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**Regular Council Meeting Minutes
Tuesday, January 16, 2024, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing**

Present: Mayor George Comrie
Councillor Janice Bray (via Zoom)
Councillor Joe Lamb
Councillor Brian Woods
Councillor Scott Nash

Staff: Michelle Hendry, CAO/Clerk
David Creasor, Manager Public Works (10:00 a.m. to 2:00 p.m.)
Paula Macri, Planning Assistant (10:00 a.m. to 1:30 p.m.)
Wendy Schroeder, Deputy Clerk/Records Management Coordinator
Bob Whitman, Fire Chief (12:33 p.m. to 3:30 p.m.)

Invited Guests: Steenhof Building Services Group (via Zoom)
Robert Dreyer, Whitestone / McKellar Lions Club (in person)

Other Guests: 7 – in person
2 – via Zoom or teleconference

1. Roll Call and Call to Order 10:00 a.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.

Councillor Janice Bray declared a pecuniary interest in regards to Item 9.3, Appointment of Alternate Community Emergency Management Coordinator (CEMC)

3. Approval of the Agenda

Resolution No. 2024-001

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Members of Council have been presented with an Agenda for the January 16th, 2024 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented with the addition of the following items under:

Closed Session:

Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

15.2.3 Whitestone Environmental Committee resignations

Business Matters:

11.4 Council Health Spending Accounts

Carried

4. Presentations and Delegations

- 4.1 Whitestone / McKellar Lions Club
- 4.2 Georgian Nordic Outdoor Activity Centre - The presenter sends their regrets as they were unable to attend the meeting

Matters Arising from Presentations and Delegations

Resolution No. 2024-002

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

4.1 Whitestone / McKellar Lions Club Presentation

THAT the Council of the Municipality of Whitestone receives for information the presentation from the Whitestone / McKellar Lions Club, with thanks.

Carried

Move into Committee of the Whole

Resolution No. 2024-003

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 10:39 a.m.

Carried

5. Committee of the Whole

5.1 Municipality of Whitestone, Building Assessment Report for Asset Management Steenhof Building Services Group

5.2 Planning Items

5.2.1 Group Application to Purchase and Close Shore Road Allowance, MCILWEE/BENNETT/MUNCY

- Memorandum from John Jackson, Planner

RECESS (11:35 a.m. to 11:40 a.m.)

5.2.2 Agreement with 12628465 Canada Inc. and STO Network Consulting Inc. in respect of a Plan of Subdivision (Parry Sound Area Planning Board File No. S01/2022 (W))

- Memorandum from Michelle Hendry, CAO/Clerk, Status of Conditions of Approval

5.2.3 Council Priority Setting discussion for 2024

- 2023 Strategic Action Plans

Reconvene into Regular Meeting

Resolution No. 2024-004

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 12:27 p.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2024-005

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

5.1 Municipality of Whitestone, Building Assessment Report for Asset Management Steenhof Building Services Group.

THAT the Council of the Municipality of Whitestone receives for information the 2023 Building Assessment Report for Asset Management prepared by Steenhof Building Services Group.

Carried

Resolution No. 2024-006

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

5.2 Planning Matters

5.2.1 Group Application to Purchase and Close Shore Road Allowance, MCILWEE/BENNETT/MUNCY

WHEREAS John Jackson, Planner Inc. has prepared a report on behalf of the Council of the Municipality of Whitestone regarding the purchase of a Shore Road Allowance and provided a copy to the Municipality of Whitestone;

AND WHEREAS the Council of the Municipality of Whitestone receives this report as information;

AND WHEREAS an application has been submitted by Gordon and Gabriele Bennett for the closing and acquisition of the shore road allowance fronting Lot 9, Plan 42M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS an application has been submitted by James Kerr Mcilwee and Deborah Mcilwee for the closing and acquisition of the shore road allowance fronting Lot 8, Plan 42M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS an application has been submitted by James Kenneth Muncy Jr. and Catheryn Marie Muncy for the closing and acquisition of the shore road allowance fronting Part Lot 27, Concession 6 being Parts 2, 3, 4, 5, & 6, Plan 42R-20061, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to these applications;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowances subject to:

1. Current practices and procedures and the payment of fees in accordance with the current Municipal fees and charges By-law, for closing of Shore Road Allowances.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

		YEAS	NAYS	ABSTAIN
Councillor,	Scott Nash	X		
Councillor,	Brian Woods	X		
Councillor,	Janice Bray	X		
Councillor,	Joe Lamb	X		
Mayor,	George Comrie	X		

Carried

Resolution No. 2024-007

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 5.2.2 Agreement with 12628465 Canada Inc. and STO Network Consulting Inc. in respect of a Plan of Subdivision (Parry Sound Area Planning Board File No. S01/2022 (W))

- Memorandum from Michelle Hendry, CAO/Clerk, Status of Conditions of Approval

THAT the Council of the Municipality of Whitestone receives for information the Memorandum from Michelle Hendry, CAO/Clerk dated January 16, 2024 regarding the status of Conditions of Approval for 12628465 Canada Inc. and STO Network Consulting Inc. in respect of a Plan of Subdivision (Parry Sound Area Planning Board File No. S01/2022 (W)).

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2024-008

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 5.2.3 Council Priority Setting discussion for 2024
- 2023 Strategic Action Plans

THAT the Council of the Municipality of Whitestone request staff to report back at a future council meeting with a suggested schedule of priorities and timelines.

Carried

RECESS (12:35 p.m. to 1:05 p.m.)

6. Public Meeting - None

7. Consent Agenda

Resolution No. 2024-009

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes of Tuesday, December 12, 2023
 - 7.1.2 Regular Closed Session Meeting Minutes of Thursday, December 14, 2023
- 7.2 Unfinished Business (listed on pages 5 to 9)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Minutes:

- Regular Council Meeting Minutes of Tuesday, December 12th, 2023
- Regular Closed Session Meeting Minutes of Thursday, December 14th, 2023

AND THAT the Council of the Municipality of Whitestone receives for information:

- The Unfinished Business listed on pages 5 to 9 of the January 16th, 2024 Council Meeting Agenda

Carried

8. Accounts Payable

Resolution No. 2024-010

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$528,966.87 for the period ending January 4, 2024.

Carried

9. Staff Reports

Resolution No. 2024-011

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

9.1 Report ADMIN-2023-15 Fees and Charges

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2023-15 (Annual review of the Fees and Charges By-law); and

THAT Council recommends approval of the amendments to the Fees and Charges By-law as presented in Report ADMIN-2023-15, as amended, and

THAT a Public Meeting be scheduled as per By-law 04-2003 as amended, being a By-law to establish procedures for notice as required under the *Municipal Act*, 2001, for the purposes of allowing for Public input to amendments to the Fees and Charges By-law.

Carried

Resolution No. 2024-012

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

- 9.2 Report ADMIN-2024-01
RFP Community Centre Audio / Visual Improvements

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-01 (RFP 2023-10 Community Centre Audio / Visual Improvements); and

THAT the Council of the Municipality of Whitestone request that staff work with Stephen D Michael Ltd. to provide a formal quotation for specific Audio / Visual upgrades at the Dunchurch Community Centre and report back to Council at a future Council meeting.

Recorded Vote requested by Councillor Nash:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray		X	
Councillor, Joe Lamb		X	
Councillor, Scott Nash		X	
Councillor, Brian Woods		X	
Mayor, George Comrie	X		

Defeated

Conflict of Interest declared by Councillor Janice Bray. Councillor Bray disconnected from the Zoom call for the duration of the discussion in respect to Item 9.3 and resumed the Zoom connection after Resolution 2024-013 passed.

Resolution No. 2024-013

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 9.3 Report ADMIN-2024-02
Appointment of Alternate Community Emergency Management Coordinator (CEMC)

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-02 (Appointment of Alternate Community Emergency Management Coordinator (CEMC)); and

THAT Resolution No. 2022-95 appointing Janice Bray as Alternate CEMC be rescinded; and

THAT John Stothers be appointed as the Alternate CEMC for the Municipality of Whitestone.

Carried

Resolution No. 2024-014

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 9.4 Report PW-2024-01
2023 Biennial Bridge and Culvert Study
Link to Report [Municipality of Whitestone - Biennial Bridge and Culvert Inspections](#)

THAT the Council of the Municipality of Whitestone receives for information Report PW-2024-01, (2023 Biennial Municipal Structure Inventory and Inspection Report).

Recorded Vote requested by Councillor Scott Nash:

	YEAS	NAYS	ABSTAIN
Councillor, Joe Lamb	X		
Councillor, Scott Nash		X	
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2024-015

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

- 9.5 Report PW-2024-02
Electric Vehicle ChargeOn funding program and Lakeland Solutions TAKE CHARGE EV Network proposal for the Municipality of Whitestone

THAT the Council of the Municipality of Whitestone receives for information Report PW-2024-02 (Electric Vehicle ChargeOn funding program and Lakeland Solutions TAKE CHARGE EV Network proposal for the Municipality of Whitestone) and;

THAT the Council of the Municipality of Whitestone approves an application to the Electric Vehicle ChargeOn funding program by Lakeland Solutions for an Electric Vehicle (EV) charger installation in Whitestone to be located at 2125 Highway 124, Dunchurch, ON; and

THAT subject to Electric Vehicle ChargeOn funding approval from the Ministry of Transportation, staff negotiate a Lease Agreement with Lakeland Solutions in respect of the proposed construction and installation of the Electric Vehicle charger installation to be located at 2125 Highway 124, Dunchurch, ON.

Carried

Resolution No. 2024-016

Moved by: Councillor Joe Lamb

Seconded by: Councillor Scott Nash

- 9.6 Memorandum:
Agreement with MacNaughton Hermsen Britton Clarkson Planning Limited (MHBC), Land Use Planning Services

THAT the Council of the Municipality of Whitestone receives for information the Memorandum from CAO/Clerk Hendry dated January 16th, 2024, regarding the Agreement with MacNaughton Hermsen Britton Clarkson Planning Limited (MHBC), Land Use Planning Services.

Recorded Vote requested by Councillor Scott Nash

	YEAS	NAYS	ABSTAIN
Councillor, Scott Nash			X
Councillor, Brian Woods			X
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2024-017

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 9.7 Memorandum:
Integrity Commissioner Services

THAT the Council of the Municipality of Whitestone receives for information the Memorandum from CAO/Clerk Hendry dated January 16th, 2024 regarding Integrity Commissioner Services; and

THAT the following members of Council be appointed to assist in evaluating the proposals received for Integrity Commissioner Services in respect of RFP-2024-01

1. Mayor George Comrie
2. Deputy Mayor Joe Lamb

Carried

10. By-laws

Resolution No. 2024-018

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

10.1 **THAT** By-law No. 01-2024, being a By-law to authorize borrowing from time to time to meet expenditures during the fiscal year ending December 31, 2024, is hereby passed this 16th day of January, 2024.

Carried

Resolution No. 2024-019

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

10.2 **THAT** By-law No. 02-2024, being a By-law to levy certain interim rates, taxes and charges for the year 2024, is hereby passed this 16th day of January, 2024.

Carried

Resolution No. 2024-020

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

10.3 **THAT** By-law No. 03-2024, being a By-law to set tax ratios for municipal purposes for 2024, is hereby passed this 16th day of January, 2024.

Carried

Resolution No. 2024-021

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

10.4 **THAT** By-Law No. 04-2024, being a By-law to Close and Stop up that part of the original shore road allowance along the shores of WahWashKesh Lake, in front of Lot 28, Concession 5 in the geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Parts 6-11, Plan 42R-22220 and to sell Parts 6-11, Plan 42R-22220 (Burrell/Rice/Pottinger/Merritt) is hereby passed this 16th day of January, 2024.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2024-022

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

10.5 **THAT** By-law No. 05-2024, being a By-law to authorize entering into an Agreement with 12628465 Canada Inc. and STO Network Consulting Inc. in respect of a Plan of Subdivision (Parry Sound Area Planning Board File No. S01/2022 (W)) is hereby passed this 16th day of January, 2024.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

11. Business Matters

Resolution No. 2024-023

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

11.1 Memorandum:

Setting date for Public Meeting regarding the Rental Unit By-law

THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry dated January 16th, 2024 regarding setting a date for a Public Meeting in respect of the Rental Unit By-law; and

THAT the above referenced Public meeting be advertised and scheduled for March 19, 2024 as part of the Regularly Scheduled Council meeting.

Carried

Resolution No. 2024-024

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

11.2 Town of Parry Sound resolution, Request Education Minister to Not Close Rural Schools - Resolution of support (request from December 12th, 2023 Council meeting)

THAT the Council of the Municipality of Whitestone hereby supports the Town of Parry Sound Council Resolution 2023-175 in support of Motion 2023-10-05 passed on October 10, 2023 by the Near North District School Board which strongly implores the Ministry of Education not to exercise their authority granted by Bill 98 for the closure of rural elementary schools; and

THAT a study be undertaken to determine which of the two rural elementary schools, being either McDougall Public School or Nobel Public School, is the most

appropriate to stay open in the West Parry Sound District to serve the area's growing population and alleviate the need to add to the current JK-Grade 12 mega-school construction project; and

THAT this resolution be forwarded to the Ontario Public School Boards' Association, the Honourable Stephen Lecce Minister of Education, MPP Graydon Smith and West Parry Sound District Municipalities.

Carried

Resolution No. 2024-025

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

11.3 Accelerated High-Speed Internet Projects in Whitestone – Update

THAT the Council of the Municipality of Whitestone receives for information the Memorandum from Mayor George Comrie in respect of Accelerated High-Speed Internet Projects in Whitestone; and

THAT the Memorandum be posted on the Municipal Website and shared on the Municipal Facebook page.

Carried

Resolution No. 2024-026

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

11.4 Increase to Council Health Spending Account

THAT the amount of the Health Spending Account for Councillors be increased from \$2500.00 per year per Councillor to \$3500.00 per year per Councillor.

Recorded vote requested by Councillor Scott Nash:

		YEAS	NAYS	ABSTAIN
Councillor,	Joe Lamb	X		
Councillor,	Scott Nash	X		
Councillor,	Brian Woods	X		
Councillor,	Janice Bray	X		
Mayor,	George Comrie	X		

Carried

Curfew

Resolution No. 2024-027

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS Section 6.5.2 Daytime meetings (commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the January 16th, 2024 Regular Council Meeting past the allotted time of seven (7.0) hours and continues for an additional one (1) hour.

Carried

12. Correspondence

Resolution No. 2024-028

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 10 of the January 16, 2024 Council Meeting agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

None

Carried

13. Councillor Items

Councillor Scott Nash

- Requested information in regard to the By-law Officer contract to be placed on the Council Closed Session agenda for February 20, 2024.

14. Questions from the Public – None

15. Closed Session

Resolution No. 2024-029

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

Adjourn to Closed Session

THAT this meeting be adjourned into a Closed Session meeting at 5:43 p.m. for the following matters:

- 15.1 Closed Session Minutes of the Regular Closed Session Council meeting of Thursday, December 14th, 2023
- 15.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2) (b)
 - 15.2.1 Volunteer Appointment to the Committee of Adjustment
 - 15.2.2 Volunteer Appointment to Fire and Rescue Services
 - 15.2.3 Whitestone Environmental Committee resignations

Carried

Reconvene into Regular Meeting

Resolution No. 2024-030

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

THAT this meeting be reconvened to a Regular Meeting at 6:29 p.m.

Carried

Matters arising from Closed Session:

Resolution No. 2024-031

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 15.1 Closed Session Minutes of the Regular Closed Session Council meeting of Thursday, December 14th, 2023

THAT the Council of the Municipality of Whitestone does hereby approve the Closed Session Meeting Minutes for the Regular Closed Session Council meeting of December 14th, 2023.

Carried

Resolution No. 2024-032

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 15.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2) (b)

15.2.1 Volunteer Appointment to the Committee of Adjustment

THAT the Council of the Municipality of Whitestone does hereby approve the appointment of Kevin Krusell as an alternate Committee member of the Municipality of Whitestone Committee of Adjustment.

Carried

Resolution No. 2024-033

Moved by: Councillor Brian Woods
Seconded by: Councillor Janice Bray

15.2.2 Volunteer Appointment to Fire and Rescue Services

THAT the Council of the Municipality of Whitestone does hereby approve the appointment of Christopher Xerri as a probationary Firefighter/First Responder in training, in the Whitestone Firefighter Rescue Department; and

THAT subject to completion of mandatory training and one year of successful probation, Christopher Xerri may move up as a regular Firefighter/First Responder in the Whitestone Fire Rescue Department.

Carried

16. Confirming By-law

Resolution No. 2024-034

Moved by: Councillor Joe Lamb
Seconded by: Councillor Brian Woods

THAT By-law No. 06-2024 being the Confirmatory By-law for the Council meeting of the Municipality of Whitestone on January 16th, 2024 is hereby enacted as passed this 16th day of January 2024.

Carried

17. Adjournment

Resolution No. 2024-035

Moved by: Councillor Scott Nash
Seconded by: Councillor Brian Woods

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 6:33 p.m. until the Regular Council Meeting (Budget) of Tuesday, January 30th, 2024 at 10:00 a.m. or at the call of the chair.

Carried



George Comrie

Mayor



Michelle Hendry

CAO/Clerk