



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday September 20, 2022**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/81251465124>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: [81251465124](https://us02web.zoom.us/j/81251465124)#

Meetings are recorded. Both the audio and video are posted on the Municipal Website

1. Call to Order and Roll Call

6:30 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda ®

4. Presentations and Delegations - None

Move into Committee of the Whole ®

5. Planning Items

- 5.1 Report from John Jackson, Planner dated September 9, 2022
Ted Greenwood zoning matter
1686 Highway No. 124, Dunchurch
- 5.2 Application to Purchase and Close Municipal Road Allowance – SALVATORI et al ®
 - Memorandum from John Jackson, Planner dated September 14, 2022
- 5.3 Proposed Zoning By-Law amendment is to rezone Part Lot 24, Concession 6, in the geographic Township of Burton, from Waterfront Residential 1-Limited Service (WF1-LS) to Tourist Commercial (C2) Zone – ROBERTS ®
 - Report from John Jackson, Planner dated September 7, 2022
- 5.4 Proposed Official Plan Amendment #3 – Lorimer Lake ®

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole

6. Public Meeting - None

7. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Special Council Meeting Minutes for Wednesday, August 31, 2022
 - 7.1.2 Regular Council Meeting Minutes for Tuesday, September 6, 2022.
- 7.2 Unfinished Business (pages 5-10 of the Agenda)

Matters Arising from Consent Agenda

8. Accounts Payable

- 8.1 Accounts Payable ®

9. Staff Reports

- 9.1 ADMIN-2022-13
Joint Compliance Audit Committee – Appointment of Members ®

10. By-Laws

- 10.1 By-law 50-2022, being a By-law to amend By-law No. 40-2012 as amended, in respect of the inaugural meeting of a new Council ®

11. Business Matters

- 11.1 Revised 2022 Schedule of Regular Council Meetings ®
- 11.2 Memo - Cogeco Broadband Update ®
- 11.3 Nursing Station Financial update ®

- 11.4 Memo - Discussions regarding Excavator rental vs purchase ®
- 11.5 Memo - Draft Funding Agreement between WPS Recreation and Cultural Centre Joint Municipal Services Board and Municipality of Whitestone (item deferred from September 6, 2022 Council meeting) ®

12. Correspondence

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

15. Confirming By-law ®

16. Adjournment ®

Correspondence

(listed in the order they were received by the Clerks Department)

- A. Town of Kingsville resolution regarding Bill 3, Strong Mayors, Building Homes Act, 2022 dated September 1, 2022
- B. Town of Parry Sound – Media Release - Economic Trends in West Parry Sound dated September 9, 2022
- C. Cathy Lamb email sent on September 11, 2022 in regards to the Dunchurch Community Centre – Accessibility
- D. Magnetawan Pioneer Association request for additional funding for roads leading to Bolger Landing through Road Grant program.
- E. The Labour Market Group Labour Focus Newsletter, August 2022.

UNFINISHED BUSINESS

| DATE | ITEM AND DESCRIPTION | ASSIGNED TO | STATUS |
|----------------|---|-----------------------------|---|
| 2018 | <p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p> | Planning Consultant / Staff | <p>At the Regular Council meeting of June 7, 2022, Council passed By-law 27-2022 being a By-law to adopt Official Plan Amendment No. 2 to the Official Plan for the Municipality of Whitestone.</p> <p>The Municipality has forwarded the appropriate documentation to the Ministry of Municipal Affairs and Housing (MMAH)</p> <p>Update on approval protocols to Council at the Regular Council meeting of September 6, 2022</p> <p>Revised notice posted as of September 9, 2022</p> |
| April 2019 | Animal and Bird Control By-law | Agricultural Committee | <p>Update on this matter as of March 16, 2020: A proposed/draft By-law currently under review by the By-law Enforcement Officers (March 2020) and the Committee.</p> <p>Presentation to Council of a DRAFT By-law for information and discussion tentatively scheduled for the Regular Council meeting of October 4, 2022 by the Agricultural Committee</p> |
| March 15, 2021 | Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone) | Ad Hoc Committee | <p>The Committee is currently working the Planner John Jackson to make revisions to the Zoning By-law in respect of reference to Short Term Rental Units.</p> <p>On June 7, 2022 Council passed a By-law to amend the Municipality's Zoning By-law in regards to a revision of the definition of Short Term Rental Unit. The last date for filing a notice of appeal was the 11th day of July, 2022</p> |

| | | | |
|---------------------------|--|-------------------------|--|
| | | | A revised By-law for the licensing, regulating/governing of rental units and protocol is in process and will be shared with Council in December 2022 or January 2023 |
| AS OF JANUARY 2022 | | | |
| Feb 22, 2022 | <p>Staff Report PW-2022-01 Churlee Road Boat Launch</p> <p>THAT the Council of the Municipality of Whitestone does hereby receive Staff Report PW-2022-01 (Churlee Road Boat launch) for information,</p> <p>AND THAT the Council of the Municipality of Whitestone does hereby provide the following direction:</p> <p>Staff to investigate further requirements for boat launching on the north basin of Whitestone Lake</p> | Manager of Public Works | <p>Report presented at the September 6, 2022 Regular Council meeting.</p> <p>Follow-up from the September 6, 2022 Council meeting – staff to consider the possibility of a boat launch adjacent to a CRA that runs off of Farley’s Road.</p> |
| March 15, 2022 | <p>By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON</p> <p><i>“4.04.8...A garage/storage building up to 150 m² may be permitted on Part of Lot 32, Concession 1 in the geographic Township of McKenzie subject to a minimum set back from Debois Trail of 20 metres and all other applicable requirements for the Rural (RU) Zone for a period of 3 years from the date of passage of this By-law.”</i></p> <p><i>“On March 15, 2025, Special Exception No. 4.04.8 will no longer be in force and in effect and</i></p> | Planning Staff and CBO | |

| | | | |
|----------------|--|---|----------------------|
| | <i>the lands will be subject to the provisions of the zoning By-law as if the Exception RU-4.04.8 was never in place. Upon the expiry of this date, the provision of 34(9) shall not apply."</i> | | |
| April 19, 2022 | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p>THAT the Council of the Municipality of Whitestone does hereby receive the report of the WahWashKesh Landings Task Force dated April 19, 2021 regarding paid and enforced parking for information, and consider its recommendations</p> | Mayor Comrie with assistance of staff as needed | Ongoing |
| | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p>THAT the Council of the Municipality of Whitestone does hereby approve in principle the introduction of paid and enforced parking at the WahWashKesh landings, as soon as practical.</p> | Mayor Comrie with assistance of staff as needed | Anticipated for 2023 |
| | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p>THAT the Council of the Municipality of Whitestone does hereby request staff to bring forward an amendment to By-law 38-2016, being a By-law to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone, in support of the implementation of enforced parking at the WahWashKesh landings, as soon as practical</p> | Mayor Comrie with assistance of staff as needed | |
| | Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking. | Mayor Comrie | |

| | | | |
|--------------|---|---|---|
| | THAT the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal Staff. | with assistance of staff as needed | |
| | Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking. THAT the WahWashKesh Landing Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council. | Mayor Comrie with assistance of staff as needed | |
| May 17, 2022 | Councillor Woods <ul style="list-style-type: none"> • Asked about the costs of the rental of an excavator vs the purchase of an excavator. This question will be referred to the Manager of Public Works | Manager of Public Works | Manager of Public Works is working on this; a memo to be presented at the September 20, 2022 Regular Council meeting. |
| June 7, 2022 | Request from Board Chairperson, West Parry Sound Recreation and Cultural Centre, Draft Agreement for consideration THAT the Council of the Municipality of a Whitestone requests the CAO/Clerk to review the terms of the Draft Agreement in respect of the Municipality of Whitestone financial commitments to the West Parry Sound Recreation and Cultural Centre, with representatives of the Steering Committee and the Municipal Services Board and report back to Council at a future date with recommendations | CAO/Clerk | Under legal review as well as a review from our accounting firm. Revised DRAFT agreement to be placed on the September 6, 2022 Regular Council meeting agenda Deferred from September 6, 2022 Council meeting to September 20, 2022 Council meeting |

| | | | |
|---------------------|--|--|--|
| | <p>ADMIN-2022-09 Lorimer Lake Resort Property – wetlands / beaver pond</p> <p>THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (Lorimer Lake Resort property – wetlands / beaver pond) for information.</p> <p>Clerks Note: Members of Council had an interest in pursuing this matter further with a request to:</p> <ul style="list-style-type: none"> • Provide a report on EP Zones that were inadvertently eliminated from the Zoning Maps in 2018 • A typical Fill By-law • A typical Site Alteration By-law and • A review of how other local Municipalities manage EP Zones | <p>Planning Consultant</p> | <p>In progress; No date has been set by the Consultant at this time for completion.</p> |
| <p>July 5, 2022</p> | <p>AMBIANCE FINE HOMES INC. Proposed Zoning By-law amendment is to rezone part Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone.</p> <p>THAT the Council of the Municipality of Whitestone receives the Ambiance Fine Homes Inc. Proposed Zoning By-law amendment to rezone part of Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone for information.</p> <p>AND THAT the following direction is hereby provided with respect to the next steps:</p> | <p>CAO/Clerk and Planning Consultant</p> | <p>Staff have reached out to Ambiance Fine Homes in respect of the Rezoning Application and Council Resolution as well as the matter of the ‘applicants cost’.</p> |

| | | | |
|-------------------|---|-------------------------------|--|
| | A peer review to be conducted of the planning, environmental, and socio-economic issues associated with the application to address the questions raised by the public, and suggest mitigation measures, at the applicant's cost | | |
| July 19, 2022 | Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene) THAT staff work with John Jackson and the applicant to address the concerns raised in the Public Meeting | Staff and Planning Consultant | Review in progress – Report expected for October 4, 2022 Regular Council meeting subject to all the necessary information being available. |
| August 2, 2022 | THAT the Council of the Municipality of Whitestone does hereby receive the request from the Whitestone McKellar Lions Club for a new Bottle Shed at the Aulds Road Landfill for information purposes; AND THAT Staff find the necessary funds in the current year's budget | Manager of Public Works | In progress; delivery three (3) to four (4) weeks as of September 14, 2022 |
| September 6, 2022 | Reminder of the installation of a plaque honouring former Mayor Chris Armstrong, at the Gooseneck Lake boat launch new dock | Staff | In progress; further details available at a future Council meeting. |
| | Fire Fighter Certification (per correspondence from Fire Marshal's Office) - Funding opportunity | Fire Chief | In progress |

PLANNING ITEMS

REPORT TO COUNCIL – ZONING QUESTION**PART OF LOT 44, CONCESSION A****Geographic Township of Hagerman****Part 1, Plan 42R-18200****1686 Highway No. 124****Roll # 4939 0100 0701 605****Owner: Ted Greenwood****September 9, 2022****BACKGROUND**

Ted Greenwood owns a parcel of land on Highway No. 124.



The property is approximately 5 kilometres west of the village of Dunchurch. It is approximately 1.0 hectare with 170 metres of frontage on the highway.

The lot has historically been the site of a long standing sawmill owned and operated by the Macfie family. The iconic, somewhat derelict looking structure has become a landmark in the Municipality of Whitestone.



The sawmill use was discontinued 10 years ago and Ted Greenwood acquired the property as an investment opportunity.

More recently, Mr. Greenwood has decided to put the lands up for sale. His understanding was that the lands are industrial but has come to learn that the lands are zoned Rural (RU) and not industrial (M1). There is no indication in the Municipal Office

files that confirmation of zoning status was requested by the current owner or his legal representative prior to the purchase being made.

CURRENT ASSESSMENT

The Municipal Property Assessment Corporation (MPAC) designates the land as “Industrial” as a land use code for assessment purposes. MPAC has several dozen land use codes that allow municipalities to apply variable tax rates to different properties depending upon their uses should they choose to do so.

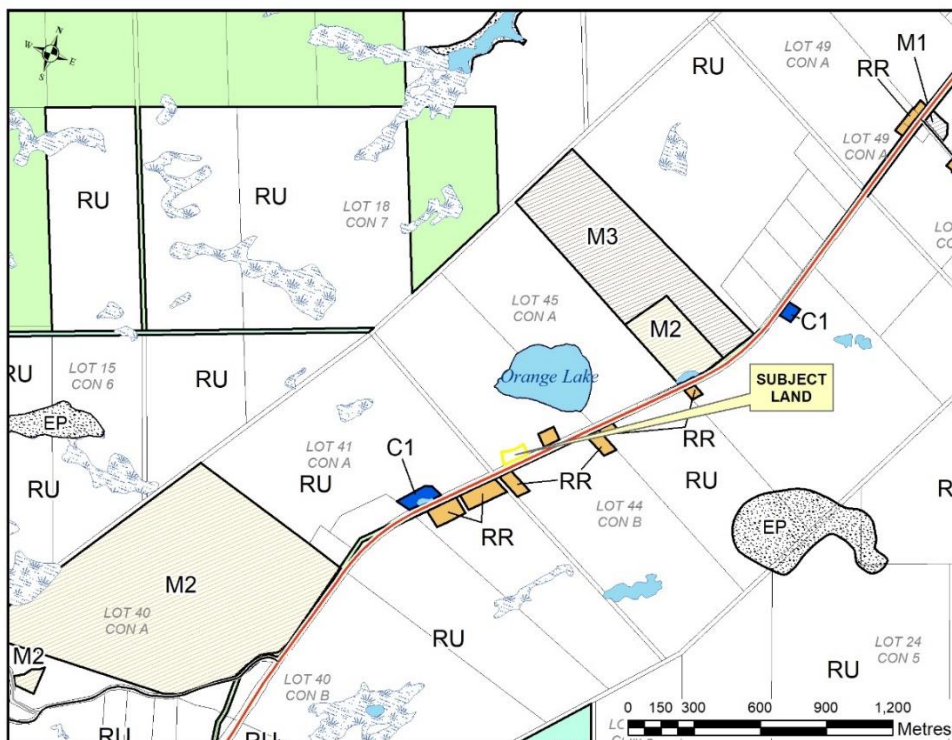
In Mr. Greenwoods case, he assumed that the “Industrial’ land use code reflected the actual zoning of the property.

It turns out, this assumption is not correct.

In general, MPAC land use designations have no bearing on municipal zoning classifications and vice versa. However, one can understand how a property owner might expect that a tax rate designation (Industrial) and an actual use (Industrial) might align with the zoning of the lands.

ZONING OF THE SUBJECT LANDS

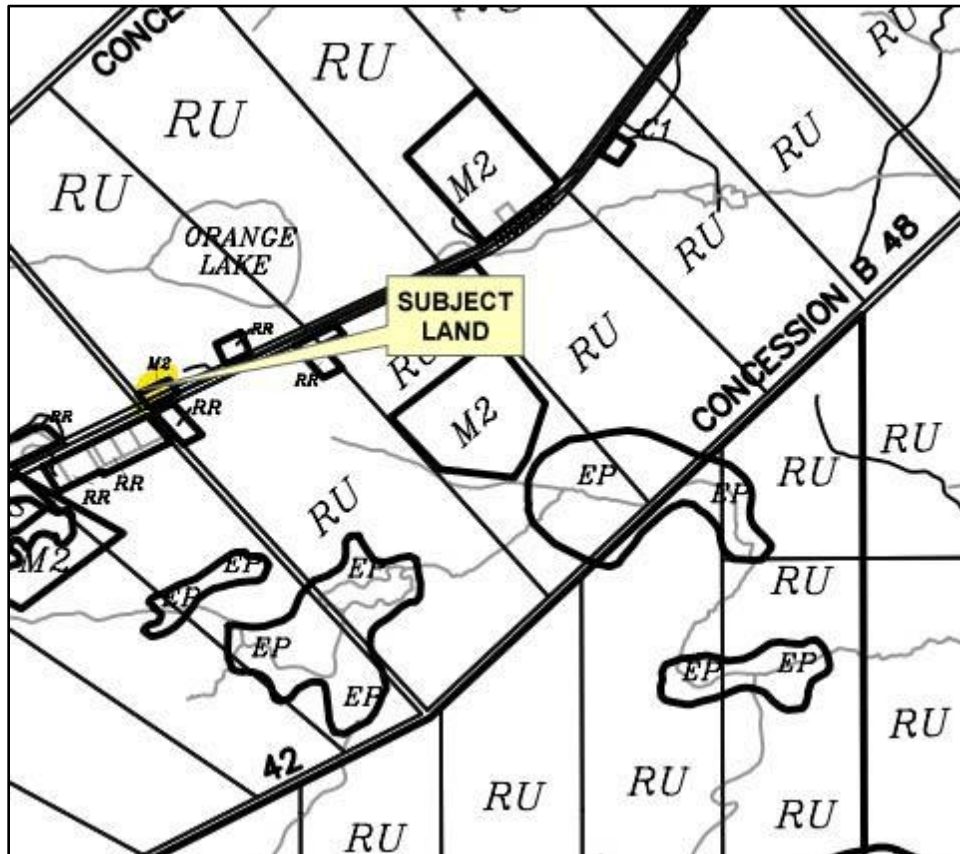
The current zoning of the subject lands is Rural (RU).



This fact has greatly troubled Mr. Greenwood who discovered this fact when he went to list the property for sale. He simply assumed the land was zoned Industrial (M1).

He believes that the Rural (RU) Zoning is in error and should be corrected.

While there is some appreciation of Mr. Greenwood's concern, the zoning history of the subject sawmill lands is somewhat confounding. The previous zoning By-Law zoned the subject lands Industrial Pit (M2).



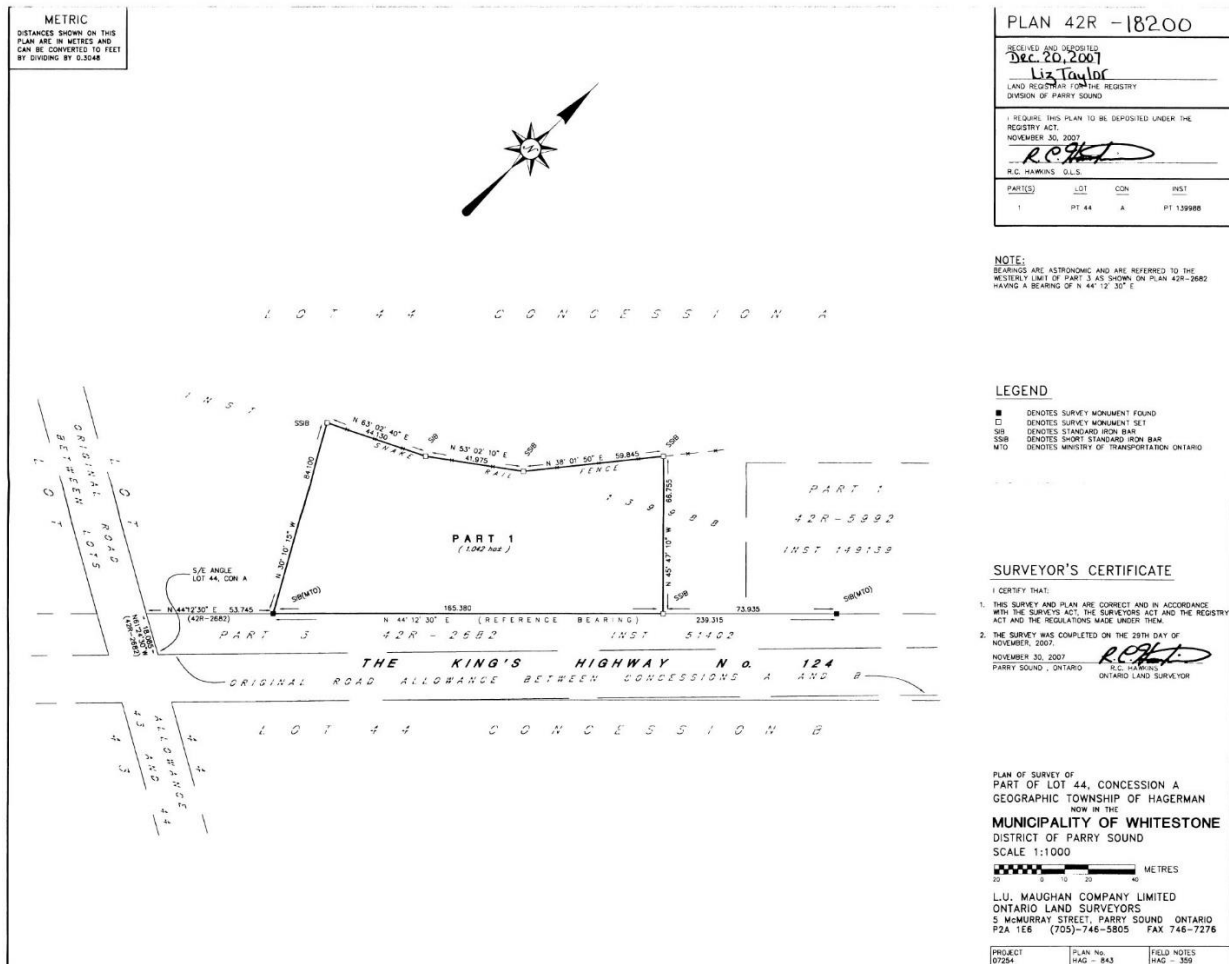
The only explanation is that there must have been a former sandpit on the lands.

With the most recent Official Plan Policy and zoning By-Law, any previous pit zoning was only continued if the pit or quarry was licensed under the Aggregate Resources Act.

The subject lands were never licensed as a pit, and, consequently the lands defaulted to a Rural (RU) Zone.

The most curious part of the zoning history is that the sawmill operation never had an M1 – Industrial Zoning. This sawmill operated for over 75 years.

This is even more curious when one examines the 2007 separation of the sawmill from the balance of the farm lands.



The conditions of the consent approval seem to imply the need to determine zoning appropriateness (see planning board decision attached dated August 27, 2007).

PLANNING OBSERVATIONS

1. The lands are zoned Rural (RU).
2. It is reasonable to understand that the lands should have had an M1 Zone.
3. The lands never had an M1 Zone.
4. The MPAC land use code is not relevant to the zoning.
5. The Municipality has no particular responsibility for the absence of an M1 Zone on the property.
6. It would be fair and reasonable to consider an M1 Zoning for the lands.

7. To change the zoning from Rural (RU) to Industrial (M1), an application to rezone would be required with the necessary procedures, i.e. notices, public meeting, appeal potential etc.
8. The lands have a commercial entrance on to Highway 124.
9. The sawmill use is perhaps one of the most intense M1 uses in the list of permitted uses.
10. A straight forward change of zoning from RU to M1 would seem to be supportable.

CONCLUSION

Council should consider a proposed rezoning of the subject lands from Rural (RU) to General Industrial (M1) without the attendant studies, site plans and financial deposits.

Respectfully Submitted,



John Jackson M.C.I.P., R.P.P.
JJ;jc

PARRY SOUND AREA PLANNING BOARD

RESOLUTION No. 2007- 55

Date: August 27, 2007

Moved by:



Seconded by:



| Recorded Vote | YES | NO |
|---------------------|-----|----|
| Peter Daleman | | |
| Joe Johnson | | |
| Hans Muysson | | |
| Steve Crookshank | | |
| Conrad van der Valk | | |
| Bonnie Keith | | |
| Debbie Zulak | | |
| Tamara Black | | |
| Bill Church | | |
| Tom Sutcliffe | | |
| Total | | |

That having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant consent for one new lot as applied for by Rose ^{Berard} Berard in Application No.B16/2007(W) as illustrated on the attached sketch and subject to the following conditions:

- 1) That the applicant provides the Secretary-Treasurer with:
 - (a) the original executed transfer (deed), a duplicate original and one photocopy;
 - (b) a copy of the survey plan deposited in the Land Registry office; and
 - (c) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes.
- 2) Payment of all applicable planning fees.

THE FOLLOWING ITEMS WILL REQUIRE A LETTER OF COMPLIANCE FROM THE MUNICIPALITY

- 3) That the severed and retained lot satisfy any Ministry of Environment concern with regard to the storage of sawdust material; and
- 4) That the Ministry of Transportation approve the driveway location; and
- 5) Subject to a parkland dedication fee of \$300.00 being 2/5th of the standard fee for a commercial or industrial property; and
- 6) That any applicable fees for 9-1-1- numbering be paid to the municipality; and
- 7) The lot comply with the requirements of the Municipal Zoning Bylaw.

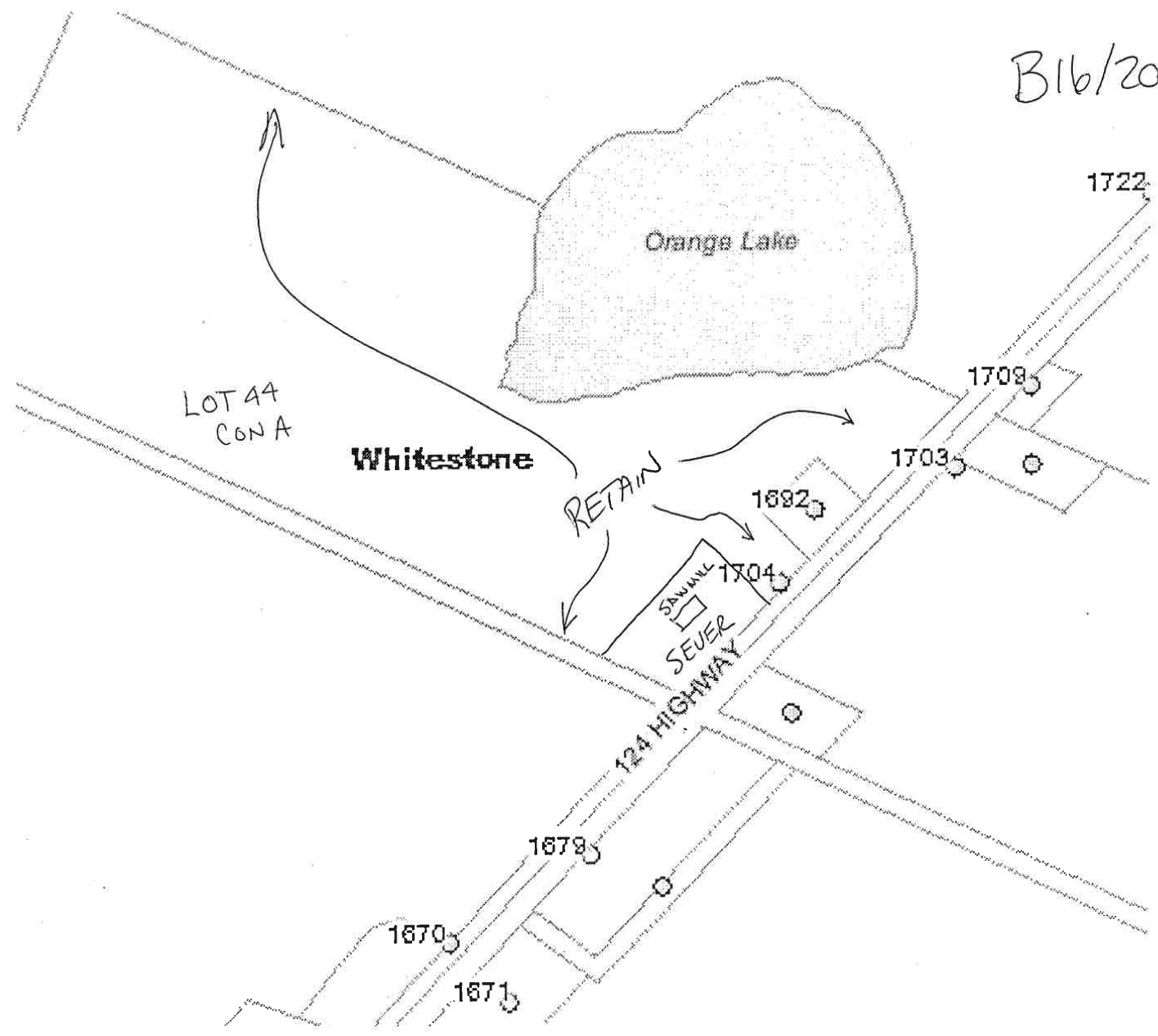
CARRIED _____

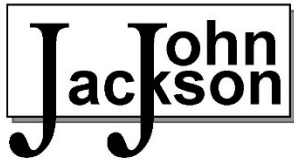
DEFEATED _____



 CHAIRMAN

B16/2007(w)





PROPOSED ROAD ALLOWANCE PURCHASE

PART OF CONCESSION ALLOWANCE

BETWEEN CONCESSION 2 & 3, LOT 23/24

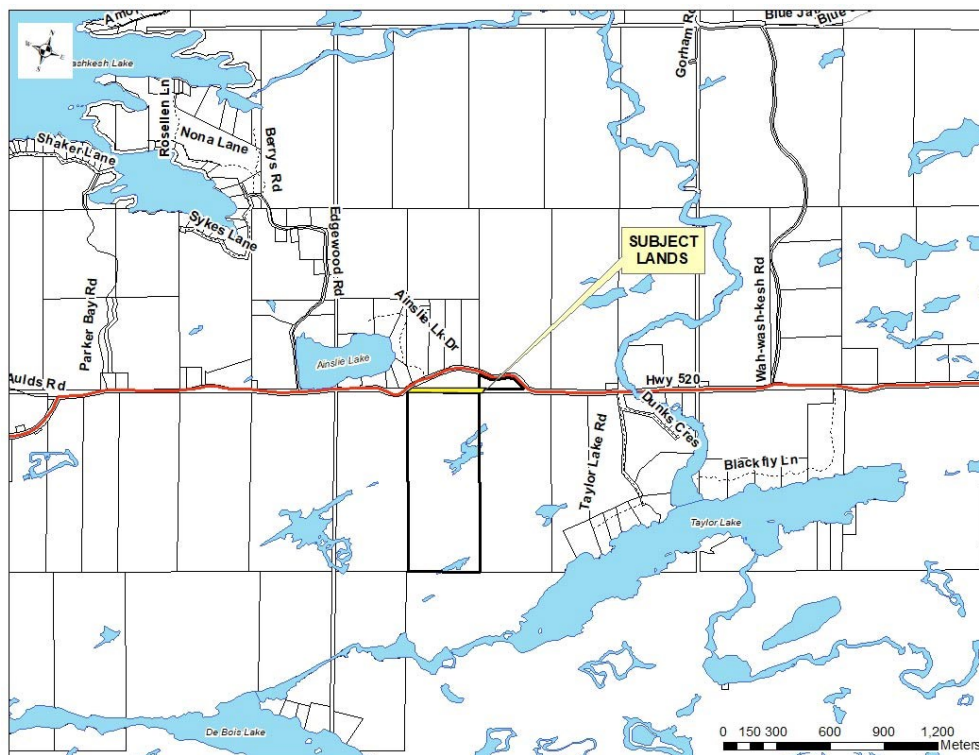
GEOGRAPHIC Township OF MCKENZIE

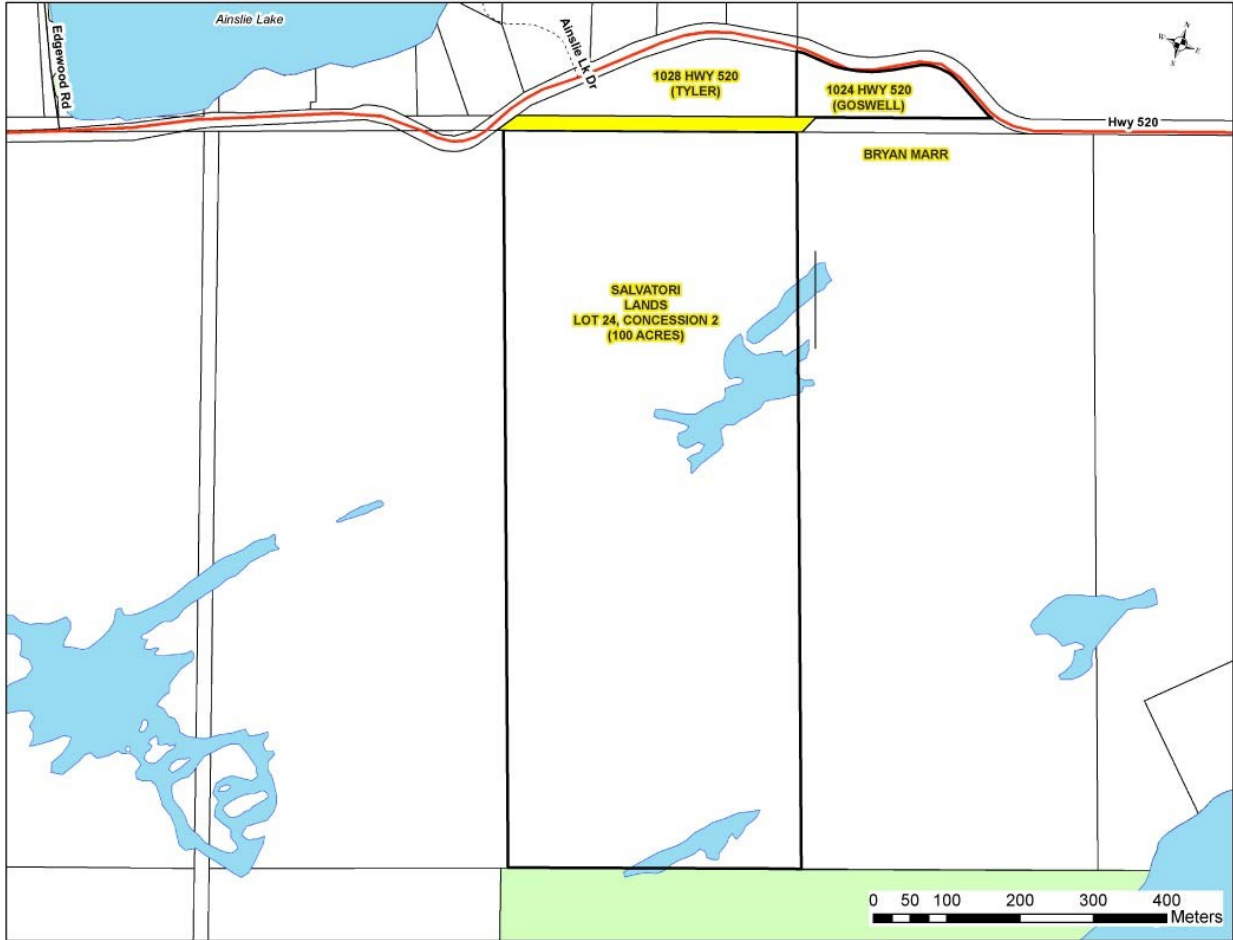
APPLICANTS: James Enslin
 Brent Kaufman
 Daniel Salvatori
 Ryan O'Hare

September 14, 2022

APPLICATION PURPOSE

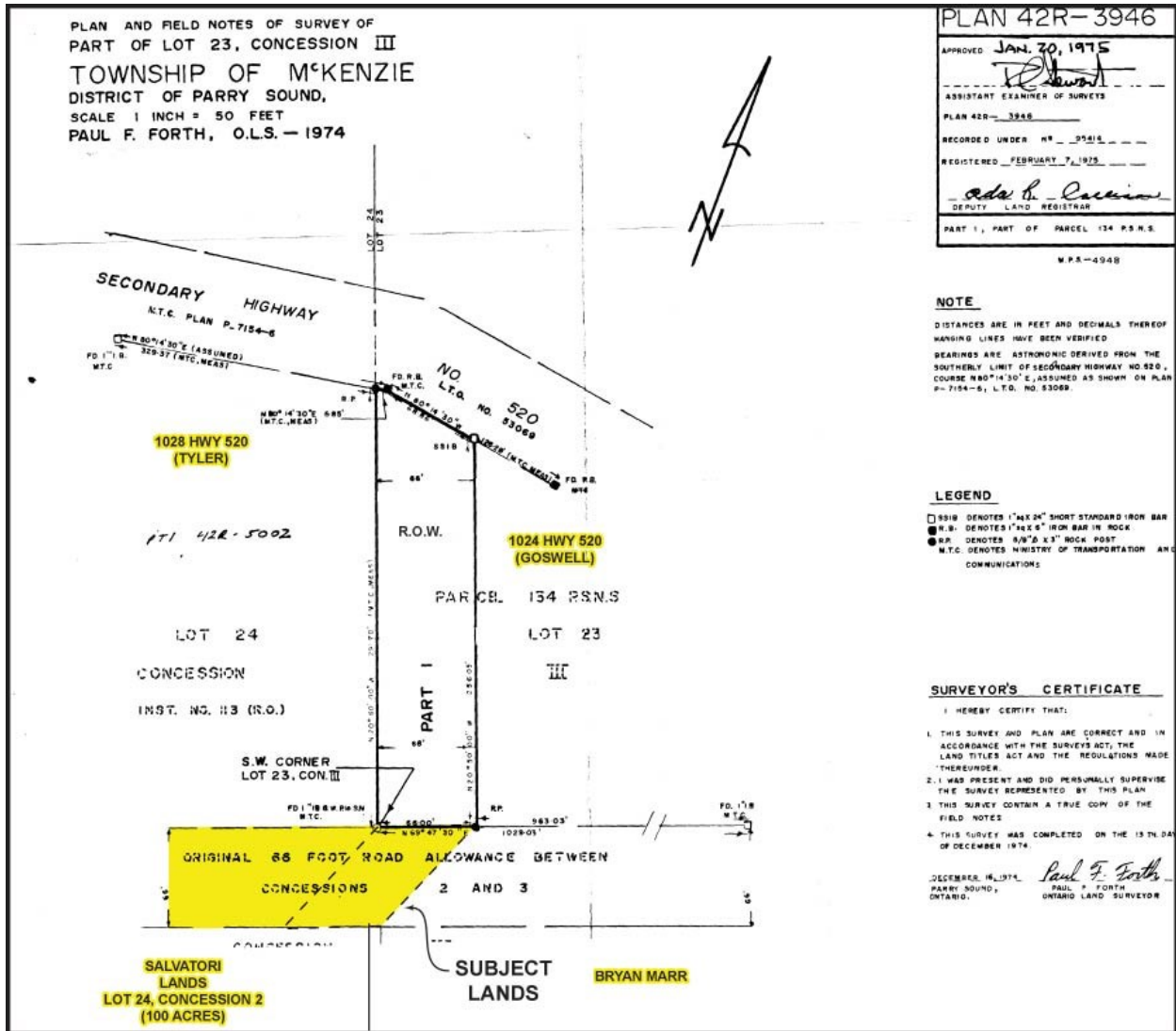
Salvatori et al owns Lot 24, Concession 2 in the geographic Township of McKenzie. The land is presently "land locked" and the owners wish to purchase the Municipal Concession Road Allowance.





The owners are requesting to acquire the road allowance that comes across the right-of-way being Part 1 on plan 42R-3946.

The subject lands proposed to be acquired are illustrated on Part 1 of Reference Plan 42R-3946.



PREVIOUS AGREEMENT

Five years ago, the same owners applied for and received approval to use the same concession road allowance that is currently being proposed to be stopped up and sold. (See attached report and By-Law).

OFFICIAL PLAN POLICY

The following policies apply to municipal road allowance.

9.04 Municipal Road Allowance

Improvements to municipal road allowances that are not maintained are not permitted unless the following occurs:

9.04.1 *the Municipality declares the road allowance surplus and the municipal road allowance is stopped up and sold in accordance with the provisions of the Municipal Act; or*

9.04.2 *the road is brought up to a municipal standard and assumed by the Municipality for maintenance purposes; or*

9.04.3 *the proponents of the road allowance improvements enter into legal agreement with the Municipality that includes provisions for indemnification of liability, signage and liability insurance; and*

9.04.4 *it has been demonstrated that the proposal conforms with Section 12.0 - Natural Heritage of the official plan. Prior to approval, the Municipality shall require an assessment by a qualified professional to demonstrate that there are no adverse environmental impacts.*

9.04.5 *The above policy applies to any crossing of an unopened road allowance.*

9.04.6 *Where an abutting owner requests to use or authorize a historical use of a portion of a road allowance for any use permitted by this Plan, the municipality may consider the request subject to the following:*

- (i) there is no immediate access use for the road allowance;***
- (ii) the use is authorized by the municipality, that may include an agreement;***
- (iii) the land owner is aware of the potential removal of any buildings or structures on short term notice;***
- (iv) circulation of the request to adjacent owners that may have an interest; and***
- (v) compliance with the zoning by-law.***

Any permission to authorize the use of or occupation of an unassumed road allowance is not to be interpreted to confer any road frontage compliance as otherwise required by this Plan.

In accordance with the above policies, there is general support for stopping up road allowance that will have no future purpose for public access.

It is understood that the applicants wish to own the land in contrast to have an authority agreement to cross for insurance purposes.

There has been a neighbour express a concern over a drainage issue. The road way has been constructed and some water has been dammed by the failure to place a culvert across the drainage area.

CONCLUSION

Council may consider the proposed stopping up, closing and selling of the subject concession allowance as applied for by Daniel Salvatori et al in principle, subject to the following conditions:

1. Preparation of a draft survey;
2. Obtaining an appraisal of the value of the land proposed to be sold;
3. Placement of the appropriately sized culvert to eliminate any drainage issue;
4. Subject to the rules and procedures including costs for the sales of municipal road allowance;
5. That closure of the part of the municipal road allowance requested does not remove access from any adjoining lands;
6. That the applicant pays all associated costs and fees; and
7. That all practises, policies and procedures of the Municipality be followed for closing of Municipal Road Allowances, including notification of adjoining property owners.

Respectfully Submitted



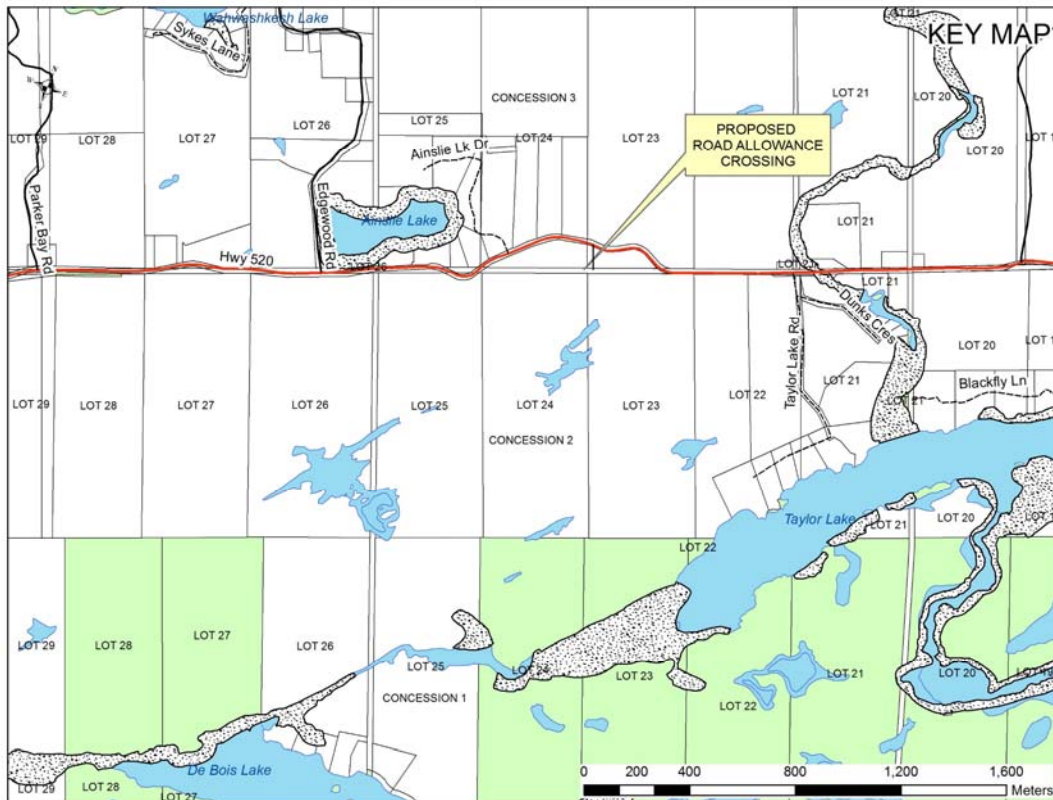
John Jackson M.C.I.P., R.P.P.
JJ;jc

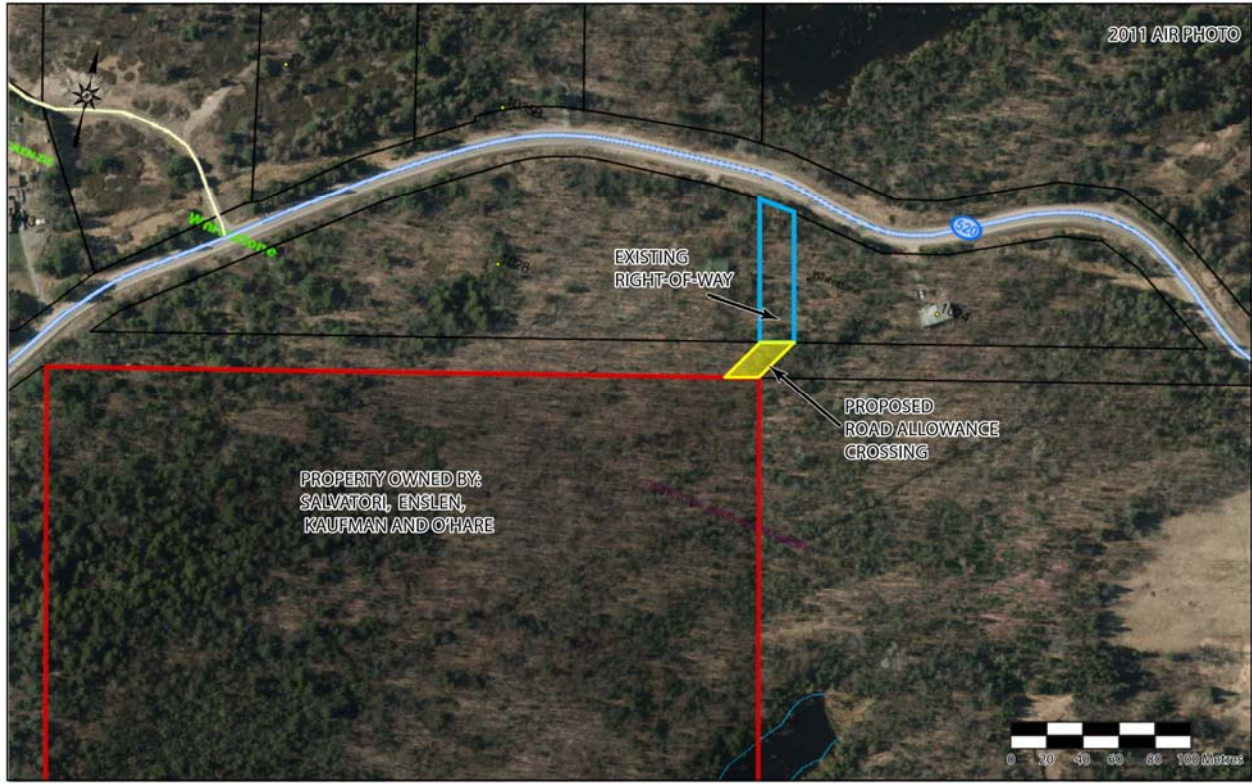
Memorandum

To: Council
From: John Jackson
Date: September 14, 2016
Subject: Road Allowance Crossing
Salvatori et al
Road Allowance Between
Concession 2 and 3, Lot 23
Township of McKenzie

Background

There is a property (Lot 23, Concession 2) that does not have direct access to Highway No. 520. The owners have a right-of-way off Highway No. 520 and need permission to cross the unopened road allowance between Concessions 2 and 3.





Policies

It is the policy of the municipality that users of such road allowances including their crossing, be authorized by agreement and that such agreements include provisions for liability and indemnification.

There are no known natural heritage features respecting the location where the proposed road allowance crossing exists.

Recommendation

That the proposed request for the crossing of the municipal road allowance by Salvatori et al between Concessions 2 and 3 at Lot 22/23, geographic Township of McKenzie be approved subject to the applicants entering into a road agreement with the municipality.

John Jackson

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 33-2017

Being a By-Law to enter into an agreement with
DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND
RYAN O'HARE
to Use a section of an Unopened Road Allowance

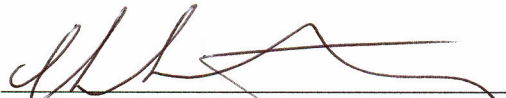
WHEREAS Section 20 of the *Municipal Act*, 2001 Revised, permits municipalities to enter into joint agreements which all of them have the power to provide within their own boundaries;

AND WHEREAS it is deemed advisable that the Municipality of Whitestone should enter into an agreement with DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND RYAN O'HARE in order to grant to the said DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND RYAN O'HARE for permission to use a section of unopened road allowance for access to property legally described as PT RDAL BTN CON 2 AND CON 3 MCKENZIE BTN PT 3 HWY610 & PT 7 HWY610; WHITESTONE (PIN 522500535).

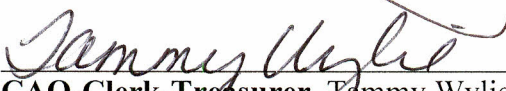
NOW THEREFORE the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. That the Mayor and Clerk of the Municipality of Whitestone are hereby authorized to execute under seal of the Corporation an agreement between the Municipality of Whitestone and DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND RYAN O'HARE in order to grant to the said.
2. That the Said agreement is attached hereto and shall form part of this by-law as Schedule "A".
3. This by-law shall come into force and take effect July 19, 2017.

Read a First and Second time this 19th day of July, 2017.




Mayor Chris Armstrong



CAO-Clerk-Treasurer Tammy Wylie

Read a Third time and **Passed, Signed and Sealed** this 19th day of July, 2017.



Mayor Chris Armstrong



CAO-Clerk-Treasurer Tammy Wylie

**ENCROACHMENT/ROAD AGREEMENT
CONCESSION ROAD ALLOWANCE**

THIS AGREEMENT IN DUPLICATE this 19th day of September, 2016

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
(hereinafter called the "MUNICIPALITY")

OF THE FIRST PART

-and-

DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND
RYAN O'HARE
(“hereinafter called the “OWNERS”)

OF THE SECOND PART

WHEREAS the OWNERS have applied to the MUNICIPALITY for permission to use a section of unopened road allowance for access to property;

AND WHEREAS the MUNICIPALITY has agreed to permit the unopened road allowance to be developed on the understanding that the OWNERS will assume all responsibility for the construction and maintenance of a section of the road and for any liability arising out of its use;

NOW THEREFORE, in consideration of the premises and the mutual agreements hereinafter contained, the parties mutually agree as follows:

1. DESCRIPTION OF UNOPENED ROAD ALLOWANCE

The unopened road allowance to which this agreement applies is that described in Schedule “A” hereto.

2. OWNERS' LAND

The OWNERS' land and the land which is intended to be serviced by the road to be opened by the OWNERS is described in Schedule “B” hereto.

3. PERMISSION TO OPEN ROAD

- a) Permission – The OWNERS may open a road over the section of the unopened road allowance described in Schedule “A”, subject to the terms and

conditions of this agreement. Such road is hereinafter referred to as the “private road”.

Please note that this road allowance is a municipally owned property set aside exclusively for providing access under the terms and conditions set out by the Council of the Municipality. No one can be prevented from using a road allowance for travel or access to abutting lands. A road allowance is a “Public Highway” under the Municipal Act. The only way access use could be denied is where the municipality were to stop the public highway under legislative procedures requiring notice, surveys and public meetings. For parties interested in using road allowances not maintained by the municipality, an Agreement is required where the users requesting access obtain insurance to cover any liability for its use.

- b) Land to be Serviced – The land intended to be serviced by the private road is the land which is described in Schedule “B” hereto. The OWNERS shall not permit the additional land without permission of the MUNICIPALITY.
- c) Costs – The cost of opening and maintaining the private road shall be the sole responsibility of the OWNERS and nothing in this agreement shall be construed to impose an obligation on the MUNICIPALITY to assume the road or to accept any responsibility whatsoever for its care or use.
- d) Erection of Warning Sign – The OWNERS shall erect a sign at the intersection of the private road and the public road to which it connects which reads as follows:

**“THIS IS A PRIVATELY MAINTAINED ROAD
WHICH HAS NOT BEEN ASSUMED FOR PUBLIC
USE BY THE MUNICIPALITY OF WHITESTONE
USE AT YOUR OWN RISK”.**

The sign shall be approved by the MUNICIPALITY before it is erected and shall be maintained in good condition by the OWNERS.

- e) Condition of the Road – The OWNERS shall maintain the private road in a condition that is safe and is reasonably consistent with the volume and type of traffic using the road.

4. **LIABILITY OF OWNERS AND INDEMNIFICATION**

- a) Indemnification – the OWNERS covenant and agree to indemnify the MUNICIPALITY from all claims, costs and causes of action of any kind whatsoever arising out of the opening, maintenance, or use of the private road or in consequence of this agreement.

- b) Insurance Coverage – Prior to the commencement of any of the work which is authorized by this agreement, the OWNERS shall deposit with the MUNICIPALITY a certified copy of a policy of insurance, with an insurance company and in a form which is satisfactory to the MUNICIPALITY, insuring for the joint benefit of the OWNERS and the MUNICIPALITY against any liability that may arise out of the construction, maintenance or use of the private road or that may accrue to the MUNICIPALITY in consequence of this agreement. The policy shall,
- i) be kept in force so long as this agreement is in effect,
 - ii) provide coverage of at least two million (\$2,000,000.00) dollars, or such other amount as the MUNICIPALITY, in its discretion may require from time to time,
 - iii) name the MUNICIPALITY as an insured party,
 - iv) contain an endorsement which requires the insurer to notify the MUNICIPALITY at least 15 days before the cancellation of the policy for any reason.
- c) Insurance Premiums – The OWNERS shall provide the MUNICIPALITY **on a yearly basis** with written proof that premiums on the policy have been paid as they fall due and that the policy is in full force and effect.
- d) Claims in Excess of Coverage – The issuance of the insurance policy required by this agreement shall not be construed to relieve the OWNERS in any way from its responsibility for any claims for which it is liable or against which it has indemnified the MUNICIPALITY that may exceed the amount of the insurance coverage.

5. **CHANGE OF OWNERSSHIP**

The OWNERS shall advise the MUNICIPALITY of any change in ownership of land described in Schedule “B” from time to time and permission to use the road allowance will be deemed to have been withdrawn until an agreement is entered into with the new OWNERS.

6. **TERMINATION OF AGREEMENT**

- a) Permission may be Withdrawn – The MUNICIPALITY may at any time withdraw the permission to use or maintain the private road if the OWNERS is in breach of any of the terms of this agreement or if the MUNICIPALITY, in its sole discretion, deems that the road allowance over which the private road passes is required for public purposes or that it is in the best interests of the public to do so.

- b) Private Road may be Closed – Notwithstanding the provisions of the *Road Access Act*, R.S.O. 1990, as amended or any other legislation or rule of law to the contrary, if the MUNICIPALITY deems that the OWNERS is in breach of any of the terms of this agreement or that the private road shall be closed for any other reason, the MUNICIPALITY shall be entitled to close the private road on 15 days notice in writing to the OWNERS. Such notice shall be effective when delivered to the OWNERS personally or five days after mailing the notice by prepaid ordinary mail addressed to the OWNERS at the address shown on the last revised assessment roll.

7. GENERAL

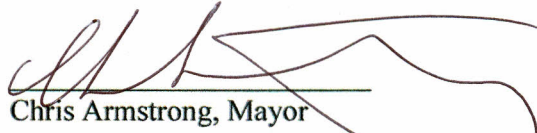
This agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors and assigns.

The use of the road allowance for a private road as agreed to herein shall not interfere with Council's legal rights to deal with an unopened road allowance pursuant to the provisions of *The Municipal Act*.

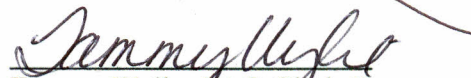
IN WITNESS WHEREOF the parties hereto have hereunto executed this agreement and affixed their seals by the hands of their proper officers, where applicable.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE


July 19, 2017
Date


Chris Armstrong, Mayor

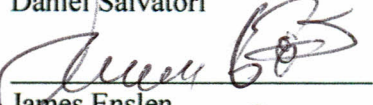
July 19, 2017
Date


Tammy Wylie, CAO-Clerk-Treasurer

Date


Daniel Salvatori

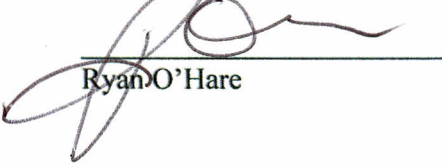
Date


James Enslin

Date


Brent Kaufman

Date


Ryan O'Hare

THIS IS SCHEDULE "A" TO AGREEMENT BETWEEN THE
CORPORATION OF THE MUNICIPALITY OF WHITESTONE AND
DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND
RYAN O'HARE

Legal Description of Concession Road Allowance is as follows:

Teranet PIN: 522500535
PT RDAL BTN CON 2 AND CON 3 MCKENZIE BTN PT 3 HWY610 & PT 7
HWY610; WHITESTONE

THIS IS SCHEDULE "B" TO AGREEMENT BETWEEN THE
CORPORATION OF THE MUNICIPALITY OF WHITESTONE AND
DANIEL SALVATORI, JAMES ENSLEN, BRENT KAUFMAN AND
RYAN O'HARE

Legal Description of OWNERS's Lands is as follows:

Teranet PIN: 522500289

PCL 2316 SEC NS; LT 24 CON 2 MCKENZIE T/W PT 1, 42R3946 AS IN LT95846;
WHITESTONE

PROJECT: 14166
 DATE: SEPT 26/14
 PARTY: W.S.J.M.

20.491
 HWY N^o 520 67.23'
 (P-7154-G)

RPL
 (TOOL LAGE TO CON)

125'
 179°56'40"
 179°56'40"

5518
 8" HALL
 BK LINE

PT 1
 42R-5002

LOT 24

HUNT CAMP
 N^o 1028

88.915 29172

BLAZED/POINTED
 ALL 50' WIDE ROAD
 PT 1 44A-3946

LOT 23

CON 3

90°40'25"
 90°40'30"

TURNED
 89°19'30"

SIBWASH

FLAGGED

RPL, SET SW

(TOOL LAGE TO CON)

unopened
 municipal road allowance

20.117
 66.00'

20.144
 66.02'

TURNED
 180°

CON 2

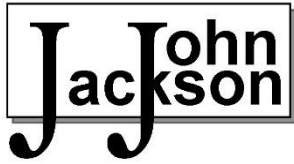
PT 1 5518

FLAGGED WITH POINTER BLAZES

L.U. MAUGHAN, COMPANY LIMITED
 ONTARIO LAND SURVEYORS
 PARRY SOUND, ONTARIO

PAGE 1

proposed
 crossing of unopened
 municipal road allowance
 suitable for a passenger
 vehicle.

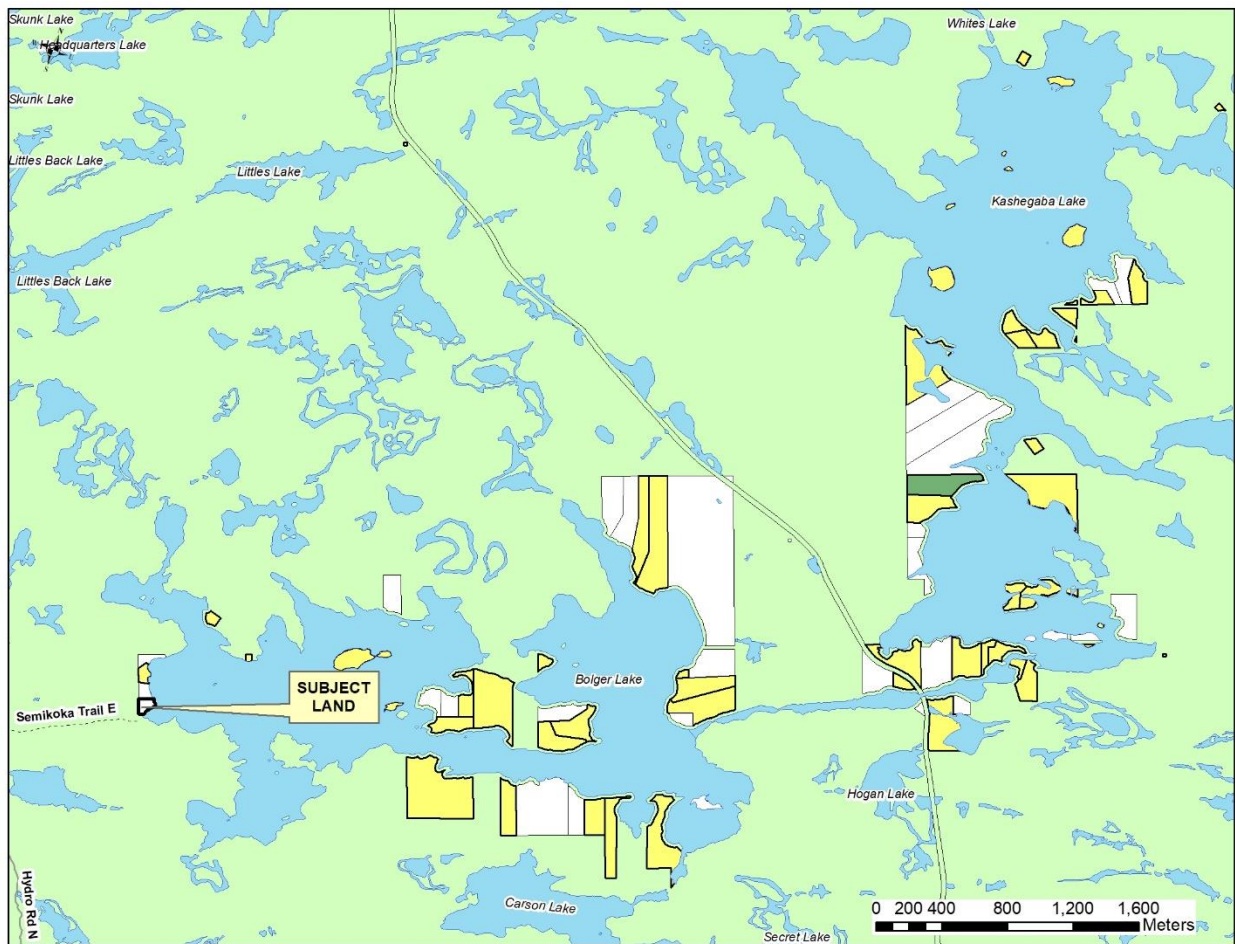

PROPOSED REZONING
PART OF LOT 24, CONCESSION 6
GEOGRAPHIC TOWNSHIP OF BURTON
ROLL # 49390400 050 0201
PARTS 8, 9, 10, SURVEY PLAN 42R-20588
Semikoka Trail East (Bolger Landing)
September 7, 2022
Applicant: Will Roberts
BACKGROUND/PURPOSE

Will Roberts owns the lot adjacent to Bolger Landing at the west end of Bolger Lake water access properties.



There are only about 77 (37+40) parcels of land on the two lakes, Bolger and Kashegaba Lakes, with all but the four Roberts lots being water access.

There is a significant amount of Crown land on Bolger and Kashegaba Lakes. Between the Crown land and the isolation by the long trail from Ardbeg up the hydro line to the landing, these features create a very remote cottage experience.



The Bolger landing has grown as more parcels on the lakes have been developed over the years, families have grown, more boats are using the facility and a general trend to slightly larger boats with greater frequency. There has been some improvement in the access road although it remains somewhat challenging.

THE PROPOSAL

There are few details of the proposed marina facility.

Currently the lands are classified as vacant with some trailers and boats are stored on the subject lands.

The property is adjacent to the existing public landing where there is a large cache of boats either along side one of the few dock structures or pulled up along the shoreline adjacent to the adjoining Crown land or municipal road allowance. There are as many as 40-50 boats (or locations where boats are clearly docked and stored) with increases every year.



Originally, the applicant complained about the ad hoc and uncontrolled placement of boats along the shoreline of this part of the lake.

The visual impact and the absence of security and controls were the primary concern of the applicants.

The applicant has applied for a Zoning By-law amendment to re-zone one of his properties to a General Commercial (C1) zone to start the process of attracting a more regimented facility for securing boats and parking and trailers. The General Commercial (C1) zone has extensive permitted uses. It has been determined that the Tourist Commercial (C2) zone would benefit the applicant in regards to his re-zoning application and development intentions.

The Tourist Commercial (C2) zone permitted uses are:

- a) Residential Uses
 - a dwelling unit or units permitted under the provisions of this By-law;

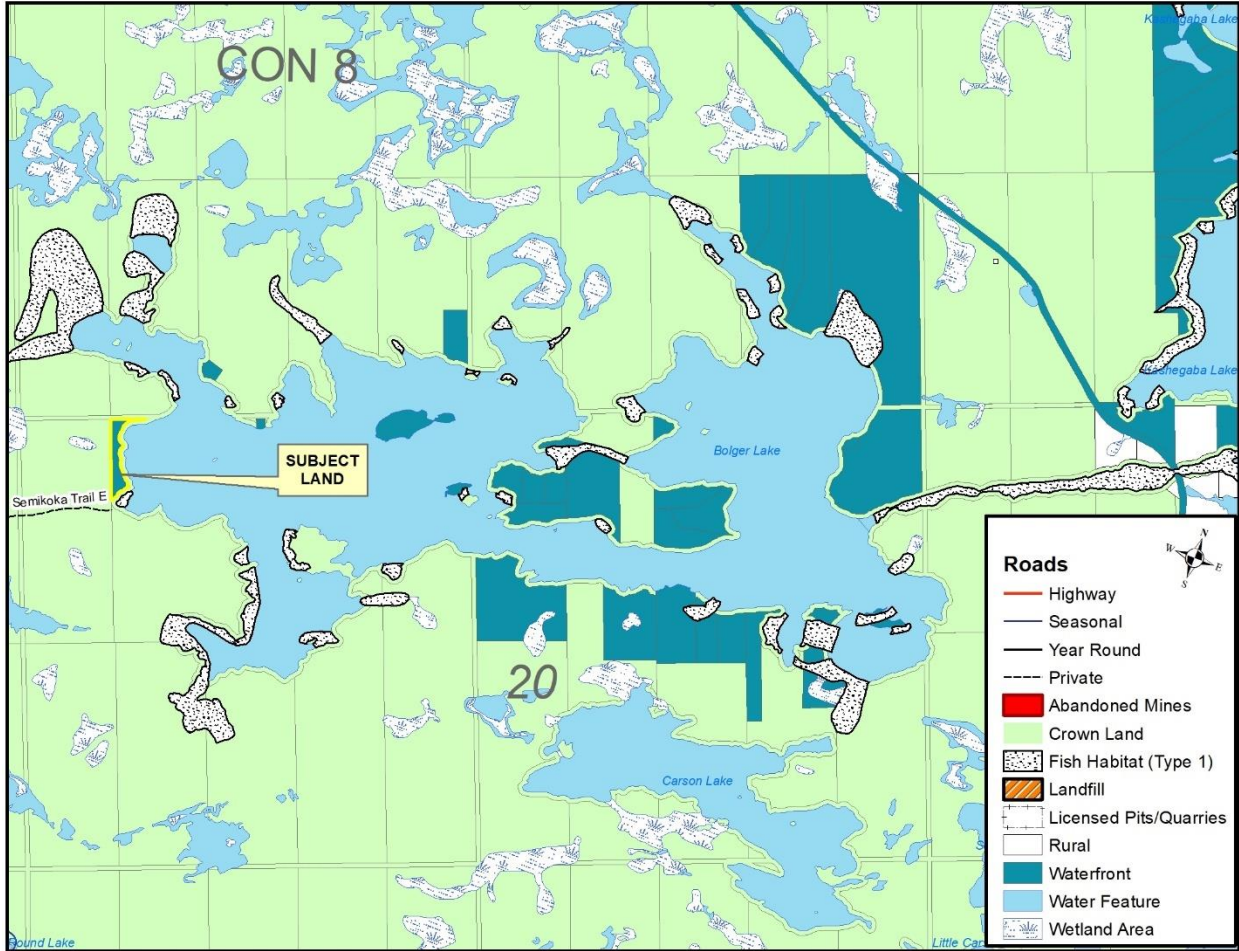
- converted dwelling;
- a garden suite.

b) Commercial Uses

- resort;
- camping establishment;
- restaurant;
- lodge;
- tourist establishment;
- gift shop;
- boat docking within an approved waterlot;
- hotel, motel;
- marina;
- existing trailer park;
- rental cottage establishment;
- summer camp;
- tavern; or
- convenience store.

OFFICIAL PLAN

The subject lands are designated Waterfront in the Official Plan.



A marina is a permitted use by rezoning.

There are some general policies for new commercial enterprises.

- 13.06 *New Waterfront Commercial Development***
- 13.06.1 *This Plan recognizes that there are a variety but limited number of commercial land uses along the shores of recreational waterbodies. These include marinas, cottage rentals, campgrounds and isolated historical businesses.***
- 13.06.2 *Given the fact that most shoreline areas on the municipality’s recreational waterbodies have been developed as low density residential or cottage area, any new commercial development proposed in these areas will have a potential to be incompatible with these existing uses.***
- 13.06.3 *Rather than prohibit new commercial uses along the waterfront, the municipality will require a number of studies to ensure that a proposed development is appropriate in terms of need, impacts and***

any mitigative measures. A zoning by-law amendment would also be required.

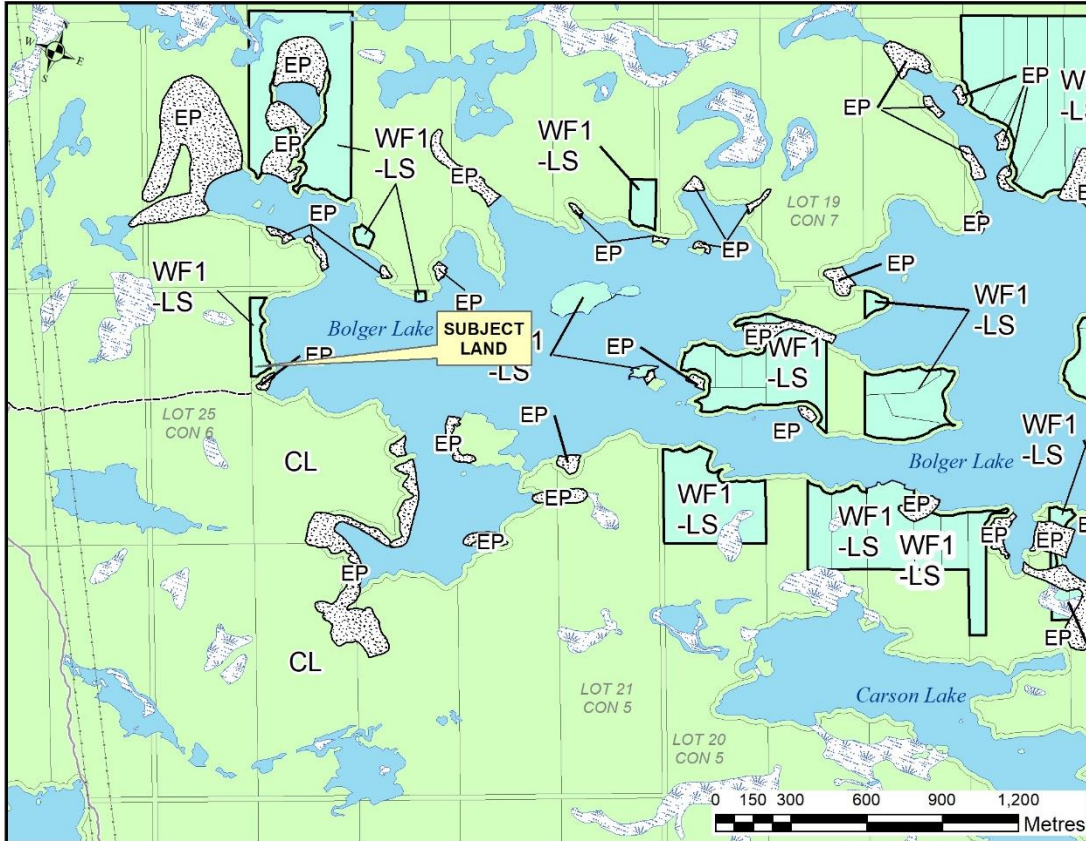
SECTION 14.0 – COMMERCIAL OR INDUSTRIAL DEVELOPMENT

- 14.01** *The Council of the Municipality of Whitestone supports the establishment of new businesses in all areas to improve employment opportunities and to provide an increased commercial assessment base.*
- 14.02** *As it is difficult to predict where new industrial and commercial development may wish to locate, the designations of commercial and industrial have not yet been applied to any particular areas. Proposed businesses may locate in any designation subject to the following conditions in accordance with M.O.E.C.C.'s D-Series and Noise Guidelines:*
 - 14.02.1** *submission of a report by the applicant describing the use and what measures, if any, that are proposed to mitigate against any impacts: financial; environmental; social; or physical;*
 - 14.02.2** *an amendment to the zoning by-law;*
 - 14.02.3** *the filing and approval of a site plan; and*
 - 14.02.4** *consultation with any relevant agency.*

There is a small pocket of Type 1 Fish Habitat shown along the south boundary of the property.

ZONING BY-LAW

The subject lands are zoned Waterfront Residential 1-Limited Service (WF1-LS)



There is also a portion of the shoreline identified as Environmental Protection (EP) to reflect the aquatic vegetation in this area.

PLANNING ANALYSIS

Provincial Policy Statements (P.P.S)

The lands are considered Rural under the current P.P.S.

1.1.4 Rural Areas in Municipalities

Rural areas are important to the economic success of the Province and our quality of life. Rural areas are a system of lands that may include rural settlement areas, rural lands, prime agricultural areas, natural heritage features and areas, and other resource areas. Rural areas and urban areas are interdependent in terms of markets, resources and

amenities. It is important to leverage rural assets and amenities and protect the environment as a foundation for a sustainable economy. Ontario's rural areas have diverse population levels, natural resources, geographies and physical characteristics, and economies. Across rural Ontario, local circumstances vary by region. For example, northern Ontario's natural environment and vast geography offer different opportunities than the predominately agricultural areas of southern regions of the Province.

1.1.4.1 Healthy, integrated and viable rural areas should be supported by:

a) building upon rural character, and leveraging rural amenities and assets;

g) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;

1.1.4.2 In rural areas, rural settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.

1.1.4.3 When directing development in rural settlement areas in accordance with policy 1.1.3, planning authorities shall give consideration to rural characteristics, the scale of development and the provision of appropriate service levels.

In addition to the Rural policies general policies relating to building strong communities support new infrastructure in the community.

1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns

1.1.1 Healthy, liveable and safe communities are sustained by:

a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;

c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;

g) ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs;

In addition, Rural Land Policies apply.

1.1.5 Rural Lands in Municipalities

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:

a) the management or use of resources;

b) resource-based recreational uses (including recreational dwellings);

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

The Policies relating to Natural Heritage features are applicable. These relate primarily to the presence of Type 1 Fish Habitat.

2.1.6 Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements.

An aerial view of the subject lands indicates a very limited extent of critical fish habitat. It is likely no adverse impacts would be expected as long as shoreline improvements are outside the areas of Critical emergent vegetation.

Note: Section 4.2 of the P.P.S. states:

4.2 This Provincial Policy Statement shall be read in its entirety and all relevant policies are to be applied to each situation.

In the context of this application, the need and appropriateness of a marina facility is a critical planning step for this lake community.

OFFICIAL PLAN

There is a policy to ensure that any new marina facility is compatible and appropriate (Section 13.06.3).

Given that the only neighbour to the subject rezoning is the applicant, it would appear that there would be no objection to the proposed rezoning.

Council supports new business in the Municipality (section 14.01).

There are a number of criteria required by the official plan when considering new commercial uses.

i) Zoning By-Law Amendment

This is being done.

ii) Site Plan

This will follow as part of the building permit process.

iii) Planning Report

Much of this report information is contained herein.

iv) Relevant Agencies

There are few agencies that are likely in a position to comment.

A copy can be sent to the Ministry of Natural Resources and Forestry. However, the subject lands are private.

Ministry of Environment Parks and Conservation will have no interest until construction is proposed.

Fisheries issues will be administered by an assessment, if required at the time of shoreline structures.

v) Magnetawan Pioneer Association

The Municipality of Whitestone has entered in to an agreement with this organization to manage the landing.

A copy of the proposed rezoning should be circulated to the association.

CONCLUSION

Subject to any submissions, the application can proceed to a public meeting and consideration by council.

Regards,



John Jackson M.C.I.P., R.P.P.

JJ;jc



Municipality of Whitestone

Report to Council

Prepared for: Council

By: Mayor George Comrie

Agenda Date: September 20, 2022

Subject: Proposed Official Plan Amendment #3

Proposed Amendment to Section 17.06.1 of Whitestone's Official Plan in respect of Lorimer Lake.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby authorize staff to prepare the following amendment to the Municipality's Official Plan and give notice of a Public Meeting on the proposed amendment to take place at the earliest practical date.

Proposed Amendment

That Section 17.06.1 of the Official Plan in respect of Lorimer Lake which currently reads as follows:

Lorimer Lake is managed as a lake trout lake and the lake has been identified as being at capacity. New lot creation may only be considered in accordance with the LCAH.

be revised to read:

Lorimer Lake is managed as a lake trout lake and the lake has been identified as being at capacity. New lot creation will not be permitted.

Background:

At its August 2nd, 2022 regular meeting, Council received a delegation from the Lorimer Lake Association (LLA) requesting an interim amendment to Whitestone's Official Plan to close the lake to further new lot creation. This request from LLA had been received previously by correspondence dated June 24th, 2022 (see below), and discussed by Council. A similar request had been received a year earlier in August of 2021.

At the same meeting, Council agreed to support a consent application (B36/2022(W) – Duprey) on Lorimer Lake forwarded by the Parry Sound Area Planning Board (PSAPB). During discussion of this application, the Mayor and several Councillors expressed

surprise that this application was before them given their previous assumption that Lorimer Lake was at capacity and therefore closed to new lot creation.

During discussion, Council noted that a major review of the Municipality's Official Plan, including updated lake plans, would likely take place during the new Council term starting in 2023. A concern was expressed that, during the interim period between now and implementation of the revised official plan (typically a minimum of two years), there could be a number of consent applications received for Lorimer Lake based on their supposed compliance with the Lake Capacity Assessment Handbook (LCAH) guidelines.

It was also noted that the Secretary of the PSAPB and environmental consultants retained by applicants have lately been critical of the LCAH as a planning tool.

Other than comments made during Council meetings when the LLA request for an Official Plan amendment was discussed, Council has not responded to it by resolution.

Another consent application for Lorimer Lake claiming compliance with the LCAH guidelines will be before Council for recommendation at its October 4th, 2022 meeting.

Rationale:

In order to protect Lorimer Lake from a rash of new lot creation before an updated lake plan can be developed and incorporated in the Official Plan and Zoning By-Law, it seems prudent to formally close Lorimer Lake to new lot creation by means of an interim Official Plan amendment that would be consistent with Council's original intent for Section 17.06.1. The Municipality has the authority to make such an amendment without recourse to the Ontario Ministry of Municipal Affairs and Housing.

Prepared by:



Mayor George Comrie

ATTACHMENT A:

Correspondence from Lorimer Lake Association dated June 24th, 2022 included on Page 21 of 186 in the August 2, 2022 Regular Council Agenda package.

ATTACHMENT A

To: Michelle Hendry, Mayor George Comrie, Council members and the Whitestone Planning Team, Municipality of Whitestone
From: The Lorimer Lake Association (LLA)
Date: June 24, 2022
Re: Official Plan amendment

Thank you for taking the time to speak to the Lorimer Lake Association representatives during the May 3, 2022, council meeting.

As confirmed previously, we understand that the Municipality of Whitestone is not in favor of any further severances on the Whitestone side of Lorimer Lake, due to its characteristics of being a lake at capacity and a trout lake.

During the May 3rd meeting it was discussed by council that the official plan was not up for renewal at present. Subsequently Michelle Hendry confirmed by email that “the Municipality will need to plan for an OP review and update in 2023”.

Knowing that the OP review and update will take a number of months to complete, after the initial review and update has begun in 2023, the Lorimer Lake Association would like to request that this statement is added as soon as possible to the official plan for Whitestone as an amendment to the official plan:

Lorimer Lake is managed as a Lake Trout Lake and the lake has been identified as being at capacity. The LCAH (Lakeshore Capacity Handbook) guidelines should be followed for Lorimer Lake and new lot creation will not be permitted.

Therefore, the final changes that the Lorimer Lake Association requests be made to the current official plan for Whitestone are as follows:

1- Section 17.06.1 of the Consolidated, June 2, 2016, official plan should please be changed as follows:

Original:

Lorimer Lake is managed as a Lake Trout Lake and the lake has been identified as being at capacity. New lot creation may only be considered in accordance with the LCAH (Lakeshore Capacity Handbook)

Revised

Lorimer Lake is managed as a Lake Trout Lake and the lake has been identified as being at capacity. ~~New lot creation may only be considered in accordance with~~The LCAH (Lakeshore Capacity Handbook) guidelines should be followed for Lorimer Lake and new lot creation will not be permitted.

The Lorimer Lake Association would like to thank you in advance for your help and time. Best regards,

The Lorimer Lake Association
Proposed OP Amendment #3

Page 3 of 3

CONSENT AGENDA



**Special Council *DRAFT* Meeting Minutes
Wednesday, August 31, 2022, 5:00 p.m.
Zoom Video Conferencing**

- Present:** George Comrie, Mayor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor
- Regrets:** Beth Gorham-Matthews, Councillor
- Staff:** Michelle Hendry, CAO/Clerk

- 1. Roll Call and Call to Order**
Mayor Comrie commenced roll call and called the meeting to order at 5:05 p.m.
- 2. Disclosure of Pecuniary Interest**
Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.
- 3. Approval of the Agenda**

Resolution No. 2022-286
Moved by: Councillor Joe McEwen
Seconded by: Councillor Joe Lamb

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

Resolution No. 2022-287
Moved by: Councillor Brian Woods
Seconded by: Councillor Joe Lamb

4. Closed Session

Adjourn to Closed Session

WHEREAS the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

NOW THEREFORE BE IT RESOLVED THAT this Meeting be adjourned at 5:05 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 4.1 Closed Session Meeting Minutes for Special Council meeting of July 28 2022.
- 4.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - HR Matters
- 4.3 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
 - Discussion regarding acquisition and disposition of lands
- 4.4 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Ontario Municipal Act, Section 239 (2) (e)
 - Legal Advice

Carried

Resolution No. 2022-288

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

Reconvene to Open Session

THAT this meeting be reconvened to an open session at 6:21 p.m.

Carried

Matters Arising from Closed Session

Resolution No. 2022-289

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 4.1 Closed Session Meeting Minutes for Special Council meeting of July 28, 2022.

THAT the Council of the Municipality of Whitestone approve the Closed Session Meeting Minutes from the Special Council meeting of July 28, 2022.

Carried

Resolution No. 2022-290

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

- 4.2.1 Integrity Commissioner

THAT the Council of the Municipality of Whitestone does hereby direct the CAO/Clerk to seek a proposal from Mr. Mascarin regarding interim IC services, and thank Harold Elston for his past services.

Carried

Resolution No. 2022-291

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

4.2.2 New Firefighters/First Responders – Memo from Chief Bob Whitman

THAT the Council of the Municipality of Whitestone does hereby appoint:

- Ashley Deacon
- William McPherson

to the Whitestone Fire & Rescue Service as trainees.

Carried

Resolution No. 2022-292

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

4.4.1 Legal Advice

THAT the legal advice from Russell Christie regarding the MSB Funding Agreement be made public and form part of the September 6th, 2022 Council Agenda.

| Recorded Vote: | YEAS | NAYS | |
|----------------------------------|-------------|-------------|--------|
| Councillor, Beth Gorham-Matthews | | | absent |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | | X | |
| Councillor, Brian Woods | X | | |
| Mayor, George Comrie | | X | |

Defeated

5. Confirming By-law

Resolution No. 2022-293

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT By-law 44-2022 Being the Confirmatory By-law for the Special Council meeting of Wednesday, August 31, 2022, be given a First, Second, Third and final reading and is passed as of this date.

Carried

6. Adjournment

Resolution No. 2022-294

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 6:39 p.m. until the Regular Council meeting of September 6, 2022 at 6:30 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk



Regular Council *DRAFT* Meeting Minutes
Tuesday, September 6, 2022, 6:30 p.m.
Dunchurch Community Centre and Zoom Video Conferencing

- Present:** George Comrie, Mayor
Beth Gorham-Matthews, Deputy Mayor and **Chairperson**
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor
- Staff:** Michelle Hendry, CAO/Clerk
Maneesh Kulal, Treasurer
Dave Creasor, Manager of Public Works
Bob Whitman, Fire Chief
- Consultant:** John Jackson, Planner
- Guests:** 16 - In person
19 - Video Conference or Telephone

1. Roll Call and Call to Order

The Chair commenced roll call and called the meeting to order at 6:31 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

3. Approval of the Agenda

Resolution No. 2022-295

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as amended.

- 11.2 Agreement between WPS Recreation and Cultural Centre Joint Municipal Services Board and Municipality of Whitestone.
To be deferred to September 20, 2022 Council Meeting

| Recorded Vote: | YEAS | NAYS | ABSTAIN |
|----------------------------------|-------------|-------------|----------------|
| Councillor, Beth Gorham-Matthews | X | | |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | X | | |
| Councillor, Brian Woods | X | | |
| Mayor, George Comrie | X | | |

Carried

4. Presentations and Delegations - None

Resolution No. 2022-296

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

Move into Committee of the Whole

THAT this meeting move into Committee of the Whole at 6:43 p.m.

Carried

5. Planning Items

- 5.1 Consent Application B41/2022(W) – TUSTIN ®
- Memorandum from John Jackson, Planner dated August 3, 2022
- 5.2 Consent Application B45/2022(W) – MERRITT ®
- Memorandum from John Jackson, Planner dated August xx, 2022
- 5.3 Official Plan Amendment No. 2 – Update on Approval process
- Memo prepared by Michelle Hendry, CAO-Clerk and John Jackson, Planner dated September 6, 2022

Resolution No. 2022-297

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

Reconvene into Regular Meeting

THAT this meeting reconvene into Regular Meeting at 7:24 p.m.

Carried

Resolution No. 2022-298

Moved by: Councillor Joe Lamb

Seconded by: Mayor George Comrie

Matters Arising from Committee of the Whole

5.1 Consent Application B41/2022(W) – TUSTIN

- Memorandum from John Jackson, Planner dated August 3, 2022

WHEREAS John Jackson, Planner Inc., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B41/2022(W) – TUSTIN and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. That the new lot(s) receive 911 addressing from the Municipality;
3. That payment of all applicable planning fees be made to the Municipality of Whitestone.

| Recorded Vote: | YEAS | NAYS | ABSTAIN |
|------------------------------------|-------------|-------------|----------------|
| Mayor, George Comrie | X | | |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | X | | |
| Councillor, Brian Woods | X | | |
| Deputy Mayor, Beth Gorham-Matthews | X | | |

Carried

Resolution No. 2022-299

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

5.2 Consent Application B45/2022(W) – MERRITT

- Memorandum from John Jackson, Planner dated August 18, 2022

WHEREAS John Jackson, Planner Inc., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B45/2022(W) – MERRITT and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. That the applicants' solicitor confirms in writing that the transferred lands merge in title with the benefitting lands; and
2. That payment of all applicable planning fees be made to the Municipality of Whitestone.

| Recorded Vote: | YEAS | NAYS | ABSTAIN |
|------------------------------------|-------------|-------------|----------------|
| Mayor, George Comrie | X | | |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | X | | |
| Councillor, Brian Woods | X | | |
| Deputy Mayor, Beth Gorham-Matthews | X | | |

Carried

Resolution No. 2022-300

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 5.3 Official Plan Amendment No. 2 – Update on Approval process
- Memo prepared by Michelle Hendry, CAO-Clerk and John Jackson, Planner dated September 6, 2022

THAT the Council of the Municipality of Whitestone does hereby receive the memorandum (Official Plan Amendment No. 2 – Update on Approval process) for information.

| Recorded Vote: | YEAS | NAYS | ABSTAIN |
|------------------------------------|-------------|-------------|----------------|
| Mayor, George Comrie | X | | |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | X | | |
| Councillor, Brian Woods | X | | |
| Deputy Mayor, Beth Gorham-Matthews | X | | |

Carried

6. Public Meeting - None

7. Consent Agenda

Resolution No. 2022-301

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

WHEREAS the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Special Council Meeting Minutes for Thursday July 28, 2022
 - 7.1.2 Regular Council Meeting Minutes for Tuesday, August 2, 2022.
- 7.2 Unfinished Business (ATTACHMENT A to the Agenda)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the Regular Council Meeting Minutes of August 2, 2022 and the Special Council Meeting Minutes of July 28, 2022 and receives for information all other items contained in the Consent Agenda dated September 6, 2022.

Carried

8. Accounts Payable

Resolution No. 2022-302

Moved by: Councillor Brian Woods

Seconded by: Mayor George Comrie

- 8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$470,566.93 for the period ending August 31, 2022.

Carried

9. Staff Reports

Resolution No. 2022-303

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 9.1 Report ADMIN-2022-12
Notice of proposed Amendment to By-law No. 40-2012 as amended, in respect of the inaugural meeting of a new Council

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-12 (Notice of a proposed amendment to Procedural By-law No.40-2012 (as amended), in respect of the inaugural meeting of a new Council) for information purposes;

AND THAT the Council of the Municipality of Whitestone does hereby give notice per Section 22.1 of By-law No.40-2012 as amended, of the following proposed amendment:

Section 3.1 to be revised to read:

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held on a date and time as determined by the Mayor elect and the Clerk.

At the First Meeting, the Clerk shall administer the declarations of office and oaths of allegiance, and the Code of Conduct for all Members.

No business shall be conducted at the First Meeting until the declarations of office and oaths of allegiance and Code of Conduct have been administered to all Members.

AND THAT an amending By-law in support of the amendment to Section 3.1 be brought forward to the September 20, 2022 Regular Council meeting for consideration.

Carried

Resolution No. 2022-304

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

9.2 Report PW-2022-09
Boat Launches and future options for Whitestone Lake and Lorimer Lake

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2022-09 for (Boat Launches and future options for Whitestone Lake and Lorimer Lake) for information.

Carried

Resolution No. 2022-305

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

9.3 Report PW-2022-10
A review of current boat launches in the Municipality of Whitestone

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2022-10 (A review of current boat launches in the Municipality of Whitestone) for information.

Carried

10. By-laws

Resolution No. 2022-306

Moved by: Councillor Joe McEwen

Seconded by: Mayor George Comrie

- 10.1 By-law 45-2022, being a by-law to authorize borrowing upon amortizing debentures in the principal amount of \$301,643.00 towards the cost of Boakview Bridge Repair, Whitestone Lake Road Repair, and Bunny Trail Repair

THAT By-law 45-2022, being a By-law to authorize borrowing upon amortizing debentures in the principal amount of \$301,643.00 towards the cost of Boakview Bridge Repair, Whitestone Lake Road Repair, and Bunny Trail Repair, be Read a First and Second time this 6th day of September, 2022

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 6th day of September, 2022 and numbered By-law 45-2022.

| Recorded Vote: | YEAS | NAYS | ABSTAIN |
|------------------------------------|------|------|---------|
| Mayor, George Comrie | X | | |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | X | | |
| Councillor, Brian Woods | X | | |
| Deputy Mayor, Beth Gorham-Matthews | X | | |

Carried

Resolution No. 2022-307

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 10.2 By-law 46-2022, being a By-law to authorize the purchase of a Backhoe and to authorize a loan in the amount of \$183,115.09 for payment towards the above referenced Backhoe

THAT By-law 46-2022, being a By-law to authorize the purchase of a Backhoe and to authorize a loan in the amount of \$183,115.09 for payment towards the above referenced Backhoe, be Read a First and Second time this 6th day of September, 2022

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 6th day of September, 2022 and numbered By-law 46-2022.

| Recorded Vote: | YEAS | NAYS | ABSTAIN |
|------------------------------------|------|------|---------|
| Mayor, George Comrie | X | | |
| Councillor, Joe Lamb | X | | |
| Councillor, Joe McEwen | X | | |
| Councillor, Brian Woods | X | | |
| Deputy Mayor, Beth Gorham-Matthews | X | | |

Carried

Resolution No. 2022-308

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

- 10.3 By-law No. 47-2022, being a By-law to enter into an Agreement for Conditions of Approval of Consent B35/2021(W) –MJ Development Inc.

THAT By-law 47-2022, being a By-law to enter into an Agreement for Conditions of Approval of Consent B35/2021(W) –MJ Development Inc., be Read a First and Second time this 6th day of September, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 6th day of September, 2022 and numbered By-law 47-2022.

Carried

11. Business Matters

Resolution No. 2022-309

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 11.1 Memo – Bunny Trail, Winter Maintenance

THAT the Council of the Municipality of Whitestone does hereby receive Memorandum Bunny Trail – Winter Maintenance for information.

Carried

- 11.2 Agreement between WPS Recreation and Cultural Centre Joint Municipal Services Board and Municipality of Whitestone.

To be deferred to September 20, 2022 Council Meeting per Resolution No. 2022-295

12. Correspondence (listed on page 5 of the Agenda)

Resolution No. 2022-310

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the September 6, 2022 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- D. Resolution in Support of Rail Safety Week
- E. Fire Fighter Certification

Carried

Matters Arising from Correspondence

Resolution No. 2022-311

Moved by: Mayor George Comrie

Seconded by: Councillor Joe McEwen

D. Resolution in Support of Rail Safety Week

WHEREAS Rail Safety Week is to be held across Canada from September 19 to 25, 2022;

WHEREAS it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

IT IS HEREBY RESOLVED to support national Rail Safety Week to be held from September 19 to 25, 2022.

Carried

E. Fire Chief Bob Whitman spoke to a letter from the Fire Marshal's Office in regard to Firefighter Certification and a funding opportunity.

13. Councillor Items

Councillor Brian Woods

- Noted that he has received some complaints and concerns in regard to recent ditching on Farley's Road – CAO/Clerk Hendry to follow-up on the matter
- A thank –you to Public Works Staff for the new deck boards on the ramp at the Church St. dock
- Asked about the plaque honouring former Mayor Chris Armstrong for the Gooseneck Lake Boat Launch - CAO/Clerk Hendry to follow-up on the matter

14. Questions from the Public

15. Confirming By-law

Resolution No. 2022-312

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT By-law 48-2022 Being the Confirmatory By-law for the Council meeting of Tuesday, September 6, 2022, be given a First, Second, Third and final reading and is passed as of this date.

Carried

16. Adjournment

Resolution No. 2022-313

Moved by: Councillor Brian Woods

Seconded by: Mayor George Comrie

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 9:23 p.m. until the Regular Council meeting of September 20, 2022 at 6:30 p.m. or at the call of the chair.

Carried

Beth Gorham-Matthews

Deputy Mayor

Michelle Hendry

CAO/ Clerk

ACCOUNTS PAYABLE

Report Date
2022-09-14 9:48 AM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-09-14
Batch: 2022-00081 to 2022-00083

Page 1

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|--|------------|------------------------------|--|---------------|----------------|
| Bank Code: AP - AP-GENERAL OPER | | | | | |
| Computer Cheques: | | | | | |
| 36676 | 2022-09-02 | Anki Road Road | Anki Rock Road Assoc | | |
| | | Road Grant 2022 | 16-440-4 - Roads Grant Program Anki Rock Road Assoc | 1,531.26 | 1,531.26 |
| 36677 | 2022-09-02 | Ashley Deacon | Supplies | | |
| | | Exp | 16-123 - Admin - Volunteer Appreciation Supplies | 127.76 | |
| | | | 11-210-2 - A/R HST Receivable HST Tax Code | 14.11 | |
| | | | 99-999-1 - HST (Statistical) Non-L HST Tax Code | 16.32 | 141.87 |
| 36678 | 2022-09-02 | Bourgeois Ford North Inc. | Repair | | |
| | | 511260 | 16-250 - Station 1 - Truck #10 Repair | 54.70 | |
| | | | 11-210-2 - A/R HST Receivable HST Tax Code | 6.04 | |
| | | | 99-999-1 - HST (Statistical) Non-L HST Tax Code | 6.99 | 60.74 |
| 36679 | 2022-09-02 | Ryan Chiddenton | Debois Road (Cabin Road) | | |
| | | Road Grant 2022 | 16-440-4 - Roads Grant Program Debois Road (Cabin Road) | 796.53 | 796.53 |
| 36680 | 2022-09-02 | Debbie Wildman | The Cairnie Dr. Cottage Assoc. | | |
| | | Road Grant 2022 | 16-440-4 - Roads Grant Program The Cairnie Dr. Cottage A | 757.72 | 757.72 |
| 36681 | 2022-09-02 | Canadian Tire | Supplies | | |
| | | 9995 | 16-210 - Fire - Miscellaneous Supplies | 24.26 | |
| | | | 11-210-2 - A/R HST Receivable HST Tax Code | 2.68 | |
| | | | 99-999-1 - HST (Statistical) Non-L HST Tax Code | 3.10 | 26.94 |
| 36682 | 2022-09-02 | The Duck Rock Restaurant | Appreciation Event | | |
| | | 00021 | 16-123 - Admin - Volunteer Appreciation Appreciation Event | 2,425.96 | |
| | | | 11-210-2 - A/R HST Receivable HST Tax Code | 267.96 | |
| | | | 99-999-1 - HST (Statistical) Non-L HST Tax Code | 309.92 | 2,693.92 |
| 36683 | 2022-09-02 | Minister of Finance-Policing | August 2022 OPP Levy | | |
| | | 302408220754175 | 16-274 - Policing Levy August 2022 OPP Levy | 35,231.00 | 35,231.00 |
| 36684 | 2022-09-02 | Gibson Bay Road Association | Gibson Bay Road Assoc. | | |
| | | Road Grant 2022 | 16-440-4 - Roads Grant Program Gibson Bay Road Assoc. | 3,459.27 | 3,459.27 |
| 36685 | 2022-09-02 | Gilroy's Tires | Repair | | |
| | | 143718 | 16-426 - Backhoe - Maintenance Repair | 117.02 | |
| | | | 11-210-2 - A/R HST Receivable HST Tax Code | 12.93 | |
| | | | 99-999-1 - HST (Statistical) Non-L HST Tax Code | 14.95 | 129.95 |
| 36686 | 2022-09-02 | Green Lane Road Maintenance | Green Lane Road Main. Assoc | | |
| | | Road Grant 2022 | 16-440-4 - Roads Grant Program Green Lane Road Main. Ass | 2,359.43 | 2,359.43 |
| 36687 | 2022-09-02 | Golden Horseshoe Lane Assoc | Golden Horseshoe Lane | | |
| | | Road Grant 2022 | 16-440-4 - Roads Grant Program Golden Horseshoe Lane | 796.53 | 796.53 |

Municipality of Whitestone

Report Date
2022-09-14 9:48 AM

List of Accounts for Ratification

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Batch: 2022-00081 to 2022-00083

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|--------------------------|------------|--|---|--------------------|----------------|
| 36688 72161 | 2022-09-02 | Griffith Bros. Service Centre 19-206 - Tanker 2 Replacement Ti Tires | Tires 11-210-2 - A/R HST Receivable HST Tax Code | 2,702.75 298.53 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 345.28 | 3,001.28 |
| 36689 WHTS-20220826 | 2022-09-02 | Intelivote Systems Inc. 16-121 - Admin - Election | Election Software Election Software | 6,626.37 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 731.91 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 846.53 | 7,358.28 |
| 36690 2889986 | 2022-09-02 | Kidd's Home Hardware 16-151 - Office - Building Maintena | Supplies Supplies | 176.99 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 19.55 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 22.61 | 196.54 |
| 36691 Road Grant 2022 | 2022-09-02 | Macey Drive Association 16-440-4 - Roads Grant Program | Macey Drive Association Macey Drive Association | 976.25 | 976.25 |
| 36692 CCCS193623 | 2022-09-02 | Mac Lang (Sundridge) Limited 16-407-1 - New 1 Ton- Maintenance | Repair Repair | 134.89 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 14.90 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 17.23 | 149.79 |
| 36693 Exp | 2022-09-02 | Maneeshkumar Kulal 16-104 - Admin - Training Expense | Training Training | 375.70 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 41.50 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 48.00 | 417.20 |
| 36694 Road Grant 2022 | 2022-09-02 | McGee Lake Road Owner's Assn 16-440-4 - Roads Grant Program | McGee Lake Road Assoc McGee Lake Road Assoc | 866.98 | 866.98 |
| 36695 Road Grant 2022 | 2022-09-02 | Serinity Lane 16-440-4 - Roads Grant Program | Serinity Lane Serinity Lane | 866.98 | 866.98 |
| 36696 5865 | 2022-09-02 | Sills Argo Ltd. 16-269-1 - Argo/Trailer | Supplies Supplies | 91.57 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 10.12 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 11.70 | 101.69 |
| 36697 Aug 2022 | 2022-09-02 | Toronto Dominion Bank 12-333 - Rrsp - Benefit | Aug 2022 Remittance Aug 2022 Remittance | 315.80 | 315.80 |
| 36698 Road Grant 2022 | 2022-09-02 | Thomson Glen Cottage Assoc 16-440-4 - Roads Grant Program | Thompson Glen Assoc. Thompson Glen Assoc. | 288.99 | 288.99 |
| 36699 Road Grant 2022 | 2022-09-02 | Spring Road Valhalla O.G. 16-440-4 - Roads Grant Program | Spring Road Valhalla O.G. Spring Road Valhalla O.G. | 179.73 | 179.73 |

Municipality of Whitestone

List of Accounts for Ratification

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Report Date
2022-09-14 9:48 AM

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| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|------------|---|---|-----------------------------------|----------------|
| EFT: | | | | | |
| 766 27382 | 2022-09-06 | Bay Area Electrical Co Lt 16-778 - Water Maintenance 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Supplies Supplies HST Tax Code HST Tax Code | 8.14 0.90 1.04 | 9.04 |
| 767 Aug 2022 | 2022-09-06 | Canadian Union of Public 12-338 - CUPE-Union Dues | Aug 2022 Remittance Aug 2022 Remittance | 957.30 | 957.30 |
| 768 22139 | 2022-09-06 | FAD Architects Inc. 19-601 - Admin-Cap-Mun Bldg Re 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Municipal Office Design Municipal Office Design HST Tax Code HST Tax Code | 686.88 75.87 87.75 | 762.75 |
| 769 368831 | 2022-09-06 | Glen Martin Limited 16-258 - Station 2 - Supplies 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Supplies Supplies HST Tax Code HST Tax Code | 156.29 17.27 19.97 | 173.56 |
| 770 Exp | 2022-09-06 | Michelle Hendry 16-123 - Admin - Volunteer Appre 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Supplies Supplies HST Tax Code HST Tax Code | 259.49 28.66 33.15 | 288.15 |
| Exp 02-Sep-22 | | 16-102 - Admin - Travel Expenses 16-123 - Admin - Volunteer Appre 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Expenses Expenses HST Tax Code HST Tax Code | 47.58 107.32 11.85 13.71 | 166.75 |
| | | | | Payment Total: | 454.90 |
| 771 620914 | 2022-09-06 | Hicks Morley LLP 16-120 - Admin - Legal Expenses 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Legal Legal HST Tax Code HST Tax Code | 486.92 53.79 62.21 | 540.71 |
| 772 Aug 2022 | 2022-09-06 | Hydro One Networks Inc.-York 16-446-1 - York Landfill - Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Hydro Hydro HST Tax Code HST Tax Code | 58.74 6.48 7.50 | 65.22 |
| 773 Aug 2022 | 2022-09-06 | Hydro One Networks Inc.-Auld 16-466-1 - Aulds Landfill - Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Hydro Hydro HST Tax Code HST Tax Code | 154.02 17.02 19.68 | 171.04 |
| 774 | 2022-09-06 | Jenn Gerlach | Facebook Management | | |

Report Date
2022-09-14 9:48 AM

Municipality of Whitestone
List of Accounts for Ratification
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Page 4

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|-------------------|---|---|----------------|----------------|
| 1525 | | 16-126 - Admin - Communications | Facebook Management | 400.00 | 400.00 |
| 775 | 2022-09-06 | Judith Meyntz | Supplies | | |
| Exp | | 16-110 - Admin - Office Supplies | Supplies | 64.08 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 7.08 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 8.19 | 71.16 |
| 776 | 2022-09-06 | OMERS | Aug 2022 Remittance | | |
| Aug 2022 | | 12-339 - OMERS | Aug 2022 Remittance | 15,201.38 | 15,201.38 |
| 777 | 2022-09-06 | Sands Canada Inc. | Supplies | | |
| 00713636 | | 16-252 - Station 2 - Minor Purchas | Supplies | 79.75 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 8.81 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 10.19 | 88.56 |
| 00713236 | | 16-252 - Station 2 - Minor Purchas | Supplies | 360.23 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 39.79 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 46.02 | 400.02 |
| | | | | Payment Total: | 488.58 |
| 778 | 2022-09-06 | SDB Truck & Equipment Repair | Safety Inspection | | |
| 12497 | | 16-269-1 - Argo/Trailer | Safety Inspection | 152.64 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 16.86 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 19.50 | 169.50 |
| 12499 | | 16-270 - Emergency Plan | Safety Inspection | 152.64 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 16.86 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 19.50 | 169.50 |
| 12501 | | 16-254 - Station 2 -Rescue #2-Insj | Safety Inspection | 254.40 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 28.10 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 32.50 | 282.50 |
| 12500 | | 16-255 - Station 2 - Boat 2 | Safety Inspection | 152.64 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 16.86 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 19.50 | 169.50 |
| 12498 | | 16-235 - Station 1 - Boat 1 | Safety Inspection | 152.64 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 16.86 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 19.50 | 169.50 |
| | | | | Payment Total: | 960.50 |
| 779 | 2022-09-06 | The Water Healer Corp. | Nursing, Mun Off,LCBO | | |
| 928 | | 16-778 - Water Maintenance | Nursing, Mun Off,LCBO | 2,071.84 | |
| | | 11-210-2 - A/R HST Receivable | HST Tax Code | 228.84 | |
| | | 99-999-1 - HST (Statistical) Non-L | HST Tax Code | 264.68 | 2,300.68 |

Other:

Report Date
2022-09-14 9:48 AM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-09-14
Batch: 2022-00081 to 2022-00083

Page 5

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|---------------------------------|-------------------|--|---|---|----------------|
| 1-Man June 25, 2022 | 2022-07-01 | Sun Life Assurance Company of 12-334 - Health Benefits | July Payment July Payment | 3,670.00 | 3,670.00 |
| 2-Man July 25, 2022 | 2022-08-01 | Sun Life Assurance Company of 12-334 - Health Benefits | Benefits Benefits | 4,120.53 | 4,120.53 |
| 3-Man 24019 | 2022-08-02 | Municipality Of McDougall 16-459 - York Landfill - Bulk Waste 16-471 - Auld Landfill - Bulk Waste | Bulk Waste Bulk Waste Bulk Waste | 846.51 651.05 | 1,497.56 |
| 4-Man Internet Jul 22 | 2022-08-02 | Bell Canada 16-162 - High Speed Internet 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Internet Office Internet Office HST Tax Code HST Tax Code | 152.59 16.85 19.49 | 169.44 |
| 5-Man Aug/22 | 2022-08-03 | Bell Mobility Inc. 16-790-4 - Recreation - Swim Proç 16-092 - Council - Miscellaneous 16-322 - Cell Phone 16-283-1 - Cell Phone 16-322 - Cell Phone 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones HST Tax Code HST Tax Code | 7.12 39.94 39.63 33.66 33.58 60.42 23.67 27.38 | 238.02 |
| 6-Man Aug/22 21 Churc | 2022-08-17 | Reliance Home Comfort 16-150 - Office - Heating/Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Office Water Heater Office Water Heater HST Tax Code HST Tax Code | 47.91 5.29 6.12 | 53.20 |
| 7-Man Aug/22 6 McD | 2022-08-11 | Reliance Home Comfort 16-256 - Station 2 - Heating 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Water Heater Argbed Fire Water Heater Argbed Fire HST Tax Code HST Tax Code | 44.08 4.87 5.63 | 48.95 |
| 8-Man 24083 | 2022-08-18 | Municipality Of McDougall 16-459 - York Landfill - Bulk Waste 16-471 - Auld Landfill - Bulk Waste | Bulk Waste Bulk Waste Bulk Waste | 959.64 959.64 | 1,919.28 |
| 9-Man Aug 6/ 22 | 2022-08-18 | Bell Mobility Inc. 16-790-4 - Recreation - Swim Proç 16-092 - Council - Miscellaneous 16-322 - Cell Phone 16-283-1 - Cell Phone 16-322 - Cell Phone 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones Cell Phones HST Tax Code HST Tax Code | 7.12 39.94 37.13 34.51 34.41 55.27 23.02 26.62 | 231.40 |

Report Date
2022-09-14 9:48 AM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-09-14
Batch: 2022-00081 to 2022-00083

Page 6

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|---------------------------|------------|--|---|--------------------------|------------------|
| 10-Man July/22 Lib | 2022-07-26 | TD Visa 11-223 - Due to Due (from) Library | Library Visa Library Visa | 1,479.83 | 1,479.83 |
| 11-Man Aug 30/22 Lib | 2022-08-30 | TD Visa 11-223 - Due to Due (from) Library | Library Visa Library Visa | 554.81 | 554.81 |
| 12-Man Internet Aug/22 | 2022-08-30 | Bell Canada 16-162 - High Speed Internet 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Internet - Office Internet - Office HST Tax Code HST Tax Code | 152.59 16.85 19.49 | 169.44 |
| 13-Man Aug/22 Fire | 2022-08-30 | Bell Canada 16-237 - Station 1 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Fire Dept Fire Dept HST Tax Code HST Tax Code | 75.52 8.34 9.65 | 83.86 |
| 14-Man Fax Aug/22 | 2022-08-30 | Bell Canada 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Office Telephone Office Telephone HST Tax Code HST Tax Code | 59.01 6.52 7.54 | 65.53 |
| 15-Man Fire Aug/22 | 2022-08-30 | Bell Canada 16-257 - Station 2 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Fire Telephone Fire Telephone HST Tax Code HST Tax Code | 69.19 7.64 8.84 | 76.83 |
| 16-Man DCC Aug/22 | 2022-08-30 | Bell Canada 16-706 - Dunchurch Hall - Telephc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | DCC Telephone DCC Telephone HST Tax Code HST Tax Code | 48.83 5.40 6.24 | 54.23 |
| 17-Man Office Aug/22 | 2022-08-30 | Bell Canada 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L | Office Telephone Office Telephone HST Tax Code HST Tax Code | 238.28 26.32 30.44 | 264.60 |
| Total for AP: | | | | | 99,959.00 |

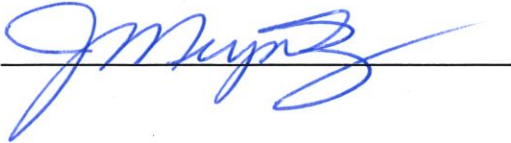
Report Date
2022-09-14 9:48 AM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-09-14
Batch: 2022-00081 to 2022-00083

Page 7

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|------|---------------------------|---|---------------|----------------|
|------------------------|------|---------------------------|---|---------------|----------------|

Report prepared for Council September 14, 2022



STAFF REPORTS



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Administration

Agenda Date: September 20, 2022

Report No: ADMIN-2022-13

Subject:

Member Appointments to the West Parry Sound Joint Election Compliance Audit Committee

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby appoint the following to the West Parry Sound Joint Election Compliance Audit Committee for the term of Council, from November 15, 2022 to November 14, 2026

- Judy Keown
- Larry Simons and,
- Peter Spadzinski

Background:

The Municipal Elections Act (the Act), 1996 as amended contains provisions that allow electors to request an audit of an Election Candidate's or of a Third-party Advertiser's campaign finances, if they have reasonable grounds to suspect the Candidate or Third-party Advertiser has contravened the financial provisions of the Act.

The review of these audit requests/applications is the responsibility of Compliance Audit Committees; these arms-length committees must be established by municipalities before October 1st 2022 for the 2022-2026 term of office, s 88.37(1).

On January 18, 2022 By-law 08-2022 was enacted, being a By-law to authorize the establishment of the West Parry Sound Joint Election Compliance Audit Committee and to repeal By-law No. 35-2018.

The By-law established a Terms of Reference for the Committee (ATTACHMENT A)

To complete the process, committee members need to be appointed by all of the Council's of West Parry Sound, by October 1, 2022

Analysis:

The above recommended committee members were appointed to the committee for the previous term of Council and have agreed to be reappointed for the next term of Council. A

Joint Election Compliance Audit Committee – Appointment of Members

fourth (alternate) member is required per the terms of the reference of the Joint Election Compliance Audit Committee and a recruitment process is currently underway.

Financial Consideration

Each member, including the alternate, will receive an annual retainer of \$600.00. The retainer fees shall be shared equally amongst the participating municipalities. Members will receive remuneration of \$75.00 per diem for attendance at meetings, plus mileage at the rate of the host municipality upon receipt of the request for reimbursement from the committee member.

The per diem and mileage are to be paid by the host municipality where the request for a Compliance Audit was filed, except in the case of the initial meeting, for which payment of those monies shall be shared equally between the participating municipalities.

Administration costs for such items as printing and mailing will be absorbed by the host municipality where the request for a compliance audit was filed.

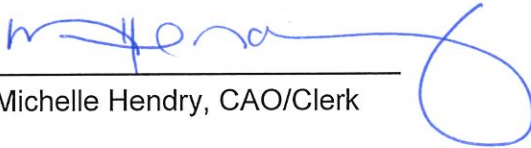
Link to Strategic Plan:

Core Values

We will govern our actions according to the following core values:

- | | |
|-----------------------|--|
| Accountability | Openness and transparency |
| Respect for others | Respect for nature and the environment |
| Honesty and integrity | Efficiency and cost effectiveness |

Respectfully submitted by:



Michelle Hendry, CAO/Clerk

ATTACHMENT A – Terms of Reference for the West Parry Sound Joint Election Compliance Audit Committee

ATTACHMENT A

West Parry Sound Joint Election Compliance Audit Committee

Terms of Reference

1. Definitions

Act – means the *Municipal Elections Act, 1996*, as amended.

Clerk – The administrative staff member, generally known to be the Clerk, CAO/Clerk or Clerk-Administrator, from any municipality listed in section 2 of these Terms of Reference for which an application for a compliance audit (**Schedule A**) has been received and who carries out the business of the Council for his or her respective municipality.

Committee – the West Parry Sound Joint Election Compliance Audit Committee as established by the respective Councils of those municipalities listed in section 2 of these Terms of Reference and which have passed a By-law or resolution of participation.

Contributor – A resident of Ontario who makes a contribution to the election campaign of a candidate to support his/her candidacy for municipal election, which may include the candidate and his/her spouse.

Registered Third Party – means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under section 88.6 of the *Municipal Elections Act*.

2. Name and Representation

The name of the Committee is the West Parry Sound Joint Election Compliance Audit Committee. The Committee will represent the Township of the Archipelago, Township of Carling, the Municipality of McDougall, the Township of McKellar, the Town of Parry Sound, the Township of Seguin and the Municipality of Whitestone as required under sections 88.33 through 88.37 inclusive of the Act.

3. Term

The Committee shall serve their terms consistent with the terms of Council, namely November 15, 2022 onward, to consider applications originating from the 2022 and subsequent elections and any by-elections during those terms. The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received and requires disposition. Within 30 days of a vacancy becoming available on the Committee, the Clerks will provide a recommendation to their respective Council regarding the vacancy.

4. Mandate

- (a) The Joint Election Compliance Audit Committee is not a local board; it is an independent and impartial decision-making body with a mandate that is part of the Legislature's oversight of municipal elections. Its purpose, as set out in the Act, is to make certain decisions that form part of the enforcement of election finance provisions

in the Act, for which it is distanced from the municipalities in a manner that is inconsistent with a municipality's power to dissolve a local board.

- (b) The Committee shall ensure that the provisions relating to election campaign finances under the Act, are not contravened, and shall follow the necessary procedures to ensure compliance when requested.
- (c) The Committee shall abide by any terms and conditions which may be set out by the respective municipality' solicitor, auditor, and/or insurer, for any business relating to a compliance audit, in accordance with the procedural By-law for the respective municipality.
- (d) The Committee will perform all required functions relating to all compliance audit applications. This shall include the following:
 - i. The meetings of the Committee shall be open to the public and reasonable notice shall be given to the candidate, the applicant and the public [section 88.33(5)];
 - ii. Within 30 days of receipt of an application for a compliance audit (**Schedule A**) from the Clerk, Committee members shall consider the application and decide whether to grant or deny the request [section 88.33(7)];
 - iii. The decision of the Committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant [section 88.33(8)];
 - iv. If an application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. [section 88.33(10)];
 - v. Within 10 days after receiving the audit report, the Clerk of the municipality shall forward the report to the Committee [section 88.33(14)];
 - vi. Give consideration to the auditor's report within 30 days of receiving it, to determine if legal proceedings should be commenced against the candidate [section 88.33(17)];
 - vii. The decision of the Committee under clause 4(d)vi and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant [section 88.33(18)];
- (e) The Committee will perform all functions related to receiving a report from the Clerk regarding the review of contributions to candidates as required under sections 88.34(4) or 88.34(7) of the Act. This shall include the following:
 - i. Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a Contributor for an apparent contravention [section 88.34(8)];
 - ii. The meetings of the Committee shall be open to the public and reasonable notice shall be given to the Contributor, the applicable candidate and the public [section 88.34(9)];

- iii. The decision of the Committee under clause 4(e)i and brief written reasons for the decision, shall be given to the Contributor, the Clerk of the municipality or the secretary of the local board, if applicable [section 88.34(11)].
- (f) The Committee will perform all functions related to receiving a report from the Clerk regarding the review of contributions submitted by a registered third party as required under section 88.36(4) of the Act. This shall include the following:
- i. Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a Contributor for an apparent contravention [section 88.36(5)];
 - ii. The meetings of the Committee shall be open to the public and reasonable notice shall be given to the Contributor, the registered third party and the public [section 88.36(6)];
 - iii. The decision of the Committee under clause 4(f)i and brief written reasons for the decision, shall be given to the Contributor and the Clerk of the municipality [section 88.36(7)].

5. Membership Composition & Selection

The Committee will be composed of three (3) members and one (1) alternate member, with membership drawn from the following stakeholder groups:

- (a) accounting and audit – accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- (b) academic – college or university professors with expertise in political science or local government administration;
- (c) legal;
- (d) professionals who in the course of their duties are required to adhere to codes or standards of their profession which may be enforced by disciplinary tribunals; and,
- (e) other individuals with knowledge of the campaign financial rules of the Act.

Members of Council, municipal staff, and candidates running in the election and any persons who are registered third parties in the municipality in the election for which the Committee is established are not eligible to be appointed to the Committee as stipulated in section 88.37(2) of the Act.

All applicants will be required to submit a letter outlining their qualifications and experience. The municipal Clerks (or designates) from the participating municipalities will make recommendations to the municipal Councils for the appointment, by Council resolution, of members to the Committee.

The selection process will be based upon clearly understood and equitable criteria. Members will be selected on the basis of the following:

- (a) demonstrated knowledge and understanding of municipal election campaign financing rules;

- (b) proven analytical and decision-making skills;
- (c) experience working on a committee, task force or similar setting;
- (d) availability and willingness to attend meetings;
- (e) excellent oral and written communication skills; and
- (f) other skills as deemed necessary.

To avoid possible conflicts of interest, care must be taken that any auditors or accountants or legal counsel appointed to the West Parry Sound Joint Election Compliance Audit Committee do not audit or prepare the financial statements of any candidate running for office in the municipal election, or provide counsel to any candidate running for office. Accordingly, any auditor, accountant or legal counsel appointed to the committee will have to agree, in writing, to not undertake the audits or preparation of the financial statements of any candidates, or provide any counsel to any candidates, seeking election (**Schedule B**). Failure to adhere to this requirement will result in the individual being removed from the Committee.

Appointment to the committee shall be confirmed when the Councils of a majority of the participating municipalities have passed resolutions appointing members to the committee.

6. Chair

The Committee members will select a Chair from amongst its members at its first meeting.

7. Staffing and Funding

Staff from the host municipality where an application for an audit has been filed will provide administrative support to the Committee. The Clerk or designate from the host municipality shall act as Recording Secretary for the Committee. Any responsibility not clearly identified within the Terms of Reference shall be in accordance with sections 88.33 through 88.37 inclusive of the Act.

Each member, including the alternate, will receive an annual retainer of \$600.00. The retainer fees shall be shared equally amongst the participating municipalities. Members will receive remuneration of \$75.00 per diem for attendance at meetings, plus mileage at the rate of the host municipality upon receipt of the request for reimbursement from the committee member. Per diem and mileage are to be paid by the host municipality where the request for a Compliance Audit was filed, except in the case of the initial meeting, for which payment of those monies shall be shared equally between the participating municipalities.

Administration costs for such items as printing and mailing will be absorbed by the host municipality where the request for a compliance audit was filed.

8. Meetings

The Committee shall hold one initial meeting. Subsequent and additional meetings shall be in response to application(s) for compliance audit(s), to a maximum of four (4) meetings per application, in consultation with the Clerk of the respective municipality. The alternate member shall attend all meetings, even if not required to stand in for a regular member.

Meetings shall be conducted using guidelines established in the Procedural By-Law for the municipality from which an application originated. Meetings of the Committee shall be open to the public but the Committee may deliberate in private when making decisions. Should a closed session be required, all attendees who are not Committee members, or the Clerk, or individuals expressly requested by the Committee to remain, shall vacate the meeting premises. Members of the public may return to the meeting once the closed session has concluded.

The Chair shall cause notice of the meetings, including the agenda for the meetings to be provided to members of the Committee a minimum of three (3) business days prior to the date of each meeting. Quorum for meetings shall consist of a majority of the members of the Committee.

Minutes shall be recorded at each meeting and shall outline the general deliberations and resulting actions and recommendations.

The location of the meetings shall be set by the Committee.

Financial consideration shall be as per section 7.

9. Conflicts of Interest

Committee members shall be bound by the *Municipal Conflict of Interest Act, 1990*, as amended, with respect to financial interest, and shall disclose any possible pecuniary interest to the Recording Secretary. That member shall then remove himself or herself from that portion of the meeting at which the matter for which the possible pecuniary interest was declared is discussed.

10. Role of the West Parry Sound Clerks, or Designates

The Clerks, or designates, of the participating West Parry Sound municipalities will work together to promote, interview and make recommendations to Councils for appointment to the Committee.

11. Acceptance of Terms of Reference

Appointed Committee members shall be asked to sign an acknowledgement accepting terms and conditions outlined in the above Terms of Reference and the Act (**Schedule C**).

West Parry Sound Joint Election Compliance Audit Committee

SCHEDULE A

APPLICATION FOR COMPLIANCE AUDIT

Applicant Information:

Name: _____
(Please Print Full Name)

Mailing Address: _____

Address of property that qualifies the applicant
as an elector in West Parry Sound
(if different from Mailing Address): _____

Email Address: _____ Phone Number: _____

Audit Request Information:

Name of Candidate: _____
(Please Print Full Name)

Candidate for office of : Mayor/Reeve Councillor **OR** a Registered Third
Party Advertiser

For the Township/Municipality/Town of:
 The Archipelago Carling McDougall McKellar Parry Sound Seguin

Date of election: _____

Which section(s) of the *Municipal Elections Act, 1996*, as amended, relating to election
campaign finances to you believe have been contravened?: _____

Reason(s) for Compliance Audit Request (attach supporting documentation or additional
pages, if any):

The following are prohibited from voting:

1. A person who is serving a sentence of imprisonment in a penal or correctional institution.
2. A corporation.
3. A person acting as an executor or trustee or in any other representative capacity, except as a voting proxy in accordance with section 44.
4. A person who was convicted of the corrupt practice described in subsection 90(3), if voting day in the current election is less than five years after voting day in the election in respect of which he or she was convicted.

INFORMATION GUIDE APPLICATION FOR COMPLIANCE AUDIT

As per Section 88.33(1) of the *Municipal Elections Act, 1996*, as amended (the "Act"), an elector who is entitled to vote in an election and believes on reasonable grounds that a candidate/third party advertiser has contravened a provision of this Act relating to election campaign finances or contributions may apply for a compliance audit of the candidate's/third party advertiser's election campaign finances. A copy of the Act can be found at www.e-laws.gov.on.ca.

Completed applications for a Compliance Audit must be submitted to the Clerk of the municipality where the candidate/third party advertiser in question conducted their campaign.

As per Section 88.33(3), the application must be made within 90 days after the latest of:

1. The filing date under Section 88.30;
2. The date the candidate/third party advertiser filed a financial statement, if the statement was filed within 30 days after the applicable filing date under section 88.30.
3. The candidate's/third party advertiser's supplementary filing date, if any, under section 88.30.
4. The date on which the candidate's extension, if any, under subsection 88.23(6) expires, or the date on which the third party advertiser's extension, if any, under subsection 88.27(3) expires.

Once a completed application has been submitted to the Clerk, the Clerk must forward the application to the Joint Election Compliance Audit Committee (the "Committee") within 10 days.

Within 30 days after receiving the application, the Committee shall consider the application and decide whether it should be granted or denied. The decision of the Committee and brief written reasons for the decision will be given to the candidate/third party advertiser, the Clerk of the relevant municipality and the applicant. The decision of the Committee to grant or deny the application may be appealed to the Superior Court of Justice with 15 days after the decision is made.

If the Committee decides to grant the application, it shall appoint an auditor to conduct a compliance audit of the candidate's/third party advertiser's election campaign finances. The auditor shall promptly conduct such an audit and shall prepare a report outlining any apparent contravention by the candidate/third party advertiser. The auditor shall submit the report to the candidate/third party advertiser, the Clerk of the relevant municipality and the applicant.

Within 10 days of receiving the report, the Clerk shall forward the report to the Compliance Audit Committee. The Committee shall consider the report within 30 days after receiving it and may, if the report concludes that the candidate/third party advertiser appears to have contravened a provision of the Act relating to election campaign finances, commence a legal proceeding against the candidate/third party advertiser for the apparent

contravention.

The decision of the Committee and brief written reasons for the decision will be given to the candidate/third party advertiser, the Clerk of the relevant municipality and the applicant.

Notwithstanding the Joint Compliance Audit Committee process, any person may take legal action at any time with respect to an alleged contravention of a provision of the Act relating to election campaign finances or contribution limits.

West Parry Sound Joint Election Compliance Audit Committee

SCHEDULE B

Acknowledgement – Candidates' Financial Statements

I, _____, understand that the *Municipal Elections Act, 1996*, as amended, prohibits a member of an election compliance audit committee from preparing or auditing the financial statements of any candidate running for office in a municipal election. I agree to not undertake any audits or preparation of the financial statements of any candidates, or provide any counsel to any candidates, seeking election. I understand that failure to adhere to this requirement will result in my immediate removal from the West Parry Sound Joint Election Compliance Audit Committee.

Signature of Member

Date

West Parry Sound Joint Election Compliance Audit Committee

SCHEDULE C

Acceptance of Terms of Reference

I, _____, have read and understand the West Parry Sound Joint Election Compliance Audit Committee Terms of Reference and agree to undertake my role as a Joint Election Compliance Audit Committee Member in accordance with these terms.

Signature of Member

Date

BY-LAWS

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-Law No. 50-2022

**A By-Law to Amend By-Law 40-2012 as amended, being a By-Law to govern the
proceedings of Council, its Committees and
Boards of the Corporation of the Municipality of Whitestone**

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, section 238 provides that a municipality shall establish a procedure by-law to govern meetings;

AND WHEREAS The Council of the Municipality of Whitestone has enacted Procedure By-law 40-2012 as amended;

AND WHEREAS The Council of the Municipality of Whitestone provided notice per Section 22.1 of By-law No.40-2012 as amended, on September 6, 2022 of a proposed amendment;

NOW THEREFORE the Council of the Municipality of Whitestone hereby enacts as follows:

THAT Section 3.1

An inaugural meeting of Council in an election year shall be held on the first business day in the month of December, or if that day is a statutory holiday, on the next business day following. This meeting shall be for the purpose of swearing in the new Council only; regular business will be conducted at the first regular meeting of the new Council.

be revised to read:

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held on a date and time as determined by the Mayor elect and the Clerk.

At the First Meeting, the Clerk shall administer the declarations of office and oaths of allegiance, and the Code of Conduct for all Members.

No business shall be conducted at the First Meeting until the declarations of office and oaths of allegiance and Code of Conduct have been administered to all Members.

READ a FIRST and SECOND time this 20th day of September 2022.

Mayor

George Comrie

CAO/Clerk

Michelle Hendry

READ a THIRD time and **PASSED, SIGNED, SEALED** and **ENACTED** this 20th day of September, 2022 as By-law 50-2022.

Mayor

George Comrie

CAO/Clerk

Michelle Hendry

BUSINESS MATTERS



Revised
Municipality of Whitestone
2022 Schedule of Regular Council Meetings

PLEASE NOTE – Council Meetings are now on Tuesdays

| MEETING | DATE (subject to change) | TIME |
|---|---------------------------------|-------------|
| Regular Council | Tuesday, January 18 | 6:30 p.m. |
| Regular Council | Tuesday, February 15 | 6:30 p.m. |
| Regular Council | Tuesday, March 15 | 6:30 p.m. |
| Regular Council | Tuesday, April 5 | 6:30 p.m. |
| Regular Council | Tuesday, April 19 | 6:30 p.m. |
| Regular Council | Tuesday, May 3 | 6:30 p.m. |
| Regular Council | Tuesday, May 17 | 6:30 p.m. |
| Regular Council | Tuesday, June 7 | 6:30 p.m. |
| Regular Council | Tuesday, June 21 | 6:30 p.m. |
| Regular Council | Tuesday, July 5 | 6:30 p.m. |
| Regular Council | Tuesday, July 19 | 6:30 p.m. |
| Regular Council | Tuesday, August 2 | 6:30 p.m. |
| Regular Council | Tuesday, September 6 | 6:30 p.m. |
| Regular Council | Tuesday, September 20 | 6:30 p.m. |
| Regular Council | Tuesday, October 4 | 6:30 p.m. |
| Regular Council | Tuesday, October 18 | 6:30 p.m. |
| Regular Council | Tuesday, November 1 | 6:30 p.m. |
| Inaugural Meeting of Council for the 2022-2026 Term of Council | Tuesday, November 15 | 6:30 p.m. |
| Regular Council | Tuesday, December 13 | 6:30 p.m. |

Council Meetings may be Virtual, held in person at the Dunchurch Community Centre, a combination of both options. Notification will be provided on the Council Meeting Agenda.

Special Meetings may be called from time to time and these will be advertised as per the Municipality of Whitestone Procedure By-Law No. 41-2012 as amended.

*Schedule approved by Council on October 18, 2021
 Revised July 8, 2022
 Revised September 20, 2022*



21 Church Street
 Dunchurch, Ontario P0A 1G0
 Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Michelle Hendry , CAO/Clerk
Date: September 20, 2022
Re: Cogeco Broadband update

Background

Council may recall that in August 2021 Whitestone and McKellar issued a joint press release in respect of a broadband initiative to be undertaken by Cogeco (MEDIA RELEASE ATTACHED)

Excerpts:

High speed fibre-to-the-home Internet is coming to an estimated 2,130 homes and businesses in the communities of Waubamik, Manitouwabing Lake, McKellar, Hurdville, Fairholme, Dunchurch and Whitestone Lake.

This project is using a Fibre-to-the-Home solution capable of delivering speeds of up to 1 Gbps, enabling services comparable to major urban centres. This investment will concretely contribute to reducing the digital divide between urban and rural areas in Ontario.

Update:

Cogeco has advised of the current progress of the initiative as follows:

The engineering survey has been ongoing for the past two (2) months and should be complete by mid-September. The design work will then start and take approximately four (4) months to complete.

After that, the permit application process will start with some permits to be submitted to Whitestone for approval (Note: These permits are generally related to the use of road allowance and the location of trenches and offsets from property line).

Construction will start in the spring of 2023.



**MEDIA RELEASE
FOR IMMEDIATE RELEASE**

August 31, 2021

**High speed fibre-to-the-home Internet coming
to Waubamik, Manitouwabing Lake, McKellar, Hurdville,
Fairholme, Dunchurch and Whitestone Lake**

August 31, 2021 (Whitestone and McKellar, ON)

High speed fibre-to-the-home Internet is coming to an estimated 2,130 homes and businesses in the communities of Waubamik, Manitouwabing Lake, McKellar, Hurdville, Fairholme, Dunchurch and Whitestone Lake.

In collaboration with the Federal, Provincial, and local governments, we are thrilled to deliver our high-speed Internet services to homes and businesses within the Municipality of Whitestone and Township of McKellar. This project is using a Fibre-to-the-Home solution capable of delivering speeds of up to 1 Gbps, enabling services comparable to major urban centres. This investment will concretely contribute to reducing the digital divide between urban and rural areas in Ontario, which is essential for driving economic growth” says Matt Wickham, Vice-President and General Manager, Ontario, Cogeco Connexion.

Mayor Comrie of Whitestone and Mayor Hopkins of McKellar are very pleased with this \$12.9 million project. This is wonderful news for both Whitestone and McKellar who have been working together for a number of years and advocating to both the Federal and Provincial levels of government for affordable broadband options.

Rural broadband is a necessary and essential lifeline for rural communities to ensure connectivity for tele-health, education and remote work options. This project offers a starting point for further broadband enhancements and is a great leap forward for a connectivity solution.

Surveying and engineering for this project will begin this fall and design work will commence in 2022. Installation and construction will follow in 2023 and 2024.

“The need for better access to broadband services in West Parry Sound, especially in the McKellar and Whitestone regions has been a longstanding issue” said MPP Norman Miller. “After participating in a meeting where local councils advocated to the Minister of Infrastructure last summer, I am especially pleased to see our government invest in improving services in this area. I want to thank Cogeco for continuing to invest in our area.”

-30-

For further information, please contact the Municipal Office:

Michelle Hendry
CAO/Clerk
705-389-2466
michelle.hendry@whitestone.ca

Lance Sherk
CAO/Clerk
705-389-2842
lance.sherk@township.mckellar.on.ca



Whitestone and Area Nursing Station Building Expansion Information update to Whitestone Council

Community Fundraising Update

We are pleased to report that we have raised \$158,895 towards the nurse practitioner-led clinic (NPLC) building expansion, as of September 13, 2022. With the matching funds from our very generous anonymous donor, the total funds raised totals \$250,686¹. This is **138% of our total goal of \$180,000**.

We have a few fundraising initiatives still outstanding, including:

- The McKellar Whitestone Lions' Club raffles (end date of Oct 6, 2022).
- A request to the Ahmic Lake Cottagers Association for financial assistance.

All Funding Sources Update

The Township of McKellar contributed \$30,000 toward the project in 2021 (the anticipated 2022 donation of \$30,000 was not approved in their budget); the Municipality of Magnetawan has contributed \$5,000 in 2022.

A summary table of the total funds available for the capital project (including government grants) is shown on the following page. Note that the funds required from the Municipality of Whitestone will be reduced by any additional funds received through the ongoing community fundraising activities, as well as the remaining funds available for matching (approximately \$4,000).

Thank you for Your Support

Once again, our Committee would like to sincerely thank our three municipal councils in Magnetawan, McKellar and Whitestone for their continued support of our activities. In addition to the financial support pledged and provided, we appreciate the assistance in getting our messages out through social media and assisting us with our letter writing campaigns. You have made our fundraising so much easier!

Respectfully Submitted by:

Marcella Sholdice
Chair, Whitestone and Area Nursing Station
Community Advisory Committee

Michelle Hendry
CAO/Clerk, Municipality of Whitestone

¹ After adjustment for the raffle prize and CanadaHelps service charges, the net funds available are \$248,756.

| Sources of Funds | <u>\$s</u> | <u>\$s</u> |
|---|------------|----------------|
| Grants | | |
| Northern Ontario Heritage Fund | 500,000 | |
| Infrastructure Canada Investment Program | 100,000 | |
| Subtotal grants | | 600,000 |
| Community Commitment | | |
| Community fundraising ^{2,3} | 84,025 | |
| Matching funds | 85,956 | |
| NPLC Community Advisory Comm ⁴ | 23,775 | |
| Lloyd-Carr Harris Foundation | 25,000 | |
| Anonymous donor grant | 30,000 | |
| Subtotal community commitment | | 248,756 |
| Municipal Contributions | | |
| Township of McKellar | 30,000 | |
| Municipality of Magnetawan | 5,000 | |
| Municipality of Whitestone | 33,323 | |
| Subtotal Municipal contributions | | 78,613 |
| Total funds available | | 917,079 |

² Net of service fees for CanadaHelps donations by credit card

³ Includes net proceeds from Lions Club raffle, which finishes Oct 6. These funds have not yet been received by the municipality.

⁴ Commitment from the Community Advisory Committee was \$26,500, primarily from historical fundraising (e.g., bingo). The shown contribution is net of donations received since January 1, 2022, which are included in the "Community fundraising" line because they are eligible for matching. These funds have not been received by the Municipality yet.



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 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council

From: Dave Creasor, Manager of Public Works
 Maneesh Kulal, Treasurer

Date: September 20, 2022

Re: Excavator Rental vs. Excavator Purchase Discussion

Background

At the June 21, 2022 Council meeting staff were asked to look at the costs of the rental of an excavator vs the purchase of an excavator. The following is provided for information and discussion.

The Public Works Department rented a contractor operated excavator for the summer season in 2020 and moved to a rental excavator operated by Public Works staff for the summer seasons of 2021 and 2022.

Analysis:

1. Current situation

Public Works uses an excavator for landfill maintenance and placing cover, road work and boat launches. This machine requires staffing with a skilled operator.

2. Cost of ownership vs cost of renting (based on Doosan 14 tonne Excavator from Prestons in Sundridge)

Rental of a new or current 14 tonne excavator is \$6,630 plus HST/month and for 6 months a total of \$39,780.00 plus HST for 2022 operating budget (and is typically charged to a number of accounts as needed, washout repairs, turn-a-round upgrades, boat launches or, ditching).

Over 5 years' (assuming an increase (conservative) of five (5) %), the rental costs would be \$219,809 plus HST

The purchase price of a 2023 Doosan excavator including attachments of the size and capacity required by the Municipality. Based on the current rental excavator, pricing is estimated to be \$281,709.00 plus HST with 3-year warranty.

Financing can be provided by Prestons in Sundridge: Monthly payment @ 1.9% for 60 months \$4,925.41/month plus HST.

Annual cost for finance payments \$59,104.92 plus HST

Table 1, Estimated Service Budget:

Estimate approximately 2% to 5% (\$5,634 – \$14,085) of your total replacement asset value (RAV). Major maintenance activity typically happens at 5,000 hours (year 9) and 7,500 hours (year 13) at \$15,000 each occurrence.

| Year | Operating Hours | Maintenance Costs |
|------|-----------------|-------------------|
| 1 | 600 | \$ 5,634 |
| 2 | 1200 | \$ 6,000 |
| 3 | 1800 | \$ 6,300 |
| 4 | 2400 | \$ 6,615 |
| 5 | 3000 | \$ 7,000 |
| 6 | 3600 | \$ 7,400 |
| 7 | 4200 | \$ 8,000 |
| 8 | 4800 | \$ 8,450 |
| 9 | 5400 | \$ 18,000 |
| 10 | 6000 | \$ 9,500 |
| 11 | 6600 | \$ 10,000 |
| 12 | 7200 | \$ 10,500 |
| 13 | 7800 | \$20,000 |
| 14 | 8400 | \$ 12,000 |
| 15 | 9000 | \$ 12,800 |

Fuel costs would not change for rental vs. ownership. Estimated \$5,000 annually increasing annually at 5%.

The useful lifecycle of an excavator is 15 years (10,000 hours). This is typically where bigger repairs become more frequent.

Difference would be \$15,143.12 plus HST average annual increase over five year of rental plus \$6,309.80 for average maintenance costs for the first 5 years. Year 6 the payment would drop from \$59,104.92 plus HST to \$0 and the maintenance would increase to \$11,665 annually average over the next 10 years. Year 6 to 15 is where the saving will be notices most. An excavator has roughly a 15-20-year service life.

Currently (2022), \$39,780 plus HST is funded through the operating budget.

3. Length of project or job frequency (utilization)

From mid May to mid November the machine is well utilized. During the spring when grading and washouts are being managed by staff, the excavator is not utilized fulltime as well as times in the summer when staffing is minimal due to vacation scheduling. Outside this window of six months the excavator would be under utilized and used as a back up for loading plow trucks, responding to emergency road washouts, landfill maintenance.

4. Equipment availability & usage

Generally, a rental excavator is available when needed, but not always. There are challenges in the peak season to find a rental excavator which is why the Municipality has moved to a monthly rental for six months to ensure availability. In the winter the excavator would be available in the middle of the night if needed to load plow trucks during a winter event. Early spring Landfill cover would be completed. An owned excavator can be fitted with a rental hoe-ram for breaking rock in the ditch lines.

5. Fleet management and inventory control

Purchasing an excavator would require storage, which is available outside at the Public Work Yard. The excavator can be plumbed with an inline hydraulic and coolant heater to allow for quick winter starts and hydraulic operation. Public Works owns a float to move the excavator. We need to review selling the old backhoe due to high maintenance costs and poor reliability. The Public Works Department requires a backup machine to load during winter operations. This can be served by either the old back hoe or an excavator.

Table 2, Pros and cons: Rental versus Purchase

| | Rental | Purchase |
|---------------------------------------|---|---|
| Rental costs vs Purchase | <p>Lower initial investment (annual rental costs)</p> <p>Insurance handled by another party</p> | <p>Less expensive long term</p> <p>Owned equipment will be insured as an asset for an additional cost</p> |
| Type of equipment and Municipal needs | <p>Access to a broader range of equipment at all times (size and type) depending on the project needs</p> <p>Latest equipment usually offered</p> | <p>Equipment size and type is fixed based on purchase. If specialized equipment is needed for a specific project, a rental or contractor would need to be considered.</p> |
| Availability | <p>For a 6 month rental, availability is as needed for 6 months</p> | <p>More flexible. Equipment available to respond to emergency road wash outs or other needs at any time of the year.</p> <p>Excavator can load plow trucks in winter in the event of a breakdown of the backhoe</p> |
| Maintenance costs | <p>No maintenance budget except for fuel which the Municipality provides</p> | <p>An increasing maintenance budget is required each year along with fuel. Majors repairs may be anticipated through the lifecycle at year 9 and 13</p> |

Table 3: Total Annual Cost Over 15 year useful life plus HST:

| Year | Rental (5% annual increase) | Ownership (Payment with interest+ annual maintenance budget) |
|--------------|-----------------------------|--|
| 1 | \$ 39,780 | \$59,104.92 + \$5,634 |
| 2 | \$ 41,769 | \$59,104.92+\$ 6,000 |
| 3 | \$ 43,857.45 | \$59,104.92+\$ 6,300 |
| 4 | \$ 46,050.32 | \$59,104.92+\$ 6,615 |
| 5 | \$ 48,352.84 | \$59,104.92+\$ 7,000 |
| 6 | \$ 50,770.48 | \$ 7,400 |
| 7 | \$ 53,309.00 | \$ 8,000 |
| 8 | \$ 55,974.45 | \$ 8,450 |
| 9 | \$ 58,773.18 | \$ 18,000 |
| 10 | \$ 61,711.84 | \$ 9,500 |
| 11 | \$ 64,797.42 | \$ 10,000 |
| 12 | \$ 68,037.30 | \$ 10,500 |
| 13 | \$ 71,439.16 | \$20,000 |
| 14 | \$ 75,011.12 | \$ 12,000 |
| 15 | \$ 78,761.68 | \$ 12,800 |
| TOTAL | \$858,395.24 | \$443,723.60 |

| | | |
|----------------|---|-------------|
| Residual Value | 0 | \$90,000.00 |
|----------------|---|-------------|

Current Offers Suitable Excavators:

- A. 2021 DOOSAN Rental Excavator buyback is a 14 tonne excavator with 715 hours which comes with required attachments for Public Works. This is purchase price **\$215,800 plus HST** (includes \$23,000 rental credit), plus a trade of our 2016 Case 590 backhoe for \$50,000. Total would be \$165,800 plus HST.

Payments would be \$2,884.87 plus HST per month or \$34,618.44 plus HST annually. offer of 1.9% interest is good until the end of October 2022 when the interest rate will increase as the machine will be considered used and have a higher interest rate applied. Includes remaining 2-year powertrain warranty.

- B. 2023 Doosan 14 tonne excavator including attachments of the size and capacity required by the Municipality, purchase price **\$281,709.00 plus HST** with 3-year powertrain warranty.

Financing can be provided by Prestons in Sundridge: Monthly payment @ 1.9% for 60 months \$4,925.41/month plus HST.

C. JOHN DEERE: 2022 John Deere 14 tonne excavator with similar attachments in new condition. 1-year full warranty, 3-year powertrain warranty.

Price \$298,000 plus HST

Monthly rate of \$5,768.90 plus HST for 60 months

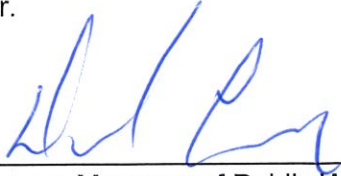
Annual cost for \$69,226.80 plus HST for 5 year

Table 4: Buy back Option

| 2021 DOOSAN Rental Excavator buyback | | | |
|--------------------------------------|-------------------------|--------------|---------------------------|
| Purchase price | \$ | 215,800.00 | |
| Case 590 backhoe for Trade in | -\$ | 50,000.00 | |
| Total Cost | \$ | 165,800.00 | |
| Monthly Payment | \$ | 2,884.87 | |
| Year | Year payment Before HST | Maintenance | Total Cost Year Over Year |
| 1 | \$ 34,618.44 | \$ 5,634.00 | \$ 40,252.44 |
| 2 | \$ 34,618.44 | \$ 6,000.00 | \$ 40,618.44 |
| 3 | \$ 34,618.44 | \$ 6,300.00 | \$ 40,918.44 |
| 4 | \$ 34,618.44 | \$ 6,615.00 | \$ 41,233.44 |
| 5 | \$ 34,618.44 | \$ 7,000.00 | \$ 41,618.44 |
| 6 | | \$ 7,400.00 | \$ 7,400.00 |
| 7 | | \$ 8,000.00 | \$ 8,000.00 |
| 8 | | \$ 8,450.00 | \$ 8,450.00 |
| 9 | | \$ 18,000.00 | \$ 18,000.00 |
| 10 | | \$ 9,500.00 | \$ 9,500.00 |
| 11 | | \$ 10,000.00 | \$ 10,000.00 |
| 12 | | \$ 10,500.00 | \$ 10,500.00 |
| 13 | | \$ 20,000.00 | \$ 20,000.00 |
| 14 | | \$ 12,000.00 | \$ 12,000.00 |
| 15 | | \$ 12,800.00 | \$ 12,800.00 |
| TOTAL | | | \$ 321,291.20 |
| Residual Value | | | \$ 90,000.00 |

Recommendation:

Based on the above information the recommendation would to proceed the purchase of an Excavator.



Dave Creasor, Manager of Public Works



MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: September 6, 2022
Re: MSB Funding Agreement

Background

At the June 7, 2022 Regular Council meeting a request from Board Chairperson, West Parry Sound Recreation and Cultural Centre, was considered in respect of a *DRAFT* Agreement and the following Resolution was passed.

THAT the Council of the Municipality of a Whitestone requests the CAO/Clerk to review the terms of the Draft Agreement in respect of the Municipality of Whitestone financial commitments to the West Parry Sound Recreation and Cultural Centre, with representatives of the Steering Committee and the Municipal Services Board and report back to Council at a future date with recommendations

The DRAFT agreement was reviewed with the Chairperson of the Steering Committee and a review of the DRAFT Agreement was requested from Russell, Christie, LLP. There have also been discussions with the municipal auditor Carl Pahapill, Pahapill and Associates Chartered Accountants.

Analysis:

Draft revisions have been made to the agreement which was presented on June 7, 2022 (shown in red) to align with discussions with the Steering Committee Chairperson and several recommendations in the letter of advice from Russell, Christie. Where consideration was given to expanding the wording in the Council Resolution, no additional wording was added with the exception of: 'to be completed to the satisfaction of the Municipality' and 'at the Boards' cost.

I am not aware that Council intended to specify additional parameters for the review other than what is already indicated in the Council resolution or, have a peer review.

I have spoken with Carl Pahapill in particular about the words 'Generally Accepted Accounting Practices (GAAP)' and he advised this terminology is somewhat vague. Depending on the situation there may be different interpretations. His recommendation however in respect of the DRAFT agreement was to indicate that the calculation of operational expenses based on GAAP shall not include depreciation and/ or reserves.

Funding Agreement

BETWEEN:

**West Parry Sound Recreation and Cultural Centre
Joint Municipal Service Board**

(“Board”)

and

The Corporation of The Municipality of Whitestone

(“Whitestone”)

WHEREAS the municipalities of The Archipelago, Carling, McDougall, McKellar, Parry Sound and Seguin have formed a joint municipal service board known as the *West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board*;

AND WHEREAS the Board is desirous of establishing a recreation and cultural centre (“**Facility**”) which meets the needs and interests of all West Parry Sound communities and encourages healthy lifestyles, social interactions and physical well being through education, recreation, wellness, cultural and athletic activities;

AND WHEREAS Whitestone has opted out of joining the Board, but nevertheless recognizes that a recreation and cultural centre is an important amenity for the economic and social well being of the residents of West Parry Sound, including the residents of Whitestone;

AND WHEREAS the Board has, and will continue to, rely on the financial support of Whitestone when making decisions about the Facility;

NOW THEREFORE, IN CONSIDERATION of the terms and conditions herein the parties agree as follows:

Whitestone Funding

1. Whitestone shall make a one-time financial contribution of \$250,000 towards the building of the Facility, within 30 days of the completion of the review requirement outlined in section 4, to the satisfaction of Whitestone.
2. The Municipality of Whitestone further agrees to contribute annually towards any operating deficit of the Facility, up to 6.1% of such annual deficit, provided that the annual maximum shall not exceed \$18,316, commencing in the first year of the Facility’s operation ~~and continuing~~ for a total of ten (10) years, with the annual maximum amount to be increased by the annual consumer price index as of September of the preceding year. The contribution to the first calendar year of operation shall be prorated and shall

be based on the first day of operation being the first day the facility was open to the public with full services as determined and confirmed to the satisfaction of Whitestone.

Operating deficit means where the operating costs and expenses incurred by the Facility, as determined under Generally Accepted Accounting Principles (GAAP), ~~that in any way~~ are related to the operation of the Facility and which shall not include depreciation or reserve funds, exceed the membership revenue and any other revenue received by the Board. Whitestone shall have the ability to review all operating costs and expenses and satisfy itself with the said deficit.

3. The Board shall invoice Whitestone for any operating deficit within 120 days of year-end (to be based on the Audited Financial Statements) for Whitestone's share of the prior year deficit. Whitestone shall pay the invoice within 60 days of receipt subject to the review noted above and concurrence of the operating deficit.

Conditions of Funding

4. The commitments outlined above are conditional on
 - a. A review of the operating model, projected operating costs, and reserve requirements for the Facility by management consultants with expertise in such reviews, to be completed prior to final design of the Facility, at the Boards' cost.

Benefits

5. The residents of Whitestone shall be entitled to use the Facility to the same extent and for the same cost as any other resident of the municipalities that make up the Board during the term of this agreement.

Relationship

6. Nothing in this Agreement is intended to convey ownership of the Facility, or constitute an agency, partnership, joint venture or other form of joint enterprise or fiduciary relationship between the Parties and neither Party shall have authority to bind the other Party in any manner whatsoever.

Counterparts

7. This Agreement may be executed in one or more counterparts, all of which will be considered one and the same Agreement, and will be binding when one or more counterparts have been signed by each of the parties and delivered, either manually

or electronically, to the other party, it being understood that all parties need not sign the same counterpart.

Entire Understanding

- 8. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

Successors and Assigns

- 9. This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and assigns.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf as of the ___ day of _____, 2022.

**West Parry Sound Recreation and Cultural Centre
Joint Municipal Service Board**

By: _____
Name: Donald Sanderson
Title: Chair

By: _____
Name: Jamie McGarvey
Title: Vice Chair

The Corporation of The Municipality of Whitestone

By: _____
Name: George Comrie
Title: Mayor

By: _____
Name: Michelle Hendry
Title: CAO/Clerk

CORRESPONDENCE



2021 Division Road North
 Kingsville, Ontario N9Y 2Y9
 Phone: (519) 733-2305
 www.kingsville.ca
 kingsvilleworks@kingsville.ca

COPY VIA EMAIL (Premier@ontario.ca)

September 1, 2022

The Hon. Doug Ford, Premier of Ontario
 Legislative Building
 1 Queen's Park
 Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: Town of Kingsville Council Resolution #336-08292022 in opposition to
 Bill 3, Strong Mayors, Building Homes Act, 2022**

At its Special Meeting held August 29, 2022 Council of The Corporation of the Town of Kingsville passed a Resolution against Bill 3 as follows:

Resolution #336-08292022

Moved by Councillor Kimberly DeYong
 Seconded by Councillor Laura Lucier

“WHEREAS the Government of Ontario, through the Minister of Municipal Affairs and Housing, has introduced Bill 3 which is described as "An Act to amend various statutes with respect to special powers and duties of heads of council";

AND WHEREAS this Bill, if enacted, will initially apply to the City of Toronto and City of Ottawa, but will later be expanded to include other municipalities according to a statement made by the Premier at the 2022 AMO annual conference;

AND WHEREAS this Bill, if enacted, will give Mayors additional authority and powers, and correspondingly take away authority and powers from Councils and professional staff, and will include giving the Mayor the authority to propose and adopt the Municipal budget and to veto some decisions of Council;

AND WHEREAS this Bill, if enacted, will give authority over professional staff to the Mayor, including that of the Chief Administrative Officer;

AND WHEREAS these changes will result in a reduction of independence for professional staff including the CAO, who currently provide objective information to the Council and public and will now take direction from the Mayor alone when the Mayor so directs;

AND WHEREAS these are surprising and unnecessary changes to the historical balance of power between a Mayor and Council, and which historically gave the final say in all matters to the will of the majority of the elected Council.

THEREFORE, this Council of the Town of Kingsville, passes this resolution to petition the Government of Ontario that:

1. These changes to the *Municipal Act, 2001*, are unnecessary and will negatively affect the Town of Kingsville;
2. That if the Ontario Government deems these changes necessary in large single-tier municipalities such as Toronto and Ottawa, that such changes should not be implemented in smaller municipalities;
3. That the Ontario Government should enact legislation clarifying the role of Mayor, Council and Chief Administrative Officer, similar to those recommended by the Ontario Municipal Administrator's Association and those recommended by Justice Marrocco in the Collingwood judicial inquiry of 2020; and
4. That if the stated goal of this legislation is to construct more housing in Ontario that this can be accomplished through other means including amendment of the *Planning Act* and funding of more affordable housing.

Council further directs the Clerk to ensure that a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the "Standing Committee on Heritage, Infrastructure and Cultural Policy", Kingsville's MPP, the Association of Municipalities of Ontario, and other Municipalities in Ontario."

RECORDED VOTE – Carried Unanimously

| | YEA | NAY |
|----------------------------|-----|-----|
| Deputy Mayor Gord Queen | X | |
| Councillor Kimberly DeYong | X | |
| Councillor Tony Gaffan | X | |
| Councillor Laura Lucier | X | |
| Councillor Thomas Neufeld | X | |
| Councillor Larry Patterson | X | |
| Results | 6 | 0 |

If you have any questions or comments please contact Paula Parker at pparker@kingsville.ca.

Yours very truly,



Paula Parker
Town Clerk, on behalf of Kingsville Council

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
(Steve.Clark@pc.ola.org)
Standing Committee on Heritage, Infrastructure and Cultural Policy; Attn.: Committee Clerk
Isaiah Thorning (schicp@ola.org)
Anthony Leardi, MPP – Essex (Anthony.Leardi@pc.ola.org)
Association of Municipalities of Ontario (AMO) (amo@amo.on.ca)
All Ontario Municipalities



MEDIA RELEASE
For Immediate Release

Economic Trends in West Parry Sound

September 9, 2022 – Parry Sound, ON

The West Parry Sound Economic Development Collaborative (WPSEDC) and the Town of Parry Sound Economic Development Department have recently reviewed the state of the regional economy and some of the emerging trends affecting the business community. Despite economic headwinds, the region's economy is growing and the local business community has had a successful summer.

Recently released data from the 2021 Census of Population confirms this growth. Since 2016, the permanent population of West Parry Sound has increased 13.9% to 19,867 residents. The area has approximately 650 operational businesses, and a workforce of approximately 11,000. The median after-tax income for households in West Parry Sound is \$66,913 annually, a 15.9% increase over 2016. The median age of West Parry Sound is 56.5 years, a 2.4% increase since 2016. The median age of the region remains significantly higher than the provincial median of 41.6 years.

The aging population, combined with the steady workforce size, suggests that the available local workforce is going to shrink within the next 5-10 years. Workforce availability has been consistently cited as the main challenge to business expansion in West Parry Sound. However, the overall growth in the area's population and the increase in the area's median incomes suggest that West Parry Sound is well positioned to attract new workers and new business in the coming years.

The WPSEDC supports business through its Business Retention and Expansion (BRE) program, visiting over 140 local businesses since 2021. "West Parry Sound is a diverse economy, but many of our businesses are facing the same opportunities and challenges," says James Cox, Regional Economic Development Officer for the WPSEDC. "The BRE program can help connect businesses with resources to grow. We encourage any employers to reach out to us if we can be of assistance."

The Town of Parry Sound Economic Development Department has assisted specific businesses find new employees by connecting new arrivals to the area. Since March, West Parry Sound has welcomed 25 Ukrainian families. The successful relocation has been coordinated by the Rotary Club of Parry Sound, with the Town of Parry Sound Economic Development Department assisting new arrivals with employment. "Local employers have taken on several new arrivals from Ukraine," says Vladimir Shehovtsov, Economic Development Officer with the Town of Parry Sound, "We have worked with employers such

as Stanley Boats, Crofters, Trestle Brewery, and Legends Spirit Co. to find well-paying jobs for relocated Ukrainians.” Up to 10 more Ukrainian families are expected to arrive in the area this fall.

Existing business continues to expand in our area. NORSE Brewery added a restaurant to its operations at the Parry Sound Area Industrial Park in August. This is a substantial improvement to the Park, as it will allow employees of businesses located there to have hot lunches. The business owners plan to keep the restaurant open year-round.

In addition to private businesses, the Parry Sound Area Municipal Airport and Business Park received \$3,000,000 in Northern Ontario Development Funding for the creation of new air side development lots. These new development opportunities will help attract new business to the aviation and aerospace business cluster at the Airport Business Park and help existing businesses expand their operations.

The WPSEDC and the Town of Parry Sound Economic Development Department also continue to attract new investment to the area. They have collectively hosted four business delegations during the summer of 2022, welcoming companies in fields such as PVC rain and snow boots production, plastic window manufacturing, logistics, and battery production. Each project is valued between \$1 - \$2 million.

The Town of Parry Sound is also enjoying a record-breaking cruise ship season this summer, with 20 ship visits by 3 operators: Pearl Seas Cruises (US) – 10 visits, Viking Cruises (Norway) – 7 visits, and Ponant Cruises (France) – 3 visits. This represents a 40% growth in visits over 2019.

The WPSEDC continues to support business retention and expansion and attract further investments. The WPSEDC is a partnership between the 7 area municipalities in West Parry Sound District, comprised of the Township of Carling, the Municipality of McDougall, the Township of McKellar, the Town of Parry Sound, the Township of Seguin, Township of The Archipelago, and the Municipality of Whitestone with a three-year funding commitment from FedNor. Its mandate is to build a supportive business environment in West Parry Sound through collaborative economic development projects.

-30-

For further information please contact:

James Cox
Regional Economic Development Officer
West Parry Sound Economic
Development Collaborative
Tel: 705-774-1809
Email: edo@investwps.com

Vladimir Shehovtsov
Economic Development Officer
Town of Parry Sound
Tel: 705-746-2101 ext. 231
Email:
vshehovtsov@townofparrysound.com

From: Cathy Lamb [mailto: [REDACTED]]

Sent: September 12, 2022 8:56 AM

To: David Creasor <david.creasor@whitestone.ca>

Cc: George Comrie <mayor.comrie@whitestone.ca>; Joe Lamb <councillor.lamb@whitestone.ca>; Joe McEwen <councillor.mcewen@whitestone.ca>; Brian Woods <councillor.woods@whitestone.ca>; Beth Gorham-Matthews <councillor.gorham-matthews@whitestone.ca>; michelle.hendry@whitestone.ca

Subject: Re: Accessibility

Good morning David

Thank you for your response

I find this process and timeline unacceptable. There is an immediate and outstanding need to address the access to washrooms at the Community Centre

The review, the budget process and installation is probably going to take one year.

This is not a major capital item. It is a minor expense . Surely the money can be found in the 2022 budget.

Please put this email thread on an upcoming agenda of Council, under correspondence

Thank you

Cathy Lamb

On Sep 12, 2022, at 7:58 AM, David Creasor <david.creasor@whitestone.ca> wrote:

Dear Cathy,

We are currently reviewing the needs for accessible door openers on the Community Centre and the Dundome. This will be added to the draft budget for 2023.

Sincerely, Dave Creasor

On Sun, Sep 11, 2022 at 10:59 AM Cathy Lamb < [REDACTED] > wrote:

As you are all aware, I am currently recovering from a fracture of my fibula and this necessitates use of a walker

I have been in the Dunchurch Community Centre recently and frankly I was appalled and stunned that there that is no accessibility entry device on the female washroom. I looked at the entrance to the male washroom and saw the same glaring issue. In other words no handicapped door switch to access the washrooms.

My entry was to push the door with my hip, put down the door stop and enter the space. Had I not put down the door stop, I would have been stranded in the washroom

I respectfully ask the municipality to purchase and have installed the devices. There are other folks in the community who would greatly benefit from the door switch, be they people with mobility issues or parents carrying an infant.

Thanking you in advance for reviewing this much needed issue and resolving in a timely manner.

I will await your response.

Thanks

Cathy Lamb



Magnatawan Pioneer Association

4109 Bridgeport Drive,
Jordan Station, Ontario LOR 1S0

Subject: Magnatawan Pioneer Association – Bolger Landing Access, Road Grant

Date: Sept 13th, 2022

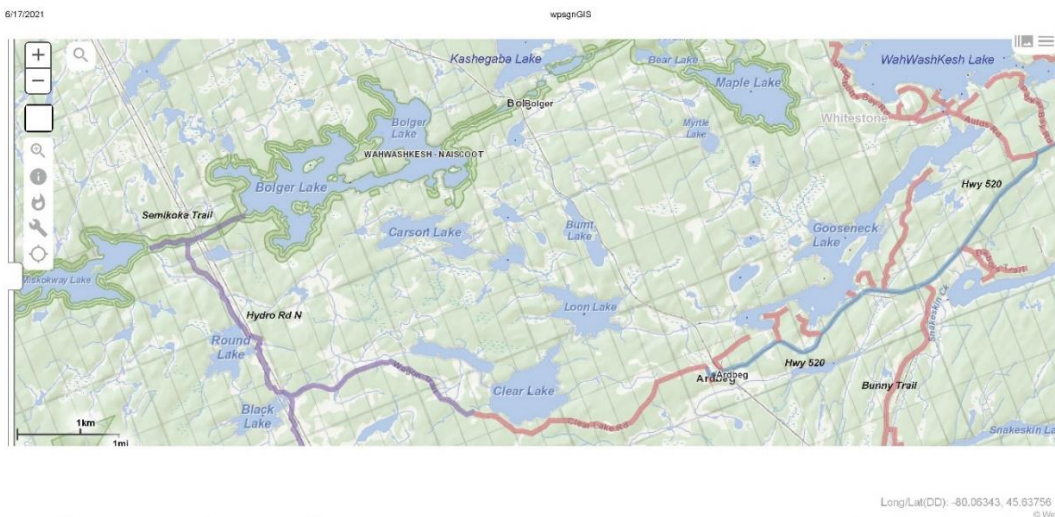
Dear: Council, CAO & Treasurer.

Representing: Magnatawan Pioneer Association Ratepayers’

| Lake | Parcels | Dwellings |
|--------------|-----------|-----------|
| Bolger | 37 | 23 |
| Kashegaba | 41 | 28 |
| Miskokway | 3 | 2 |
| Whites | 1 | 1 |
| Total | 82 | 54 |
| | | |

Bolger Access Road Overview:

The Magnatawan Pioneer Association has been maintaining the access road from just past Clear Lake, to Black Lake (3.9 km) , Black Lake to Round Lake (1.0 km) then (3.2 km) to Bolger landing. The trail from the Bolger turn off to Miskoway is (1.0). There is a total of 8.9 km of road. We are trying to maintain 7.9 km’s of the shown below.



As the treasurer for the Magnetawan Pioneer Association, I will be submitting our 2022 Road Grant Application, requesting the full funding formula for the 7.9km stretch of our ratepayers’ access road starting at the end of Clear Lake Road to Bolger Landing.

Magnatawan Pioneer Association: info.bolgerbound@gmail.com



A 3% increase is nowhere near sufficient to fund ongoing maintenance & repairs to ensure the road is safe for use, either for our membership of property owners, or the frequent public users. We have expensed \$15,850 so far this year just on the portion from Black Lake to the conservation reserve, fixing heavy damage resulting from PUBLIC, off-road enthusiasts and clubs, campers as well as washouts from heavy rain events and this is simply to make the road passable for use by 4 x 4 trucks and ATV's. Gravel costs alone have increased 25% because of fuel costs, which is also reflective when hiring heavy equipment to spread, load and transport the gravel along the 7.9 kms. We are not attempting to bring this to any standard, just to make it safe and usable. We are struggling to find vendors to do work for us due to the rugged terrain and the issues with the MECP within the Magnetawan-Naiscoot Reserve. And above this, we are again committing another 150 hours of volunteer work from our members on maintenance initiatives on the road and parking area.

In comparison, one of our members also has a road association to represent their home on Whitestone Lake - Pine Grove Road Association. With about 30 members and about 1.5 km of private road, they are receiving over \$2200 in grant. And this road is a dead-end private access road.

We are NOT asking the municipality to take over the road - we are willing to take responsibility for its maintenance. However, our grant needs to be sufficiently higher in comparison, as we service 82 property owners, with 54 dwellings, 7.9km of road, and repairing the damage to the road yearly, of which MOST IS DUE TO PUBLIC USE.

We request that this be reviewed by council at the next meeting in the hopes that direction be given to increase the funding to a fair and equitable level in comparison to other associations, and reflective of the level of PUBLIC use it is enduring.

Sent on behalf of Jim Davies - Magnatawan Pioneer Association Treasurer

Best Regards

Kelvin Williamson
President Magnatawan Pioneer Association
Info.bolgerbound@gmail.com
Cell: 905-301-9674

Letter Emailed to: mayor.comrie@whitestone.ca , councillor.mcewen@whitestone.ca councillor.gorham-matthews@whitestone.ca councillor.woods@whitestone.ca councillor.lamb@whitestone.ca michelle.hendry@whitestone.ca, treasurer@whitestone.ca



August 2022

LABOURFOCUS

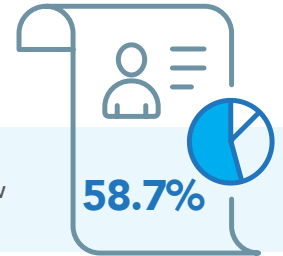
IN THIS EDITION

RECRUITMENT, RETENTION OF SKILLED STAFF, AND MORE WORK HOURS

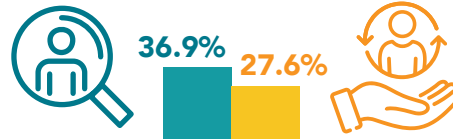
INFLATION AND WAGE NEGOTIATIONS

RECRUITMENT, RETENTION OF SKILLED STAFF, AND MORE WORK HOURS

Among businesses expecting labour shortages, nearly **THREE-FIFTHS** reported **RECRUITING** and **RETAINING** staff was more challenging now than 12 months ago.



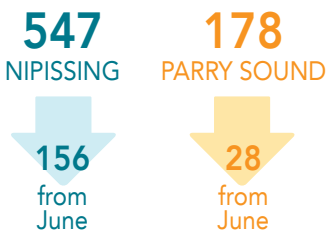
Almost two-fifths of businesses expected skilled labour **RECRUITMENT** to be a challenge.



Over one-quarter of businesses anticipated **RETENTION** of skilled staff to be an obstacle.

JOBS REPORT JULY 2022

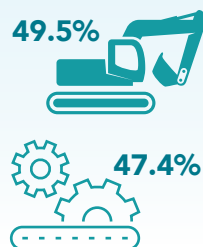
TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

- NIPISSING
Health Care & Social Assistance (24.9%)
- PARRY SOUND
Retail Trade (25.3%)

To view the full report, visit our website www.thelabourmarketgroup.ca



According to the report, construction and manufacturing businesses were most likely to face **RECRUITMENT** challenges of skilled labour over the next three months.



RETENTION of skilled employees was recorded as highest for accommodation and food services.

Followed by health care and social assistance.

INDUSTRIES EXPECTING RECRUITING AND RETENTION OF SKILLED LABOUR AS AN OBSTACLE

| TOP 10 INDUSTRIES | RECRUITMENT (%) | RETENTION (%) |
|---|-----------------|---------------|
| Construction | 49.5% | 31.9% |
| Manufacturing | 47.4% | 32.3% |
| Accommodation & food services | 46.3% | 42.4% |
| Health care & social assistance | 41.1% | 34% |
| Arts, entertainment & recreation | 41% | 30.6% |
| Retail trade | 39.4% | 32.1% |
| Administrative & support, waste management & remediation services | 37.4% | 27.8% |
| Other services (except public administration) | 36.8% | 28.2% |
| Wholesale trade | 32.2% | 21.1% |
| Information & cultural industries | 31.8% | 27.7% |

Source: Statistics Canada

Questions or concerns? Feel free to contact us at info@thelabourmarketgroup.ca

T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



Growing labour challenges: **PROFESSIONAL, SCIENTIFIC, and TECHNICAL SERVICES** were most likely to expect management and existing staff to work **more hours in order to meet the labor challenges.**

56.5% RETENTION OF SKILLED EMPLOYEES WAS AN OBSTACLE FOR NEARLY THREE-FIFTHS OF BUSINESSES.

And almost half (**48.4%**) with 100 or more employees and 20 to 99 employees.

Followed by businesses with 5 to 19 employees. **36.6%**

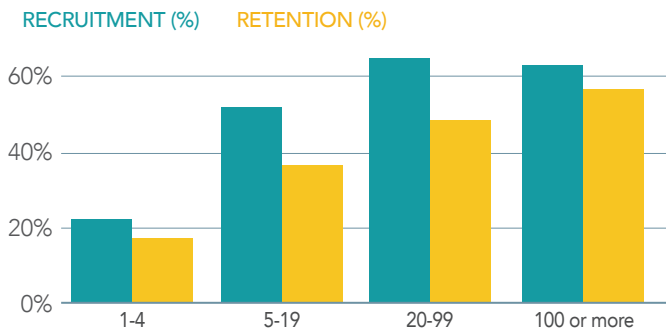
Lower for very small businesses with less than 4 employees. **17.2%**

65% RECRUITING SKILLED EMPLOYEES WAS AN OBSTACLE FOR NEARLY TWO-THIRDS OF BUSINESSES WITH 20 TO 99 EMPLOYEES.

Followed by those with more than 100 employees, **62.8%**.

Smaller firms expected recruitment of skilled staff to be a challenge in the next three months— with over half of businesses with 5 to 19 employees raising hiring concerns.

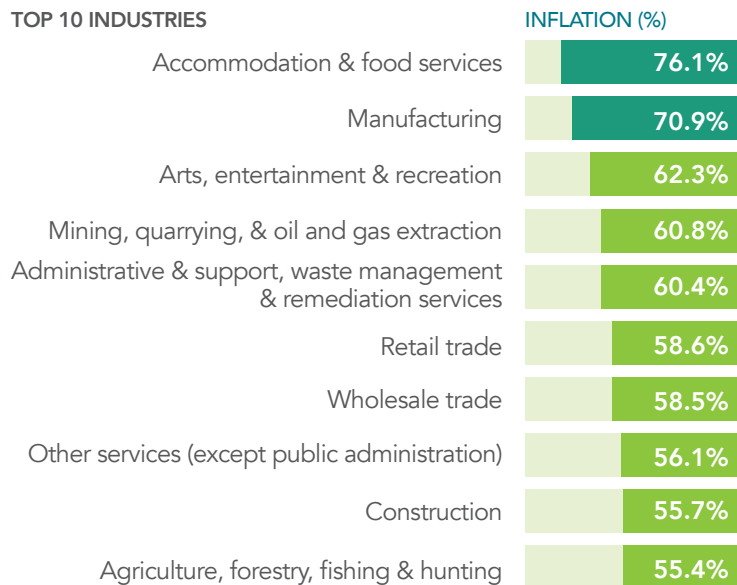
BUSINESSES EXPECTING RECRUITING AND RETENTION OF SKILLED LABOUR AS AN OBSTACLE (EMPLOYEES)



When it came to the size of the company, **larger companies** – 100 or more employees and 20 to 99 employees – felt the need to add in more work hours in comparison to smaller firms.

INFLATION AND WAGE NEGOTIATIONS

A CONCERN WHEN DISCUSSING SALARY NEGOTIATIONS



7 IN 10 businesses expecting inflation to be an issue during salary negotiation.

The issue is bigger for businesses employing **+5** more than five people.

45% of businesses said they planned on raising their wages in the coming year.

55.2% of businesses expect the high cost of living to be a bigger issue when discussing pay hikes. (*Accommodation & food services and manufacturing.*)



Looking for Board members!

Are you interested in the future workforce of Nipissing or Parry sound?

Become an **LMG board member!** We are currently seeking applications from those individuals interested in joining the LMG team!



For more information contact info@thelabourmarketgroup.ca

Questions or concerns? Feel free to contact us at info@thelabourmarketgroup.ca

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