



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Monday, October 19, 2020**

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Please mute your telephone by pressing *6 or the MUTE button

1. **Call to Order and Roll Call** **6:30 p.m.**
2. **Disclosure of Pecuniary Interest**
3. **Approval of Agenda ®**
4. **Presentations and Delegations**
5. **Move into Committee of the Whole**
6. **Planning Items**
 - 6.1 John Jackson, Municipal Planner Report
Housekeeping Zoning By-Law Amendments
7. **Reconvene into Regular Meeting**

Matters arising from Committee of the Whole ®
8. **Public Meeting - None**
9. **Consent Agenda ®**

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

 - 9.1 Council and Committee Meeting Minutes
 - 9.1.1 Adoption of the Regular Council Minutes for the meeting of October 5, 2020
 - 9.2 Unfinished Business (listed on page 3)

Matters Arising from Consent Agenda

10. Accounts Payable

10.1 Accounts Payable ®

11. By-Laws

12. Staff Reports

12.1 BLDG-2020-04

Building Department update and Building Permit Activity – July 1 to September 30, 2020 ®

12.2 FIN-2020-11

Budgetary Control Report for the nine months ending September 30, 2020 ®

13. Business Matters

13.1 Draft Cash Handling Policy ®

13.2 Draft Reserve and Reserve Fund Policy ®

13.3 Invasive Species – Councillor Lamb

13.4 CiINO project / Regional Economic Development Officer ®

14. Correspondence ® (listed on page 4)

Matters Arising from Correspondence

15. Councillor Items

16. Questions from the Public

17. Closed Session

17.1 Closed Session Minutes of the Regular Council meeting of October 5, 2020 ®

17.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2) (b) ®

Matters arising from Closed Session ®

18. Reconvene into Regular Meeting ®

19. Confirming By-Law ®

20. Adjournment ®

Unfinished Business

1.	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>Report to Council presented December 9, 2019.</p> <p>A Public Meeting on these matters will be scheduled for late summer:</p> <p>The report with attachments will be posted on the Municipality of Whitestone's website in regards to a public meeting to be held late summer of 2020, at a time that is convenient to all ratepayers</p> <p>Notifications with regard to the meeting as well as the John Jackson report will also be sent to all Road Associations</p> <p><i>Per June 15, 2020 Council meeting, Council direction: Defer to 2021; item to be brought forward to Council meeting in February or March 2021</i></p>
2.	Animal and Bird Control By-law	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-Law currently under review by the By-Law Enforcement Officers (March 2020) and the Committee</p>
3.	Open Air Burning By-Law	By-Law No. 37-2020, Being A By-Law to Regulate Open Air Burning was passed by Council on September 21, 2020. The Ministry of the Attorney General has approved the Set Fines. Two solutions for on-line permitting are now being investigated.
4.	Feasibility Study, Expansion of the Whitestone Nursing Station	Survey work is complete and a site plan has been developed that provides details on the location of features, septic systems and general topography.
5.	Best Practices Guide and Municipal Information card	Per Council direction of October 5, 2020 staff will update the Information Card with recommended changes in preparation for mailing with the November Newsletter.
6.	Review of By-Law 20-2014 being a By-Law for the licensing, regulating and governing of rental units in the Municipality of Whitestone	Per Council direction on August 4, 2020, consideration should be given to reviewing and potentially updating this By-Law in 2021
7.	Clear Bag Discussion	<p>Per Council direction on September 8, 2020, Staff have been requested to research how other Municipalities enforce the use of Clear/Transparent Bags for waste collection.</p> <p>October 14, 2020 – Update gradual approach used, provided clear bags to those who came in with black bags initially, black bags then rejected, kitchen catchers had to be clear also, one privacy bag.</p>

Correspondence

- A. Letter from the Royal Canadian Legion regarding Remembrance Day Services dated September 28, 2020.
- B. Resolution from the County of Wellington regarding aggregate resource values dated October 2, 2020.
- C. Letter from the Fire Marshall's Office regarding staffing levels and firefighter safety dated October 6, 2020.
- D. Resolution from Loyalist Township regarding funding for community groups affected by the pandemic dated October 9, 2020.
- E. Letter from the Township of Lake of Bays regarding reform to municipal insurance policy dated October 9, 2020.
- F. Resolution from the Township of Wollaston regarding changes to the Municipal Elections Act dated October 8, 2020.
- G. Resolution from the Township of Wollaston supporting the Municipality of Tweed's resolution regarding Cannabis Production Facilities dated October 8, 2020.
- H. Resolution from the Township of Blandford-Blenheim regarding Cannabis Grow Operations dated October 13, 2020.
- I. Email from Jim Alexander regarding the Nesbitt Trail dated October 7, 2020.
- J. Email from Paul Jarvis regarding the Nesbitt Trail dated October 9, 2020.

PLANNING ITEMS



planner, inc.

70 Isabella Street Unit #110, Parry Sound, Ontario P2A 1M6
Tel: (705) 746-5667 Fax: (705) 746-1439 E-mail: jjplan@Cogeco.net

Report to Whitestone Council
Subject: Proposed Housekeeping Amendments to Zoning By-Law 07-2018
Date: October 14, 2020

Background

The Municipality of Whitestone has been compiling a number of items that need to be reworded or amended in the Zoning By-Law.

Housekeeping changes or amendments are intended to keep a Zoning By-Law relevant with other policy or legislation, user friendly, accurate and manageable. The proposed housekeeping changes that have come to light through day to day usage of the document and are intended to edit, clarify and update the By-law.

A Housekeeping Amendment is different than a Comprehensive Zoning By-Law review in that housekeeping amendments are intended to address minor changes and updates to the current Zoning By-law only. A Comprehensive Zoning By-Law review is larger in scope and scale and typically includes the review of the Zoning By-Law in its entirety.

The proposed housekeeping amendment will include:

- 1. Section 2 – Definitions
Bunkie
the definition is hereby deleted

The term "Bunkie" is used interchangeably with sleeping cabin and to avoid confusion, has been deleted.

- 2. Section 3.58
Sauna

Front and rear yards have been clarified to be 3 metres (10 feet). These standards had been previously missed.

- 3. Section 3.60
Setback from Environmental Protection Area

Dock setbacks from EP Zones
It has been clarified that floating docks do not require setbacks from an EP Zone as long as they are floating and in accordance with D.F.O. and M.N.R.F. requirements.

4. Section 3.63
Shore Road Allowance as a Yard

Docks in front of Open Shore Roads

Docks are to be allowed in front of shore road allowances or Crown reserves regardless of whether they are closed.

5. Section 3.65
Sleeping Cabins

It is reworded to clarify only one cabin is a permitted use in a waterfront zone (the current wording suggests that more than one cabin is permitted)

6. **Section 4 – RURAL (RU) ZONE,
Section 5 – RURAL INDUSTRIAL (RUI) ZONE
Section – RURAL RESIDENTIAL (RR) ZONE**

A “seasonal dwelling unit” is being added as a permitted use in the RU, RUI and RR Zones. This use permits greater flexibility in building design. This is consistent with the WF Zones.

7. **Section 15
Environmental Protection (EP) Zone**

Docks in EP Zones

It would seem logical to allow a floating dock in an EP Zone so long as D.F.O. and M.N.R.F. criteria are met.

8. **Zoning Map Sheet Nos. 18 and 18A**

The EP Zone along the waterfront adjacent to the community centre is deleted.

A copy of the draft By-Law is attached.

Next steps:

In accordance with the *Planning Act*, sub-sentence 34.(12)(a)(ii), a public meeting shall be held for the purpose of giving the public an opportunity to review and ask questions about the information provided. The public meeting is to take place no earlier than 20 days after notice of public meeting. Public notice will be published in the local newspaper and posted on the municipal website. Materials associated with the housekeeping amendment will be available to the public at the Municipal office prior to the public meeting date.

Following the public meeting, Council may further consider any matters raised by the public, statutory agencies and any other comments and/or concerns identified. Staff recommendations will be provided following the public meeting and resolution of any outstanding issues. An amended zoning by-law will then be presented to council for consideration.

Respectfully,



John Jackson

JJ:tg

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-Law No. __-2020

A By-Law to amend the Corporation of the Municipality of Whitestone
Zoning By-Law No. 07-2018
for the purpose of enacting certain housekeeping amendments

WHEREAS pursuant to Section 34 of the *Planning Act*, as amended, the Council of the Municipality of Whitestone passed Zoning By-Law No. 07-2018, known as "Municipality of Whitestone Zoning By-Law No. 07-2018 on the 20th day of February, 2018 to regulate the use of land, and the character, location and use of buildings and structures in the Municipality of Whitestone; and

AND WHEREAS the Council of the Municipality of Whitestone deems it advisable to amend Zoning By-Law 07-2018 in order to delete, add and/or modify various sections of the Zoning By-Law including sections entitled Definitions and General Provisions.

NOW THEREFORE COUNCIL OF THE MUNICIPALITY OF WHITESTONE HEREBY ENACTS AS FOLLOWS:

That Zoning By-Law 07-2018 is hereby amended as follows:

SECTION 2 - DEFINITIONS

1. That Section 2.28, the Definition of "**Bunkie**" is hereby deleted.

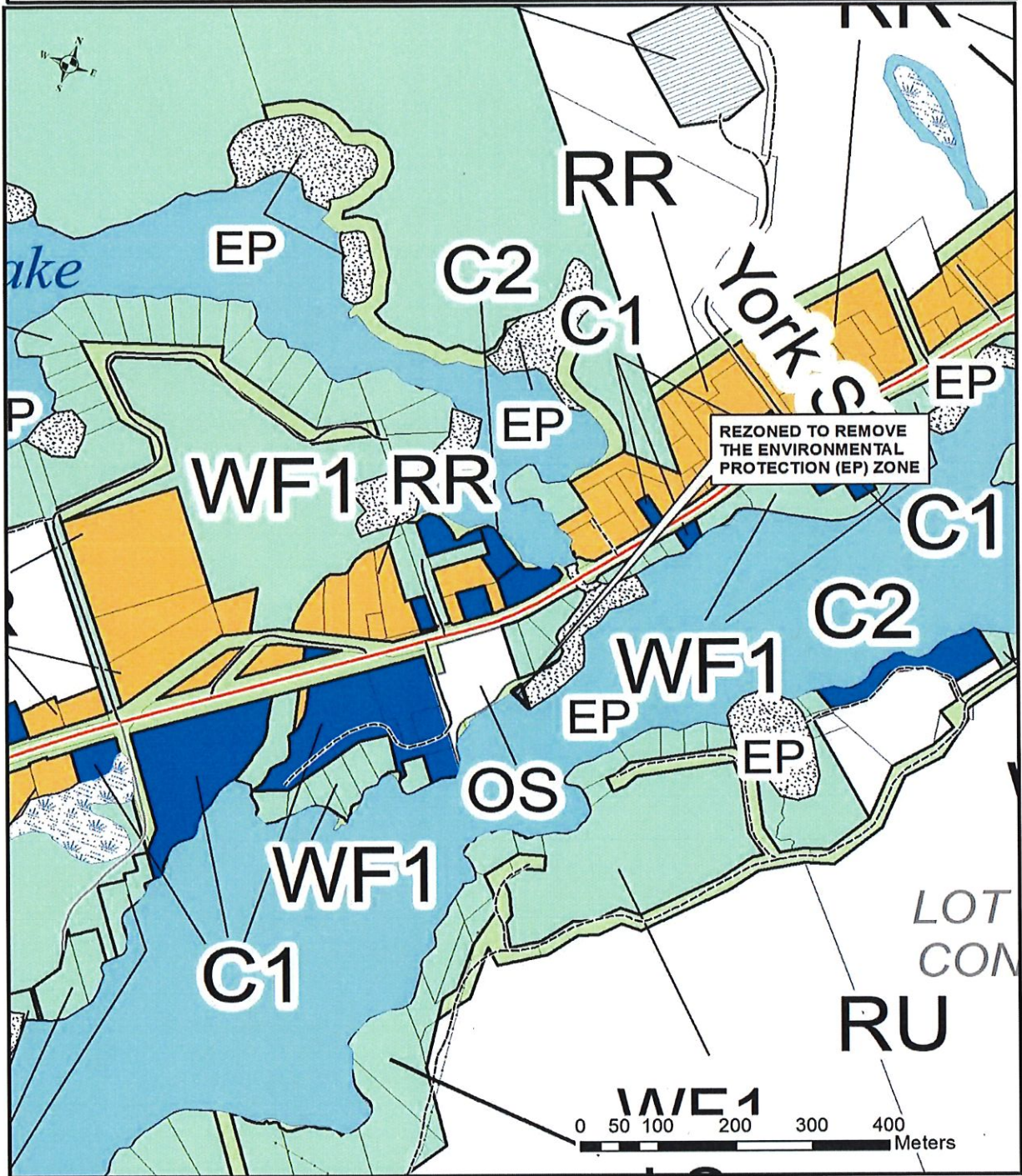
SECTION 3 – GENERAL PROVISIONS

2. That Section 3.58 **Sauna**, is hereby amended by deleting paragraph e) and replacing it with:
e) minimum front and rear yards of 3 metres
3. That Section 3.60, **Setback from Environmental Protection Area** is amended by inserting the words "with exception of a floating dock in accordance with the provisions of this by-law" after the word "structures"
4. That Section 3.63, **Shore Road Allowance as Yard** is hereby amended by adding the following sentence to the end of the provision:

NOTWITHSTANDING the provisions of this section, a dock is permitted in front of a shore road allowance or Crown reserve subject to the provisions of this by-law

5. That Section 3.65, **Sleeping Cabins** is hereby amended by deleting the words "sleeping cabins are: and replacing it with the words "a single sleeping cabin is".

This is Part of Schedules 18 & 18A to Zoning By-law No. 07-2018



THIS IS SCHEDULE "1" TO BY-LAW No.

MUNICIPALITY OF WHITESTONE

PASSED THIS DAY OF , 2020

MAYOR

CAO-CLERK

CONSENT AGENDA



9.1.1

21 Church Street
Dunchurch, Ontario P0A 1G0
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**Regular Council Meeting Minutes
Monday, October 5, 2020
Via Teleconference**

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk
Bob Whitman, Fire Chief
Judith Meyntz, Deputy Clerk
Paula Macri, Planning Assistant

Guests: 20

1. Roll Call and Call to Order

Mayor Comrie commenced roll call and called the meeting to order at 6:37 p.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any disclosure of pecuniary interest be declared for the record. None declared

3. Adoption of the Agenda

Resolution No. 2020-305

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted with the following Correspondence included:

14. Correspondence

- A. iii. Email from Tara McGowan regarding Black Lake Camping – Bolger Lake trail dated October 3, 2020.
- K. Email from Rebecca Green regarding use of Trillium Grant for the Recreation Committee dated October 4, 2020.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

4. Presentations and Delegations

**4.1 Donald Sanderson, CEO WPSHC
Proposed Expansion of the Whitestone Nursing Station**

Donald Sanderson, CEO, Jim Hanna, Communications and Community Relations Officer, Deborah Randall-Wood, Chief Nursing Officer and Katie Hogue, Primary Care Director spoke to Council regarding the current COVID-19 related challenges at the WPSHC and the need to expand the Whitestone Nursing Station to accommodate physical distancing challenges and the opportunity for expanded services.

5. Committee of the Whole - none

6. Planning Items

Resolution No. 2020-306

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

6.1 Greenwood, Ted Malcolm

- Site Plan Control Agreement By-Law 38-2020 dated July 20, 2020 – request for extension of timeline for the installation of the privacy fencing

THAT the Council of the Municipality of Whitestone does hereby approve Ted Malcolm Greenwood's request for an extension of the timeline for the installation of the privacy fencing as stated in Section 2 (f) of the Site Plan Agreement dated September 16, 2020 as follows:

- Fencing to be completed by May 30, 2021.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

7. Reconvene into Regular Meeting – none

8. Public Meeting - none

9. Consent Agenda

Resolution No. 2020-307

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 9.1 Council and Committee Meeting Minutes
 - 9.1.1 Adoption of the Regular Council Minutes for the meeting of September 21, 2020
- 9.2 Memo – Holiday Office and Landfill Schedule 2020
- 9.3 2021 Council Meeting Schedule
- 9.4 Unfinished Business (listed on page 3)

BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby receive and/or approve the items contained in the Consent Agenda dated October 5, 2020.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

Matters arising from Consent Agenda

In respect of item 9.3, 2021 Council Meeting Schedule, the August 3, 2021 meeting shall be noted as taking place at the Ardbeg Community Hall.

10. Accounts Payable

- 10.1 Accounts Payable

Resolution No. 2020-308

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve Accounts Payable in the amount of \$173,480.41 and payroll in the amount of \$39,410.57 for payment.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

11. By-Laws

Resolution No. 2020-309

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 11.1 By-Law No. 52-2020, being a By-Law to Close and Stop up that part of the original shore road allowance along the shores of Wah-Wash-Kesh Lake, in front of Lot 28, Concession 4 and in front of the original road allowance between Concessions 4 and 5 in front of Lot 28 in the Geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Part 9, Plan 42R-16378. - (Lister, Penny Ethel)

THAT By-Law 52-2020, being a By-Law to Close and Stop Up that part of the original shore road allowance along the shores of Wah-Wash-Kesh Lake, in front of Lot 28, Concessions 4 and 5 and in front of the original road allowance between Concessions 4 and 5 in front of Lot 28, in the Geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Part 9, Plan 42R-16378 be given a First and Second reading as attached.

WHEREAS By-Law 52-2020, being a By-Law to Close and Stop Up Shore Road Allowance has been given a First and Second reading with no amendments;

BE IT RESOLVED THAT By-Law 52-2020 be given a Third and Final reading and enacted as of this date.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

12. Staff Reports

Resolution No. 2020-310

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

- 12.1 Report ADMIN-2020-10
COVID-19, Grant and Funding Opportunities

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2020-10 (COVID-19, Grant and Funding opportunities) for information;

AND THAT the Council of the Municipality of Whitestone does hereby recommend the following project for an application to the (ICIP): COVID-19 Resilience stream:

- Nursing Station Expansion

AND THAT the Council of the Municipality of Whitestone does hereby recommend the following project for an application to the Ontario Trillium Foundation, Resilient Communities Fund;

- Library furnishings, equipment and programs

AND FURTHER THAT the Council of the Municipality of Whitestone does hereby recommend the following project(s) or operational improvements in respect of the funds received from the federal-provincial Safe Restart program.

- Municipal office expansion and retrofitting air quality improvements

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

13. Business Matters

Resolution No. 2020-311

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

13.1 Supplementary EMS Levy

THAT the Council of the Municipality of Whitestone does hereby question the Supplementary EMS Levy for reasons similar to those of the Municipalities of Magnetawan and Machar.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

Resolution No. 2020-312

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

13.2 Draft Best Practices Guide and Municipal Information card

THAT the Council of the Municipality of Whitestone does hereby approve the card with the modifications discussed, to be issued with the November Newsletter.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

Note: Modifications include the addition of Councillors phone numbers, phone extensions for staff, Hydro One after hours phone number and consideration of an afterhours phone number specific to the Municipality.

13.3 Kashegaba Lake Dam – Update from Mayor Comrie

Mayor Comrie provided an update on the progress of the reconstruction of the Kashegaba Lake Dam by the MNRF and committed to continuing updates as the project progresses.

14. Correspondence (listed on page 4 of the Agenda)

Resolution No. 2020-313

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 4 of the October 5th, 2020 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council does hereby receive the correspondence items for information, with no correspondence extracted for further discussion/action.

None

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

Matters arising from Correspondence

None

15. Councillor Items

Councillor Woods advised Council of a small fire at the Auld's Road Landfill on October 4th and thanked the Fire Department for a quick response.

Councillor Lamb advised Council that Lori Guillemette, Library CEO will be retiring as of October 23, 2020 and thanked her for her years of dedicated service. Eva Fincham has been appointed as Interim CEO during the recruitment process.

Councillor McEwen advised Council that the Town of Parry Sound is seeking to opt out of the Parry Sound Area Planning Board; a letter will be submitted to the Municipality in the near future.

16. Questions from the Public – None

17. Closed Session

Adjourned to Closed Session

Resolution No. 2020-314

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

BE IT RESOLVED THAT this Meeting be adjourned at 9:48 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 17.1 Closed Session Minutes of the Regular Council meeting of September 21, 2020
- 17.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2) (b)

with the members of Council and the CAO/Clerk present.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

18. Reconvene to Open Meeting

Resolution No. 2020-315

Moved by: Councillor Brian Woods

Seconded by: Councillor Beth Gorham-Matthews

THAT this meeting be reconvened to an open session at 10:23 p.m.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

Matters arising from Closed Session

Resolution No. 2020-316

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

17.1 Closed Session Minutes of the Regular Council meeting of September 21, 2020

THAT the minutes of the Closed Session Meeting of the Regular Council Meetings for September 21, 2020 be approved as presented.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

Resolution No. 2020-317

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

17.2 2020, Order of Whitestone

THAT the Council of the Municipality of Whitestone does hereby endorse the award of the 2020, Order of the Municipality of Whitestone to:

- o Elizabeth Hamilton

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

19. Confirming By-Law

Resolution No. 2020-318

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

THAT By-Law 53-2020 the Confirmatory By-Law for the council meeting of October 5, 2020, be given a First, Second, Third and final reading and is passed as of this date.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

20. Adjournment

Resolution No. 2020-319

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 10:25 p.m. until the next scheduled meeting of Monday, October 19th, 2020 at 6:30 p.m. or at the call of the chair.

Note: Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

Carried

George Comrie **Mayor**

Michelle Hendry **Chief Administrative Officer / Clerk**

ACCOUNTS PAYABLE

Report Date
2020-10-15 12:42 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2020-10-15
Batch: 2020-00086 to 2020-00090

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
35348 136081	2020-10-08	Adams Bros Construction Ltd	Boat Launch-Church St		
		16-399 - Roads-Boat Launch Goo	Boat Launch-Church St	499.63	
		11-210-2 - A/R HST Receivable	HST Tax Code	55.19	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	63.83	554.82
136742		16-459 - York Landfill - Bulk Wast	Furniture Bins	284.93	
		16-471 - Auld Landfill - Bulk Wast	Furniture Bins	183.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	51.70	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	59.80	519.80
				Payment Total:	1,074.62
35349 0000155642	2020-10-08	AJ Stone Company Ltd.	Supplies		
		16-219 - Fire - Air Bottle Hydrostat	Supplies	197.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	25.19	218.93
35350 70409	2020-10-08	Ardco Systems Inc.	Training- Security Cameras		
		19-401 - Landfill-Capital-Cameras	Training- Security Camera	628.37	
		11-210-2 - A/R HST Receivable	HST Tax Code	69.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	80.28	697.78
35351 Road Grant 20	2020-10-08	John Baird	Road Grant Eli Lane		
		16-440-4 - Roads Grant Program	Road Grant Eli Lane	930.61	930.61
35352 164010	2020-10-08	Bell Canada - Public Access	Pay Telephone		
		16-787 - Recreation - Public Pay T	Pay Telephone	50.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.62	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.50	56.50
35353 Cheq Req	2020-10-08	Shawn Brear	Refund of Entrance Dep Pt2		
		16-843 - Planning & Development	Refund of Entrance Pt 2	500.00	500.00
Cheq Req3		16-843 - Planning & Development	Refund Entrance Pt 3	500.00	500.00
				Payment Total:	1,000.00
35354 91541444	2020-10-08	Canadian National Non Freight	Bunny Trail North		
		16-414 - Bunny Trail RR Crossing	Bunny Trail North	326.50	326.50
35355 3330	2020-10-08	Carr Aggregates Inc.	Gravel		
		16-375 - Gravel-Summer Mainten	Gravel	1,359.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	150.15	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	173.66	1,509.55
3339		16-375 - Gravel-Summer Mainten	Gravel	2,876.24	

Report Date
2020-10-15 12:42 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2020-10-15
Batch: 2020-00086 to 2020-00090

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	317.70	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	367.45	3,193.94
3420		19-710 - Facilities-Capital-Concret	Gabion Stone	293.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	37.49	325.89
				Payment Total:	5,029.38
35356	2020-10-08	Carrier Centres	Pump Test		
05s504438.02		16-248 - Station 1-Pumper-Inspec	Pump Test	515.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.94	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	65.86	572.48
05S504456		16-241 - Station 1 - Inspections & Label	Heat Sensor	330.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	36.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	42.17	366.57
				Payment Total:	939.05
35357	2020-10-08	CDW Canada Corp	Dock - Pat's Laptop		
1980382		19-100 - Admin - Capital - Comput	Dock - Pat's Laptop	433.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	47.88	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	55.38	481.37
35358	2020-10-08	Cedar Signs	Signs		
INV/2020/2615		16-391 - Signs/Safety- Goods & S	Signs	787.10	
		11-210-2 - A/R HST Receivable	HST Tax Code	86.94	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	100.55	874.04
35359	2020-10-08	Chimo Cove Club	Road Grant Chimo Cove		
Road Grant 20		16-440-4 - Roads Grant Program	Road Grant Chimo Cove	967.02	967.02
35360	2020-10-08	George Comrie	Travel - OPP, WPS Heads of Cou		
Exp Sep 29/20		16-091 - Council - Travel	Travel - OPP, WPS Heads o	169.92	169.92
35361	2020-10-08	Corporate Express Canada Inc.	Green File Folders		
54303492		16-316 - Garage - Miscellaneous	Green File Folders	61.04	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.80	67.78
54328776		16-110 - Admin - Office Supplies	Supplies	69.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.66	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.86	76.99
				Payment Total:	144.77
35362	2020-10-08	David Creasor	Trailer Accessories/Lunch		
Exp Oct 2020		16-304 - Roads-Office-Training/Cc	Trailer Accessories/Lunch	36.07	
		16-320 - Garage - Mtc/Supplies/Tc	Trailer Accessories/Lunch	137.51	

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		11-210-2 - A/R HST Receivable	HST Tax Code	19.17	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	22.17	192.75
35363	2020-10-08	Dist P.Sound.Social Service	4th Quarter		
Sept 2020		16-618 - Dist. Soc. Services (DSS, 4th Quarter		65,643.22	65,643.22
35364	2020-10-08	Duncor Entreprises Inc.	Surface Treatment		
2020637		19-314 - Roads-Capital-Balsam R	Surface Treatment	46,391.97	
		19-319 - Roads - Capital - Canning	Surface Treatment	60,658.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	11,824.10	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13,675.80	118,874.26
35365	2020-10-08	Edward Bennett	Road Grant Macey Drive		
Road Grant 20		16-440-4 - Roads Grant Program	Road Grant Macey Drive	1,069.51	1,069.51
35366	2020-10-08	Janice Escote	Road Grant Booth Rd & Timber		
Road Grant 20		16-440-4 - Roads Grant Program	Road Grant Booth Rd & Tim	1,238.11	1,238.11
35367	2020-10-08	Minister of Finance-Policing	Credit Jan-Jun Revenues		
200209201244084		16-274 - Policing Levy	Credit Jan-Jun Revenues	293.92-	293.92-
102209201632171		16-274 - Policing Levy	OPP August	36,654.00	36,654.00
				Payment Total:	36,360.08
35368	2020-10-08	Minister of Finance / MTO	Oversize Annual Permit		
2020 Annual		16-303 - Roads-Office-Supplies/M	Oversize Annual Permit	488.75	488.75
35369	2020-10-08	Fowler Construction Co Ltd	Gravel		
39703		19-314 - Roads-Capital-Balsam R	Gravel	26,462.45	
		19-319 - Roads - Capital - Canning	Gravel	36,639.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	6,969.83	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8,061.34	70,071.69
40096		16-399 - Roads-Boat Launch Goo	3/4 Clear Granite	275.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.39	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	35.15	305.56
40742		19-404 - Landfill-Capital-Retaining	Gravel	710.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	78.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	90.79	789.19
				Payment Total:	71,166.44
35370	2020-10-08	Gilroy's Tires	Tires		
135271		16-426 - Backhoe - Maintenance	Tires	3,453.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	381.40	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	441.13	3,834.47

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35371	2020-10-08	Glen Martin Limited	Supplies		
344991-1		16-258 - Station 2 - Supplies	Supplies	81.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.04	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	10.45	90.84
345793		16-258 - Station 2 - Supplies	Supplies	226.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.03	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	28.95	251.63
345784		16-222 - Fire - Bunker/Safety/Unif	Supplies	440.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	56.21	488.63
				Payment Total:	831.10
35372	2020-10-08	Hicks Morley LLP	Legal		
541043		16-120 - Admin - Legal Expenses	Legal	241.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.64	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	30.81	267.81
35373	2020-10-08	Jane Bottrell	Landfill Card Stuffing		
LF Cards		16-126 - Admin - Communications	Landfill Card Stuffing	170.00	170.00
35374	2020-10-08	Kel & Jan Hill	Jan and Kel Hill		
LF Cards		16-126 - Admin - Communications	Jan and Kel Hill	660.00	660.00
35375	2020-10-08	Janet Jackson	ASP		
Sep 25/20		16-798 - After School Program	ASP	79.60	79.60
35376	2020-10-08	John Jackson Planner Inc	Jantzi/O'Neil		
2020171		16-843 - Planning & Development	Jantzi/O'Neil	348.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	38.53	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	44.56	387.31
35377	2020-10-08	David Johnston	Refund Entrance Deposit		
Cheq Req		16-843 - Planning & Development	Refund Entrance Deposit	500.00	500.00
35378	2020-10-08	Kathy Deuchars	Road Grant Amorak/Omadawn/Matw		
Road Grant 20		16-440-4 - Roads Grant Program	Road Grant Amorak/Omadawn	2,439.81	2,439.81
35379	2020-10-08	Kidd's Home Hardware	Straps		
2832901		16-320 - Garage - Mtc/Supplies/Tc	Straps	18.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.34	20.31
35380	2020-10-08	Law N Mowers	By-Law Enforcement		
Sept 2020		16-275 - By-Law Enforcement	By-Law Enforcement	1,621.69	1,621.69

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35381 Cheq Req	2020-10-08	Legacy Carpentry Inc. 15-720 - Licences/Permits	Refund for overpayment Refund for overpayment	100.00	100.00
35382 Road Grant	2020-10-08	Magnatawan Pioneer Associatic Road Grant Mag Pioneer Assoc 16-440-4 - Roads Grant Program	Road Grant Mag Pioneer As	2,023.10	2,023.10
35383 4719932	2020-10-08	McDougall Energy 16-423 - Grader - Fuel 16-427 - Backhoe - Fuel 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Diesel Diesel Diesel HST Tax Code HST Tax Code	340.41 340.41 75.20 86.98	756.02
4719931		16-411 - International - Fuel 16-404 - Freightliner Single Axle - 16-394 - 4 X 4 Truck - Fuel 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Diesel Diesel Diesel HST Tax Code HST Tax Code	338.84 338.84 101.76 86.09 99.57	865.53
				Payment Total:	1,621.55
35384 2020-0100	2020-10-08	Stephen McGregor 16-304 - Roads-Office-Training/Cc	Chainsaw Refresher Course Chainsaw Refresher Course	1,000.00	1,000.00
35385 Sept	2020-10-08	North Bay Parry Sound District 16-549 - Health Unit Operating (Le	September Levy September Levy	2,672.75	2,672.75
Oct 20		16-549 - Health Unit Operating (Le	Health Unit Levy-Oct	2,672.75	2,672.75
				Payment Total:	5,345.50
35386 98	2020-10-08	Magnetawan Truck and Trailer 16-426 - Backhoe - Maintenance 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Repairs Repairs HST Tax Code HST Tax Code	389.23 43.00 49.73	432.23
95		16-426 - Backhoe - Maintenance 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Hydraulic Line Repair HST Tax Code HST Tax Code	21.84 2.41 2.79	24.25
100		16-402 - Freightliner Tandem - Ma 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Repairs HST Tax Code HST Tax Code	298.61 32.98 38.15	331.59
				Payment Total:	788.07
35387 Sept 2020	2020-10-08	My-Tech Information Technolog 16-115 - Admin - Computer Suppli 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Computer Support Computer Support HST Tax Code HST Tax Code	1,124.45 124.20 143.65	1,248.65

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35388 79750	2020-10-08	Near North Laboratories Inc. 16-779 - Water Testing	Water Testing Water Testing	41.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.36	46.56
35389 LF Cards	2020-10-08	Pamela A. Stiles 16-126 - Admin - Communications	Landfill Card Stuffing Landfill Card Stuffing	330.00	330.00
35390 005358	2020-10-08	Paul Pruneau Electrical & 19-708 - Facilities-Capital-Dunchu	Dunchurch Comm Centre Dunchurch Comm Centre	1,531.51	
		11-210-2 - A/R HST Receivable	HST Tax Code	169.16	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	195.65	1,700.67
005357		19-708 - Facilities-Capital-Dunchu	Dunchurch Comm Centre	4,627.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	511.14	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	591.19	5,138.85
				Payment Total:	6,839.52
35391 1-2788088	2020-10-08	Parry Sound Auto Parts Co Ltd 16-320 - Garage - Mtc/Supplies/Tc	Supplies Supplies	635.13	
		11-210-2 - A/R HST Receivable	HST Tax Code	70.15	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	81.14	705.28
35392 218541	2020-10-08	Rainbow Concrete Industries 19-404 - Landfill-Capital-Retaining	Retaining wall Retaining wall	4,080.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	450.72	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	521.30	4,531.30
219563		19-404 - Landfill-Capital-Retaining	Retaining Wall	915.84	
		11-210-2 - A/R HST Receivable	HST Tax Code	101.16	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	117.00	1,017.00
219562		19-404 - Landfill-Capital-Retaining	Retaining Wall	1,562.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	172.53	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	199.55	1,734.55
219561		19-404 - Landfill-Capital-Retaining	Retaining Wall	1,602.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	177.03	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	204.75	1,779.75
219643		19-404 - Landfill-Capital-Retaining	Retaining Wall	3,393.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	374.85	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	433.55	3,768.55
				Payment Total:	12,831.15
35393 6131	2020-10-08	R. C. Weidmark Services 16-784 - Mower Expense	Repairs Repairs	344.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	38.09	

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		99-999-1 - HST (Statistical) Non-L	HST Tax Code	44.06	382.97
35394	2020-10-08	Rebecca Green	ASP		
Sept 24 2020		16-798 - After School Program	ASP	318.40	318.40
35395	2020-10-08	RHH Engineering	Surveying		
20015		16-209-1 - Fire - Engineering	Surveying	493.54	
		19-701 - Facilities-Capital-Nursing	Surveying	2,208.19	
		19-404 - Landfill-Capital-Retaining	Surveying	803.91	
		19-314 - Roads-Capital-Balsam R	Surveying	345.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	425.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	492.05	4,277.05
35396	2020-10-08	Ricoh Canada Inc.	Copier		
SCO92985069		16-115 - Admin - Computer Suppli	Copier	208.95	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.08	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.69	232.03
35397	2020-10-08	Sands Canada Inc.	Supplies ASP		
00704787		16-798-1 - After School Program-5	Supplies ASP	204.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.59	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.13	227.13
35398	2020-10-08	Schlager Inc.	Excavator		
8025		16-218 - Fire - Stand Pipe	Excavator	2,106.44	
		19-710 - Facilities-Capital-Concret	Excavator	2,106.43	
		19-404 - Landfill-Capital-Retaining	Excavator	1,825.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	666.97	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	771.42	6,705.42
8024		16-218 - Fire - Stand Pipe	Float of excavator	219.80	
		19-710 - Facilities-Capital-Concret	Float of excavator	219.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.56	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	56.16	488.16
8026		19-404 - Landfill-Capital-Retaining	Retaining Wall- Aulds	7,021.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	775.55	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	897.00	7,797.00
				Payment Total:	14,990.58
35399	2020-10-08	Shawanaga Lake Property Ownr	Road Grant Shawanaga Lake		
Road Grant		16-440-4 - Roads Grant Program	Road Grant Shawanaga Lake	2,124.18	2,124.18
35400	2020-10-08	Todd Sweeney	Road Grant Debois Trail		
Road Grant 20		16-440-4 - Roads Grant Program	Road Grant Debois Trail	659.52	659.52
35401	2020-10-08	Joshua Van Leeuwen	Return Entrance Permit		
Cheq Req		16-843 - Planning & Development	Return Entrance Permit	500.00	500.00

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35402 6855 Credit	2020-10-08	The Water Healer Corp. 16-778 - Water Maintenance	Credit Credit	845.34-	
		11-210-2 - A/R HST Receivable	HST Tax Code	93.37-	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	107.99-	938.71-
RENT 2020-22		16-778 - Water Maintenance	Labour - Pump	152.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.86	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.50	169.50
RENT 2020-24		16-778 - Water Maintenance	Coagulant Pump	1,299.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	143.51	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	165.99	1,442.79
RENT 2020-19		16-778 - Water Maintenance	Coagulant pump	76.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.75	84.75
				Payment Total:	758.33
35403 316336	2020-10-08	WPCI - Wireless Personal 16-322 - Cell Phone	Cell Phone - David Cell Phone - David	444.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	49.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	56.81	493.81
35404 Sept 2020	2020-10-13	Canadian Union of Public 12-338 - CUPE-Union Dues	Sept 2020 Remittance Sept 2020 Remittance	1,045.28	1,045.28
35405 Sept 2020	2020-10-13	Minister Of Finance 12-332 - Employer Health Tax	Sept 2020 Remittance Sept 2020 Remittance	1,912.74	1,912.74
35406 Sept 2020	2020-10-13	OMERS 12-339 - OMERS	Sept 2020 Remittance Sept 2020 Remittance	14,271.80	14,271.80
35407 Sept 2020	2020-10-13	Receiver General 12-331 - Payroll Deductions		23,190.63	23,190.63
35408 Sept 2020	2020-10-13	Toronto Dominion Bank 12-333 - Rrsp - Benefit	Sept 2020 Remittance Sept 2020 Remittance	298.96	298.96
35409 Sept 2020	2020-10-13	Workplace Safety Insurance Bd. 12-335 - WSIB	Q3 Remittance Q3 Remittance	7,819.39	7,819.39
Septem 2020		16-275 - By-Law Enforcement	Q3 Remittance	194.29	194.29
September 2020		16-798 - After School Program	Q3 Remittance	22.69	22.69
				Payment Total:	8,036.37

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Other:					
1-Man September 2020	2020-08-27	RWAM Insurance Administrator 12-334 - Health Benefits	Insurance Insurance	3,068.92	3,068.92
2-Man Aug 16 2020	2020-09-08	Bell Canada 16-706 - Dunchurch Hall - Telephc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Dun Comm Centre Dun Comm Centre HST Tax Code HST Tax Code	48.75 5.39 6.23	54.14
3-Man Aug 16/20 Pub W	2020-09-08	Bell Canada 16-324 - Garage Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Public Works Public Works HST Tax Code HST Tax Code	48.75 5.39 6.23	54.14
4-Man Aug 15/20	2020-09-08	Hydro One 16-466-1 - Aulds Landfill - Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Auld's Road Auld's Road HST Tax Code HST Tax Code	67.06 7.41 8.57	74.47
5-Man Aug 16/20 Fire	2020-09-08	Bell Canada 16-257 - Station 2 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Fire Dept Fire Dept HST Tax Code HST Tax Code	72.87 8.05 9.31	80.92
6-Man Aug 16/20 Hag	2020-09-08	Bell Canada 16-237 - Station 1 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Hagerman Fire Hagerman Fire HST Tax Code HST Tax Code	69.11 7.63 8.83	76.74
7-Man Aug 16/20 Offic	2020-09-08	Bell Canada 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Office Phone Office Phone HST Tax Code HST Tax Code	235.98 26.07 30.15	262.05
8-Man Aug 16/20 MI	2020-09-08	Bell Canada 16-720 - Maple Is. Hall - Telephon 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Maple Island Maple Island HST Tax Code HST Tax Code	58.93 6.51 7.53	65.44
9-Man INV33628734	2020-09-08	Xplornet 16-473 - Auld Landfill - Maintenanc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Auld's Road Internet Auld's Road Internet HST Tax Code HST Tax Code	71.22 7.87 9.10	79.09
10-Man Sept 11/20	2020-09-08	Vianet 16-162 - High Speed Internet 16-227 - Fire - Office Supplies 16-710 - Dunchurch Hall -High Sp	Internet Internet Internet Internet	170.91 170.90 106.80	

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		16-321 - Garage - High Speed Internet		106.80	
		16-718 - Maple Is. Hall - Building	Internet	106.79	
		16-452 - York Landfill - Maintenance	Internet	160.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	90.90	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	105.13	913.83
11-Man	2020-09-08	Hydro One	York St Hydro		
Aug 26/20	york	16-446-1 - York Landfill - Hydro	York St Hydro	67.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.59	74.69
12-Man	2020-09-16	Telizon Inc.	Long Distance		
06319120200910		16-109 - Admin - Telephone	Long Distance	14.98	
		16-237 - Station 1 - Telephone	Long Distance	2.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.90	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.20	19.16
13-Man	2020-09-16	Hydro One	Hydro		
Sep 3/20		16-743 - Pavilion - Hydro	Hydro	77.20	
		16-439 - Roads - Street Lights	Hydro	235.56	
		16-323 - Garage - Hydro	Hydro	113.72	
		16-150 - Office - Heating/Hydro	Hydro	109.55	
		16-232 - Station 1 - Hydro	Hydro	328.67	
		16-251 - Station 2 - Hydro	Hydro	44.94	
		16-719 - Maple Is. Hall - Heat/Hyd	Hydro	89.67	
		11-210-2 - A/R HST Receivable	HST Tax Code	110.37	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	127.66	1,109.68
14-Man	2020-09-23	Bell Mobility Inc.	Cell Phones		
Sep 6/20		16-092 - Council - Miscellaneous	Cell Phones	39.94	
		16-324 - Garage Telephone	Cell Phones	5.09	
		16-324 - Garage Telephone	Cell Phones	33.58	
		16-283-1 - Cell Phone	Cell Phones	33.85	
		16-324 - Garage Telephone	Cell Phones	33.58	
		16-324 - Garage Telephone	Cell Phones	35.74	
		16-109 - Admin - Telephone	Cell Phones	39.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	24.44	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	28.27	245.78
				Total for AP:	431,533.92

Report Date
2020-10-15 12:42 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2020-10-15
Batch: 2020-00086 to 2020-00090

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Report prepared for Council October 15, 2020



STAFF REPORTS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Building

Agenda Date: October 19, 2020

Report No: BLDG-2020-04

Subject:

Building Department update and Building Permit activity – July 1 to September 30, 2020.

Recommendation:

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report BLDG-2020-04 (Building Department update and Building Permit activity – July 1 to September 30, 2020) for information.

Background:

The purpose of this report is to update council on matters such as:

- Building Permit activity within the Municipality (July 1 to September 30, 2020),
- The general activities of the Building Department.

Analysis:

From July 1st to September 30th, 2020, the Municipality received a total of forty- six (46) building permit applications which is up twelve (12) for the same period last year. From January 1st to September 30th a total of one hundred and two (102) building permit applications were received which is up twenty-five (25) for the same period last year. A number of applications have not yet been approved as they are lacking information and / or septic approval.

The number of permits for new construction issued from July 1st to September 30th to date is thirty- nine (39) From January 1st to March 31st eight (8) permits were issued and from April 1st to June 30th twenty-six (26) permits were issued. The total number of permits issued from Jan 1st to September 30th is seventy- three (73) which is up ten (10) from last year for the same period. Additionally, ten (10) demolition permits were issued. See Attachment "A" for month to month statistics.

General Building Department activities included:

- Monthly updates to Tarion, MPAC, Statistics Canada.
- Civic Address numbers assigned; data base updated.
- Building Permit applications reviewed.

- Researched and responded to general inquiries concerning zoning and building related questions, met with members of the public to discuss questions involving current and potential projects.
- Continued to work on non-complying projects; issued orders and following up on orders as required. Since January 1st a total of fifteen (15) orders have been issued, twelve (12) Order to Comply, one (1) Stop Work Order, and two (2) Order to Remedy Unsafe Building. To date six (6) have been rescinded due to compliance.
- Conducted inspections, prepared reports and researched findings.

Outstanding Permits

As the records management system is reorganized in the office, a consolidated listing of outstanding permits will be developed and prioritized for follow-up.

Letters for outstanding building permits have been put on hold due to the COVID-19 pandemic.

COVID-19 Implications for Building Department

Daily operations for Q2 remained relatively the same with the exception of;

- Due to the courts being closed, charges for failing to comply with an order could not be filed.


Financial Considerations

None at this time

Link to Strategic Plan:

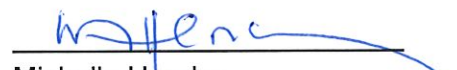
In support of the high- level objectives of the Strategic Plan:
Communication, Fiscal responsibility.

Respectfully submitted by:



Tyler Irwin
CBO

Reviewed by:



Michelle Hendry
CAO/Clerk

Attachments:

Attachment A: Month to month statistics, Q1, Q2 and Q3.

2020 Month to Month Statistical Report (January to September)

ATTACHMENT A

	# of Permits	Construction Value	Permit Fee	# of Permits	Construction Value	Permit Fee
	JANUARY			FEBRUARY		
Residential						
- Single Family Dwelling (SFD)						
-SFD - Seasonal						
Renovation/Addition				2	\$ 88,000.00	\$ 1,520.00
Garage/ shed	1	\$ 4,000.00	\$ 196.00	2	\$ 100,000.00	\$ 1,680.00
Decks						
Docks				1	N/A	\$ 50.00
Demolition				1	N/A	\$ 100.00
Commercial						
TOTAL	1	\$ 4,000.00	\$ 196.00	6	\$ 188,000.00	\$ 3,350.00
	MARCH			APRIL		
Residential						
- Single Family Dwelling (SFD)	1	\$ 165,000.00	\$ 2,450.00			
-SFD - Seasonal		\$ -	\$ -			
Renovation/Addition		\$ -	\$ -			
Garage/ shed	1	\$ 32,000.00	\$ 588.00	1	\$ 142,000.00	\$ 2,128.00
Decks		\$ -	\$ -			
Docks		\$ -	\$ -			
Demolition	1	N/A	\$ 100.00			
Commercial		\$ -	\$ -			
TOTAL	3	\$ 197,000.00	\$ 3,138.00	1	\$ 142,000.00	\$ 2,128.00
	MAY			JUNE		
Residential						
- Single Family Dwelling (SFD)		\$ -	\$ -		\$ -	\$ -
-SFD - Seasonal	2	\$ 638,000.00	\$ 9,212.00	2	\$ 664,000.00	\$ 9,576.00
Renovation/Addition	1	\$ 20,000.00	\$ 420.00	2	\$ 25,250.00	\$ 644.00
Garage/ shed	5	\$ 124,000.00	\$ 2,436.00	4	\$ 50,500.00	\$ 1,127.00
Decks	2	\$ 36,000.00	\$ 784.00			
Docks				5	\$ 20,500.00	\$ 250.00
Demolition	2	N/A	\$ 200.00	1	N/A	\$ 100.00
Commercial	1	\$ 260,000.00	N/A	1	\$ 35,000.00	N/A
TOTAL	13	\$ 1,078,000.00	\$ 13,052.00	15	\$ 795,250.00	\$ 11,697.00

	# of Permits	Construction Value	Permit Fee	# of Permits	Construction Value	Permit Fee
	JULY			AUGUST		
Residential						
- Single Family Dwelling (SFD)	2	\$ 417,000.00	\$ 6,118.00			
-SFD - Seasonal	2	\$ 466,000.00	\$ 6,804.00			
Renovation/Addition	2	\$ 200,000.00	\$ 3,080.00	5	\$ 197,000.00	\$ 3,678.00
Garage/ shed	6	\$ 109,500.00	\$ 1,953.00	3	\$ 77,000.00	\$ 1,498.00
Decks	3	\$ 23,000.00	\$ 772.00			
Docks	1	\$ 2,000.00	\$ 50.00	1	\$ 2,000.00	\$ 50.00
Demolition	2	N/A	\$ 200.00	2	N/A	\$ 100.00
Commercial						
TOTAL	18	\$ 1,217,500.00	\$18,977.00	11	\$ 276,000.00	\$ 5,326.00

	SEPTEMBER			OCTOBER		
Residential						
- Single Family Dwelling (SFD)						
-SFD - Seasonal	1	\$ 238,000.00	\$ 3,472.00			
Renovation/Addition	4	\$ 112,500.00	\$ 2,135.00			
Garage/ shed	6	\$ 73,800.00	\$ 1,783.00			
Decks	1	\$ 5,000.00	\$ 210.00			
Docks	2	\$ 2,500.00	\$ 100.00			
Demolition	1	N/A	\$ 100.00			
Commercial						
TOTAL	15	\$ 431,800.00	\$ 7,800.00			

	NOVEMBER			DECEMBER		
Residential						
- Single Family Dwelling (SFD)					\$ -	\$ -
-SFD - Seasonal					\$ -	\$ -
Renovation/Addition					\$ -	\$ -
Garage/ shed					\$ -	\$ -
Decks					\$ -	\$ -
Docks					\$ -	\$ -
Demolition					\$ -	\$ -
Commercial					\$ -	\$ -
TOTAL				0	\$ -	\$ -

Residential			
- Single Family Dwelling (SFD)			
-SFD - Seasonal			
Renovation/Addition			
Garage/ shed			
Decks			
Docks			
Demolition			
Commercial			
YEAR END TOTAL			



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: October 19, 2020

Report No: FIN-2020-11

Subject:

Budgetary Control Report for the nine months ending September 30, 2020.

Recommendation:

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive Report FIN-2020-07 for information purposes;

AND THAT Staff continue to keep Council updated with quarterly Budgetary Control Reporting.

Analysis:

Revenues

Approximately 12% under budget (unfavourable) for the nine months ending Sept 30, 2020. Some Provincial funding still to be received. The Safe Restart Funding Program announced in August 2020 in the amount of \$232,300 was received on October 14, 2020. Interest on unpaid current taxes only, waived until August 31 2020, has created a decrease in penalty and interest revenue of (\$12,557), (27%), as compared to 2019.

Expenses

Approximately 27.5% under budget (favourable) for the nine months ending September 30, 2020. Some levies still to be paid. Some payment deferral options were granted i.e. School Boards, Policing Levy and MPAC, but will be up to date by year end.

Capital

Approximately 28.6% under budget (favourable). Majority of the spending for these projects is expected during Q4.

Financial Considerations:

Revenue, Operating and Capital budgets are under budget for the nine months ending September 30, 2020 as noted above.

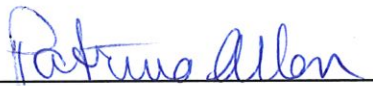
Next Steps:

Continue to update Council on a quarterly basis.

Link to Strategic Plan:

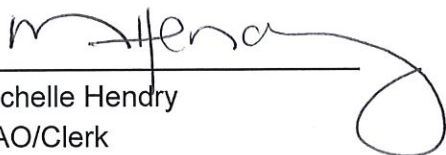
- 2. Fiscal Responsibility and Accountability

Respectfully submitted by:



Patricia Allen
Treasurer / Tax Collector

Reviewed by:



Michelle Hendry
CAO/Clerk

Attachments:

ATTACHMENT A Budgetary Control Report for the nine months ending September 30, 2020

Attachment A

Municipality of Whitestone 2020 Final Budget Report

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)
Revenue			
14-110 - Taxation Revenue: General Levy	2,902,801	2,894,917	(7,884)
14-210 - English Public School Taxes	952,307	953,194	887
14-310 - French Public School Taxes		2,241	2,241
14-315 - English Separate School Taxes		-	-
14-430 - In Lieu of Taxes		753	753
14-431 - Supplemental Taxes	22,500	7,005	(15,495)
14-432 - Supplemental Taxes - English Public	7,500	2,331	(5,169)
15-100 - Interest Earned from Bank Balance	15,000	5,523	(9,477)
15-110 - LCBO Rent	11,933	7,383	(4,550)
15-121 - Nomination Fees		-	-
15-310 - Miscellaneous Office Revenue	9,500	2,807	(6,693)
15-310-1 Insurance Claim-Dunchurch Hall		-	-
15-330 - Roads Revenue	3,500	7,240	3,740
15-330-1 - Cemetery Fees (Fairholme)	340		(340)
15-346 - Garbage Tipping Fees	16,000	10,619	(5,381)
15-360 - Dunchurch Hall Misc. Revenue	100		(100)
15-370 - Recreation Revenue	2,500	378	(2,122)
15-370-1 Recreation Donations	500		(500)
15-370-2 Recreation-Walk Fit-Reserve	1,875		(1,875)
15-371 - Hall Rental Revenue	2,750	(9)	(2,759)
15-373 - After School Program	13,250	2,364	(10,886)
15-380 - Planning & Zoning Revenue	10,000	19,401	9,401
15-381 - Consents-Road Upgrades			-
15-382 - Road Closing Revenue			-
15-383 - Unrecorded Revenue	1,000		(1,000)
15-384 - Farleys Parking Permits	920	970	50
15-385 - Rental Units	2,500	2,400	(100)
15-390 - Dog Tags	750	340	(410)
15-395 - Community Development Revenue	50	755	705
15-396 - 9-1-1 Revenue	350	230	(120)
15-401 - Grants-Provincial (Cannabis)			-
15-502 - Railway ROW	27,250	27,192	(58)
15-503 - Grant-Waste Diversion Ontario	22,250	8,048	(14,202)
15-503-1 - Ontario Electronic Stewardship	2,500	350	(2,151)
15-504 - Ontario Municipal Partners Fund	966,300	724,725	(241,575)
15-504-2 - Safe Restart Program		232,300	232,300
15-505 - SRNMIF Capital Program			-
15-505-1 SRNMIF Capacity Program			-
15-507-2 - Fednor - Pavilion			-
15-507-3 - OCIF - Capacity Program	50,000	50,000	-
15-507-4 - EAF - Library Renovations			-
15-507-5 - Friends of the Library			-
15-507-5 - Summer Student	8,960		(8,960) - did not qualify
15-507-6 - CIF Grant			-
15-507-7 - CIF Grant York/Aulds Ldfill Hydro Upgrade	-		-
15-507-8 - Tree Grant			-
15-508 - Federal Gas Tax Revenue	55,576	55,576	-
15-509 - Main St Revitalization Revenue			-
15-509-1 - Trillium Grant Revenue-Library Exp	135,000	135,000	-
15-509-3 - FedNor Funding - Library Expansion		112,670	112,670
15-510 - Aggregate Resource Lic Fee	4,000	5,695	1,695
15-510 - 5 - Provincial Offences Revenue	5,250	801	(4,449)
15-511 - Court Security Program	2,836	709	(2,127)
15-520 - Prov - MNR - Fire			-
15-522 - Fire Revenue	4,000	232	(3,768)
15-525 - Fire - Smoke Alarms/Carbon Monoxide		404	404
15-527 - Fire-Helipad Maintenance	3,500	3,500	-
15-540 - Grants-Provincial			-
Tree Canada Grant			-
15-570 - Grant - Recreation			-

**Municipality of Whitestone
2020 Final Budget Report**

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
15-571 - Recreation Revenue - Thrift Shop	13,000		(13,000)	
15-571-2-Seniors Xmas Revenue			-	
15-720 - Licences/Permits	84,000	66,992	(17,008)	
15-721 - Tax Certificates	2,000	1,575	(425)	
15-722 - Trailer Licence Fees			-	
				-penalty on current unpaid taxes only deferred until aug 2020
15-750 - Penalty/Interest	60,000	33,057	(26,943)	
15-751 - Shore Road Allowance Revenue	15,000	2,460	(12,540)	
15-752 - Concession Road Allowance Revenue	10,000		(10,000)	
15-753 - Parkland in Lieu Payments			-	
15-754 - Parkland Interest Income			-	
15-770 - Sales (Land)			-	
15-773 - Nursing Station Maintenance Revenue	1,200	1,200	-	
15-790 - Transfer Between Funds -Capital	327,000		(327,000)	
15-790 - Transfer Between Funds - Operating			-	
15-820 - Infrastructure Reserve			-	
15-842 - Rezoning Revenue			-	
15-816 - Tandem Snow Plow	295,000	291,453	(3,547)	
Canning Road Reconstruction	155,000		(155,000)	
Roads Garage Financing			-	
Bunny Trail Reconstruction Financing			-	
15-793 - Bunny Trail Culvert Financing	250,000	249,504	(496)	
15-797-Library Financing-Donations	158,171	95,000	(63,171)	
Shawanaga Culvert Financing			-	
Whitestone Lk RD & Balsam Rd Surface Treatment	215,000		(215,000)	
Bunny Trail Reconstruction Financing Surplus/(Deficit)				
Unexpended After School Program Revenue				
Unexpended Gas Tax Revenue				
Reserves				
Total Revenue	6,850,718	6,019,286	(831,433)	-12%

Municipality of Whitestone
2020 Final Budget

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
Expenses				
General Government				
16-090 - Council -Fees	110,082	89,248	20,834	
16-091 - Council - Travel	1,538	813	725	
16-092 - Council - Miscellaneous	3,500	1,478	2,022	
Tues Oct 6	491,355	365,548	125,807	
16-102 - Admin - Travel Expenses	3,500	736	2,764	
16-103 - Admin - Membership/Subscriptions	7,500	3,166	4,334	
16-104 - Admin - Training Expenses	5,000	3,837	1,163	
16-105 - Admin - Public Relations Allowance	2,000	889	1,111	
16-106 - Admin - Postage Expenses	12,813	9,510	3,302	
				-renewal 42% increase over last year
16-107 - Admin - Insurance	17,425	24,610	(7,185)	
16-108 - Admin - Advertising	8,000	8,273	(273)	
16-109 - Admin - Telephone	4,500	3,098	1,402	
16-110 - Admin - Office Supplies	9,225	9,430	(205)	
16-110-2 - Admin - Cash Over/Under	-	-	-	
16-113 - Admin - Office Equipment	1,538	2,616	(1,079)	
16-115 - Admin - Computer Supplies/Support	22,000	15,693	6,307	-DH/Munisoft
16-116 - Admin - Tax Notices	1,230	-	1,230	
16-117 - Admin - Tax Registrations	-	-	-	
16-118 - Admin - Financial Expense	4,100	3,389	711	
16-119 - Admin - MPAC Fees	79,979	79,979	-	
16-120 - Admin - Legal Expenses	36,000	20,774	15,226	
16-120 - 1- Admin - Auditor	14,000	9,565	4,435	
16-121 - Admin - Election	1,942	1,514	428	
16-122 - Admin - Donation	7,400	7,516	(116)	
16-123 - Admin - Volunteer Appreciation	9,200	-	9,200	
16-124 - Admin - Taxes Written Off	-	-	-	
16-125 - Admin - Re-Assessment	2,563	-	2,563	
16-126 - Admin - Communications	5,125	5,461	(336)	
16-131 - HR Contingency	10,000	6,080	3,920	
16-133 - Contingency - Professional Drawings	-	-	-	
16-141 - Water Testing	-	-	-	
16-150 - Office - Heating/Hydro	9,225	4,977	4,248	
16-151 - Office - Building Maintenance	4,100	1,262	2,838	
16-153 - Office - Janitorial Supplies	1,025	76	949	
16-155 - Admin/Fire-Debenture Payments	120,619	60,310	60,309	-ends Nov 2020, semi-annual
16-155-2 - Admin/Fire Complex Loan Interest	-	-	-	
16-161 - Web Site - Maintenance/Wages	300	-	300	
16-162 - High Speed Internet	3,250	1,682	1,568	
TOTAL GENERAL GOVERNMENT	1,010,032	741,529	268,503	26.6%

Municipality of Whitestone
2020 Final Budget

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
Protection to Persons & Property				
Fire				
16-201 - Fire - Firefighters Wages	85,509	65,421	20,088	
16-202 - Fire - Training	7,000	949	6,051	
16-202-1 Fire - New Recruitments	20,000	2,084	17,916	
16-203 - Fire - Advertising	100		100	
16-204 - Fire - Workplace Safety Ins	6,000	7,596	(1,596)	
16-205 - Fire - Ambulance Dispatch	4,179		4,179	
16-206 - Fire - Insurance	18,000	27,686	(9,686)	- increased premium this year
16-206 - 1 Fire - Insurance Helipad Ins	1,650	1,782	(132)	
16-207 - Fire - Drivers Exams	600	225	375	
16-208 - Fire - Prevention/Education	2,160	646	1,514	
16-209 - Fire - Memberships/Mutual Aid	545	425	120	
16-209 - 1- Fire - Engineering	4,000	3,282	718	
16-210 - Fire - Misc	2,230	2,276	(46)	
16-211 - Fire Extinguish Services MNRF			-	
16-212 - Fire - Radio Tower & Air	1,896	958	938	
16-213 - Fire - Radio Licenses	1,000	1,428	(428)	
16-216 - Fire - Permits			-	
16-218 - Fire - Stand Pipe	500	2,807	(2,307)	-Schlager Excavator
16-219 - Fire - Air Bottle Hydrostating	1,000	510	490	
16-220 - Forest Fire Expense (MNR)	400	664	(264)	
16-222 - Fire - Bunker/Safety/Uniforms	5,800	3,053	2,747	
16-222-1 Fire - Turnout/Repair/Cleaning	2,400	850	1,550	
16-223-3 Fire - CPA Fire Cost	1,086	306	780	
16-225 - Fire - Hose Replacement	1,000		1,000	
16-229 - Fire - Mileage	200		200	
16-230 - Fire - Helipad Snow Plowing		9,592	(9,592)	- LnK offset by \$3.5k from Ornge
16-232 - Station 1 - Hydro	2,900	3,035	(135)	
16-233 - Station 1 - Minor Purchases	3,600	1,309	2,291	
16-234 - Station 1 - Fuel & Oil	5,000	2,317	2,683	
16-235 - Station 1 - Boat 1	554	102	452	
16-236 - Station 1 - Heating	2,500	1,349	1,151	
16-237 - Station 1 - Telephone	2,700	1,847	853	
16-238 - Station 1 - Supplies	1,065	780	285	
16-239 - Station 1 - Building Maintenance	995	564	431	
16-241 - Station 1 - Inspections & Repairs	750	349	401	
16-242 - Station 1 - 5610 Insp/Repairs (Van)	2,000	520	1,480	
16-243 - Station 1 - Snowmobile Inspection/Repairs	200		200	
16-245 - Station 1 - Radio Equipment/Repairs	1,500		1,500	
16-248 - Station 1 - Pumper Inspection/Repairs	1,700	1,663	37	
16-250 - Station 1 - Truck #10	2,700	338	2,362	
16-251 - Station 2 - Hydro	1,255	552	703	
16-252 - Station 2 - Minor Purchases/Hose	3,400	3,646	(246)	
16-253 - Station 2 - Fuel & Oil	1,000	1,146	(146)	
16-254 - Station 2 - 5623 Insp/Rep (Van)	2,000	1,148	852	
16-255 - Station 2 - Boat 2	554	102	452	
16-256 - Station 2 - Heating	2,000	1,485	515	
16-257 - Station 2 - Telephone	835	503	332	
16-258 - Station 2 - Supplies	800	608	192	
16-259 - Station 2 - Building Maintenance	316	294	22	
16-260 - Station 2 - Grasscutting/Snow/Helipad	3,500	200	3,300	
16-261 - Station 2 - Tanker Inspection/Repairs	1,700	1,085	615	
16-263 - Station 2 - Radio Equipment/Repairs	1,200	326	874	
16-264 - Station 2 - Snowmobile Inspection/Repairs	200	19	181	
16-265 - Fire Rating Signs (3)	650	305	345	
16-267 - Fire Pro	1,300	750	550	
16-268 - SCBA Testing	1,500	301	1,199	
16-269 - Cell Phone	300		300	
16-269-1 - Argo/Trailer	400	254	146	
16-271 Defibrillator Expense	1,500	1,580	(80)	
16-272-1 - Jaws Mlce/Training	500		500	
Total Fire	220,329	161,012	59,317	26.9%

**Municipality of Whitestone
2020 Final Budget**

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
Other Protection				
16-270 - Emergency Plan	3,000	1,781	1,219	
16-273 - Animal Control	750	800	(50)	
16-274 - Policing Levy	439,848	292,082	147,766	
16-275 - By-Law Enforcement	22,500	16,440	6,060	
Total Other Protection	466,098	311,104	154,994	33.3%
Building Department				
16-280 - Salaries	100,092	73,463	26,629	
16-279 - Building Department Truck Fuel	2,000	381	1,619	
16-281 - Supplies	500	-	500	
16-283 Telephone/Net	-	-	-	
16-283-1 Cell Phone	750	317	433	
16-284 - Training/Seminar	1,000		1,000	
16-285 Memberships	600	581	19	
16-288 Planning Expenses	500	22	478	
16-290 - Truck Maintenance	3,570	2,194	1,376	
16-291-1 Mileage	255		255	
	109,267	76,959	32,307	29.6%
TOTAL PROTECTION TO PERSONS & PROPERTY	795,694	549,075	246,619	31.0%

Municipality of Whitestone
2020 Final Budget

2020 Approved Budget 2020 Actuals as of Oct 9 2020 Var (fav -unfav)

Transportation Services
Operating Expenses

16-301 - Roads - Wages	454,168	294,885	159,283	
16-302 - Roads - Benefits	-		-	
16-303 - Roads - Office-Supplies/Memberships	3,000	1,121	1,879	
16-304 - Roads - Office-Training	5,000	2,493	2,507	
16-306 - Roads - Office-Tower/Radio Licences	-		-	
16-310 - Roads - Supplies	-	2,017	(2,017)	
16-316 - Garage - Miscellaneous	-	1,633	(1,633)	
16-320 - Garage - Mtc/Supplies/Tools	13,000	8,290	4,710	
16-321 - Garage - High Speed Internet	1,224	854	370	
16-322 - Roads - Cell Phone	1,000	445	555	
16-323 - Garage - Hydro	2,040	1,106	934	
16-324 - Garage - Telephone	1,600	1,400	200	
16-329 - Garage - Heating	7,500	6,632	868	
16-331 - Garage - Insurance	1,000	1,354	(354)	
16-334 - Garage - Bldg Mtce	4,000	2,140	1,860	
16-337 - Culverts - Goods & Services	13,000		13,000	
16-343 - Road Side Brushing	12,000		12,000	
16-344 - Road Sweeping	3,000	7,178	(4,178)	-GFPreston,TOMcKellar Paladin Sweeper
16-350 - Ditching - Goods & Services	12,000		12,000	
16-355 - Beaver Dams - Goods & Services	1,000		1,000	
16-360 - Hardtop Patching - Goods & Services	3,700	5,916	(2,216)	-Fowler
16-365 - Grading - Goods & Services	2,040	2,035	5	
16-370 - Dust Control - Goods & Services	37,740	33,992	3,748	
16-375 - Gravel - Summer Maintenance	90,000	13,511	76,489	
16-380 - Snow Plow - Goods & Services	7,000	2,290	4,710	
16-386 - Sanding/Salling - Goods & Services	35,000	27,706	7,294	
16-389 - Road Side Grass Cutting	5,060	5,088	(28)	
16-390 - Washout Repairs	-		-	
16-391 - Sign/Safety - Goods & Services	5,100	4,405	695	
16-393 - 4 X 4 Truck - Maintenance	6,630	11,217	(4,587)	-Bray Motors Repair Silv \$8.5k
16-394 - 4 X 4 Truck - Fuel	8,160	3,095	5,065	
16-394 - 1 - Dodge Ram 2018 Mtc	3,000	2,450	550	
16-394 - 2 - Dodge Ram 2018 Fuel	3,000	1,993	1,007	
16-395 - Used Truck- Fuel	-	1,986	(1,986)	
16-395-1 - Used Truck- Maintenance	-	3,300	(3,300)	
16-396 - Misc - Goods & Services	5,000	1,286	3,714	
16-398 - Turn Around Upgrades	5,100		5,100	
16-399 - Boat Launches	3,060	775	2,285	
16-400-1 Construction-Bunny Trail-Reconstruction	-		-	
16-400-7 CN Crossing Construction	-	653	(653)	
16-400-11 Roads Bunny Trail Slurry Seal	-		-	
16-402 - Tandem Freightliner - Maintenance	14,280	24,353	(10,073)	-Mag repair \$10k, SB&D \$3.5k
16-403 - Tandem Freightliner - Fuel	10,000	4,659	5,341	
16-404 - Single Axle Freightliner - Maintenance	9,180	11,551	(2,371)	
16-404-1 - Single Axle Freightliner - Fuel	10,000	4,460	5,540	
16-404-2 Freightliner - Snow Plow		5,064	(5,064)	
16-405 - Harris Lake Road Association	1,200	1,200	-	
16-407 - 5 Ton Sterling - Maintenance	-		-	
16-405 - 5 Tonne - Fuel	-		-	
				-Gilroy tires \$4.5k,SDB Comp \$1.2k,Mag Tr
16-409 - Tandem International - Maintenance	3,000	14,690	(11,690)	Rep \$3.5k
16-411 - Tandem International - Fuel	2,000	4,810	(2,810)	-McD diesel
16-413-2 - Float Maintenance	1,020	408	612	
16-413-3 - Steam Jenny Maintenance	255		255	
16-413-4 - Steam Jenny Fuel	255	115	140	
16-414 - Bunny Trail RR X - Maintenance	4,080	2,286	1,795	
16-421 - Grader - Maintenance	15,400	24,958	(9,568)	-Gearbox Repair \$11k, Vally BI \$6.9k
16-423 - Grader - Fuel	8,000	3,949	4,051	
16-426 - Backhoe - Maintenance	15,300	22,949	(7,649)	-GFPreston \$12.7k, Transmission (\$8.3k)
16-427 - Backhoe - Fuel	6,120	3,945	2,175	
16-428 - 4 Construction Canning Road	-		-	

**Municipality of Whitestone
2020 Final Budget**

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
16-434 - Garage Reno/Addition	-	-	-	
16-439 - Street Lights	3,570	2,494	1,076	
16-440 - Tandem (Freightliner) Loan Payments	-	-	-	
16-441-11 Tandem Snow Plow(Freightliner)	53,000	25,701	27,299	
16-440-4 Roads Grant	81,310	78,318	2,992	- 5% increase on actual
16-441-3 Single Axle Loan Payments - Principle	-	-	-	
16-441-4 Single Axle Loan Payments - Interest	-	-	-	
16-441-5 Roads Garage Debenture	37,281	18,640	18,640	
16-441-6 - Roads Garage Loan Interest	-	-	-	
16-441-7 Bunny Trail Culvert Construction Loan - Inter	7,800	481	7,319	est
16-441-9 Bunny Trail Construction & Loan Debenture	61,567	30,930	30,637	
16-442-1 Shawanaga Loan Interest	-	-	-	
Canning,Balsam,Whitestone Road Surf Tr L Int	3,700	-	3,700	
TOTAL TRANSPORTATION SERVICES	1,102,439	739,214	363,225	32.9%

Municipality of Whitestone
2020 Final Budget

Environmental Services

2020 Approved Budget 2020 Actuals as of Oct 9 2020 Var (fav -unfav)

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
16-444-2 - Landfill Wages	133,415	99,842	33,573	
16-444-1 - York Landfill - Training	1,500		1,500	
16-444 - York Landfill - Miscellaneous	2,500	1,789	711	
16-445 - York Landfill - Wages/Benefits	-		-	
16-446 - York Landfill - Supplies	4,500	730	3,771	
16-446 - 1 York Landfill - Hydro	816	488	328	
16-447 - York Landfill - Compaction/Cover	17,340	23,885	(6,545)	-Schlager float excavator \$21.8k
16-448 - York Landfill - Recycling	30,000	32,338	(2,338)	-Waste Conn \$30.7k
16-449 - York Landfill - Site Upgrade	-		-	
16-450-1 - York Landfill - Capital-Hydro	-		-	
16-452 - York Landfill - Maintenance	3,000	937	2,063	
16-452-2 - York Landfill - Compactors Maintenance	2,040		2,040	
16-453 - York Landfill - Snow Removal	-	29	(29)	
16-455 - York Landfill - Hazardous Waste	12,000	3,496	8,504	
16-456 - York Landfill - Monitoring	12,240	2,686	9,554	
16-457 - York Landfill - Heating	510	765	(255)	
16-459 - York Landfill - Bulk Waste	10,000	1,020	8,980	
16-460 - York/Aulds Landfill - Brush Grinding	-		-	
16-466 - Auld Landfill - Supplies	1,530	799	731	
16-466-1 Auld Landfill - Hydro	1,020	526	494	
16-467 - Auld Landfill - Compaction/Cover	9,180	1,685	7,495	
16-468 - Auld Landfill - Recycling	16,000	12,046	3,954	
16-469 - Auld Landfill - Site Upgrade	-		-	
16-471 - Auld Landfill - Bulk Waste	2,500	819	1,681	
16-473 - Auld Landfill - Maintenance	204	1,797	(1,593)	Camera post install, \$1.2k.
16-473-1 - Auld Landfill - Compactors Maintenance	2,040		2,040	
16-474 - Auld Landfill - Snow Removal	-		-	
16-476 - Auld Landfill - Miscellaneous/Training	1,500	1,332	168	
16-477 - Auld Landfill - Hazardous Waste	-		-	
16-478 - Auld Landfill - Monitoring	5,100	2,153	2,947	
16-479 - Auld Landfill - Heating	510	355	155	
16-483 - WahWashKesh Dam	816		816	
16-486 Wah-Wash-Kesh MNR Closure	104	93	10	
16-488 - Harris Lake Depot	510		510	
TOTAL ENVIRONMENTAL SERVICES	270,875	189,609	81,265	30.0%

Municipality of Whitestone
2020 Final Budget

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
Health Services				
16-549 - Health Unit Operating (Levy)	32,073	26,728	5,346	
16-550 - Ambulance Levy	179,807	179,807	-	
Total Health Services	211,880	206,535	5,346	2.5%

	2020 Approved Budget	2020 Actuals as of Sept 25 2020	Var (fav -unfav)	
Cemetery				
16-501 - Cemetery - Audit	150		150	
16-501 - 1 Cemetery - Staking Fees	400	270	130	
16-502 - Cemetery - Memberships	340	195	145	
16-502 - 1 - Cemetery - Travel Expenses/Training	-		-	
16-502 - 2 - Cemetery - Software	6,787	280	6,507	-Stone Orchard annual fee
16-538 - Cemetery - Secretary/Treasurer	677		677	
16-505 - Fairholme Cemetery - Wages/Grasscutting	2,500	1,136	1,364	
16-506 - Fairholme Cemetery - Materials/Misc	1,750	259	1,491	
16-512 - Maple Is Cemetery - Wages	-		-	
16-513 - Maple Is Cemetery - Materials/Misc	500		500	
16-515 - Maple Is Cemetery - Grasscutting	2,000	1,136	864	
16-519 - Whitestone Cemetery - Wages	-		-	
16-522 - Whitestone Cemetery - Materials	500	81	419	
16-524 - Whitestone Cemetery - Grasscutting	2,000	1,136	864	
Total Cemetery	17,604	4,494	13,109	74.5%
TOTAL HEALTH SERVICES	229,484	211,029	18,455	8.0%

Social & Family Services

16-458 - Parry Sound Industrial Park	14,534	14,446	88	
16-618 - Dist Soc Services (DSSAB) Levy	262,573	262,573	0	
16-628 - Belvedere Home - Operating (Levy)	92,220	92,220	-	
TOTAL SOCIAL & FAMILY SERVICES	369,327	369,239	89	0.0%

Municipality of Whitestone
2020 Final Budget

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
Recreation & Culture				
Facilities				
16-699 - Facilities - Wages	60,056	52,078	7,978	
16-702 - Dunchurch Hall - Supplies	6,500	1,208	5,292	
16-702-1 - Dunchurch Hall - Insurance Claim	-	34	(34)	
				-Direct power generator repair \$4.6k, Concr ete ramp
16-703 - Dunchurch Hall - Building Maintenance	6,150	9,161	(3,011)	\$2.5k.
16-704 - Dunchurch Hall - Heating	3,500	2,382	1,118	
16-705 - Dunchurch Hall - Hydro	3,500	2,170	1,330	
16-706 - Dunchurch Hall - Telephone	1,200	409	791	
16-707 - Dunchurch Hall - Insurance	3,588	4,922	(1,334)	
16-707-1 - Facilities - Training	1,500		1,500	
16-708 - Dunchurch Hall - Cleaning Services	3,588		3,588	
16-709 - Dunchurch Hall - Grasscutting/Snow	-		-	
16-710 - Dunchurch Hall - High Speed Internet	1,333	3,286	(1,954)	-WiFi \$2.4k
16-716 - Maple Is Hall - Supplies	154		154	
16-718 - Maple Is Hall - Building Maintenance	1,000	201	799	
16-719 - Maple Is Hall - Hydro	1,500	1,809	(309)	
16-720 - Maple Is Hall - Telephone	1,250	1,484	(234)	
16-725 - Maple Is Hall - Insurance	820	1,231	(411)	
16-727 - Maple Is Hall - Grass & Snow	-		-	
16-741 - Pavilion - Supplies	1,200	169	1,031	
16-741-1 - Pavilion Heating	1,230	783	447	
16-742 - Pavilion - Building Maintenance	2,050	909	1,141	
16-743 - Pavilion - Hydro	1,100	875	225	
16-745 - Pavilion - Insurance	2,050	3,076	(1,026)	
16-748 - Pavilion - Emergency Lighting	-		-	
16-751 - Ball Park - Supplies	-		-	
16-752 - Ball Park - Building Maintenance	-		-	
16-755 - Ball Park - Grasscutting	-		-	
16-761 - Maple Is Park - Supplies	-		-	
16-762 - Maple Is Park - Building Maintenance	-		-	
16-767 - Municipal Flowers	1,025	1,147	(122)	
16-768 - Storage Garage - Hydro	410		410	
16-769 - Facilities / Parks Maintenance	3,000	3,595	(595)	
16-771 - Grange - Building Maintenance	1,025	238	787	
16-772 - Grange - Grasscutting/Snow	-		-	
16-775 - Facilities Truck - Maintenance	2,000	1,025	975	
16-776 - Facilities Truck - Fuel	1,500	385	1,115	
16-777 - Municipal Building Mtce	1,500	51	1,449	
16-778 - Water Maintenance	13,000	10,138	2,862	
16-779 - Water Testing	1,500	513	987	
16-781 - Dunchurch Dock - Beach Maintenance	1,500	245	1,255	
16-783 - Cell Phone	-		-	
16-784 - Mower Expense	1,000	345	655	
16-784-4 - Capital-Library Renovations	-		-	
Total Facilities	130,727	103,868	26,859	20.5%

Municipality of Whitestone
2020 Final Budget

	2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)	
Recreation				
16-787 - Recreation - Public Pay Telephone	700	458	242	
16-790 - Recreation - Committee Programs	20,500	881	19,619	
16-790-1 Recreation-Hall Rentals	-	-	-	
16-790-2 Recreation-Capital-Playground Equip	-	-	-	
16-791-2 Recreation Equip & Education/Training	-	-	-	
16-791-3 Recreation-Walk Fit Training	-	-	-	
16-791 - Recreation Committee - Donations	-	-	-	
Total Recreation	21,200	1,339	19,861	93.7%
After School Program				
16-798 - After School Program	13,337	3,852	9,485	
16-798-1 After School Program-Supplies	500	549	(49)	
	13,837	4,402	9,435	68.2%
Total Recreation & After School Program	35,037	5,740	29,297	83.6%
Thrift Shop				
16-793 - Recreation - Thrift Shop Donations	12,000	-	12,000	
16-794 - Recreation - Thrift Shop Expenses	250	105	145	
Total Thrift Shop	12,250	105	12,145	99.1%
Senior's Christmas				
16-795-1 - Recreation - Diners Club	500	-	500	
Total Senior's Christmas	500	-	500	100.0%
Library				
16-802 - Library - Heating	1,000	1,489	(489)	
16-803 - Library - Expenses	79,840	49,397	30,443	
16-806 - Library - Building Maintenance	3,000	1,846	1,154	
Total Library	83,840	52,732	31,108	37.1%
TOTAL RECREATION & CULTURE	262,354	162,445	99,909	38.1%
Planning & Development				
16-811 - Nursing Station Expenses	1,538	1,676	(138)	
16-818 - 911 Expenses	1,640	1,309	331	
16-819 - 911 Levy	1,128	-	1,128	
16-841 - Parry Sound Planning Board	7,000	7,000	-	
16-843 - Planning & Development	43,656	8,087	35,569	
16-844 - Planning-Capital-Official Plan/Zoning	8,500	-	8,500	
Total Planning & Development	63,461	18,071	45,390	71.5%
Community Economic & Development				
16-845 - Tourism Orientation Destination Signs	3,000	2,484	578	
16-845-1 - Walking Trails - Maintenance/Land Use	500	-	500	
16-845-2 - CIINO	7,500	-	7,438	
Total Community & Development	11,000	2,484	8,516	77.4%
TOTAL PLANNING & DEVELOPMENT	74,461	20,556	53,905	72.4%
	4,114,666	2,982,695	1,131,970	27.5%
TOTAL CAPITAL	1,624,272	1,158,942	465,330	28.6%
TOTAL RESERVES	300,000	-	300,000	100.0%
TOTAL MUNICIPAL EXPENSES	6,038,937	4,141,637	1,897,300	31.4%
School Boards	952,307	484,838	467,469	49.1%
TOTAL EXPENSES MUNICIPAL & SCHOOL REVENUES	6,991,244	4,626,475	2,364,769	33.8%
	6,850,718	5,786,986	1,063,733	15.5%

Municipality of Whitestone
2020 Final Budget

2020 Approved Budget	2020 Actuals as of Oct 9 2020	Var (fav -unfav)
(140,526)	1,160,511	Shortfall
140,526		2019 Surplus

2020 Final Capital Budget

DEPARTMENT	PROJECT	2020 Actuals as of Oct 9 2020		2019	2020	NOTES AND PROJECT STATUS
				Final Cap Bud	Draft Cap Bud	
General Government						
	Computer Upgrades	4,066.17	19-100	3,500	3,500	
	Tablets/Notebooks for Council		19-102	5,000		
	Office Equipment		19-101	3,000		
	Safety Improvements at front desk		19-103	3,000		
	Cyber security audit and upgrades		19-104	30,000	10,000	Ongoing
	Web site revamping and improvements		19-105	10,000	10,000	Ongoing
	Communications consultant	11,262.00	19-106	10,000	11,000	Substantially complete
	Consultant to Develop AMP		19-107		7,000	RFP in process
	Records Management			10,000		
	Postage Machine					
	Sub-total			74,500	41,500	
Fire Department						
	Pumper Truck #1 new tires and brakes		19-202	5,500		
	Dispatch Centre					
	Replace Repeater	13,792.58	19-203		16,000	Complete
	Sub-total			5,500	16,000	
Roads Department						
	Roads Needs Study	6,596.30	19-302		20,000	Expected completion mid November
	Municipal Structure Inspection		19-307	6,500		
	Structure Maintenance	1,188.80	19-308	30,000	30,000	Project work in development
	Slurry Seal, Bunny Trail		19-300	90,000		
	Culvert Bunny Trail		19-301	450,000		
	Culvert, Shawanaga Lake Road					
	Canning Rd, Hard Top Replace	189,499.18	19-319		155,000	Substantially complete; ST holdback yet to be paid
	Guideraill Boundary Spur Road		19-309	15,000	15,000	Project work in development
	Three cable guiderail repair and replacement		19-310	20,000		Project work in development
	Tandem Snow Plow Combo Unit	291,453.42	19-303		295,000	Complete with the exception of the purchase of winter tires
	Grader tires		19-311	15,000		
	Back Hoe tires		19-306	8,500	5,000	Complete; waiting for invoice
	Roads Depot Gates and Cameras	1,144.32	19-320		22,000	
	Hazard Tree Removal		19-312	10,000	18,000	Work under way
	Regulatory and Warning signs			10,000		Signs purchased from operating budget
	Balsam Road Surface Treatment	119,374.50	19-314	125,000	115,000	Substantially complete; ST holdback yet to be paid
	Gravel Pit Perimeter Survey		19-313		5,000	No longer required
	Garage Renovations(Cameras)					
	Lake Wah-Wash-Kesh Task Force		19-315	37,500	37,500	Project work underway
	Pave Intersections					
	Grader - repair articulation	10,070.86	19-321		6,000	Complete
	Storage Shed at Yard - 5mx12m					
	Float	36,644.58	19-317		35,000	Complete
	Salt Shed - Rehabilitation	26,282.92	19-316		40,000	Substantially complete; holdback yet to be paid
	Hoist Alarms		19-318		10,000	Work plan for in the near future
	Foleys Road - Grave & Ditching					
	Balsam Road - Gravel & Ditching					
	Grey Owl Road					
	Lorimer Lake Road - Ditching, Gravel					
	Maple Island Rd-Surface Treatment					
	Shawanaga Lake Road-Ditching Gravel					
	Chur Lee Road					
	Whitestone Lake Rd-Surface Treatment	280.90	19-322		100,000	Project work underway; ST to be planned for 2021
	Slurry Seal					
	Replace Grader					
	Sub-total			817,500	928,500	
Landfill						
	Cameras	9,195.31	19-401		10,000	Complete
	2 bins 2019 1 bin 2020	8,349.83	19-403	18,500	10,000	Complete
	Retaining wall	30,629.88	19-404	25,000	25,000	Substantially complete; minor additional expenses expected
	Shed (storage)		19-405	12,000		
	Gates and Fence repair; improved signage		19-406	19,000		
	Grade sites and add Granular A	540.14	19-407	6,000	6,000	Work planned in the near future
	Education and Promotion program	2,024.14	19-408	3,500	3,500	In progress
	School cans/bottle program	8,542.75	19-409	10,000	10,000	Substantially complete; overhead door and minor repairs needed
	Sub-total			94,000	64,500	
Facilities						
	Paint Admin/Fire Complex					-no painting required at this time
	Outside water tap at Community Centre		19-704	5,000		
	Nursing Station Roof		19-705	15,000		
	Nursing Station Feasibility Study	2,208.19	19-701		7,500	In progress
	Dunchurch Hall-Replace Tables/Trolleys		19-706	9,500		
	Water System Upgrades-Dunchurch Hall Including cartridge filters		19-707	15,000		
	Audio Improvements for Community Centre	34,840.18	19-708	20,000	34,500	Complete
	Structural Assessment Thrift Shop		19-709	5,000		
	Dock Improvements on Church Street	12,253.76	19-713		16,000	Complete for 2020; minor additional work planned for 2021
	Picnic Tables	880.00	19-713			
	Concrete Ramp Improvements	4,517.34	19-710	12,000	18,000	Complete - waiting for final invoicing
	Canopy over Generator					
	Pavilion-Sandblast Beams/Paint					
	Commercial Mower					
	Generator Concrete Pad Fix		19-800			
	The Grange		19-711	16,000	5,000	Panels ordered; waiting for installation
	Electronic Notice Sign at CC		19-714		40,000	RFP under development; may be a carry over project - 2021
	Sub-total			97,500	121,000	
Recreation						
	Fence (geese protection)		19-807	5,000		

2020 Final Capital Budget

	2020 Actuals		2019	2020	NOTES AND PROJECT STATUS
Park sign and shrubs (adjacent to new fence)	1,706.43	19-801		7,000	Shrubs complete; sign to be ordered
Boulder - Whitestone Logo Beach	1,729.92				
Sun Shade for Beach area		19-808	2,500	2,500	Project to be moved to 2021 with increased budget
Accessibility Path		19-800	5,000	20,000	Project to be moved to 2021
Sub-total			12,500	29,500	
Other					
CBO Truck		19-500	30,000		
Library Expansion	328,370.24	19-550	75,000	358,272	Project underway
Pool and Wellness Centre		19-600	20,000		
Municipality Facility Renovation	1,496.89	19-601		65,000	Project to be moved to 2021
Sub-total			125,000	423,272	
TOTAL	1,158,941.53		1,226,500	1,624,272	

BUSINESS MATTERS



THE CORPORATION OF THE MUNICIPALITY
OF WHITESTONE

CORPORATE POLICY MANUAL

POLICY MANUAL SECTION: Administration	POLICY NUMBER:
POLICY NAME: Cash Handling Policy	

DATE APPROVED:	AUTHORITY: Resolution:
REVISION DATES: none	DEPARTMENT RESPONSIBLE: Finance

POLICY STATEMENT

This Policy sets out good business practices for handling cash and cash receipts. The establishment of strong internal controls for cash collections is necessary to prevent mishandling of funds and to safeguard against loss. All Departments that handle cash must have an awareness of, and show a commitment to, strong internal controls for cash management. All staff are responsible for establishing and maintaining the proper environment for internal controls.

1. PURPOSE

- 1.1 This Policy ensures that by using best practises, all cash receipts are maintained under secure conditions, recorded properly in the Municipalities records, and deposited promptly.
- 1.2 This Policy utilizes the segregation of duties as a prime feature of procedures for cash receipts handling.
- 1.3 This Policy ensures the completeness of the cash receipts recording system as it pertains to financial system recording and financial statement presentation and disclosure.

- 1.4 This policy ensures that users and stakeholders are properly trained in cash handling procedures and have a complete understanding of responsibilities and full knowledge of policy and procedure content.

2. SCOPE

- 2.1 This policy applies to all Municipality of Whitestone employees, elected and appointed officials of the Municipality of Whitestone, boards, and committees funded by the Municipality of Whitestone, in whole or in part, or whose governing body includes Municipality of Whitestone representation and whose financial transactions are accounted for within the Municipality of Whitestone financial systems.

- 2.2 Exclusions from this policy include:

Any agency, board, commission or committee that process financial information within their own administrative structure, in which case the operator is responsible for cash policies, procedures and monitoring of the cash handling system.

3. DEFINITIONS

- 3.1 Cash refers to paper currency, coins, debit transactions, electronic payments, includes pre-authorized payments and cheques.
- 3.2 Employee/Staff/Volunteer is any person employed with the Municipality of Whitestone, including any union or non-union, regular or temporary, full-time, part-time, seasonal or casual staff member, including but not limited to permanent staff, temporary staff, committee members, volunteers, students, contract employees, and paid work placements.
- 3.3 Treasurer / Tax Collector is the Treasurer for the Corporation of the Municipality of Whitestone, which includes the roles and responsibilities as laid out in Section 286 of the *Municipal Act, 2001*.
- 3.4 Point of Sale (POS) device is the electronic debit payment method used at the Municipal Office and the York Street and Auld's Road Landfill Sites.

4. GENERAL CONDITIONS

Best practice general controls must be followed, which include, but are not limited to, these protocols:

- 4.1 All bank accounts must be authorized for use by the Treasurer/Tax Collector.
- 4.2 Documentation must adequately support proper accounting/audit requirements.
- 4.3 Proper tax liability recording of receipt transactions.
- 4.4 All employees are responsible to ensure that provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, Chapter M.56, as it relates to the storage and disclosure of client personal information and the preparation, handling, and storage of records, forms and reports are adhered to.
- 4.5 Documented procedures over cash receipts handling in respective departments and

agencies, boards, commissions and committees will be established with due consideration to the criteria documented in this policy

5. RECEIVING CASH

- 5.1 All cash received should be immediately recorded upon receipt.
- 5.2 The recordings may be made on a computer system data entry terminal or by means of pre-numbered receipt forms and POS device systems utilizing the ticket number and/or invoice number entered into the POS device.
- 5.3 Each individual cash receipt should be identified and controlled by a unique, sequential transaction number, such as a cash receipt number. At the Landfill Sites, a batch printing of the day's activities should be stapled to the debit receipts to complete the batch.
- 5.4 Cash receipt records shall provide the following:
 - 5.4.1 Name of department/program receiving cash;
 - 5.4.2 Identification and signature of person receiving cash;
 - 5.4.3 Name of person or organization cash was received from;
 - 5.4.4 Cash, cheque, or POS debit indicator;
 - 5.4.5 Amount received and cheque number or POS slip (if applicable);
 - 5.4.6 Date payment received, and;
 - 5.4.7 Transaction number, receipt number or receipt form number.
- 5.5 All cheques must be made payable to the Municipality of Whitestone.
- 5.6 Cheques and similar items shall be endorsed 'For Deposit Only to the Credit of the Municipality of Whitestone at the time of opening mail or receipt.
- 5.7 Third-party cheques are not acceptable for payment purposes.
- 5.8 Customers are to be provided with a proper receipt for all cash transactions.
- 5.9 Under no circumstances should disbursements be made from cash receipts.

6. RECEIPT LOG

- 6.1 Where automated systems are not in place (or are unavailable) to provide a summary of cash receipts, the designated employee/committee member or volunteer shall maintain a receipts log with the following minimum information:
 - 6.1.1 Name of person or organization cash was received from;
 - 6.1.2 Date and number of cheque or POS receipt;
 - 6.1.3 Amount of cash or cheque;
 - 6.1.4 Date payment received, and;
 - 6.1.5 Invoice reference if available.

- 6.2 The designated employee must enclose a receipt slip when handing over cash receipts to the person making up the daily deposit summary.
- 6.3 Deposit slips must be independently verified and initialled.
- 6.4 The preparer shall sign the deposit slip and clearly indicated the preparer's name and a copy of the completed deposit slip should be retained by the preparer.
- 6.5 Deposit slips shall be used in sequential order as printed and all numbered receipts must be accounted for, including voided receipts.

7. SEGREGATION OF DUTIES

- 7.1 Where practical, no individual shall have responsibility for both the receipt of cash and:
 - 7.1.1 Deposit of cash;
 - 7.1.2 Reconciling bank statements;
 - 7.1.3 Issuance of invoices; or
 - 7.1.4 Posting of cash receipts to the accounts receivable subsystem.
- 7.2 Where segregation is not practical, additional management review and supervision is necessary and mitigating practices should be considered to reduce risk of loss.

8. RESPONSIBILITIES AND AUTHORITIES

- 8.1 Treasurer / Tax Collector has the authority and responsibility to:
 - 8.1.1 Responsibly handle all of the financial affairs of the municipality on behalf of and in the manner directed by the Council as detailed under the *Municipal Act, 2001*, Section 286 (1), including:
 - 8.1.1.1 Collecting money payable to the municipality and issuing receipts for those payments;
 - 8.1.1.2 Depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
 - 8.1.1.3 Paying all debts of the municipality and other expenditures authorized by the municipality;
 - 8.1.1.4 Maintaining accurate records and accounts of the financial affairs of the municipality;
 - 8.1.1.5 Providing Council with such information with respect to the financial affairs of the municipality as it requires or requests;
 - 8.1.1.6 Ensuring investments of the municipality are made in compliance with the regulations made under Section 418 of the *Municipal Act, 2001*.

- 8.1.2 Approve departmental documented procedures to ensure compliance with this policy.
 - 8.1.3 Complete, on a rotating basis, departmental reviews identifying areas of strength in their cash handling processes and identifying opportunities for improvements.
 - 8.1.4 Facilitate that this policy is reviewed every two years or earlier, at their discretion.
- 8.2 The Corporation of the Municipality of Whitestone Employees have the authority and responsibility to comply with cash receipt handling procedures and external auditing requirements, developed for and implemented in their respective service areas.



THE CORPORATION OF THE MUNICIPALITY
OF WHITESTONE

CORPORATE POLICY MANUAL

POLICY MANUAL SECTION: Administration	POLICY NUMBER:
POLICY NAME: Reserves and Reserve Fund Policy	

DATE APPROVED:	AUTHORITY: Resolution:
REVISION DATES: none	DEPARTMENT RESPONSIBLE: Finance

POLICY STATEMENT:

The Municipal Act, 2001, section 290 provides that a municipality's budget shall set out amounts to be paid into and out of reserves. A municipality may establish reserve funds for any purpose for which it has authority to spend money.

PURPOSE:

The purpose of this policy is to establish consistent principles, standards and guidelines for the maintenance, management and accounting of reserves and reserve funds.

The primary purpose for reserves and reserve funds is:

- Adherence to statutory requirements;
- Promotion of financial stability and flexibility;
- Provision for major capital expenditures;
- Smooth expenditures which would otherwise cause fluctuation in the operating budget; and
- To take advantage of financial opportunities that may arise.

RESERVES AND RESERVE FUND POLICY

1. DEFINITIONS

In this policy the following definitions are used:

- a) "Deferred Revenue" means revenue that is considered a liability on the Municipality's financial statements until it becomes relevant to current operations, such as prepayment received for goods or services that have not yet been provided. Some Deferred Revenue is set aside in obligatory reserve funds for a specific purpose as required by legislation, regulation, or agreement such as development charges, cash-in-lieu of parkland, and federal and provincial gas tax.
- b) "Discretionary Reserve Fund" means Reserve funds created at the discretion of Council whenever revenues are earmarked to finance future expenditures of a purpose designated by Council.
- c) "Obligatory Reserve Fund" means Reserve funds that are required by legislation or agreement to be segregated from the Municipality's general revenues for a special purpose or for works to be undertaken on behalf of the contributor. These funds are classified in the financial statements as Deferred Revenue.
- d) "Reserve" means an allocation of accumulated net revenue that makes no reference to any specific asset and does not require the physical segregation of money. Established primarily for the purpose of providing working funds. A reserve cannot have a revenue or expense of itself, like a reserve fund.
- e) "Reserve Fund" means a fund that is segregated and restricted to meet a specified purpose and includes both an obligatory reserve fund and a discretionary reserve fund.

2. RESPONSIBILITIES

2.1. Municipal Council

Municipal Council shall:

- a) In accordance with the Municipal Act 2001, Section 224 develop and evaluate policies, ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place and maintain the financial integrity of the municipality.
- b) Approve transactions to and from reserves and reserve funds through the budget process or by specific resolution (for reserves) and By-Laws (for reserve funds).

2.2. Chief Administrative Officer / Clerk

The Chief Administrative Officer / Clerk shall:

- a) Support the Treasurer / Tax Collector in ensuring the principles and mandatory requirements contained in this policy are applied consistently across all Municipality departments.

2.3. Treasurer / Tax Collector

The Treasurer / Tax Collector shall:

- a) Develop and update this policy as necessary and present changes to Council;
- b) Ensure that the principles and requirements contained in this policy are applied consistently across all departments;
- c) Perform the transfers to and from reserves and reserve funds as authorized by Council;
- d) Recommend strategies for the adequacy of reserve levels; and
- e) Report to Council the reserve balances and forecast as part of the annual budget approval process.

2.4. Department Managers

Department Managers shall:

- a) Provide the Treasurer / Tax Collector with the most current capital asset information to be used in the assessment of the adequacy of capital lifecycle reserves;
- b) Inform the Treasurer / Tax Collector when reserve or reserve fund transfers are required; and
- c) Consult with the Treasurer / Tax Collector when reserve funds are required for unbudgeted transactions.

3. POLICY

3.1. Establishment of Reserves and Reserve Funds

Reserves will be maintained to meet one of the following purposes of the Municipality:

1. Asset Replacement - established to smooth the spikes in capital budgets and smooth out property tax changes;
2. Project Reserves - established to provide cost effective self borrowing mechanisms to reduce risks associated with interest rate fluctuations;
3. Economic Stability Reserves - established to buffer against significant fluctuations in the economy;
4. Contingency Reserves - established to accommodate contingent, unfunded or known liabilities (where the amount is unknown) for current and/or future years;
5. Working Fund Reserves - established to provide cash flow for operations to eliminate the requirement to borrow funds to meet immediate obligations; and
6. Self Insurance Reserves - established to provide self insurance provisions.

Reserves can be established through the following processes:

1. Inclusion in the annual operating or capital budget which is approved by Council; or
2. Through resolution of Council.

The budget document or resolution will clearly identify the name of the reserve being created and the purpose for the reserve. A reserve may be amended through resolution.

Reserve Funds will be maintained in the following categories:

1. Discretionary - subdivided into:
 - a) Operating
 - b) Capital
 - c) Specific Use
2. Obligatory - subdivided into:
 - a) Operating
 - b) Capital

Council, on the recommendation of the Treasurer / Tax Collector may establish a discretionary reserve fund and shall establish an obligatory reserve fund.

A reserve fund can be recommended only if at least one of the following applies:

- a) A mandatory obligation exists, either pursuant to legislation or contract
- b) The funds are intended for purchasing or maintaining capital assets
- c) The funds are donated for a specific purpose
- d) The funds are intended to fund a future liability

A report which recommends the establishment of a reserve must include the following:

- a) Statement of purpose
- b) Rationale for the appropriate level to be maintained or targeted in the reserve
- c) Initial contribution
- d) Contribution policy

A Discretionary Reserve Fund will be established through By-Law. The By-Law will clearly identify the name of the reserve fund, the funding method and the purpose for the reserve fund. A reserve fund can only be used for the identified purpose, unless Council amends or repeals the establishing By-Law.

An Obligatory Reserve Fund is established through either terms of an agreement which is entered into by the Municipality or through legislation from a higher level of government. Obligatory Reserve Funds will be added to the summary of Reserve Funds.

In order to achieve maximum flexibility, when establishing a reserve or reserve fund, the intended use should be defined in more general terms such as "facilities" rather than "hockey arena". The Finance Department will establish tracking procedures to ensure that funds in the reserve or reserve fund that are earmarked for a specific project are easily identifiable to management and Council.

3.2. Approval of funding allocations to and from Reserves and Reserve Funds

Approval of funding to and from the Reserves and Reserve funds will be in accordance with the Municipality's established Budget Policy and reports to Council as referred to above.

3.3. Closing Reserves and Reserve Funds

If the purpose or purposes for which the reserve or reserve fund was created have been accomplished and the reserve or reserve fund is determined to be no longer necessary, the Treasurer / Tax Collector, shall report to Council with the recommendation on:

- a) The closure of the reserve or reserve fund
- b) The disposition of any remaining funds
- c) The necessary amendment to the Reserve By-Law A resolution of Council will be required to close a reserve.

The By-Law establishing the Reserve Fund will be required to be repealed in order to close a Reserve Fund.

3.4. Allocation of Operating Surplus / Deficit

Year-end General Levy budget surplus/deficit will be allocated in accordance with the Public Sector Accounting Board (PSAB) Standards.

4. ANNUAL REPORTING

Reporting of Reserve Funds will occur through the following processes:

1. Year-end audit and financial statements - balances of reserves, both obligatory and discretionary reserves and reserve funds will be presented with note disclosure and comparative figures as required to meet PSAB reporting standards.
2. Where required, reporting to Council or other agencies may exist for reserved residual balances related to grants or other contributed funds (e.g. Federal and Provincial Grants)

CORRESPONDENCE



The Royal Canadian Legion

Magnetawan (Ont. #394) Branch
2130 Balsam Rd. RR 1,
Dunchurch ON
POA 1G0

September 28, 2020

Mayor & Council of
The Municipality of Whitestone
21 Church St.
Dunchurch ON
POA1G0

Dear Mayor Comrie and Council

Re: Remembrance Day Services for 2020.

With the onset of Covid-19 many things have had to be cancelled, closed and altered to protect the residents and members of the community. We were required to close the Legion as a result. As Remembrance Day approaches we have made the decision to alter the way we pay our respect to those who laid down their lives and suffered for us. The services this year will **not be open to the Public**

The Legion will carry out a service of Remembrance Ceremony including Colour party. Five (5) wreaths will be laid by Branch Members and if available, One (1) Federal, One (1) Provincial and One (1) Municipal representative.

Social Distancing and Masks will be Mandatory.

The Following is a schedule of events for 2020 only.

Sunday November 8, 2020 Minerva Park McKellar 1:00pm


Wednesday November 11, 2020 Branch #394 Dunchurch 11:00am

Wednesday November 11, 2020 Magnetawan Legion Park 2:00pm

"They Served Till Death! Why Not We?"

It is hoped that by restricting the ceremonies as noted will respect our fallen Comrades and keep the members of our Community and Branch safe and well during these trying times. We encourage all members of the Community to Remember and Honour our Veterans in their own way.

Yours Truly

Jeffrey Jones, President, 
The Royal Canadian Legion Magnetawan/Dunchurch Branch 394
2130 Balsam Road,
Dunchurch ON

B



COUNTY OF WELLINGTON

KIM COURTS
DEPUTY CLERK
T 519.837.2600 x 2930
F 519.837.1909
E kimc@wellington.ca

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

October 2, 2020

Sent via email to all Ontario Municipal Clerks

Dear Municipal Clerks,

At its meeting held September 24, 2020, Wellington County Council approved the following recommendation from the Administration, Finance and Human Resources Committee:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Wellington County Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Wellington County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties.

NOW THEREFORE BE IT RESOLVED:

(a) That Wellington County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) That Wellington County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That Wellington County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

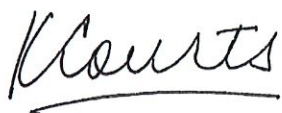
(d) That Wellington County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Please find the Aggregate Resource Property Valuation and Advocacy report and Municipal Resolution enclosed.

Wellington County Council is requesting that all Ontario municipalities adopt the Municipal Resolution and forward to Donna Bryce, Wellington County Clerk at donnab@wellington.ca upon passing.

Should you have any questions please contact Ken DeHart, County Treasurer, at kend@wellington.ca or call 519.837.2600 ext 2920.

Sincerely,

A handwritten signature in cursive script that reads "Kim Courts". The signature is written in black ink and is underlined with a single horizontal line.

Kim Courts
Deputy Clerk



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 15, 2020
Subject: **Aggregate Resource Property Valuation and Advocacy Report**

Background:

Through the County's Assessment Base Management Policy and Programme approved in 2016; Wellington County has made significant efforts to maintain, protect and enhance the quality of the assessment roll. This includes reviewing the accuracy of individual assessments and ensuring the equitable distribution of the tax burden. The County remains a strong advocate for the accurate and equitable valuation and property tax treatment of all properties, including gravel pit and aggregate resource properties in the County and throughout Ontario.

The County has been actively pursuing fair and accurate assessment valuations for gravel pits through two streams:

1. Assessment appeals heard by the Assessment Review Board
2. Advocacy through the province on a permanent policy solution

Assessment Appeals

The County has filed assessment appeals on all aggregate producing properties in its three southern-most municipalities, being Puslinch, Erin and Guelph/Eramosa for the 2017 to 2020 taxation years. The purpose of these appeals is to ensure that the current value assessment of these properties is captured through the existing legislation, and to deal with how those properties are classified for taxation purposes.

The effect of the current property tax valuation structure by the Municipal Property Assessment Corporation ("MPAC") unfairly sees active gravel pits incurring less property tax than many single-family homes and small businesses as a result of unduly low and inaccurate current value assessments. It also leads to properties that are located in the same areas and are similar to gravel pits receiving vastly different property valuations, which contradicts the principle of fairness and transparency underpinning our taxation system that similar properties should be treated and taxed equally. Arbitrarily classifying gravel pits as among the lowest form of farmland (Class 5) sets an artificial cap on these producers' property assessments and keeps their property taxes well below what they should be paying. In turn, residents and businesses are subsidizing the break that gravel producers are receiving.

In terms of next steps for these appeals, a settlement conference is scheduled to take place on September 16 and hearings are scheduled for the weeks of November 16 and 23.

Advocacy for a Permanent Policy Solution

The County has been working with its colleagues through the Top Aggregate Producing Municipalities of Ontario (TAPMO) to raise awareness of the assessments and the inequitable treatment of these properties and ask the government to review how these properties are assessed and treated from a property tax policy perspective through the MPAC review that is currently taking place.

Through this work, TAPMO endorsed the attached municipal resolution to be shared with TAPMO municipalities for consideration at local Councils. The resolution formally asks the province to review how these properties are assessed in light of the inequitable treatment in comparison to other residential and business properties in the municipality. Several municipalities across the province have approved and forwarded this resolution to the province and local MPPs.

To be clear, the County believes MPAC's property valuation is incorrect even within the current legislation, however, the County is looking for further direction and possible legislative or regulatory changes that will eliminate future disputes. This kind of permanent policy change is in everyone's best interest to resolve this issue once and for all.

Staff recommend that the Administration, Finance and Human Resources Committee support the resolution and pass it along to County Council for approval. This is also an opportunity for the County to remind its member municipalities to review and give consideration to this resolution as well.

AMO Delegation Meeting

On August 18, 2020, in collaboration with the Top Aggregate Producing Municipalities of Ontario (TAPMO), County representatives met with Stan Cho, Parliamentary Assistant to the Minister of Finance, to discuss the need to improve how aggregate properties are assessed across Ontario under an equitable valuation system. The meeting was held during the Association of Municipalities of Ontario (AMO) conference. This is where municipal and provincial policymakers come together to discuss pressing issues facing both levels of government.

Wellington County and other TAPMO members presented several policy-driven solutions to Mr. Cho that would make MPAC's property tax valuations accurate and equitable. There are many possible legislative, regulatory or policy changes that can achieve a permanent solution. These include:

- Creating a separate class for aggregate producing properties (as was done for landfills in 2015);
- Directive (or regulation) from the Minister to MPAC regarding how to assess these types of properties to reflect their true market or industrial value;
- Remove the aggregate exemption from the *Assessment Act* (as was the situation prior to 2008).

This would enable municipalities to maintain stability in local taxation levels and meet the needs of their communities. Directing MPAC on how to assess these properties based on their true market value makes common sense and will result in stability and accuracy in the assessment process. The solution to remove the exemption of aggregate in the *Assessment Act* would allow MPAC to assess the full value of the property.

Summary

Aggregate sites are important job creators and an increasingly critical element of public works that help to fuel steady economic growth across Ontario, especially as part of municipalities' post-pandemic recovery. Yet, under the current MPAC valuation formula, their current value assessment is inaccurate such that these sites generate significantly less revenue for municipalities and the Province than other possible uses for the same land. This costs Ontario municipalities millions of dollars in lost tax revenue every year and negatively impacts their abilities to deliver more fulsome services and programmes to residents. The current system also generates less Education property taxes which shifts even more tax burden onto homeowners and small businesses. Municipalities are therefore eager to find a solution that is fair for all involved: the municipality, taxpayers, and aggregate producers.

COVID-19 has highlighted the urgency for a policy-driven, equitable approach. Municipalities across Ontario are fighting to continue providing a high standard of services to our families and businesses who need them now more than ever. The lost tax revenue undermines our ability to enhance those services and make key infrastructure investments at a time when our residents are suffering. The County wants to be fair to aggregate producers while recognizing that they should be part of the solution in terms of helping families and businesses get back on their feet – the very people who are carrying the burden of the current MPAC system.

Recommendation:

That the Aggregate Resource Property Valuation and Advocacy Update Report be received for information; and

That the attached resolution be supported by County Council and sent to the Ministry of Finance.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer

SCHEDULE A – MUNICIPAL RESOLUTION

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Wellington County Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Wellington County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED:

(a) That Wellington County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) That Wellington County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That Wellington County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) That Wellington County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

MUNICIPAL RESOLUTION

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS (*Name of Municipality*) Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS (*Name of Municipality*) Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties.

NOW THEREFORE BE IT RESOLVED:

(a) That (*Name of Municipality*) Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) That (*Name of Municipality*) Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That (*Name of Municipality*) Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) That (*Name of Municipality*) Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

COMMUNIQUE

du commissaire des incendies

October 6, 2020

No. 2020-18

Staffing Levels and Firefighter Safety

The Office of the Fire Marshal (OFM) is aware of the Interest Arbitration decision involving the City of Greater Sudbury dated August 31, 2020ⁱ. In light of the discussions arising as a result of the decision, I have determined that it is appropriate to provide an interpretation of the *Fire Protection and Prevention Act, 1997* ("the Act")ⁱⁱ. These considerations are made in accordance with my Order in Council and fully based on the powers, duties, and responsibilities as set out in the Act. I provide the following information for municipal consideration, as applicable.

The intent of the Act is to establish minimum mandatory service levels with respect to public education and fire prevention, as well as to provide municipal council the authority to determine, based on community needs and circumstances, a desired level of fire protection services beyond the minimum requirements and including emergency response capabilities. As set out in legislation, a fire chief is the person who is ultimately responsible to their municipal council for the delivery of fire protection services. Municipal council sets or amends the fire protection service levels within their respective municipality. The establishment of fire protection service levels for emergency response within a municipality is the legislative responsibility and prerogative of municipal council, informed by the advice and guidance of the fire chief. The OFM has the authority to monitor, review and advise municipalities respecting the provision of fire protection services and to make recommendations to municipal councils for improving the efficiency and effectiveness of those services.

In 2018, Ontario enacted the Community Risk Assessment, a regulation under the Act (O. Reg 378/18)ⁱⁱⁱ. A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services. Municipalities set the level of service and delivery methods based on their needs and circumstances as informed by the community risk assessment, in consideration of the advice and guidance of the fire chief.

Fire departments are required to respond to numerous types of emergency calls, including (but not limited to), motor vehicle collisions, medical emergencies, rescue, hazardous materials and other technical operations and fire suppression. In terms of appropriate staffing levels on first arriving vehicles, consideration must be given to the following:

- Standard Operating Guidelines/Procedures (SOG/Ps) must be in place and enforced to align with the fire protection services provided under the Establishing and Regulating By-law. These should address, among other things, the issue of firefighter safety.
- Within the SOG/Ps, the discretion of trained and competent Incident Commanders must be empowered and supported to make on-scene decisions based on the specifics of the incident.

- All firefighters must be trained to comply with the SOG/Ps and the direction of the Incident Commander.
- An initial response, with four or more firefighters represents a self-sufficient unit able to perform a substantial number of tasks required at an emergency response without additional resources. Anything less than four firefighters typically requires staffing levels to be augmented to safely perform all required functions based on circumstances.
- Deployment models of fewer than 4 staff members on an initial response apparatus is not necessarily a firefighter safety concern, however actions/capabilities and tasks they can perform will be limited. Local deployment models and procedures are required to establish adequate resources to safely provide fire protection services as set out by the municipal Establishing & Regulating By-law. Therefore, the simultaneous arrival of four firefighters on one apparatus is not required under the Act, regardless of full-time, volunteer or part-time.
- In the case of fire suppression calls, initial crews of less than four firefighters should not attempt interior suppression or rescue operations except in very limited circumstances (such as a victim collapsed in close proximity to a window or exterior doorway, or where the fire is confined to a very small, readily accessible area).

While the council of each municipality is responsible for establishing their respective fire protection service levels, as the employer, they must ensure that employees (under the direction of the fire chief) are provided with SOG/Ps, equipment and training to safely carry out the mandated duties. Council decides if these services are to be delivered by volunteer, composite or full-time departments.

Therefore, in my opinion and considering all of the above factors, the decision to set, alter or adjust fire protection service levels in any municipality lies with the council of that municipality, in consideration of advice and guidance provided by the fire chief.

The OFM remains available to provide advice and assistance to municipal council and fire chiefs, through your local fire protection adviser.

Endnotes

¹ Interest Arbitration - The City of Greater Sudbury and the Sudbury Professional Fire Fighters Association Local 527, International Association of Fire Fighters and Ontario Volunteer Firefighters Association, Christian Labour Association of Canada Local 92. Re: Val Therese Staffing Issue

ⁱⁱ Fire Protection and Prevention Act, 1997

Definitions

1 (1) In this Act,

“fire chief” means a fire chief appointed under subsection 6 (1), (2) or (4); (“chef des pompiers”)

“fire department” means a group of firefighters authorized to provide fire protection services by a municipality, group of municipalities or by an agreement made under section 3; (“service d’incendie”)

“firefighter” means a fire chief and any other person employed in, or appointed to, a fire department and assigned to undertake fire protection services, and includes a volunteer firefighter; (“pompier”)

“Fire Marshal” means the Fire Marshal appointed under subsection 8 (1); (“commissaire des incendies”)

“fire protection services” includes,

- (a) fire suppression, fire prevention and fire safety education,
- (b) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels,
- (c) rescue and emergency services,
- (d) communication in respect of anything described in clauses (a) to (c),
- (e) training of persons involved in providing anything described in clauses (a) to (d), and
- (f) the delivery of any service described in clauses (a) to (e); (“services de protection contre les incendies”)

Municipal responsibilities

2 (1) Every municipality shall,

- (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
- (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.

Services to be provided

(3) In determining the form and content of the program that it must offer under clause (1) (a) and the other fire protection services that it may offer under clause (1) (b), a municipality may seek the advice of the Fire Marshal.

Fire chief, municipalities

6 (1) If a fire department is established for the whole or a part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department.

Responsibility to council

(3) A fire chief is the person who is ultimately responsible to the council of a municipality that appointed him or her for the delivery of fire protection services.

Appointment of Fire Marshal

8 (1) There shall be a Fire Marshal who shall be appointed by the Lieutenant Governor in Council.

Powers of Fire Marshal

9 (1) The Fire Marshal has the power,

- (a) to monitor, review and advise municipalities respecting the provision of fire protection services and to make recommendations to municipal councils for improving the efficiency and effectiveness of those services;
- (c) to advise and assist ministries and agencies of government respecting fire protection services and related matters;

Duties of Fire Marshal

(2) It is the duty of the Fire Marshal,

- (b) to advise municipalities in the interpretation and enforcement of this Act and the regulations;

iii O. Reg. 378/18 Community Risk Assessments



October 9, 2020

The Right Honourable Justin Trudeau
Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

Re: Funding for community groups and service clubs affected by pandemic

Please be advised that at the Regular Meeting of Council on September 28, 2020, the Council of Loyalist Township passed the following resolution:

Resolution No. 2020.35.16

Moved by: Deputy Mayor Hegadorn

Seconded by: Councillor Porter

"Whereas, the world health organization characterized covid-19 as a pandemic on March 11, 2020

And whereas, travel restrictions were put in place March 21st, 2020 with emergency orders being established under the quarantine act

And whereas, the province of Ontario entered a state of emergency on March 17, 2020

And whereas Loyalist Township declared a state of emergency on March 26, 2020

And whereas the Kingston, Frontenac, Lennox and Addington Public Health Unit have enacted orders under Section 22 of the Ontario Health Protection and Promotion Act, 1990

And whereas the above noted state of emergencies and orders restricted the ability for charities, community groups and service clubs to raise or acquire funds through conventional methods

And whereas these charities, community groups and service clubs provide vital resources and support critical to community members

And whereas these charities, community groups and service clubs' partner with municipal governments reducing the financial pressures on the government while enhancing the lives of residents

Therefore be it resolved that Loyalist Township council requests confirmation from the governments of Ontario and Canada that funding will be available for these local smaller charities, community groups and service clubs.

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Derek Sloan, Hastings - Lennox and Addington ; the Honourable Daryl Kramp, MPP Hasting-Lennox and Addington; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario".

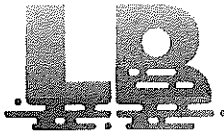
Regards,



Brandi Teeple
Deputy Clerk
Loyalist Township

cc. MP Derek Sloan- Hastings-Lennox and Addington
MPP Daryl Kramp- Hastings- Lennox and Addington
Association of Municipalities Ontario
Rural Ontario Municipalities Association
All Ontario Municipalities

E



**LAKE
OF BAYS**
• MUSKOKA •

T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON POA 1H0

October 9, 2020

Via Email

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON 1A1

Dear Honourable Premier Doug Ford:

RE: Reform to the Municipal Insurance Policy

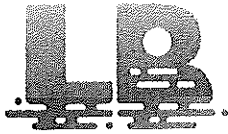
On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that Council would like to express their concern and request a reform to the Municipal Insurance Policy.

As outlined in the Association of Municipalities of Ontario (AMO) report entitled, "Towards a Reasonable Balance: Addressing Growing Municipal Liability and Insurance Costs", dated October 1, 2019, joint and several liability creates a higher insurance cost for municipalities. Local municipalities within Muskoka have experienced a 20% increase in municipal liability for 2019 and are expecting at least 20% increase for 2020.

Throughout the Township of Lake of Bays, the area of concern is the Errors and Omissions for building code claims. There is a much higher value of newly built cottages/seasonal residences within Lake of Bays and it is populated by a commanding number of ratepayers who possess the financial means to sue and will endure the protracted legal process. The Township has a lower than average number of building claims, however a higher than average payout.

Please consider an amendment to Bill 124 to make it a requirement that the building contractor name be disclosed and that the contractor must provide proof of insurance, thus providing greater accountability and responsibility and ensuring that municipalities will not bear the burden alone.

...2



**LAKE
OF BAYS**
• MUSKOKA •

T 705-635-2272
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TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON POA 1H0

Page 2

Kindly review and consider the recommendations as outlined in the above-noted AMO report. Should you have any questions or concerns, please do not hesitate to contact the Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.

CS/cw

Copy to: MP, Scott Aitchison
MPP, Norm Miller
Association of Municipalities of Ontario
Municipalities in Ontario



F

Wollaston Township (via e-mail)
90 Wollaston Lake Road
COE HILL, ON K0L 1P0

October 8, 2020

Re: Support of Resolution from Wollaston Township regarding a Request to review the Municipal Elections Act

Please be advised that on September 30th 2020 the Town of Plympton-Wyoming Council passed the following motion to support Wollaston Township's motion (attached) regarding a Request to review the Municipal Elections Act that was passed on September 16th 2020:

Motion #13 – Moved by Muriel Wright , Seconded by Gary Atkinson that Council support the correspondence item 's' regarding changes to the Municipal Elections Act.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Premier of Ontario
M.P.P for Hastings-Lennox and Addington
M.P.P for Sarnia-Lambton
AMO
All municipalities within the Province of Ontario

90 Wollaston Lake Road
COE HILL, ON K0L 1P0
clerk@wollaston.ca
www.wollaston.ca



MAYOR: BARBARA SHAW
CLERK: BERNICE CROCKER
613-337-5731 (Phone)
613-337-5789 (Facsimile)

September 16, 2020

**MINISTRY OF MUNICIPAL
AFFAIRS AND HOUSING**
17th Floor, 777 Bay street
TORONTO, ON
M7A 2J3

ATTN: THE HON. STEVE CLARK

Dear Minister Clark:

At a special meeting of council held on August 24, 2020, members discussed concerns regarding the 2018 municipal election.

In the last six weeks of the 2018 municipal election in Wollaston Township, seasonal property owners presented signed leases with family members for sleeping cabins, bunkies and sheds. The \$100.00 leases added a significant number of new non-resident electors to the voters' list.

Although concerns were raised regarding the Township's Comprehensive Zoning By-law and non-use of the standard lease form, the leases were used as eligibility, allowing the children of seasonal property owners access to a Township election for the first time.

Because this gave the appearance of a pay to play campaign, and because the leases were with family members, and because no people actually lived in these structures that lacked hydro, running water and washroom facilities, this was reported to the OPP, who have a duty to enforce the rules and regulations of the *Municipal Elections Act*.

The OPP did not proceed with charges because they said there was no case law.

The following Motion was adopted:

MOTION NO.: 03
MOVED BY: TIM CONLIN
SECONDED BY: DARLENE COLTON

BE IT RESOLVED, that the Council of Wollaston Township ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the *Municipal Elections Act* and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not turn into ballots for garden sheds.

AND BE IT FURTHER RESOLVED, that the County of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described in the Municipal Elections Act are actually enforceable even if there is not current case law.

AND BE IT FURTHER RESOLVED, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

CARRIED

Should you have any questions or concerns regarding the above, do not hesitate to contact me.

Sincerely,



BERNICE CROCKER
Clerk/Administrator

cc. Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, AMO and all Ontario Municipalities.



Municipality of Tweed (via e-mail)
255 Metcalf St.
Tweed ON K0K 3J0

October 8, 2020

Re: Support of Resolution from the Municipality of Tweed – Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines

Please be advised that on September 30th 2020 the Town of Plympton-Wyoming Council passed the following motion to support the Municipality of Tweed's motion (attached) regarding Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines that was passed on August 25th 2020:

Motion #12 – Moved by Netty McEwen, Seconded by Tim Wilkins that Council support the correspondence item 'o' from the Municipality of Tweed regarding Cannabis Production.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Municipality of Tweed
Prime Minister of Canada
Health Canada
Premier of Ontario
Minister of Municipal Affairs and Housing
Ontario Provincial Police
AMO
All municipalities within the Province of Ontario

Municipality of Tweed Council Meeting



Resolution No. 343.
Title: County of Hastings and County of Lennox & Addington
Date: Tuesday, August 25, 2020

Moved by J. Flieler
Seconded by J. Palmateer

WHEREAS the Government of Canada passed the *Cannabis Act S.C. 2018, c. 16* legislation legalizing properties to grow a maximum of 4 plants without a licence; and

WHEREAS Health Canada issues licences for medicinal cannabis production that are specific to set properties without municipal consultation and regardless of land use zoning by-laws; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation to produce medicinal products including *Narcotic Control Regulations C.R.C., c 1041* and *Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234*; and

WHEREAS Municipalities are authorized under the *Planning Act, R.S.O. 1990, C. P 13* to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement, Under *The Planning Act, 2020*; and

WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS the Municipality of Tweed has passed *Comprehensive Zoning By-Law 2012-30* and further amended it by the *Cannabis Production By-Law 2018-42*, limiting cannabis production facilities to rural industrial zoned lands with required setbacks from residential zoned properties; and

WHEREAS the Municipality of Tweed has not been consulted by Health Canada prior to the issuance of licences for properties not in compliance with the Municipal zoning by-laws for a cannabis production facility; and

WHEREAS the Province needs to amend legislation to establish a new Provincial Offence Act fine regime that creates an offence(s) when unlicensed cannabis operations break planning and environmental regulations, ignore Building Code requirements and build without a permit at a fine of at least \$100,000 per offence;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Tweed requests that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities for advocacy to the Government of Canada for similar regulations and guidelines for medical cannabis licencing in alignment with other pharmaceutical industries;

AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistency of all other medications;

AND FURTHER, that Health Canada withhold licencing until the potential licence holder can provide evidence of acceptable zoning of the intended property in question;

AND FURTHER, that licenced locations be disclosed in advance to the municipalities hosting the licenced locations; and

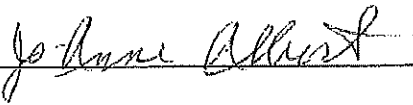
AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single tier municipalities within the Province of Ontario.

Carried

Defeated by a Tie

Defeated

Mayor

A handwritten signature in cursive script, appearing to read "John Albert", is written over a horizontal line.

H



Township of Blandford-Blenheim

47 Wilmot Street South
Drumbo, Ontario N0J 1G0

Phone: 519-463-5347
Fax: 519-463-5881
Web: www.blandfordblenheim.ca

October 13, 2020

Emailed to the Federal Minister of Health, Federal Minister of Justice and Attorney General, Federal Minister of Public Safety and Emergency Preparedness, Oxford MP, Oxford MPP, the Association of Municipalities of Ontario and all municipalities in Ontario.

Re: Unlicensed and unmonitored cannabis grow operations

Please be advised that at the Regular Meeting of Council on October 7th, 2020, the Council of the Township of Blandford-Blenheim passed the following resolution:

Resolution Number: 2020-14

Moved by: Councillor Nancy Demarest

Seconded by: Councill Bruce Banbury

“That Whereas unlicensed and unmonitored cannabis grow operations have increasingly become a problem in communities in Ontario as well as across the Country; and,

Whereas these operations are allowed to establish with little or no consultation with the local community and municipalities are often only made aware of their existence after conflicts arise with neighboring land owners; and,

Whereas loopholes in existing Federal legislation allow these large scale grow op’s to establish and operate without any of the regulations or protocols that licensed and monitored operations need to adhere to,

BE IT RESOLVED that the Council of the Township of Blandford-Blenheim urges the Federal Government to amend the legislation under which these facilities operate to ensure the safety and rights of the local communities in which they are situated are respected; and,

That this resolution be forwarded to the Federal Minister of Health, Federal Minister of Justice and Attorney General, Federal Minister of Public Safety and Emergency Preparedness, Oxford MP, Oxford MPP, the Association of Municipalities of Ontario and all municipalities in Ontario.”

Regards,

Sarah Matheson
Deputy Clerk
Township of Blandford-Blenheim

I

From: jim alexander <alexanderjim826@gmail.com>
To: George Comrie <mayor.comrie@whitestone.ca>
Cc: Joe Lamb <councillor.lamb@whitestone.ca>
Date: October 7, 2020 at 12:49 PM
Subject: Nesbitt Trail

Good day gentlemen.

Several months ago I was at a council meeting and made an inquiry about the Nesbitt Trail. At that time you informed me that it was a "multiuse" trail.

In the last few years, I have been concerned about the Nesbitt trail and how it is used. The last few months have multiplied my concerns exponentially.

Arbeg has become a central point for ATVers, Jeep clubs and dirt bikes, basically anything that has off road capability. This summer they arrived here in droves on their way to Black Lake, Loon Lake, Clear Lake and any point they choose to access. Roads and trails to these areas are being ruined to becoming impassable. I know that this is an MNR and Crown land issue and I will be contacting them as well. It is terrible what these machines are doing to natural areas in this municipality with seeming impunity

Regarding Nesbitt Trail and your assertion that it is multi use, I can tell you that it is actually not multi use. Any reference to Nesbitt whether on highway signage or the Discoveryroutes website indicates that it is a hiking trail and also for snowshoeing and mountain biking. I've attached some pictures of what I am talking about.

I and others enjoy walking on Nesbitt, but it is being made impassable by 4 wheelers. People are making illegal campsites on that trail as well as trail blazing off of it.

Something needs to be done to preserve this trail as a walking trail that people actually want to walk on.

I'm also curious why the local snowmobile trail association doesn't object to what is being done to their trails in the area, but that's another topic.

So George and Joe, I'll leave this with you. I'm willing to be a part of a solution to this problem. Feel free to contact me. Also feel free to forward this email to other council members and relevant Whitestone employees.

Sincerely
Jim Alexander

Discovery Routes

There's no end to our trails

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Whitestone Trails


The Municipality of Whitestone is characterized by large tracts of undeveloped natural lands, interspersed with freshwater lakes, rivers and wetlands. Dominating the area's trails system is over 170 km of snowmobile trails maintained by the Cramadog Snowmobile Club. In 2012, the Municipality opened two nature trails on Crown land in order to provide residents and visitors with a safe and healthy way to experience the vast wilderness areas.

Whitestone Lake Recreational Trail

Length: 2.9 km Activities: hike, mountain bike, snowshoe

Nesbitt Trail

Length: 2.5 km Activities: hike, mountain bike, snowshoe

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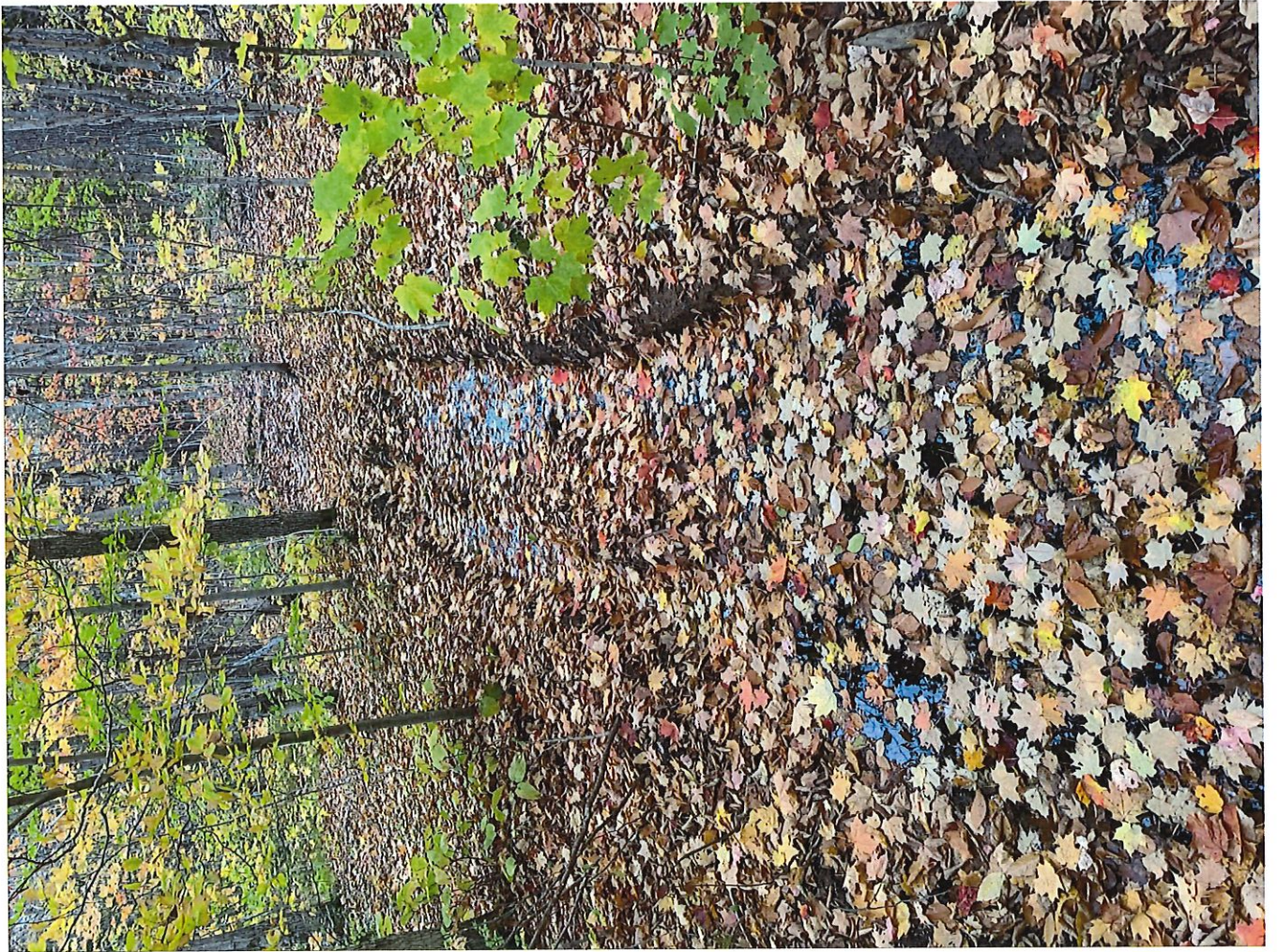
ONTARIO



Nesbitt
Trail







J

----- Original message -----

From: Paul Jarvis <paulsinclairjarvis@gmail.com>

Date: 2020-10-09 20:05 (GMT-05:00)

To: mayor.comrie@whitestone.ca

Cc: Heather Hisey <hhisey@hotmail.com>

Subject: Nesbit Trail

The trail is being torn up by ATVs. If this continues it will be a muddy mess incapable of being walked. Discovery routes clearly says the trail is not for the use of ATVs. The trail is advertised on highway signage as a hiking trail.

Is Whitestone prepared to stop ATV use?

As a 3 season resident I care and hope to hear from you soon

Paul Jarvis

Sent from my iPad