ADT Security Services Canada Inc.			
35902935		16-703 - Dunchurch Hall - Bld M	Alarm Monitoring CC	341.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	37.70	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	43.60 NL	379.00
3662	04/20/2026	Agriculture Forestry Const.Inc			
8823		16-439-1 - Hyundai Excavator I	Repairs & Maintenance	2,706.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	298.97	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	345.79 NL	3,005.75
3663	04/20/2026	Azimuth Environmental Consult			
78479		16-478 - Auld's Landfill - Monito	Professional Fees	503.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	55.64	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	64.35 NL	559.35
3664	04/20/2026	Canadian National Non Freight			
91837472		16-414 - Bunny Trail RR Crossir	Bunny Trail	403.50	403.50
3665	04/20/2026	Direct Power Generators Inc.			
26-57		16-270 - Emergency Plan	2026 Service Contract	1,068.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	118.02	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	136.50 NL	1,186.50
3666	04/20/2026	Ideal Supply Company Ltd.			
6696496		16-320 - Garage - Mtc/Supplies/	Supplies	15.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.69	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.95 NL	16.95
6696373		16-320 - Garage - Mtc/Supplies/	Supplies	14.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.58	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.83 NL	15.93
			Payment Total:		32.88
3667	04/20/2026	Janet Jackson			
Apr 4 2026		16-798 - After School Program	Oct 25 & Mar 30 Craft Supp	24.16	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.67	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	3.09 NL	26.83
Apr 2 2026		16-798 - After School Program	Mar 31 - Apr 2 ASP	231.40	231.40
Apr 9 2026		16-798 - After School Program	Apr 7 - Apr 9 ASP	173.55	173.55
			Payment Total:		431.78
3668	04/20/2026	Kidd's Home Hardware			
2988973		16-703 - Dunchurch Hall - Bld M	Supplies	17.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2.21 NL	19.19
3669	04/20/2026	Magnetawan Building Centre Ltd			
104-129765		16-334 - Garage - Building Main	Supplies	106.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.78	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	13.63 NL	118.49
104-129902		16-320 - Garage - Mtc/Supplies/	Supplies	54.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.06	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.01 NL	60.95

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Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	179.44
3670	04/20/2026	McDougall Energy			
ARI01076418		16-408-1 - 2022 Dodge 2500 Fi	Regular Gas	495.43	
		16-394-2 - 2018 Dodge Ram 20	Regular Gas	495.43	
		16-776 - 2016 Facilities Truck - I	Regular Gas	495.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	164.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	189.88	NL 1,650.46
ARI01075529		16-403 - 2015 Freightliner Tand	Diesel Clear	508.07	
		16-404-1 - 2017 Freightliner Sin	Diesel Clear	508.07	
		16-404-2 - 2020 Freightliner - Sr	Diesel Clear	508.07	
		16-411 - 2007 International - Fu	Diesel Clear	508.04	
		11-210-2 - A/R HST Receivable	HST Tax Code	224.47	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	259.62	NL 2,256.72
ARI01075531		16-427-1 - 2022 Backhoe -Fuel	Diesel Dyed	320.18	
		16-423 - 2010 Grader - Fuel	Diesel Dyed	320.18	
		16-439-2 - Hyundai Excavator F	Diesel Dyed	320.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	106.10	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	122.71	NL 1,066.64
				Payment Total:	4,973.82
3671	04/20/2026	Moore Propane Limited			
161012234		16-256 - Station 2 - Heating	Liquid Propane - 21 Church	583.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	64.40	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	74.49	NL 647.49
158019455		16-457 - York Landfill - Heating	Liquid Propane - York LDF	97.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.76	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	12.44	NL 108.15
158019450		16-256 - Station 2 - Heating	Liquid Propane	295.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.60	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	37.71	NL 327.79
161012235		16-741-1 - Dun Dome - Heating	Liquid Propane - Pavilion	55.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.10	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.05	NL 61.29
				Payment Total:	1,144.72
3672	04/20/2026	Municipal Property Assessment Corp			
1800040390		16-119 - Admin - MPAC Fees	Q2 MPAC	21,200.16	21,200.16
3673	04/20/2026	North Bay Parry Sound District			
April 2026		16-549 - Health Unit Operating (February & March payment	130.60	
		16-549 - Health Unit Operating (April Payment	2,921.10	3,051.70
3674	04/20/2026	Magnetawan Truck and Trailer			
4342		16-407-1 - 2022 Dodge 2500 PI	Repair	1,389.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	153.44	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	177.47	NL 1,542.62
3675	04/20/2026	Near North Industrial Solution			
106624		16-426-1 - 2022 Backhoe Manit	Supplies	204.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.59	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	26.13	NL 227.12
3676	04/20/2026	Sands Canada Inc.			
00732748		16-252 - Station 2 - Minor Purch	Supplies	367.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.41	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	22.45	NL 387.39

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Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
3677	04/20/2026	Sling-Choker Safety &			
115639		16-320 - Garage - Mtc/Supplies/	Supplies	145.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.04	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	18.55	NL 161.23
115468		16-334 - Garage - Building Main	Annual Hoist Inspection	895.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	98.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	114.40	NL 994.40
			Payment Total:		1,155.63
3678	04/20/2026	Telizon Inc.			
0631912026041		16-109 - Admin - Telephone	Long Distance	5.10	
		16-237 - Station 1 - Telephone	Long Distance	1.56	
		16-803 - Library - Expenses	Long Distance	0.67	
		16-118 - Admin - Financial Expe	Long Distance	0.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	0.94	NL 8.20
3679	04/20/2026	Vianet			
Apr 1 226		16-321 - Garage - High Speed Ir	Internet	106.80	
		16-720 - Maple Is. Hall - Teleph	Internet	106.80	
		16-457-1 - York Landfill - Interne	Internet	160.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.35	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	47.82	NL 415.67
3680	04/24/2026	Duck Rock Resort			
183079		16-110 - Admin - Office Supplies	Supplies	22.65	22.65
183080		16-320 - Garage - Mtc/Supplies/	Supplies	18.12	
		16-320 - Garage - Mtc/Supplies/	Fuel	11.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.25	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.44	NL 30.63
183081		16-253 - Station 2 - Fuel & Oil	Fuel	203.04	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.43	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	25.94	NL 225.47
183082		16-408-1 - 2022 Dodge 2500 Ft	Fuel	45.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.98	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.76	NL 50.09
183086		16-234 - Station 1 - Fuel & Oil	Fuel	490.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	54.12	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	62.60	NL 544.14
183087		16-279 - Building Dept Truck - F	Fuel - Reg	59.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.56	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.59	NL 66.00
183088		16-320 - Garage - Mtc/Supplies/	Supplies	9.30	9.30
183089		16-110 - Admin - Office Supplies	Library Supplies	4.65	
		16-110 - Admin - Office Supplies	Supplies	23.25	27.90
			Payment Total:		976.18
3681	04/24/2026	E. Grigg & Associates			
1722		16-304 - Roads-Office-Training/	Training	534.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	59.01	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	68.25	NL 593.25
3682	04/24/2026	Freightliner North Bay			
18304IN		16-404 - 2017 Freightliner Single	Part	71.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.86	

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.09 NL	79.05
3683	04/24/2026	Janet Jackson			
April 16 2026		16-798 - After School Program	Apr 14 - Apr 16 ASP	173.55	173.55
3684	04/24/2026	Kevin Kelly			
EXP Apr 21 2026		16-210 - Fire - Miscellaneous	Pizza Hut	7.42	
		16-210 - Fire - Miscellaneous	Pizza Hut	33.51	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	4.85 NL	45.12
3685	04/24/2026	Loopstra Nixon LLP			
187708	Accrual	16-120 - Admin - Legal Expense	Fees - 239 Dunchurch Esta	1,743.66	
		11-210-2 - A/R HST Receivable	HST Tax Code	192.60	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	222.76 NL	1,936.26
196575		16-120 - Admin - Legal Expense	Fees - 239 Dunchurch Esta	3,249.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	358.93	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	415.14 NL	3,608.54
			Payment Total:		5,544.80
3686	04/24/2026	MHBC Planning LTD			
5039117		16-843 - Planning & Developmei	Rootham-Roberts ZBA - 90	782.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	86.43	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	99.97 NL	868.97
5039364		16-843 - Planning & Developmei	Rootham-Roberts ZBA - 90	1,666.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	184.11	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	212.94 NL	1,850.94
5039365		16-843 - Planning & Developmei	Rootham-Roberts ZBA App	1,836.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	202.83	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	234.59 NL	2,039.09
5039366		16-843 - Planning & Developmei	Short Term Rental By-law	814.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	89.98	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	104.07 NL	904.57
			Payment Total:		5,663.57
3687	04/24/2026	My-Tech Information Technology			
Mar 31 2026		16-115 - Admin - Computer Supp	IT Support	1,169.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	129.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	149.40 NL	1,298.60
3688	04/24/2026	Near North Lab Inc			
2600954		16-779 - Water Testing	Water Testing	46.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.14	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.95 NL	51.75
3689	04/24/2026	Metroland Media Group Ltd.			
7779285		16-108 - Admin - Advertising	Advertising	160.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.76	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.54 NL	178.54
3690	04/24/2026	Town of Parry Sound (Fire)			
IVC0000000242		16-263 - Station 2 - Radio Equip	Dispatch Module	109.03	109.03
3691	04/30/2026	OMERS			
Mar 2026		12-339 - OMERS	March 2026 OMERS Remitt	17,530.50	17,530.50
3692	05/04/2026	Dunchurch Agricultural Society			
2026 Donation		16-122 - Admin - Donations	2026 Council Donation	500.00	500.00

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3693	05/04/2026	Dean's Auto Care Ltd			
4-23-4		16-775 - 2016 Facilities Truck - I	Repairs	65.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.25	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	8.39	NL 72.89
3694	05/04/2026	Fire-Alert			
11333		16-811 - Nursing Station Expens	Annual Fire Ext. & emerg. li	261.37	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.87	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	33.39	NL 290.24
11331		16-113 - Admin - Office Equipme	Annual Inspection - Office	86.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.55	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	11.05	NL 96.05
11339		16-320 - Garage - Mtc/Supplies/	Annual Inspection - Garage	445.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	49.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	56.94	NL 494.84
11338		16-718 - Maple Is. Hall - Building	Annual Inspection - MI	183.16	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	23.40	NL 203.39
11337		16-452 - York Landfill - Mainten	Annual Inspection - York LF	101.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.24	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	13.00	NL 113.00
11336		16-731-1 - 2125 HWY 124 - Buil	Annual Inspection - The Gra	25.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	3.25	NL 28.25
11335		16-703 - Dunchurch Hall - Bld M	Annual Inspection - CC	249.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.53	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	31.84	NL 276.73
11334		16-806 - Library - Building Maint	Annual Inspection - LIB	122.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.49	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.60	NL 135.60
11332		16-239 - Station 1 - Building Mtc	Annual Inspection - Fire Str	283.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	31.30	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	36.20	NL 314.65
			Payment Total:		1,952.75
3695	05/04/2026	Freightliner North Bay			
18359IN		16-404 - 2017 Freightliner Single	Parts	106.79	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.79	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	13.64	NL 118.58
3696	05/04/2026	Iron Mountain Canada			
LGRJ675		16-110 - Admin - Office Supplies	Shredding	95.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.50	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	12.14	NL 105.56
3697	05/04/2026	Janet Jackson			
April 23 2026		16-798 - After School Program	Apr 21 - Apr 23 ASP	173.55	173.55
3698	05/04/2026	Kassondra Merry			
Apr 30 2026		12-339 - OMERS	2025 OMERS Correction	959.36	959.36
3699	05/04/2026	McDougall Energy			
ARI01154920		16-408-1 - 2022 Dodge 2500 Fu	Regular Gas	441.76	
		16-394-2 - 2018 Dodge Ram 20	Regular Gas	441.76	
		16-776 - 2016 Facilities Truck - I	Regular Gas	441.77	

Municipality of Whitestone
List of Accounts for Approval
Batch: 2026-00043 to 2026-00069

EFT					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
		11-210-2 - A/R HST Receivable	HST Tax Code	146.39	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	169.31	NL 1,471.68
ARI01154919		16-427-1 - 2022 Backhoe -Fuel	Diesel Dyed	402.13	
		16-423 - 2010 Grader - Fuel	Diesel Dyed	402.12	
		16-439-2 - Hyundai Excavator F	Diesel Dyed	402.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	133.25	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	154.12	NL 1,339.64
				Payment Total:	2,811.32
3700	05/04/2026	O'Rourke Auto Electric &			
20341		16-778 - Water Maintenance	Supplies	292.05	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.26	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	37.31	NL 324.31
3701	05/04/2026	Parry Sound Chamber Commerce			
2026 Donation		16-122 - Admin - Donations	2026 Council Donation	1,040.00	1,040.00
3702	05/04/2026	Rotary Club of West Parry Sound			
2026 Donation		16-122 - Admin - Donations	2026 Council Donation	500.00	500.00
3703	05/04/2026	Sophia Alladin			
12		16-790-6 - Recreation - Food Pa	Food Pantry Sign	1,500.00	1,500.00
3704	05/04/2026	Sun Life Assurance Company of Canada			
00285740		16-101 - Admin- Benefits	EAP	42.74	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.72	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.46	NL 47.46
3705	05/04/2026	Cunningham Swan Lawyers			
205856	Accrual	16-120 - Admin - Legal Expense	Legal Services - July & Aug	686.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	75.87	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	87.75	NL 762.75
205815	Accrual	16-120 - Admin - Legal Expense	Legal Services - July 31 & /	974.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	107.63	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	124.48	NL 1,081.98
208225	Accrual	16-120 - Admin - Legal Expense	Legal Services - Sep 30 & C	915.84	
		11-210-2 - A/R HST Receivable	HST Tax Code	101.16	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	117.00	NL 1,017.00
212450		16-120 - Admin - Legal Expense	Legal Servies - Jan 6 2026	132.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.61	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	16.90	NL 146.90
				Payment Total:	3,008.63
3706	05/04/2026	Whitestone Rod & Gun Club			
2026 Donation		16-122 - Admin - Donations	2026 Council Donation	500.00	500.00
3707	05/08/2026	Alaina Barry			
Apr 30 2026		16-790 - Recreation Cmttee-Pro	Rec Committee - Ball Hocke	8.13	
		16-790 - Recreation Cmttee-Pro	Rec Committee - Ball Hocke	205.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.32	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	25.82	NL 236.39
3708	05/08/2026	Terry Brear			
Apr 30 2026		16-502-1 - Cemetery Travel Exp	Milaege to Pick up Monume	261.34	261.34
3709	05/08/2026	Patricia Xerri			
30		16-092 - Council - Miscellaneous	Cabbage Rolls and Salad	120.00	120.00
31		16-092 - Council - Miscellaneous	Councill - Soup and Sandwi	120.00	120.00

Municipality of Whitestone
List of Accounts for Approval
Batch: 2026-00043 to 2026-00069

EFT					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
32		16-092 - Council - Miscellaneous	Council - Chicken Souviaki	120.00	120.00
				Payment Total:	360.00
3710	05/08/2026	Whitestone Lake Central School			
2026 Donations		16-122 - Admin - Donations	Council Donation	10,000.00	10,000.00
3711	05/08/2026	Whitmell, Ron			
May 1 2026		16-501-1 - Staking Fees	Craig T - Monument Staking	60.00	
		16-501-1 - Staking Fees	Percival, A. - Monument Sta	60.00	
		16-501-1 - Staking Fees	Craig, A. & M - Monument S	60.00	
		16-501-1 - Staking Fees	Moore, Floyd - Monument S	60.00	
		16-501-1 - Staking Fees	Craig, A. - Burial Staking Fe	63.00	
		16-501-1 - Staking Fees	Craig, A. - Open/Close Fee	138.00	
		16-501-1 - Staking Fees	Craig, M. - Burial Staking Fe	63.00	
		16-501-1 - Staking Fees	Craig, M. - Open/Close Fee	138.00	
		16-502-1 - Cemetery Travel Exp	Mileage to pick up monume	214.62	856.62
				Total EFT:	108,684.93

OTHER					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
EFT3538	01/30/2026	Munisoft			
2025/26-03607		16-115 - Admin - Computer Supp	2026 Software Maintenance	5,585.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	616.93	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	713.54 NL	6,202.29
EFT3658	04/10/2026	The Water Healer Corp.			
1213		16-778 - Water Maintenance	Pro Series Fan	223.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	24.73	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	28.60 NL	248.60
				Total Other:	6,450.89
				Total AP:	336,698.22

Report prepared for Council May 12, 2026

Jessica Sinkowski

Jessica Sinkowski, Treasurer/Tax Collector

STAFF REPORTS



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Public Works Manager

Agenda Date: May 19, 2026

Report No: PW-2026-01

Subject:

Tender Award for the Supply and Application of Calcium Chloride

Recommendation:

THAT the Council the Municipality of Whitestone receives Report PW-2026-01 (Tender Award for the Supply and Application of Calcium Chloride) for information; and

THAT Council accept the tender submitted by Pollard Distribution Inc. for the 2026 Dust Control Program in the amount of \$65,310.80 plus HST, and that the 2026 dust control budget be increased by \$8,310.80 to accommodate the additional program costs.

Background:

Council is hereby advised that the Municipality participated in a joint tendering process with the Almaguin Roads Superintendents Association for the supply and application of calcium chloride for dust control purposes for the 2026 season. By participating as a group, member municipalities were able to secure more competitive pricing through increased purchasing volume.

Analysis:

The Municipality received two (2) tender submissions for the 2026 dust control program, as summarized below:

Bidder	Calcium Chloride Unit Price/Litre	2026 Bid (plus HST)
Pollard Distribution Inc.	\$0.435/L	\$65,310.80
Da-Lee Services Inc.	\$0.495/L	\$74,321.28

The tender submitted by Pollard Distribution Inc. was reviewed for mathematical accuracy and conformity with the tender requirements. No errors or omissions were identified during the review process.

Staff have determined that the proposal submitted by Pollard Distribution Inc. is fully compliant with the tender specifications and represents the lowest bid received.


Financial Considerations:

The Supply and Application of Calcium Chloride for the purpose of dust control reflects a 14.58% increase in cost over the budgeted amount. The approved 2026 budget allocation for dust control was \$57,000.00. Based on the recommended tender amount of \$65,310.80 plus HST, the budget will require an increase of \$8,310.80 to accommodate the additional costs associated with the 2026 program.

Link to Strategic Plan:

- 5. Maintenance of our Infrastructure

Respectfully submitted by:



Mike Huggins
Manager of Public Works

“Original signed”

Nigel Black
CAO / Clerk



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Public Works Manager

Agenda Date: May 19, 2026

Report No: PW-2026-02

Subject:

Tender Award for the Supply, Delivery and Spread of Gravel Materials

Recommendation:

THAT the Council the Municipality of Whitestone receives Report PW-2026-01 (Tender Award for the Supply, Delivery and Spread of Gravel Materials) for information; and

THAT the Council of the Municipality of Whitestone hereby approve and awards the contract for the supply, delivery and spreading of 7,950 tonnes of granular materials to Greens Haulage, in the amount of \$155,650.00 plus HST

Background:

Tender 2026-01 for the Supply, Delivery and Spread of 7,950 Tonnes of Granular Materials, was released on April 27, 2026 with a closing date of May 7, 2026 at 12:30 pm.

The Tender was advertised on the Municipal website on March 31, 2026.

Six (6) potential bidders received tenders for this project.

Analysis:

Tenders were opened publicly opened on April 23, 2026 at 1:30 pm and the following bids were received:

	BIDDER	TOTAL BID AMOUNT (excluding HST)	Inclusive of non-rebateable HST
1	Green's Haulage	\$155,784.00	\$176,035.92
2	Weeks Construction	\$164,412.50	\$185,786.13
3	Fowler Construction Company	\$176,054.00	\$198,941.02

The tenders were checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. The tender from Fowler Construction Company, is compliant and recommended for award.

Financial Considerations:

The 2026 *final draft* budget allows for an expenditure of:

Gravel Maintenance	\$205,000.00
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Tender award plus HST: \$155,650.00

Tender award including non-rebateable HST: \$158,389.44

The budget allows for this tender and some flexibility for additional expenditure at the discretion of Council. The tender allows for quantities to be adjusted by 20% +/- with no change in unit pricing. The budget does also include amounts for boat launches and turnarounds which would have some impact on gravel used but those have not been factored into this tender calculation.

For comparison purposes, Gravel Maintenance budget from the previous four (4) years are noted below:


YEAR	2021	2022	2023	2024	2025
Budget	\$180,000	\$180,000	\$195,000	\$220,000	\$220,000.00
Actual expenditure	\$172,155	\$179,416	\$196,105	\$220,034	\$221,266.73

Taking all financial information into consideration, these Tender results fall within our approved budget.

Link to Strategic Plan:

- 5. Maintenance of our Infrastructure

Respectfully submitted by:



Mike Huggins
Manager, Public Works



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Fire and Rescue

Agenda Date: May 19, 2026

Report No: FIRE-2026-02

Subject:

Fire and Rescue Services activity – Jan 1, 2026 to March 31, 2026

Recommendation:

THAT the Council of the Municipality of Whitestone receive for information Report FIRE-2026-02 (Fire and Rescue Service activity – Jan 1 to March, 31 2026).

Background:

The purpose of this report is to report to Council on various activities and matters related to the Fire and Rescue Services for the first quarter of 2026.

Calls for Service:

The Fire Department responded to 39 calls for service from Jan 1, 2026 to March 31, 2026

Medical Calls: 36

Calls for assistance include 17 for chest and abdominal pain, seizures and strokes, falls, an overdose and shortness of breath.

Air ambulance services were utilized three times during the quarter for serious trauma incidents. In one case, firefighters transported the patient by Argo to meet the incoming air ambulance. The Fire Department also completed a remote rescue on Wahwashkesh Lake.

Fire Calls:1

-Tree on hydro line

.

Mutual Aid calls:2

Argo to transported patient from snowmobile MVC in McKellar.
Standby for McKellar fire for structure fire.

Motor Vehicle Accident (MVC): 0

Enforcement: 0

Training:2

- Biweekly training x2
- Biweekly vehicle x4

Public outreach and Education fire Prevention:1

- fire Department did campfire with Recreation for Family day

Rental unit license fire inspection :3

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Financial Considerations

No additional costs beyond approved budget.

Link to Strategic Plan:

In support of the high- level objectives of the Strategic Plan: Communication, Fiscal responsibility.

Respectfully submitted by:

"Original signed"

Bob Whitman
Fire Chief



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Planning

Report Date: May 8, 2026

Report No: PLN-2026-01

Council Agenda Date: May 19, 2026

Subject:

Planning Services Statistic Q1, 2026

Recommendation:

THAT the Council the Municipality of Whitestone receive Report PLN-2026-02 (Planning Services Statistic Q1, 2026) for information.

Analysis:

Applications received and in progress:

	Q1	TOTAL January 1 st to March 31 st , 2026
PARRY SOUND AREA PLANNING BOARD		
Consent applications	3	3
Subdivision applications	0	0
MUNICIPALITY OF WHITESTONE		
Zoning By-law Amendment	0	0
Official Plan Amendment	0	0
Deeming By-law	0	0
Shore Road Allowance	0	0
Concession Road Allowance	0	0
Minor Variance	0	0

Financial Considerations:

Municipal Planner (MHBC) invoices paid from January 1, 2026 to March 31, 2026.

File Name	Recoverable	Non Recoverable
Short Term Rental By-law report		\$2,567.93
Miscellaneous – Teranet searches		\$6.10
TOTAL		\$2,574.02

Total Planning revenue (January 1 to March 31, 2026)

\$1,265.70, which includes application fees and payment of outstanding receivable invoices.

Link to Strategic Plan:

Fiscal Responsibility and Accountability

Submitted by:


 Paula Macri
 Planning Assistant

Reviewed by:

“Original signed”

 Nigel Black
 CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Building

Agenda Date: May 19, 2026

Report No: BLDG-2026-02

Subject:

Building Services update and Building Permit activity – January 1 to March 31, 2026.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report BLDG-2026-02 (Building Services update and Building Permit activity – January 1 to March 31, 2026) for information.

Background:

The purpose of this report is to update Council on matters such as:

- Building Permit activity within the Municipality (January 1 to March 31, 2026),
- The general activities of the Building Department.

Analysis:

From January 1st to March 31st, 2026, the Municipality received a total of thirty-five (35) building permit applications which is up seven (7) for the same period last year.

The number of permits for new construction issued from January 1st to March 31st is nine (9) which is down seventeen (17) for the same period last year. See Schedule "A" for Q1 month-to-month statistics.

General Building Department activities included:

- Monthly updates to Tarion, MPAC, Statistics Canada.
- Civic Address numbers assigned; data base updated.
- Building Permit applications reviewed.
- Researched and responded to general inquiries concerning zoning and building related questions, met with members of the public to discuss questions involving current and potential projects.
- Minor Variance & Re-Zoning reports and pre-consultations.
- Conducted inspections, prepared reports and researched findings

- Continued to work on non-complying projects; issued orders and followed up on orders.
- Records management – creating digital property roll files indicating all Building Permit activity/history.

From January 1st to March 31st one hundred and thirty-one (131) building permit files have been closed. Additionally, three (3) occupancy permits were issued.

Financial Considerations

Construction value to date (January 1 – March 31) is \$629,000.00

Link to Strategic Plan:

In support of the high- level objectives of the Strategic Plan: Communication, Fiscal responsibility.

Respectfully submitted by:



Jamie Osborne
CBO

Reviewed by:

"Original signed"

Nigel Black
CAO/Clerk

Attachments:

Schedule A: Month to month statistics, Q1.

SCHEDULE A

2026 Month to Month Statistical Review		# of Permits	Construction Value	# of Permits	Construction Value	# of Permits	Construction Value
Residential:		JANUARY		FEBRUARY		MARCH	
Single Family Dwelling (SFD)							
Seasonal Dwelling (Cottage)(Sleeping Cabin)				3	\$255,000.00	1	\$275,000.00
Renovation/Addition				1	\$1,500.00		
Garage/Shed	1	\$75,000.00					
Deck/Porch							
Docks				2	\$17,500.00	1	\$5,000.00
Demolition							
Commercial							
TOTAL		1	\$75,000.00	6	\$274,000.00	2	\$280,000.00
							\$629,000.00

Comparable Statistics 2025-2022

End of Q1 Totals:	# of Permits	Construction Value
2026	9	\$629,000.00
2025	27	\$3,660,552.00
2024	18	\$3,080,985.00
2023	12	\$1,075,275.00



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: May 19, 2026

Report No: FIN-2026-11

Subject:

2026-2027 Municipal Insurance Renewal – Limited Term Agreement and Optional Umbrella Liability Coverage

Recommendation:

THAT The Council of the Municipality of Whitestone hereby receives report FIN-2026-11 2026-2027 Municipal Insurance Renewal – Limited Term Agreement and Optional Umbrella Liability Coverage; and

THAT the Council of the Municipality of Whitestone authorize staff to proceed with the three-year Limited Term Agreement for the Municipality's Primary Municipal General Liability coverage, locking the annual primary liability premium at \$21,515 plus applicable taxes for each of the next three policy years; and

THAT the Council of the Municipality of Whitestone authorize staff to purchase the optional Umbrella Liability Layer 2 coverage at an additional annual premium of \$2,655 plus applicable taxes, increasing the Municipality's total liability limit to \$50,000,000; and

THAT the Council of the Municipality of Whitestone authorize staff to administer the municipal insurance renewals under the three-year Limited Term Agreement period, provided the renewals are consistent with the terms outlined in this report and remain within the approved annual budget; and

THAT staff report back to Council prior to the expiry of the Limited Term Agreement to review renewal options, including the potential to go to market.

Background:

The Municipality's annual insurance renewal has historically been reviewed and processed administratively by staff as part of the regular renewal process. During the 2026 budget discussions,

Council expressed interest in going to market for municipal insurance services. Staff advised that there was not sufficient time to complete a proper Request for Proposal process before the Municipality's May 2026 renewal date. As a result, the renewal proceeded through the Municipality's current broker, with the understanding that an RFP could be considered prior to a future renewal.

The 2026-2027 renewal package now includes two optional items requiring Council direction:

1. A three-year Limited Term Agreement for Primary Municipal General Liability coverage; and
2. Optional Umbrella Liability Layer 2 coverage.

Because the Limited Term Agreement would lock in the Primary Municipal General Liability premium for three years, it would affect Council's previous direction to consider going to market next year. Staff are therefore bringing this matter forward for Council approval.

Analysis:

Overall Renewal Result

The updated renewal package reflects an annual premium of **\$152,924**, plus applicable taxes, which represents a minor increase over the 2025-2026 premium of **\$152,269**, even after significantly increasing the Municipality's insured property values. This is a positive result given that staff completed a detailed review of the property schedule during the renewal process. Building replacement values were updated based on the Municipality's 2023 Building Condition Assessment and inflated to 2026 to better reflect current replacement costs. This resulted in a significant increase to insured property values; however, the overall renewal premium remains generally consistent with the prior year. Staff consider the updated renewal result favourable, as it improves the accuracy and supportability of the Municipality's insured values while avoiding a material premium increase.

Limited Term Agreement for Primary Municipal General Liability

The insurer has offered a three-year Limited Term Agreement for the Municipality's Primary Municipal General Liability coverage. Under this option, the primary liability premium would be fixed as follows:

Policy Year	Premium (excludes applicable taxes)
2026-2027	\$21,515
2027-2028	\$21,515
2028-2029	\$21,515

The renewal confirms that the Primary Municipal General Liability premium has decreased by 5% in Year 1 and would remain flat in Years 2 and 3 if the Limited Term Agreement is accepted.

The primary benefit of the Limited Term Agreement is premium stability. Municipal liability coverage represents a significant component of the overall insurance program, and locking in this portion of the premium provides greater budget certainty over the next three years.

Other portions of the insurance program, such as property, automobile, cyber, accident, legal expense, and other coverages, may still change annually based on underwriting, claims experience, valuations, exposure changes, or market conditions. However, the broker has indicated that changes to the remaining coverage lines are expected to be minimal, provided there are no significant exposure changes. Property premium changes may be affected by valuation increases, but staff have now updated the insured property values, which should help reduce the risk of large valuation-driven adjustments in future renewals.

Staff also note that the Northern Ontario municipal insurance market is limited. The broker has advised that there are generally two key insurers/brokers active in the Northern Ontario municipal market, and municipal RFPs often receive limited responses with similar pricing. While an RFP remains an option in future, the proposed Limited Term Agreement provides an opportunity to secure stable pricing now for a major portion of the Municipality's insurance program.

Optional Umbrella Liability Layer 2 Coverage

The Municipality currently has Primary Municipal General Liability coverage of \$5,000,000, with Umbrella Liability Layer 1 providing an additional \$20,000,000. This results in a current total liability limit of \$25,000,000.

The insurer has offered optional Umbrella Liability Layer 2 coverage for an additional annual premium of \$2,655. This would provide an additional \$25,000,000 in excess liability coverage over the existing \$25,000,000 underlying limit, increasing the Municipality's total liability limit to \$50,000,000. This additional coverage would apply to key municipal liability exposures, including general liability, municipal errors and omissions, products and completed operations, and employee benefits liability.

Municipalities face broad liability exposure through road maintenance, public facilities, recreation assets, fire services, public works operations, land-use decisions, administrative decisions, and public-facing services. While claims exceeding \$25,000,000 may be uncommon, the potential financial impact of a severe claim could be significant.

Staff consider the additional premium of \$2,655 to represent good value relative to the additional protection provided. The optional coverage would double the Municipality's overall liability limit from \$25,000,000 to \$50,000,000 for a relatively modest increase to the annual premium.

Impact on Future RFP Consideration

Council previously expressed interest in going to market for municipal insurance services. Accepting the Limited Term Agreement would commit the Municipality to the current insurance program for the three-year agreement period and would therefore defer the opportunity to issue an RFP for the full insurance package during that time.

It is important to note that the Limited Term Agreement does not lock in the full annual insurance premium. The agreement locks in the Primary Municipal General Liability premium only, at \$21,515 per year for three years. Other coverage lines, including property, automobile, cyber, accident, legal

expense, and other coverages, would remain subject to annual renewal review and premium adjustment.

The broker has advised that increases to the remaining coverage lines are expected to be minimal, provided there are no significant changes in exposure, claims experience, insured values, or market conditions. Property premiums may be impacted by valuation changes; however, staff have completed a detailed review and update of the Municipality’s insured property values as part of the 2026–2027 renewal, which should help reduce the risk of significant valuation-driven adjustments in future years.

Staff are recommending the Limited Term Agreement because it provides premium stability for a major component of the insurance program in a limited municipal insurance market. If Council wishes to preserve the ability to issue an RFP next year, Council may choose to decline the Limited Term Agreement and proceed with the one-year renewal only.

Financial Impact:

The Municipality’s 2026 budget for insurance was based on the January to April portion of the 2025-2026 renewal, and included a 3% increase for the May to December portion of the 2026-2027 renewal. Therefore, the budget impact relates only to the May to December portion of the renewed policy.

TERM	2026 BUDGET	RENEWAL	INCL UMBRELLA 2
January to April	\$56,782.17	\$56,782.17	\$56,782.17
May to December	\$109,603.04	\$106,746.65	\$108,616.34
TOTAL	\$166,385.21	\$163,528.82	\$165,398.51

Based on the renewal premium without optional Umbrella Liability Layer 2 coverage, the Municipality has realized estimated budget savings of \$2,856. If Council approves the optional Umbrella Liability Layer 2 coverage, the annual premium would increase from \$152,924 to \$155,579, before applicable taxes, but the Municipality would still realize estimated budget savings of \$987.

Risk Management Considerations:

Maintaining adequate insurance coverage is an important component of the Municipality’s overall risk management framework. Updating property values reduced the risk of underinsurance in the event of a significant property loss. Similarly, purchasing the optional Umbrella Liability Layer 2 coverage would reduce the Municipality’s exposure in the event of a severe liability claim exceeding the existing \$25,000,000 limit. The Limited Term Agreement also reduces financial uncertainty by stabilizing the premium for Primary Municipal General Liability coverage, which is one of the Municipality’s key risk exposures.

Options for Council:

Option 1 – Accept the Limited Term Agreement and Purchase Umbrella Layer 2

This is the recommended option. It provides premium stability for Primary Municipal General Liability and increases the Municipality’s total liability protection to \$50,000,000.

Option 2 — Accept the Limited Term Agreement but decline Umbrella Layer 2

This would provide premium stability but would leave the Municipality's liability limit at \$25,000,000.

Option 3 — Decline the Limited Term Agreement but purchase Umbrella Layer 2

This would increase liability protection but preserve more flexibility to go to market next year.

Option 4 — Decline both options

This would preserve flexibility for an RFP next year but would forgo the opportunity to lock in the Primary Municipal General Liability premium and decline the additional \$25,000,000 in excess liability coverage.

Conclusion:

Staff recommend that Council approve the three-year Limited Term Agreement for Primary Municipal General Liability coverage and authorize the purchase of optional Umbrella Liability Layer 2 coverage.

Although Council previously expressed interest in going to market for insurance services, the Limited Term Agreement provides an opportunity to lock in a major component of the Municipality's insurance premium at a fixed amount for three years. Given the limited municipal insurance market, the broker's advice that rates are generally similar among the primary municipal insurers, and the budget stability provided by the agreement, staff consider the Limited Term Agreement to be reasonable.

Staff also recommend purchasing the optional Umbrella Liability Layer 2 coverage. For an additional annual premium of \$2,655, the Municipality would increase its total liability limit from \$25,000,000 to \$50,000,000, providing significant additional protection for a modest cost.

Link to Strategic Plan:

Fiscal Responsibility and Accountability



Jessica Sinkowski
Treasurer / Tax Collector

Original Signed

Nigel Black
CAO/Clerk

Attachments:

ATTACHMENT A 2026-2027 Municipal Insurance Renewal Proposal

ATTACHMENT B Premium Breakdown

**MIS MUNICIPAL
INSURANCE SERVICES**



**Municipal Insurance Renewal
Proposal for The
Corporation of the Municipality
of Whitestone**

May 7th, 2026

Presented by:
Timothy Hutchison, President
MIS Municipal Insurance Services
o/b McDougall Insurance Brokers Ltd.

In Partnership with
Public Sector Division
Marsh Canada Limited

1

Important – Please Note The Following

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy(ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a “warranty” or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the “Changes from Expiry” section under each coverage as they represent material changes in cover from your previous policy.

Risk And Claims Information

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

Taxes Payable By Insureds

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

INSURANCE PROPOSAL

Canadian Councils Liability

Limits of Liability:	\$5,000,000	General Liability, including Sudden and Accidental Pollution any one Occurrence; No Aggregate
	\$5,000,000	any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period
Extensions of Coverages:	\$5,000,000	Employers' Liability; any one Claim
	\$5,000,000	Tenant Legal Liability; any one Occurrence
	\$5,000,000	Employee Benefit Liability; any one Claim
	\$5,000,000	*Incidental Medical Malpractice; any one Claim Retroactive Date: November 15, 1993
	\$50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$100,000	Legal Expense, Reimbursement Expenses; any one Claim and
	\$500,000	Legal Expense, Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Automobiles); any one Occurrence
	\$250,000	Legal Liability for Damage to Hired Automobiles; any one Occurrence
\$5,000,000	Wrap-Up Liability – Difference in Conditions and Difference in Limits; any one Occurrence	
Endorsements:	\$5,000,000	*Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: November 15, 1993
	\$2,500,000	*Environmental Impairment Liability; any one Claim and
	\$5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period Retroactive Date: November 15, 1993
	\$2,000,000	*Abuse / Molestation Liability; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: May 8, 2008
	\$250,000	*Abuse / Molestation Liability; Criminal Defence Cost Reimbursement; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: May 8, 2025

INSURANCE PROPOSAL

	\$250,000	*Abuse / Molestation Liability; Medical Rehabilitation and Counseling Costs; any one Claim and in the Annual Aggregate during the Policy Period Retroactive Date: May 8, 2025
		Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$5,000,000	Police Officer Assault; any one Occurrence
	\$1,000,000	*Communicable Disease; each and every claim and in the Annual Aggregate Retroactive Date: May 8, 2021
	\$250,000	*Crisis Management Services Liability; any one claim Retroactive Date: May 8, 2025
	\$50,000	Child Abduction; any one Claim and in the Annual Aggregate during the Policy Period
*Claims Made Coverage Note:		Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.
Deductibles:	\$10,000	Public Entity General Liability; any one Occurrence including Products and Completed Operations, per Claimant in respect of Sewer Back-up
	\$10,000	Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except;
	Nil	Extensions of Coverage; any one Occurrence with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary
	\$1,000	Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos
	\$10,000	Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)
		Endorsements:
	\$10,000	Municipal Errors and Omissions Liability; any one Claim
	\$10,000	Environmental Impairment Liability; any one Claim
	\$10,000	Abuse / Molestation Liability; any one Claim
	\$10,000	Abuse / Molestation Liability; Criminal Defence Cost Reimbursement; any one Claimant
	\$10,000	Abuse / Molestation Liability; Medical, Rehabilitation and Counseling Costs; any one Claimant
		Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$10,000	Police Officer Assault; any one Occurrence
	\$25,000	Communicable Disease; each and every claim
	\$10,000	Crisis Management; any one claim

INSURANCE PROPOSAL

	\$10,000 Child Abduction; per Abduction claim
Additional Endorsements:	<p>1. Excluding Cyber, as per LMA5529</p> <p>2. Perfluorinated Compounds, Perfluoroalkyl and Polyfluoroalkyl (PFAS) Exclusion, as per LMA5595, Amended July 29, 2022</p>
Policy Form:	B0509BOWCI2551716 6298Z/25
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%
Subject To:	<p>1. Environmental Impairment Liability –</p> <p><u>3 Declared ASTS on the MCQ, the following 2 ASTS are excluded from cover:</u></p> <ul style="list-style-type: none"> • 2125 Balsam Rs, 1000L, Disedal – Older than 25 Years • 2125 Balsam Rs, 500L, Propane – Older than 25 Years <p>2. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026</p> <p>3. Three-Year Long-Term Agreement, Primary Municipal General Liability</p> <ul style="list-style-type: none"> • There has been a material change in the risk. • There has been an increase of more than 10% in the estimated population for the further 12 months' period in comparison to that given for the preceding 12 months' period. • There has been a change in law which has the impact of increasing the Insurers' exposure. • Any new claim is reported during the policy period which exceeds 30% of the gross premium for the 12 months' period of insurance to which this Agreement relates. • There is incurred claim(s) deterioration greater than 10% in the aggregate net of current deductible in the previous 10 years. • There has been a change in legal regulations relating to insurance contracts which oblige the Insurers to alter any terms or conditions of the Policy, or There has been a change in QBE's reinsurance arrangements having the effect that reinsurance protection is no longer available to the Insurers on substantially the same terms and conditions as previously. • Any new class action is commenced, or any existing class action is certified.

INSURANCE PROPOSAL

Canadian Councils Umbrella Liability (1st Layer)

Limit of Coverage:	\$ 20,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	*any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 5,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 5,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	*Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability
	\$ 5,000,000	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence
* Claims Made Coverage Note:	Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy Period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.	
Retained Limit:	\$ Nil	
Endorsements:	1. Standard Excess Automobile Liability Policy Follow Form Named Insured, SPF No. 7 2. Perfluorinated Compounds, Perfluoroalkyl and Polyfluoroalkyl (PFAS) Exclusion, as per LMA5595, Amended July 29, 2022	
Policy Form:	B0509BOWCI2551714 6263Z/25	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026 2. Excluding coverage sub-limited within the primary 	

Combined Physical Damage & Machinery Breakdown

Coverage:	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)	
Limits of Liability:	\$ 15,477,668	Blanket Limit of Loss on Property of Every Description including Machinery Breakdown
Physical Damage Extensions of Coverage:	<p>The limits for the following extensions of coverage are included in the Blanket Limit shown above:</p> <p>\$ 11,954,650 Total Insured Value;</p> <p>\$ 973,018 Contractors Equipment / Tools;</p> <p>\$ 500,000 Valuable Papers;</p> <p>\$ 500,000 Extra Expense;</p> <p>\$ 500,000 Accounts Receivable;</p> <p>\$ 500,000 Gross Rentals;</p> <p>\$ 500,000 Computer Media;</p> <p>\$ 25,000 Fine Arts (Agreed Value);</p> <p>\$ 25,000 Computer/Electronic Data Processing</p> <p>The limits for the following extensions of coverage are in addition to the Blanket Limit shown above:</p> <p>\$ 1,000,000 Newly Acquired Property;</p> <p>\$ 1,000,000 Building in the Course of Construction; Contractors and Consultants</p> <p>\$ 500,000 Property in Transit;</p> <p>\$ 1,000,000 Unnamed Locations;</p> <p>\$ 500,000 Expediting Expense;</p> <p>\$ 300,000 Business Interruption – Profits; Subject to maximum of \$25,000 per month;</p> <p>\$ 1,000,000 Contingent Business Interruption;</p> <p>\$ 100,000 Fire Extinguishing Material and Fire Fighting Expense;</p> <p>\$ 500,000 Professional Fees;</p> <p>\$ 10,000 Master Key;</p> <p>\$ 100,000 Land and Water Pollution Clean Up Expense;</p> <p>\$ 100,000 Stock Spoilage;</p> <p>\$ 100,000 Commercial Property Floater;</p> <p>\$ 1,000,000 Off Premises Service Interruption;</p> <p>\$ 100,000 Exhibition Floater;</p> <p>\$ 100,000 or 10% Environmental Upgrade;</p> <p>\$ 15,000 Money, Cash Cards and Securities;</p> <p>\$ 15,000 Preservation of Property;</p> <p>\$ 25,000 Technological Advancement;</p> <p>\$ 1,000,000 Demolition and Increased Cost of Construction;</p> <p>\$ 50,000 / 100,000 Prevention of Ingress / Egress; 4 weeks;</p> <p>\$ 100,000 or 25% Debris Removal;</p> <p>\$ 15,000 Property of Councillors, Board Members and Employees; any one loss (\$25,000 maximum annual policy limit)</p>	
Machinery Breakdown:	\$1,000,000	Newly Acquired Property
	\$500,000	Expediting Expense

INSURANCE PROPOSAL

	\$500,000	Professional Fees
	\$100,000	Consequential Damage
	\$500,000	Hazardous Substance
	\$10,000	Data and Media
	\$500,000	Ammonia Contamination
	\$500,000	Water Escape
	\$10,000	Reproduction Costs
	\$ 50,000 / 100,000	Interruption by Civil Authority; 4 weeks
Endorsements:	Automobile Replacement Cost Deficiency Endorsement	
Deductibles:	\$ 10,000	each occurrence for all losses except
	\$ 1,000	each Computer/Electronic Data Processing loss
	\$ 1,000	each Fine Arts loss
	\$ 100,000	each Flood loss
	5% of total insured value at the loss location or \$100,000 minimum, whichever is greater, each Earthquake occurrence	
Policy Form:	Municipal Insurance Program - Master Policy (January 1, 2021)	
Insurer(s) and Proportion of Participations(s):	Physical Damage: Aviva Insurance Company of Canada - 70% Zurich Insurance Canada - 30% Machinery Breakdown: Aviva Insurance Company of Canada - 100%	
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026 2. All Vacant Properties must be identified with completed Vacant Applications	

INSURANCE PROPOSAL

Comprehensive Crime

Limits:	\$1,000,000	Employee Dishonesty – Form A
	\$200,000	Broad Form Loss of Money (Inside Premises)
	\$200,000	Broad Form Loss of Money (Outside Premises)
	\$200,000	Money Orders & Counterfeit Paper Currency
	\$1,000,000	Depositors Forgery
	\$200,000	Professional Fees / Audit Expenses
	\$200,000	Computer Fraud or Funds Transfer Fraud
Deductible(s):	NIL per Loss	
Policy Form:	Master Crime Wording (April 2012)	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds. 2. All cheque requisitions and issued cheques containing dual signatures. If the above is not part of your internal financial controls, please provide explanation(s). 3. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026 	

INSURANCE PROPOSAL

Automobile Insurance (Ontario)

Limits:	\$5,000,000	Liability – Bodily Injury / Property Damage Deductible: NIL Accident Benefits – Basic Benefits; Limits as stated in the Policy Accident Benefits – Options; None Selected; Limits as stated in Policy Deductible: NIL Uninsured Automobile; Limits as stated in the Policy Deductible: NIL Direct Compensation – Property Damage; Limits as stated in the Policy Loss or Damage – All Perils Deductible: \$2,500
Endorsements:	OPCF 3 OPCF 4A OPCF 4B OPCF 5 OPCF 20 OPCF 21B OPCF 24 OPCF 31 OPCF 32 OPCF 43R OPCF 44 Notice of Cancellation Ninety (90) Days Tarmac Exclusion	Drive Government Automobiles Endorsement Permission to Carry Explosives Permission to Carry Radioactive Material Permission to Rent or Lease Loss of Use Endorsement - Applicable to Light Units per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles) Blanket Fleet Endorsement – No Annual Adjustment Freezing of Fire-Fighting Apparatus Non-Owned Equipment Use of Recreational Vehicles by Unlicensed Drivers Removing Depreciation Deduction – 24 Months New Family Protection Endorsement Applicable to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles
Policy Form:	Provincial Statutory Owners Policy	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026	

INSURANCE PROPOSAL

Councillors' Accident Coverage

Limits of Coverage:	\$200,000 Principal Sum \$2,500,00 Aggregate Limit of Indemnity Per Accident
Included Coverage	Number of Councillors: 5 24 Hour Coverage Based on Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026

Municipal Volunteer Accident Coverage

Limits of Coverage:	\$ 50,000 Principal Sum – Volunteers of the Policyholder while on Duty Only under the age of 80 \$ 1,000,000 Aggregate Limit of Indemnity Per Accident
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026

INSURANCE PROPOSAL

Public Entity Recovery Assistance Plan (Critical Illness)

Sum Insured:	\$20,000 Limit for Insured(s) who are age 69 or less 15 Councillors
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	Sutton Special Risk – 100%
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026

Volunteer Fire Fighters' Accident Coverage

Limits of Coverage:	\$ 150,000 Principal Sum \$ 300 Disability Benefit 1st 4 weeks \$ 900 Disability Benefit after 4 weeks While on Duty Only Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026

INSURANCE PROPOSAL

Employment Practices Liability Insurance

Limits of Liability:	\$250,000	Each Insured Event Limit
	\$250,000	Aggregate Limit of Liability
	\$50,000	Dawn Raid Costs
	\$10,000	Practices Defence
	\$10,000	Reputation Costs
	\$10,000	Civil or Regulatory fines and penalties awarded against an insured person
	Not Covered	Third Party Discrimination
Deductible:	\$5,000 each and every claim or insured event made in any jurisdiction other than the United States of America, its territories and possessions	
Retroactive Date:	August 02, 2017	
Policy Form:	Insurers Standard Form	
Insurer(s) and Proportion of Participations(s):	Beazley Canada Limited	
Endorsements:	<ol style="list-style-type: none"> 1. EPL – Cyber Risks Endorsement 2. Nuclear Exclusion Endorsement 	
Subject To:	<ol style="list-style-type: none"> 1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026 	

INSURANCE PROPOSAL

Cyber Liability

Cyber Incident Response:	\$1,000,000	Incident Response Costs each and every Claim
	\$1,000,000	Legal and Regulatory Costs each and every Claim
	\$1,000,000	IT Security and Forensic Costs each and every Claim
	\$1,000,000	Crisis Communication Costs each and every Claim
	\$1,000,000	Privacy Breach Management Costs each and every Claim
	\$1,000,000	Third Party Privacy Breach Management Costs each and every Claim
	\$50,000	Post Breach Remediation Costs each and every Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event)
Cyber Crime:	\$250,000	Funds Transfer Fraud each and every Claim
	\$250,000	Invoice Manipulation each and every Claim
	\$250,000	New Vendor Fraud each and every Claim
	\$250,000	Physical Goods Fraud each and every Claim
	\$250,000	Theft of Personal Funds each and every Claim
	\$250,000	Corporate Identity Theft each and every Claim
	\$250,000	Theft of Funds Held in Escrow each and every Claim
	\$50,000	Theft of Client Funds each and every Claim
	\$50,000	Customer Payment Fraud each and every Claim
	\$250,000	Telephone Hacking each and every Claim
	\$250,000	Unauthorized Use of Computer Resources each and every Claim
Cyber Extortion:	\$1,000,000	each and every Claim
Insuring Clause 4. System Damage and Business Interruption:	\$1,000,000	System Damage and Rectification Costs each and every Claim
	\$1,000,000	Hardware Replacement Costs each and every Claim
	\$1,000,000	Income Loss and Extra Expense each and every Claim
	\$100,000	Emergency and Additional Operational Continuity Costs each and every Claim
	\$1,000,000	Voluntary and Regulatory Shutdown each and every Claim
	\$1,000,000	Dependent Business Interruption each and every Claim
	\$1,000,000	Lost of Missed Bids each and every Claim
	\$1,000,000	Consequential Reputational Harm each and every Claim
	\$25,000	Claim Preparation Costs each and every Claim
Network Security and Privacy Liability:	\$1,000,000	Network Security Liability Aggregate, including Costs and Expenses
	\$1,000,000	Privacy Liability Aggregate, including Costs and Expenses
	\$1,000,000	Management Liability Aggregate, including Costs and Expenses
	\$1,000,000	Regulatory Fines, Penalties and Investigation Costs Aggregate, including Costs and Expenses
	\$1,000,000	PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses
	\$250,000	Contingent Bodily Injury Aggregate, including Costs and Expenses
Criminal Reward Cover:	\$100,000	each and every Claim
Media Liability:	\$1,000,000	Defamation Aggregate, including Costs and Expenses

INSURANCE PROPOSAL

	\$1,000,000	Intellectual Property Rights Infringement Aggregate, including Costs and Expenses
Technology Errors and Omissions:	No Cover Given	
Court Attendance Costs:	\$100,000	in the Aggregate
Endorsements:	Regulatory Statement (CAN) Notice Concerning Personal Information Code Of Consumer Rights And Responsibilities Ontario Commercial Liability Notice Service of Suit Clause Schedule Of Information Marsh Canada Special Amendatory Clause	
Deductible:	\$5,000	in the Aggregate
Policy Form:	Cyber Proactive Response v4.0	
Insurer(s) and Proportion of Participations(s):	CFC Underwriting Ltd. – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026 2. Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents. (30 days post binding) 	
Renewal Period:	May 31, 2026 – May 8, 2027	

INSURANCE PROPOSAL

LCIS – Annual Low Risk Events Liability

Limits of Coverage:	\$5,000,000	Bodily Injury & Property Damage any one Occurrence
	\$5,000,000	Products & Completed Operations Aggregate
	\$2,000,000	Personal Injury & Advertising Liability
	\$10,000	Medical Payments per Person
	\$50,000	Medical Payments per Accident
	\$5,000,000	Tenant's Legal Liability
	\$500,000	Incidental Medical Malpractice Liability
	\$2,000,000	Non-Owned Automobile Liability
	\$50,000	SEF 94 – Legal Liability for Damage to Non-Owned Autos
	\$1,000,000	Fire Fighting Expense Liability
Endorsements:	<ol style="list-style-type: none"> 1. USA Jurisdiction 2. Fire Fighting Expense Liability 3. Security Default Cancellation Clause 4. Service of Suit Clause (Canada) (Action Against Insurer) 5. Notice Concerning Personal Information 6. Notice to Insureds 7. Lloyd's Underwriters Policyholder's Complaint Protocol 8. Intention for AIF to bind Clause 9. Sanction Limited and Exclusion Clause 10. Additional Insured Vendor Liability Endorsement 	
Deductible(s):	\$1,000	per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos
Policy Form:	B0509BOWCI2551575 GL 2022	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	<ol style="list-style-type: none"> 1. Terms will remain as indicated subject to no claims deterioration as of May 8, 2026 2. Provision of an updated Annual Low Risk Events Liability Application 	

INSURANCE PROPOSAL

Legal Expense

Aggregate Limit of Indemnity:	\$1,000,000	
Sub-Limits:	\$200,000	Employment Disputes
	\$200,000	Employees Extra Protection
	\$50,000	Judicial Review
	\$200,000	Legal Defence
	\$200,000	Auto Legal Defence
	\$200,000	Contract Disputes and Debt Recovery
	\$200,000	Statutory Licence Appeals
	\$200,000	Property Protection
	\$200,000	Bodily Injury
	\$200,000	Tax Protection
	Unlimited	Legal Helpline
	12 Per year	Legal Document Review
	12 per year	Simple Legal Letter Drafting
	Unlimited	Legal Document Centre
Unlimited	HR Assistance	
Deductible(s):	\$2,500	Contract Disputes and Debt Recovery
Co-Insurance:	25% Employment Disputes	
	15% Judicial Review	
Policy Form:	8002630	
Coverage Form:	Occurrence Basis	
Insurer(s) and Proportion of Participations(s):	HDI Global Speciality SE – (100%)	
Subject to:	Terms will remain as indicated subject to no claims deterioration as of May 8, 2025	

MARSH

Acceptance of Municipal Insurance Program Proposal

To: Marsh Canada Limited
Public Sector Division
120 Bremner Boulevard, Suite 800
Toronto, Ontario Canada M5J 0A8
Telephone: 416 868 2600

Policy Term (mm/dd/yy): **May 8, 2026 - May 8, 2027**

Annual Premium: **\$152,924**

We agree with the underwriting and claims information submitted and to the terms quoted in the Municipal Insurance Program proposal. This is your authority to proceed with binding cover(s) as outlined in the Municipal Insurance Proposal effective the date(s) noted above. We have also noted below our choice of any optional items in the Insurance Proposal as well as any specific instructions.

Indicated below are our instructions regarding any optional coverages shown in the insurance proposal.

Optional Coverages / Specific Instructions:

3 Year Long Term Agreement, Primary Municipal General Liability:

- Accept
- Decline

Umbrella Liability, Layer 2 – Limit of \$25,000,000: Additional Premium of \$2,655

- Accept
- Decline

*For a total Liability Limit of \$50,000,000

Signed on Behalf of Corporation of the Municipality of Whitestone



Authorized Signature

May 12 2026
Date

Jessica SinKowski

Please print the name of the person signing above

Implementation of Limit of Liability:

In no event shall either party be liable for any indirect, special, incidental, consequential or punitive damages or for any lost profits arising out of or relating to any services provided by Marsh or its affiliates. The aggregate liability of Marsh, its affiliates and its and their employees to you or your affiliates arising out of or relating to the provision of services by Marsh or its affiliates shall not exceed \$10 million. This provision applies to the fullest extent permitted by applicable law.

MARSH

Marsh Canada Limited
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**2026-27 Insurance Renewal - Municipality of Whitestone
Premium Breakdown**

Type of Coverage	Annual Premium	Tax	TOTAL
Casualty/Primary Liability	\$ 21,515.00	\$ 1,721.20	\$ 23,236.20
Environmental Impact Liability	\$ 5,513.00	\$ 441.04	\$ 5,954.04
Umbrella Liability (1st Layer)	\$ 5,309.00	\$ 424.72	\$ 5,733.72
Property: TIV	\$ 77,307.00	\$ 6,184.56	\$ 83,491.56
Property: Boiler	\$ 4,948.00	\$ 395.84	\$ 5,343.84
Crime Primary	\$ 850.00	\$ 68.00	\$ 918.00
Automobile	\$ 18,123.00	\$ -	\$ 18,123.00
Council Accident	\$ 985.00	\$ 78.80	\$ 1,063.80
Out of Province Medical Coverage	\$ 300.00	\$ 24.00	\$ 324.00
Critical Illness	\$ 4,500.00	\$ 360.00	\$ 4,860.00
Volunteer Firefighters Accident	\$ 3,198.00	\$ 255.84	\$ 3,453.84
Volunteers Accident	\$ 750.00	\$ 60.00	\$ 810.00
LCIS - Annual Low Risk Events	\$ 2,651.00	\$ 212.08	\$ 2,863.08
LCIS Policy Fee	\$ 50.00	\$ 4.00	\$ 54.00
Cyber	\$ 2,567.00	\$ 205.36	\$ 2,772.36
Cyber Policy Fee	\$ 185.00	\$ 14.80	\$ 199.80
Other: Employment Practices Liability	\$ 1,017.00	\$ 81.36	\$ 1,098.36
Other 2: Legal Expense (ARAG)	\$ 3,156.00	\$ 252.48	\$ 3,408.48
	\$ 152,924.00	\$ 10,784.08	\$ 163,708.08
Optional Umbrella Liability (2nd Layer)	\$ 2,655.00	\$ 212.40	\$ 2,867.40
Total with Options	\$ 155,579.00	\$ 10,996.48	\$ 166,575.48

BUSINESS MATTERS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: Originally April 21, 2026, deferred to May 19

Report No: ADMIN-2026-03

Subject:

To provide Council with information and reports done in 2025 with respect to the Green Initiatives Budget and further to provide an update with respect to plans for the funding in 2026 (subject to Council approval).

Recommendation:

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2026-03 Green Initiatives Budget; and

THAT Council authorize administration to proceed with the proposed Green Initiatives spending as proposed in this report for 2026.

Background:

In 2025 Council established a budget of \$10,000 for Green Initiatives. Given the timing of ultimate approval of spending from this budget, the ICECAP Workplan funding was reduced from previous years' funding. This left additional funding to work on other Green Initiatives, which would be complementary to the work the Municipality, is doing as a part of our ICECAP membership and Workplan.

One of things identified in discussions last year on this topic was that the building assessment data on hand was somewhat outdated, as some improvements in the various facilities had been upgraded in a piecemeal fashion over the years. For example, previous building assessment information might have led to consideration of budgeting funds for more energy-efficient lighting upgrades but in fact, these upgrades had in many cases already been completed. With this in mind, Energy Assessments were conducted on our main facilities (Community Centre, Office/Firehall/Dun-Dome and the Public Works Garage) with an interest to determining the level of efficiency of each and further to identify any potential areas for consideration of upgrade in term of energy efficiency for future budget years. These assessments were done in late 2025 and the report was completed in early 2026. I have attached the Building Energy Assessment Report for information as Attachment A.

In the presentation earlier today, the recommendations from these reports were highlighted, along with opportunities that might be available to address some of the recommendations.

Further to this, Councilor Bray and I have been continuing efforts to discuss and educate ourselves on possible solar power options that the municipality could entertain. Our findings are at a very preliminary level but they are essentially as follows:

Types of Projects

1. Net Metering

In this case, the Municipality is responsible for the technical work, purchase of the equipment and entering into a power purchase agreement with a power company. This is the more costly option but it is also the option with most potential benefit.

Essentially, in this case, the Municipality uses the power as needed from the solar panels, and excess goes back into the grid. The Municipality would build up credits in the summer months for the energy that goes into the grid. Those credits can be used in the winter months. It is important in this type of case to build the infrastructure to suit the actual energy use of the facility that it is being tied to. This is something that would require assessment and proper planning/engineering.

Councilor Bray did find an example of a Municipality that did this type of system and their roof project information was as follows:

Wellesley Township – 145kw system was approximately \$400,000.00 as part of a new construction

In terms of the steps necessary to entertain this type of installation, the Municipality would want to proceed with the following steps:

- Identify building
- Analysis of hydro bills to identify the size and scope of the project needed
- Engineering Assessment/Plan for building and electrical system modifications
- RFP

2. Rooftop Leasing

The Municipality would enter into an agreement with a company interested in leasing the rooftop space. That company would cover all upfront and ongoing maintenance costs and retain all financial benefits generated by the project. The Municipality would receive the revenue from the lease, which could be used to financially offset the price of energy use in the facility.

Steps:

- RFP to choose a company for the project
- Enter into a lease agreement

Regarding potential solar projects, Councillor Bray and I are seeking direction on whether Council wishes to continue exploring either of these options or pause the matter for now. At this stage, no financial resources would be required to provide this direction.

Lastly, with respect to the Green Initiatives Budget for 2026, we propose below the plan of spending at this time and have the following recommendations. We would like to start to advance these initiatives earlier this year than we were able to in 2025.

<u>2026 Budget – Green Initiatives</u>	\$10,000
ICECAP Technical Support	\$6,500
Continuation of Data Collection	
Assistance with Solar Options Above	
Identification and Assistance - Green Initiative Grants	
Energy Audit Ardbeg Firehall	\$2,000
Complete our update of Municipal Facilities	
Small Projects	\$1,500
Programmable thermostats	

Respectfully submitted by:



Nigel Bleck
CAO/Clerk

Attachment A – Building Energy Assessment Report – Municipal Buildings

Building Energy Assessment Report – Municipal Buildings

Prepared for:

**The Township of Whitestone
21 Church St.
Dunchurch, ON**

**Myles E. Donahue,
Building Performance Consultant
237 Lakewood Park, Huntsville, ON
705 788-1189/705 783-5784**

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Whitestone Community Centre	Pg. 13
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Background:

At the request of the Township of Whitestone, Level 2 Energy Assessments were performed on the following municipally owned buildings:

Township of Whitestone Municipal Office: 21 Church St., Dunchurch, ON

Township of Whitestone Community Centre: 2199 Hwy 124, Dunchurch ON

Township of Whitestone Municipal Garage 2125 Balsam Rd., Dunchurch, ON

A Level 2 Building Assessment includes the following:

A. Building Envelope:

Assessment of the building envelope includes determining the interior perimeter, heated area, heated volume and effective thermal resistance values of the roof, wall structures, foundation and windows and doors.

A blower door test is used to determine the air leakage of the structure.

Performance upgrades recommended will include estimates of the carbon footprint and utility use reductions.

B. HVAC Systems:

Assessment of the HVAC system includes documentation of the fuel type, efficiency, approximate age and anticipated lifespan of the heating, cooling and ventilation systems contained within the building. All systems are modelled at their rated efficiency.

With information provided by the municipal staff, the daytime and night time thermostat settings will be included in determining the carbon footprint and energy consumption of the systems.

Performance upgrades recommended will include estimates of the carbon footprint and utility use reductions.

C. Appliances/Systems/Lighting:

Assessment of the Appliances/Systems/Lighting contained within the building includes documentation of the fuel type, efficiency, approximate age and anticipated lifespan of the domestic hot water system(s), the type and efficiency of the lighting system(s), anticipated electrical consumption of equipment, appliances and lighting.

Performance upgrades will include estimates of carbon footprint and utility use reductions.

D. Building Operation:

As the operation of the building can significantly affect utility use, municipality staff will be requested to provide information regarding the operation of the building (hours of lighting, daytime/nighttime temperatures, ventilation rates).

The building is then modelled in HOT2000 using Standard Operating Conditions. Heating and air conditioning loads are determined using the ten year average weather data for the location. Modelling in HOT2000 does not include extensive operation of overhead doors, etc. nor the introduction of additional loading of the heating system due to introduction of unheated equipment, materials, etc. to the interior of the building.

Modelled energy consumption will be compared to actual consumption of the calendar year 2024. Differences in consumption between modelled and actual are typically mainly due to activities within the building.

Upgrade recommendations provided for each building are based upon modelling and on-site observations. Recommendations may include automation or manual changes to set-back time/temperature, lighting, ventilation and operation. Upgrade recommendations will include estimates of carbon footprint and energy use reductions.

Township of Whitestone Municipal Office and Fire Hall



The Township of Whitestone Municipal Office and Fire Hall occupy a combined heated footprint of 5,278.5 sq. ft. Due to differences in heating system efficiencies and operational use the municipal office and fire hall were modelled separately and energy use data was combined for use in this report.

2024 utility usage provided by public works indicates total utility usage of 47,289.7 Kwh of electricity and 7,349.5 litres of propane for a total carbon footprint of 135,372,13 Kg. annually.

In addition to the office space and fire hall, it appears that the recreational area (covered ice rink/play area and heated washroom space) share the electrical service for the buildings. Without details of lighting time and operation time of this facility it is not possible to determine electrical consumption.

Building Envelope:

All walls are of ICF construction with an estimated insulation value of R20. A small portion of the front and side walls contain stone exterior facing, lower portions of the right side and rear walls contain a parged concrete finish. The majority of the exterior is covered with wood siding. Interior surfaces of both portions are covered with gypsum.

All windows are of dual pane construction and all entry doors are of steel construction. Windows and doors appear to be in good condition with minimal air leakage.

The foundation for both portions of the building is slab-on-grade.

The building sloped roof is of truss construction with the office portion containing a hip roof on the right side. R40 insulation was observed

No indications of ice damming or heat loss issues were observed at the roof surfaces.

As the two units contain separate heating/ventilation systems, separate blower door tests were conducted on the fire hall and office space. The test on the Fire Hall indicated a rating of 3.45 AHC50 with an equivalent leakage area of 245.9 sq. in. The Office space test indicated a leakage rate of 5.33 ACH50 with an equivalent leakage area of 263.77 sq. in.

HVAC System:

The fire hall is heated with three propane radiant heating units located at the ceiling. All units are controlled by a single thermostat. No AC was observed in the Fire Hall. It was noted that the fire hall contains door switches which prevent operation of the heating system if doors are left open.

Ventilation is provided to the Fire Hall by an induced draft fan located on the right side of the building and an air inlet located on the rear wall.

The office space is heated by a condensing propane furnace and AC is provided by units located at the rear of the building. A small electric heater was observed in the front entry and portable units were observed in the office space.

An air exchange system with ducts located on the rear wall provides ventilation for the office space.

Lighting/Appliances:

Lighting in both portions of the building consists of LED fixtures. Lighting in the Fire Hall and attached office/training space is controlled by motion sensors which shut off the overhead lights when the building is unoccupied. The majority of lighting in the office space is controlled by individual switches located in each office.

Domestic hot water is provided by a central conventional electric storage tank located in the machine room.

The building contains a significant number of computers and other office equipment. As actual power usage of these systems cannot be determined without long term metering it is not possible to determine accurately the total energy usage of the systems.

The Fire Hall contains a complete laundry area and outlets for each of the fire trucks. It was not possible to determine the electrical usage of the fire truck outlet system.

Fire/emergency trucks each are plugged into receptacles during their time inside the building to ensure constant availability.

Energy Usage:

Modelling of the Fire Hall in HOT2000 observed the following breakdown of heat loss through the building envelope:

Ceiling	11.41%
Main Walls	7.16%
Doors	15.63%
Windows	11.45%
Foundation	25.58%
Air Leakage	28.77%

Modelling of the Office Space observed the following breakdown of heat loss through the building envelope:

Ceiling	14.19%
Main Walls	17.27%
Doors	0.33%
Windows	20.53%
Foundation	23.61%
Air Leakage	23.08%

Modelling under Standard Operating Conditions anticipated a total combined utility usage of approx. 28,319.9 KWH of electricity and 7,065.24 litres of propane annually producing approx. 9,465.45 Kg/yr of CO₂. Actual electrical consumption of the calendar year 2024 exceeded modelled consumption by 18,969.8 Kwh while propane usage in 2024 was 284.26 litres less than modelling.

Recommendations:

- 1: When the AC system reaches the end of its life expectancy suggest replacement of the system with an Energy Star rated cold climate air source heat pump. Replacing the system with a 30,000 BTU rated unit would increase electrical consumption by 2,109.4 Kwh while reducing propane consumption by 1,246.24 litres for an annual CO₂ reduction of 198.94 Kg.
- 2: When the radiant heating systems in the Fire Hall reach the end of their lifespan suggest replacement with condensing propane furnaces. This upgrade would reduce electrical consumption by 425.8 Kwh and propane usage by 102 litres annually with a corresponding reduction of CO₂ of 143.31 Kg. annually.

**Township of Whitestone Public Works Garage and Office
2125 Balsam Rd., Dunchurch, ON**



The Public Works Garage and Office contain a heated footprint of approx. 3,931.15 sq ft with an unheated space attached to the left side.

2024 utility usage provided by public works indicated a total usage of 10488.12 Kwh of electricity and 8,552.20 litres of propane for a total CO2 footprint of 6,524.38 Kg. annually.

Building Envelope:

The garage contains a heated footprint of approx. 3,931.15 sq ft.

The garage foundation is uninsulated concrete slab.

The garage wall construction is steel truss with horizontal framing, R12 insulation with metal siding and no interior finish.

The roof is metal truss with R40 insulation and metal exterior surface.

Access to the garage is provided by three steel overhead doors and two metal entry doors, one of which is connected to the unheated space. Windows are of dual pane construction.

A blower door test conducted on the building observed an ACH50 of 3.57 with an equivalent leakage area of 220.6 sq. in. The majority of air leakage was observed at the door between the heated and unheated garage spaces.

HVAC System:

The garage is heated with overhead propane fired radiant heating controlled by a central Thermostat. No cooling system was observed. Ventilation is provided by a manually controlled exhaust fan which controls the make-up air vent located over the main entry door.

The office space is heated with a condensing propane furnace and air conditioning is supplied to the office space.

The thermostat was set at 65 F. at the time of assessment.

Lighting/Appliances:

Lighting of the garage interior space, office space and exterior consists of LED fixtures.

Water is provided by a well with a pressure tank and filter located within the building. An electric water heater provides hot water to the washroom and laundry facilities.

The garage contains a number of electrical powered devices, including a compressor and electric arc welder. The office space contains a fridge, washing machine and electric dryer.

Energy Usage:

Modelling of the building in HOT2000 observed the following breakdown of heat loss through the building envelope.

Ceiling	33.42%
Main Walls	34.48%
Doors	10.91%
Windows	4.46%
Foundation	9.70%
Air Leakage	7.03%

Modelling under Standard Operating Conditions anticipated a total combined utility usage of approx. 11,424.3 KWH of electricity and 9046.8 litres of propane annually producing approx. 6,978.5 Kg/yr of CO₂.

Actual electrical usage billed for 2024 was 10,488.12 Kwh which is 936.18 Kwh less than modelled. This can be accounted for by reduced use of the compressor and welder or lighting being used for less than 8 hrs/day.

Actual propane billed for 2024 was 8.552.2 litres, which is 494.6 litres below modelled usage. As it is not possible to determine what the level of fill was at the beginning and end of the year, it is possible that actual usage is closer to the modelled usage.

**Township of Whitestone Community Centre
2199 Hwy 124, Dunchurch, ON**



The Township of Whitestone Community Centre is a single storey structure which contains a heated footprint of approx. 2,680.3 sq. ft. The foundation consists of a partial basement (approx. 1083.6 sq. ft.) and an attached crawl space (approx. 1596.7 sq. ft.) The building contains a gathering hall, a commercial kitchen, office space and public washrooms.

2024 utility usage provided by Public Works indicates a total utility usage of 21,826.96 Kwh. of electricity and 5,960.6 litres of propane for a total CO2 footprint of 7,828.1 Kg. annually.

Building Envelope:

The building is ICF construction (including the foundation) containing approx. R20 insulation. Interior walls are finished with gypsum and the majority of the exterior is finished with brick with the entry finished with wood.

All windows are of dual pane vinyl construction and doors are metal units with integral dual pane glass lites.

The roof is truss construction containing approx. R40 insulation and finished on the interior with a combination of ceiling tile and gypsum.

A blower door test conducted on the building observed an ACH50 of 6.12 with an Equivalent Leakage Area of 464.216 sq. in

HVAC System:

Heat is provided by a condensing propane furnace located in the basement area. Central AC is provided through the heating system. A central air exchange system provided air exchange.

Lighting/Appliances:

All interior and exterior lighting is provided by LED fixtures.

Appliances observed include a large commercial refrigerator and small freezer located in the kitchen, a smaller refrigerator located in the bar area, a multi burner propane stove and a commercial range hood located in the kitchen area. A video projector was observed in the main hall.

It was noted that the large commercial fridge located in the kitchen ran almost continuously during the on-site visit although it was almost empty.

Located in the basement is a water treatment system, including a well pump, multi-stage filtration system, ultraviolet treatment and chlorine injection system. The system provides domestic water to the building, and appears to provide domestic water to the Office/Fire Hall complex. Due to the complexity of the system and lack of information on actual water usage, it is not possible to determine the energy use of the system.

Domestic hot water is provided by an induced draft water heater located in the basement.

Energy Usage:

Modelling of the building in HOT2000 observed the following breakdown of heat loss through the building envelope:

Ceiling	6.53%
Main Walls	16.35%
Doors	1.14%
Windows	11.48%
Foundation	31.48%
Air Leakage	33.03%

Modeling under standard operating conditions anticipates use of 17,482.5 Kwh of electricity and 6491.1 litres of propane for a total CO2 footprint of 6,929.34 Kg annually.

Actual propane billed for 2024 was 5,960 litres, which is 530.5 litres below modelled usage. As it is not possible to determine what the level of fill was at the beginning and end of the year, it is possible that actual usage is closer to the modelled usage.

Actual electrical usage for 2024 was 21,828.96 Kwh vs the modelled 17,460 Kwh. Actual usage exceeds anticipated by 4,188.96 Kwh or 11.48 Kwh/day. A significant portion of the difference can be attributed to the water treatment system located in the building and the fridge located in the kitchen.

Recommendations:

1. Suggest that a refrigeration technician examine the kitchen refrigerator. Long run times could be due to low refrigerant level. While it is not possible to project an annual savings, low refrigerant level causes excessive run time and can substantially reduce the life span of the unit.
2. The windows are nearing the end of their anticipated lifespan and fogging between the panes was observed at the kitchen window. When replacement is done suggest installation of triple pane units with low E coating and Argon fill. Anticipated savings are 140.7 litres of propane and 71.76 Kg of CO₂ per year.
3. The current AC units are nearing the end of their life expectancy. When replacement is required suggest replacement with Cold Climate Air Source Heat Pumps which will provide both high efficiency cooling and a high efficiency heat source during the shoulder seasons. Modelling replacement of the AC with a heat pump with a capacity of 72,000 BTU indicates an increase in electrical consumption of 6,757,8 Kwh with a reduction of propane use of 3,593.1 litres providing a reduction of 433.72 Kg of CO₂ annually.

Conclusions:

1. Each of the buildings is of relatively recent construction with no indication of interior air quality, mold or discomfort issues in any of the areas. With the exception of the Community Centre, utility usage documented in 2024 closely complied with that anticipated from modelling.
2. With the exception of the garage and fire hall, all HVAC and domestic water heating equipment are high efficiency units and appear to meet the operational requirements of the buildings.
3. Observed operation of all buildings appears to ensure efficiency of operation and maintenance of comfort and indoor air quality levels in each building.
4. No major concerns were observed with the condition or operation of any of the buildings. The only immediate action suggested is to have the refrigerator in the community hall kitchen examined.



Proclamation

June 2026 - Senior's Month

WHEREAS, Seniors' Month is an annual nation-wide celebration; and

WHEREAS, Seniors have contributed and continue to contribute immensely to the life and vibrancy of the Whitestone community; and

WHEREAS, Seniors continue to serve as leaders, mentors, volunteers, and important and active members of this community; and

WHEREAS, their contributions past and present warrant appreciation and recognition and their stories deserve to be told; and

WHEREAS, the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community; and

WHEREAS, the knowledge and experience seniors pass on to us continues to benefit all;

NOW THEREFORE BE IT RESOLVED THAT I, Mayor George Comrie on behalf of Whitestone Council, do hereby proclaim the month of June 2026 as 'Seniors' Month' in the Municipality of Whitestone and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Date

Mayor George Comrie



Proclamation

Mayors' Monarch Pledge

WHEREAS the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of people; and

WHEREAS both the western and eastern monarch populations have seen significant declines with less than one percent of the western monarch population remaining, while the eastern population has fallen by as much as ninety percent; and

WHEREAS the Municipality of Whitestone recognizes that human health ultimately depends on well-functioning ecosystems and that biodiverse regions can better support food production, healthy soil and air quality and can foster healthy connections between humans and wildlife ;and

WHEREAS cities, towns and rural areas play a critical role in helping to save the monarch butterfly, and the Municipality of Whitestone is eager to participate in the National Wildlife Federation's Mayors' Monarch Pledge; and

WHEREAS, every resident of the Municipality of Whitestone can make a difference for the monarch by preserving and planting native and nectar plants to provide habitat for the monarch and pollinators;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Whitestone, does hereby proclaim **The Monarch Pledge** in the Municipality of Whitestone, and encourages all residents to participate in monarch butterfly conservation.

Date

Mayor George Comrie



Environmental Stewardship Committee (WESC)

Terms of Reference – (Updated ~~July 2024~~ April 2026)

1. Purpose

1. To address environmental ~~items and initiatives concerns~~ within the Municipality of Whitestone, ~~and to coordinate and assist efforts of the various conservation and lake associations within its bounds that have complementary mandates and to address environmental stewardship with the Municipality.~~

2. Key Duties and Responsibilities

1. Define common ~~conservation~~ environmental initiatives, issues, objectives, and priorities;
- ~~2. Define common measurements (e.g., of water quality);~~
- ~~3.2.~~ Share their issues, knowledge, and experience;
- ~~4.3.~~ Develop and maintain environmental stewardship work plans;
- ~~5.4.~~ Collaborate to achieve common objectives;
- ~~6.5.~~ Make recommendations to Council regarding support for new and existing conservation initiatives;
- ~~7.6.~~ Measure and report progress against objectives;
- ~~7.~~ Advocate and communicate to the community on environmental ~~issues~~ items and initiatives;-
- ~~8.~~

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3. Constituency & Qualifications of Committee Members

1. Members to be appointed by Council as follows:
 - (i) Maximum two (2) members of Council;
 - (ii) Maximum ~~five~~ twelve (5+2) additional members of the public.

Environmental Stewardship Committee - Terms of Reference
Updated ~~July 2024~~ April 2026

Page 1 of

2. Appointees should have an interest in environmental ~~conservation items and initiatives~~ and should be prepared to act as liaison with, and to enlist the support of volunteers ~~and the public within their respective organizations.~~
3. Encouraged representation from the following:
 - a. Lake associations, conservation associations, road association, community organizations, First Nations, members of the public and any others
 - a-4. Willing to engage in committee initiatives, and work programs

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4. Chair, Vice Chair and Recording Secretary

1. Chair and Vice Chair to be selected by Committee members at first meeting or upon resignation of the position and ratified by Council.
2. Duties of Chair:
 - Schedule and convene meetings of the Committee
 - Chair meetings of the Committee
 - Present brief progress / status reports to Council as appropriate or requested
 - Maintain vitality of Committee roster through succession planning.
 - Prepare meeting Agendas, ~~and solicit agenda items from members~~
3. Duties of Vice Chair:
 - Chair Committee meetings in absence of Chair
 - Assist Chair as required
 - Act in the Chair position when the Chair is absence or unable to perform their duties
4. Duties of Recording Secretary
 - Record Committee meetings via note taking
 - Submit draft meeting minutes to Municipal Staff in advance of the next meeting
 - Assist in the Teleconferencing / videoconferencing facilities when made available for members

5. Term of Appointments

1. Term of Council
2. In the event of a member's resignation or inability to serve, a replacement will be sought for the balance of the Council term.
3. No term limits will be imposed; however, succession planning will be completed at the end of each Council term.

6. Quorum

1. 50% plus 1 member

7. Meeting Frequency-, Time Commitment and Meeting Types

1. The Committee will meet in person or by teleconference as required to advance its work plan in a timely manner. ~~Setting the next meeting date will be an agenda item for each regular meeting.~~

2. In addition to regularly scheduled meetings, the Committee may hold special meetings (for example, for site visits).
3. The estimated time commitment for Committee members, including preparation for meetings, is ~~two four~~ (24) hours per month.
4. ~~Mutually convenient~~ Meeting times will be ~~proposed~~ determined by the Chair in consultation with the Committee members for each calendar year. The proposed meeting schedule will be presented at the last meeting of the current year for the following year.
5. Audio / Videoconferencing facilities may be made available for members unable to attend in person, however ~~Audio / Videoconferencing facilities may not be made available for all meetings~~
6. The meetings if or when made available via Audio / Videoconferencing facilities, will not be recorded or videoed and Audio / Video recordings of the meeting will not be made available
7. Members are encouraged to attend meetings to the best of their abilities

8. Operational year time frame

1. January – December

9. Staff Support / Advisor(s)

1. To be determined, as required and as requested by the Committee

District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton



Spring 2026 Agenda – 172nd Meeting – Friday, May 29, 2026

Hosted by the Town of Kearney

Kearney Community Centre; 8 Main Street, Kearney, ON P0A 0B1

8:15-9:00

Registration / Coffee sponsored by **AL G. Brown & Associates**

9:00-9:30

Singing of O Canada

Acknowledgement of the Passing of Township of the Archipelago Councillor, Tom Lundy

Introduction of the Head Table

Welcome and Opening Remarks – **Cheryl Philip**, Town of Kearney

Town of Kearney Land Acknowledgement

Greetings from Parry Sound-Muskoka MPP, **Graydon Smith**

Greetings from Parry Sound-Muskoka MP, **Scott Aitchison**

FONOM Update presented by **Lynda Carleton**

ROMA Update presented by ROMA Zone 9 Director, **Mark Wilson**

9:30-10:15

Road Assumption - Stay in Your Lane *presented by Jaden Hodgins, P. Eng. Roads Specialist from Intact Public Entities*

10:15-10:35

Care on the Move: What's New in Community Paramedicine *presented by Tom Smith, Community Paramedicine Superintendent*

10:35-10:50

Coffee break sponsored by **MuniSoft ... Municipal Software & More!**

10:50-11:10

Ready When It Matters: Emergency Management in Action *presented by Diane Ploss, Field Officer, Emergency Management Ontario*

11:10-11:30

Dollars & Decisions: Making Municipal Budgets Work *presented by the Ministry of Municipal Affairs and Housing*

11:30-12:00

Destination District of Parry Sound! Growing Tourism in Our Backyard *presented by James Murphy, CEO, Explorers' Edge*

12:00-1:00

Lunch will be served by Colleen Comer and will feature a delicious variety of lasagna, fresh Caesar salad, warm garlic toast, and an assortment of desserts.

1:00-2:00

The Path Forward: DSSAB's Approach to Housing Loss Prevention and Encampments *presented by Tammy MacKenzie, CAO and Jeff Degagne, Director of Income Support and Stability, District of Parry Sound Social Services Administration Board*

2:00

Resolutions / Business Meeting

- Adoption of the Minutes of the Fall 2025 Meeting
- Treasurer's Report August 1, 2025 to December 31, 2025
- Minutes of the November 27, 2025 Executive Meeting

Draw for Mystery Door Prize: Must be present to claim!

Host and Date of Next Meeting: Friday, September 25, 2026, *hosted by the Township of Carling*

Adjournment



MEMORANDUM

To: Mayor and Council
From: Jessica Sinkowski, Treasurer/Tax Collector
Date: May 19, 2026
Re: 2026 Budget Amendments

Background:

At the April 21, 2026 regular Council meeting, Council discussed potential additions to the 2026 Budget. To avoid delaying approval of the final budget and tax rates, staff recommended that Council approve the 2026 Budget as presented and consider any further changes through budget amendments at a future meeting.

Update:

As the 2026 Budget and tax rates have now been approved, staff recommend that Council provide clear direction by resolution for each additional item Council wishes to approve, including the amount, purpose, and funding source. Staff further recommend that any approved amendments be funded from the Funding Stabilization Reserve, provided sufficient funds remain available while maintaining Council's previously approved minimum reserve balance of \$50,000. This approach maintains the integrity of the approved budget and tax rate by-law while allowing Council to consider additional initiatives through a transparent amendment process.

Budget Amendment Threshold:

This process is intended for additions or changes to the approved 2026 Budget, including new initiatives, new service levels, new capital items, or changes in funding sources that were not included in the approved budget.

For the 2026 Budget year, staff recommend using an interim threshold requiring a budget amendment for any addition or change with a financial impact of \$3,000 or greater, or where the change creates a new service level, new capital item, new initiative, or change in approved funding source, regardless of amount.

Any proposed amendment must identify an offsetting funding source and must not result in an increase to the approved 2026 municipal levy. Potential funding sources may include reserves, grants, donations, reallocations from existing approved budgets, or other non-levy sources.

Routine operating variances within existing approved budgets will continue to be managed through regular budget monitoring and year-end reporting.

Staff recommend that this interim threshold be used for the 2026 Budget year only and that a formal Budget Control Policy be developed for Council's consideration at a future meeting.

Funding Stabilization Reserve:

After accounting for amounts already included in the approved 2026 Budget, the estimated available balance in the Funding Stabilization Reserve is \$145,446. Council has previously approved maintaining a minimum balance of \$50,000 in the Funding Stabilization Reserve. Based on the estimated available balance, approximately \$95,446 would be available for additional budget amendments while maintaining the minimum reserve balance.

Draft Resolution:

THAT Council approve a 2026 Budget amendment in the amount of \$_____ for _____;

AND THAT the amendment be funded from the Funding Stabilization Reserve;

AND THAT staff be directed to include the amendment in the 2026 budget tracking and year-end reserve transfer reporting, as required.



MEMORANDUM

To: Members of Council and Staff

From: Councillor Scott Nash

Date: May 8, 2026

**Re: Water Monitoring System – (Water Height, Temperature, Wind, Precipitation)
Gooseneck Lake and Kashageba Lake**

Background

Currently within the Municipality three (3) lakes have dams for water management. The lakes are Kashageba Lake, Gooseneck Lake and Lake Wahwashkesh.

To help assist the Municipality in data collecting of information such as water elevation changes, water and air temperature, wind speed and precipitation amounts there are remote monitoring systems such as the Onset-HOBO data logger that can be installed. The units can be remotely installed as they can run of solar and use a satellite link for data uploads.

With the changing environment water level monitoring is more important than ever, to help with future water management as also in advising the public of any changes to the water levels on the three lakes with dams.

Currently Lake Wahwashkesh does have a monitoring system that was installed by the Lake Wahwashkesh Conservation Association (WWKCA) with MNR assistance. In communication with the WWKCA, they are not interested in the Municipality taking over the existing system on a go forward based as the data is important to them.

In speaking with the Gooseneck Lake Property Owners Association (GLPOA) and also the Magnetawan Pioneers Association (MPA) there is interest in having the monitoring systems installed on Gooseneck Lake and also Kashegaba Lake.

As Council is aware the Gooseneck Lake Dam is scheduled for major work by the MNR in 2026 and the Kashegaba Dam was replaced by the MNR in the fall of 2025. Of note there is concern from users, property owners on Kashegaba Lake and Bolger Lake of the lower water level this year than previous years. The system such as the Onset-Hobo data logger could be a great assistance to help track the water level over time, along with the water/air temperature, wind speed and perception.

The units are relatively inexpensive for the initial investment and on-going monitoring.

Remote monitoring rates are as follows for a 12-month plan.

- Basic, 1 Reading per sensor per hour for \$166.00+HST for 1 year
- Standard, 1 Reading per sensor every 5 minutes for \$333.00+HST for 1 year

The cost of the Monitoring units are as follows for the Onset – HOBO system

- Data logger RX3000 4G Remote Monitoring Station \$1,609.00
- Extra Large Solar Panel \$403.00
- Complete 2M Tripod Kit \$509.00
- RX3000 Water level sensor \$271.00
- 10m RWLMOD Cable \$253.00
- MX Water Level Sensor 4m(13') \$690.00
- Temp/RH Sensor (12-bit) w/8m cable \$360.00
- Solar Radiation Sheild for use with external sensors \$128.00
- Rain Guage \$962.00
- Wind Speed and Direction Sensor Set \$1,252.00
- Full Cross Arm Kit \$178.00

The cost of the above system is \$6,781.00+HST, however if the Wind and Rain Guage options are not selected that the price per unit would be \$4,389.00+HST

Recommendations

In order to assist the Municipality in compiling data and information to assist with items such as Official Plans, Zoning By-Laws and water management, it is recommended that the Municipality purchase and install two (2) water monitoring systems which will monitor water elevation changes, water and air temperate and wind speed as Gooseneck Lake and Kashageba Lake. In addition, the Municipality follow up again with the WWKCA on taking over the operation of the unit on Lake Wahwashkesh.

The data that is collected can be shared with a link on the Municipality's website so that residents and visitors could access the data.

Existing approved funds can be used from the 2026 Budget Line item's 16-484-6 (Lake Quality Water Testing) and 16-484-4 (Green Initiatives), so this would result in no additional cost to the Municipal Budget for the undertaking.

The two units would cost a total of \$6,781.00 to \$4,389.00 each and monitoring would cost \$166 to \$366 per unit per year depending on the data plan selected.

Attachments:

Attachment A – Onset – HOBO 7 information sheets

HOBO[®]

Data Loggers

HOBO MX800 Multiparameter Water Quality Data Loggers

*The ultimate solution for collecting
critical water level & water quality data*

An affordable, highly configurable solution for monitoring water conductivity, temperature, depth, and dissolved oxygen. HOBO MX800 series Bluetooth loggers come in an easy-to-deploy fully submersible model (MX801) and a direct-read model (MX802) for convenient data offload without removing the sensor from the water.

Supported Measurements:

Water conductivity/salinity, temperature, level, and dissolved oxygen



Attachment A

Key Advantages

- Fast data offload via Bluetooth to HOBObconnect app
- Interchangeable sensors – swap out sensors for different applications
- Water detect feature indicates when logger was out of the water (MX801)
- Built-in barometric pressure sensor plus time-saving direct data offload without removing sensor from the water (MX802)
- Guided calibration ensures accurate data

Minimum System Requirements



HOBObconnect
See pg 43



Mobile or
Windows
device

Get more water quality measurements with one data logger

An adapter lets you attach two sensors to one MX800 logger, so you can measure dissolved oxygen, conductivity, temperature, and depth with a single platform.



CT Sensor (W-CT)



CTD Sensor (W-CTDxx)



DO Sensor (W-DO)



► For complete information and accessories, please visit: www.onsetcomp.com

Sensors

W-CT and W-CTD-xx		W-DO	
	Conductivity	Temperature	DO / Temperature
Range	Electrical conductivity and specific conductance: 0 to 100,000 μ S/cm	-20° to 50°C (-40° to 122°F), non-freezing water	0 to 60 mg/L; 0-600% Saturation / -5 to 50°C (23 to 104°F), non-freezing
Accuracy	Conductivity: +/-2% or 15 μ S/cm whichever is greater Salinity: +/-2% of reading or 0.1 PSU, whichever is greater	\pm 0.15°C (\pm 0.27°F) from 0° to 50°C (32° to 122°F)	Out-of-box: \pm 0.2 mg/L over the range of 0 to 20 mg/L; +0.1 mg/L with user calibration / 0.15°C (0.27°F)
Resolution	0.1 μ S/cm from 0 to 1,000 μ S/cm 1 μ S/cm from 1,000 to 10,000 μ S/cm 10 μ S/cm from 10,000 to 100,000 μ S/cm	0.01°C at 25°C (0.018°F at 77°F)	0.01 mg/L / 0.01°C (0.04°F)

Pressure & Depth (CTD Sensors only)

Part Number	W-CTD-01	W-CTD-02	W-CTD-03	W-CTD-01
Range	0 to 207 kPa (0 to 30 psia); 0 to 9 m (0 to 30 ft) water depth at sea level	0 to 400 kPa (0 to 58 psia); 0 to 30.6 m (0 to 100 ft) water depth at sea level	0 to 850 kPa (0 to 123.3 psia); 0 to 76.5 m (0 to 251 ft) water depth at sea level	0 to 145 kPa (0 to 21 psia); 0 to 4 m (0 to 13 ft) water depth at sea level
Water Level Accuracy*	Typical error: +/-0.05% FS, 0.5 cm (0.015 ft) water	Typical error: \pm 0.05% FS, 1.5 cm (0.05 ft) water	Typical error: \pm 0.05% FS, 3.8 cm (0.125 ft) water	Typical error: \pm 0.075% FS, 0.3 cm (0.01 ft) water
Resolution	0.21 cm (0.007 ft)	0.41 cm (0.013 ft)	0.87 cm (0.028 ft)	0.14 cm (0.005 ft)
Raw Pressure Accuracy**	\pm 0.3% FS, 0.62 kPa (0.09 psi) maximum error	\pm 0.3% FS, 1.20 kPa (0.17 psi) maximum error	\pm 0.3% FS, 2.55 kPa (0.37 psi) maximum error	\pm 0.3% FS, 0.43 kPa (0.063 psi) maximum error

Data Loggers

Part number	MX801	MX802
Operating Range	-40° to 50°C (-40° to 122°F), cannot be frozen in ice	
Transmission Range	Approximately 30.5 m (100 ft) line-of-sight	
Wireless Data Standard	Bluetooth 5	
Maximum Cable Length	N/A	120m (400 ft)
Logging Rate	5 second to 18 hours	
Water Detect	Events are logged when logger is submerged or removed from the water (MX801 only)	N/A
Time Accuracy	\pm 1 minute per month 0° to 50°C (32° to 122°F)	
Barometric Pressure (MX802 only)		
Measurement & Calibrated Range	N/A	66 to 107 kPa (9.6 to 15.5 psia), -20° to 50°C (-4° to 122°F)
Accuracy*	N/A	Typical error: \pm 0.2 kPa (0.029 psi) Maximum error: \pm 0.5 kPa (0.073 psi)
Resolution	N/A	<0.01 kPa (0.0015 psi)
Battery	Four AA, 1.5 V lithium batteries, user replaceable	
Battery Life	With W-CTD or W-CT sensors: 2 years, typical with 1-minute logging interval or slower With W-DO sensor: 1-year, typical with 5-minute logging interval or slower	
Memory	730,000 measurements, divided between channels (4 Mbyte memory)	
Materials	Outer enclosure: Polycarbonate/PBT blend with brass inserts; Interior: Polycarbonate/PBT; Gasket: Silicone foam. Cable channel: Santoprene™ TPE	
Dimensions	Logger diameter: 4.14 cm (1.63 inches), Length without sensor: 20 cm (8 inches)	
Weight	MX801 Logger: 213g (7.51 oz)	MX802 Logger: 215g (7.58 oz)
Environmental Rating	IP68; waterproof to 100m (with sensor(s) attached)	IP67, NEMA 6; Weatherproof (with cable or Termination Plug attached); this model is not waterproof
CE & UKCA Compliant	Yes	

* Pressure Accuracy: Absolute pressure sensor accuracy includes all sensor drift, temperature, and hysteresis-induced errors.

** Raw Pressure Accuracy: Absolute pressure sensor accuracy includes all sensor drift, temperature, and hysteresis-induced errors.

ONSET

HOBO[®] MX2501 Data Logger

pH and Temperature Data Logger

The HOBO MX2501 pH and Temperature Data Logger is designed for long-term monitoring of pH in estuaries, lakes, streams, rivers, and oceans. Leveraging Bluetooth Low Energy[®] (BLE) technology, the MX2501 pH Logger communicates wirelessly with the free HOBObconnect app and your mobile device, making logger setup, calibration, and data offload quick and easy. A guided pH calibration process on the HOBObconnect app makes an otherwise complicated process easier to follow. This affordable and compact logger dramatically cuts the time and effort needed to collect field data, while also offering higher resolution data. (NOTE: pH electrodes should always be stored in storage solution when not deployed.)



You can download the HOBObconnect app here:

Key Advantages:

- Guided pH calibration following on-screen prompts in HOBObconnect app
- Rugged PVC housing for deployment in both freshwater and saltwater environments
- Quick and easy data offload via Bluetooth Low Energy (BLE) to iOS and Android devices
- Water detection system for longer battery life and less maintenance
- Potentiometric pH electrode with plastic body, gel electrolyte, and double cloth junction
- User-replaceable battery, pH electrode, and anti-biofouling copper guard
- Accuracy of ± 0.10 pH units within $\pm 10^{\circ}\text{C}$ of temperature at calibration

pH Sensor

	pH	mV
Range	2.00 to 12.00 pH	-512 to 512 mV
Accuracy	±0.10 pH units within ±10°C of temperature at calibration	±0.20 mV
Resolution	0.01 pH	0.02 mV
Response Time	1 minute typical to 90% at constant temperature in stirred water	
Sample Ionic Strength	≥ 100 µS/cm	

Temperature Sensor

Range	-2° to 50°C (28.4° to 122°F)	
Accuracy	±0.2°C (±0.36°F)	
Resolution	0.024°C at 25°C (0.04°F at 77°F)	
Response Time	7 minutes typical to 90% in stirred water	

Logger

Operating Range	-2° to 50°C (28.4° to 122°F) — non-freezing	
Buoyancy	Fresh water: 13.6 g (0.48 oz) negative Salt water: 19.6 g (0.69 oz) negative	
Waterproof	To 40 m (131.2 ft)	
Water Detection	Water conductivity level of 100 µS/cm or greater is necessary for reliable detection of water. Deionized water or water below 100 µS/cm may not be detected. The water conductivity circuit may not reliably detect water that has frozen around the electrodes, i.e. below 0°C (32°F).	
Radio Power	1 mW (0 dBm)	
Transmission Range	Approximately 30.5 m (100 ft) line-of-sight in air	
Wireless Data Standard	Bluetooth Low Energy (Bluetooth Smart)	
Logging Rate	1 second to 18 hours	
Logging Modes	Fixed interval (normal, statistics) or burst	
Memory Modes	Wrap when full or stop when full	
Start Modes	Immediate, push button, date & time, or next interval	
Stop Modes	When memory is full, push button, date & time, or after a set logging period	
Time Accuracy	±1 minute per month 0° to 50°C (32° to 122°F)	
Battery Type	One AA 1.5 Volt, user-replaceable	
Battery Life	1 year typical at 25°C (77°F) with logging interval of 1 minute and Bluetooth Always On selected in software. 2 years typical at 25°C (77°F) with logging interval of 1 minute and Bluetooth Off Water Detect enabled in software. 3 years typical at 25°C (77°F) with logging interval of 1 minute and Bluetooth Always Off selected in software. Faster logging intervals and statistics sampling intervals, burst logging, remaining connected with the app, excessive downloads, and paging may impact battery life.	

pH Electrode Typical Minimum Life 6 months in sample with ionic strength ≥ 100 µS/cm

Memory	152 KB (43,300 measurements, maximum)
Full Memory Download Time	Approximately 60 seconds; may take longer the farther the mobile device is from the logger
Dimensions	22.86 x 4.27 cm (9.0 x 1.68 inches); mounting hole 0.64 cm (0.25 inches)
Weight	268.2 g (9.46 oz)
Wetted Materials	Logger: PVC housing and sensor end cap, polycarbonate closure caps and mounting end cap with a TPE switch pH electrode: plastic-bodied with Pellon® junctions and gel electrolyte, glass pH sensor bulb



RX3000 Remote Monitoring Station

RX3000 Remote Monitoring Station

Onset's most flexible remote data logging station, the HOBO RX3000 provides instant access to site-specific environmental data anywhere, at any time, via the internet. This configurable station combines the versatility and sensor quality of more expensive systems, an onboard LCD display, and the convenience of plug-and-play operation. (See "Configure System" tab below.)



The RX3000 station is the main component of the cost-effective and scalable HOBOnet Field Monitoring System for crop management, environmental research, and greenhouse operations.



Key Advantages:

- Flexible support for a broad range of sensors
- LCD display for easy field deployment
- Cloud-based data access through HOBOLink
 - Get 24/7 web access to your data via web browser
 - Verify RX3000 system status remotely
 - Set up and manage alarm notifications over the web
 - Schedule automated delivery of data
- Plug-and-play operation
- Alarm notifications via text, email
- Rugged double-weatherproof enclosure
- Configurable from your mobile device
- Optional Analog Input, Relay, and Water Level Sensor Modules
- Remote water level and water flow monitoring with Onset's water level module (RXMOD-W1)
- Access to NEWA plant disease risk and insect pest models

HOBO RX3000 Data Logger Specifications

Operating Range	-40° to 60°C (-40° to 140°F); no remote communications for battery voltage less than 3.9 V DC
Smart Sensor Connectors	10
Smart Sensor Network Cable Length	100 m (328 ft) maximum
Smart Sensor Data Channels	Maximum of 15 (some smart sensors use more than one data channel; see sensor manual for details)
Module Slots	2
Logging Rate	1 second (RX3001 and RX3002) or 1 minute (RX3003 and RX3004) to 18 hours
Time Accuracy	±8 seconds per month in 0° to 40°C (32°F to 104°F) range; ±30 seconds per month in -40° to 60°C (-40° to 140°F) range
Battery Type/Power Source	4 Volt, 10 Ahr, rechargeable sealed lead-acid; external power required using one of these options: AC power adapter (AC-U30), solar panel (SOLAR-xW), or external power source 5 V DC to 17 V DC with external DC power cable (CABLE-RX-PWR)
Rechargeable Battery Service Life	Typical 3–5 years when operated in the temperature range -20° to 40°C (-4°F to 104°F); operation outside this range will reduce the battery service life
Memory	32 MB, 2 million measurements, continuous logging
Alarm Notification Latency	Logging interval plus 2–4 minutes, typical
Enclosure Access	Hinged door secured by two latches with eyelets for use with user-supplied padlocks
LCD	LCD is visible from 0° to 50°C (32° to 122°F); the LCD may react slowly or go blank in temperatures outside this range
Materials	Outer enclosure: Polycarbonate/PBT blend with stainless steel hinge pins and brass inserts; Inner enclosure: Polycarbonate; Gaskets: Silicone rubber; Cable channel: EPDM rubber; Cable opening cover: Aluminum with ABS plastic thumb screws; U-Bolts: Steel with zinc dichromate finish
Size	18.6 x 18.1 x 11.8 cm (7.3 x 7.1 x 4.7 in.); see diagrams on next page
Weight	2.2 kg (4.85 lb)
Mounting	3.8 cm (1.5 inch) mast or wall mount
Environmental Rating	Weatherproof enclosure, NEMA 4X (requires proper installation of cable channel system)
	The CE Marking identifies this product as complying with all relevant directives in the European Union (EU)
	RX3002: FCC ID R68XPICOW, IC ID 3867A-XPICOW RX3003: FCC ID QIPEHS6, IC ID 7830A-EHS6; approved for use in Taiwan and Japan RX3004: FCC ID QIPPLS62-W, IC ID:7830A-PLS62W
Wireless Radio	RX3003: GSM/GPRS/EDGE: Quad band 850/900/1800/1900 MHz, UMTS/HSPA+: Five band 800/850/900/1900/2100 MHz RX3004: GSM/GPRS/EDGE: Quad band 850/900/1800/1900 MHz UMTS/HSPA+: Seven band 800/850/900/1800/1900/2100 MHz LTE: Twelve Band 700/800/850/900/1800/1900/2100/2600 MHz
Antenna	RX3003: Penta band RX3004: 4G LTE

Ethernet (RX3001)

Connector One RJ45/100BaseT

Wi-Fi (RX3002)

Network Standards IEEE 802.11b/g/n

Frequency Range 2.412–2.484 GHz

Antenna Connector 1, no diversity supported

Data Rates 1, 2, 5.5, 11 Mbps (802.11b); 6, 9, 12, 18, 24, 36, 48, 54 Mbps (802.11g); 802.11n, HT20 MCS0 (6.5 Mbps) to HT20 MC87 (65 Mbps)

Number of Selectable Radio Subchannels Up to 14 channels; profiles available will include USA, France, Japan, Spain, Canada, and “Other” (multiple countries)

Radio Modulations OFDM, DSSS, DBPSK, DQPSK, CCK, 16QAM, 64QAM

Security WEP 64/128, WPA-PSK, AES end-to-end encryption, WPA2, protocols not listed are not supported

Maximum Receive Level -10 dBm (with PER <8%)

Receiver Sensitivity -72 dBm for 54 Mbps, -87 dBm for 11 Mbps, -89 dBm for 5.5 Mbps, -90 dBm for 2.0 Mbps, -92 dBm for 1.0 Mbps

Cellular (RX3003 and RX3004)

Wireless Radio
RX3003:
GSM/GPRS/EDGE: Quad band 850/900/1800/1900 MHz, UMTS/HSPA+: Five band 800/850/900/1900/2100 MHz
RX3004:
GSM/GPRS/EDGE: Quad band 850/900/1800/1900 MHz
UMTS/HSPA+: Seven band 800/850/900/1800/1900/2100 MHz
LTE: Twelve Band 700/800/850/900/1800/1900/2100/2600 MHz

Antenna
RX3003: Penta band
RX3004: 4G LTE

Contact Us

Sales (8am to 5pm ET, Monday through Friday)

- ▶ Email sales@onsetcomp.com
- ▶ Call 1-508-759-9500
- ▶ In U.S. toll free 1-800-564-4377
- ▶ Fax 1-508-759-9100

Technical Support (8am to 6pm ET, Monday through Friday)

- ▶ Contact Product Support www.onsetcomp.com/support/contact
- ▶ Call 1-508-759-9500
- ▶ In U.S. toll free 1-877-564-4377

Onset Computer Corporation
470 MacArthur Boulevard
Bourne, MA 02532



S-RGB-M002

0.2 mm Rainfall (2m cable) Smart Sensor

Measures rainfall with a resolution of 0.2 mm, and 1% accuracy for rainfall rates up to 12.7 cm. The tipping bucket mechanism is mounted on a stainless-steel shaft with brass bearings. This model includes a 2m cable.

Also available in a wireless model for use with the HOBOnet Field Monitoring System.

Key Advantages:

- Measures rainfall rates up to 12.7 cm per hour
- Resolution of 0.2 mm
- Maximum of 4000 tips per interval
- 2m cable



HOBO S-RGB-M002 Sensor Specifications

Measurement range: 0–12.7 cm or 0–5 in. per hour; maximum 4000 tips per interval

Operating range: 0° to 50°C (32° to 122°F); survival -40° to 75°C (-40° to +167°)

Mechanism: Tipping bucket, stainless steel shaft with brass bearings

Resolution: 0.2 mm (S-RGB) 0.01 inch (S-RGA) models

Calibration: Requires annual calibration; can be field calibrated by user or returned to factory

Calibration accuracy: ±1.0% at up to 20 mm or 1" per hour


Housing: Aluminum housing and collector

Dimensions: 22.8 cm height x 15.4 cm diameter (9" height x 6" diameter), 154 mm receiving orifice (6.06")

Approximate weight: 1 Kg (2 lbs)

Cable lengths: 2 meter, 6.5 feet

Note: Comes with side bracket for post or tripod mount and feet for surface mount. If mounting separate from main tripod, order with 6m cable and an additional 1.5m mast. If mounting on main tripod, order with guy wire kit.

 - The CE Marking identifies this product as complying with all relevant directives in the European Union (EU)

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Onset Computer Corporation

470 MacArthur Boulevard

Bourne, MA 02532

Davis® (0.01" or 0.2 mm) Rain Gauge Smart Sensor (S-RGE-M002, S-RGF-M002) Manual



The Davis (0.01" or 0.2 mm) Rain Gauge smart sensor is designed to work with HOB0® stations. The smart sensor has a plug-in modular connector that allows it to be added easily to a HOB0 station. All sensor parameters are stored inside the smart sensor, which automatically communicates configuration information to the logger without the need for any programming or extensive user setup. **Note:** This sensor has been modified to work with Onset station loggers only.

Rain Gauge Smart Sensor

Models: S-RGE-M002
S-RGF-M002

Items required:

- Electrical tape or weather-resistant cable ties

If mounting on pole or mast:

- 7/16 inch combination wrench

If mounting on flat surface:

- Drill with 5 mm (3/16 inch) drill bit
- Adjustable wrench

Accessories:

- Guy wire kit (M-GWA)
- 1.5 meter mast (M-MPB)
- Mast level (M-MLA)

Specifications

Measurement Range	0 to 10.2 cm (0 to 4 in.) per hour, maximum 4,000 tips per logging interval
Accuracy	±4.0%, ±1 rainfall count between 0.2 and 50.0 mm (0.01 and 2.0 in.) per hour; ±5.0%, ±1 rainfall count between 50.0 and 100.0 mm (2.0 and 4.0 in.) per hour
Resolution	0.01 in. (S-RGE-M002) or 0.2 mm (S-RGF-M002)
Calibration	Requires annual calibration; can be field calibrated
Operating Temperature Range	0° to 50°C (32° to 122°F), survival -40° to 75°C (-40° to 167°F)
Environmental Rating	Weatherproof
Housing	UV-stabilized ABS plastic
Mechanism	Tipping bucket with magnetic reed switch pivots on metal shaft
Dimensions	16.5 cm opening diameter (6.5 in.) x 24 cm (9.5 in.) high; 214 cm ² (33.2 in. ²) collection area
Weight	1.2 kg (2.7 lbs)
Bits per Sample	12
Number of Data Channels*	1
Measurement Averaging	No
Cable Length Available	2 m (6.6 ft)
Length of Smart Sensor Network Cable*	0.5 m (1.6 ft)



The CE Marking identifies this product as complying with all relevant directives in the European Union (EU).

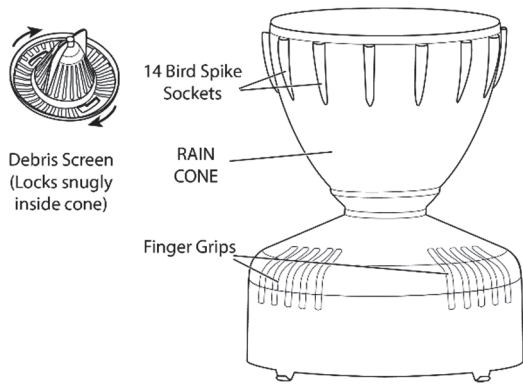
* A single HOB0 station can accommodate 15 data channels and up to 100 m (328 ft) of smart sensor cable (the digital communications portion of the sensor cables).

Operation

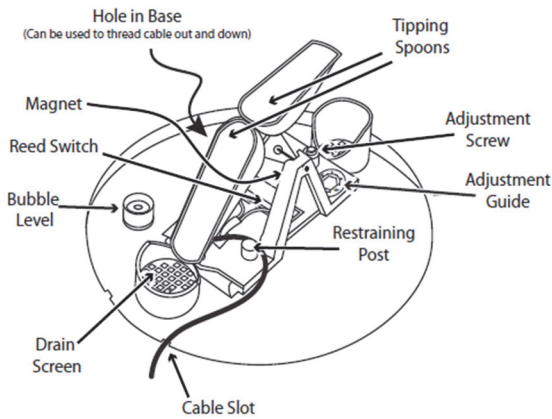
Rain enters the collector cone, passes through a debris-filtering screen, and collects in one chamber of the tipping mechanism. The tipping spoon tips when it has collected an amount of water equal to the increment in which the sensor measures (0.2 mm or 0.01 inch). As the spoon tips, it causes a switch closure and brings the second tipping spoon chamber into position. The rain water drains out through the screened drains in the base of the collector.

Components

The smart sensor includes the components shown on the diagrams on the next page. The smart sensor includes a hardware kit with the items most commonly needed for installation. The items you use from the kit depend on where you install the sensor. You may need to adapt or purchase additional hardware to fit your individual requirements.



These are the internal components on the base.



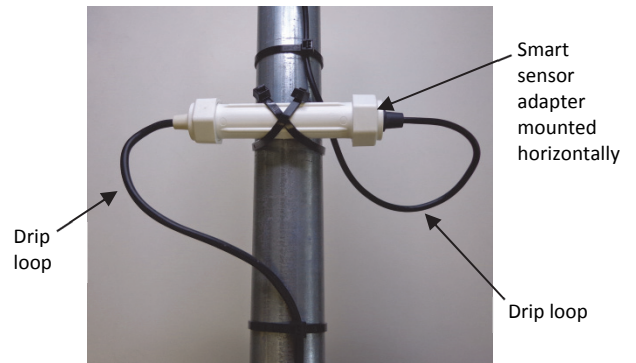
Mounting

Mounting Considerations

Use the following guidelines to determine the best location for installing the sensor.

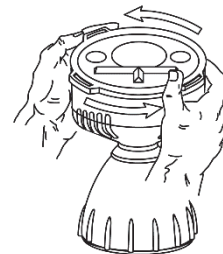
- You must mount the rain gauge smart sensor so that it is level. As built-in bubble level is attached to the base to simplify this process.
- Be sure there is an unobstructed path for water runoff from the drain screens.
- The sensor contains a magnet-operated switch that may not operate correctly if you mount the rain gauge on or near any object that is attracted to a magnet.
- Exposure to winds can reduce the measured rainfall amounts. Mount the sensor where there are no obstructions of rainfall at low angles (such as trees, houses, fences) and as low as possible out of the wind.
- If installing the sensor on a sheet metal roof, insulate the unit by making a platform out of wood. Mount the base of the rain gauge at least 4 cm (1 inch) away from any steel or iron surface and make sure the reed switch is at least 4 cm (1 inch) away from any steel or iron objects (e.g. nails).
- For the most accurate rainfall measurements, it is recommended that you mount the sensor upslope, about 3 meters (10 feet) away from the tripod, on a 1.5 meter high mounting pole (M-MPB). Alternatively, you can mount the sensor on the tripod mast.

- Tall objects can interfere with accurate rain measurements. It is recommended that you place the rain bucket away from the obstruction by a distance greater than three times the height of the obstruction. If that is not possible, raise the rain bucket as high as possible to avoid shedding.
- Avoid splashing and puddles. Be sure the gauge is high enough above any surface that rain will not splash into the top of the collector.
- Vibration can significantly degrade accuracy of the tipping bucket mechanism. In windy locations make sure that the bucket will be vibration-free. Consider using guy wires to secure a pole or tower-mounted bucket.
- To provide long-term protection from moisture entry, the smart sensor adapter must be mounted horizontally and with the cable wires routed with drip loops so that water drains away from the cable entry point as shown in the example below. When mounted properly, the housing is weatherproof (but not waterproof).

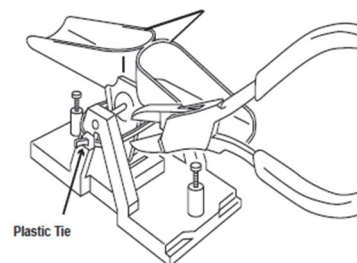


Preparing the Sensor

1. Remove the cone from the base by turning over the bucket. Rotate the base counterclockwise until the latches on the cone line up with the latch openings in the base, then lift the base off the cone.

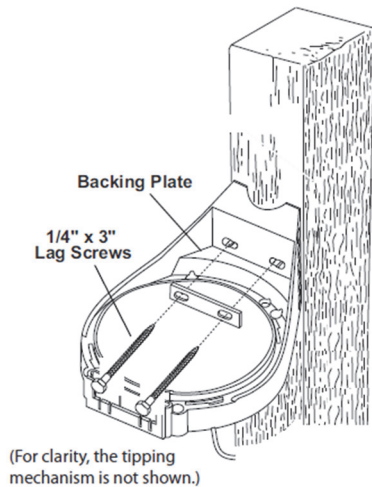


2. The tipping bucket on the base has been secured to avoid possible damage to the assembly. Carefully cut and remove the cable tie to release the bucket assembly.



Mounting on a Wooden Post or Flat Surface

1. With a 5 mm (3/16 inch) drill bit, drill two holes approximately 54 mm (2-1/8 inches) apart. Use the metal backing plate as a guide when marking the holes and a carpenter's level to ensure the holes are level.
2. Insert the 1/4 inch x 3 inch lag screws through the metal backing plate and the holes in the mounting base into the post. Make sure the base is level by checking the built-in bubble level.
3. Tighten the lag screws using an adjustable wrench or 7/16 inch wrench.



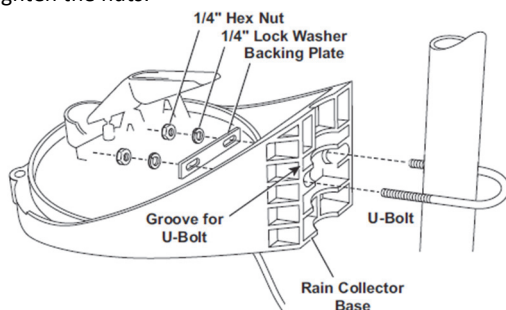
Mounting on a Pole or Mast

With the supplied U-bolt, the rain collector can be mounted on a pole having an outside diameter ranging from 32 to 44 mm (1-1/4 to 1-3/4 inch). A larger U-bolt (not supplied) can be used to mount to a pole with a maximum outside diameter of 64 mm (2-1/2 inch).

To mount on a smaller pole, obtain a U-bolt that fits the base openings but has a shorter threaded section. If the included U-bolt is used with a smaller pole, the bolt will interfere with the rain collector cone.

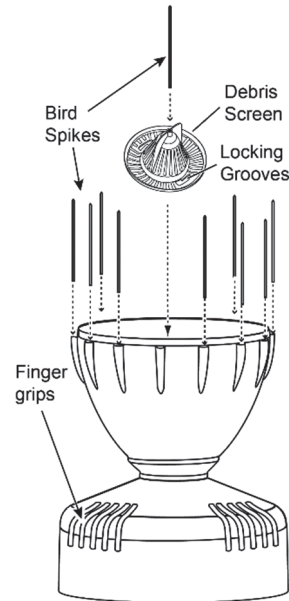
Use the built-in bubble level to ensure the sensor is level.

1. While holding the mounting base against the pole, place the two ends of a U-bolt around the pole and through the two holes in the base.
2. Slide the metal backing plate over the bolt ends as they stick out toward the rain collector cone. Secure the backing plate with a washer, a lock washer, and a hex nut on each of the bolt ends. Adjust the height of the rain collector, then tighten the nuts.



Completing the Sensor Installation

1. To use bird spikes, insert one spike into each socket around the rim of the cone. The sockets are tapered; push firmly or tap lightly with a hammer for a more secure fit. Be careful; bird spikes may be sharp. **Note:** If you choose not to install the bird spikes, we recommend that you keep the packet of spikes in case birds become a problem in the future.



2. Place the cone back onto the base by putting the latches on the cone into the latch openings in the base and rotating the cone clockwise until the latches "lock" into place. As you reattach the cone, make sure to run the cable to the cable slot in the base or the cone will not fit snugly against the base.
3. Place the debris screen, pointed end up, into the cone. The screen prevents large bits of debris from blocking the funnel hole. If bird nesting is a problem, you can place a spike in the hole on top of the debris screen. Note that using a bird spike in the debris screen may make the screen more likely to be blown over or out in a high wind gust.
4. To prevent fraying or cutting the cable where it is exposed to weather, secure it so it does not whip about in the wind. Use electrical tape or weather resistant cable ties to secure the cable. Place tape or ties approximately every 1 to 1.6 m (3 to 5 ft). Do not use metal staples to secure cables as they can cut the cables. Make sure there are drip loops on both sides of the smart sensor housing, which must also be mounted horizontally as described under *Mounting Considerations*.

Connecting the Sensor to a Station

To connect the sensor to a station, stop the station from logging and insert the smart sensor's modular jack into an available smart sensor port on the station. See the station manual for details on operating stations with smart sensors.

Maintenance

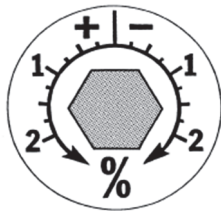
For greatest accuracy, you should thoroughly clean the smart sensor at least once or twice a year.

1. Separate the cone from the base.
2. Use a soft damp cloth to clean pollen, dirt, and other debris from the cone, cone screens, and bucket.
3. Use a pipe cleaner to clear the funnel hole in the cone and the drain screens in the base. When all parts are clean, rinse with clear water.
4. Reattach the cone and replace the screen.

Field Calibration

The sensor is calibrated at the factory so the spoons tip (and record rainfall) for each 0.2 mm or 0.01 inch of rain. To adjust the calibration slightly, use a 5 mm (3/16 inch) wrench to rotate the adjustment screws located underneath the tipping spoons (see diagram in *Components*). Do not touch the reed switch.

The adjustment guide embossed in the platform shows how far you must rotate both screws in turn to effect a 1% and a 2% change.



Moving the screws in the positive (+) direction causes the spoons to tip more times (i.e. give a larger count) for a given amount of water. Modify both adjustment screws by the same amount.

To check the accuracy of the sensor, compare it with a tube type rain gauge. Use a rain gauge with an aperture of at least 10.2 cm (4 inches). Any smaller and the readings obtained may not be accurate. Place the tube type rain gauge directly next to the smart sensor. Compare the totals on three storms to determine whether your rain collector needs calibration and by how much. Adjust the screws to fine-tune the reading for the next three storms if necessary.

Davis® Wind Speed and Direction Smart Sensor (S-WCF-M003) Manual



The Davis Wind Speed and Direction smart sensor is designed to work with HOB0® stations. The smart sensor has a plug-in modular connector that allows it to be added easily to a HOB0 station. All sensor parameters are stored inside the smart sensor, which automatically communicates configuration information to the logger without the need for any programming or extensive setup. **Note:** This sensor has been modified to work with Onset station loggers only.

Wind Speed & Direction Smart Sensor

S-WCF-M003

Items required:

- Weather-resistant cable ties or cable clips
- Electrical tape
- Handheld compass, local area map, or handheld GPS

If mounting on tripod or mast:

- Adjustable wrench

If mounting on wooden surface:

- Drill with 5 mm (3/16 inch) drill bit

Accessories:

- Grounding kit (M-GKA)

Specifications

	Wind Speed/Gust	Wind Direction
Measurement Range	0 to 76 m/sec (0 to 170 mph)	0 to 355 degrees
Accuracy	±1.1 m/sec (±2 mph) or ±5% of reading, whichever is greater	±7 degrees
Resolution	0.5 m/sec (1.1 mph)	1 degrees (0 to 355 degrees)
Starting Threshold	≤1 m/sec (2.2 mph)	1 m/sec (2.2 mph)
Measurement Definition	Cup revolutions are accumulated every three seconds for the duration of the logging interval Wind speed: Average speed for the entire logging interval Gust speed: The highest three-second wind recorded during the logging interval See <i>Measurement Operation</i> .	Unit vector averaging used; vector components for each wind measurement are calculated every three seconds for duration of logging interval (see <i>Measurement Operation</i>)
Operating Temperature Range	-40°C to 65°C (-40°F to 149°F)	
Environmental Rating	Weatherproof	
Housing	Polycarbonate wind cups	UV-resistant ABS wind vane and black-anodized aluminum anemometer arm
Bearing Type	Sealed stainless steel	
Turning Radius	108 mm (4.25 in.)	Approximately 135 mm (5.25 in.)
Dimensions	470 x 191 x 121 mm (18.5 x 7.5 x 4.75 in.)	
Weight	1.332 kg (2 lb, 15 oz)	
Bits per Sample	8 for each channel, 24 total	
Number of Data Channels*	3	
Measurement Averaging Option	Automatic averaging (see <i>Measurement Operation</i>)	
Cable Length Available	3 m (9.8 ft)	
Length of Smart Sensor Network Cable*	0.5 m (1.6 ft)	

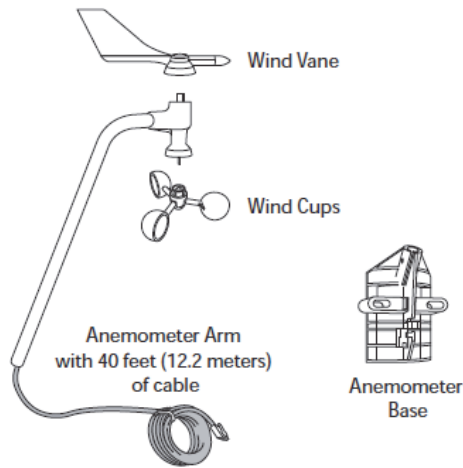


The CE Marking identifies this product as complying with all relevant directives in the European Union (EU).

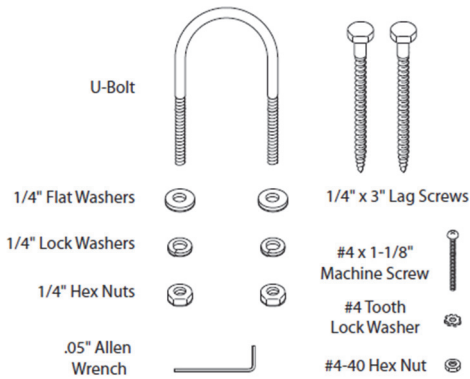
* A single HOB0 station can accommodate 15 data channels and up to 100 m (328 ft) of smart sensor cable (the digital communications portion of the sensor cables).

Components

The smart sensor includes the components shown below.



The smart sensor also includes a hardware kit with the items most commonly needed for installation as shown below. The items you use from the kit depend on where you install the sensor. You may need to adapt or purchase additional hardware to fit your individual requirements.



Assembling the Smart Sensor

Attaching the Wind Vane

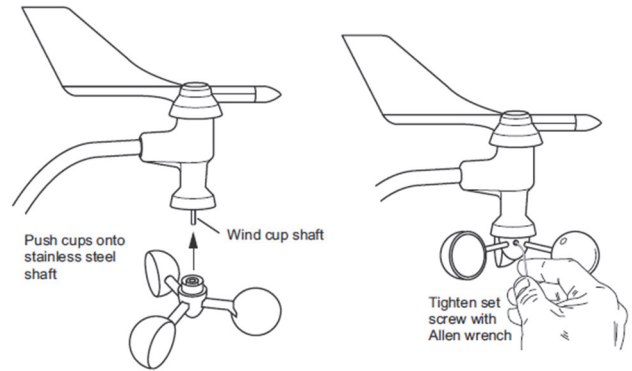
The wind direction has been calibrated in the factory so that the wind direction will be correct when the arm is installed pointing north and the vane is installed correctly.

1. Slide the wind vane onto the wind vane shaft. The shaft's cross-section is D-shaped to ensure that the anemometer is installed correctly.
2. Tighten the set screw in the wind vane with the Allen wrench.

Attaching the Wind Cups

1. Push the wind cups onto the anemometer's stainless steel wind cup shaft.

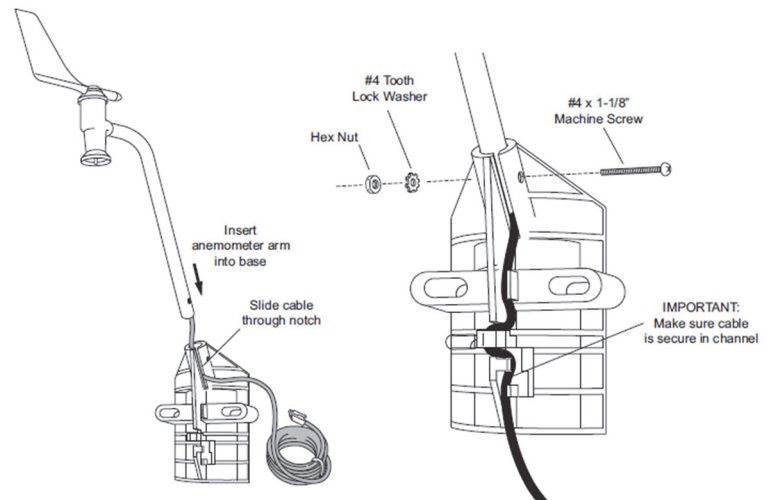
2. Slide the wind cups up the shaft as far as possible.



3. Use the Allen wrench provided to tighten the set screw on the side of the wind cups. The wind cups should drop slightly when you let go.
4. Ensure the set screw is screwed in fully and very tight. Failure to do so will cause the anemometer to function improperly.
5. Spin the wind cups; they should spin freely. If they do not spin freely, take them off and repeat these steps

Attaching the Anemometer Arm to the Base

1. Insert the anemometer arm into the base, sliding the cable through the notch in the base as shown below. Be sure to line up the small hole in the arm with the holes in the base.



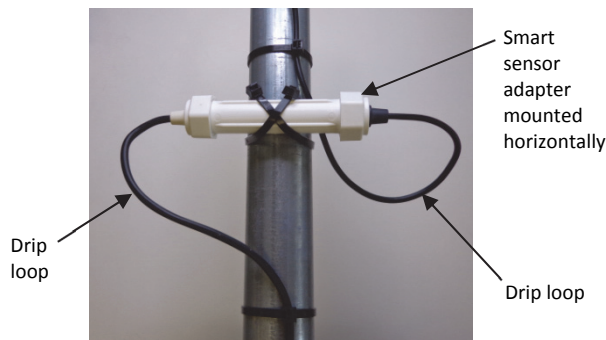
2. Insert the machine screw through the holes in the base and arm.
3. Slide the tooth-lock washer and hex nut onto the machine screw. Tighten the hex nut while holding the screw with a Phillips head screwdriver to prevent it from turning.
4. Press the sensor cable firmly and completely into the zig-zagging channel in the base, starting from the arm and progressing downward to the bottom of the base.

Mounting

Mounting Considerations

Use the following guidelines to determine the best location for installing the sensor.

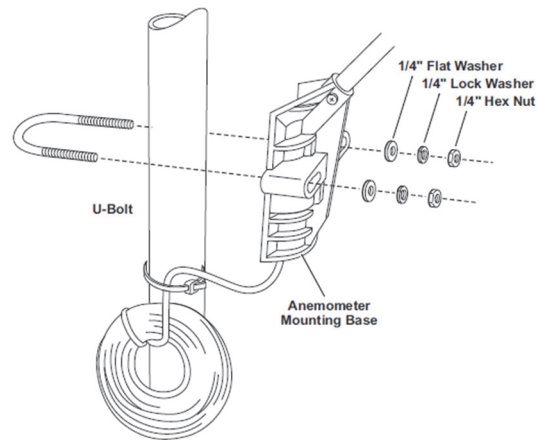
- To ensure correct orientation of the wind vane, the smart sensor must be mounted so that the anemometer arm points north. See *North Alignment* for steps on finding true north.
- For the most accurate readings, the smart sensor should be mounted 2 m (7 ft) or more above the ground and consistent with meteorological standards for the application. The smart sensor should be mounted at least 2.1 m (7 ft) above the roof line if mounted on a roof and mounted at a distance of at least five times the height of the nearest tree, building, or other obstruction. You may do this by mounting the smart sensor on an Onset tripod or mast, or a metal pipe. You may mount the smart sensor on a wooden post if it has a side facing due north for mounting.
- The tripod or mounting mast must be properly grounded. For field installations, you can use Onset's Grounding Kit (M-GKA).
- If you live in an area subject to frequent thunderstorms, installing a lightning rod nearby can reduce the risk of damage.
- Be sure to secure the sensor cable with cable ties to protect it from damage.
- Secure the mast the wind sensor is mounted on so that it does not vibrate. If you are using Onset masts or tripods, secure them with guy wires.
- The sensor can be damaged with improper handling. Store the sensor in its shipping box until you are ready to install it.
- To minimize measurement errors due to ambient RF, use the shortest possible probe cable length and keep the probe cable as far as possible from other cables carrying high frequency or high current signals.
- To provide long-term protection from moisture entry, the smart sensor adapter must be mounted horizontally and with the cable wires routed with drip loops so that water drains away from the cable entry point as shown in the example below. When mounted properly, the housing is weatherproof (but not waterproof).



Mounting on a Mast

Follow these instructions for mounting the sensor on a tripod or mast. The U-bolts included can be used for mounting the sensor on a mast or tripod with an outside diameter ranging from 32–44 mm (1.25–1.75 inches). Larger U-bolts (not supplied) can be used to mount on a mast or tripod with a maximum outside diameter of 64 mm (2.5 inches). To mount the sensor on a mast or tripod smaller than 32 mm (1.25 inches), use a U-Bolt that fits the anemometer base openings, but has a shorter threaded section.

1. Place the U-bolt around the pole so that its two ends extend through the holes in the mounting base. Loosely secure with the flat washers, lock washers, and hex nuts.

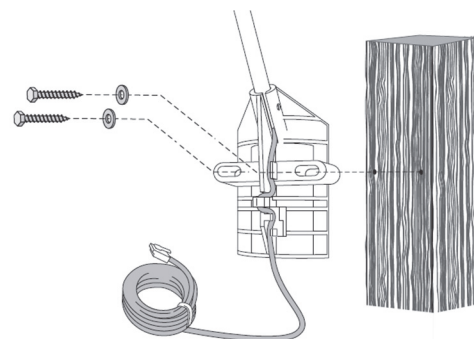


2. Raise the anemometer to the desired height on the pole and swivel it so the anemometer arm is pointing north.
3. Using an adjustable wrench or 7/16 inch wrench, tighten the hex nuts until the anemometer is firmly fastened on the pole.

Mounting on a Wooden Post or Surface

Follow these instructions for mounting the sensor on a wooden post or surface. The sensor must be mounted on the side that is facing due north (the mounting arm must point north for proper wind direction measurements).

1. Hold the anemometer base against the wood surface and use a pencil to mark the location of the two holes on the base.
2. Use a drill with a 5 mm (3/16 inch) drill bit to make pilot holes in these locations.
3. Drive the 3-inch lag screws through the holes in the anemometer base and into the wood.



Secure the Cables

To prevent fraying or cutting the anemometer cables where it is exposed to weather, secure it so it does not whip about in the wind. Use cable clips or weather resistant cable ties to secure the cable. Place clips or cable ties approximately every 1 to 1.6 m (3 to 5 ft). Do not use metal staples to secure cables as they can cut the cables. Make sure there are drip loops on both sides of the smart sensor housing, which must also be mounted horizontally as described under *Mounting Considerations*.

Connecting the Sensor to a Station

To connect the sensor to a station, stop the station from logging and insert the smart sensor's modular jack into an available smart sensor port on the station. See the station manual for details on operating stations with smart sensors.

Measurement Operation

Wind direction measurements are averaged over the logging interval or a 3-second timeframe (whichever is greater). If you set up the sensor to log faster than every 3 seconds, the same sensor reading will be recorded until a new 3-second average is calculated. For example, if the sensor is logging at a 1-second interval, the sensor will report the same wind direction (its calculated average) for three samples before calculating and reporting a new value for another three samples. Measurement averaging for this sensor is independent of the logger's measurement averaging. Therefore the automatic measurement averaging for this sensor is not affected by any sampling intervals entered for averaging on other sensors.

Direction Averaging

Unit vector averaging is used to determine wind direction because traditional averaging would produce inaccurate results. For example, three measurements of 350, 11, and 12 degrees—which are all winds from the north—averaged together would result in 126 degrees, which incorrectly indicates a southeasterly wind. Instead, the vector components (North/South and East/West) for each wind measurement are calculated every three seconds for the duration of the logging interval. At the conclusion of the logging interval, the North/South and East/West components are averaged and then re-combined to calculate the average wind direction for the logging interval.

North Alignment

The sensor must be oriented to true north to obtain meaningful data. There are two methods to align the sensor:

- Compass Alignment
- Global Positioning Satellite (GPS) alignment

Note: The magnetic declination must be known to align the direction sensor to true north using a magnetic compass. Worldwide declination information is available from the National Space Science Data Center at: <http://nssdc.gsfc.nasa.gov/space/cgm/cgm.html>.

Compass Alignment

Tools required:

- Compass
- Binoculars
- Tape (such as electrical, packing, or duct tape)

Two people are required to complete this procedure.

1. Position the wind vane so that it points in the same direction as the mounting arm. Secure the vane on the arm with a piece of tape so that the vane cannot rotate.
2. While standing 150 to 200 feet south of the sensor, use the compass to determine magnetic north. If true north is the same as magnetic north, align yourself so the compass points north and directly at the sensor. If you are in area with an east variation, align yourself so that the station is that number of degrees to the east of magnetic north. If you are in an area with a west variation, align yourself so that the station is that number of degrees to the west of magnetic north.
3. While viewing the sensor through binoculars, instruct another person to rotate the arm to point the vane north. The vane should seem to disappear from sight when properly aligned.
4. Once you've obtained the correct position, secure the sensor base and remove the tape.

GPS Alignment

Tools required:

- Handheld GPS with WAAS-enabled receiver or any similar high accuracy GPS device
- Flag, orange cone, or other temporary marker
- Laptop computer with logger software installed

This procedure requires only one person, but is easier to complete with two people. In this procedure, you will be using the GPS receiver first to create an arbitrary waypoint and then to determine the bearing from the sensor to that waypoint. You will then align the sensor so that when the vane is pointed at the waypoint, the direction reported by the logger software matches the GPS receiver's bearing to the waypoint.

1. Connect the sensor to the station and connect the station to a laptop with HOBOWare installed.
2. Pick a visible location that is at least 100 meters (110 yards) away from the sensor and walk to it. Establish a waypoint with the handheld GPS receiver. You may want to use averaging to minimize the waypoint position error if your GPS receiver is so equipped. (For best results, the estimated position error of the waypoint should be less than 10 feet if the distance to the sensor is 100 meters, and less than 20 feet for a distance of 200 meters. Mark the waypoint with a flag, orange cone, or other suitable marker. Walk back to the sensor and determine the bearing to the waypoint you just created with the GPS receiver. Again you may need to determine the average value of the bearing to keep the errors to a minimum.

3. View the current sensor readings in the software while positioning the arm. For U30-NRC or Micro Stations, select Status in HOBOWare to get the current reading. For RX3000 Stations, use the RX3000 Manager in HOBOWare to view the latest conditions. You can also check the latest reading in HOBOLink, but the data is only updated when the station connects to HOBOLink. Refer to the software user's guide or online help for details on operating HOBOWare or HOBOLink.
4. Point the sensor vane directly at the waypoint flag or marker and rotate the sensor mounting arm until the wind direction sensor value in the logger software matches the angle obtained with the GPS receiver.
5. Once the vane is in position, secure the mounting base and then double-check that the reported angle is correct.

Maintenance

The sensor does not normally require any maintenance other than an occasional cleaning. If the vane becomes dirty, rinse it with mild soap and fresh water. Do not immerse the sensor in water or use any organic solvents to clean the unit. Do not attempt to lubricate the wind cup shaft or bearings or the wind vane shaft. Natural or synthetic lubricants will inhibit the normal operation of the anemometer.

Verifying Sensor Accuracy

It is recommended that you check the accuracy of the sensor annually. The sensor cannot be calibrated. If the smart sensor is not providing accurate data, then it is damaged or possibly worn out if it has been in use for several years.

Specifications	Wind Speed/Gust (S-WSB-M003)	Wind Direction (S-WDA-M003)
Measurement Range	0 to 76 m/s (0 to 170 mph)	0 to 355 degrees, 5 degree dead band
Maximum Wind Speed Survival	76 m/sec (170 mph)	67 m/sec (150 mph)
Accuracy	± 1.1 m/s (2.4 mph) or ± 4% of reading whichever is greater	± 5 degrees
Resolution	0.5 m/s (1.1 mph)	1.4 degrees
Starting Threshold	1.0 m/s (2.2 mph)	1.0 m/s (2.2 mph)
Measurement Definition	Cup revolutions are accumulated every three seconds for the duration of the logging interval. Wind speed is the average speed for the entire logging interval. Gust speed is the highest three-second wind recorded during the logging interval.	Unit vector components of wind direction are accumulated every three seconds for duration of logging interval. Average direction is calculated from the average of these.
Operating Temperature Range	-40°C to +75°C (-40°F to +167°F)	-40°C to +70°C (-40°F to +158°F)
Environmental Rating	Weatherproof	Weatherproof
Service Life	Greater than 5 years typical	4 to 6 years typical depending upon environmental conditions
Housing	Three cup polycarbonate anemometer: Modified Teflon® bearings and hardened beryllium shaft with ice shedding design	Injection-molded housing and vane, static dissipating base, lead-free silicon bronze nose, and aluminum mounting rod.
Bearing Type	Modified Teflon® bearings	two shielded stainless steel ball bearings
Turning Radius	9.5 cm (3.75 in.)	Approximately 13.5 cm (5.25 in.)
Dimensions	41 x 16 cm (16 x 6.5 in.) including 1.27 cm (0.5 in) diameter mounting rod; 5.5 cm (2.1 in.) drip overhang	46 x 20 cm (18 x 8.5 in) including 1.27 cm (0.5 in) diameter mounting rod, 2.5 mm (0.1 in) drip overhang
Weight	Approximately 700 g (1.5 lbs)	Approximately 370 g (13 oz)
Number of Data Channels	2	1
Measurement Averaging Option	No	Automatic averaging (see Measurement Definition)
Cable Length Available	3.5 m (11.5 ft)	3.5 m (11.5 ft)
Length of Smart Sensor Network Cable	0.5 m (1.6 ft)	0.5 m (1.6 ft)
CE	The CE Marking identifies this product as complying with all relevant directives in the European Union (EU)	The CE Marking identifies this product as complying with all relevant directives in the European Union (EU)
Part Number	S-WSB-M003	S-WDA-M003

ONSET WINDSPEED AND DIRECTION SENSORS



CORRESPONDENCE

ITEMS CARRIED OVER FROM APRIL 21 REGULAR COUNCIL MEETING:

A	LEA Consulting	Highways 124 and 520 bridgework information
B	Town of Parry Sound	Highway 69 affecting Magnetawan First Nation
C	Town of Parry Sound	Maintain Local Municipally Governed Conservation Authorities
D	WahwashKesh Conservation Association	Request for donation for Hobolink
E	Ministry of Environment Conservation and Parks	Consolidation of Conservation Authorities
F	Canadore College	Parry Sound campus initiatives
G	FONOM	Development Charges changes announced by Federal and Provincial governments
H	Heather Chambers	T-ball in Whitestone
I	Ministry of Environment Conservation and Parks	Proposed legislative and regulatory amendments to enable the Species Conservation Act, 2025

NEW ITEMS

J	Stormont Dundas Glengarry	Amend land transfer tax act
K	Town of Parry Sound	Opposition to FIPPA changes
L	Pickering	Supporting Durham School Board request for province-wide school board governance consultation
M	Women's Own Resource Centre	Update on activities and donation request
N	Museum on Tower Hill	Thanking Council for donation and invitation to sit on Board of Directors
O	WahWashKesh Conservation Association	Survey Report of Lake WahWashKesh
P	Parry Sound Community Radio	Application update
Q	Parry Sound Chamber of Commerce	Thanking Council for donation
R	WahWashKesh Conservation Association	Foodcycler program response
S	Kinga Surma	Police Record Checks Reform Act update
T	Ministry of Emergency Preparedness and Response	Emergency Management and Civil Protection Act compliance

From: Alexa Disher [mailto:ADisher@lea.ca]

Sent: March 11, 2026 3:54 PM

To: whitestoneahclub@gmail.com; whitestonergc@gmail.com

Cc: Clarke, Jonathan (MTO) <jonathan.clarke@ontario.ca>; Delacruz, Nitzie (She/Her) (MTO) <nitzie.delacruz@ontario.ca>; Rick Krutzler <RKrutzler@lea.ca>; Bradley Dufour <BDufour@lea.ca>; Councillor.bray@whitestone.ca; info@whitestone.ca

Subject: GWP 5215-18-00 - Hwy 124 Whitestone Lake Bridge and the Hwy 520 Whitestone River – Notice of Study

To whom this may concern,

Thank you for your interest in the project. We received an email from Councillor Janice Bray, indicating that your group has an interest in the upcoming work due to the local fishing activity in the area and the fish stocking that occurs at this location.

At this time, construction work on the Whitestone Lake Bridge is planned to begin in **June 1, 2027**. No in-water work is anticipated for the proposed works. The majority of rehabilitation activities are anticipated to be completed utilizing temporary work platforms and hydraulic lifts, accessed from the bridge deck, abutments, and immediate shoreline areas. Please find attached a Notice of Study, which provides additional details about the project.

If you have any further questions, please do not hesitate to contact me or any member of the project team.

Thanks,
Alexa

Alexa Disher, B.ES.

Environmental Planner, Construction & Environmental Division

LEA Consulting Ltd.

T: 905-327-2619 E: adisher@lea.ca W: www.LEA.ca





March 11, 2026
Reference Number: 24231

Whitestone Rod and Gun Club

RE: Notice of Study – Detail Design and Class Environmental Assessment for the Rehabilitation of the Highway 124 Whitestone Lake Bridge, Site 44X-0067/B0, and the Highway 520 Whitestone River Bridge, Site 44X-0055/B0 - (GWP 5215-18-00)

To Whom it May Concern,

The Ministry of Transportation of Ontario (MTO) has retained LEA Consulting Ltd. (LEA) to undertake a detail design and Class Environmental Assessment (EA) study for the rehabilitation of the Highway 124 Whitestone Lake Bridge, Site 44X-0067/B0, and the Highway 520 Whitestone River Bridge, Site 44X-0055/B0. The detail design assignment is being completed under Group Work Project (GWP) 5215-18-00 and includes design services and preparation of a contract tender package. The project falls within the Geographic Township of Hagerman and McKenzie in the District of Parry Sound, as shown on the attached Key Map.

The project includes the structural rehabilitation of both bridges. Other improvements include replacement of the existing guiderails, improvements of the roadside drainage system, and a review of roadside hazards to identify any operational or safety deficiencies. Commercial and private entrances may be impacted as a result of traffic staging during construction.

The study is being carried out in accordance with the approved planning process for a Group 'C' project under the *MTO Class Environmental Assessment for Provincial Transportation Facilities* (2000). LEA is conducting a review to document existing conditions and sensitivities within the study area to develop environmental protection strategies, design elements, mitigation measures and construction/maintenance constraints as required for Group 'C' projects.

As a part of the study, the Project Team is requesting your comments, questions, input and/or concerns regarding this project. Please direct any responses to the undersigned. Any comments received will be maintained on file for use during the study in accordance with the *Freedom of Information and Protection of Privacy Act*. All comments become part of the public record with the exception of personal information. If you require accessibility under the *Ontarians with Disabilities Act*, please contact me to arrange the appropriate accommodations.

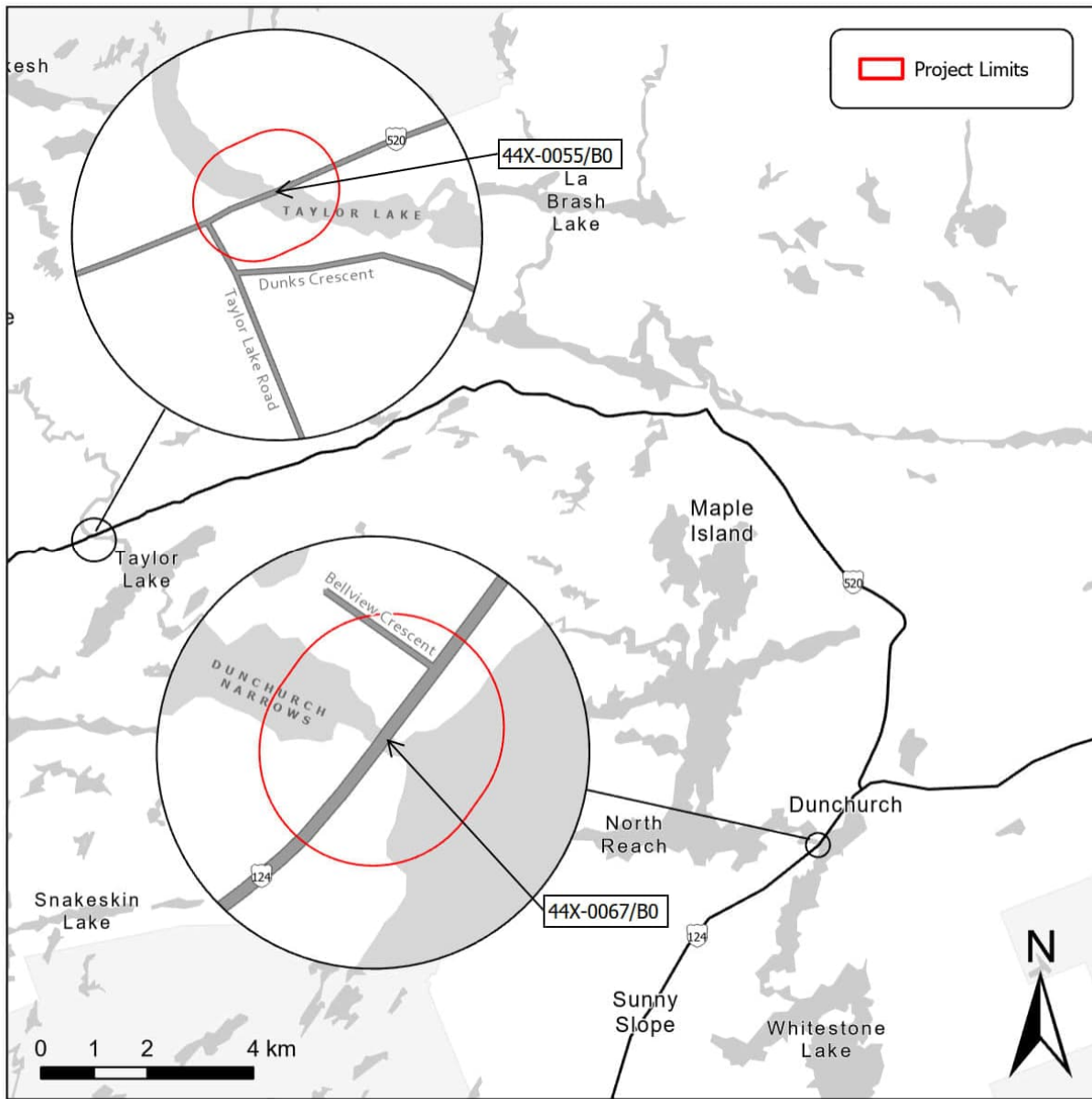
If you have any questions or comments, please do not hesitate to contact Alexa Disher at 905-327-2619 or adisher@lea.ca.

Thank you for your anticipated assistance and cooperation.

Yours truly,
LEA CONSULTING LTD.

Alexa Disher, B.ES.
Environmental Planner

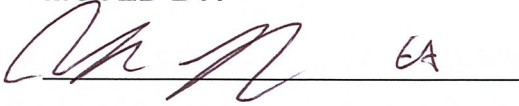
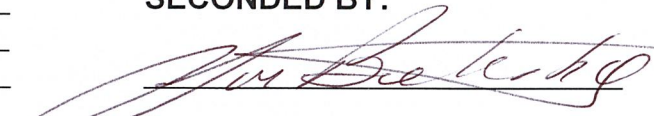
c.c. Jonathan Clarke, MTO Project Manager
Nitzie Delacruz, MTO Environmental Planner
Rick Krutzler, LEA Project Manager
Bradley Dufour, LEA Environmental Lead



Key Map

THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

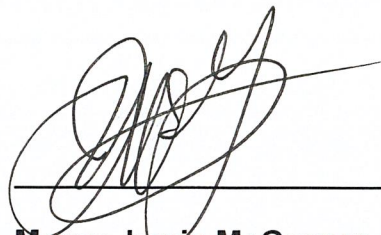
NO. 2026 – 030

DIVISION LIST	YES	NO	DATE: March 17, 2026
Councillor G. ASHFORD	_____	_____	MOVED BY: 
Councillor J. BELESKEY	_____	_____	
Councillor P. BORNEMAN	_____	_____	SECONDED BY: 
Councillor B. KEITH	_____	_____	
Councillor D. McCANN	_____	_____	
Councillor C. McDONALD	_____	_____	
Mayor J. McGARVEY	_____	_____	
CARRIED: <input checked="" type="checkbox"/>	DEFEATED: <input type="checkbox"/>		Postponed to: _____

Whereas Magnetawan First Nation (MFN) has expressed concerns with the Highway 69 Expansion running directly through Magnetawan Reserve #1, with no confirmation yet by the Ontario Government to negotiate an existing land claim;

Now therefore the Town of Parry Sound requests that the Provincial Government clarify its intentions with respect to the land claim and resolving the issue of additional MFN lands being taken for the expansion of Highway 69; and

That this resolution be sent to Premier Ford, Minister of Transportation, MP Scott Aitchison, MPP Graydon Smith, West Parry Sound Area Municipalities, the municipalities of Killarney, French River and the City of Greater Sudbury, and the First Nations of Magnetawan, Henvey Inlet and Shawanaga.

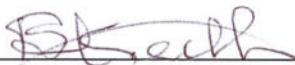



Mayor Jamie McGarvey



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2026-026

DIVISION LIST	YES	NO	DATE: March 17, 2026
Councillor G. ASHFORD	_____	_____	MOVED BY: 
Councillor J. BELESKEY	_____	_____	
Councillor P. BORNEMAN	_____	_____	SECONDED BY:  GA
Councillor B. KEITH	_____	_____	
Councillor D. McCANN	_____	_____	
Councillor C. MCDONALD	_____	_____	
Mayor j. McGarvey	_____	_____	

CARRIED: **DEFEATED:** _____ **Postponed to:** _____

The Council of the Town of Parry Sound hereby supports the Township of The Archipelago's Resolution 26-026 which formally requests that the Province of Ontario maintain local, independent, municipally governed, watershed-based Conservation Authorities; and

That Council does not support the proposed Eastern Lake Ontario Regional Conservation Authority boundary configuration as outlined in Environmental Registry Notice 025-1257; and

That this resolution be forwarded to the Minister of the Environment, Conservation and Parks, the Minister of Natural Resources, the Premier of Ontario, the Association of Municipalities of Ontario (AMO), and area municipalities for information and support.



Mayor Jamie McGarvey



The Corporation of The Township of The Archipelago
Council Meeting

Agenda Number: 15.4.
Resolution Number 26-026
Title: Request to Province to maintain local, independent, municipality governed watershed-based conservation authorities
Date: Friday, February 20, 2026

Moved by: Councillor MacLeod
Seconded by: Councillor Cade Fraser

WHEREAS the Township of The Archipelago has long demonstrated a strong and unwavering commitment to environmental stewardship, watershed protection, and the preservation of its globally significant Georgian Bay shoreline, wetlands, forests, and inland waters for present and future generations; and

WHEREAS Conservation Authorities play a critical role in watershed-based resource management, natural hazard prevention, and environmental protection through local, independent, and municipally governed organizations; and

WHEREAS the Province of Ontario has proposed changes to Conservation Authority boundaries and governance, including the creation of an “Eastern Lake Ontario Regional Conservation Authority,” as outlined in Environmental Registry Notice 025-1257; and

WHEREAS the Township of The Archipelago has received a number of resolutions from municipalities expressing concerns with, and not supporting, the proposed changes to Conservation Authority structures and boundaries;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of The Archipelago formally requests that the Province of Ontario maintain local, independent, municipally governed, watershed-based Conservation Authorities; and

FURTHER BE IT RESOLVED that Council does not support the proposed “Eastern Lake Ontario Regional Conservation Authority” boundary configuration as outlined in Environmental Registry Notice 025-1257; and

FINALLY BE IT RESOLVED that this resolution be forwarded to the Minister of the Environment,

Conservation and Parks, the Minister of Natural Resources, the Premier of Ontario, the Association of Municipalities of Ontario (AMO), and area municipalities for information and support.

Carried

Dear Mayor Comrie, Deputy Mayor Lamb and Councillors Bray, Woods and Nash,

I am writing on behalf of the Lake Wahwashkesh Conservation Association regarding our Hobolink water monitoring system.

You may recall that in 2024, when we were asked to transfer ownership of our docks to the Municipality, we also requested that the Municipality assume responsibility for the operation and associated costs of the Hobolink system, as well as provide compensation for the residual value of our docks. While both requests were declined, Councillor Lamb suggested that we apply for a grant to help cover the necessary repairs to the Hobolink. We were grateful to receive a grant of \$1,500 for this purpose.

The Hobolink system is a vital resource for monitoring lake conditions and is widely used by residents beyond our membership, particularly given the need to track fluctuating water levels for safety. However, since the transfer of our docks, we no longer generate revenue from parking and docking fees. As a result, the ongoing costs of operating the Hobolink must now be covered solely through member dues, despite the system benefiting the broader community.

To help sustain this important service, we respectfully request a contribution of \$500 to assist with cellular data fees and maintenance costs. We believe this is a fair and reasonable solution that will allow us to continue providing access to the Hobolink system for the benefit of all lake users.

Thank you for your consideration.

Sincerely,
Board of Directors
Lake Wahwashkesh Conservation Association

TECHNICAL BRIEFING

Improving Ontario's Conservation Authority System



**PROTECT
ONTARIO**

Ministry of the Environment, Conservation and Parks
March 10, 2026

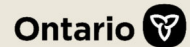


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2 The need for action; Actions to date

3 Why consolidation

4 Guiding principles

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6 Regional CA boundaries

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9 Next steps

10 Summary

1. Overview: Ontario's conservation authority system

The Ministry of the Environment, Conservation and Parks (MECP) administers the *Conservation Authorities Act* (CAA) and is responsible for overseeing Ontario's 36 existing conservation authorities (CAs).

CAs play a vital role in **watershed management** and protecting communities from **natural hazards** like floods. They also deliver programs and services that further the conservation, restoration, and management of natural resources.

CAs issue **permits** to builders, municipalities, and property owners for development activities such as housing developments and installation of sewage systems in areas affected by risks of natural hazards such as floodplains, shorelines, river and stream valleys, and wetlands. Permitting helps to ensure that development does not happen in unsafe areas and that it does not worsen the impacts of flooding or erosion in surrounding areas.

What is a watershed?

A watershed is an area of land that drains all the streams and rainfall into a common outlet, such as a lake, bay or river.

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2. The need for action

The Ontario government is taking action to protect Ontario's economy, workers, and communities by making the province the best place in the G7 to invest, create jobs, and do business. To achieve this, the government is making investments to build local infrastructure and taking action to bring more consistency and transparency to the cost and timelines of building homes.

CAs are independent, local public sector organizations with significant variation in capacity, governance, transparency, and reliance on municipal funding. Over time, this has created a fragmented system with inconsistent standards and timelines.

Key challenges under the current framework that this proposal seeks to address include:

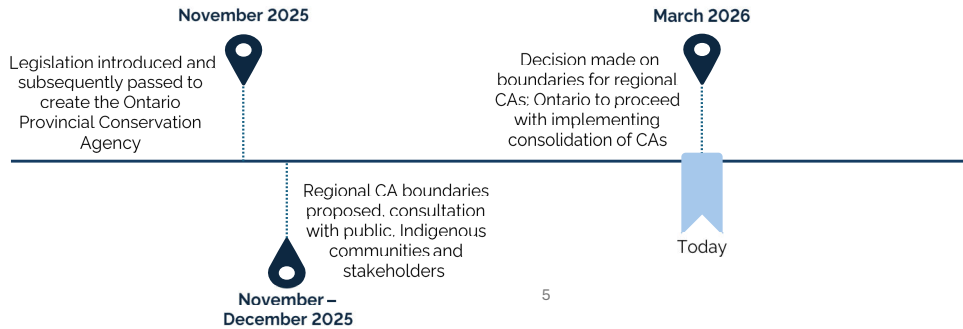
- **A patchwork of standards, service delivery:** Each CA has different policies, customer service standards, fees, processes and staffing, and technical capacity leading to unpredictable and inconsistent turnaround times for approvals across all CAs. This can result in uncertainty and delays for builders, landowners, and farmers seeking permits.
- **Outdated and fragmented data systems:** Lack of resources has led to discrepancies in the tools and technology that CAs use, leading to varying types and quality of technology and data management. This can compromise effective provincewide flood risk management and evidence-based decision making.
- **Administrative duplication:** Under the current framework, municipalities are forced to fund duplicate corporate functions (e.g., procurement, communications), diverting costs away from front-line conservation and service delivery.
- **Need for more accountability and transparency:** Lack of transparent asset management and inconsistent performance monitoring and reporting.

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2. Actions to date

- Ontario is making progress on its commitment to enhance the effectiveness of conservation authorities, creating more consistency and modern standards and ensuring CAs remain strong, effective and ready to meet today's challenges. Since announcing our plan in fall 2025, we have passed legislation to create the Ontario Provincial Conservation Agency (OPCA) to provide centralized leadership and oversight of regional CAs, including coordinating a smooth and organized consolidation and key initiatives to improve the CA system, and we consulted extensively on the proposed regional CA boundaries.
- Consultations included virtual sessions with CAs, municipalities, stakeholders, and Indigenous communities, and regional workshops with CA and municipal leadership led by the Chief Conservation Executive and the Minister. More than 500 people participated, and 14,000+ comments were submitted on the proposed boundaries. We listened and used this feedback to strengthen the plan.
- The government is now moving forward with a framework for the regional consolidation of Ontario's 36 CAs into 9 optimized regional CAs that would deliver more consistent, more efficient, and more cost-effective outcomes for the communities that they serve. In the coming weeks, the government plans to introduce amendments to the CAA that would set out and enable the framework for consolidation of Ontario's CAs.



3. Why consolidation

Under the current system, more than half of all municipalities in areas served by CAs fall within the jurisdiction of two or more CAs, resulting in unnecessary duplication that diverts resources from front line conservation work and service delivery. Individual CAs have significant disparities in size and resources, with some lacking access to the latest tools and technology that support flood risk management and evidence-based decision making.

Consolidation would enable more consistent service delivery and more efficient resource and information sharing, making CAs more responsive to the needs of the communities they serve.

What these changes would mean:

- More resources for front-line services
- Improved flood management and erosion prevention
- Strong environmental protections maintained
- Faster permit approvals
- Modern service delivery
- Consistent standards and use of modern technology

What's not changing:

- Where CAs operate (areas currently served by CAs will continue to be served by CAs)
- The programs and services CAs provide, including the responsibility for source water protection, natural hazard and watershed management
- CA management of their lands and trails, providing access to green spaces, recreation and education programs
- Where and how CAs receive funding
- CA relationships with municipalities, developers, landowners
- Each CA being an independent, municipally-governed organization



4. Guiding principles

- The following principles informed the actions the province is taking to improve CAs, in addition to feedback heard during consultation:
 - **Retain local influence** – ensure local knowledge, expertise and interests inform the watershed management and conservation work of CAs
 - **Maintain CA watershed-based jurisdictions** – align with natural hydrological boundaries to support flood/water management. Align with drinking water source protection regions
 - **Reduce administrative overlap and duplication** – streamline requirements and processes for municipalities and conservation authorities
 - **Strengthen CA capacity** – improve and standardize the level of expertise and resources across CAs. Seek to balance the needs and interests of urban, rural, northern and southern watersheds
 - **Continuity of services** – minimize disruptions to CA operations and staffing, ensuring uninterrupted delivery of key programs such as permits, watershed management and trails and recreation for public use
 - **Improve customer service** – enhance consistency and clarity in process and timelines

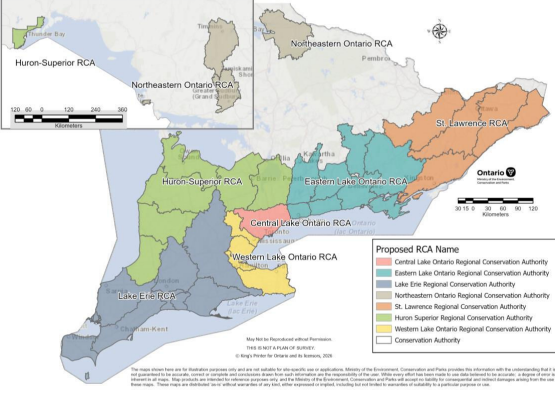
5. Our plan: Improving Ontario's CA system

- The government plans to introduce amendments to the *Conservation Authorities Act (CAA)* that would set out the consolidation of Ontario's CAs in accordance with the framework described in this presentation.
- The plan is for CA consolidation to take effect early 2027, allowing for transition planning to occur throughout 2026. Over time, OPCA will further transform Ontario's CA system, including by developing a single digital permitting platform to provide a faster, more predictable approvals process and improved customer service
- To support regional CAs throughout the transition, the province is providing annual funding to OPCA in the amount of \$3 million, beginning in 2026. This funding will be used by OPCA to support regional CAs as needed during transition. Post-transition, this annual funding will support OPCA to help regional CAs achieve improvements and program standards set by OPCA.

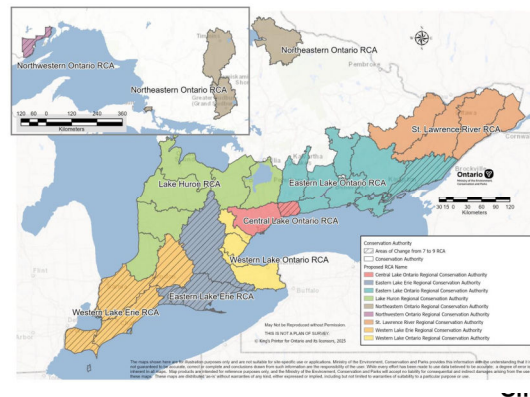
6. Regional CA boundaries

- The regional CA boundaries have been adjusted and refined (from 7 to 9). The feedback received during consultation directly informed the adjustments made to the final regional CA boundaries, which have been optimized to:
 - Accommodate areas with distinct geographies and development contexts
 - Balance differing priorities across rural, urban and northern areas
 - Better align with watersheds and with source protection regions

Proposed 7 Regional Conservation Authorities (RCA)



Final Optimized 9 Regional Conservation Authorities (RCA)



Maps for illustrative purposes



6. Regional CA boundaries: current corresponding CAs

Proposed Regional CAs	List of predecessor (i.e., existing) CAs being consolidated	
Central Lake Ontario Regional Conservation Authority	• Central Lake Ontario CA	• Toronto and Region CA
Eastern Lake Erie Regional Conservation Authority	• Catfish Creek CA • Grand River CA	• Kettle Creek CA • Long Point Region CA
Eastern Lake Ontario Regional Conservation Authority	• Cataraqui Region CA • Crowe Valley CA • Ganaraska Region CA • Kawartha Region CA	• Lower Trent Region CA • Otonabee Region CA • Quinte Region CA
Lake Huron Regional Conservation Authority	• Ausable Bayfield CA • Grey Sauble CA • Lake Simcoe Region CA	• Maitland Valley CA • Nottawasaga Valley CA • Saugeen Valley CA
Northeastern Ontario Regional Conservation Authority	• Mattagami Region CA • Nickel District CA	• North Bay Mattawa CA • Sault Ste. Marie Region CA
Northwestern Ontario Regional Conservation Authority	• Lakehead Region CA	
St. Lawrence River Regional Conservation Authority	• Mississippi Valley CA • Raisin Region CA	• Rideau Valley CA • South Nation River CA
Western Lake Erie Regional Conservation Authority	• Essex Region CA • Lower Thames Valley CA	• St. Clair Region CA • Upper Thames River CA
Western Lake Ontario Regional Conservation Authority	• Credit Valley CA • Halton Region CA	• Hamilton Region CA • Niagara Peninsula CA

7. Regional CA Governance

- Consistent with previous commitments and feedback heard, regional CAs will continue to be municipally governed organizations.
- Under our plan, participating municipalities that are responsible for appointing members (i.e. "the board") and for paying CA levies would be at the upper-tier (i.e., regional municipalities and counties) and single-tier levels (e.g. cities, towns etc.) This change would mean that lower-tier municipalities (e.g. towns and townships, etc.) within a county would no longer be participating municipalities, as is currently the case where there is a county as the upper-tier municipality.
- Rules for how members are to be selected would be set out in regulation based on each participating municipality's percentage of the population in the regional CA's jurisdiction . Small municipalities are ensured representation by requiring that each participating municipality appoint at least one member. Rules for the number of members may also include:
 - Capping the total number of members on a CA board.
 - Limiting any one municipality's number of members (e.g., to 5) to ensure balanced representation.
- Following the municipal elections on October 26, 2026, newly-elected upper tier municipal councils would select the first members (i.e., "board") for the new regional CAs prior to the targeted amalgamation date.

7. Regional CA Governance: CAs and municipalities

Regional consolidation of CAs would result in a reduction in the number of municipalities that belong to multiple CAs. This would empower Ontario's CAs in delivering more consistent, more efficient, and more cost-effective outcomes for the communities they serve.

	Current State Regions, single-tier, lower-tier	Consolidated Regions, counties, single-tier	% Change
Number of CAs	36	9	75.0%
Municipalities part of 1 CA	126	57	54.8%
Municipalities part of ≥ 2 CAs	60	16	73.3%
Municipalities part of ≥3 CAs	19	4	78.9%
Municipalities part of ≥4 CAs	3	1	66.7%
Municipalities part of ≥5 CAs	2	0	100%

- Note: Municipalities and associated numbers represent 'participating municipalities' for CAs both in the current state and once consolidated. There is no change in the total number of municipalities that are within a CA's jurisdiction.

7. Regional CA Governance: Watershed Councils

Watershed Councils

- In response to feedback that emphasized the need for regional CAs to continue to rely on the deep local expertise, knowledge, and relationships built, the province plans to mandate that regional CAs create one or more local Watershed Councils to ensure watershed management continues to be informed by local knowledge and input.
- Watershed Councils would assist the CA in identifying local priorities for programs and services to ensure that local interests are considered as part the board's decision-making process.
- Specific requirements for membership composition of Watershed Councils may be set out in regulation (e.g., Indigenous representatives to enable considering Indigenous knowledge, as well as agriculture and development representation to consider other local watershed perspectives),

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8. Transition process

Statutory Amalgamation

- With the proposed statutory amalgamation that would create the regional CAs, on the transition date, the former CAs would be amalgamated creating the regional CA, and legal continuation is provided for:
 - All assets and liabilities of the predecessor CAs
 - All rights and obligations of the predecessor CAs
 - All partnerships, agreements and funding obligations of the predecessor CAs
 - Employees of the predecessor CAs (all rights, duties and liabilities)
 - Permit applications made before the transition date
 - Any hearings underway or hearing requests
- In other words, after the consolidation date, the new Regional CAs would replace the former CAs as legal entities. This approach is intended to avoid disruptions to existing partnerships and agreements with municipalities, Indigenous communities, or others.
- The amalgamation of the predecessor CAs in the new regional CAs would be governed by the *Public Sector Labour Relations Transition Act*, which sets out a clear, structured and neutral framework for dealing with labour relations issues following restructuring of public sector organizations (e.g. the need to rationalize bargaining units).



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8. Transition process

To ensure service continuity and limit disruptions, and as informed by consultation feedback, under our plan OPCA will coordinate consolidation by establishing a transition committee and providing resources, tools and guidance to support transition efforts for each regional CA being consolidated.

Transition committees

- Transition committees for each regional CA would prepare for the amalgamation of the predecessor CAs into the new regional CA. Each predecessor CA will appoint one municipally elected member and its CAO or GM (or an alternate if they are not available) to the Transition Committee.
- OPCA will appoint a Project Executive to chair each Transition Committee and who would become the inaugural Chief Administrative Officer of the regional CA for up to 24 months.
- Committees would be dissolved following regional consolidation.

Transition plans

- With guidance from OPCA—including a transition playbook with templates and best practices—Transition Committees would develop and implement transition plans to guide each new regional CA through an orderly, step-by-step integration of its predecessor CAs across key functions such as HR, finance, assets, and IT.

8. Transition process

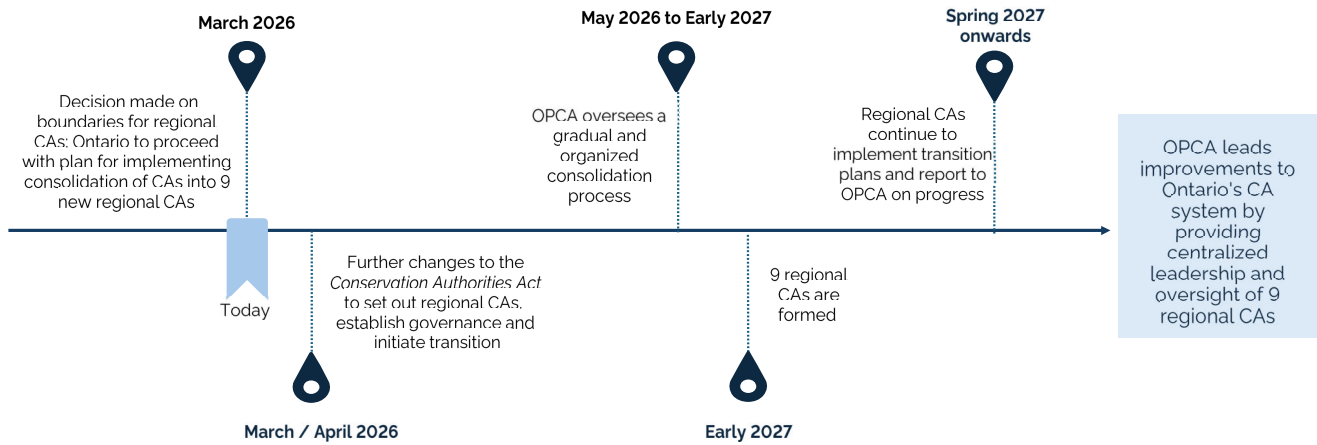
Temporary guardrails

- Our plan includes that temporary guardrails would be applied to extraordinary financial, asset, or employment decisions to mitigate risk and ensure a stable transition to the new regional structure and mitigate risk
- The Minister would be enabled to issue temporary directions to support an orderly CA consolidation. This is not intended to disrupt regular CA business and operations.
- For example, this power could be used to temporarily halt activities such as major land dispositions, significant procurements or material changes to management or organizational structures without review and authorization by the Agency or the Transition Committee.

2027 CA Budgets

- The minister would also be able to issue directions to manage the 2027 budget process for the 36 predecessor CAs, which could be used to provide clarity around timelines (e.g., direct that CA budgeting be completed by December 31, 2026 and levies be issued to the current participating municipalities).

8. Transition process: Timeline



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Ontario 

9. Next Steps

- In the coming weeks and months, the provincial government plans to:
 - Propose further amendments to the *Conservation Authorities Act* (CAA) that, if passed, sets out the provincially led amalgamation of the 36 existing conservation authorities to create 9 regional CAs, including transitional governance and activities to be coordinated by the OPCA.
 - Invite you to technical briefings to provide further information on the next steps in the planned transition process.
 - Engage with CAs, municipalities, Indigenous communities and other interested partners to provide updates about the government's plans and consolidation.
 - Support the OPCA to coordinate transition planning for consolidation to take effect early 2027, with minimal disruptions/interruptions to CAs' services and staffing.
- The Office of the Chief Conservation Executive would lead CA transition activities as OPCA becomes fully operational. For questions regarding the plans for consolidation, please contact CCFO@ontario.ca.
- If you have questions about the planned legislative amendments and day-to-day CA business, please reach out to MECP staff via ca.office@ontario.ca.

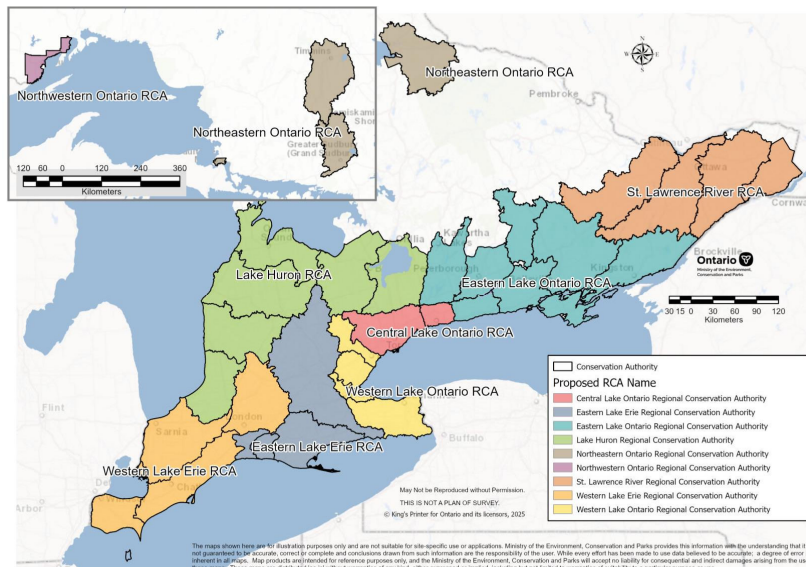
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Ontario 

10. Summary

- Ontario's current CA system is fragmented, with inconsistent standards and timelines across 36 individual CAs that can slow down development approvals and risks hampering CAs' abilities to protect their communities from floods and other natural hazards.
- Since announcing our plan in fall 2025, we have consulted extensively. We listened and used this feedback to strengthen our plan, and we are now ready to move forward with plans to introduce amendments to the CAA that would set out and enable the consolidation of Ontario's 36 CAs to create 9 consolidation of Ontario's 36 CAs to create 9 new regional CAs, targeted to take effect in early 2027.
- With centralized leadership and independent oversight of CAs by the new Ontario Provincial Conservation Agency, Ontario's CA system will provide streamlined, consistent, and improved service delivery without any reduction in environmental standards. These changes will better position CAs to support needed housing and infrastructure projects more efficiently while continuing to protect communities from flooding and other natural hazards, fulfilling provincially mandated programs such as drinking water source protection under the *Clean Water Act*, and managing CA-owned lands and recreational trails so that Ontarians have access to local natural areas and outdoor activities.

Appendix: Boundaries for Ontario's 9 new regional CAs*



*Plan is for this to take effect in early 2027, subject to amendments being proposed to the *Conservation Authorities Act*

From: [Nolan, Carrie](#)
To: deputy.clerk@whitestone.ca
Subject: Canadore College Training and Community Learning in Parry Sound Area
Sent: 2026-03-25 11:39:12 AM

Hello Wendy,

I'm writing to share some new initiatives at Canadore's Parry Sound campus, and your work in Whitestone came to mind. We've just launched Canadore CORE (Capacity Optimization for Regional Economies) - focused on short, in-person, practical training for local businesses and industry. Alongside that, we're growing Canadore FOLK, which is more community-facing and rooted in craft and culture.

We've got a few things already underway this spring with CORE: · Working at Heights (OSHA-approved) · Standard First Aid & CPR · AI for Trades (using AI to create quotes, scope of work, and job documentation) · Hosting TBC & CBDC's QuickBooks for small business

And through FOLK: · Backyard Chicken Keeping · Simple Sourdough · Introduction to Wood Burning

This work is building directly on what we heard through community conversations and focus groups throughout the last year. As we continue to grow this, you or others in your organization may want to take a course, offer a course or suggest training. We value your input.

Thanks so much,

Carrie Nolan, PhD (she/her)

Campus Administrator

Canadore College – West Parry Sound Campus
1 College Drive, Parry Sound, Ontario, P2A 0A9

Office: 705-474-7600 ext. 6979

carrie.nolan@canadorecollege.ca

<https://www.facebook.com/CanadorePS/>



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[Book time with Nolan, Carrie](#)

For Immediate Release

March 31, 2026

FONOM Calls for Fair Housing Funding as Development Charge Changes Risk Leaving Northern Communities Behind

Matachewan, Ontario – The Federation of Northern Ontario Municipalities (FONOM) acknowledges the recent Canada–Ontario partnership to support housing development and infrastructure investment, including funding tied to the reduction of municipal development charges.

FONOM supports efforts to increase housing supply and improve affordability across Ontario. However, the organization is raising concerns that the current program design may unintentionally place many Northern municipalities at a disadvantage.

While the program provides funding to municipalities that reduce and maintain low development charges, many Northern communities do not levy development charges and therefore may not be positioned to benefit from this program in the same way.

“We appreciate the commitment from both levels of government to address housing affordability,” said **Dave Plourde, President of FONOM**. “However, many Northern municipalities simply do not have development charges to reduce, and at the same time face some of the highest costs in the province to build homes and infrastructure.”

FONOM noted that municipalities across Northern Ontario often experience significantly higher per-kilometre costs for essential infrastructure such as water, wastewater, and roads, while also working with smaller tax bases and greater geographic challenges.

“Growth still requires infrastructure—whether or not a municipality charges development fees,” added Plourde. “Without access to comparable funding tools, Northern communities risk being left behind in their ability to support new housing and attract investment.”

FONOM is calling on both the Province of Ontario and the federal government to ensure that housing and infrastructure programs are applied equitably across all regions.

“We are asking for fairness in how these programs are delivered,” said Plourde. “Municipalities that do not levy development charges should not be excluded from accessing housing-enabling infrastructure funding. There must be complementary funding mechanisms to ensure all communities can participate in building the housing our province needs.”

FONOM emphasized that Northern Ontario communities are ready to grow and play a key role in addressing Ontario’s housing challenges.

“Northern communities are part of the solution,” said Plourde. “With the right tools and equitable support, we can continue to build homes, attract residents, and contribute to Ontario’s long-term growth.”

Looking Ahead

FONOM remains committed to working collaboratively with all levels of government to support economic development, improve infrastructure, and strengthen Northern communities.

“Today’s budget includes several positive steps for Northern Ontario,” said Plourde. “We look forward to continuing to work with the Province and federal partners to build on this momentum and ensure our communities have the tools they need to grow and succeed.”

Media Availability

Dave Plourde, President,
Federation of Northern Ontario Municipalities
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March 31, 2026

The Right Honourable Mark Carney
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

**Ensuring Equitable Access to Housing, Enabling Infrastructure Funding for
Northern Ontario Municipalities**

Dear Prime Minister and Premier,

On behalf of the Federation of Northern Ontario Municipalities (FONOM), I am writing to acknowledge the recent Canada–Ontario partnership to increase housing supply and improve affordability through investments in housing-enabling infrastructure and reductions in municipal development charges.

FONOM supports the shared objective of building more homes and strengthening communities across Ontario and Canada. We recognize the importance of reducing barriers to housing development and appreciate the commitment from both levels of government to address these challenges.

However, we are writing to highlight a significant concern about the current program structure. Many Northern Ontario municipalities do not levy development charges and therefore may not be positioned to benefit from funding tied to their reduction. At the same time, these communities face some of the highest costs in the province to build homes and deliver infrastructure, including significantly higher per-kilometre costs for water, wastewater, and road systems, as well as smaller tax bases and vast geographic distances.

In Northern Ontario, growth still requires infrastructure, whether or not development charges are in place. Without access to comparable funding tools, these municipalities risk being placed at a structural disadvantage in their ability to support new housing development, attract investment, and contribute to broader provincial and national housing goals.

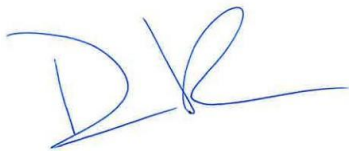
FONOM respectfully requests that both governments consider complementary funding mechanisms to ensure that municipalities without development charges are not excluded from accessing housing-enabling infrastructure investments. Ensuring equity in program design will allow all regions of Ontario to participate meaningfully in addressing the housing crisis.

Northern Ontario communities are ready to be part of the solution. With equitable support, our municipalities can continue to build homes, support workforce growth, and contribute to the long-term economic success of both Ontario and Canada.

FONOM looks forward to working collaboratively with your governments to ensure that housing and infrastructure programs reflect the unique realities of Northern communities and support growth across all regions.

Thank you for your consideration.

Sincerely,



Dave Plourde
President, FONOM

Cc'd Hon. Gregor Robertson, Minister of Housing and Infrastructure
Hon. Rob Flack, Minister of Municipal Affairs and Housing
Hon. Graydon Smith, Association Minister of Municipal Affairs and Housing
Hon. Patty Hajdu, Minister Jobs and Families and Minister responsible for FedNor
Pauline Rochefort, MP Nipissing-Timiskaming and Parliamentary Secretary Rural Development
Viviane Lapointe, MP Sudbury, Chair Northern Ontario Caucus and Member Standing Committee on National Defence
Rick Dumas, President NOMA
Christa Lowry, President ROMA
Robin Jones, President of AMO
FONOM Member Municipalities

Resolution – Equitable Access to Housing and Infrastructure Funding for Northern Ontario Municipalities

Date: March 31, 2026

WHEREAS the Governments of Canada and Ontario have announced a joint partnership to invest in housing-enabling infrastructure and reduce municipal development charges to support housing affordability and supply;

AND WHEREAS this program provides funding primarily to municipalities that reduce and maintain low development charges;

AND WHEREAS many municipalities in Northern Ontario do not levy development charges and therefore may not be positioned to benefit from this program in the same manner;

AND WHEREAS Northern municipalities face disproportionately higher costs to build and maintain infrastructure, including increased per-kilometre costs for water, wastewater, and transportation systems, combined with smaller tax bases and vast geographic areas;

AND WHEREAS infrastructure investment is required to support housing development regardless of whether development charges are in place;

AND WHEREAS without access to comparable funding mechanisms, Northern municipalities risk being placed at a structural disadvantage in their ability to support housing growth, attract investment, and contribute to provincial and national housing objectives;

AND WHEREAS Northern Ontario communities are essential contributors to Ontario's and Canada's economy and must be supported to grow and thrive;

THEREFORE BE IT RESOLVED that the Federation of Northern Ontario Municipalities (FONOM) calls on the Governments of Canada and Ontario to ensure that housing-enabling infrastructure programs are applied equitably across all regions, including municipalities that do not levy development charges;

AND FURTHER BE IT RESOLVED that both levels of government establish complementary funding mechanisms or program streams to provide comparable support to Northern municipalities that are not eligible under development charge reduction frameworks;

AND FURTHER BE IT RESOLVED that FONOM distribute this resolution to its member municipalities for endorsement and forward it to the Prime Minister of Canada, the Premier of Ontario, the federal Minister of Housing, Infrastructure and Communities, the federal Minister of Finance, the federal Minister of Indigenous Services, the Ontario Minister of Finance, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of Northern Economic Development and Growth, and the Ontario Minister of Transportation for their consideration.

Proposal for Community T-Ball Equipment Funding

Submitted by: Heather Chambers

Date: April 8, 2026

Program: Community T-Ball League (Ages 3–7)

Overview

I am seeking support to establish and equip a small community T-ball program designed for approximately 12–15 young players (possibly up to 20). This initiative will promote physical activity, teamwork, and early skill development in a safe and inclusive environment.

T-ball is often a child’s first introduction to organized sports, and having proper equipment is essential to ensure safety, accessibility, and a positive experience for all participants.

Program Needs

To safely and effectively run the program, we require the following equipment:

- **Helmets (6–8 units)**
Various youth sizes to ensure proper fit and safety
- **T-Ball Bats (5 units)**
Lightweight, youth-appropriate bats for skill development
- **T-Ball Stands (2–3 units)**
Adjustable tees suitable for beginner players
- **Soft T-Balls (15–20 units)**
Reduced-impact balls for safety and ease of play
- **Pylon Cones (15 units)**
For field setup, drills, and boundary marking
- **Porta Potty (1 unit)**
For bathroom use during the season

Estimated Budget

Item	Quantity	Estimated Cost (CAD)
Helmets	6–8	\$200–\$240
Bats	5	\$150–\$175
T-Ball Stands	2–3	\$120–\$180
Soft T-Balls	25–30	\$125–\$150

Item	Quantity	Estimated Cost (CAD)
Pylon Cones	15	\$30–\$50
Porta Potty	1	\$400-700
Total Estimated Cost		\$1025–\$1500

(Final costs may vary based on supplier and available discounts.)

Program Support & Volunteer Involvement

The program will be led by me, who plans to serve as head coach. I just want to share a little about myself, I have experience coaching and playing baseball myself, I have a son who is 5 years old (who attends Whitestone Lake Public School), I have a recent vulnerable sector check, and my full time job is currently as an Autism Resource Coordinator but I have had many years of experience working directly with children and youth. Additional support will be provided by parents and community volunteers to ensure a positive, safe, and engaging environment for all participants.

We also plan to seek sponsorship from local community members and businesses to help provide team T-shirts and hats. This will help foster community pride, reduce costs for families, and create a stronger connection between local organizations and youth programming.

I also plan to reach out to our Whitestone recreation committee and connect to see what equipment they may already have or be able to provide support with.

Municipal Support Requested

In addition to equipment funding, I respectfully request the support of the municipality in the following areas:

- Assistance with **advertising and community outreach** to help promote the program
- Provision or guidance on **registration and permission/liability forms**
- Access to a **local baseball field** (Farley’s Road Field) for scheduled practices and games
- **Administrative and legal support**, including insurance guidance or coverage requirements

This support will help ensure the program operates safely, efficiently, and in alignment with municipal policies and standards.

Community Impact

This program will:

- Encourage healthy, active lifestyles at an early age
- Provide a low-cost, accessible recreational option for families

- Foster teamwork, confidence, and social development
 - Strengthen community engagement through youth programming
-

Conclusion

With a modest investment, this T-ball program can serve as a valuable and sustainable addition to our community's recreational offerings. We respectfully request funding support to acquire the necessary equipment and help make this initiative a success.

Thank you for your consideration.

Contact Information:

Heather Chambers

705-346-1630

heathershaws@hotmail.com

Proposed legislative and regulatory amendments to enable the Species Conservation Act, 2025

ERO number 025-0909

Notice type Regulation

Act Species Conservation Act, 2025

Posted by Ministry of the Environment, Conservation and Parks

Notice stage **Decision** Updated

Decision posted March 30, 2026

Comment period September 26, 2025 - November 10, 2025 (45 days) **Closed**

Last updated March 30, 2026

Update Announcement

Please note that on October 30, 2025, Bill 56, Building a More Competitive Economy Act, 2025 received third reading in the legislature. This is considered implemented for the purposes of the Environmental Bill of Rights, 1993. Bill 56 implemented the legislative amendments discussed in section 7 of this proposal. Details can be found at 025-1223 (<https://ero.ontario.ca/notice/025-1223>). Consultation on the regulatory portions of the proposal continues.

This consultation was open from:

September 26, 2025

to November 10, 2025

[Follow this notice](#)

Decision summary

The Province of Ontario has made regulations to enable the implementation of the *Species Conservation Act, 2025*.

On this page

1. [Decision details](#)
2. [Comments received](#)
3. [Effects of consultation](#)
4. [Supporting materials](#)
5. [Connect with us](#)
6. [Original proposal](#)

Decision details

On June 5, 2025, the [Protect Ontario by Unleashing our Economy Act, 2025](#) (Bill 5) received royal assent.

The purpose of Bill 5 was to accelerate infrastructure and development by streamlining provincial permits and approvals to help Ontario's industries thrive, respond to trade issues like U.S. tariffs, and support the long-term strength and security of the province and its economy.

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>

Schedule 2 of Bill 5 made amendments to the *Endangered Species Act, 2007* (ESA) that came into effect on June 5, 2025.

Schedule 10 of Bill 5 enacted new legislation called the *Species Conservation Act, 2025* (SCA). The SCA did not come into force immediately as enabling regulations were required to implement the act. As of March 30th, 2026, the SCA is in force and the regulations have been made. The ESA has been repealed, and its regulations have been revoked. In addition, the Species Conservation Action Agency (SCAA) and the Species at Risk Program Advisory Committee (SARPAC) are now dissolved.

For further details on the SCA, please see posting [#025-0380](#) on the Environmental Registry of Ontario (ERO).

The SCA modernizes species protection and allows proponents to take a registration-first approach while maintaining strong environmental safeguards. The registration-first approach – a process already in use in other ministry legislation – allows most projects to begin as soon as they register, while requiring that persons undertaking those projects follow clear, enforceable rules aimed at protecting species and their habitats.

Some activities are not registerable and instead require a permit. Other activities, such as growing a plant for commercial purposes or protecting yourself from imminent harm from an animal, can proceed without a registration or permit.

New Regulations under the SCA

The SCA has been proclaimed into force and the following regulations under the SCA have been made and are in effect:

- the Protected Species in Ontario (PSO) List: sets out the species that receive protections under the SCA
- Registrable Activities Regulation: sets out requirements for registration and rules and requirements that must be followed while carrying out registerable activities
- Permit Activities Regulation: prescribes activities that must obtain a permit before proceeding and cannot proceed under a registration
- Excepted Activities – No Permit or Registration Regulation: prescribes activities impacting protected species or their habitat that can proceed without a registration or permit
- Transitional Matters Regulation: sets out transition rules that apply to existing authorizations or activities registered under conditional exemptions under the ESA

Legislative and other regulatory amendments

Consequential amendments to other statutes and regulations have now taken effect including amendments to other statutes and regulations to update references to the ESA to refer to the SCA.

Amendments to the regulations made under the *Environmental Bill of Rights, 1993* (EBR) have been made to make proposals for regulations made under the SCA subject to the public consultation requirements under the EBR and to exempt instruments issued under the SCA from those requirements.

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>

Regulations details

1. Protected Species in Ontario (PSO) List Regulation

This regulation lists all of the 168 Committee on the Status of Species at Risk in Ontario (COSSARO) classified extirpated, endangered or threatened species with the exception of aquatic species and migratory birds protected under the federal Species at Risk Act (SARA). This list was published on the ERO as part of the public consultation on the regulatory proposal. Species included in this regulation are:

- all of the species that were listed on the most recent version of the Species at Risk in Ontario (SARO) List (*O. Reg. 230/08*) under the ESA that are eligible for listing
- four eligible species which were newly classified by COSSARO as threatened or endangered in [COSSARO's 2024 Annual Report](#)

The list also reflects updated COSSARO classifications for five species or populations, including for Eastern Massasauga, a snake that was previously assessed as two separate populations but was recently reassessed as one population.

The list does not include:

- 64 species classified as special concern by COSSARO (special concern species also did not receive protection under the ESA)
- 42 aquatic species (fish and mussels) and migratory bird species, that were listed on the SARO List under the ESA, because they are not eligible for inclusion since they are listed as extirpated, endangered or threatened under SARA. Activities impacting these species will continue to need to comply with the federal SARA, *Fisheries Act*, and *Migratory Birds Convention Act, 1994*

2. Registrable Activities Regulation

The SCA requires the registration of activities that result in killing or harming a protected species, damaging or destroying protected habitat, and possessing, transporting, buying, selling etc. protected species unless the activity has been prescribed as an activity requiring a permit or has been excepted from the requirement to register and obtain a permit. The registrable activities regulation sets out the rules for registering an activity and sets out the requirements that must be followed once an activity is registered. Under this framework, registrants must:

- have one or more qualified professionals develop a conservation plan prior to registering, which must include documentation of:
 - mitigation measures that will be implemented (for example, installing exclusion fencing)
 - for activities with residual adverse effects (such as those with new footprints), at least one conservation measure to be implemented to support the conservation of the impacted species or habitat (such as creating new, suitable habitat)
- provide key project information online through the Species Conservation Registry, including several fields related to the content of their conservation plan, and uploading their conservation plan if conservation measures are required
- implement the mitigation and conservation measures in consultation with a qualified professional

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>

- carry out their activity in accordance with the conservation plan
- monitor the effects of the activity, adjusting mitigation measures as needed to minimize adverse effects, and preparing monitoring reports
- comply with training and record making and keeping requirements
- update the registration in the circumstances set out in the regulation

3. Permit Activities Regulation

This regulation prescribes which activities require a permit under the SCA and therefore, cannot register. Permits are issued by the minister who has the discretion to issue, not issue, impose conditions on, suspend or revoke a permit.

The following are the prescribed types of permit activities:

- deliberately killing or harming a protected animal, such as hunting a protected species for sport or deliberately harming a protected species
- introducing or reintroducing a protected species to an area where it does not currently occur
- commercial activities (e.g., buying, selling, trading) in respect of a protected species or a thing that is represented as protected species
- possessing a species for non-conservation purposes, including capturing or taking protected species from the wild
- activities related to the operation of R.H. Saunders Station and American Eel, which formerly required a Minister's agreement under the ESA
- cultivation of American Ginseng, other than field-grown commercial cultivation, which is excepted

4. Excepted Activities Regulation

This regulation sets out activities that are not required to be registered or issued a permit to proceed. This regulation continues over 20 of the existing exemptions under *O. Reg. 242/08*, *O. Reg. 830/21*, *O. Reg. 6/24*, and *O. Reg. 832/21* made under the ESA (such as those that do not require notice). In addition, a new exception for gifting a lawfully possessed dead member of a species is also included to address a gap identified under the ESA.

Exceptions under this regulation include activities related to:

- protecting a person or animal from imminent risk to health or safety
- protecting property from significant damage caused by animals
- exercising a legal authority (such as emergency personnel)
- Species Conservation Program funded activities
- veterinarians providing care
- zookeepers, etc. – possessing, transporting, selling etc.
- zookeepers, etc. – humanely killing animals
- wildlife custodians, rehabilitation and care
- escape or unauthorized release of wildlife
- obtaining care
- Eastern Wolf or Northern Bobwhite, hunting, etc.
- falconry
- fishing, incidental catch

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>

- killing, harming, capturing or taking, etc. an animal that has been incidentally trapped
- commercial cultivation of vascular plants
- Black Ash
- Butternut
- taxidermy and tanning
- Caribou, cast antlers
- possession prior to listing
- artwork, etc.
- gifts

All activities that are likely to adversely impact Black Ash or its habitat in certain municipalities listed in the regulation are excepted. Additionally, all activities that are likely to adversely impact immature Black Ash and its habitat in protected areas are excepted. Finally, all activities that are likely to adversely impact unhealthy mature Black Ash are excepted if a report prepared by a qualified professional is submitted to the ministry through the Registry in respect of the unhealthy trees before the activity begins.

Note that the exception for Butternut trees impacted by butternut canker to an advanced degree also requires a report prepared by a qualified professional to be submitted through the Registry before the exception applies.

The exception for incidentally trapping a protected animal, in some instances, requires the submission of information to the ministry through the Registry.

5. Transitional Matters Regulation

This regulation sets out transition rules for activities currently being carried out under the ESA authorizations and conditional exemptions.

The regulations deem permits issued under the ESA and registrations to conditional exemptions under the ESA to be permits and registrations under the SCA. The regulation also continues agreements entered into under the ESA. The requirements of these transitioned instruments and ESA exemptions must be complied with.

If the instrument or conditional exemption registration was issued prior to June 5, 2025, the pre-Bill 5 definition of habitat continues to apply, including if the agreement, permit or registration is amended.

Transitioned ESA registrations may be updated in some circumstances and in accordance with the updating rules in the regulation until July 1, 2027. Proponents may make a request to have the registration removed from the registry if they wish to re-register the activity under the SCA.

Changes to a registered activity that would result in impacts to a new species require a new registration under the SCA.

The transition regulation also includes exceptions to transition existing exemptions under the ESA with respect to:

- damage and destruction of created or enhanced habitat subject to a fulfilled safe harbour agreement entered into prior to the transition regulation coming into force

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>

- activities that affect a Category 1 Butternut tree or an unhealthy mature Black Ash tree, when the tree has been identified in a report prepared in accordance with the applicable requirements, and the person engaging in the activity submitted the report to the ministry under the ESA before to the transition regulation coming into force
- stewardship activities that received notice that they would be part of the Species Conservation Program (or the former Species at Risk Stewardship Program) and would be funded by a grant prior to the transition regulation coming into force

6. Regulatory Amendments under the *Environmental Bill of Rights, 1993* (EBR)

Amendments to the regulations under the EBR have been made so that:

- the SCA, its regulations and policies are subject to Part IV (Application for Review), Part (Application for Investigation) and Part VII (Employee Reprisals) of the EBR
- regulations made under the SCA are subject to the public consultation requirements under Part II of the EBR.
- all instruments issued under the SCA (e.g., permits and orders) and agreements transitioned from the ESA to the SCA are exempt from the requirements of Part II of the EBR
- references to the ESA are updated or revoked under both O. Reg. 73/94 (General) and O. Reg. 681/94 (Classification of Proposals for Instruments) under the EBR

7. Consequential Amendments to Other Legislation and Regulations

Minor amendments to the SCA and associated consequential amendments to other statutes were made through Bill 56, the *Building a More Competitive Economy Act, 2025*. For further details on these amendments, please see [bulletin 025-1223](#) on the ERO.

Regulations that reference the ESA have been updated to refer to the SCA. These updates are generally considered technical and include references in:

- O. Reg. 75/08 under the *Regulatory Modernization Act*
- O. Reg. 153/04 under the *Environmental Protection Act*
- O. Reg. 191/11 under the *Accessibility for Ontarians with Disabilities Act, 2005*
- O. Reg. 341/20 and O. Reg. 697/21 under the *Environmental Assessment Act*
- O. Reg. 442/95 under the *Business Regulation Reform Act, 1994*
- O. Reg. 508/18 under the *Electricity Act, 1998*
- O. Reg. 596/22 under the *Conservation Authorities Act*
- O. Reg. 664/98 and O. Reg. 668/98 under the *Fish and Wildlife Conservation Act*

Amendments are also made to O. Reg. 75/08 and O. Reg. 153/04 that are not related to the SCA but will update technical references in the regulations for accuracy.

A decision has also been made on [ERO notice 025-0908](#): Developing guidance on section 16 activities under the SCA

Comments received

Through the registry **1,717**

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>

By email 94

By mail 0

Effects of consultation

A total of 1,880 comments were received through various formats. This includes 94 comments received by email, one form letter with 47 submissions, and 25 comments submitted through another ERO posting related to Bill 5.

Comments were received from numerous groups including Indigenous communities, environmental non-governmental organizations, industries, municipalities and private citizens. Comments focused on several themes:

1. Environmental protections: concern that the proposed regulations weaken protections for species at risk and their habitats and felt development was prioritized over conservation. Some felt that environmental protections were well balanced with development.
2. Indigenous rights and consultation: concerns over lack of meaningful consultation and consideration of Treaty and Inherent Rights. Perspective that the new regulations do not consider the Crown's Duty to Consult.
3. Compliance and oversight: some support for a reduction in oversight. Some feel that regulations lack oversight and monitoring and limits opportunities for public and Indigenous engagement. Concerned compliance and enforcement will not be effective.
4. Protected Species in Ontario List: requested that cultural significance be considered when adding species to the list and that Indigenous communities be involved in species classification. Some support for removing the duplicative authorizations with the federal government.
5. Registration-first approach: generally supported by industry representatives and municipalities (supportive of efforts to modernize and streamline regulatory processes). Concern from the public, Indigenous communities and environmental organizations about cumulative and landscape-scale impacts. Request for a public registry and that conservation plans be written by qualified professionals to increase transparency and accountability.
6. Permit Activities: concerned about lack of rigour and transparency within permits. Highlighted specific activities that should be included/excluded from the permit regulation. Some support for less permits as it will assist in avoiding major delays.
7. Excepted Activities: highlighted specific activities for inclusion/exclusion.
8. Transition Rules: some opposition to allow the option for permits and agreements issued under the ESA to request to transition over to a registration under the SCA. Some support for the flexibility this regulation provides.
9. Transparency and the EBR: opposition to exempting instruments from the EBR requirements as it reduces transparency.

In consideration of feedback received, the Registrable Activities regulation requirements were refined to ensure appropriate protections were put in place, which include requiring a qualified professional to develop a conservation plan and requiring conservation actions for activities with residual adverse effects. Additionally, more activities are prescribed as permit activities compared to the proposal notice. Comments made about the legislative changes to the ESA and SCA in Bill 5 are out of scope and therefore, were not considered.

Further information can be found at this website: <https://ero.ontario.ca/notice/025-0909>



United Counties of
Stormont, Dundas & Glengarry

J

RESOLUTION

MOVED BY Councillor Guindon

RESOLUTION NO 2026-69

SECONDED BY Councillor St. Pierre

DATE April 20, 2026

WHEREAS housing affordability remains a critical issue in Ontario and across Canada, with the national average home sale price at approximately \$675,000, making homeownership increasingly difficult for first-time buyers; and

WHEREAS under the current Ontario *Land Transfer Tax* regime, first-time home buyers may receive a rebate of up to \$4,000 toward provincial land transfer tax, which fully offsets the tax only on homes valued up to approximately \$368,000, a level substantially below the current average home price; and

WHEREAS at a home purchase price of \$675,000, the provincial land transfer tax before any rebate can exceed \$8,000, meaning that even with the current maximum \$4,000 rebate first-time buyers must pay a significant tax burden at closing that undermines housing affordability; and

WHEREAS the United Counties of Stormont, Dundas and Glengarry acknowledges and applauds recent efforts by the Province of Ontario and the Government of Canada to improve housing affordability, including measures to reduce or rebate GST/HST on new housing construction and purchases; and

WHEREAS the majority of first-time homebuyers in Ontario purchase resale homes rather than newly constructed units; and

WHEREAS the vast majority of residential real estate transactions in Ontario, including both resale and new homes, are subject to provincial Land Transfer Tax, meaning that enhancements to the Land Transfer Tax rebate would provide broader and more immediate financial relief to first-time homebuyers;

NOW THEREFORE BE IT RESOLVED THAT the Council of the United Counties of Stormont, Dundas and Glengarry formally requests that the Province of Ontario consider amending the *Land Transfer Tax Act* to:

1. Increase the value threshold at which the first-time home buyer rebate fully offsets provincial Land Transfer Tax to a level that reflects current housing market realities (for example, to no less than \$675,000, aligning with the 2025 national average home price); and

2. Increase the maximum rebate amount available to first time home buyers accordingly (such as to a minimum of \$8,000, or a proportional figure tied to the new threshold) to meaningfully reduce upfront tax costs for first-time purchasers.

BE IT FURTHER RESOLVED THAT such amendments be designed to enhance housing affordability and access to homeownership for first-time buyers in urban, suburban, and rural communities alike; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Municipal Affairs and Housing, the local Member of Provincial Parliament, all Ontario municipalities, and the Association of Municipalities of Ontario (AMO) for consideration and advocacy.

CARRIED
 DEFEATED
 DEFERRED

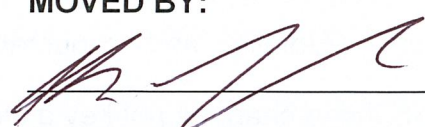
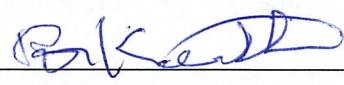


WARDEN

Recorded Vote:	
Councillor Bergeron	_____
Councillor Broad	_____
Councillor Densham	_____
Councillor Fraser	_____
Councillor Guindon	_____
Councillor Lang	_____
Councillor MacDonald	_____
Councillor McDonald	_____
Councillor McGillis	_____
Councillor St. Pierre	_____
Councillor Williams	_____
Warden Landry	_____

**THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL**

NO. 2026 – 053

DIVISION LIST	YES	NO	DATE: May 5, 2026
Councillor G. ASHFORD	_____	_____	MOVED BY:  _____
Councillor J. BELESKEY	_____	_____	
Councillor P. BORNEMAN	_____	_____	SECONDED BY:  _____
Councillor B. KEITH	_____	_____	
Councillor D. McCANN	_____	_____	
Councillor C. McDONALD	_____	_____	
Mayor J. McGARVEY	_____	_____	
CARRIED: <input checked="" type="checkbox"/> DEFEATED: _____ Postponed to: _____			

WHEREAS the Freedom of Information and Protection of Privacy Act (FIPPA) in Ontario was established to provide the public with a right of access to information held by government institutions, while simultaneously protecting personal privacy and that its core purpose is to increase government accountability and transparency, ensuring information is accessible, with limited exemptions, and that privacy is safeguarded; and

WHEREAS in April 2026, the Ontario government passed legislation to amend the Freedom of Information and Protection of Privacy Act (FIPPA) to retroactively shield Premier Doug Ford’s personal cell phone records—including logs and messages—from public disclosure; and

WHEREAS this action effectively neutralized a court ruling from January 2026 that had ordered the release of these records following requests from media outlets; and

WHEREAS the Ford government used its majority to fast-track the bill, skipping the traditional committee stage that allows for public hearings and input; and

WHEREAS the Canadian Union of Public Employees (CUPE) commissioned an Abacus Data survey which polled 1,000 Ontarians and found that a majority, 60 per cent of participants oppose Ford’s FOI changes, and 73 per cent oppose the government making changes retroactively to block access to record requests already in progress or before the courts; and

WHEREAS the opposition has claimed that key scandals including the Greenbelt land swap, the Skills Development Fund, and the release of 150 individuals by error, the Ontario Place spa negotiations, the Science Centre closure, and more than \$100 million in government advertising, have all been exposed pursuant to FOI; and

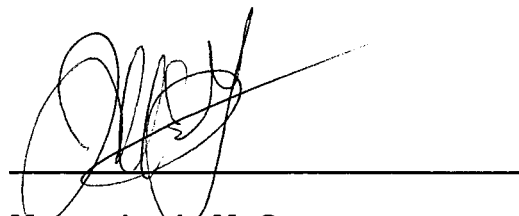
WHEREAS these changes raise suspicion, concern, erodes trust and dissolves transparency, credibility, and accountability; and

WHEREAS these changes put key government officials above the law, including Doug Ford, and the offices of provincial cabinet ministers and their staff;

NOW, THEREFORE, BE IT RESOLVED that the Town of Parry Sound hereby states its opposition to such changes that exempt government officials from record requests and asserts and stands firm on its request to remove such exemptions in a letter to Premier Doug Ford;

BE IT FURTHER RESOLVED that the Town of Parry Sound endeavours to ensure that our Member of Provincial Parliament of Ontario, Graydon Smith is made aware of our concerns and that a copy of this resolution be sent to the municipalities of West Parry Sound District, the District of Parry Sound Muskoka Municipal Association (DPSMA), the Federation of Northern Ontario Municipalities (FONOM) and the Association of Municipalities of Ontario (AMO);

FURTHERMORE BE IT RESOLVED that the Doug Ford Provincial Party take immediate action to remove such exemptions thereby restoring full and complete transparency.



Mayor Jamie McGarvey

Sent by Email

May 1, 2026

The Honourable Peter Bethlenfalvy
MPP Pickering-Uxbridge
1550 Kingston Road, Suite 213
Pickering, ON L1V 1C3
Peter.BethlenfalvyCo@pc.ola.org

Subject: Corr. 06-26
Tracy Brown, Chair, Board of Trustees, Durham District School Board
Re: Request for Provincial School Board Governance Consultation Process

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on April 27, 2026 and adopted the following resolution:

1. That Corr. 06-26, from Tracy Brown, Chair, Board of Trustees, Durham District School Board, dated March 26, 2026, regarding a Request for Provincial School Board Governance Consultation Process, be received and endorsed; and,
2. That a copy of this resolution be forwarded to Durham Region MP's, Durham Region MPP's, John Henry, Regional Chair, The Regional Municipality of Durham, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), all Ontario Municipalities, the Ontario Public School Boards' Association, and all Durham District School Board Trustees.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

A copy of the original correspondence is attached for your information.

Yours truly



Susan Cassel
City Clerk

SC:am

Encl.

Copy: Juanita Nathan, MP Pickering-Brooklin
Jennifer McKelvie, MP Ajax
Ryan Turnbull, MP Whitby
Rhonda Kirkland, MP Oshawa
Jamil Jivani, MP Bowmanville-Oshawa North
Jacob Mantle, MP York-Durham
Hon. Todd McCarthy, MPP Durham
Rob Cerjanec, MPP Ajax
Lorne Coe, MPP Whitby
Jennifer French, MPP Oshawa
Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock
John Henry, Regional Chair, The Regional Municipality of Durham
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
All Ontario Municipalities
Ontario Public School Boards' Association
Durham District School Board Trustees

Chief Administrative Officer



Durham District School Board

400 Taunton Road East, Whitby, Ontario L1R 2K6

Phone: 905-666-5500; Toll Free: 1-800-265-3968

March 26, 2026

The Honourable Doug Ford, Premier
Premier's Office
Legislative Building, Queen's Park
Toronto, ON M7A 1A5

And

The Honourable Paul Calandra, Minister of Education
Ministry of Education
315 Front Street West, 14th Floor
Toronto, ON M7A 0B8

Sent via email: premier@ontario.ca; minister.edu@ontario.ca

Re: Request for Provincial School Board Governance Consultation Process

Dear Premier Ford and Minister Calandra,

On behalf of the Board of Trustees of the Durham District School Board, I am writing to request that a province-wide consultation process take place before making any governance changes or decisions that would result in the elimination of school board trustees.

The potential elimination of trustees is concerning and represents a significant shift in Ontario's education governance. Trustees serve as a longstanding, essential democratic link between local communities and the public education system. Any change of this magnitude should not be considered without seeking input through evidence-based research and meaningful public engagement.

It is essential that communities have an opportunity to fully understand and respond to the implications of a proposal that would remove school board trustees, which may have unintended negative consequences on the communities that we are elected to serve. We understand you have recently heard from a number of other boards across the province, and we strongly agree with the statement from our colleagues at Avon Maitland DSB that *"transparency regarding the rationale, objectives, and anticipated outcomes of this proposal is essential to maintaining public trust and ensuring informed dialogue."*

Durham Region includes diverse, urban, suburban, and rural communities, all with vastly varying histories and needs. Local representation ensures the unique needs of each of our communities are considered and met. As a Board of Trustees, we are firmly and proudly



Durham District School Board

400 Taunton Road East, Whitby, Ontario L1R 2K6

Phone: 905-666-5500; Toll Free: 1-800-265-3968

committed to promoting meaningful learning, connected communities, and well-being, being responsive to the priorities of the local community in carrying out our duties and responsibilities.

In parallel to this letter, we are also writing to the Ombudsman's Office to request an immediate review of the potential impacts of removing school board trustees with respect to fairness, openness, transparency, and accountability.

We thank you for your immediate attention to this important matter.

Sincerely,

Tracy Brown
Chair, Board of Trustees
Durham District School Board

cc.

Members of Provincial Parliament (MPPs) for Durham Region
Members of Parliament (MPs) for Durham Region
Regional Chair, Mayors and Council for Durham Region Municipalities
Ontario Public School Boards' Association and Members Board
DDSB Board of Trustees



@DurhamDistrictSchoolBoard



@DDSBschools

ddsb.ca

Women's Own Resource Centre M

The Municipality of Whitestone

April 23rd, 2026

Dear Mayor and Council,

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for over twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and hosts a large donation network.

From April 1st, 2025 to March 31st, 2026, our Centre recorded 3,213 drop-ins, 733 phone calls, 3,095 emails and 68 one to one consultations for business development, personal and crisis calls throughout the year. 508 individual clients had direct engagement with one of our programs throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2025/26 through the process of starting a small business with 10 of these women launching businesses throughout the Almaguin Highlands and an additional 4 hoping to launch within the next year. Our Life Skills Training workshop supported 18 women in 2025/26 and 286 individual women participated in local Resource & Business Network Luncheons. WORC responded to 12 crisis calls which includes 7 in regards to violence against women. 1,652 interactions with our donation network this past year which encompasses both donation pickups and dropoffs – the Donation Network continues to be a growing resource in the Almaguin Highlands for those struggling to afford the basic necessities of life. We keep a dedicated room at our office for donated items which includes clothing, linens, household items, shoes, boots, winter jackets, hygiene products and more which anyone can access at anytime with no requirement to prove eligibility.

In addition to core programming, WORC partnered with local organizations including ACED, AHCC, NECO, The Labour Market Group and others to organize and host the RED Gala in December of 2025. WORC also organized and hosted our third annual International Women's Day Celebration in March of 2025. The event was sold out with 125 women attending from across Almaguin. We carried forward our program to support Almaguin children in going back to school – we were able to sponsor 67 local children with backpacks, lunch kits, running shoes and

105 Ottawa Ave., Box 155, South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: info@womensownresource.org

www.womensownresource.org

Women's Own Resource Centre

school supplies to help foster a successful start to the new school year. WORC was also able to support 16 families from across the region for our annual Christmas Sponsorship Program with grocery gift cards and toys for children. These sponsorships were made possible through fundraising initiatives at our office along with support from individuals in the community.

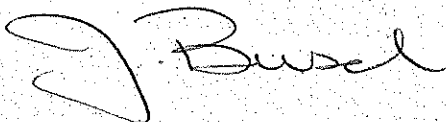
In 2023, WORC received a grant from the Ontario Trillium Foundation to launch a Travelling Community Kitchen Program in response to the increasing struggle we are seeing across the region with food insecurity due to the increase in the price of living. The program was focused on creating affordable homemade meals, budgeting, kitchen skills and reducing social isolation by helping participants to foster connections in their communities. This two-year program was hugely successful with over 600 people participating over the course of 24 full day workshops. This Travelling Community Kitchen Program visited municipalities across the Almaguin Highlands including Powassan, South River, Sundridge, Burk's Falls, Emsdale, Whitestone, Magnetawan and Kearney – every round had full registration with a waiting list. In April of 2026, WORC successfully acquired a Grow Grant through the Ontario Trillium Foundation to continue running these programs throughout the region for the next two years. In addition, a two-year Soup Kitchen Program was included in the new grant which encompasses a volunteer driven program to prepare and distribute ready-to-eat meals to local food banks across the Almaguin Highlands during the months that the Community Kitchen is not running. On April 15th, our first Soup Kitchen saw 675 meals distributed, bringing food supports to those that need it most.

WORC's services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. As always, we will continue to be there for the residents of the Almaguin Highlands and are continually striving to address needs and create programming that helps to build the resiliency of women and their families in the Almaguin Highlands. These free workshops and programs are helping to create valuable community connections and ease some of the social isolation that is often felt heavily in rural regions such as the Almaguin Highlands.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2026/27. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email jessica@womensownresource.org

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women and their families in the Almaguin Highlands thrive.



Jessica Busch
Program Manager

105 Ottawa Ave., Box 155, South River, ON P0A 1X0
Phone: (705) 386-9672 Toll Free: 1-888-640-8668
Fax: (705) 386-7111 Email: info@womensownresource.org
www.womensownresource.org

From: [Nadine Hammond](#)
To: [Wendy Schroeder](#)
Subject: RE: Donation to the West Parry Sound District Museum
Sent: 2026-05-02 10:36:55 AM

Dear Wendy,

On behalf of the West Parry Sound District Museum, I would like to thank the Municipality of Whitestone for their generous donation.

I would like to extend an invite to the Municipality to appoint a representative to the Board of Directors. We welcome voices from across our District to help us in our mission to collect, preserve and share our rich history.

Sincerely,
Nadine

Nadine Hammond
Curator/Manager

705-746-5365
705-771-0647 ex101 (Cell)
www.museumontowerhill.com

Date: October 23rd, 2024
 IBW File: A-048563

% Rob Slykhuis robslykhuis@rogers.com
 Lake Wah Wash Kesh Conservation Association
 WWKCA, Box 183,
 McKellar, ON , P0G 1C0

**Re: Geodetic Benchmark Survey Report
 Lake Wahwashkesh, Whitestone, ON**

Thank you for entrusting our firm to complete the Geodetic Benchmark Survey at Lake Wah-Wash-Kesh. This report provides a summary of the work completed, findings and relevant information to locate the benchmarks.



Summary of Work Completed

- **Records research conducted**
 - Ministry of Natural Resources (MNR) benchmark records
 - The survey firm’s record archive of benchmarks
 - Paper by E.R. Corneil, P.Eng dated October 7th, 2001 discussing Flood Water Levels in Wah-Wash-Kesh Lake
 - Whitestone Zoning By-law
- **Fieldwork (completed September 27th, 2024)**
 - Measurements were taken using a dual-frequency GNSS¹ receiver receiving Real Time Network Corrections from a Base Station located in Parry Sound. Vertical accuracy of elevations is +/- 5cm.
 - We surveyed the original McE’1 Benchmark established by MNR in 1968.
 - Elevations at the “Andy Vurma” dam were measured on the north and south edges of concrete, measurements at the centre were not possible due to water flow
 - A new benchmark was near the public dock at Bennett’s Landing
- **Data Processing**
 - Measurements were analyzed for quality and accuracy and processed relative to 2 vertical datums.
- **Quality control**
 - The work was supervised and reviewed by a licensed Ontario Land Surveyor

Benchmark Information

The benchmarks below can be used as reference points used to measure elevation around the lake. All Elevations are shown in metres. The vertical datums GSC, CGVD28:78 and CGVD2013 are explained below.

Benchmark Name	CGVD28:78	CGVD2013	Description
MC’E-1	226.10	225.83	Benchmark located in rock near the shore of Lake Wahwashkesh near Edgewood Road
Dam (north and south edges of concrete)	224.15	223.88	Andy Vurma Dam located at the outlet of Lake Wahwashkesh
Benchmark Set near Public Dock on rock face	229.57	229.30	Rock Post set in Rock Face next to Plaque, Wahwashkesh Public Dock near intersection of Wah-Wash-Kesh Road and Macey Drive

¹ Global Navigation Satellite System (Systems like the United States Global Positioning System (GPS) and others - Russian GLONASS, European GALILEO, Chinese BEIDOU)

REFERENCE FRAME: NAD83 CSRS (2010) UTM ZONE 17 ²			
NAME	NORTHING	EASTING	DESCRIPTION
PUBLIC DOCK	5063056.36	575467.21	BM PUBLIC DOCK
MCE'1	5059578.61	577220.08	BM MCE-1
NAME	LATITUDE	LONGITUDE	DESCRIPTION
PUBLIC DOCK	45°43'2.04"N	80° 1'49.15"W	BM PUBLIC DOCK
MCE'1	45°41'7.59"N	80° 0'30.04"W	BM MCE-1

What are Vertical Datums?

Geodetic Survey of Canada (G.S.C.) Datum

The Geodetic Survey of Canada established a network of benchmarks across Canada based on the tidal mean water levels at 5 tide gauges located in the Maritimes, Quebec and British Columbia. Using geodetic spirit leveling techniques this datum was propagated over land by establishing benchmarks anchored to the ground and stable structures, along transportation routes (railways and highways). Early benchmarks near lakes were established by water elevation transfers from benchmarks typically located along highways, sometimes over very long distances, carrying the risk of error due to the long distances and rough terrain covered.

Canadian Geodetic Vertical Datum 1928, 1978 Southern Ontario Adjustment (CGVD28:78)

As part of a large project across Canada there was a re-adjustment done based on the earlier established 1st order (highest order) Geodetic Survey of Canada benchmarks. This remains one of the most commonly referenced datums in Ontario that has been made compatible with GNSS via the HTv2.0 or HT-2010 geoid model, commonly used by surveyors.

Typical differences between GSC benchmarks and CGVD28:78 benchmarks are 0.04-0.12m in Ontario.

Canadian Geodetic Vertical Datum 2013 (CGVD2013)

This is the most modern officially accepted vertical datum in use today in Ontario. Ministry of Natural Resources now requires Crown Lands Plans on regulated waterbodies to be performed relative to this datum. Digital Terrain Modelling and Aerial LiDAR campaigns being undertaken by the Government of Ontario and more frequently being used in floodplain modelling and forecasting are all done relative to this more modern datum. This datum utilizes the more modern CGG2013 geoid model.

Typical differences between CGVD28:78 benchmarks and CGVD2013 are 0.26-0.36m in Ontario.

Floodplain elevation

The floodplain elevation set by the Municipality of Whitestone is 229.46, this elevation is referenced in the 2001 report by Corneil and is stated in the Municipality's current Zoning by-law. This same report stated the "low flow notch" of the dam has an elevation of 224.25 when the Lake drops to zero flow. It is unknown which datum or benchmarks these values were derived based on, however the measured dam elevation of 224.15 CGVD28:78 is relatively close.

² North American Datum 1983, Canadian Spatial Reference System, Universal Transverse Mercator Zone 17

Limitations of Investigation

As part of our work we did not determine what effect the differences between previous MNR benchmarks and original soundings (water depths) measured to originally determine the original water level of Lake Wahwashkesh.

For questions, please contact:



Sophie Côté

Ontario Land Surveyor

IBW Surveyors Ltd.

sophie.cote@ibwsurveyors.com

Photos

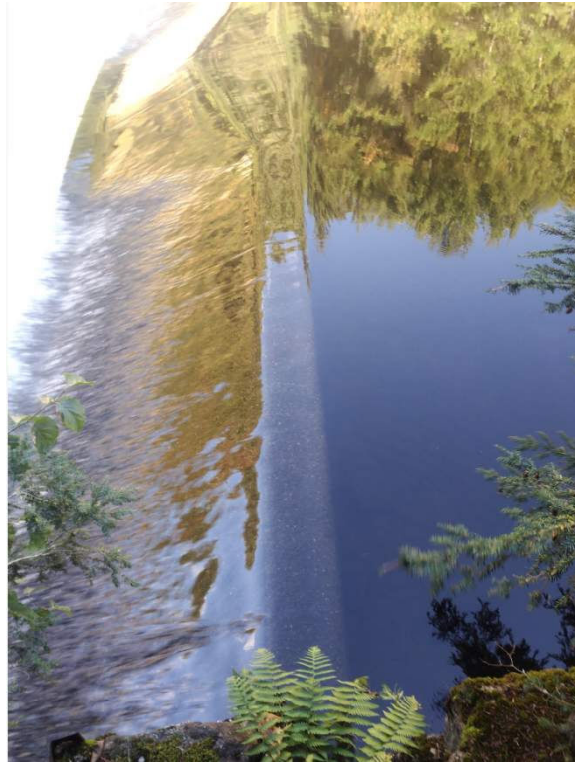
MCE'1



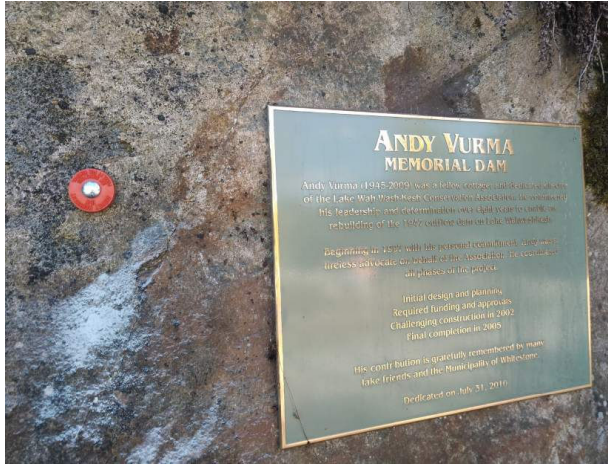


Andy Vurma Memorial Dam













Your Community Station Voice & Identity

PARRY SOUND COMMUNITY RADIO ASSOCIATION



Unit 107, 21A Belvedere Avenue, Parry Sound, Ontario P2A 2A2
(705) 751-5800 info@pscr.ca PSCR.ca

May 2, 2026

Mayor Comrie, Council & Staff
Municipality of Whitestone
21 Church Street
Dunchurch, Ontario P0A 1G0

Dear Mayor Comrie, Council & Staff:

CRTC ANNOUNCES BROADCASTING NOTICE OF CONSULTATION

Parry Sound Community Radio Association's Application to be Considered July 9, 2026 in the National Capital Region

The Parry Sound Community Radio Association (PSCRA) received word on April 30th that its application for a community FM radio station will be dealt with at a Canadian Radio-television and Telecommunications Commission (CRTC) hearing on July 9th this summer. The application, written and compiled by the PSCRA, a non-profit organization, proposes comprehensive community programming and outreach.

While the application was completed and submitted to the CRTC on March 28, 2025, work on the project began in January of 2023. Board Chair, Doug McCann reports that the group is elated over the long-awaited news. The CRTC could likely hand down a decision by the fall of this year.

Mr. McCann reminds the public that PSCRA's complete application, No. 2025-0134-5, is available for review and open for public input. The deadline for public comments is June 1st. The Notice of Consultation, No. CRTC 2026-79 is also publicly available and finally any member of the public can request an electronic version of the complete application. Full instructions and web links are available on the CRTC website and also on the PSCRA website's main page, PSCR.ca.

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Mayor Comrie, Council & Staff
Municipality of Whitestone
May 2, 2026
Page 2

Upon CRTC approval, the PSCRA will be poised to establish a community station identified by the call letters CHCE-FM, broadcasting at 97.9 MHz with a power output of 7.75 kW, effective radiated power (ERP). The PSCRA Board takes pride in its power output as such a level is considered to be on the high end for a community station. The PSCRA website provides extensive information on its proposed programming, its governance, contact details and how members of the public can become involved.

I look forward to keeping you updated on the progress of this undertaking!

Sincerely,
PARRY SOUND COMMUNITY RADIO ASSOCIATION

A handwritten signature in blue ink, appearing to read 'Doug McCann', written in a cursive style.

Doug McCann
Chair

/dm



Monday May 4th, 2026
Parry Sound Area Chamber of Commerce
1 College Drive
Parry Sound, ON
P2A 0A9

To: The Municipality of Whitestone Mayor, Council and Staff,

The Parry Sound Area Chamber of Commerce would like to extend our sincere gratitude to The Municipality of Whitestone Mayor, Council, and staff for your generous contribution of \$1,040 in your 2026 municipal budget.

Your continued investment in our organization reflects a strong commitment to supporting the local business community and fostering sustainable economic development across the region. Contributions such as yours play a meaningful role in enabling the Chamber to deliver programs, advocacy, and initiatives that benefit businesses of all sizes.

We truly value our partnership with The Municipality of Whitestone and appreciate your ongoing support and collaboration. We look forward to continuing our work together to strengthen and grow our regional economy.

Thank you once again for your support.

Sincerely,

Chris McDonald
Executive Director

I am writing on behalf of the Executive of the Whitestone Conservation Association.

We were very disappointed to hear that the Whitestone Municipal Council was not interested in partnering with the WCA in the Food Cycler program.

Please note that between 80 and 90 communities in Ontario have agreed to participate in this program, with wonderful, landfill-saving results.

The WCA has passed a motion that would give up to 50 purchasers of this product a rebate of \$ 100. each.

That means that we will be donating up to \$ 5,000. to assist in the landfill problem that is facing the Municipality of Whitestone.

We were hoping that Council would reconsider and possibly either match our participation amount or at least come up with some partnering amount.

The FoodCycler program will be announced in the 2026 Edition of the WCA's Community Directory – Welcome to Whitestone. Applications will be taken at our Annual General Meeting on July 4th, at which time, we hope to have sold all the 50 units that are required to initiate this program.

The representatives of FoodCycler would be more than happy to do a presentation to Council.

The WCA looks forward to your response.

Sincerely

Margaret

Margaret Dailey-Plouffe
WCA Secretary/Treasurer

From: Kinga Surma <kinga.surmaco@pc.ola.org>
Date: 2026-05-07 2:17 p.m. (GMT-05:00)
To: g.r.comrie@sympatico.ca
Subject: Ontario Reducing Wait Times for Police Record Checks



As part of an upcoming legislative package, the Ontario government is proposing to amend the *Police Record Checks Reform Act, 2015* to reduce wait times for police record checks for people working or volunteering with vulnerable populations such as children, seniors and people with disabilities. The proposed changes would support efficient screening of potential employees and volunteers while maintaining robust standards that will protect those in the vulnerable sector.

Vulnerable sector checks require more detailed screening than other police record checks, which can lead to longer processing times. The proposed amendments would allow designated police services to support periods of high demand by processing vulnerable sector checks for applicants who live outside their jurisdiction. This added flexibility is expected to reduce delays for applicants and improve overall efficiency.

Implementation of these changes would involve coordination with federal partners, including the Royal Canadian Mounted Police and Public Safety Canada, to give designated police services access to federal databases.

Modernizing police record checks is part of the government's ongoing work to keep streets and communities safe, strengthen enforcement, crack down on crime and protect victims and vulnerable people across Ontario.

Quick Facts

- A police record check is a tool that helps organizations assess an individual's suitability for employment, volunteer work, or licensing.
- Police services in Ontario process over one million police record checks annually, with more than 70 per cent being vulnerable sector checks.

Best Regards,

Office of MPP Kinga Surma

Etobicoke Centre

**Ministry of Emergency
Preparedness and Response**

25 Morton Shulman Ave,
Toronto, ON M3M 0B1

**Ministre de la Protection civile et
de l'Intervention en cas d'urgence**

25, av. Morton Shulman,
Toronto, ON M3M 0B1



May 07, 2026

Municipality of Whitestone

Dear Kathy Whitman - CEMC:

The Ministry of Emergency Preparedness and Response (MEPR) is pleased to advise that we have completed our review of the documentation submitted to the Ministry towards meeting the requirements in the *Emergency Management and Civil Protection Act* (EMCPA) O. Reg. 380/04 and our assessment indicates that your municipality has satisfied all thirteen (13) program elements for 2025. Congratulations and thank you for your continued dedication to a safe, practiced and prepared Ontario.

On December 3, 2025, the Government of Ontario passed Bill 25, the *Emergency Management Modernization Act, 2025* which amended the EMCPA to enable a more effective, coordinated and comprehensive approach to provincial and community emergency management.

Some amendments are now in effect, with no new requirements for partners. **All existing EMCPA municipal requirements remain the same for 2026.**

EMCPA amendments specific to municipalities are expected to come into force at a later date pending direction and future regulations, including

- Enabling flexibility regarding requirements for municipal emergency management programs and plans based on needs and capacity.
- Allowing two or more municipalities to voluntarily develop and implement joint emergency management programs and plans.
- Clarifying the process for and ensuring accountability of municipal emergency declarations under the EMCPA.

The [e-Laws link](#) to the EMCPA has now been updated and includes text with a grey background for the provisions not yet in force.

The ministry remains committed to working closely with municipal emergency management partners throughout the implementation of these amendments, including the development of supporting regulations pending direction.

If you have any questions on the amendments, please contact the Strategic Policy and Governance Branch in the Ministry of Emergency Preparedness and Response at EMOPolicy@ontario.ca.

For further information on our assessment or if you have any questions or concerns about this letter, please contact your Field Officer.

Name: Diane Ploss

Email: diane.ploss@ontario.ca; adam.monster@ontario.ca

Phone: 437-424-9433

Sincerely,

Tony Bavota
Assistant Deputy Minister, Emergency Response Division
Ministry of Emergency Preparedness and Response

cc: Mayor George Comrie